



THE

2013

ANNUAL REPORT

SYLVANIA MUNICIPAL COURT

**HONORABLE M. SCOTT RAMEY
PRESIDING JUDGE**

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AUTHORITY AND TERRITORIAL JURISDICTION

COURT ESTABLISHED: JANUARY 1ST, 1964

AUTHORITY: SECTION 1901.01
OHIO REVISED CODE

GOVERNMENTAL UNIT OF ADMINISTRATION:

WITHIN THE CORPORATE LIMITS OF THE CITY OF SYLVANIA, THE VILLAGES OF BERKEY, AND HOLLAND, WITHIN THE TOWNSHIPS OF SYLVANIA, RICHFIELD, SPENCER, AND HARDING AND WITHIN THOSE PORTIONS OF SWANTON, MONCLOVA, AND SPRINGFIELD TOWNSHIPS LYING NORTH OF THE NORTHERLY BOUNDARY OF THE OHIO TURNPIKE IN LUCAS COUNTY.

NUMBER OF DAYS OF OPEN SESSION: 260*

*CLERK ON DUTY BY CALL-IN 365 DAYS PER YEAR

TERRITORIAL POPULATION: 66,021 (as of 2005)

PRESIDING JUDGE: M. SCOTT RAMEY

COURT OFFICERS

JUDGE.....M. SCOTT RAMEY
ACTING JUDGES.....WILLIAM G. KRONCKE
THOMAS G. PLETZ
ROLF H. SCHEIDEL

CLERK OF COURT.....NITA MESSERSCHMIDT

BAILIFF.....DEBRA AMATA
DEPUTY BAILIFF.....DOUGLAS LAYMAN
DEPUTY BAILIFFKEITH P. MURRAY
COURT OFFICERFRANK GLINKA

CHIEF PROBATION OFFICER.....NITA MESSERSCHMIDT (CLERK AS OF
04/01/12)
PROBATION OFFICER.....APRIL GARREAU

COURT SECURITY OFFICER.....EUGENE HARLESS JR
COURT SECURITY OFFICER.....KEITH P. MURRAY

DEPUTY CLERK CIVIL/SMALL CLAIM.....JOHNNA AMBORSKI
DEPUTY CLERK ASSIGNMENT.....MARY CHALLEN
DEPUTY CLERK PROBATION.....CHERYL GIBBS
DEPUTY CLERK CRIMINAL/TRAFFIC.....LISA HOLTZ
DEPUTY CLERK CRIMINAL/TRAFFIC.....KATHY HUNTER
DEPUTY CLERK PROBATION.....KIMBERLY HUNTER
DEPUTY CLERK CIVIL/SMALL CLAIMS.....KERRY JIANNUZZI
DEPUTY CLERK CRIMINAL/TRAFFIC.....JODY LAYMAN
DEPUTY CLERK-CRIMINAL/TRAFFIC.....LESLIE MACK
DEPUTY CLERK PROBATION.....KATHLEEN MCMANUS
DEPUTY CLERK PROBATION.....CRISTEN MUSIC
DEPUTY CLERK CRIMINAL/TRAFFIC.....TESA RAYOT
DEPUTY CLERK CRIMINAL/TRAFFIC.....EMILY SHAY
DEPUTY CLERK PROBATION.....JENNIFER WAITE
PART-TIME DEPUTY CLERK CIVIL/SMALL CLAIM.....JUDIE KERCHEVAL
PART-TIME DEPUTY CLERK CIVIL/SMALL CLAIM.....LISA SELMEK
LAW CLERK.....KARIN L. COBLE
FILE CLERK PROBATION/CRIMINAL/TRAFFIC.....MICHELLE MULKEY

TRUSTEESHIP DIVISION

CASES FILED 2013

CASES PENDING END OF 2012	1
CASES FILED IN 2013	1
CASES TERMINATED IN 2013	1
CASES PENDING DECEMBER 31, 2013	1

TYPES OF TRUSTEESHIP TERMINATIONS:

MOVED FROM JURISDICTION	0
NON-PAYMENT INTO TRUSTEESHIP	1
BANKRUPTCY FILED	0
PAID IN FULL	0
TOTAL TERMINATIONS	1

TRUSTEESHIP DIVISION - 2013

ACCOUNT BALANCES : 12-31-12	\$686.00
RECEIVED FOR CREDITORS	\$1,601.88
FILING FEES	\$18.00
COMPUTER FEES	\$2.00
OPERATION FEES	\$5.00
POUNDAGE	\$32.40
CHECKS CANCELLED & REISSUED TO TRUSTEE FOR BANKRUPTCY	0.00
NSF CHECK	0.00
TOTAL RECEIPTS - 2013	\$1,659.28

DISBURSEMENTS:

DISBURSED TO CREDITORS	\$2,287.88
DISBURSED TO TRUSTEE FOR BANKRUPTCY	0.00
CHECKS CANCELLED & REISSUED TO DEBTOR	0.00
LOST CHECK- REISSUED TO CREDITOR	0.00
DISBURSEMENTS TO CREDITORS	<\$2,287.88>

PAID TO THE CITY OF SYLVANIA:

FILING FEES	\$18.00
COMPUTER FEES	\$2.00
OPERATION FEES	\$5.00
POUNDAGE: 2% On Amounts Received for Creditors	\$32.40
DISBURSED TO CITY OF SYLVANIA POUNDAGE FEE	<\$57.40>
ACCOUNT BALANCES : 12-31-13	\$0.00

RECAPITULATION TRUSTEESHIP DIVISION

ACCOUNT BALANCES: 12-31-12	\$686.00
RECEIVED:	\$1,659.28
DISBURSED	<u>\$2,345.28</u>
ACCOUNT BALANCES : 12-31-13	\$0.00

CIVIL DIVISION - 2013

CASES FILED: 2013

PERSONAL INJURY AND PROPERTY DAMAGE	49
CONTRACTS	1092
FORCIBLE ENTRY & DETAINER	505
B.M.V. - POINT SUSPENSION	1
B.M.V. - REINSTATEMENT PAY-PLAN	16
B.M.V. - NO INSURANCE	14
OUT OF STATE DUI	0
LUCAS COUNTY DOG WARDEN	4
OTHER CIVIL	4
SMALL CLAIMS	290

	REGULAR CIVIL	SMALL CLAIMS	TOTAL
<u>TOTAL CASES FILED: 2013</u>	1685	290	1975
PENDING END OF 2012	686	80	766
DISPOSED OF IN 2013	<u><1696></u>	<u><311></u>	<u><2007></u>
PENDING END OF 2013	675	59	734
*REACTIVATED CASES 2013	57	3	60
*TOTAL CASE DETERMINATIONS	1742	293	2035

LANDLORD TENANT DIVISION (ESCROW)

CASES FILED: 2013

CASES PENDING END OF 2013	2
CASES FILED 2013	5
CASES DISPOSED OF IN 2013	<u><4></u>
CASES PENDING 12-31-13	3

*Pending cases reflect year end balance of Supreme Court Report, for reactivated cases see information on Page 47

CIVIL DIVISION - 2013

COLLECTIONS:

BALANCE CARRIED FORWARD - 2012	\$28,195.73
RECEIPTS 2013	\$733,557.35
CHECKS REISSUED	\$1,268.69
PAID TO UNCLAIMED FUNDS	\$38.14
LESS OPEN ITEMS 12-31-12	<\$67,423.57>
LESS JURY DEPOSIT	< <u>\$2,000.00</u> >
TOTAL COLLECTIONS	\$693,636.34

DISBURSEMENTS:

CITY OF SYLVANIA:

CLERK & BAILIFF FEES - CIVIL	\$136,459.59
CLERK & BAILIFF FEES - SMALL CLAIMS	\$11,085.73
COPY FEES	\$53.10

COMPUTER FEES:

CIVIL DIVISION	\$3,114.00
SMALL CLAIMS DIVISION	\$578.00

OPERATION FEES:

CIVIL DIVISION	\$10,832.00
SMALL CLAIMS DIVISION	\$2,016.00

PAID TO UNCLAIMED FUNDS	\$38.14
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STATE COSTS:

CIVIL DIVISION	\$40,514.76
SMALL CLAIMS DIVISION	\$3,141.37

JUDGEMENTS:

CIVIL DIVISION	\$442,189.80
SMALL CLAIMS DIVISION	\$40,559.25

OVERPAYMENTS	\$433.01
CHECKS REISSUED	\$1,268.69
REFUND JURY DEPOSIT	\$960.00
REFUND	\$54.00
MEDIATION FEES	\$10.00
CITY FEES	\$169.00
TRANSFER TO COMMON PLEAS	\$150.00
TOTAL DISBURSEMENTS 2012	\$693,636.34

BALANCE ON HAND 12-31-2013	\$69,423.57
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TRAFFIC AND CRIMINAL DIVISION 2013 NEW CASES FILED

DEPARTMENT	TRAFFIC	CRIMINAL	TOTAL
OHIO STATE HIGHWAY PATROL	4430	113	4543
SYLVANIA CITY POLICE DEPT.	1465	512	1977
SYLVANIA TOWNSHIP POLICE	1359	866	2225
LUCAS COUNTY SHERIFF DEPT.	983	788	1771
HOLLAND POLICE DEPT.	335	342	677
METRO PARK	15	15	30
BERKEY POLICE DEPT.	2	0	2
LUCAS COUNTY DOG WARDEN	0	40	40
ZONING VIOLATIONS	0	2	2
WILDLIFE DEPARTMENT (ODNR)	0	27	27
OTTAWA HILLS POLICE DEPT.	43	1	44
LIQUOR CONTROL	0	2	2
DIVISION OF TAXATION	0	21	21
TOLEDO METRO DRUG UNIT	0	3	3
HUMANE SOCIETY	0	12	12
CONTEMPT OF COURT - SMC	0	73	73
MAUMEE POLICE DEPT.	0	1	1
OHIO DEPT. OF PUBLIC SAFETY	0	7	7
TOLEDO POLICE	2	0	2
SWANTON	0	1	1
BMV	1	1	2
TOTAL CASES FILED 2013	8,635	2,827	11,462
PENDING END OF 2012	488	256	744
FINAL DISPOSITIONS 2013	<8,665>	<2,861>	<11,526>
CASES PENDING END OF 2013	458	222	680
*REACTIVATED CASES 2013	1,945	1,588	3,533
*TOTAL CASE DETERMINATIONS	<u>10,610</u>	<u>4,449</u>	<u>15,099</u>
**INCLUDED IN ABOVE TOTALS:			
O.V.I. CASES FILED	434	FELONY CASES FILED	569
SEARCH WARRANTS	22	CRIMINAL SUBPOENAS	69
CRIMINAL FORFEITURE	36	CRIMINAL NO-FILE	14
DESTRUCTION OF PROPERTY	0		

*Pending cases reflect year end balance of Supreme Court Report which counts number of cases for Defendants (not multiple charges filed per defendant). The agency total for 2013 reflects the total number of charges filed per defendant. For information on reactivated cases, see page 47.

CRIMINAL DIVISION - DISBURSEMENTS 2013

CITY OF SYLVANIA	
ORDINANCE FINES & FORFEITURES	\$50,110.02
LOCAL COSTS	\$400,210.08
40% O.S.H.P.	\$74,319.16
COMMUNITY SERVICE FEES	\$8,630.83
COMPUTER FEES	\$26,781.66
OPERATION FEES	\$61,541.31
DRUG ARRESTS - SEC. 513	\$1,624.55
D.U.I. ARRESTS	\$1,906.50
D.U.I. ARRESTS HOUSING	\$3,583.60
INDIGENT ALCOHOL TREATMENT ACCT.	\$13,208.65
INDIGENT DRIVER INTERLOCK (IDIF)	\$36,242.45
INDIGENT ALCOHOL TREATMENT I.A.T.C. (HB562)	\$8,486.81
INDIGENT ALCOHOL TREATMENT I.W.F.C (SM17)	\$0.00
HIGHWAY SAFETY - I.I.F.L.	\$5.00
EXPUNGEMENT FEE	\$40.00
PROBATION - % ADMINISTRATIVE CHARGE	\$516.34
PROBATION FEES	\$25,301.19
MISCELLANEOUS FEES ***SEE PAGE 15	\$135,924.85
I.S.F.C. (COURT INDIGENT SUPPORT FUND)	\$26,703.88
TOTAL	\$875,136.88

CRIMINAL DIVISION - DISBURSEMENTS 2013 CONTINUED

TREASURER - STATE OF OHIO	
50% O.S.H.P. FINES	\$92,227.02
VICTIMS OF CRIME STATE FUND	\$64,239.27
GENERAL REVENUE STATE FUND	\$4,603.90
SEAT BELT FINES	\$24,771.80
OSHP ARREST - D.U.I.	\$6,573.68
EXPUNGEMENT - 60%	\$1093.20
OSHP ARREST - 2925 ORC	\$1964.00
LIQUOR VIOLATION - 50%	\$337.89
HIGHWAY SAFETY - 65%	\$2,929.50
OVI ARREST I.D.S.F. (SB 209)	\$27,647.40
HIGHWAY SAFETY - I.I.F.S.	\$5.00
DRUG ENFORCEMENT FUND (DEFC)	\$19,191.79
JUSTICE PROGRAM SERVICES FUND (JPSF)	\$616.77
OVI ARREST I.D.F.C. (HB 562)	\$162,638.37
BAIL BOND SURCHARGE FEE	\$2,545.00
TOTAL	\$411,387.59

BUREAU OF MOTOR VEHICLES	
REINSTATEMENT FEES - LICENSE FORFEITURE	\$489.00
REINSTATEMENT FEES - WARRANT BLOCK	\$782.00
TOTAL	\$1,271.00

CRIMINAL DIVISION - DISBURSEMENTS 2013 CONTINUED

TREASURER - LUCAS COUNTY	
FINES - STATE CASES REGULAR	\$64,366.10
LAW LIBRARY UNDER ORC 3375.50	<\$3,615.14>
FINES - STATE TRAFFIC 4511.13 50%	\$15,912.16
FINES - STATE TRAFFIC OTHER 100%	\$33,116.68
OHIO STATE PATROL - 10%	\$18,505.04
JURY FEES	\$0.00
DOG WARDEN	\$1,192.40
EXPUNGEMENT FEES - 40%	\$688.80
HEALTH VIOLATION	\$75.00
COUNTY ARREST - 2925 ORC (DRUG)	\$484.80
LIQUOR VIOLATIONS - 50%	\$337.91
ZONING VIOLATIONS	\$0.00
D.U.I. ARRESTS	\$469.30
D.U.I. ARRESTS - HOUSING	\$22,401.26
CRIMESTOPPER	\$829.00
PUBLIC DEFENDER FEE	\$21,116.53
TOTAL	\$175,879.84

SYLVANIA TOWNSHIP	
STATE CASES - TRAFFIC 50%	\$25,122.07
D.U.I. ARRESTS BY TOWNSHIP	\$3,577.00
TOWNSHIP ARRESTS - 2925 ORC	\$980.00
TOTAL	\$29,679.07

HARDING TOWNSHIP	
HARDING TOWNSHIP FINES	\$61.69
TOTAL	\$61.69

CRIMINAL DIVISION - DISBURSEMENTS 2013 CONTINUED

VILLAGE OF BERKEY	
VILLAGE ORDINANCES FINES	\$65.00
D.U.I. ARRESTS BY VILLAGE	\$25.00
TOTAL	\$90.00

VILLAGE OF HOLLAND	
VILLAGE ORDINANCE FINES	\$11,938.60
D.U.I. ARRESTS HOLLAND	\$532.00
ARRESTS UNDER CHAP 2925 ORC - 50%	\$1,092.50
TOTAL	\$13,563.10

VILLAGE OF OTTAWA HILLS	
VILLAGE ORDINANCE FINES	\$0.00
D.U.I. ARRESTS OTTAWA HILLS	\$160.00
ARRESTS UNDER CHAP 2925 ORC - 50%	\$0.00
TOTAL	\$160.00

METRO PARKS OF TOLEDO	
PARK FINES	\$882.00
D.U.I. ARRESTS METRO PARK	\$55.00
ARRESTS UNDER CHAP 2925 ORC	\$0.00
TOTAL	\$937.00

DEPARTMENT OF NATURAL RESOURCES	
WILDLIFE VIOLATION FINES	\$1,016.00
ARRESTS UNDER CHAP 2925 ORC	\$0.00
TOTAL	\$1,016.00

HUMANE SOCIETY	
HUMANE SOCIETY VIOLATIONS	\$250.00
TOTAL	\$250.00

CRIMINAL DIVISION - DISBURSEMENTS 2013 CONTINUED

STATE BOARD OF PHARMACY	
ARRESTS UNDER CHAP 2925 ORC - 50%	\$2,461.20
TOTAL	\$2,461.20

LUCAS COUNTY COMMISSIONERS	
SHERIFF FEES	\$12,217.19
TOTAL	\$12,217.19

LUCAS COUNTY LAW LIBRARY	
50% OF LUCAS COUNTY TRAFFIC CASES ORC 4511 TO 4513	\$15,912.14
50% OF TOWNSHIP TRAFFIC CASES ORC 4511 TO 4513	\$25,122.03
SECTION 3375.50 - FINES/COST/FORFEITURES	\$3,615.14
TOTAL	\$44,649.31

OHIO DEPARTMENT OF TAXATION	
STATE TAX VIOLATION FINES	\$0.00
TOTAL	\$0.00

OHIO DEPARTMENT OF AGRICULTURE	
DEPARTMENT OF AGRICULTURE FINES	\$0.00
TOTAL	\$0.00

OHIO BUREAU OF MOTOR VEHICLES	
BMV FINES	\$0.00
TOTAL	\$0.00

LUCAS COUNTY PORT AUTHORITY	
PORT AUTHORITY FINES	\$0.00
TOTAL	\$0.00

CRIMINAL DIVISION - DISBURSEMENTS 2013 CONTINUED

CAPITAL RECOVERY COLLECTIONS	
COLLECTION FEES	\$83,154.40
TOTAL	\$83,154.40

RECAPITULATION	
TOTAL COLLECTIONS	\$1,651,914.27
TOTAL DISTRIBUTIONS	-\$1,651,914.27
BALANCE	\$0.00

***MISCELLANEOUS FEES CONSIST OF THE FOLLOWING:

- CREDIT CARD CONVENIENCE FEE
- CITY FEE - MARRIAGE FEES, MISCELLANEOUS CRIMINAL AND TRAFFIC FEES
- COPY FEE
- COURT FEE FOR EXPUNGEMENT
- BENCH WARRANT LATE FEE
- REGULAR LATE FEE
- RESCHEDULE FEE FOR PRE-SENTENCE INVESTIGATION
- SHOW-CAUSE COURT FEE
- PROBATION CONDITION RESCHEDULING FEE

BOND DIVISION - 2013

BOND ON HAND AS OF 12-31-2012	\$34,423.00
BONDS POSTED 2013	\$136,189.00
BONDS REINSTATED 2013	<u>\$0.00</u>
TOTAL BONDS RECEIVED	\$170,612.00
BOND REFUNDS	<\$129,616.50>
BOND TRANSFERS	<\$0.00>
BOND FORFEITURES	<\$12,876.25>
10% BOND FEE PAID TO CITY	<\$217.50>
10% ADMINISTRATIVE REINSTATEMENT FEE	<u><\$0.00></u>
TOTAL BONDS PAID OUT	<\$142,710.00>
BONDS HELD AS OF 12-31-2013	\$27,902.00

