

Minutes of the Organizational Meeting
Sylvania City Council
January 4, 2010

Mayor Craig A. Stough called the Organizational Meeting of Council for the 2010-2011 term to order on Monday, January 4, 2010 at 7:25 p.m. Present were: V. Michael Brown, Katie Cappellini, Keith M. Haddad, Doug Haynam, Mark Luetke, Todd R. Milner, Mary J. Westphal. Call to order.

The Honorable M. Scott Ramey, Judge, Sylvania Municipal Court, administered the Oath of Office to Mayor-Elect Craig A. Stough, who was duly elected at the General Election on November 3, 2009, and Mayor Stough then signed a written Oath of Office for filing with the Director of Finance. Mayor - Oath of Office.

Judge Ramey administered the Oath of Office to the Council Members-Elect who were duly elected at the General Election on November 3, 2009: V. Michael Brown, Katie Cappellini, and Mary J. Westphal. Immediately thereafter the members signed written Oaths of Office for filing with the Director of Finance. Council members sworn-in.

Mr. Haynam moved, Mr. Haddad seconded, that Council hereby determines it is duly constituted of elected and qualified members consisting of V. Michael Brown, Katie Cappellini, Keith M. Haddad, Douglas Haynam, Mark Luetke, Todd R. Milner, and Mary J. Westphal; roll call vote being: Brown, Cappellini, Haddad, Haynam, Luetke, Milner, Westphal (7) yeas; (0) nays. The motion carried. Council duly constituted of elected and qualified members

Mayor Stough stated that Council will now consider the selecting of the Office of President of Council for the 2010-2011 term. Mr. Milner moved, Mrs. Westphal seconded, to nominate Keith Haddad as President of Council. There were no other nominations and Mr. Haynam moved, Mr. Luetke seconded, that nominations be closed and an unanimous ballot be cast in favor of Keith Haddad as President of Council; all present voting yea (7); (0) nays. The motion carried. Haddad elected President of Council for the 2010-2011 term.

Mr. Haddad said that Council members wish to maintain the same Committee assignments they previously held. Standing committees for 2010-2011 approved.

FINANCE

Keith Haddad, Chair
Doug Haynam
Mark Luetke
Todd Milner

SAFETY

Todd Milner, Chair
Michael Brown
Doug Haynam
Mary Westphal

Minutes of the Organizational Meeting
January 4, 2010

PARKS & FORESTRY

Katie Cappellini, Chair
Keith Haddad
Doug Haynam
Mark Luetke

UTILITIES & ENVIRONMENT

Michael Brown, Chair
Keith Haddad
Todd Milner
Mary Westphal

BUILDINGS & GROUNDS

Mary Westphal, Chair
Michael Brown
Katie Cappellini
Todd Milner

STREETS

Todd Milner, Chair
Michael Brown
Keith Haddad
Mary Westphal

ANNEXATION & ZONING

Doug Haynam, Chair
Katie Cappellini
Mark Luetke
Mary Westphal

EMPLOYEE & COMM. RELATIONS

Mark Luetke, Chair
Michael Brown
Katie Cappellini
Keith Haddad

Mr. Haynam moved, Mr. Milner seconded, to approve and ratify the Council Committee assignments for the 2010-2011 term; roll call vote being: Cappellini, Haddad, Haynam, Luetke, Milner, Westphal, Brown (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that this concludes the Organizational Meeting of Council for the 2010-2011 term. Mr. Milner moved, Mrs. Westphal seconded, that this meeting adjourn; all present voting yea (7); (0) nays. The motion carried and the meeting adjourned. Adjournment.

Clerk of Council

Mayor

Minutes of the Meeting of Council
January 4, 2010

The Council of the City of Sylvania, Ohio met in regular session on Monday, January 4, 2010 at 7:30 p.m. with Mayor Craig A. Stough in the chair. Roll was called with the following members present: V. Michael Brown, Katie Cappellini, Keith Haddad, Doug Haynam, Mark Luetke, Todd Milner, Mary J. Westphal (7); absent: (0).

Roll call: all present.

Mr. Brown led the Pledge of Allegiance to the United States of America.

Pledge of Alleg.

Mayor Stough stated that Council will now consider agenda item 3.

Requests were made for the following amendments to the agenda:

Amendments to the agenda.

5. Withdraw Resolution 1-2010.

11a. Safety Committee report.

11b. Schedule an Employee & Community Relations Committee meeting.

11c. Report on the Economic Development sub-Committee meeting.

