

Sylvania City Council

January 21, 2014

7:00 p.m. Public Hearing

ZA-5-2013

Zoning Change 7510 W. Sylvania

M-2 Heavy Industrial to B-2 General Business District

7:30 p.m. Council Meeting

Agenda

1. Roll call.
2. Pledge of Allegiance to the United States of America led by Mrs. Cappellini.
3. Additions to the agenda.
4. Approval of the meeting minutes of January 6, 2014.
5. Approval and ratification of Committee Assignments for the 2014-2015 Term of Council.
6. Proposed Resolution 2-2014, designating the Clerk of Council as the Mayor's and City Council's designee to attend training programs about the public records law.
7. Service Director's report on River Trail, Phase 2 project.
8. Committee reports.
9. Committee referrals.
 - a. Set Economic Development Sub-Committee meeting regarding Downtown Parking Report. (February 3rd, 6:30p.m. to be confirmed)

Information

- A. Toledo Regional Chamber of Commerce Networking meeting notice.
- B. Minutes of the January 15, 2014 Municipal Planning Commission meeting.
- C. Minutes of the January 15, 2014 Board of Architectural Review meeting.

Minutes of the Meeting of Council
January 6, 2014

The Council of the City of Sylvania, Ohio met in regular session on January 6, 2014 at 7:30 p.m. with Mayor Craig A. Stough in the chair. Roll was called with the following members present: Mike Brown, Katie Cappellini, Doug Haynam, Sandy Husman, Mark Luetke, Mary Westphal (6) present; Todd Milner (1) Absent. Roll call: Milner absent, excused.

Mrs. Westphal led the Pledge of Allegiance to the United States of America. Pledge of Alleg.

Mayor Stough stated that Council will now consider agenda item 3.

Requests were made for the following additions to the agenda: Additions to the agenda.
 Item B December 2013 Income Tax Report.
 Item C December 2013 Bank Reconciliation.
 Item 10a. Committee Assignments.
 Item 10b. Economic Development Sub-Committee Parking Study Update.
 Item 12. Winter Banners.

Mrs. Westphal moved, Mr. Brown seconded, to approve the agenda as amended; roll call vote being: Brown, Cappellini, Haynam, Husman, Luetke, Westphal, (6) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 4.

Mrs. Westphal presented the December 16, 2013 minutes. Mrs. Westphal moved, Mr. Haynam seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of December 16, 2013 be approved; roll call vote being: Cappellini, Haynam, Husman, Luetke, Westphal, Brown (6) yeas; (0) nays. The motion carried. Approval of the December 16 minutes.

Mrs. Westphal presented the January 3, 2014 minutes. Mrs. Westphal moved, Mr. Haynam seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of January 3, 2014 be approved; roll call vote being: Haynam, Husman, Luetke, Westphal, Brown, Cappellini; (6) yeas; (0) nays. The motion carried. Approval of the January 3 minutes.

Mayor Stough stated that Council will now consider agenda item 5.

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Service Director Aller provided information on the Brint & McCord Road Intersection Improvement Project. Mr. Brown moved, Mrs. Husman seconded to authorize the Clerk to advertise for bids for the Brint & McCord Road Intersection Improvement Project; roll call vote being: Husman, Luetke, Westphal, Brown, Cappellini, Haynam, (6) yeas; (0) nays. The motion carried.

Advertise for bids: Brint /McCord Rd. Intersection Project.

Mayor Stough stated that Council will now consider agenda item 6.

Mrs. Westphal presented and read aloud by title only, proposed Ordinance 1-2014, a written copy of same having been previously furnished to each member of Council, "Authorizing the Mayor and Director of Finance to enter into an agreement, on behalf of the City of Sylvania, Ohio, with the Board of Lucas County Commissioners, for the Provision of Public Defender Services to the Sylvania Municipal Court for the year 2014, and declaring an emergency." Mrs. Westphal moved, Mrs. Husman seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Luetke, Westphal, Brown, Cappellini, Haynam, Husman, (6) yeas; (0) nays. The motion carried.

