

**Sylvania City Council
October 3, 2011**

6:30 p.m. Finance Committee

**7:30 p.m. Council Meeting
Agenda**

1. Roll call.
2. Pledge of Allegiance to the United States of America led by Mrs. Cappellini.
3. Additions to the agenda.
4. Approval of the September 19 meeting minutes.
5. Andy Roesner has submitted a petition for a speed hump on Orvieto between San Reno and Graystone, and wants to speak with Council about traffic problems in the area.
6. Service Director's report on the salt storage facility, and his request to authorize the clerk to advertise for bids.
7. Request to support the 2011 Lucas County Children Services levy renewal.
8. Committee reports.
9. Committee referrals.

Information

- A. Demolition permit application for 5033 Skelly.
- B. General information from the Ohio Municipal League.
- C. Sylvania Youth Conservation Corps report.

Economic Development sub-Committee meeting - October 11, 4:00 p.m. in Council Chambers.

Minutes of the Meeting of Council
September 19, 2011

The Council of the City of Sylvania, Ohio met in regular session on Monday, September 19, 2011 at 7:30 p.m. with Acting Mayor Todd Milner in the chair. Roll was called with the following members present: V. Michael Brown, Katie Cappellini, Doug Haynam, Sandy Husman, Mark Luetke, Todd Milner, Mary J. Westphal (7); absent: (0).

Roll call: all present.

Mr. Brown led the Pledge of Allegiance to the United States of America.

Pledge of Alleg.

Acting Mayor Milner stated that Council will now consider agenda item 3.

- 3a. Election of President Pro Tem due to Mayor Stough's absence.
- 5a. Proposed Ordinance 83-2011, approving the special use of 8435 Sylvania-Metamora Road.
- 8. Proposed Ordinance 81-2011 has been distributed.
- 12a. Parks & Forestry Committee report.
- 13a. Schedule an Economic Development sub-Committee meeting.
- 14. Executive Session to discuss personnel issues.

Additions to the agenda.

Mr. Haynam moved, Mr. Luetke seconded, to approve the agenda as amended; roll call vote being: Brown, Cappellini, Haynam, Husman, Luetke, Milner, Westphal (7) yeas; (0) nays. The motion carried.

Due to Mayor Stough's absence, and Mr. Milner serving as acting Mayor, Mrs. Husman moved, Mr. Brown seconded, to nominate Mark Luetke as President Pro Tem. There were no other nominations, and all present voted yea (7); (0) nays. The motion carried.

Luetke President Pro Tem.

Acting Mayor Milner stated that Council will now consider agenda item 4.

Mrs. Husman moved, Mr. Haynam seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of September 6, 2011 be approved as submitted, provided there are no amendments from other members of Council; roll call vote being: Cappellini, Haynam, Husman, Luetke, Milner, Westphal, Brown (7) yeas; (0) nays. The motion carried.

Approval of the September 6 minutes.

Acting Mayor Milner stated that Council will now consider agenda item 5.

Mr. Luetke reported that there were many residents in attendance at the 5:30 Committee-of-the-Whole meeting to consider the location of the new elevated water

Ordinance 83-2011, "...grant a

Minutes of the Meeting of Council
September 19, 2011

tank. Council heard from those for and against the location behind the Forestry Building at 8425 Sylvania-Metamora Road. Mr. Brown moved to bring the item to the agenda in the affirmative with the tank being moved to the west. Mr. Haynam presented and read aloud by title only, proposed Ordinance No. 83-2011, a written copy of same having been previously furnished to each member of Council, "Approving the recommendation of the Municipal Planning Commission to grant a special use permit for 8425 Sylvania-Metamora Rd., Sylvania, Ohio on the application of Jeffrey P. Ballmer, Director of Public Service for the City of Sylvania, to allow the construction of a 2 MG elevated water tank and a salt storage building on the property; approving the recommendation as modified; and declaring an emergency." Mr. Haynam moved, Mr. Brown seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Haynam, Husman, Luetke, Milner, Westphal, Brown, Cappellini (7) yeas; (0) nays. The motion carried.

special use permit
...2 MG elevated
water tank and a
salt storage
building..."

Mr. Haynam moved, Mrs. Cappellini seconded, that Ordinance No. 83-2011 be enacted as an emergency measure as declared therein; roll call vote being: Husman, Luetke, Milner, Westphal, Brown, Cappellini, Haynam (7) yeas; (0) nays. The motion carried.

Acting Mayor Milner stated that Council will now consider agenda item 7 since no one was present for item 6.