OPERATING EXPENSES 2013

GENERAL EXPENSES	
REGULAR SALARY	\$879,207.39
OVERTIME	\$23,009.91
INTER DEPT. SERVICES	\$96.66
WORKERS COMPENSATION	\$19,376.29
UNEMPLOYMENT COMPENSATION	\$0.00
P.E.R.S.	\$124,273.02
MEDICAL INSURANCE	\$196,662.08
LIFE INSURANCE	\$5,695.55
MEDICARE	\$12,478.84
TUITION	\$0.00
PROFESSIONAL SERVICES	\$0.00
CONTRACT LABOR	\$14,003.25
MISC. EXPERT SERVICES	\$4,665.50
JANITORIAL SERVICES	\$28,209.48
DATA PROCESSING	\$3,600.00
INDIGENT - LEGAL	\$46,665.00
TOLEDO LAW LIBRARY ASSOCIATION	\$40,897.37
PROBATION SERVICES	\$0.00
LCCCP BOARD SERVICE	\$25,000.00
BANK FEES	\$28,101.93
PRINTING	\$1,870.00
INSURANCE & BONDS	\$19,792.89
MACHINERY & EQUIPMENT RENTAL	\$10,635.00
OFFICE EQUIPMENT REPAIRS	\$6,971.52
BUILDING REPAIRS/MAINTENANCE	\$28,222.65
ELECTRICITY	\$17,323.85
NATURAL GAS	\$3,731.96
TELEPHONE	\$9,073.79
POSTAGE	\$40,014.51
GENERAL OFFICE EXPENSES	\$7,591.71
COPYING SUPPLIES	\$9,985.46
DUES & SUBSCRIPTIONS	\$2,825.91
TRAVEL & MILEAGE	\$848.75

OPERATING EXPENSES 2013 - CONTINUED

GENERAL EXPENSE CONTINUED	
CONFERENCES & CONVENTIONS	\$485.00
BUILDING OPERATING SUPPLIES	\$1,145.29
JURY SERVICES	\$8.99
MISCELLANEOUS*	\$1,087.93
REFUNDS	\$0.00
CABLE SERVICE	\$0.00
DATA PROCESSING EQUIPMENT	\$0.00
TOTAL	\$1,613,554.48

COMPUTERIZATION	
INFORMATION TECHNOLOGY SUPPORT	\$53,100.00
GENERAL OFFICE EXPENSE	\$215.48
TOTAL	\$53,315.48

INDIGENT ALCOHOL TREATMENT	
TREATMENT SERVICES/ASSESSMENTS	\$93,276.44
TOTAL	\$93,276.44

TOTAL EXPENDITURES	\$1,760,146.40
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CAPITAL OUTLAY BUILDING IMPROVEMENTS	
NEW MUNICIPAL COURT BUILDING	\$50,000.00
TOTAL	\$50,000.00

TOTAL	\$1,810,146.40
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*Portion of expenses is from vehicle maintenance. A vehicle was obtained in 2012 for the use of the Deputy Bailiff

PROBATION DEPARTMENT

COMMENCING JANUARY 1ST, 1992 THE SYLVANIA MUNICIPAL COURT ESTABLISHED A SELF-ADMINISTERED PROBATION DEPARTMENT. THE PROBATION DEPARTMENT CONSISTS OF:

NITA MESSERSCHMIDT, CHIEF PROBATION OFFICER (CLERK AS OF 04/01/12)
APRIL GARREAU, PROBATION OFFICER
CHERYL GIBBS, DEPUTY CLERK ASSIGNED TO PROBATION
KIMBERLY HUNTER, DEPUTY CLERK ASSIGNED TO PROBATION
KATHLEEN MCMANUS, DEPUTY CLERK ASSIGNED TO PROBATION
CHRISTEN MUSIC, DEPUTY CLERK ASSIGNED TO PROBATION
JENNIFER WAITE, DEPUTY CLERK ASSIGNED TO PROBATION
MICHELLE MULKEY, PART-TIME FILE CLERK

THE PROBATION DEPARTMENT IS RESPONSIBLE FOR CONDUCTING PRE-SENTENCE INVESTIGATION REPORTS AS ORDERED BY THE COURT. PRE-SENTENCE AND POST-SENTENCE TRACKING OF ANY ORDERS FOR ATTENDANCE OF A.A. MEETINGS, DRUG TESTING, ALCOHOL ASSESSMENTS, COUNSELING, RESTITUTION, AND RELATED MATTERS. THE PROBATION DEPARTMENT ALSO ADMINISTERS DRUG SCREENS.

2013 PROBATION ACTIVITY

CASES REFERRED FOR PRE-SENTENCE INVESTIGATION	1600
DEFENDANTS REFERRED TO PROBATION FOR PSI	1223
CASES SENTENCED AND REFERRED TO PROBATION	1779
DEFENDANTS COMPLETING ALL TERMS OF PROBATION	917
UNSUCCESSFUL TERMINATIONS, JAIL IMPOSED	251
COURT ORDERED SUSPENDED SENTENCES	1457
DEFENDANTS ON ACTIVE PROBATION*	1338
SUMMONS ISSUED FOR VIOLATION OF PROBATION	2112
WARRANTS ISSUED FOR VIOLATION OF PROBATION	3032
PENDING CASES	405

*THIS DOES NOT INCLUDE DEFENDANTS WHO HAVE AN ACTIVE SHOW CAUSE OR THOSE WHOSE SENTENCES HAVE BEEN REVOKED OR MODIFIED.

INDIGENT DRIVERS FUNDS

R.C. 4511.191(M) ENACTED BY AM. SUB. S.B. 131 AND AMENDED H.B. 837 MANDATED THE CREATION OF A MUNICIPAL COURT INDIGENT DRIVERS ALCOHOL TREATMENT FUND. THIS FUND IS ADMINISTERED BY THE BOARD OF ALCOHOL, DRUG ADDICTION SERVICES BOARD (ADAS), LOCATED AT 3361 EXECUTIVE PARKWAY SUITE 102, TOLEDO OHIO.

OFFENDERS WHO QUALIFY FOR THIS FUND ARE THOSE CONVICTED OF A VIOLATION OF R.C. 4511.19 (OMVI, AND/OR ANY ALCOHOL/DRUG RELATED OFFENSE) OR A SUBSTANTIALLY SIMILAR MUNICIPAL ORDINANCE, WHO ARE ORDERED BY THE COURT TO ATTEND AN ALCOHOL OR DRUG ADDICTION TREATMENT PROGRAM, AND WHO ARE DETERMINED BY THE COURT TO BE UNABLE TO PAY THE COSTS OF ATTENDANCE AT THE TREATMENT PROGRAM.

FUNDING CONSISTS OF CERTAIN PORTIONS OF FINE MONIES COLLECTED BY THE MUNICIPAL COURT FOR VIOLATIONS OF R.C. 4511.19 (OMVI) AND A PORTION OF THE REINSTATEMENT FEE PAID UNDER 4511.19(J) BY A PERSON WHOSE DRIVER'S LICENSE OR PERMIT WAS SUSPENDED BY THE COURT. (THIS PAYMENT IS PERIODICALLY RECEIVED FROM THE STATE OF OHIO, BUREAU OF MOTOR VEHICLES).

HB 562 WENT INTO EFFECT 09/23/2008 WHICH CREATED A NEW \$10.00 COURT COST ON ALL MOVING VIOLATIONS AND REQUIRES PART OF THE PROCEEDS OF 15% OR \$1.50 FROM THIS COURT COSTS TO FUND SCRAM AND IGNITION INTERLOCK FOR INDIGENT TRAFFIC OFFENDERS.

SB 17 WENT INTO EFFECT 09/30/2008 WHICH INCREASES BASE OVI FINE BY \$50.00 AND REQUIRES THAT THE FIFTY DOLLARS OF EACH FINE BE CREDITED TO A COURT SPECIAL PROJECT FUND FOR THE PURPOSES OF FUNDING INTERLOCK AND SCRAM FOR INDIGENT OFFENDERS.

COURT ORDERED INDIGENT TREATMENT	6 DEFENDANTS
COURT ORDERED INDIGENT INTERLOCK	3 DEFENDANTS

FUNDING/EXPENSE

BALANCE IN FUND 12/31/2012	\$225,261.91
PAYMENTS RECEIVED FROM FINE	\$13,213.95
PAYMENTS RECEIVED FROM STATE OF OHIO (BMV)	\$9,896.28
IATC (INDIGENT ALCOHOL TREATMENT FUND)	\$8,386.68
IDIF (INDIGENT DRIVER INTERLOCK/ALCOHOL MONITORING FUND)	\$36,571.73
TOTAL RECEIVED	\$291,330.55
INDIVIDUAL TREATMENT PAID	<\$91,526.11>
INTERLOCK PAID	<\$4,962.75>
5% ADMINISTRATIVE FEE PAID TO A.D.A.S.	<\$1,750.33>
TOTAL PAID	<\$98,239.19>
BALANCE IN FUND 12/31/2013	\$193,091.36

BMV = Bureau of Motor Vehicles

A.D.A.S. = Alcohol & Drug Addiction Services Board of Lucas County

INDIGENT SUPPORT FUND - ISFC

THE INDIGENT SUPPORT FUND WAS CREATED BY ADMINISTRATIVE ORDER: 08-07 AND WENT INTO EFFECT 09/23/2008. THE COURT CREATED A SPECIAL PROJECTS FUND FOR INDIGENT COURT PROGRAMS. IT CURRENTLY SUPPORTS INDIGENT OFFENDERS PARTICIPATING IN THE SYLVANIA MUNICIPAL COURT DOMESTIC VIOLENCE AND ALTERNATIVE EDUCATION PROGRAMS AS WELL AS DRUG SCREENS. THE FUND ALSO PAYS FOR THE \$15.00 COMMUNITY SERVICE INSURANCE FEE. FUNDING IS FROM A \$10.00 FEE ASSESSED ON NON-MOVING TRAFFIC AND CRIMINAL CASES.

COURT ORDERED INDIGENT TREATMENT	217 DEFENDANTS
COMMUNITY SERVICE INSURANCE FEE PAID	24 DEFENDANTS

IN JUNE 2010, THE COURT BEGAN ADMINISTERING DRUG SCREENS FOR DEFENDANTS WHO OTHERWISE COULD NOT AFFORD THE COSTS OF DRUG SCREENS. THE FUND IS USED TO PURCHASE THE DRUG SCREENS AND NECESSARY SUPPLIES. THE DRUG SCREENS ARE ADMINISTERED BY THE PROBATION DEPARTMENT WITH THE ASSISTANCE OF COURT SECURITY.

DRUG SCREENS ADMINISTERED BY THE COURT	940 SCREENS
INDIGENT DEFENDANTS FOR SCREENS	177 DEFENDANTS

BALANCE ON HAND 01/01/2013	\$36,155.76
RECEIVED IN 2013	\$26,219.49
PAID OUT IN 2013	<u><\$40,228.97></u>
BALANCE ON HAND 12/31/2013	\$22,146.28

COMMUNITY SERVICE

EFFECTIVE JANUARY 1, 1992 THE SYLVANIA MUNICIPAL COURT BEGAN SELF ADMINISTRATION OF THE COMMUNITY SERVICE PROGRAM, WHICH ORIGINALLY HAD BEEN CONTRACTED WITH THE TOLEDO PROBATION DEPARTMENT IN 1988. IN APPROPRIATE CASES, DEFENDANTS ARE SENTENCED TO PERFORM WORK HOURS AS ORDERED BY THE COURT AS AN ALTERNATIVE TO JAIL. OTHER AGENCIES IN LUCAS COUNTY ARE UTILIZED FOR THOSE DEFENDANTS THAT HAVE TRANSPORTATION ISSUES AND DO NOT RESIDE NEAR THE LISTED AGENCIES. THE FOLLOWING ARE THE NON-PROFIT CHARITABLE OR INSTITUTIONAL AGENCIES THAT HAVE AGREED TO PARTICIPATE.

SYLVANIA RECREATION

8801 SYLVANIA-METAMORA RD.
SYLVANIA, OH 43560

COMMON SPACE GLANN SCHOOL

1700 N. REYNOLDS RD.
TOLEDO, OH 43615

NATURE'S NURSERY

1611 REED RD.
WHITEHOUSE, OH 43571

TOLEDO BOTANICAL GARDENS

5403 ELMER DR.
TOLEDO, OH 43615

TAM O' SHANTER

7060 W. SYLVANIA AVE.
SYLVANIA, OH 43560

HABITAT FOR HUMANITY

1310 CONANT ST.
MAUMEE, OH 43537

VOICES FOR HORSES

19720 FOSTORIA RD.
PEMBERVILLE, OH 43450

PAWS AND WHISKERS

32 HILLWYCK
TOLEDO, OH 43615

AMAZING GRACE

1205 S. CRISSEY RD.
HOLLAND, OH 43528

SPENCER TOWNSHIP

630 N. MULKE RD.
HOLLAND, OH 43528

SYLVANIA MUNICIPAL COURT

6700 MONROE ST.
SYLVANIA, OH 43560

COMMUNITY SERVICE - 2013

AGENCY	# OF PERSONS REFERRED	TOTAL ASSIGNED HOURS
AMAZING GRACE	8	451
COMMON SPACE GLANN SCHOOL	309	19,085
HABITAT FOR HUMANITY	84	4,388
NATURES NURSERY	4	252
PAWS AND WHISKERS	164	7,567
SPENCER TOWNSHIP	33	2,422
SYLVANIA MUNICIPAL COURT	3	163
SYLVANIA RECREATION	70	2,300
TAM O' SHANTER	131	7,582
TOLEDO BOTANICAL GARDENS	106	7,153
VOICES FOR HORSES	3	75
OUTSIDE LUCAS COUNTY	58	2,885
OTHER LUCAS COUNTY AGENCIES	101	7,754
TOTAL	1,074	62,077

TOTAL HOURS	COMPLETED HOURS	BALANCE HOURS DUE
62,077	17,608	44,469

575 WERE DETERMINED TO HAVE PAID THE REQUIRED* FEE OF \$15
 24 WERE DETERMINED TO BE INDIGENT FOR THE COMMUNITY SERVICE INSURANCE FEE

*DEFENDANTS ONLY HAVE TO PAY THE REQUIRED \$15 INSURANCE FEE ONCE PER LIFETIME

PROBATION VIOLATION SUMMONS ISSUED 2013

	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
ALCOHOL TREATMENT	9	7	7	21	11	9	7	9	9	2	8	0	99
DRUG TREATMENT	25	10	5	29	10	22	13	37	13	86	20	2	194
DRUG SCREENS	31	15	18	51	16	37	21	44	14	8	46	2	303
A.A. MEETINGS	0	0	0	2	0	3	0	1	1	0	1	0	8
COMMUNITY SERVICE	8	8	5	27	15	24	20	14	10	4	8	0	143
RESTITUTION	8	11	4	18	10	20	17	22	10	54	22	1	148
VIP/SAT PROGRAM	0	0	0	0	0	0	0	0	0	0	0	0	0
COUNSELING	17	7	5	32	14	26	15	25	9	10	14	0	174
MAINTAIN EMPLOYMENT	5	1	4	8	7	14	9	17	8	5	3	0	81
SUBSEQUENT CONVICTION	54	42	24	14	13	32	14	71	37	59	34	8	402
DWI PROGRAM	5	7	4	10	5	6	4	5	6	1	2	0	55
G.E.D.	0	0	0	3	6	3	0	9	2	4	0	0	27
SHOP/LIFTER ALTERNATIVE PROGRAM	2	5	1	24	8	11	12	13	9	5	3	0	93
IGNITION INTERLOCK	1	0	0	0	0	0	1	0	0	0	0	0	2
ACTIVE REPORTING	1	0	0	2	0	1	0	6	0	0	1	0	11
DEFENSIVE DRIVING	0	0	2	0	0	0	0	0	0	0	0	1	3
MISCELLANEOUS	2	1	2	3	2	1	2	3	1	0	1	0	8
INTENSIVE SUPERVISED PROBATION	0	0	0	0	0	0	0	0	0	0	0	0	0
YOUTH CIGARETTE VIDEO	0	0	0	0	0	0	0	0	0	0	0	0	0
ALTERNATIVE EDUCATION PROGRAM	8	6	8	28	12	26	22	39	18	11	17	0	195
CONTEMPT OF COURT	2	5	0	22	16	13	10	10	10	28	96	0	99
ELECTRONIC MONITORING	2	4	1	15	5	5	10	8	4	03	2	1	57
TOTAL	180	129	90	309	150	253	177	333	161	124	191	150	2112
2012	167	149	257	154	214	231	866	159	130	245	109	160	2060
+/-	+13	-20	-167	+155	-64	+22	+92	+174	+31	-121	+82	-145	+52

PROBATION VIOLATION WARRANTS 2013

JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
259	174	210	293	197	265	259	255	322	331	167	300	3032

PRE-SENTENCE INVESTIGATIONS

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
FULL REPORT	82	91	80	85	79	65	62	72	80	89	65	71	921
SUBSEQUENT REPORT	23	18	18	33	17	20	23	18	29	32	24	27	282
IMMEDIATE	35	37	14	39	38	14	39	37	25	56	35	28	397
TOTAL	140	146	112	157	134	99	124	127	134	177	124	126	1600

PROGRAMS - CONDITIONS OF PROBATION 2013

PROGRAMS	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEP	OCT	NOV	DEC	TOTAL
ACORN COUNSELING	2	2	1	3	3	0	0	0	3	3	0	1	18
ACTIVE REPORTING	1	0	0	0	0	0	1	0	1	0	0	2	5
ALCOHOLIC'S ANONYMOUS MEETINGS	2	0	0	1	3	1	2	1	2	1	0	1	14
ALCOHOL SERVER PROGRAM	1	0	0	0	1	0	0	0	0	1	0	0	3
ALTERNATIVE HORIZON DIP	3	1	1	0	2	4	2	3	0	0	0	0	16
MARK ANDERSON	1	3	1	2	0	0	2	0	0	1	1	3	14
ARROWHEAD	1	1	4	3	4	4	4	9	3	22	1	4	40
BEHAVIORAL CONNECTIONS	1	0	1	1	2	1	2	3	3	1	0	0	15
BI-WEEKLY DRUG SCREENS	0	0	0	0	0	0	0	0	0	1	0	0	1
BLOOM RECOVERY NETWORK DIP	2	0	0	0	0	1	0	0	2	4	0	0	9
C.A.N. DIP	9	12	7	5	8	5	7	8	5	0	0	5	71
CENTRAL ACCESS ASSESSMENT	7	23	12	10	13	11	13	11	11	8	4	14	137
CENTRAL BEHAVIORAL HEALTH	0	1	0	0	0	0	0	1	0	0	1	0	3
COMPASS - ALCOHOL TREATMENT	1	0	5	5	3	4	1	3	0	2	1	1	26
COMPASS - 28 DAY INPATIENT	0	0	0	0	1	0	0	0	0	0	0	0	1
COMPASS - INPATIENT STR	0	0	1	1	0	0	0	0	0	0	0	0	2
COMPASS DIP	0	3	2	6	1	1	5	2	0	1	2	2	25
COMPASS 6 DAY DIP	4	1	2	2	2	1	4	2	2	0	2	1	23
COMPASS ALTERNATIVE PROGRAM	58	42	49	44	51	50	65	47	43	42	32	34	557
CORRECTIONAL TREATMENT FACILITY	1	1	0	0	1	2	0	2	0	0	1	0	8
COURT DIAGNOSTIC	2	0	1	0	0	0	0	0	1	2	1	0	7
DEFENSIVE DRIVING	0	0	0	1	0	1	2	2	0	0	0	3	9
DR. MICHAEL DREWYOR, PH.D.	1	0	0	0	0	0	0	1	1	0	0	0	3
DRUG SCREEN PATCH	0	0	0	0	0	0	0	0	1	1	3	4	9