13. Adjourn to Executive Session to discuss a personnel issue.

14. Proposed Ordinance 3-2010.

B. Information item on the TMACOG General Assembly on January 26.

Mr. Haddad moved, Mr. Milner seconded, to approve the agenda as amended; roll call vote being: Brown, Cappellini, Haddad, Haynam, Luetke, Milner, Westphal (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 4.

Mr. Haddad presented the minutes of the December 21 meeting. Mr. Haddad moved, Mr. Brown seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the meeting of December 21, 2009 be approved as submitted provided there are no amendments from other members of Council; roll call vote being: Cappellini, Haddad, Haynam, Luetke, Milner, Westphal, Brown (7) yeas; (0) nays. The motion carried.

Approval of the December 21 meeting minutes.

Item 5 was withdrawn and Mayor Stough stated that Council will now consider agenda item 6.

Finance Director Scott Smith briefly explained the different grant applications to obtain funds for the Sylvania River Trail project. Mrs. Cappellini presented and read aloud by title only, proposed Resolution No. 2-2010, a written copy of same having been previously furnished to each member of Council, "A Resolution authorizing the Mayor and Director of Finance to prepare and submit an application to the Ohio Department of Natural Resources and to execute contracts as required; and declaring

Resolution 2-2010, "... application... Natural Resources..." (Recreational Trails Program)

Minutes of the Meeting of Council
January 4, 2010

an emergency.” Mrs. Cappellini moved, Mr. Luetke seconded, that Council dispense with the Second and Third Readings of said Resolution; roll call vote being: Haddad, Haynam, Luetke, Milner, Westphal, Brown, Cappellini (7) yeas; (0) nays. The motion carried.

Mrs. Cappellini moved, Mr. Milner seconded, that Resolution No. 2-2010 be enacted as an emergency measure as declared therein; roll call vote being: Haynam, Luetke, Milner, Westphal, Brown, Cappellini, Haddad (7) yeas; (0) nays. The motion carried.

Mr. Brown presented and read aloud by title only, proposed Resolution No. 3-2010, a written copy of same having been previously furnished to each member of Council, “A Resolution authorizing the Mayor and Director of Finance to prepare and submit an application to the Ohio Department of Natural Resources and to execute contracts as required; and declaring an emergency.” Mr. Brown moved, Mr. Haddad seconded, that Council dispense with the Second and Third Readings of said Resolution; roll call vote being: Luetke, Milner, Westphal, Brown, Cappellini, Haddad, Haynam (7) yeas; (0) nays. The motion carried.

Resolution 3-2010, “... application... Natural Resources...” (Clean Ohio Trails Fund)

Mr. Brown moved, Mr. Luetke seconded, that Resolution No. 3-2010 be enacted as an emergency measure as declared therein; roll call vote being: Milner, Westphal, Brown, Cappellini, Haddad, Haynam, Luetke (7) yeas; (0) nays. The motion carried.

Mr. Haddad presented and read aloud by title only, proposed Resolution No. 4-2010, a written copy of same having been previously furnished to each member of Council, “A Resolution authorizing the Mayor and Director of Finance to prepare and submit an application to the Ohio Department of Natural Resources and to execute contracts as required; and declaring an emergency.” Mr. Haddad moved, Mr. Brown seconded, that Council dispense with the Second and Third Readings of said Resolution; roll call vote being: Westphal, Brown, Cappellini, Haddad, Haynam, Luetke, Milner (7) yeas; (0) nays. The motion carried.

Resolution 4-2010, “... application... Natural Resources...” (Land and Water Conservation Fund)

Mr. Haddad moved, Mr. Haynam seconded, that Resolution No. 4-2010 be enacted as an emergency measure as declared therein; roll call vote being: Brown, Cappellini, Haddad, Haynam, Luetke, Milner, Westphal (7) yeas; (0) nays. The motion carried.

Mrs. Westphal presented and read aloud by title only, proposed Resolution No. 5-2010, a written copy of same having been previously furnished to each member of Council, “ A Resolution authorizing the Mayor and Director of Finance to prepare and submit an application to the Ohio Department of Natural Resources and to execute contracts as required; and declaring an emergency.” Mrs. Westphal moved, Mr. Luetke seconded, that Council dispense with the Second and Third Readings of said

Resolution 5-2010, “... application... Natural Resources...” (Nature Works

Minutes of the Meeting of Council
January 4, 2010

Resolution; roll call vote being: Cappellini, Haddad, Haynam, Luetke, Milner, Westphal, Brown (7) yeas; (0) nays. The motion carried. Program)

Mrs. Westphal moved, Mr. Luetke seconded, that Resolution No. 5-2010 be enacted as an emergency measure as declared therein; roll call vote being: Haddad, Haynam, Luetke, Milner, Westphal, Brown, Cappellini (7) yeas; (0) nays. The motion carried.