Mr. Haynam presented the letter from the Zoning Board of Appeals on the proposed changes to Chapter 1105.07 of the zoning code. Carol Lindhuber, Board of Zoning Appeals member, was present and said it is a step forward. Mr. Haynam presented and read aloud by title only, proposed Ordinance No. 64-2011, a written copy of same having been previously furnished to each member of Council, "Amending Chapter 1105 - Board of the Appeals of the Sylvania Codified Ordinances by amending Section 1105.07 - Variances; and declaring an emergency." Mr. Haynam moved, Mrs. Husman seconded, that Council dispense with the Third Reading of said Ordinance; roll call vote being: Luetke, Milner, Westphal, Brown, Cappellini, Haynam, Husman (7) yeas; (0) nays. The motion carried.

Ordinance 64-
2011, "Amending
Chapter 1105..."

Mr. Haynam moved, Mr. Luetke seconded, that Ordinance No. 64-2011 be enacted as an emergency measure as declared therein; roll call vote being: Milner, Westphal, Brown, Cappellini, Haynam, Husman, Luetke (7) yeas; (0) nays. The motion carried.

Acting Mayor Milner stated that Council will now consider agenda item 8.

Service Director Kevin Aller's request for funds for immediate replacement of the decorative light poles on Monroe and Main Streets was placed on file. Mr. Brown presented and read aloud by title only, proposed Ordinance No. 82-2011, a written

Ordinance 81-
2011, "...street
light repairs..."

Minutes of the Meeting of Council
September 19, 2011

copy of same having been previously furnished to each member of Council, "Authorizing the Mayor and Director of Finance to expend an amount not to exceed \$100,000 for street light repairs relative to the Gateway Project; appropriating funds therefore; and declaring an emergency." Mr. Brown moved, Mrs. Westphal seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Westphal, Brown, Cappellini, Haynam, Husman, Luetke, Milner (7) yeas; (0) nays. The motion carried.

Mr. Brown moved, Mr. Luetke seconded, that Ordinance No. 81-2011 be enacted as an emergency measure as declared therein; roll call vote being: Brown, Cappellini, Haynam, Husman, Luetke, Milner, Westphal (7) yeas; (0) nays. The motion carried.

Acting Mayor Milner stated that Council will now consider agenda item 9.

Mr. Luetke moved, Mrs. Husman seconded to set "Trick or Treat" in the city limits on Monday, October 31, 2011 from 6:00 p.m. to 7:30 p.m.; roll call vote being: Cappellini, Haynam, Husman, Luetke, Milner, Westphal, Brown (7) yeas; (0) nays. The motion carried.

Trick or Treat
Oct. 31, 6:00-
7:30.

Acting Mayor Milner stated that Council will now consider agenda item 10.

Mr. Milner presented the Planning Commission's recommendation of approval of Ordinance No. 75-2011, Amending Chapter 1149 Flood Plain Districts of the Sylvania Planning and Zoning Code. Mr. Haynam presented and read aloud by title only, proposed Ordinance No. 84-2011, a written copy of same having been previously furnished to each member of Council, "Affirming Ordinance No. 75-2011; approving the recommendation of the Sylvania Municipal Planning Commission; and declaring an emergency." Mr. Haynam moved, Mrs. Husman seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Haynam, Husman, Luetke, Milner, Westphal, Brown, Cappellini (7) yeas; (0) nays. The motion carried.

Ordinance 84-
2011, "Affirming
Ordinance No.
75-2011..."

Mr. Haynam moved, Mr. Luetke seconded, that Ordinance No. 84-2011 be enacted as an emergency measure as declared therein; roll call vote being: Husman, Luetke, Milner, Westphal, Brown, Cappellini, Haynam (7) yeas; (0) nays. The motion carried.

Acting Mayor Milner stated that Council will now consider agenda item 11.

Mr. Luetke moved, Mr. Haynam seconded, to refer proposed Ordinance No. 82-2011, amending the City's agreement with Holland, Ohio for prosecutor services, to the Finance Committee for review and recommendation; roll call vote being: Luetke,

Ord. 82-2011
referred to
Finance Comm.

Minutes of the Meeting of Council
September 19, 2011

Milner, Westphal, Brown, Cappellini, Haynam, Husman (7) yeas; (0) nays. The motion carried.

Acting Mayor Milner stated that Council will now consider agenda item 12.