PROGRAMS - CONDITIONS OF PROBATION 2013 CONTINUED

PROGRAMS	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEP	OCT	NOV	DEC	TOTAL
EDUCATION PROGRAM - ALCOHOL/DRUG	10	7	9	10	9	11	10	14	13	6	13	8	120
ELECTRONIC HOME MONITORING	21	9	18	15	16	15	15	18	10	8	8	6	159
ELECTRONIC/ALCOHOL MONITORING	0	2	6	0	2	0	3	3	3	0	3	2	24
ELECTRONIC HOME MONITORING GPS	1	1	2	1	3	0	0	3	3	0	0	0	14
FAMILY SERVICES OF NORTHWEST OH	1	0	0	0	0	0	1	3	1	2	0	0	8
FIREWORK SAFETY	0	0	0	0	0	0	0	0	0	0	0	0	0
G.E.D.	0	0	2	2	0	1	1	1	0	1	2	1	11
GLENBEIGH	2	1	1	3	2	3	3	2	0	3	1	2	23
HARBOR BEHAVIORAL	3	3	3	6	3	5	4	11	6	0	1	4	49
HEALTH CONNECTIONS	1	0	0	1	2	0	1	1	0	1	0	0	7
IADA	4	8	13	13	15	20	11	15	5	7	9	5	125
IGNITION INTERLOCK - LANGE'S	0	0	0	0	0	1	0	0	2	0	1	1	5
IGNITION INTERLOCK - SMART START	2	3	5	0	1	0	2	2	2	2	1	1	21
INTERLOCK AMERICA	0	1	0	0	0	0	0	1	0	0	0	0	2
INTENSIVE SUPERVISED PROBATION	0	0	0	2	0	0	0	1	1	0	0	0	4
LUTHERAN SOCIAL SERVICES	1	1	1	4	3	0	0	2	1	4	1	2	20
WILLIAM JONES ADDICTION SERVICES	1	1	0	0	1	3	1	0	1	0	0	0	8
MAINTAIN EMPLOYMENT	2	0	4	5	7	3	5	3	1	2	2	6	40
MAUMEE COURT ANGER MANAGEMENT/DOMESTIC VIOLENCE	1	0	0	0	1	0	0	0	0	0	0	1	3
MAUMEE VALLEY GUIDANCE CENTER	1	2	0	0	0	0	0	0	0	0	0	0	3
MEDICATION RECORDS RECEIVED & PROBATION FOLDER MADE	0	1	1	2	2	0	0	1	1	0	1	0	9
NAZARETH HALL DIP	0	2	0	2	0	0	0	1	0	1	0	0	6
NAZARETH HALL 6 DAY DIP	0	0	1	1	0	0	0	0	0	0	0	0	2
NEW BEGINNINGS - CCNO	1	1	0	0	0	0	0	0	0	1	0	2	5

PROGRAMS - CONDITIONS OF PROBATION 2013 CONTINUED

PROGRAMS	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEP	OCT	NOV	DEC	TOTAL
NEW CONCEPTS	4	1	1	4	3	5	4	4	3	3	5	3	40
NEW CONCEPTS DIP	4	3	3	3	2	2	2	1	2	2	3	1	28
N.W. BEACON DIP	5	12	10	4	5	8	3	16	7	10	8	4	92
N.W. BEACON 6 DAY DIP	4	3	5	6	4	11	4	6	2	6	5	3	59
OHIO A.M.S. SCRAM	0	0	0	1	0	0	0	2	1	0	0	0	4
PRIVATE COUNSELING	18	15	23	40	19	10	20	25	24	25	23	18	260
RACING FOR RECOVERY	1	6	2	3	3	1	0	1	1	3	1	1	23
RANDOM DRUG/ALCOHOL SCREENS	19	12	17	29	22	20	23	30	13	17	21	24	247
RECOVERY SERVICES	0	3	0	2	1	1	3	2	0	1	1	6	20
SAFETY COUNCIL OF N.W. OHIO DIP	2	0	0	0	0	1	0	4	2	0	2	0	11
S.A.S.I.	0	1	0	0	1	2	0	0	1	1	0	0	6
SHADOWTRACK ELECTRONIC MONITORING	0	0	0	1	0	0	0	1	1	0	0	1	4
SHOPLIFTERS ALTERNATIVE PROGRAM	12	13	20	24	15	14	25	16	13	14	16	14	196
DR. MARILYN SMITH	8	9	4	6	4	7	10	4	14	13	11	7	97
SYLVANIA COURT ALTERNATIVE EDUCATION PROGRAM	18	24	29	28	21	31	34	9	19	17	29	32	291
SYLVANIA COURT CENTRAL ACCESS ASSESSMENT	0	0	0	0	2	4	6	3	1	1	1	1	19
SYLVANIA COURT DOMESTIC VIOLENCE PROGRAM	12	6	7	10	12	11	12	6	9	7	6	12	110
T.A.S.C.	5	2	5	0	4	3	3	5	3	1	1	0	32
T.A.D. - CCNO ALCOHOL MONITORING	1	0	0	0	0	0	0	0	0	0	0	0	1
TALBOT	2	1	0	2	3	0	1	0	0	1	0	1	11
TALBOT DIP	8	7	9	9	12	6	3	9	12	8	12	9	104
TALBOT 6 DAY DIP	9	7	5	5	6	5	5	5	1	6	4	3	61

PROGRAMS - CONDITIONS OF PROBATION 2013 CONTINUED

PROGRAMS	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEP	OCT	NOV	DEC	TOTAL
TOLEDO COURT ALTERNATIVE PROGRAM	0	0	0	0	1	0	0	1	0	0	0	0	2
UNISON	1	0	2	3	4	5	5	3	2	6	3	3	37
VETERANS ADMINISTRATION	0	0	1	0	0	0	1	1	0	1	0	0	4
VICTIM IMPACT PANEL	13	22	19	9	13	19	21	22	15	17	19	12	201
WILLIAM PETERS	1	0	1	0	0	0	0	1	0	0	0	1	4
ZEPF	1	1	2	2	0	2	3	0	1	1	1	5	19
JEFFERY ZIEGLER	6	3	14	3	7	3	9	1	7	8	5	4	70
OTHER - DIP	0	2	0	0	1	1	0	0	0	0	0	0	4
OUT OF STATE ALCOHOL/DRUG TREATMENT	0	0	0	0	3	0	0	1	0	0	0	3	7
TOTAL 2013	303	286	332	345	330	320	364	356	282	277	269	284	3447
2012	292	399	429	376	407	310	378	439	335	408	294	305	4372
+/-	+11	-113	-97	-31	-77	+10	-14	-83	-53	-131	-25	-21	-624

DIP = DRIVER INTERVENTION PROGRAM (72 HOURS)

RESTITUTION

DEFENDANTS ORDERED TO PAY RESTITUTION DO SO THROUGH THE SYLVANIA PROBATION DEPARTMENT BY SUBMITTING A MONEY ORDER MADE PAYABLE TO THE VICTIM. THE PROBATION DEPARTMENT THEN RECORDS THE PAYMENT AND MAILES IT TO THE VICTIM. IF THE DEFENDANT FAILS TO MEET THE ORDER OF THE COURT THEN PROBATION WILL VIOLATE THE DEFENDANT AND SUMMON HIM/HER INTO COURT. THE FOLLOWING RESTITUTION PAYMENTS WERE RECORDED FOR 2013:

JANUARY	\$6,872.79
FEBRUARY	\$10,056.32
MARCH	\$9,483.03
APRIL	\$8,171.81
MAY	\$7,907.16
JUNE	\$10,964.41
JULY	\$6,680.93
AUGUST	\$10,148.30
SEPTEMBER	\$14,848.17
OCTOBER	\$7,250.68
NOVEMBER	\$5,378.33
DECEMBER	\$5,478.51
TOTAL COLLECTED - 2013	\$103,240.44

SUBURBAN COURTS' SERVICES

THE SUBURBAN COURTS' SERVICES PROGRAM BEGAN SERVING VICTIMS OF CRIMES IN MAUMEE, OREGON, AND SYLVANIA MUNICIPAL COURTS ON JUNE 1, 1997. IN 2012 THE STAFF INCLUDED AN EXECUTIVE DIRECTOR AND TWO ADVOCATES.

SUBURBAN COURTS' SERVICES RECEIVES REFERRALS THROUGH THE LOCAL LAW ENFORCEMENT COMMUNITY, PROSECUTOR'S OFFICES AND THE COURTS. STAFF OF SUBURBAN COURTS' SERVICES PROVIDE THE FOLLOWING SERVICES TO VICTIMS OF CRIME:

1. CRISIS INTERVENTION WITH ON-CALL STAFF AVAILABLE 24 HOURS A DAY, 7 DAYS A WEEK
2. REFERRALS TO COMMUNITY RESOURCES/COUNSELING
3. ORIENTATION TO THE CRIMINAL JUSTICE SYSTEM AND EXPLANATION OF VICTIM'S RIGHTS.
4. CASE STATUS INFORMATION
5. COURT ESCORT SERVICES
6. ASSISTANCE IN COMPLETING VICTIM IMPACT STATEMENTS
7. ASSISTANCE IN REQUESTING COMPENSATION AND RESTITUTION
8. MEDIATION SERVICES
9. EDUCATION SERVICES

SUBURBAN COURTS' SERVICES HAS PROVIDED INFORMATION/SERVICES TO 612 VICTIMS IN SYLVANIA. ADDITIONALLY, 43 CASES WERE PROVIDED MEDIATION SERVICES. OF THOSE, 6 WERE SUCCESSFUL, 37 WERE CANCELED DUE TO PARTIES NOT BEING INTERESTED.

STAFF MEMBERS FOR 2013:

LYNN CARDER	EXECUTIVE DIRECTOR
ERIKA L. DRAKE	VICTIM ADVOCATE
BRIDGET A. WINKELSPECHT	VICTIM ADVOCATE

LOCATION:

6700 MONROE STREET
SYLVANIA, OH 43560

PHONE:

(419) 882-8018

SUBMITTED BY ERIKA L. DRAKE - VICTIM ADVOCATE

SUBURBAN COURTS' SERVICES STATISTICS

	DIRECT SERVICES	REFERRAL SERVICES
INFORMATION ABOUT LEGAL PROCESS	655	0
ADVOCACY WITH:		
COURT ADVOCATE	655	0
PROSECUTOR	92	0
LAW ENFORCEMENT	0	0
EMPLOYERS	0	0
OTHER	0	0
COURT ESCORT	4442	0
VICTIM IMPACT STATEMENT	46	0
TRAINING FOR COURTS, PROSECUTORS, LAW ENFORCEMENT	0	0
OTHER*	461	341

*OTHER INCLUDES WALK-INS, TELEPHONE CONTACT, DISTRIBUTING CELL PHONES, MEDIATION INTERVIEWS, PHOTOGRAPHING, REFERRALS FOR VICTIMS TO DOMESTIC RELATIONS COURT OR LUCAS COUNTY COMMON PLEAS COURT, VICTIM COMPENSATION, LCVW, FUNDS TO HAVE LOCKS CHANGED, AND OTHER SOCIAL SERVICE AGENCIES.

MEDIATION

THE COURT HAS MANY CASES WHICH ARE SUITABLE FOR MEDIATION, BUT PRIOR TO 1999 DUE TO SPACE LIMITATIONS, WE WERE UNABLE TO INSTITUTE A PROGRAM OF THIS NATURE. IN JANUARY OF 1999 UPON RELOCATION TO THE NEWLY BUILT COURT FACILITY IT BECAME REALISTIC TO PURSUE AND IMPLEMENT A 'DISPUTE RESOLUTION PROGRAM'.

IN JANUARY OF 1999 THE SYLVANIA MUNICIPAL COURT SUBMITTED A MEDIATION PROGRAM PLAN AND BUDGET TO THE OHIO SUPREME COURT IN AN ATTEMPT TO OBTAIN GRANT FUNDING. ON FEBRUARY 9, 1999, E. EILEEN PRUETT, COORDINATOR OF THE 'DISPUTE RESOLUTION PROGRAM', SUPREME COURT OF OHIO, ADVISED THE COURT THAT WE WERE AWARDED A \$2,500 GRANT. PURPOSES OF THE GRANT FUNDS WERE APPLIED TO TRAINING OF VOLUNTEER MEDIATORS, TRAINING FACILITY, COURT MATERIALS AND SUPPLIES.

THE COURT PUBLICIZED THE NEED FOR VOLUNTARY MEDIATORS IN THE TOLEDO BAR ASSOCIATION NEWS LETTER ALONG WITH SENDING CORRESPONDENCE TO LOCAL MEMBERS OF THE BAR ASSOCIATION. WE RECEIVED AN OVERWHELMING RESPONSE AND ON MAY 21, 1999, A MEDIATION TRAINING SEMINAR WAS HELD AT OLANDER PARK CONDUCTED BY JUDGE CHARLES D. ABOOD OF DISPUTE RESOLUTIONS SERVICES FOR FORTY (40) VOLUNTEERS.

THE COURT CURRENTLY HAS APPROXIMATELY 154 MEDIATORS WHO VOLUNTEER AND SPECIALIZE IN THE FOLLOWING AREAS; CRIMINAL, CIVIL, RENT/ESCROW, AND FAMILY-DOMESTIC-NEIGHBORHOOD DISPUTE ISSUES. MOST CASES ARE REFERRED TO MEDIATION ON A PRE-FILING BASIS AT A COST OF \$10.00 AND OCCASIONALLY ON A POST-FILING BASIS AT NO CHARGE.

MEDIATION - FILED/DISPOSED 2013

	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEP	OCT	NOV	DEC	TOTAL
FILED 2013	3	13	5	0	7	1	1	5	0	3	0	2	40
DISPOSITIONS 2013													
SMALL CLAIMS													
AGREEMENT REACHED	3	0	0	0	0	0	0	0	0	0	0	0	3
NO AGREEMENT	0	0	0	0	0	0	0	0	0	0	0	0	0
PARTIES NOT INTERESTED	0	0	0	0	0	0	0	0	0	0	0	0	0
RESPONDENT FTA	0	0	0	0	0	0	0	0	0	0	0	0	0
CANCELLED PRIOR TO MEDIATION	0	0	0	0	0	0	0	0	0	0	0	0	0
REGULAR CIVIL													
AGREEMENT REACHED	0	0	2	0	0	0	0	0	0	0	0	0	2
NO AGREEMENT	1	0	0	0	1	0	0	0	0	0	0	1	3
PARTIES NOT INTERESTED	0	0	0	0	0	0	0	0	0	0	0	0	0
RESPONDENT FTA	0	0	0	0	0	0	0	0	0	0	0	0	0
CANCELLED PRIOR TO MEDIATION	0	0	0	0	0	0	0	0	0	0	0	0	0
SUBURBAN COURT SERVICES													
AGREEMENT REACHED	1	2	2	2	1	0	0	0	1	2	0	2	13
NO AGREEMENT	0	0	0	0	0	0	0	0	0	0	0	0	0
PARTIES NOT INTERESTED	6	3	3	10	3	4	1	0	3	2	0	3	38
CANCELLED PRIOR TO MEDIATION	0	0	0	0	0	0	0	0	0	0	0	0	0
CRIMINAL DIVISION													
AGREEMENT REACHED	0	0	0	0	0	0	0	0	0	0	0	1	1
NO AGREEMENT	0	0	0	0	0	0	0	0	0	0	0	0	0
PARTIES NOT INTERESTED	0	0	0	0	0	0	0	0	0	0	0	1	1
CANCELLED PRIOR TO MEDIATION	0	0	0	0	0	0	0	0	0	0	0	0	0
AS OF DEC. 2012 - 40 PENDING													
PENDING	32	40	38	26	28	25	25	30	26	25	25	19	

JURY TRIALS HELD IN 2013

TOTAL CASES TRIED

TRAFFIC 0

CRIMINAL 0

CIVIL 1

TOTAL 1

VERDICTS

THE JURY RENDERED A VERDICT FOR THE PLAINTIFF

CRIMINAL - COMPARE CASES FILED FROM 2003-2013

DEPARTMENT	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
OHIO STATE HIGHWAY PATROL	145	128	119	143	139	195	118	227	156	144	113
SYLVANIA CITY POLICE DEPT	428	439	463	474	487	408	523	577	493	602	512
SYLVANIA TOWNSHIP	701	994	1,121	993	639	770	644	651	743	855	866
LUCAS COUNTY SHERIFFS DEPT	602	671	872	999	840	941	800	679	701	809	788
HOLLAND POLICE	96	92	144	203	271	426	364	291	250	281	342
METRO PARK	43	40	16	36	23	22	24	6	16	38	15
HARDING TOWNSHIP	0	2	0	0	0	0	0	0	0	0	0
BERKEY POLICE	0	0	0	0	0	2	0	0	0	0	0
HUMANE SOCIETY	0	1	6	3	2	12	8	1	9	9	12
L.C. DOG WARDEN	128	115	60	68	61	77	41	44	14	54	40
HEALTH DEPARTMENT	8	8	16	7	17	11	13	12	1	1	0
ZONING DEPARTMENT	16	113	96	240	7	200	4	4	0	8	2
OHIO DEPARTMENT OF TAXATION	15	0	4	7	33	13	10	17	17	29	21
LIQUOR CONTROL	18	40	37	6	38	3	6	8	5	1	2
TOLEDO ENVIRO	0	18	1	0	0	0	0	0	0	0	0
METRO DRUG UNIT	0	5	10	36	0	0	6	3	2	3	3
MAUMEE POLICE	0	0	0	0	0	0	0	0	0	1	1
ODNR WILDLIFE	5	6	9	8	12	15	3	7	13	8	27
OHIO BUREAU OF MOTOR VEHICLES	1	32	26	0	4	1	2	0	9	0	1
OTTAWA HILLS POLICE	2	2	7	19	8	4	1	2	3	1	1
OHIO DEPT OF PUBLIC SAFETY	0	0	0	0	0	0	0	0	14	6	7
OHIO DEPT OF AGRICULTURE	0	1	0	0	0	0	0	0	0	0	0
PORT AUTHORITY	1	0	0	0	0	0	0	0	0	0	0
NORFOLK SOUTHERN POLICE	1	0	0	0	2	0	5	0	0	0	0
FIRE MARSHALL	1	0	0	0	0	0	0	0	0	0	0