Ordinance 1-2014, "...Agreement for Public Defender Svcs for 2014..."

Mrs. Westphal moved, Mr. Haynam seconded, that Ordinance 1-2014 be enacted as an emergency measure as declared therein; roll call vote being: Westphal, Brown, Cappellini, Haynam, Husman, Luetke, (6) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 7.

Mrs. Husman presented and read aloud by title only, proposed Ordinance 2-2014, a written copy of same having been previously furnished to each member of Council, "Authorizing a lease between the City of Sylvania, as Lessor, and the Sylvania Area Joint Recreation District, as Lessee, for Burnham Park and Plummer Pool; determining said City Owned property not to be needed for Municipal purposes during the time of proposed lease; authorizing the Mayor and Director of Finance to sign such a lease on behalf of the City of Sylvania; and declaring an emergency." Mrs. Husman moved, Mrs. Westphal seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Brown, Cappellini, Haynam, Husman, Luetke, Westphal, (6) yeas; (0) nays. The motion carried.

Ordinance 2-2014, "...Lease with SAJRD for Plummer Pool... 5 years..."

Mrs. Husman moved, Mr. Brown seconded, that Ordinance 2-2014 be enacted as an emergency measure as declared therein; roll call vote being: Cappellini, Haynam, Husman, Luetke, Westphal, Brown, (6) yeas; (0) nays. The motion carried.

Minutes of the Meeting of Council
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Mayor Stough stated that Council will now consider agenda item 8.

Mr. Brown presented and read aloud by title only, proposed Ordinance 3-2014, a written copy of same having been previously furnished to each member of Council, "Accepting an Easement from Louisville Title Agency for N.W. Ohio, Inc., Trustee, for the purpose of constructing a roundabout at the Brint Road and King Road Intersection; providing for compensation in the amount of \$23,750; and declaring an emergency." Mr. Brown moved, Mrs. Husman seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Haynam, Husman, Luetke, Westphal, Brown, Cappellini, (6) yeas; (0) nays. The motion carried.

Ordinance
3-2014,
"Accepting
Easement
.....Construction
roundabout.....
Brint and King
Intersection...."

Mr. Brown moved, Mr. Haynam seconded, that Ordinance 3-2014 be enacted as an emergency measure as declared therein; roll call vote being: Husman, Luetke, Westphal, Brown, Cappellini, Haynam, (6) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 9.

Mr. Haynam presented and read aloud by title only, proposed Resolution 1-2014, a written copy of same having been previously furnished to each member of Council, "Adopting a Statement, pursuant to Revised Code of Ohio 709.03 (D), indicating what services will be provided to the area proposed to be annexed to the City of Sylvania by petition for Annexation filed with the Board of Lucas County Commissioners; and declaring an emergency." Mr. Haynam moved, Mrs. Westphal seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Luetke, Westphal, Brown, Cappellini, Haynam, Husman, (6) yeas; (0) nays. The motion carried.

Resolution
1-2014,
"...Services
provided to
annexed area"

Mr. Haynam moved, Mrs. Westphal seconded, that Resolution 1-2014 be enacted as an emergency measure as declared therein; roll call vote being: Westphal, Brown, Cappellini, Haynam, Husman, Luetke, (6) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 10.

Mrs. Westphal stated that the Committee Assignments have been reviewed and an updated listing will be presented at next meeting.

Committee
Assignment
review.

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Mrs. Westphal reported that the Economic Development Sub-Committee will be meeting in January and will have a public discussion regarding the Parking Study with public input after initial meeting. Econ Dev. Sub-Comm. Parking Study update.

Mayor Stough stated that Council will now consider added agenda item 12.

Mrs. Cappellini reported that Republic Services sponsors a Kids Art banner cycle each year. This year Sylvan Elementary's 4th & 5th grade competed for banner space. Hudson Gallery will be hosting a reception for all entries on January 18th, 4 – 5 p.m. Winter Banner project.