Mrs. Cappellini reported that the Parks & Forestry Committee met on September 15 to review the Clean Ohio Fund. They concurred that it is not appropriate for Council to endorse it as a whole until more information is given. Parks Comm. report.

Acting Mayor Milner stated that Council will now consider agenda item 13.

Mr. Luetke reported that the September 19 Economic Development sub-Committee meeting has been rescheduled for October 11 at 4:00 p.m. Agenda items include a report from JDRM on reconfiguring the approach to wiring over Monroe Street, an update on the River Trail Phase 2, and the next phase of the Gateway project. Economic Development, Oct. 11, 4:00 p.m.

The Finance Committee will meet on October 3 at 6:30 p.m. to discuss the Job Retention and Creation application and the ordinance amending the agreement with Holland for prosecutor services. Finance Comm., Oct. 3, 6:30 p.m.

Acting Mayor Milner stated that Council will now consider agenda item 14.

At 8:10 p.m. Mrs. Westphal moved, Mrs. Cappellini seconded, to adjourn to Executive Session of Council to discuss personnel matters; roll call vote being: Milner, Westphal, Brown, Cappellini, Haynam, Husman, Luetke (7) yeas; (0) nays. The motion carried. Executive Session.

At 8:20 p.m. Mrs. Westphal moved, Mr. Luetke seconded, to return to Regular Session of Council; roll call vote being: Westphal, Brown, Cappellini, Haynam, Husman, Luetke, Milner (7) yeas; (0) nays. The motion carried. Regular Session.

Acting Mayor Milner stated that Council discussed personnel issues during Executive Session, and no action was taken and none needs to be taken at this time.

There were no further items for consideration. Mrs. Westphal moved, Mrs. Cappellini seconded, that this meeting adjourn; all present voting yea (7); (0) nays. The motion carried and the meeting adjourned at 8:27 p.m. Adjournment.

Clerk of Council

Mayor

5



City Of Sylvania

SYLVANIA CITY COUNCIL
MARGARET LINTNER, MMC, CLERK

September 27, 2011

Kevin Aller
Director of Public Service

William Sanford
Director of Public Safety

Re: Petition for Speed Humps
Orvieto Dr. between San Reno and Graystone

Gentlemen:

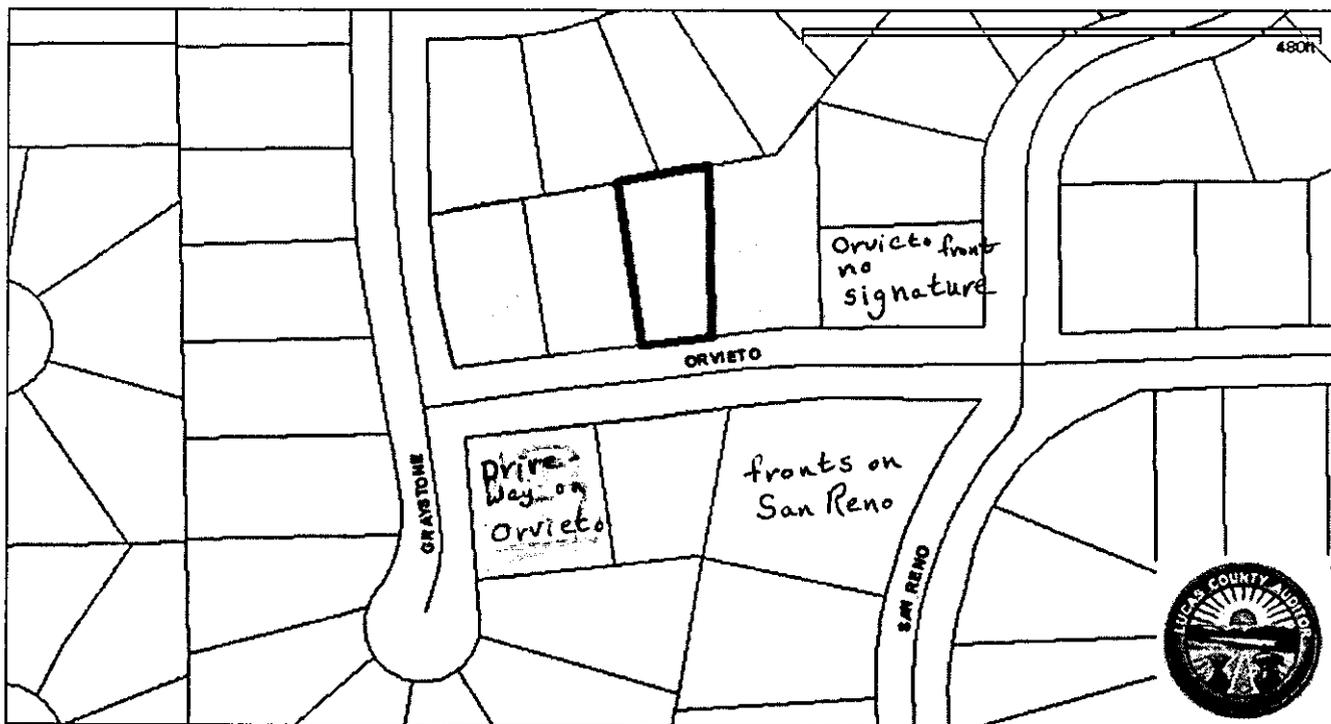
Attached is a petition with six signatures requesting speed humps on Orvieto between San Reno and Graystone. There are seven parcels, and residents of six of these, totaling 85.7% of the property owners, have signed.

