



2010 SYLVANIA FALL FESTIVAL DOWNTOWN - MAIN STREET

Sunday, October 17, 2010
Festival: 11:00a.m. - 3:00p.m. Parade: 12:45p.m.
NO RAIN DATE

Dear Fall Festival Participant,

Thank you for your interest in participating in our Fall Festival. Please fill out the attached **Booth Registration Form** and return it with your check to the Sylvania Sister City Commission:

Jane Herwat
CIO Sylvania Sister City Commission
6255 Telegraph Rd. Lot 324
Erie, MI 48133

DEADLINE FOR REGISTRATION OCTOBER 1, 2010. The Fall Festival Committee reserves the right to review any reservation due to the theme of the event and certain limitations. Booth confirmation and your space number will be available on Friday afternoon prior to the event or at the information booth the morning of the festival. Please feel free to call Chairman Jane Herwat at 419-297-0325.

Please read the following information carefully:

- The purpose of the Fall Festival is to provide family entertainment for residents of Sylvania and surrounding communities.
- Contact the Lucas County Health Department for a one-day permit if you are a food vendor.
- There is no water service, please come prepared with your own water.
- You are responsible for providing your own booth equipment: tables, electrical cords, chairs, etc.
- Prepare and display a neatly lettered sign on a standard-size poster board listing your goods for sale and their prices.
- Set up by 10:00 a.m. and take down after 3:00 p.m. **Festival participants are responsible for the clean up of their respective booth spaces and surrounding areas.**

BOOTH REGISTRATION FORM



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Name of Club, Group or Individual: _____

Address: _____

Telephone # Day: _____ Evening: _____

Contact Person: _____

- Check One: Non Profit - \$40.00 fee Food Booth - \$60.00 fee
 Crafts Booth - \$40.00 fee Misc. Booth - \$40.00 fee
 Political Candidates - \$100.00 fee
 Canopy will be used

Please describe your product or service so we can locate your booth to your advantage. If at all possible, we do not want to place similar booths together. **NO GUARANTEE** will be made as to the location of your booth. Anyone using a canopy over their site please check box above and you will be assigned accordingly.

** Political Candidates may not sell or give away food items**

Approximate booth space will be 10' x 10' (5' in street and the other 5' going onto the sidewalk).

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DEADLINE: October 1, 2010-Anything past this date will not be accepted.