CRIMINAL - COMPARE CASES FILED FROM 2003-2013 CONTINUED

DEPARTMENT	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
STATE ATTORNEY GENERAL	1	0	0	0	0	0	1	0	0	0	0
OHIO ACCOUNTING DIVISION	0	1	0	0	0	0	0	0	0	0	0
OHIO WORKMAN COMP.	0	3	3	0	0	0	0	0	0	0	0
BCI	0	0	0	0	2	0	0	0	0	0	0
PERRYSBURG TOWNSHIP POLICE	0	0	0	0	1	1	0	0	0	2	0
SPENCER TOWNSHIP	0	0	0	0	25	0	0	0	0	0	0
FEDERAL PROTECTION SERVICE	0	0	0	0	0	0	7	0	0	0	0
UNIVERSITY OF TOLEDO PD	0	0	0	0	0	0	0	1	0	0	0
NORTHWOOD POLICE	0	0	0	0	0	0	0	1	0	0	0
CONTEMPT OF COURT - SYLVANIA PROBATION DEPARTMENT	0	0	0	0	0	0	0	1	39	38	73
SWANTON	0	0	0	0	0	0	0	0	0	0	1
TOTAL	2,212	2,711	3,010	3,242	2,614	3,101	2,580	2,532	2,487	2,888	2,827

	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
FELONY CASES	473	559	591	814	656	764	638	552	553	546	569
FELONIES BY SYLVANIA	86	65	81	124	111	86	119	121	109	91	96

TRAFFIC - COMPARE CASES FILED FROM 2003-2013

DEPARTMENT	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
OHIO STATE HIGHWAY PATROL	10,136	5,937	4,862	4,471	4,762	5,063	4,542	3,855	3,562	3,974	4,430
SYLVANIA CITY POLICE	1,950	2,094	1,817	1,616	1,619	1,409	1,486	1,734	1,694	1,495	1,465
SYLVANIA TOWNSHIP POLICE	2,780	2,280	1,865	2,554	1,972	1,527	1,791	1,890	1,638	1,369	1,359
LUCAS COUNTY SHERIFFS DEPT	1,038	1,180	1,280	1,303	1,161	1,241	1,148	950	917	924	983
HOLLAND POLICE DEPT	647	569	405	553	675	825	636	644	649	492	335
MIETRO PARKS	58	50	67	0	53	48	60	26	34	9	15
HARDING TOWNSHIP	0	0	0	3	0	0	0	0	0	0	0
BERKEY POLICE DEPT	2	8	1	0	7	1	4	2	7	4	2
NORFOLK SOUTHERN POLICE	0	0	0	90	0	0	0	0	0	0	0
OTTAWA HILLS POLICE DEPT	44	45	72	0	71	53	35	34	44	36	43
UNIVERSITY OF TOLEDO POLICE	0	0	0	0	0	0	0	5	0	0	0
TOLEDO POLICE	0	0	0	0	0	0	0	0	0	0	2
OHIO BUREAU OF MOTOR VEHICLES	0	0	0	0	0	0	0	0	0	0	1
TOTAL	16,655	12,163	10,369	10,646	10,320	10,167	9,702	6,140	8,545	8,303	8,635

	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
DWI CASES	900	996	743	747	885	817	805	670	600	556	434

CIVIL - COMPARE CASES FILED FROM 2003-2013

	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
DAMAGES	128	86	104	68	48	54	45	27	31	52	49
CONTRACTS	801	870	944	910	969	1,300	1,196	1,205	1,096	1,030	1,092
F.E.D.	430	581	574	538	530	599	570	441	466	511	505
B.M.V. PETITION	8	15	3	31	32	34	40	40	35	33	31
OTHER CIVIL	0	8	7	0	9	1	2	4	2	2	4
LUCAS COUNTY DOG WARDEN	0	0	0	0	0	0	0	0	0	0	4
SMALL CLAIMS	476	449	357	464	529	479	426	253	301	365	290
TOTAL	1,843	2,009	1,989	2,011	2,117	2,467	2,276	1,970	1,931	1,994	1,975

	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
TOTAL CIVIL RECEIPTS	\$470,389.37	\$528,640.56	\$559,170.86	\$661,236.41	\$647,449.24	\$739,277.94	\$682,168.74	\$663,539.69	\$770,984.67	\$699,465.53	\$693,636.34
PAID TO CITY OF SYLVANIA	\$131,155.56	\$11,558.74	\$139,768.68	\$142,496.87	\$146,519.80	\$169,304.55	\$163,729.14	\$147,071.13	\$146,605.89	\$144,980.55	\$164,138.42

PROBATION COMPARISON 2003-2013

	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
PRE-SENTENCE INVESTIGATIONS	988	1,104	1,163	1,282	1,304	1,158	1,294	1,568	1,318	1,519	1,600
DEFENDANTS COMPLETING PROBATION	1,747	1,183	1,225	1,086	1,286	1,291	1,200	1,101	1,160	1,012	917
VIOLATION OF PROBATION SUMMONS ISSUED	1,764	1,132	1,888	1,361	1,535	1,468	1,579	1,600	2,010	2,060	2,112
VIOLATION OF PROBATION WARRANTS ISSUED	2,861	2,550	1,638*	1,886	2,094	1,943	1,964	1,930	2,021	2,564	3,032
DEFENDANTS REFERRED TO COMMUNITY SERVICE	376	362	324	454	465	471	606	708	974	1,036	1,074
DEFENDANTS REFERRED TO PROGRAMS	3,537	3,352	3,267	3,296	3,663	3,508	3,441	3,900	4,165	4,372	3,447
RESTITUTION COLLECTED	\$36,406.33	\$58,636.12	\$67,318.34	\$45,053.88	\$45,801.26	\$51,251.19	\$71,485.70	\$67,677.52	\$76,647.92	\$91,411.53	\$103,240.44

*04/30/05 PROBATION VIOLATION WARRANTS COUNTED BY DEFENDANT, NOT MULTIPLE PROGRAM FAILURE TO APPEAR, RESULTING IN A DECREASE OF TOTAL WARRANTS ISSUED.

**06/19/12 PROBATION VIOLATION WARRANTS ISSUED PER CASE, AS OPPOSED TO ISSUING A WARRANT PER DEFT REGARDLESS OF THE NUMBER OF CASES, RESULTING IN AN INCREASE OF TOTAL WARRANTS ISSUED

OPERATING EXPENSES 5 YEAR COMPARISON

GENERAL EXPENSES	2009	2010	2011	2012	2013
REGULAR SALARY	\$791,584.03	\$779,292.88	\$822,780.57	\$885,235.66	\$879,207.39
OVERTIME	\$13,466.19	\$13,795.71	\$14,624.23	\$19,002.44	\$23,009.91
INTER DEPT. SERVICES	\$0.00	\$0.00	\$0.00	\$95.70	\$96.66
WORKERS COMPENSATION	\$19,220.78	\$16,718.34	\$20,037.21	\$19,519.53	\$19,376.29
UNEMPLOYMENT COMPENSATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
P.E.R.S.	\$106,466.29	\$111,025.01	\$117,236.66	\$121,773.28	\$124,273.02
MEDICAL INSURANCE	\$156,302.32	\$180,637.96	\$196,746.73	\$185,110.58	\$196,662.08
LIFE INSURANCE	\$5,090.52	\$5,156.56	\$5,695.56	\$5,463.16	\$5,695.55
MEDICARE	\$9,873.57	\$9,908.18	\$10,477.87	\$11,514.37	\$12,478.84
TUITION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
PROFESSIONAL SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CONTRACT LABOR	\$3,290.62	\$5,784.69	\$7,800.00	\$7,272.00	\$14,003.25
MISC. EXPERT SERVICES	\$4,854.50	\$2,988.30	\$3,164.50	\$3,993.20	\$4,665.50
JANITORIAL SERVICES	\$24,607.03	\$26,785.01	\$24,058.27	\$24,515.29	\$28,209.48
DATA PROCESSING	\$2,700.00	\$4,250.00	\$0.00	\$2,790.00	\$3,600.00
INDIGENT - LEGAL	\$42,050.00	\$42,050.00	\$46,665.00	\$46,665.00	\$46,665.00
TOLEDO LAW LIBRARY ASSOCIATION	\$42,086.64	\$37,332.39	\$35,122.90	\$31,588.63	\$40,897.37
PROBATION SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LCCCP BOARD SERVICE	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00
BANK FEES	\$23,998.84	\$27,870.50	\$29,135.30	\$31,978.70	\$28,101.93
PRINTING	\$11,378.78	\$1,851.00	\$7,394.02	\$6,957.45	\$1,870.00
PUBLIC & LEGAL NOTICE	\$204.19	\$102.08	\$353.44	\$45.60	\$0.00
INSURANCE & BONDS	\$14,645.05	\$19,361.40	\$19,316.52	\$18,486.75	\$19,792.89
MACHINERY & EQUIPMENT RENTAL	\$15,554.91	\$15,121.75	\$7,805.25	\$13,092.11	\$10,635.00
OFFICE EQUIPMENT REPAIRS	\$7861.11	\$19,068.02	\$6,414.13	\$4,630.76	\$6,971.52
BUILDING REPAIRS/MAINTENANCE	\$11,505.68	\$11,113.85	\$28,461.44	\$19,973.69	\$28,222.65
ELECTRICITY	\$19,691.30	\$19,123.69	\$18,839.27	\$17,176.67	\$17,323.85
NATURAL GAS	\$7,055.32	\$4,480.34	\$6,614.02	\$3,394.09	\$3,731.96
TELEPHONE	\$9,526.47	\$10,073.13	\$9,982.06	\$10,068.74	\$9,073.79
POSTAGE	\$30,000.00	\$27,000.00	\$27,000.00	\$29,802.67	\$40,014.51
GENERAL OFFICE EXPENSES	\$14,154.92	\$7,866.08	\$6,815.23	\$6,078.15	\$7,591.71
COPYING SUPPLIES	\$4,267.04	\$10,396.88	\$9,310.70	\$11,063.93	\$9,985.46

OPERATING EXPENSES 5 YEAR COMPARISON CONTINUED

GENERAL EXPENSES	2009	2010	2011	2012	2013
DUES & SUBSCRIPTIONS	\$5,055.52	\$4,155.50	\$2,969.15	\$3,012.10	\$2,825.91
TRAVEL & MILEAGE	\$13,230.55	\$10,451.90	\$12,796.33	\$9,778.76	\$848.75
CONFERENCES & CONVENTIONS	\$3,074.14	\$944.50	\$3,265.94	\$1,684.38	\$485.00
BUILDING OPERATING SUPPLIES	\$539.47	\$952.71	\$1,822.58	\$2,021.68	\$1,145.29
JURY SERVICES	\$95.25	\$110.33	\$5.69	\$103.61	\$8.99
MISCELLANEOUS	\$1,271.72	\$1,290.00	\$1,601.87	\$1,469.97	\$1,087.93
REFUNDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CABLE SERVICE	\$808.53	\$803.22	\$919.51	\$1,002.71	\$0.00
DATA PROCESSING EQUIPMENT	\$3,999.00	\$3,513.36	\$1,952.16	\$0.00	\$0.00
OFFICE EQUIPMENT	\$0.00	\$8,341.48	\$8,430.49	\$14,155.00	\$0.00

COMPUTERIZATION	2009	2010	2011	2012	2013
INFORMATION TECHNOLOGY SUPPORT	\$50,850.00	\$50,850.00	\$46,895.00	\$52,757.00	\$53,100
GENERAL OFFICE EXPENSE	\$0.00	\$270.93	\$0.00	\$296.57	\$215.48

INDIGENT ALCOHOL TREATMENT	2009	2010	2011	2012	2013
TREATMENT SERVICES/ASSESSMENT	\$78,694.11	\$22,595.60	\$30,740.73	\$49,893.53	\$93,276.44

TOTAL EXPENDITURES	2009	2010	2011	2012	2013
	\$1,574,054.39	\$1,538,433.28	\$1,617,800.33	\$1,698,463.46	\$1,760,146.40

CAPITAL OUTLAY BUILDING IMPROVEMENT	2009	2010	2011	2012	2013
NEW MUNICIPAL COURT BUILDING	\$90,000.00	\$90,000.00	\$90,000.00	\$50,000.00	\$50,000.00

	2009	2010	2011	2012	2013
TOTAL	\$1,664,054.39	\$1,628,433.28	\$1,707,800.33	\$1,748,463.46	\$1,810,146.40

CRIMINAL/TRAFFIC DISBURSEMENT 5 YEAR COMPARISON

DEPARTMENT	2009	2010	2011	2012	2013
SYLVANIA CITY	\$868,898.61	\$880,196.55	\$888,232.01	\$878,515.83	\$875,136.88
STATE OF OHIO	\$364,856.73	\$374,983.77	\$382,260.71	\$383,715.11	\$411,387.59
LUCAS COUNTY	\$169,338.98	\$154,507.97	\$164,019.15	\$182,798.15	\$175,879.84
SYLVANIA TOWNSHIP	\$30,197.30	\$31,582.51	\$33,348.70	\$30,593.72	\$29,679.07
HOLLAND	\$29,207.99	\$31,446.76	\$30,418.60	\$24,877.10	\$13,563.10
METRO PARKS	\$776.50	\$423.00	\$851.00	\$275.00	\$937.00
O.D.N.R.	\$304.00	\$332.00	\$824.00	\$1,887.00	\$1,016.00
PHARMACY BOARD	\$3546.95	\$2,906.94	\$3,592.85	\$2,811.50	\$2,561.20
LUCAS COUNTY COMMISSIONERS	\$10,892.66	\$11,064.75	\$11,404.82	\$13,798.30	\$12,217.19
HARDING TOWNSHIP	\$0.00	\$0.00	\$0.00	\$27.00	\$61.69
BERKEY	\$132.00	\$15.00	\$175.00	\$527.00	\$90.00
OTTAWA HILLS	\$210.00	\$232.00	\$75.00	\$0.00	\$160.00
LAW LIBRARY	\$3,120.00	\$3,122.14	\$3,706.29	\$3,495.77	\$3,615.14
50% TOWNSHIP LAW LIBRARY	\$15,486.76	\$27,466.95	\$27,310.69	\$25,382.62	\$25,122.03
50% LUCAS COUNTY LAW LIBRARY	\$26,360.83	\$14,522.73	\$14,104.90	\$13,403.31	\$15,912.14
BMV REINSTATEMENT	\$1,896.40	\$1,771.69	\$1,588.11	\$1,464.00	\$1,271.00
HUMANE SOCIETY	\$250.00	\$72.00	\$28.00	\$100.00	\$250.00
COLLECTIONS	\$58,969.59	\$69,484.29	\$81,267.42	\$87,622.60	\$83,154.40
TOTAL	\$1,582,445.30	\$1,604,131.05	\$1,643,207.25	\$1,651,294.01	\$1,651,914.27

UNCLAIMED FUNDS 2013 PAID TO CITY OF SYLVANIA

CRIMINAL/TRAFFIC - PAID \$94.00

CHECK #	PAYEE	AMOUNT OF CHECK	REASON	CHECK # TO CITY
3496	Lansing Waters	\$25.00	Outstanding	4566
3535	Robert Pratt	\$19.00	Outstanding	4566
3576	Furan Williams	\$25.00	Outstanding	4566
3669	Chequita Sims	\$25.00	Outstanding	4566

JURY/WITNESS - PAID \$62.00

CHECK #	PAYEE	AMOUNT OF CHECK	REASON	CHECK # TO CITY
1789	Russell Bennett	\$10.00	Outstanding	1955
1790	Yvonne Booth	\$10.00	Outstanding	1955
1804	Deborah Kay Hodges	\$10.00	Outstanding	1955
1807	Jeanette Miller	\$10.00	Outstanding	1955
1851	Norman Kane Reithmeier	\$10.00	Outstanding	1955
1878	Jessica Miers	\$6.00	Outstanding	1955
1886	Andrew Miers	\$6.00	Outstanding	1955

CIVIL - PAID \$38.14

CHECK #	PAYEE	AMOUNT OF CHECK	REASON	CHECK # TO CITY
5664	Floyd L. Peterson	\$38.14	Outstanding	7049

COURT SECURITY

IN 1999 THE SYLVANIA MUNICIPAL COURT APPLIED TO THE OHIO SUPREME COURT SECURITY PROJECT FOR GRANT FUNDS TO PURCHASE A LINESCANE X-RAY UNIT, WALK THROUGH METAL DETECTOR, SURVEILLANCE CAMERAS, AND OTHER NECESSARY EQUIPMENT TO INSTITUTE COURT SECURITY. HAVING RECEIVED THE GRANT FUNDING (TOTAL OF \$28,125.00) COMPLETING PURCHASE OF EQUIPMENT AND HIRING LEONARD MCMAHON AS THE COURT FIRST SECURITY OFFICER, THE SYLVANIA MUNICIPAL COURT BEGAN SECURITY SCREENING FOR COURT ARRAIGNMENT SESSIONS (MONDAY AND FRIDAY 7:30 AM TO 11:30 AM AND WEDNESDAY 7:30 AM TO 3:30 PM) COMMENCING APRIL 17, 2000. EFFECTIVE OCTOBER 1, 2001 HOURS WERE EXPANDED TO 7:30 AM UNTIL 4:15 PM EVERY DAY (INCLUDING NIGHT COURT ON THE FIRST AND THIRD TUESDAY OF EACH MONTH UNTIL 6:45 PM).

THE FOLLOWING STATISTICS ARE THE NUMBER OF PERSONS ENTERING THE BUILDING ON A MONTHLY BASIS THAT ARE SUBJECT TO THE WALK-THROUGH METAL DETECTOR, POSSIBLE SCANNING AND HAVING PERSONAL ARTICLES X-RAYED. ITEMS THAT POSE A SECURITY RISK ARE CONFISCATED, HELD AND THEN RETURNED TO THE PERSON AS THEY EXIT THE BUILDING.

MONTH	NUMBER OF PERSONS ENTERING BUILDING
JANUARY	6,426
FEBRUARY	6,462
MARCH	6,306
APRIL	6,748
MAY	7,288
JUNE	6,312
JULY	7,227
AUGUST	6,453
SEPTEMBER	6,272
OCTOBER	6,821
NOVEMBER	5,350
DECEMBER	5,662
TOTAL	77,327

FIVE YEAR COMPARISON

2009	2010	2011	2012	2013
84,429	83,785	80,682	81,575	77,327

COURT VISITATION PROGRAM

IN 1996 JUDGE M. SCOTT RAMEY, APPLIED FOR A MINI-GRANT WITH THE SYLVANIA COMMUNITY ACTION TEAM. THE GRANT FUNDS WERE TO BE DESIGNATED TO ENTITIES INVOLVING COMMUNITY GROUPS AND SCHOOLS WHO COULD PRESENT PROGRAMS AND ACTIVITIES THAT ADDRESS ALCOHOL AND OTHER DRUG PREVENTION ISSUES.

ON FEBRUARY 1, 1996 JUDGE RAMEY WAS AWARDED A \$500.00 GRANT FOR THE IMPLEMENTATION OF "COURT VISITATION - SIXTH GRADE STUDENTS". THESE FUNDS WERE UTILIZED BY THE SYLVANIA SCHOOL DISTRICT TO PROVIDE TRANSPORTATION TO AND FROM THE COURT FOR SIXTH GRADE STUDENTS. THEY NOT ONLY OBSERVED A SESSION OF ARRAIGNMENT COURT BUT PARTICIPATED IN THE ACTUAL FUNCTIONS OF THE COURTROOM AND WERE ALSO AFFORDED A QUESTION/ANSWER SESSION WITH JUDGE RAMEY REGARDING THEIR OBSERVATIONS. GRANT FUNDS HAVE BEEN AWARDED ANNUALLY BY SCAT SINCE 1996.