Andrew Roesner, 7228 Orvieto, will be on the October 3 Council agenda talking with Council about his particular problems with traffic in the area.

Sincerely,

Margaret Lintner
Clerk of Council

Attachment





City Of Sylvania

DEPARTMENT OF PUBLIC SERVICE

KEVIN G. ALLER, PE DIRECTOR

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September 16, 2011

To: The Mayor and Members of Sylvania City Council

Re: **Salt Storage Facility**

Dear Mr. Mayor and Council Members:

Plans and specifications for the above-mentioned project are nearly complete. This project will enable the City to store an annual supply of salt which enables us to obtain the best pricing available for our road deicing operations.

The estimated cost of this project is \$150,000.

We would request that the Clerk of Council be authorized to advertise for bids for the Salt Storage Facility.

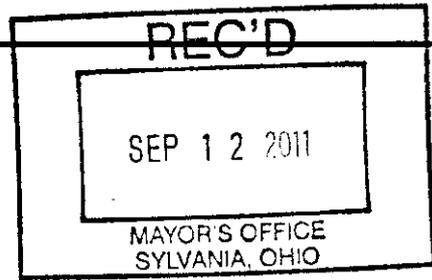
Sincerely,

Kevin G. Aller, P.E.

Director of Public Service

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Committee For Children



September 8, 2011

Dear Community Leader:

Lucas County Children Services (LCCS) recognizes the important role that community leaders play in helping us fulfill our mission of protecting children and promoting families in Lucas County.

In November, Lucas County residents will be asked to renew one of the two tax levies that fund agency operations. Our 1.4 mill levy expires on December 31, 2011. It represents in excess of \$10 million, or more than one quarter of the agency's annual revenue, and is a significant community investment in protecting children from abuse and neglect. These funds allow us to support family members caring for relative children, and services such as counseling, mentoring and substance abuse treatment – all of which are essential to the well being of our community.

LCCS receives 99 percent of its funding from tax dollars, with 45 percent of its revenue coming from its two local tax levies, and the balance drawn from state, federal and other sources. Much of the federal support we receive hinges on the availability of matching local funds. These funds are critical to protecting the children of Lucas County. Just last year, we received nearly 4,500 reports of child maltreatment, and that figure is expected to increase in 2011.

For that reason, I am writing to ask for your endorsement of, and financial support for, the 2011 Lucas County Children Services levy renewal effort.

LCCS has been an efficient steward of its local tax receipts, maintaining service levels even in the face of declining tax receipts and state and federal support. The bottom line is that we will face a \$4.7 million deficit in 2014. And, should this upcoming levy fail, that deficit will come *next year*, leaving us no choice but to eliminate many of the services that our children and families find so valuable.

The Committee For Children needs your support for this levy. **You can assist us by issuing an endorsement on your office letterhead, stating that you endorse the 1.4 mill LCCS levy.** Additionally, we would appreciate your financial support. Please contribute what you can, payable to Committee For Children, P.O. Box 2202, Toledo, OH 43604

We would appreciate hearing from you by September 22 so that we can include your endorsement in our support materials and use your contribution toward our informational campaign.

Thank you in advance for considering this request.

Sincerely,

Gordon Barry
Board Chairman, Lucas County Children Services
Treasurer, Committee For Children



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City Of Sylvania

DIVISION OF ZONING

ROBERT H. OBERLY, ZONING ADMINISTRATOR

September 22, 2011

Sylvania Area Historical Society
Heritage Museum
5717 N. Main St.
Sylvania, OH 43560

Re: **Demolition Permit Application**
5033 Skelly Road

Dear President:

This is to inform you that The Ability Center has applied for a permit to demolish the house at 5033 Skelly Road. The application was made on September 22, 2011, the permit may be issued thirty (30) days after the application is made or thirty days after the structure is posted for demolition.