Mr. Milner presented and read aloud by title only, proposed Resolution No. 6-2010, a written copy of same having been previously furnished to each member of Council, "Resolution authorizing the Mayor and Director of Finance to prepare and submit an application to the Ohio Department of Natural Resources and to execute contracts as required; and declaring an emergency." Mr. Milner moved, Mr. Luetke seconded, that Council dispense with the Second and Third Readings of said Resolution; roll call vote being: Haynam, Luetke, Milner, Westphal, Brown, Cappellini, Haddad (7) yeas; (0) nays. The motion carried. Resolution 6-2010, "... application... Natural Resources..." (Scrap Tire Grant Program)

Mr. Milner moved, Mr. Luetke seconded, that Resolution No. 6-2010 be enacted as an emergency measure as declared therein; roll call vote being: Luetke, Milner, Westphal, Brown, Cappellini, Haddad, Haynam (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 7.

Mr. Haddad presented and read aloud by title only, proposed Resolution No. 7-2010, a written copy of same having been previously furnished to each member of Council, "Requesting the County Auditor to make advances to the Treasurer of the City of Sylvania, Ohio; and declaring an emergency." Mr. Haddad moved, Mr. Luetke seconded, that Council dispense with the Second and Third Readings of said Resolution; roll call vote being: Milner, Westphal, Brown, Cappellini, Haddad, Haynam, Luetke (7) yeas; (0) nays. The motion carried. Resolution 7-2010, "...Auditor ...Advances..."

Mr. Haddad moved, Mr. Haynam seconded, that Resolution No. 7-2010 be enacted as an emergency measure as declared therein; roll call vote being: Westphal, Brown, Cappellini, Haddad, Haynam, Luetke, Milner (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 8.

Mr. Milner presented and read aloud by title only, proposed Ordinance No. 1-2010, a written copy of same having been previously furnished to each member of Council, "Authorizing the payment of Transportation Planning Assessments for 2010 in the amount of \$2,126.00 to Toledo Metropolitan Area Council of Governments; and declaring an emergency." Mr. Milner moved, Mrs. Westphal seconded, that Council Ordinance 1-2010, "...Transportation Planning Assessments..."

Minutes of the Meeting of Council
January 4, 2010

dispense with the Second and Third Readings of said Ordinance; roll call vote being: Brown, Cappellini, Haddad, Haynam, Luetke, Milner, Westphal (7) yeas; (0) nays. The motion carried.

Mr. Milner moved, Mr. Luetke seconded, that Ordinance No. 1-2010 be enacted as an emergency measure as declared therein; roll call vote being: Cappellini, Haddad, Haynam, Luetke, Milner, Westphal, Brown (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 9.

Service Director Jeffrey Ballmer's report and recommendation on the Storm Water Coalition was placed on file. Mr. Brown presented and read aloud by title only, proposed Ordinance No. 2-2010, a written copy of same having been previously furnished to each member of Council, "Authorizing the Mayor and Director of Finance of the City of Sylvania, Ohio, to enter into an agreement with the Toledo Metropolitan Area Council of Governments for Regional Storm Water Management Planning; appropriating funds in the amount of \$3,796 therefore; and declaring an emergency." Mr. Brown moved, Mr. Haddad seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Haddad, Haynam, Luetke, Milner, Westphal, Brown, Cappellini (7) yeas; (0) nays. The motion carried.

Ordinance 2-2010, "...Regional Storm Water Management Planning..."

Mr. Brown moved, Mr. Haddad seconded, that Ordinance No. 2-2010 be enacted as an emergency measure as declared therein; roll call vote being: Haynam, Luetke, Milner, Westphal, Brown, Cappellini, Haddad (7) yeas; (0) nays. The motion carried.

Mr. Haddad moved, Mr. Haynam seconded, to appoint the Director of Public Service as the City's representative to the Storm Water Coalition pursuant to Section 2 of Ordinance No. 2-2010; roll call vote being: Luetke, Milner, Westphal, Brown, Cappellini, Haddad, Haynam (7) yeas; (0) nays. The motion carried.

Director of Public Service appointed as City's representative.

Mayor Stough stated that Council will now consider agenda item 10.

Mayor Stough noted that the School District is moving forward on its plans to demolish the Burnham Building and construct the new Maplewood Elementary School, and it is necessary for the City to dedicate a portion of property previously acquired for street purposes. It is also necessary to grant a license agreement to permit the School District to provide amply parking for the new school facility. Mr. Milner presented and read aloud by title only, proposed Ordinance No. 4-2010, a written copy of same having been previously furnished to each member of Council, "Dedicating a portion of City property for street purposes; and declaring an emergency." Mr. Milner moved, Mr. Luetke seconded, that Council dispense with the Second and Third

Ordinance 4-2010, "Dedicating a portion of City property for street purposes..."