Mayor Stough stated that all items on the agenda had been considered.

Mrs. Westphal moved, Mrs. Husman seconded, that this meeting adjourn; all present voting yea (6); (0) nays. The motion carried and the meeting adjourned 8:00p.m. Adjournment.

Clerk of Council

Mayor

FINANCE

Mary Westphal, Chair
Doug Haynam
Mark Luetke
Todd Milner

PARKS & FORESTRY

Katie Cappellini, Chair
Doug Haynam
Sandy Husman
Mark Luetke

BUILDINGS & GROUNDS

Sandy Husman, Chair
Mike Brown
Katie Cappellini
Mary Westphal

ANNEXATION & ZONING

Doug Haynam, Chair
Katie Cappellini
Sandy Husman
Mark Luetke

SAFETY

Mary Westphal, Chair
Mike Brown
Doug Haynam
Todd Milner

UTILITIES & ENVIRONMENT

Mike Brown, Chair
Sandy Husman
Todd Milner
Mary Westphal

STREETS

Todd Milner, Chair
Mike Brown
Sandy Husman
Mary Westphal

EMPLOYEE & COMM. RELATIONS

Mark Luetke, Chair
Mike Brown
Katie Cappellini
Sandy Husman

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RESOLUTION NO. 2 -2014**A RESOLUTION DESIGNATING THE CLERK OF COUNCIL AS THE MAYOR AND CITY COUNCIL'S DESIGNEE TO ATTEND TRAINING PROGRAMS AND SEMINARS ABOUT THE PUBLIC RECORDS LAW AS REQUIRED BY OHIO REVISED CODE SECTION 109.43; AND DECLARING AN EMERGENCY.**

WHEREAS, Ohio Revised Code Section 109.43 requires that all elected officials, except Judges, attend three hours of training per term of office about the Public Records Law; and,

WHEREAS, the Mayor and all members of Sylvania City Council wish to appoint the Clerk of Council as their designee for the purposes of attending all required training seminars and programs about the Public Records Law as required by Ohio Revised Code 109.43.

NOW, THEREFORE BE IT RESOLVED by the Council of the City of Sylvania, Lucas County, Ohio, _____ members elected thereto concurring:

SECTION 1. That the Clerk of Council is hereby designated as the Mayor and all members of Sylvania City Council's designee for the purposes of attending all training programs and seminars as required by Ohio Revised Code 109.43.

SECTION 2. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 3. That the Clerk of Council is hereby directed to post a copy of this Resolution in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 4. That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that the Clerk of Council should be designated as the Mayor and all members of Sylvania City Council's designee for the purpose of attending all seminars and training programs required by Ohio Revised Code 109.43 at the earliest possible time. Provided this Resolution receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor;

otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Vote dispensing with the second and third readings: Yeas _____ Nays _____

Passed, _____, 2014, as an emergency measure.

President of Council

ATTEST:

APPROVED AS TO FORM:

Clerk of Council

Director of Law

APPROVED:

Mayor

Date

MORNING ACCESS

A Breakfast with Northwest Ohio's Elected Officials

REGIONAL NETWORKING TO HELP FOSTER REGIONAL CO-OPERATION

Please join us for "Morning Access". Planned for Friday, February 7, 2014 the breakfast features a "no speeches" format. Beginning at 7:30 a.m. at The Hotel on the UT Medical Center campus, the breakfast offers an opportunity to network and connect directly with members of the Toledo Regional Chamber of Commerce in a relaxed business setting. The breakfast has become a Toledo Regional Chamber of Commerce tradition and last year we extended an invitation for all elected officials in Lucas, Fulton and Wood Counties to join us.

This letter serves as the invitation for your local government.

We look forward to your participation this year. If you are able to join us, please RSVP to **Pam Mohler** at **419-243-8191** or via email at **pam.mohler@toledochamber.com**. Your RSVP is required no later than Friday, January 31, 2014.

Breakfast for Mayors, County Commissioners and State Senators or Representatives is our treat. We also are offering a complimentary ticket to one member of your trustees or council.