During the 30-day period the owner of the property shall permit the Sylvania Historical Society, or a similar historic preservation organization, access to the structure to map, photograph, measure or otherwise preserve the history of said structure.

You may wish to contact The Ability Center if the historical society wants to document the structure that is to be torn down. If you have any questions or need any additional information, please contact the zoning office at 419-885-8946.

Very truly yours,

Barbara Taylor
Administrative Secretary

cc: Mayor Craig A. Stough
James E. Moan
Joyce Armstrong
Margaret Lintner, Clerk of Council
Rick Barricklow
Applicant

CITY OF SYLVANIA
DEMOLITION PERMIT

Date 9-22-11

Permit No. _____

No zoning certificate for demolition of any structure in Sylvania constructed more than fifty years prior to the request for zoning Certificate for demolition shall be issued without the owner first posting on the exterior of the structure a sign, the size and specifications of which shall be designated by the Zoning Administrator, stating the intent to demolish the premises thirty days prior to the commencement of demolition. The 30-day period shall commence as of the later of the time of posting or thirty days from the date of application. During the 30-day period, the owner shall permit the Sylvania Historical Society, or a similar historic preservation organization, access to the structure to map, photograph, measure or otherwise preserve the history of said structure.

This section shall not apply if immediate demolition is required for the preservation of public health, safety and welfare or if the Mayor should determine that the property is of no historical significance.

WE, the undersigned, owners or their representatives, of the following described property, do hereby apply to you for a Certificate of Zoning and for such use, based on the information hereinafter set out.

Street Address 5033 Skelly Rd.

Legal Description Attached

Property Zoned B-2

Demolition of Existing: RESIDENTIAL HOUSE

Other Conditions or Comments: All utilities MUST be disconnected before the structure is torn down. The Contractor must notify all other utilities and OUPS (Ohio Utility Protection Services) prior to disconnection of services. The Contractor is responsible to have a City Inspector present when the water and sewer are disconnected. A contractor must be licensed by the City of Sylvania to work on any sewer connected with the public sewers in the City.

Owner's Name - THE Ability CENTER

Submitted by - CHARLIE MARTIN
(individual or company)

Address - 5605 MONROE ST. SYLVANIA, OH 43560
(street, city, state, zip code)

Telephone Number - 419-885-5733

Applicant's Signature Charlie Martin

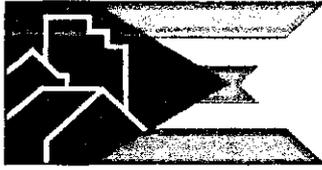
Issued by: Robert Oberly, Zoning Inspector

Date issued

Any certificate issued upon a false statement of any fact which is material to the issuances hereof shall be void.

9/2009

Permit Fee \$ 1.00



Ohio Municipal League

Our Cities and Villages ★ Bringing Ohio to Life

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Legislative Bulletin and OML Link: Good for you and the League.

The Legislative Bulletin is available via e-mail. To start receiving the **Legislative Bulletins** by e-mail, all you have to do is send your e-mail address, name, and municipality to: April Joos at ajooos@omlohoio.com. April will get you added to the Legislative Bulletin list so you can keep current on what is happening in Columbus as it affects municipalities.

We do our best to not bug our subscribers, but still keep them as informed as possible. We also send out information about upcoming conferences, administrative rules that might be of interest and other stuff.

Signing up for the **Legislative Bulletin** keeps you better informed and saves the League money. We think both are good things.

We'd also like to thank those many municipalities that have added a link on their municipal website to the OML website (www.omlohoio.org). We know it's not the first thing you think of when designing a municipal website, but it is a way for your citizens to learn about what your community faces on statewide issues. Please, add us to your website, if you feel comfortable with that, and let us know if your community's website is not already on our site. We'll be glad to add the link.

Have a question, looking for sample ordinances; want to add your city or village website to the OML Link, or any other inquiries? E-mail your request to info@omlohoio.org.

Want to find links to municipalities in Ohio?

Go to www.omlohoio.org

On the left side of the home page is a category "Municipal Information",
Click on "Ohio Cities and Villages on the web"

There they are! Ohio municipalities with websites.

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