IN OCTOBER OF 2000 THIS PROGRAM WAS EXPANDED BY AGAIN REQUESTING AND RECEIVING CRIMINAL JUSTICE FUNDS FROM THE LUCAS COUNTY SHERIFF'S DEPARTMENT, WHICH WERE ALLOCATED TO THE SPRINGFIELD LOCAL SCHOOLS FOR THEIR FIFTH GRADE STUDENTS TO PARTICIPATE IN THE SAME PROGRAM AS SET FORTH FOR THE SYLVANIA SCHOOLS. GRANT FUNDS HAVE BEEN AWARDED ANNUALLY SINCE 2000 BY THE LUCAS COUNTY SHERIFF'S DEPARTMENT.

FOLLOWING ARE A LIST OF THE SCHOOLS AND APPROXIMATE NUMBER OF STUDENTS WHO PARTICIPATED IN THIS EDUCATIONAL EXPERIENCE IN 2013 REPRESENTING THIRD, FIFTH, AND SIXTH GRADE STUDENTS.

SCHOOL	DATE	NO. OF STUDENTS
CENTRAL ELEMENTARY	05/23/13	95
	12/06/13	100
CRISSEY ELEMENTARY	05/06/13	75
DORR ELEMENTARY	05/17/13	85
FRANCISCAN ACADEMY	12/05/13	24
HIGHLAND ELEMENTARY	03/21/13	137
HOLLAND ELEMENTARY	05/03/13	90
HOLLOWAY ELEMENTARY	05/10/13	77
MAPLEWOOD ELEMENTARY	03/28/13	75
ST. JOSEPH ELEMENTARY	05/06/13	25
	05/13/13	25
	06/03/13	25
STRANAHAN ELEMENTARY	10/24/13	80
SYLVAN ELEMENTARY	04/18/13	50
TOTAL		963

2013 REACTIVATED CASES

ADMINISTRATIVE JUDGE	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEP	OCT	NOV	DEC	TOTAL
FELONY	32	29	25	33	34	25	26	48	40	37	20	22	371
MISDEMEANOR	90	79	84	103	82	71	83	87	78	83	81	69	990
OVI	4	3	4	3	4	3	7	9	4	3	2	4	50
OTHER TRAFFIC	73	62	85	63	76	60	77	98	65	53	66	46	824
DAMAGES	0	0	0	0	1	0	0	0	1	2	0	0	4
CONTRACTS	0	0	0	1	1	0	0	0	0	2	4	0	8
F.E.D.	0	0	0	0	0	0	0	0	0	0	0	0	0
OTHER CIVIL	0	0	0	0	0	0	0	0	0	0	0	0	0
SMALL CLAIMS	0	0	2	0	0	0	0	0	0	1	0	0	3
INDIVIDUAL JUDGE													
MISDEMEANOR	42	57	42	46	49	41	49	59	67	49	40	43	584
OVI	4	4	4	5	6	4	5	8	4	1	6	4	55
OTHER TRAFFIC	60	52	48	58	61	46	61	63	58	64	36	52	659
DAMAGES	0	0	0	0	0	0	0	0	0	0	0	0	0
CONTRACTS	1	6	2	2	2	0	3	3	0	2	4	1	26
F.E.D.	1	2	3	2	0	2	2	3	1	1	2	0	19
OTHER CIVIL	0	0	0	0	0	0	0	0	0	0	0	0	0
CRIMINAL CASE TOTAL													1,945
TRAFFIC CASE TOTAL													1,588
CIVIL CASE TOTAL													57
SMALL CLAIMS													3

STATUTORY DISTRIBUTION OF CRIMINAL/TRAFFIC FINES

AGENCY	OHIO REVISED CODE (ORC) OR ORDINANCE (ORD)	RECIPIENT
CITY OF SYLVANIA POLICE	ORD ORC	100% TO CITY OF SYLVANIA 100% TO LUCAS COUNTY
SYLVANIA TOWNSHIP POLICE	ORC	50% TO SYLVANIA TOWNSHIP 50% TO LAW LIBRARY
LUCAS COUNTY SHERIFF	ORC	50% TO LUCAS COUNTY 50% TO LAW LIBRARY
OHIO STATE HIGHWAY PATROL	ORC	40% TO CITY OF SYLVANIA* 50% TO STATE OF OHIO 10% TO LUCAS COUNTY
DRUG VIOLATIONS	ORC/ORC	50% OHIO BOARD OF PHARMACY 50% TO ARRESTING AGENCY
VILLAGE OF HOLLAND/BERKEY	ORD	100% TO VILLAGE
LIQUOR CONTROL VIOLATIONS	ORC	50% TO LUCAS COUNTY 50% TO STATE OF OHIO

* 50% OF THE 40% PAID TO THE CITY OF SYLVANIA ON OHIO HIGHWAY PATROL FINES ARE THEN MANDATED TO BE PAID TO THE LAW LIBRARY. THE TOTAL MAY BE FOUND ON THE EXPENSE PAGE 13 UNDER LAW LIBRARY.

COURT COSTS CRIMINAL/TRAFFIC CASES

PURSUANT TO STATE STATUE, ALL COURT COST ARE PAID TO THE CITY OF SYLVANIA WITH THE EXCEPTION OF:

- UP TO \$25.00 (DEPENDING ON OFFENSE) PER CONVICTION/FORFEITURE - STATE OF OHIO INDIGENT DEFENSE SUPPORT FUND (PUBLIC DEFENDER)
- \$9.00 PER CONVICTION/FORFEITURE - STATE OF OHIO REPARATIONS ROTARY FUND (VICTIM OF CRIME)
- \$25.00 PER CONVICTION/FORFEITURE - STATE OF OHIO BAIL BOND FEE (PUBLIC DEFENDER)
- \$1.00 PER CONVICTION/FORFEITURE - CRIMINAL CASES ONLY (THRU 04/30/13) LUCAS COUNTY CRIME STOPPER

RECAPITULATION - 2013

PAID TO THE CITY OF SYLVANIA:

CRIMINAL & TRAFFIC DIVISION	\$786,775.77
CIVIL & SMALL CLAIMS DIVISION	\$147,598.42
TRUSTEESHIP DIVISION	\$50.40
BOND DIVISION	<u>\$217.50</u>
TOTAL	\$934,642.09

COMPUTER FEES TO CITY OF SYLVANIA:

CRIMINAL & TRAFFIC DIVISION	\$26,781.66
CIVIL AND SMALL CLAIMS DIVISION	\$3,692.00
TRUSTEESHIP	<u>\$2.00</u>
TOTAL	\$30,475.66

OPERATION FEES PAID TO CITY OF SYLVANIA:

CRIMINAL & TRAFFIC DIVISION	\$61,541.31
CIVIL & SMALL CLAIMS DIVISION	\$12,848.00
TRUSTEESHIP DIVISION	<u>\$5.00</u>
TOTAL	\$74,394.31

INDIGENT ALCOHOL TREATMENT ACCOUNT:

RECEIVED FROM STATE (BMV)	\$7,896.28
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PAID TO CITY OF SYLVANIA - UNCLAIMED FUNDS:

CRIMINAL & TRAFFIC DIVISION	\$94.00
CIVIL & SMALL CLAIMS	\$38.14
JURY/WITNESS DIVISION	<u>\$62.00</u>
TOTAL	\$194.14

TOTAL PAID TO CITY OF SYLVANIA	\$1,047,602.48
---------------------------------------	-----------------------

LESS EXPENSES	<\$1,760,146.40>
----------------------	-------------------------------

+/-	-\$712,543.92
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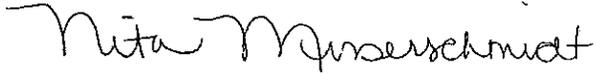
(DOES NOT INCLUDE NEW BUILDING COSTS)

BALANCE AS OF 12/31/2013

INDIGENT ALCOHOL TREATMENT ACCOUNT	\$193,091.36
INDIGENT SUPPORT FUND (ISFC)	\$22,146.28

CERTIFICATION

THE FOREGOING REPORT OF THE ACTIVITIES OF THE SYLVANIA MUNICIPAL COURT, SYLVANIA OHIO, FOR THE YEAR 2013 HAS BEEN COMPLIED IN ACCORDANCE WITH SECTION 1901.14 (A)(4), OF THE OHIO REVISED CODE, AND SHALL BE SUBMITTED TO THE BOARD OF THE COUNTY COMMISSIONERS OF LUCAS COUNTY, AND THE COUNCIL OF THE CITY OF SYLVANIA, SYLVANIA, OHIO.



NITA MESSERSCHMIDT, CLERK OF COURT
SYLVANIA MUNICIPAL COURT

DATE: 03/10/2014

CC: HONORABLE M. SCOTT RAMEY
CRAIG STOUGH, MAYOR, CITY OF SYLVANIA
LUCAS COUNTY BOARD OF COMMISSIONERS
LESLIE BRINNING, DIRECTOR OF LAW, CITY OF SYLVANIA
SHARON BUCHER, CLERK OF SYLVANIA COUNCIL
MICHAEL YUNKER, MAYOR, VILLAGE OF HOLLAND
THOMAS G. PLETZ, ACTING JUDGE SYLVANIA MUNICIPAL COURT
ROLF SCHEIDEL, ACTING JUDGE SYLVANIA MUNICIPAL COURT
WILLIAM KRONCKE, ACTING JUDGE SYLVANIA MUNICIPAL COURT
SYLVANIA TOWNSHIP TRUSTEES

Annual Report *2013*



Sylvania Police
Division

SYLVANIA POLICE DIVISION

2013

ANNUAL REPORT

Mayor Craig A. Stough
City of Sylvania

Dear Mayor Stough:

I am pleased to present to you the 2013 Annual Report for the Sylvania Police Division. This report reflects the hard work, outstanding accomplishments and professional services provided by the men and women of this agency. The Sylvania Police Division is a progressive department that will always strive to maintain excellence and professionalism in its service to the citizens and businesses of Sylvania.

Calls for police service decreased with 11,797 in 2013 compared to 13,120 in 2012. Crime reports decreased 8% in 2013 and major crimes decreased 23%. The major crime categories, as identified by the FBI Uniform Crime Report Part 1 Crimes, are murder, rape, robbery, burglary, theft, auto theft, and arson. In 2013 we had 263 major crimes reported compared to 345 in 2012. Of these 263 major crimes, we cleared 251 of them by arrest or the perpetrator was identified but not arrested. Not arresting the perpetrator could mean that a warrant was issued but not yet served, the victim doesn't want to proceed with prosecution, the perpetrator was charged with other crimes, or the perpetrator is in jail somewhere and not available to us yet for prosecution, or the case was unfounded. The crime statistics and additional narrative can be found in Section X of this annual report.

Traffic crashes decreased 2% in 2013 and injury crashes were at 114 for 2013 as it was for 2012. We did have a pedestrian traffic fatality in 2013. Traffic citations issued for the year were at 1,528 compared to 1,533 in 2012. Some of this decrease can be attributed to officers issuing a written warning citation instead of issuing a traffic citation. In 2013, 1,295 written warnings were issued compared to 1,682 in 2012. Written warnings in place of traffic citations are a very good traffic enforcement, and public relation tool utilized by officers to maintain an affective traffic enforcement program in our community. Also during 2013 we had several extended periods of Sick Leaves, Family Medical Leaves in the road patrol section, along with a police officer vacancy which was not filled that contributed to personnel shortages through the year.

During 2013 the men and women of the police department, including our Police Explorers and Volunteers, were involved in many programs and projects throughout the community. The Volunteers put in 1,946 volunteer hours and since the inception of the Volunteer program in 2004 they have logged a total of 25,371 hours. The Citizen Volunteer Program has become one of the highlights of the department and I must say that their participation sets them apart from other agencies that may have a program such as ours. The Police Explorers continue to be a vital part of the department and the community. Their involvement in community projects and assistance around the department keeps their interest high and their service valuable. The Child Safety Seat program continues to be a strong and very important safety program in the city. In 2013 we inspected and installed 94 child seats in vehicles of Sylvania residents. This is an increase from 48 in 2012.

Sylvania is an exceptional city and I believe that the efforts of our police officers, telecommunicators, explorers, and volunteers during this past year have made a positive impact on the quality of life in this community. We will continue to meet the needs of our citizens and do it with a very professional and dedicated staff.

Respectfully submitted,



William H. Rhodus
Chief of Police

MISSION STATEMENT

The mission of the Sylvania Police Division is to serve the citizens of Sylvania in a professional and efficient manner by providing comprehensive law enforcement services to the community so that each citizen may be safe and secure to enjoy their pursuit and enjoyment of all lawful activities.

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**SYLVANIA POLICE DIVISION
ORGANIZATIONAL CHART
On December 31, 2013**

Mayor of Sylvania
Craig Stough

Public Service Director
Kevin Aller

Chief of Police
William Rhodus

Internal Affairs
Assigned by the Chief

Administrative Secretary
Catherine Palardeau

Staff Operations
Captain Frederick Schnoor

Telecommunications
Chief Tel. Steven Lafferty
Tel. Danielle Hayward
Tel. Heather Kelso
Tel. Amanda Hubaker
Tel. Brain Sobb
Tel. Janelle Johnson

Community Affairs
Sgt. Justin Music
Ptlm. Scott Hendricks

Detective Bureau
Sgt. Joshua Seney
Det. Laura Bliss
Det. Steve Papenfuss

School Resource Officer
Ptlm. Philip Gallup
Ptlm. Robert Roe

Administrative Sergeant
Sgt. Danilynn Miller

Line Operations - Uniform Patrol Section

7-3 Shift

Sgt. Ervin Bratt
Ptlm. Kevin Pooley
Ptlm. Scott Gibbs
Ptlm. Scott Kuebler
Ptlm. Alan Beadle
Ptlm. Amy Martin
Ptlm. Michael Shaw
Ptlm. Russell Hoff

3-11 Shift

Sgt. Stacey Pack
Ptlm. William Haase
Ptlm. Ryan Stager
Ptlm. Eric Christen
Ptlm. Gerald Barnswell
Ptlm. John Pinkstaff
Ptlm. David Vargo
Ptlm. Justin Bell

11-7 Shift

Sgt. Scott Reed
Ptlm. David Arvay
Ptlm. Chad Amstutz
Ptlm. Zachary Andrzejewski
Ptlm. Andrew Thompson
Ptlm. Matthew Collins
Ptlm. Jacob Hammer

I. PERSONNEL

Appointments: Telecommunicator Janelle Johnson, 1-21-2013

Retirements: None

Promotions: None

Transfers: None

Resignations: Patrolman Matthew Shearn, 7-14-2013

At the close of 2013 the police division authorized strength was 41 personnel: Chief of Police, Captain, 6-Sergeants, 26-Patrolmen, 1-Chief Telecommunicator, 5-Telecommunicators, and 1-Administrative Secretary. The year ended with 40 personnel:

There were no changes in supervisory position assignments during 2013.

In 2013 we had one resignation in the police division and this vacant police officer position was not filled.

II. ENHANCING PROFESSIONALISM

The future is dependent on the present. The future of the Sylvania Police Division is dependent on that which is accomplished today. Keeping up on technology, policing trends and new concepts for providing services is the key to good management. In order for employees to perform at the level of professionalism we expect, proper equipment and training is required. A productive workforce is one that understands what is expected and uses the tools provided them to “get the job done.”

Technology continues to be a big part of our planning. During 2013 we continued to make improvements in our computer systems to allow the media and the public to get a copy of a police report, traffic crash report, or wishing to file a crime report to be able to do it from their home or office using the Internet. We are now on Facebook and more capabilities have been implemented for our officers to use the in-car computer Mobile Data Terminal (MDT) to perform information checks and other functions as well as having in-car cameras in our police vehicles. Together with our Detective Bureau now performing Computer Forensic Evidence Recovery, we are enhancing our officers ability to do their job and serve the public.

Training is a big part of keeping our officers prepared to perform at a high level. Terrorism, weapons of mass destruction, issues involved with homeland security and the increased presence of new and more powerful illegal drugs in our society are all challenges we must meet. We are constantly looking at new equipment, new types and sources of training and innovative procedures to accomplish our training goals. Keeping as up-to-date as possible is the rule rather than the exception. On November 19 we participated with the Maumee and Oregon Special Response Teams in a training event at the Owens CC Emergency Preparedness Center. Our Hostage Negotiators participated in this event as well. This type of training enhances our ability to respond to major emergency situations in the future. We are better today than we were yesterday and we continue to train for improvement.

The annexation of the Sylvania Ave. and King Road area in 2005 brought to us a challenge in proving the law enforcement services to this area. It is a large area with many businesses, some residential and most importantly, Southview High School. The opening of a police sub-station at Tam O'Shanter has proven to be an important factor in our personnel deployment. The office was completed in late November 2005 and is fully functional. This substation provides our officers with a secure area to do their paperwork without leaving that sector of the city.

The annexation of Southview High School has also tested our abilities to provide services and adapt to challenges. Having two high schools in the city presented the personnel challenge of assigning a School Resource Officer full time to Southview. However, this also has shown to be a positive in the coordination of police procedures with the school system. Working with one police department instead of two has simplified and streamlined the procedures between the school administration and law enforcement.

Providing highly professional service to the community is truly the foundation of this police division. Programs such as the "Are You OK Program" serve our senior citizens and others that benefit from daily contact with the police department. We currently have 14 persons that this program serves in Sylvania. We did not have a Citizen Police Academy in 2013 due to a lack of participants. However, we are scheduled to hold one in 2014. Our Child Safety Seat Program is one of the most popular programs that we offer. Our two police officers that are trained as technicians installed and inspected 94 child car seats in 2013. We provide this service free of charge for city residents. Our objective is the safety of the child. It takes the officers about 30-minutes to properly install an infant child safety seat and the parent is usually extremely grateful knowing they would have never been able to install it properly them self. This gives the officers a good feeling of a "job well done" and the parent an extra assurance of safety of their child. These are some of the programs that the members of the Sylvania Police Division provide in the community that enhances our mission statement of "professional service" to the community.

The members of this police department are prepared to be the leaders of their profession. Their proficiency with today's technology coupled with their professionalism is the vehicle that is taking them there. Our work product today is far more efficient than yesterday. The world today demands that you either keep up or move over - the Sylvania Police Division is doing neither. We are at the front of the pack and there we intend to stay. This attitude promotes professionalism and is our best advertisement in recruiting the best employee's this area has to offer. The Sylvania Police Division has earned this respect through dedication to the belief that mediocrity is not acceptable. We are the best at what we do because we will accept nothing less. The employees demand it and the community deserves it.

III. DIVISION AWARDS

The Police Division Awards Program was established in 1986 to formally recognize police division employees, businesses and citizens for exceptional job performance, community leadership and assistance in our law enforcement efforts. Each year recommendations for awards are received and reviewed by the Division Awards Committee. Each formal award has standards that must be met for approval of an award to be issued.

In 2009 the Division Awards Committee decided to change the frequency of the Division Awards Program to every two years with the awards program being presented on the even numbered years. There was no program in 2013.

IV. COMMUNITY AFFAIRS



Sylvania Police Division Office of Community Affairs



Annual Report - 2013

"The mission of the Office of Community Affairs is to support the Sylvania Police Division in its efforts to maintain an atmosphere of safety and security for members of the community. To be effective in assisting in this mission, the Office of Community Affairs shall provide education in the areas of substance abuse, and positive decision making in all Sylvania Schools. The Office of Community Affairs shall also provide crime prevention programs and services to educate our citizens and businesses."