If there are other officials from your city that you would like to include, we are able to provide them with a discounted \$15 ticket that covers just the cost of the meal. Please join us!

Friday,
Feb. 7, 2014

7:30 to
9:00 a.m.

The Hotel at
UTMC



TOLEDO REGIONAL
Chamber of Commerce

Sylvania Municipal Planning Commission

Minutes of the regular meeting of January 15, 2014. Mr. Lindsley called the meeting to order.

Members present: Brian McCann, Ken Marciniak and Thomas Lindsley, (3) present. Mayor Stough excused. Mr. Kevin Aller present.

Mr. Marciniak moved, Mr. McCann seconded to approve the Minutes of the November 13, 2013 meeting as submitted. Vote being: (3) aye; (0) nay. Motion passed by a 3 to 0 vote.

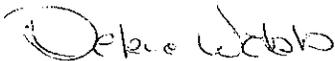
Items 3 and 4, Lot Splits no. 1-2014 for parcel located at 6719 Maplewood Avenue, Sylvania, Ohio 43560 and no. 2-2014 for parcel located at 6725 Maplewood Avenue, Sylvania, Ohio, 43560 requested by Ruth C. Liaros, Trustee for the properties. Mr. Marciniak asked that since it is publicly known that the City has an agreement to attach the properties to the City's property, and is assuming that is what's going to happen, should there be some language indicating how these parcels are going to be attached to the City's property. He further stated that without knowing where the properties are going that the Planning Commission could be creating a landlocked parcel. He then asked Mr. Aller if that is what's going to happen? Mr. Aller stated yes, that's what is going to happen, and that the City would not have a problem with the contingency that the properties would be attached to property with street frontage. Mr. Marciniak moved, Mr. McCann seconded to approve Lot Splits no. 1-2014 for parcel located at 6719 Maplewood Avenue and no. 2-2014 for property located at 6725 Maplewood Avenue with the condition that the properties be attached to a property with street frontage, Mr. McCann seconded. Motion passed by a 3 to 0 vote.

Mr. Marciniak, Mr. McCann seconded to elect Tom Lindsley as Chairman of the Planning Commission. Motion passed by a 3 to 0 vote.

Mr. Lindsley, Mr. McCann seconded to elect Mr. Marciniak as Vice-Chairman of the Planning Commission. Motion passed by a 3 to 0 vote.

Mr. Marciniak moved, Mr. McCann seconded to adjourn the meeting. All present voted aye. Meeting adjourned.

Submitted by,



Debra Webb, Secretary
Municipal Planning Commission

C

Board of Architectural Review

Minutes of the regular meeting of January 15, 2014. Mr. Lindsley called the meeting to order.

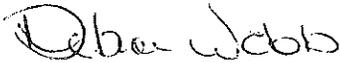
Members present: Brian McCann, Ken Marciniak and Thomas Lindsley, (3) present. Mayor Stough excused. Mr. Kevin Aller present.

Mr. Marciniak moved, Mr. McCann seconded to approve the Minutes of the November 13, 2013 meeting as submitted. Vote being: (3) aye; (0) nay. Motion passed by a 3 to 0 vote.

Item 3 – Regulated Sign – app. no. 31-2013 requested by Toledo Sign for Promedica Hospice, 5577 Monroe Street, Sylvania, Ohio 43560. Application is for channel letters on a raceway to be mounted on the front of the building. Sign is within the limits of the Sylvania Sign Code. The application was previously emailed to the members for preliminary approval. Mr. McCann moved, Mr. Marciniak seconded, to grant a Certificate of Appropriateness for the sign shown in the drawing submitted with the application. Vote being: McCann, Marciniak and Lindsley (3) aye; (0) nay. Motion passed by a 3 to 0 vote.

Mr. McCann moved, Mr. Marciniak seconded to adjourn the meeting. All present voted aye. Meeting adjourned.

Submitted by,



Debra Webb, Secretary
Municipal Planning Commission