Minutes of the Meeting of Council
January 4, 2010

Readings of said Ordinance; roll call vote being: Milner, Westphal , Brown, Cappellini, Haddad, Haynam, Luetke (7) yeas; (0) nays. The motion carried.

Mr. Milner moved, Mr. Haddad seconded, that Ordinance No. 4-2010 be enacted as an emergency measure as declared therein; roll call vote being: Westphal, Brown, Cappellini, Haddad, Haynam, Luetke, Milner (7) yeas; (0) nays. The motion carried.

Mr. Milner presented and read aloud by title only, proposed Ordinance No. 5-2010, a written copy of same having been previously furnished to each member of Council, "Granting to the Sylvania City School District a license to enter a portion of City owned right-of-way for overflow parking along Judi Young Lane; authorizing the Mayor and Director of Finance to sign the license agreement; and declaring an emergency." Mr. Milner moved, Mr. Haddad seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Brown, Cappellini, Haddad, Haynam, Luetke, Milner, Westphal (7) yeas; (0) nays. The motion carried.

Ordinance 5-2010, "Granting ...School District ...license... parking..."

Mr. Milner moved, Mr. Haynam seconded, that Ordinance No. 5-2010 be enacted as an emergency measure as declared therein; roll call vote being: Cappellini, Haddad, Haynam, Luetke, Milner, Westphal, Brown (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 11.

Mr. Milner reported on the January 4 Safety Committee meeting. Also in attendance were some Township representatives and Sylvania Police Captain Rhodus. Each Council member stated their preference for the site of station #1. Township Trustee Carol Contrada asked for Council's feedback on three favored site locations. The Committee also discussed the Sylvania River Trail crossing at Harroun Road, and talked about an overhead lit crosswalk sign. This issue will be considered at a future committee meeting.

Safety Committee report.

Mr. Luetke reported that the Economic Development sub-Committee met on January 4 with Cheryl Zuellig, JJR, present and discussion centered on how to proceed with the South of Monroe Street project. JJR has been asked to return with a proposal as outlined in their document. The committee will meet again on January 6 at 4:30 p.m. in Council Chambers.

Economic Development sub-Committee report.

There were no items for 12 and Mayor Stough stated that Council will now consider agenda item 13.

At 8:10 p.m. Mr. Haynam moved, Mrs .Cappellini seconded, to adjourn to Executive Session of Council to discuss a personnel issue; roll call vote being: Haddad, Haynam

Executive Session.

Minutes of the Meeting of Council
January 4, 2010

Luetke, Milner, Westphal, Brown, Cappellini (7) yeas; (0) nays. The motion carried.

At 9:20 p.m. Mr. Haynam moved, Mrs. Westphal seconded, to return to Regular Session of Council; roll call vote being: Haynam, Luetke, Milner, Westphal, Brown, Cappellini, Haddad (7) yeas; (0) nays. The motion carried. Regular Session.

Mayor Stough stated that Council discussed the creation of a new position, and no action was taken during Executive Session. Council now has copies of proposed Ordinance No. 3-2010, which is agenda item 14 to be considered next.

Mr. Luetke presented and read aloud by title only, proposed Ordinance No. 3-2010, a written copy of same having been previously furnished to each member of Council, "Amending Section 139.03(e)(3) to add the 'Economic Development/Administrative Services Coordinator' position and setting the salary for said coordinator at \$92,500.00 annually commencing January 4, 2010 and thereafter; and declaring an emergency." Mr. Luetke moved, Mrs. Westphal seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Luetke, Milner, Westphal, Brown, Cappellini, Haddad, Haynam (7) yeas; (0) nays. The motion carried. Ordinance 3-2010, "...add the 'Economic Development/Administrative Services Coordinator' ..."

Mr. Luetke moved, Mr. Haynam seconded, that Ordinance No. 3-2010 be enacted as an emergency measure as declared therein; roll call vote being: Milner, Westphal, Brown, Cappellini, Haddad, Haynam, Luetke (7) yeas; (0) nays. The motion carried.

Mr. Haddad commented that had it been known earlier that there was not going to be a First Light Sylvania event on December 31, another group could have joined in to organize it. First Light Sylvania.

Mayor Stough stated that all items on the agenda had been considered. Mrs. Westphal moved, Mr. Haynam seconded, that this meeting adjourn; all present voting yea (7); (0) nays. The motion carried and the meeting adjourned at 8:28 p.m. Adjournment.

Clerk of Council

Mayor