I. Introduction

The Office of Community Affairs continues to seek opportunities to provide effective educational programming as well as promote positive relations with members of the Sylvania Community. The officers assigned to the Office of Community Affairs are dedicated and work diligently to accomplish our mission.

The Community Affairs Office and the Police Division are active in the following organizations and events:

*National Association of School Resource Officers
Ohio Association of School Resource Officers
National D.A.R.E. Officers Association
D.A.R.E. Officers Association of Ohio
National Crime Prevention Association
Ohio Crime Prevention Association
Sylvania Community Action Team
Greater Toledo Safe Kids Coalition
Sylvania Volunteers
Sylvania Area Family Services
Sylvania Fall Festival
Sylvania Chamber of Commerce*

As of December 31, 2013, there were three (3) grants still active that fund activities within the Community Affairs office. These funds were used to finance activities involving D.A.R.E. and substance abuse prevention efforts, the Drug Take Back event, and compliance checks and party patrols. Funding continues to be sought to supplement our programming.

II. D.A.R.E.

D.A.R.E. continues to be a major program for the office. Officer Hendricks was the primary D.A.R.E. officer for educational programming in the community. Officer Hendricks was responsible for presenting the elementary DARE program to the four public and three private elementary schools in the city. Officer Roe was responsible for presenting the Middle School program to McCord Jr. High. Approximately 430 fifth grade students and 250 seventh grade students graduated from the program in 2013.

III. Safety City

Community Affairs officers graduated over 150 students from Sylvania Safety City this year. This was the 28th year for the program. The program was held at Maplewood Elementary, and Maplewood will continue to host our program in the future. The venue provides a safe and beautiful school and grounds to introduce families to Sylvania and Sylvania Schools. Our education coordinator this year was Sharon Gray. Sharon is a teacher at Maplewood Elementary School. Safety City was well received and continues to be a very important program in our community.

IV. School Resource Officer and School Safety

Our school resource officers continue to be a resource, and effectively integrate into the high schools in our community. Ptlm. Gallup is the School Resource Officer at Northview High School and Ptlm. Robert Roe is the SRO at Southview High School. These officers are responsible for the general security at the school, and have also proven to be a valuable resource in the schools by adapting to the various roles they play as staff members in the school system. The School Resource Officers took police reports, did investigations on school property; and also attended numerous school functions and talked to classes about legal issues and other police related topics. Officers assisted school administrators with safety and security issues and attended school staff meetings as advisors. The SRO's assisted in the implementation of the ALICE training with the students at the beginning of the school year. Officer Gallup and Officer Roe continue to work diligently to keep the lines of communication open with other area School Resource Officers and provide the most comprehensive service available to our school staff and students.

The City of Sylvania Police Division and the Sylvania Township Police Division have continued to support the A.L.I.C.E. program in the Sylvania School system. This program has been presented to all staff members of the Sylvania School system and to students from 6th-12th grades. According to the Sylvania School district, we have trained over 9000 people in our school district. The program provides occupants of our schools with response options to critical incidents such as active shooter incidents to help mitigate these tragic events. Additionally, the Community Affairs staff members continue to support the school system in the development and implementation of a comprehensive and structured approach to school safety.

As safety professionals and educational staff members, the Sylvania Police Division and the Sylvania School System recognize the importance of providing a safe learning environment for our children. Our coordinated efforts have made significant strides towards increasing the safety of our children and our staff in our school buildings. The ALICE program offers the most effective response to active shooter events. This program has been implemented and we have empowered the occupants of our school buildings to make decisions based on common sense and common knowledge to increase their level of safety. We also continue to increase the layers of security in the school system by working to make our buildings safer through structural enhancements.

Lastly, we have developed a structured and research based assessment program to help prevent these tragic events. We understand several key components in dealing with active shooter events. One issue that has been consistent is many of these events is the active shooter has demonstrated behaviors that have caused concern among staff and students in the school prior to the active shooter event. We also realize that we cannot predict behavior; however, we can take action to try to prevent certain behaviors among these individuals. These active shooters are on what we term as a “pathway to violence” prior to the critical event. When we see these behaviors that are consistent with this pathway to violence, we can intervene and hopefully redirect these young people, thus taking them off this pathway to violence. Through a multidiscipline team made up of school staff members and police, utilizing a structured threat assessment and management program, we focus on prevention to help ensure the safety of our children and staff members.

Northview High School - Officer Gallup	
Presentations	28
Meetings	117
General Offense Reports	13
Accident Reports	0
Citations / Warnings	4
School Related Complaints	118
Parking Lot Assists	19
Court Appearances	1

Southview High School – Officer Roe	
Presentations	68
Meetings	167
General Offense Reports	39
Accident Reports	1
Citations / Warnings	2
School Related Complaints	70
Parking Lot Assists	6
Court Appearances	3

V. Volunteer Report

Hour Summary	
Total Patrol Volunteer hours for January -December 2013	1614.75 Hours
Total Event Volunteer hours for January -December 2013	332 Hours
Total Hours for 2013	1946.75 Hours

Volunteer Patrol Log	
Lockouts	23
House Checks	55
Road Patrol/Traffic Assists	114
Citizen/Motorist Assists	8
Business Checks	550
Business Surveys	5
Juvenile Court Runs	16
Special Assignments:	
A. SRT assists - 9 times	
B. Events:	
• Volunteers worked a total of 34 events in our community this year.	

VI. **ARE YOU OK? Program**

We completed the year 2013 with 14 subscribers to the R.U.O.K. program. We encountered 23 alerts in 2013; fortunately all alerts were non-emergency in nature.

VII. **Explorer Program**

The Explorer program continues to focus on excellent training opportunities for the Explorers to learn about Law Enforcement, as well as the opportunity for the Explorers to serve the community while gaining leadership skills and self-confidence. Our Explorers attended meetings on numerous police topics including CPR certification, defensive tactics introduction, traffic stops, investigations, firearms safety, and impaired driving awareness, domestic violence, building searches and other police related topics. The Explorers also assisted with community events such as the 24 Hour Challenge, the Fall Festival, Festirama, and the Sylvania Area Family Services holiday basket distributions.

Ptlm. Stager continues to serve as the primary Explorer Post advisor for the Police Division. We have continued to coordinate with the Sylvania Township Police Division to have a joint Explorer program. Officer Kevin Steinman from the Sylvania Township Police Division is the township advisor for the program.

The Explorer Honor Guard continues to positively represent the Police Division in the community. The Honor Guard marched in the Memorial Day Parade and the Fall Festival this year. The Honor Guard members also traveled to Woodstock, Canada to march in the Santa Claus Parade. They represented the Police Division extremely well, and took great pride in this event.

VIII. Conclusion

The Office of Community Affairs continues to support the mission of the Sylvania Police Division by presenting quality programs and services to our community. The Community Affairs Officers continue to be creative in seeking opportunities to present an image of cooperation, professionalism, and quality service to our community. We look forward to the challenges, as well as the opportunities that will be presented in 2014.

Respectfully submitted,

Sgt. 
Sgt. Justin Music #851
Community Affairs Supervisor

Child Safety Seats

In May of 2001, the Sylvania Police Division sent two Officers to a Child Passenger Safety Technician Class sponsored by the National Highway Traffic Safety Administration. In this class the officers learned about the many different forms of Child Passenger Restraint Systems available and the proper use of each. Upon returning to the Department, officers joined with the Toledo Hospital Safe Kids Coalition and established the Sylvania Police Division as a Safety Seat Checkpoint.

Since 2001, the Sylvania Police Division's Child Passenger Safety Technicians have completed many talks to community groups and sponsored several large checkpoints for Sylvania families to come and have their children and their seats checked for proper use. Several of these Checkpoints have been held in conjunction with our Safety City Program. Officers will also schedule individual appointments for our area residents to come to the Police Department for a check. Officers also participated at Safe Kids sponsored checkpoints throughout Lucas County and in our City at Dave White Chevrolet.

In 2013, the Sylvania Police Division has 2 officers certified as Child Safety Seat Technicians. In 2013 these Technicians attended updated training at Toledo Hospital, the state conference, and training online. In order for officers to maintain their Certifications, they must maintain a level of CEU's in the field of Child Passenger Safety and complete an install of every type of Child Passenger Seat under the guidance of an Instructor once every two years.

CHILD SEAT CHECKS

<u>2013</u>	<u>2012</u>	<u>2011</u>	<u>2010</u>	<u>2009</u>
94	48	62	124	152

Respectfully Submitted,

Sgt. Stacey Pack #850
Child Passenger Safety Technician and Supervisor

V. TRAINING

Proper training prepares officers and dispatchers to act decisively and safely during stressful situations. Employees of the City of Sylvania Police Division are well prepared to provide exceptional police service to the community.

During 2013, our police officers and dispatchers received formal training from the following organizations:

- Ohio Peace Officer Training Academy – (OPOTA)
- Ohio Associations of Chiefs of Police – (OACP)
- International Association Chiefs of Police – (IACP)
- Drug Enforcement Administration – (DEA)
- Federal Bureau of Investigations – (FBI)
- Lucas County Emergency Management
- Michigan State University
- The University of Toledo
- Ohio Homeland Security
- Ohio Department of Health
- Toledo Police Department
- National Association School Resource Officers – (NASRO)
- Public Safety Training Council
- International Police Mountain Bike Association – (IPMBA)
- Ohio Association of School Resource Officers
- TASER International.
- Public Agency Training Council
- Ohio Department of Public Safety
- Security Solutions International – (SSI)
- Safe Kids of Greater Toledo

The following is a representation of training received during the course of the year by Sylvania police officers and dispatchers at seminars, workshops, conferences, and classes throughout the State of Ohio and the United States.

ALICE Training, Basic Computer Evidence Recovery, Cellular Data Analysis, White Collar Crime, Subject Control Instructor, Human Trafficking, Advanced Accident Investigation, Annual TAC Training, Update on OVI Issues, Single Officer Response to Active Shooter Incidents, Internet for Investigators, Sexual Assault Investigations, Undercover Survival, Advanced Hostage Negotiations, Street Smart Drug ID, Child Abduction Response, Combat Veterans Issues, Domestic Violence Update, Civil Liability and Use of Force, APCO In-Service Course, Technical Traffic Crash Investigation, and Tactical Rifle and Carbine Instructor.

In addition to the listed seminars, workshops, conferences, and classroom training, we also provided in-service training to all members of the police division using our own instructors and through the use of on-line learning. We have certified instructors in Firearms, Defensive Tactics, Law Enforcement Knife Training, Active Shooter Training, OC Chemical Repellent, ASP Expandable Baton, TASER, Bike Patrol, Electronic Measuring Device – Radar, AED/CPR, and Special Response Team related Tactics and Equipment.

Members of the Sylvania Metro Special Response Team continue to train and update their skills by attending training at various training locations, and by training with other local Special Response Teams. Members of the Special Response Team attended training this year with the F.B.I. at Camp Perry located in Port Clinton, Ohio and also participated in the Ohio Tactical Officers Training conference in Perrysburg, Ohio.

The monthly on-line video series entitled “In the Line of Duty”, which shows actual videotaped incidents from police departments across the nation, continues to be used as a training tool. These videos allow us to learn from the experiences of others and remind us of the importance of officer safety.

<u>Training Hours:</u>	<u>2013</u>	<u>2012</u>	<u>2011</u>	<u>2010</u>	<u>2009</u>	<u>2008</u>
	2,917	2,321	3,596	2,410	2,927	4,324

VI. POLICE FLEET

In 2013 the police fleet traveled 237,362 miles providing police services to the community. This mileage constituted a decrease over the 2012 mileage (253,226). Police fleets are maintained for the 24/7 service to the community. To ensure maintenance of the fleet, the police division coordinates all service through the city's Vehicle Maintenance Department.

During the 2013 year, one 2009 Crown Victoria was involved in a crash and was totaled out. We received three 2013 Ford Interceptor Sedans and two Ford Interceptor Utilities. The new marked units are AWD allowing us to keep officers in those vehicles during snow events rather than switching to other SUV type vehicles in our fleet. Our School Resource Officers were transitioned out of their vehicles into fully marked and equipped 2009 Ford Crown Victorias that were removed from the patrol division's fleet. The two Interceptor Utilities were outfitted as command vehicles with equipment in the rear of the vehicle that would be useful during a critical incident.

The costs of maintaining the Police Division fleet saw a decrease of 16% (\$51,461.64 in 2012 compared to \$43,205.33 in 2013). We also experienced a decrease in the amount of down time with the fleet. In 2013, the Fleet program recorded a total downtime of 3,243 hours, while in 2012 the downtime hours were 3,792 hours. This is approximately a 14% decrease. Much of this can be attributed to the addition of 5 new cruisers and the decommissioning of older and/or higher mileage vehicles that had higher maintenance costs.

We continue working with the City's Vehicle Maintenance Department to improve the current fleet management program to make the reporting and repairing of the vehicles quicker and more efficient. We also traded in our 2003 Dodge Intrepid that was assigned to the SRO's and decommissioned and sold on Gov Deals the unmarked 2002 Dodge Intrepid that was assigned to the Training Bureau and the marked 2002 Dodge Ram truck assigned to Community Affairs. After this transfer, we currently have thirty one (31) units assigned to the Sylvania Police Division and include the following:

- 10 Marked units for the road patrol (2 command vehicles, 1 van, and 7 sedans, 1 SUV)
- 4 Marked units assigned to Community Affairs/Dare and SRO's
- 2 Units assigned to the Special Response Team
- 7 unmarked units assigned to Administration and Detective Bureau.
- 2 VIP units
- 2 Speed Monitoring Trailers
- 2 Golf Carts
- 3 Trailers (1 assigned to Firearms, 1 assigned to Safety City, and 1 flatbed for transport of golf carts)

We currently have 10 vehicles in the fleet that have Four Wheel Drive capabilities and 5 vehicles

that are All Wheel Drive. Eight (8) of these units are marked units that can be used on the road during snowy weather. Two (2) units are assigned to the VIP's and the other five (5) units are unmarked units of which four (4) have concealed red and blue emergency lights. During 2013 we also reassigned the 2007 Chevy Tahoe from the Command Officers on Road Patrol to the VIPS program. As of the end of 2013, all vehicles were in service.

Fingerprint Systems

The Police Division maintains two separate systems. Live Scan is used to electronically copy fingerprints of suspects for law enforcement use. The Web Check System is used to electronically submit the fingerprints of citizens for the purposes of background checks. As of the end of 2013 both machines are up and operating correctly.

Division Equipment

Radios

The Police Division maintains forty eight (48) portable radios and twenty one (21) mobile radio units. These are serviced through a contract with Bender Communications and are part of the countywide radio system. Each officer is supplied with an individual portable radio. As of the end of 2013, all radios were in service.

First Aid Supplies

In cooperation with the Lucas County EMS, the police division is equipped with three (3) Physiocontrol Automated External Defibrillators for patrol units. Two additional units are also located in the City Council Chambers and the Telecommunications office.

In-Car Camera Systems

Currently all vehicles assigned to primary road patrol and the Community Affairs office, including the School Resource Officer vehicles are equipped with L3 Mobile Vision In-Car Camera Systems. As part of this system, officers are issued remote mic packs which can be used to activate the system as well as record conversations between officers and individuals. All vehicles equipped with cages are also equipped with rear seat cameras that can also record audio and video of a person in the back seat of the patrol car.

Two additional systems are installed in the Detective Bureau to allow for the recording of interviews.

Respectfully Submitted,

Sgt. Danilynn M. Miller #842

VII. ALARM ADMINISTRATION

	<u>2013</u>	<u>2012</u>	<u>2011</u>	<u>2010</u>	<u>2009</u>
Residential False Alarms	105	122	122	135	120
Commercial False Alarms	<u>135</u>	<u>193</u>	<u>183</u>	<u>164</u>	<u>194</u>
Total	240	315	305	299	314

There was a decrease in false alarms in 2013 in both residential and commercial accounts. This would be our first year out of the past five years we have seen a decrease in both residential and commercial false alarms. The city has ordinances, Chapter 755 of the SMC that provides for "false alarm fines" to be issued to alarm owners having more than two false alarms in a calendar year. The first false alarm will establish the business or residence as an account in our false alarm file. The second false alarm will result in a "false alarm notice" to be sent to the alarm owner asking the owner to have the alarm serviced and/or make sure the family members or employees know how to properly work the alarm system. The false alarm warning letter also gives the alarm owner notice that additional false alarms will subject the alarm owner to false alarm fines. Beginning with the third false alarm in a calendar year there is a \$30.00 false alarm fee issued with the fee increasing by \$30.00 for each additional false alarm. With each false alarm notice and fine letter I include a copy of the False Alarm Ordinances so the alarm owner has the laws pertaining to alarm ownership. In 2013 we collected \$1,050.00 in false alarms fees.

The laws we have pertaining to false alarms has greatly improved the false alarm problems in the city. Although the number of false alarms may not indicate big reductions, the improvement is obvious in the drop in the number of false alarms each year and a reduction in the accounts with multiple false alarms in a year. Several years ago we had more than a dozen accounts that had more than 10 false alarms. There are no longer any accounts with that many false alarms in a year. The number of homes and businesses with alarm systems increases each year and we are now starting to see a decrease in false alarms. Alarm technology continues to improve and that is now a factor in having fewer false alarms caused by equipment malfunctions. Education is the best solution to reducing false alarms. The false alarm warning letter brings this matter to the attention of the alarm owner and in most cases this is all that is necessary to fix the problem. Human error and equipment in need of maintenance is responsible for over 80% of the false alarms received.

VIII. TELECOMMUNICATIONS

The Communication Section of the Police Division is staffed by the police telecommunicator and is responsible for the records bureau, computer systems, data entry, the call taking and dispatching of all police calls for service in the city. The Communications Section is staffed by a Chief Telecommunicator and five Telecommunicators. All calls for police service are recorded on the computer CAD system (computer aided dispatch).

There was a 10% decrease in total calls for police service in 2013 with a 1% increase in emergency priority-1 calls.

Response times for our officers to all calls for services remained very good during 2013:

Priority-1:	485 calls	2 mins. 27 secs.
Priority-2:	8,667 calls	2 mins. 25 secs.
Priority-3:	<u>2,645 calls</u>	4 mins. 57 secs.
Total Calls for Police Service:	11,797	

Calls For Police Service

	<u>2013</u>	<u>2012</u>	<u>2011</u>	<u>2010</u>	<u>2009</u>
Emergency (priority 1)	485	477	413	383	417
Non-Emergency (priority 2, 3)	<u>11,312</u>	<u>12,643</u>	<u>13,417</u>	<u>11,900</u>	<u>10,245</u>
Total Calls for Service	11,797	13,120	13,830	12,283	10,662

[Appendix A, B, C, D]

Respectfully submitted,

Steven Lafferty #831
Chief Telecommunicator

IX. DETECTIVE BUREAU

OVERVIEW

The Detective Bureau is staffed by a supervising sergeant and two detectives. The sergeant and detectives handle the bulk of cases under investigation. One officer assigned to the road patrol section was assigned as a Uniform Patrol Investigator (UPI) starting in January of 2012. The UPI primary responsibility is coverage on the road patrol, however, when situation warrants, the UPI may be assigned to assist the Detective Bureau. We are looking to add another UPI in 2014 to assist the Detective Bureau. By doing this, an officer is allowed to gain valuable experience conducting investigations and preparing our personnel for future positions in the Detective Bureau.

Two evidence technicians from the road patrol section assist with crime scene processing and analysis of evidence in our forensic lab. All bureau personnel have been trained in a variety of technical areas including crime scene processing and trace evidence analysis, interview and interrogation, and surveillance.

September 2013, personnel in the Detective Bureau underwent training in Computer Forensic Evidence Recovery. The Detective Bureau now has the capabilities of conducting imaging and forensic exams of desktop computers, laptops and digital recordable media such as USB drives, CD's, etc. Furthermore, the Detective Bureau also has the capability of conducting onsite triage of computers during the course of an investigation and/or search warrant service. This will potentially give investigators immediate input, leads to follow up on or information to determine if computer should be seized for further examination. As technology increases so must the capabilities of the Detective Bureau.

CASE STATISTICS FOR 2013 (Including Drug Offenses*)

Number of 2013 cases assigned for investigation – ('13/155 – '12/68)	223
Number of 2013 cases under investigation as of 12/31/2013	48
Number of 2013 cases cleared within the year 2013	175
Percentage of 2013 cases cleared.	75%

*Drug Offenses are included as part of the general case assignments.

DRUG EVIDENCE SEIZURES: (*Detective Bureau – Road Patrol*)

- 8,918.4 grams (19.66 lbs) Marijuana
- 155.5 (5-30 mg) Oxycodone pills
- 1 gram Hash Oil
- 2.2 grams Crack Cocaine
- 1.2 grams Cocaine
- 1 gram Methamphetamine
- 340 pills of various prescription drugs
- 144.5 lbs of prescriptions drugs turned in during: DEA/SPD Drug Take Back Days (2)

Highlighted Case Review:

January

- Sgt. Seney was called out to a commercial burglary. The investigation led to charges being filed on an identified suspect for Breaking and Entering.
- Det. Bliss was given new information regarding an old sexual assault case from 2009 and the case was reopened. This case has become an involved multigenerational investigation with multiple victims and suspects.

February

- The DB assisted the Ohio BCI&I Internet Crimes Against Children Task Force with serving a child pornography search warrant at 5600 W. Alexis. Their target suspect was initially identified through a file sharing/download of pornographic images.
- Det. Papenfuss served a search warrant with the assistance of other officers. The warrant led to the seizure of 6.5 pounds of marijuana and \$10,319.
- Sgt. Seney is providing two identity theft cases to Wood County Prosecutors to include in an upcoming state racketeering case.

March

- Det. Bliss, Det. Papenfuss and Sgt. Seney assisted with our agency's 2013 in-service training as instructors.
 - Part of our presentation also involved the TPD Gang Unit. The information presented covered the presence of known gang members and affiliates, who frequent our jurisdiction, attend our schools and hang out at local resident's homes.
- Det. Bliss was assigned an investigation relating to the death of an 11 day old baby.
- Det. Papenfuss is investigating allegations made against a special needs teacher at McCord Jr. High by a former student who has maintained a relationship with him over time.
- Sgt. Seney investigated an unlawful sexual conduct with a minor case, which ultimately lead to the serving of a search warrant at the primary suspect residence. The DB was assisted by day shift and Community Affairs officers on the warrant.

April

- Det. Bliss was assigned a forcible rape case involving a juvenile female and a known adult male suspect. This led to Det. Bliss' execution of a search warrant at the suspect's residence here in Sylvania.
- The detective bureau responded with road patrol to a robbery of the Subway on Monroe Street. Det. Papenfuss working with other investigators was able to quickly identify the suspect who committed the offense.
- BCI&I Crimes Against Children Unit made a referral to Sgt. Seney regarding a peer-2-peer file sharing case involving sexually oriented materials involving minors originating from an address within the city.

May

- The detective bureau responded and assisted dayshift officers with a robbery/stabbing. Det. Bliss' subsequent findings were that the robbery had not happened. At this point the victim has become uncooperative and it is not known if his injuries were inflicted by and "unnamed" friend or himself.
- Inv. Gibbs has been assigned two separate nights offenses that occurred in Olander Park. In the first B/E the suspects broke into the vending machine building and vending machines. In the second they again broke into the same area, but also the maintenance building and then caused a significant amount of damage to the community hall. Evidence linking the two crimes to the same suspects was found and the cases merged into one investigation.
- Two search warrants were conducted this month by the Bureau. One was in relation to peer2peer child pornography and the other was a drug investigation.

June

- The detective bureau assisted with an area wide roundup of suspects/search warrants related to a racketeering case in Wood County Court.
- Det. Bliss was assigned the case of a suspect who entered Flower Hospital and then fled the scene with stolen items. The suspect was subsequently apprehended and Det. Bliss is pursuing charges.
- Inv. Gibbs was assigned the Olander Arson case and it appears that these may be the same suspect(s) as in his previously assigned vandalism cases from Olander.

July

- Det. Bliss is following through on a case involving a suspect that was caught stealing items from Flower Hospital.
- Det. Bliss was assigned a case where a woman believes a coworker or possibly a tenant in the apartment complex she lives in is stalking her.

August

- Det. Papenfuss has investigated and prepared a burglary case for prosecution.
- Det. Bliss worked with the road patrol on a few theft cases and one sexual assault.

September

- Det. Bliss was assigned the Olander Park rape case. She worked with other investigators and has charged the two suspects involved.
- Det. Papenfuss orchestrated a drug take down that resulted in the seizure of approximately 9 lbs of marijuana.
- Det. Bliss was assigned a case involving internal thefts at Vin Devers. Initial figures given to Det. Bliss indicate that there is a potential for possibly \$200,000 in loss to the company over the years.
- Inv. Gibbs was assigned a counterfeit money case involving multiple fraudulent \$100 bills being passed in Sylvania.
- Sgt. Seney attended a 192 hour U.S. Secret Service computer forensic course at the National Computer Forensic Institute in Alabama.

October

- Det. Papenfuss with the assistance of Inv. Gibbs, performed surveillance on a local residence suspected of being a drug house. This led to the execution of a search warrant with a little over a pound of marijuana and \$3,620 being seized.
- Det. Bliss is assisting a California based police department that is following up on an identity theft case.

November

- Det. Bliss was assigned to work with Lourdes University Security on a potential drug sales case.
- Det. Papenfuss is investigating an allegation of rape. The incident was reported to have happened within our jurisdiction.
- Sgt. Seney is being assigned some of the old electronic device related cases by Sgt. Miller, the property room supervisor. This is in order to possibly assist in identifying the owners of the items in our property room.

December

- Det. Bliss investigated an allegation of child abuse at a local daycare facility by one of their employees.
- Sgt. Seney assisted the Accident Investigators with the fatal traffic crash on US23.

Respectfully Submitted,

Sgt. Joshua R. Seney
Detective Bureau Supervisor

X. CRIME REPORTS

Crime Reports decreased 8% in 2013 making it the 2nd straight year that crime reports have decreased. Major Crimes, as defined by the FBI Uniform Crime Report as Part I Crimes, decreased 23%. Certainly, any crime is not a good thing but using just percentages to identify the crime occurrences in our community does not show a fully accurate picture. We have a very low crime rate in Sylvania and just a few crimes can have a dramatic impact on crime percentages.

The clearance rate in 2013 for major crimes was 95% (crimes cleared by prosecution declined, victim refuses to cooperate or does not want the case to go forward, juvenile diversion, arrest of adult, arrest of juvenile, warrant issued, case closed – no further leads at this time, or unfounded)

	<u>2013</u>	<u>2012</u>	<u>2011</u>	<u>2010</u>	<u>2009</u>
Total Crime Reports	1326	1453	1564	1526	1518
Crime Reports +/- %	-8%	-7%	+2%	+1%	-8%

Major Crimes - Reported / Cleared

	<u>2013</u>	<u>2012</u>	<u>2011</u>	<u>2010</u>	<u>2009</u>
Homicide	0/0	0/0	1/1	0 / 0	1 / 1
Rape	2/2	3/2	3/2	3 / 2	4 / 1
Robbery	1/1	4/2	4/3	3 / 3	4 / 1
Assault	31/30	34/31	31/31	37 / 36	24 / 24
Burglary	21/20	40/37	41/28	34 / 32	49 / 41
Theft	201/191	255/252	225/191	266 / 251	284 / 243
Auto Theft	5/5	9/9	5/5	5 / 5	15 / 12
Arson	<u>2/2</u>	<u>0/0</u>	<u>1/0</u>	<u>0 / 0</u>	<u>0 / 0</u>
Total Reported	263	345	311	348	381
+ / - %	-23%	+10%	-10%	-8%	-4%
Total Cleared	251	335	261	329	323
Clearance %	95%	97%	84%	94%	85%

[Appendix E, F]

Stolen and Recovered Property Value

	<u>2013</u>	<u>2012</u>	<u>2011</u>	<u>2010</u>	<u>2009</u>
Stolen:	\$327,638.27	\$569,317.64	\$558,101.00	\$304,125.00	\$481,326.52
Recovered:	\$112,261.72	\$53,620.34	\$132,885.44	\$22,363.81	\$66,586.90

XI. TRAFFIC BUREAU

Traffic crashes decreased 2% in 2013. Of the 432 traffic crashes in 2013, 114 of them were injury crashes, and there was 1 pedestrian traffic fatality in 2013.

	<u>2013</u>	<u>2012</u>	<u>2011</u>	<u>2010</u>	<u>2009</u>	<u>2008</u>
Traffic Crashes	432	443	481	438	442	453
Injury Crashes	114	114	108	79	90	95
Fatal Crashes	1	0	0	3	1	0
[Appendix G]						

Traffic citations decreased to 1528 in 2013 from 1533 in 2012. Verbal and written warnings given to motorists instead of issuing a citation decreased 9% in 2013. The basic policies of traffic enforcement throughout the city are largely dictated by citizen requests for selective enforcement and information developed through traffic crash reports identifying problem areas. We place emphasis on residential area enforcement that may result in a decrease in the number of citations issued due to a lower volume of traffic than on the main streets. Our presence in a residential area will increase compliance to traffic laws however, we do know that when we move our efforts to other areas the violation pattern soon returns and we will have to rotate back to the same areas again. Combining traffic citations with warnings and other enforcement practices results in an effective traffic enforcement program in Sylvania.

Some of our traffic enforcement is dictated by state and federal grants we receive for specific enforcement programs. During 2013 we participated in regional programs centered on OVI enforcement. Our patrol officers worked 208 hours of overtime on impaired driving (OVI) and other traffic enforcement grants.

Enforcement does not only mean the issuing of a traffic ticket. Warning a driver when the infraction is minor in nature is also a positive enforcement effort. We purchased two radar trailers in 2007, replacing the first radar trailer purchased in 1998. This equipment helps slow down motorists and is very popular with the residents who call to have the radar units placed in their neighborhood. We also stress an increased presence of officers running radar in neighborhoods and school zones to reinforce safe driving within our community. All these factors are part of our enforcement efforts and collectively we hope they will keep our main streets and neighborhoods as safe as possible.

	<u>2013</u>	<u>2012</u>	<u>2011</u>	<u>2010</u>	<u>2009</u>	<u>2008</u>
Citations Issued	1528	1533	1758	1855	1505	1569
Verbal/Written Warnings	1981	2200	3080	3079	1895	1665
[Appendix H]						

XII. UNIFORM PATROL

The Uniform Patrol Section comprises 72% of the Police Division manpower. These officers and supervisors provide the majority of police services to the community. The role of a police officer in our society is much diversified and we are called upon to serve our citizens in many different ways. Included in the chart below are “calls for service” that identifies all activity for the entire police department. Although some of the calls for police service would be for members of the department other than the uniform patrol officers, such as detectives or community affairs officers, the vast majority of the calls for service, about 90+%, are answered or initiated by the uniform patrol officers.

There was a 14% increase in work activity for the uniform patrol officers in 2013 and a 10% decrease in total calls for police service. Response time to emergency priority-1 calls decreased in 2013 at 2.3 minutes.

Uniform Patrol Work Activity

	<u>2013</u>	<u>2012</u>	<u>2011</u>	<u>2010</u>	<u>2009</u>	<u>2008</u>
Crime Reports Taken	1,326	1,453	1,632	1,526	1,364	1,386
Traffic Crashes Investigated	432	443	481	438	442	445
Traffic Citations Issued	1,528	1,533	1,771	1,855	1,505	1,542
Criminal Arrests: adult & juvenile	694	701	834	828	510	576
Parking Tickets	122	158	122	176	178	241
Warnings - written/verbal	1,981	2,200	3,080	3,079	1,895	1,665
Vacation House Checks	3,195	3,633	4,344	2,785	1,825	1,979
Motorist Assist - breakdown	289	314	320	291	290	274
Motorist Assist - lockout	453	440	415	417	441	491
Business Checks	4,222	1,248	N/A	N/A	N/A	N/A
Total Work Activity	14,242	12,123	12,999	11,395	8450	8599
Activity +/- %	+14%	-6%	+12%	+34%	-2%	-11%
Total of All Calls for Police Service	11,797	13,120	13,830	12,283	10,662	10,656
Calls For Service + / - %	-10%	-5%	+11%	+15%	+1%	+4%
Average emergency response time in minutes for Priority-1 calls.	2.3	2.4	3.1	2.3	2.3	2.7

[Appendix A, B, C, D]

XIII. GRANTS and REVENUE

A. GRANTS

We received three (3) grants for Community Affairs in 2013. We received \$1,561.33 from SCAT for Compliance Checks and Party Patrols conducted in 2013. We received \$536.64 from SCAT for Drug Take Back Events. We were awarded \$34,739.66 from the Ohio Attorney General's office for Drug Use Prevention - DARE.

In addition to the above grants received by our office of Community Affairs, we also participated in the Lucas County OVI Task Force that concentrates on enforcement of laws pertaining to drinking and driving. During 2013 we received \$9,426.72 for our participation that went toward the payment for the officers to work at the OVI checkpoints and OVI traffic enforcement. This was the 10th consecutive year we participate in this enforcement program.

Total grant funds received in 2013 = **\$46,264.35**

Respectfully submitted,

Sgt. Danilynn M. Miller #842
Sgt. Justin Music #851
Department Grant Managers

B. REVENUE RECEIVED

	<u>2013</u>	<u>2012</u>	<u>2011</u>	<u>2010</u>
Copies of Reports	\$40.50	\$29.00	\$37.60	\$33.00
Paid Parking Tickets	\$2,805.00	\$2,895.00	\$4,885.00	\$2,243.00
Fingerprinting	\$5,556.00	\$5,440.00	\$9,333.00	\$5,560.00
Forfeiture Proceeds) (225, 229)	\$10,445.95	\$31,630.28	\$10,175.37	\$47,757.25
Mandatory Drug Fines (226	\$1,579.55	\$2,541.75	\$4,153.00	\$8,315.65
Federal & HIDTA	\$-0-	\$-0-	\$-0-	\$14,436.01
Grants	\$47,517.65	\$35,254.79	\$44,798.77	\$34,686.43
Safety City Fees	\$4,470.00	\$4,985.00	\$5,100.00	\$3,875.00
Program Donations	\$-0-	\$13.58	\$45.97	\$25.00
Auction - GovDeals	\$17,001.44	\$10,582.29	\$11,610.53	\$365.00
Vehicle Immobilization	\$450.00	\$140.00	\$850.00	\$105.00
Fees for Training	\$500.00	\$3,063.29	\$600.00	\$1,063.88
Solicitor License	\$900.00	\$600.00	\$995.00	\$805.00
Event Permit Fee	\$18,385.00	\$14,772.00	\$15,711.00	\$12,495.50
False Alarm Fee	\$1,050.00	\$1,200.00	\$695.00	\$275.00
Sylvania School SRO	\$104,890.42	\$76,267.44	\$72,027.88	\$37,254.10 ½ yr.
Miscellaneous	\$1,797.66	\$624.00	\$1,971.88	\$2,409.93
TOTAL:	\$217,389.17	190,038.42	\$182,989.51	\$171,704.75

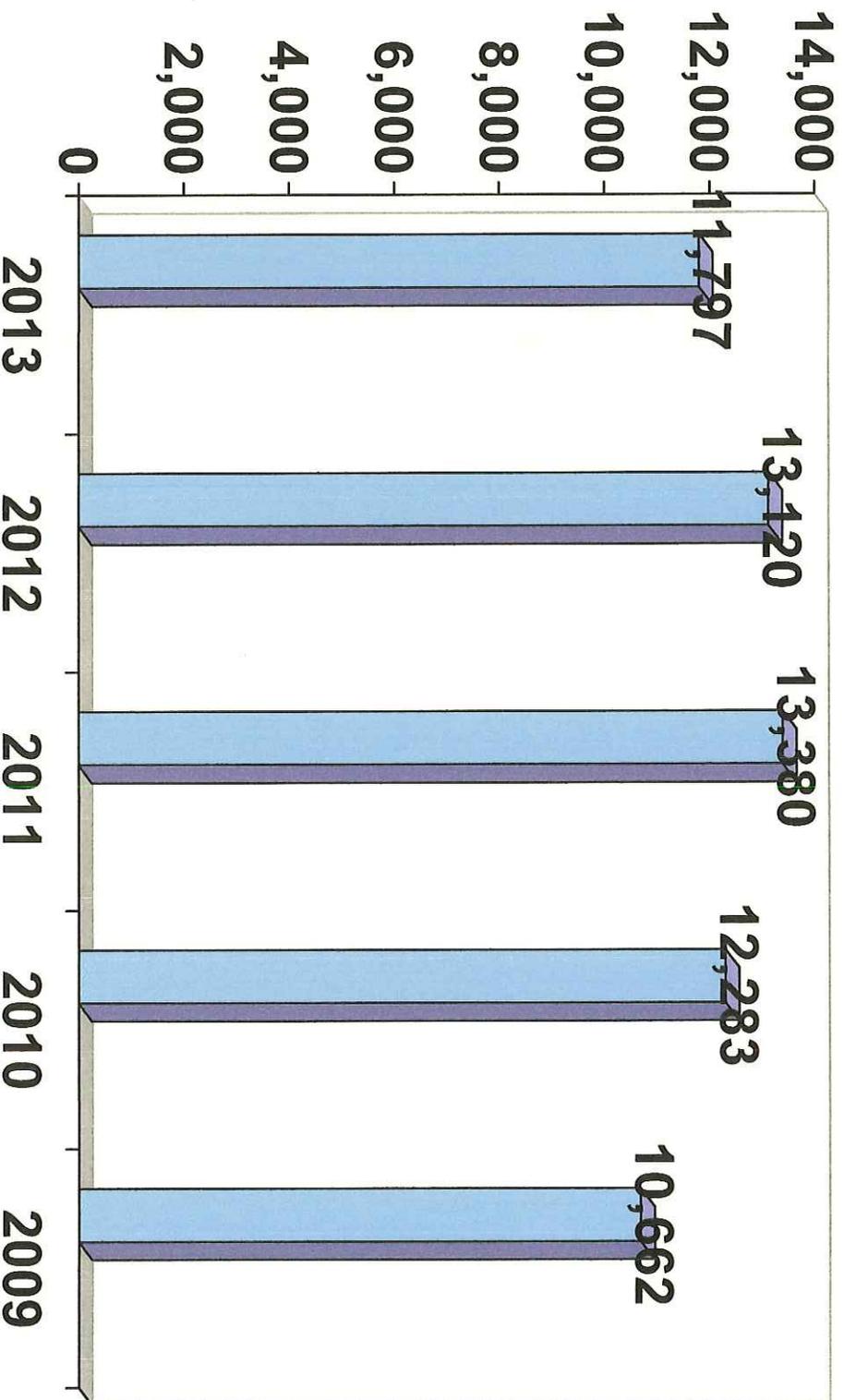
Respectfully submitted,

Catherine Falardeau
Administrative Secretary

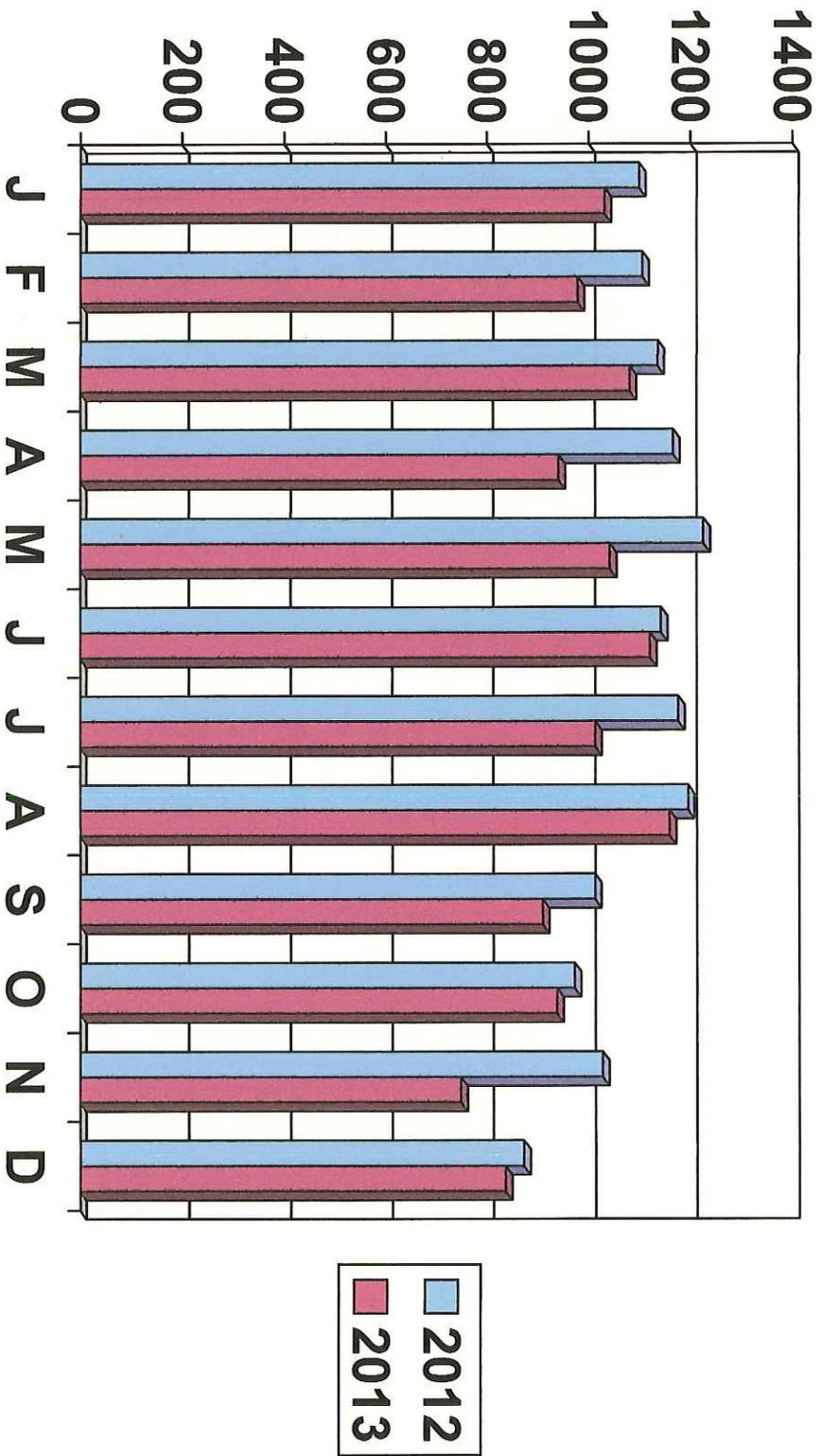
XIV. APPENDIX

- A. Calls For Police Service by Year
- B. Calls For Police Service by Month
- C. Calls For Police Service by Day of the Week
- D. Calls For Police Service by Time of Day
- E. UCR Part 1 Offenses, Crimes Against Persons
- F. UCR Part 1 Offenses, Crimes Against Property
- G. Traffic Crashes, Injuries, Fatalities
- H. Traffic Citations by Type of Violation

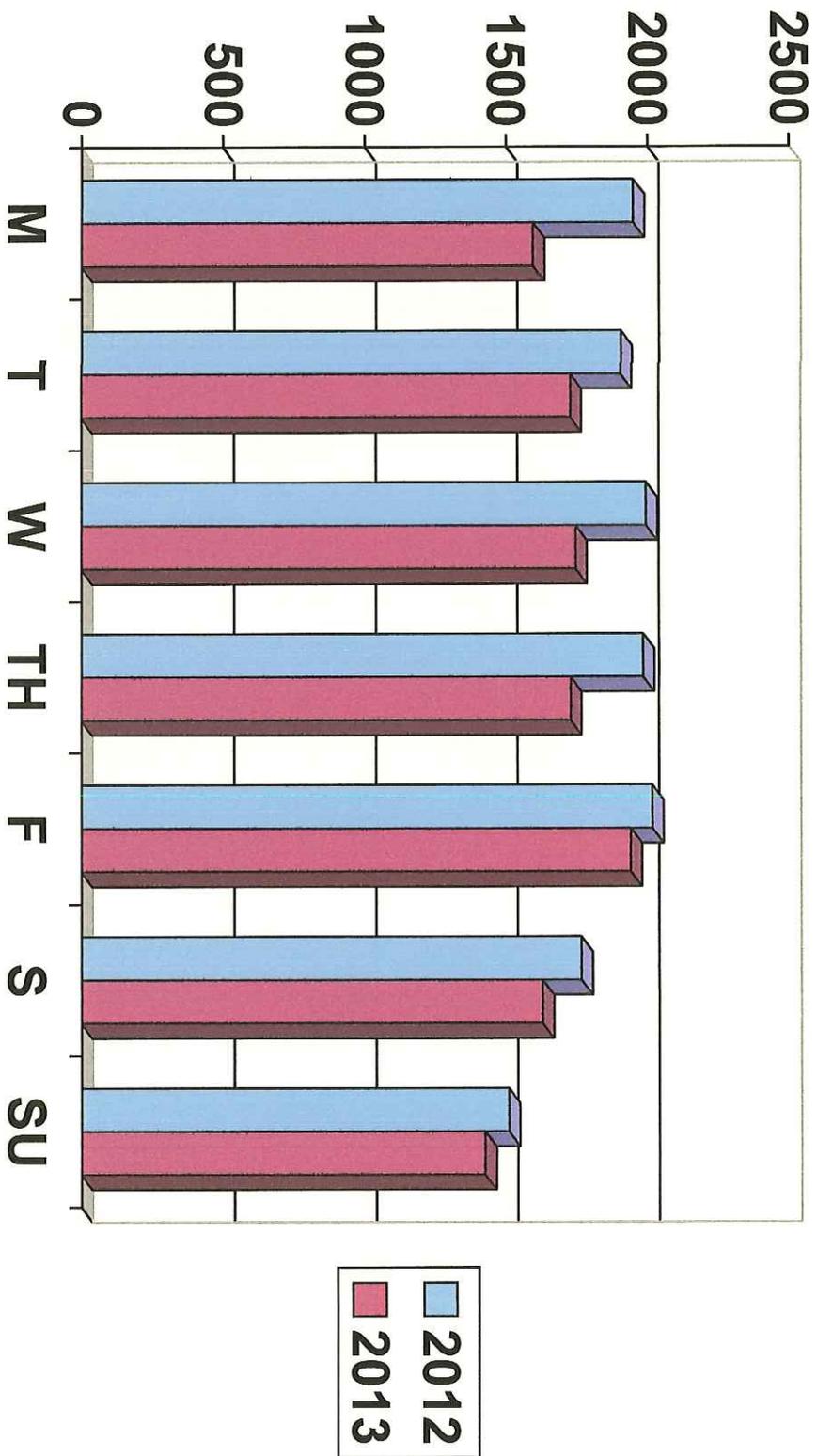
CALLS FOR SERVICE BY YEAR
Sylvania Police Division



CALLS FOR SERVICE BY MONTH
Sylvania Police Division

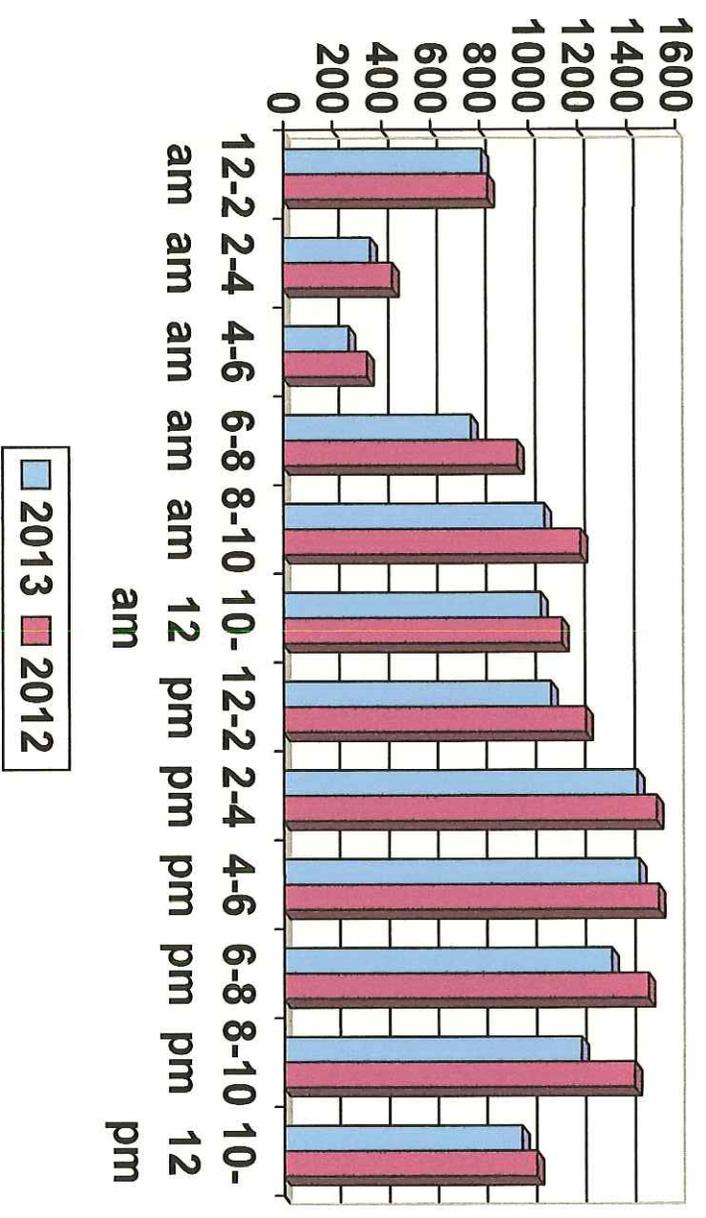


CALLS FOR SERVICE BY DAY OF THE WEEK
Sylvania Police Division

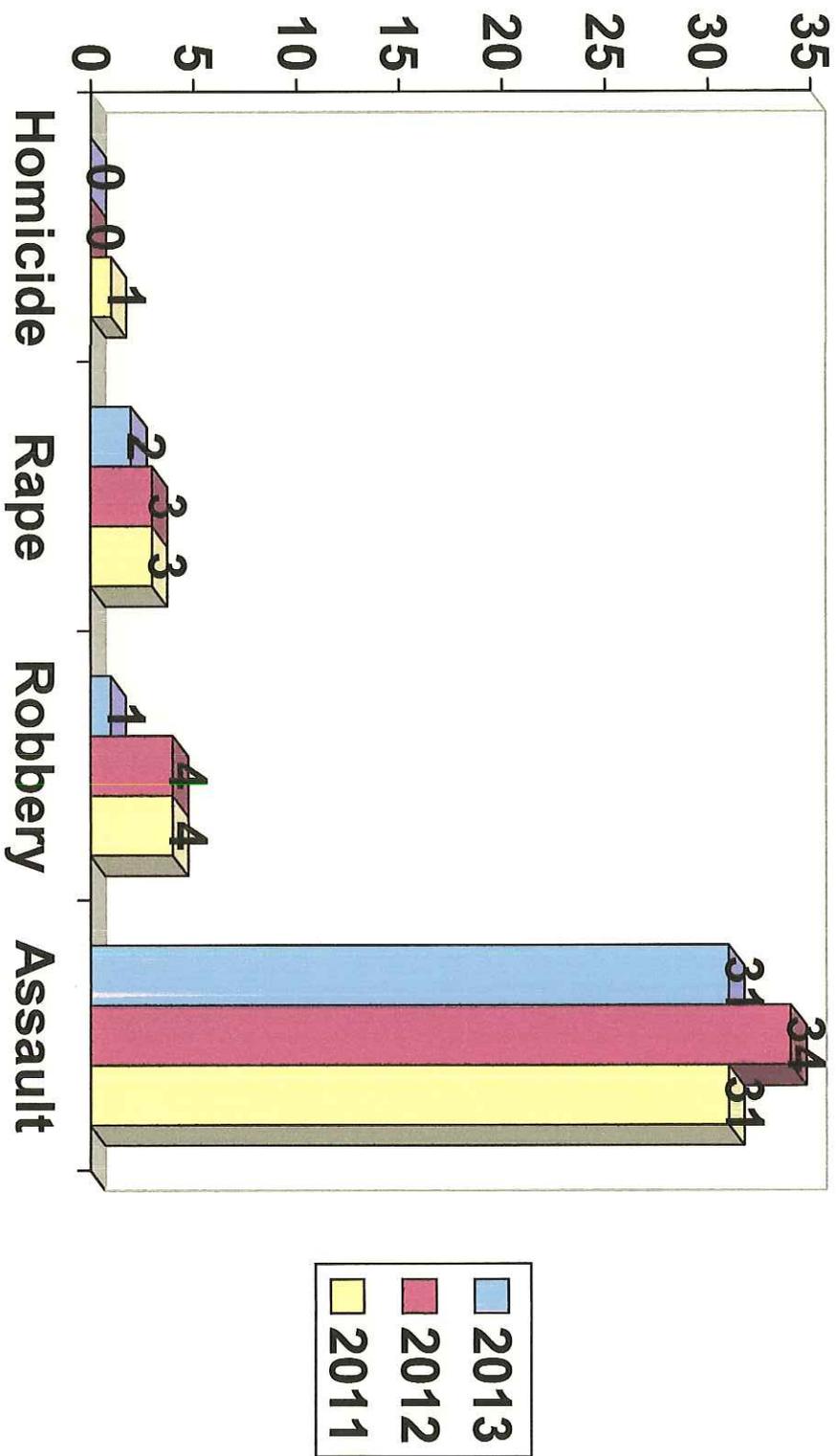


CALLS FOR SERVICE BY TIME OF DAY

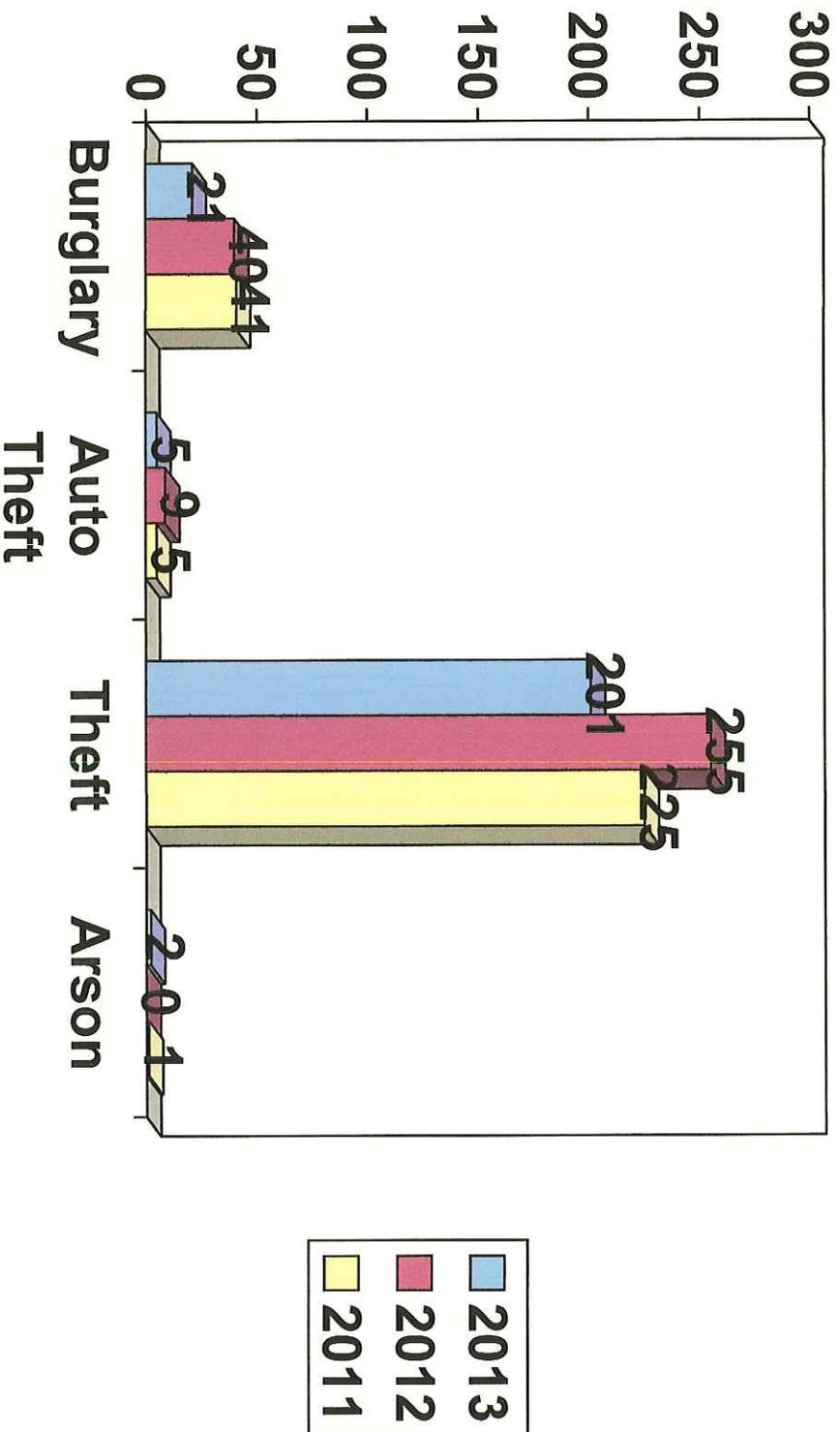
Sylvania Police Division



CRIMES AGAINST PERSONS
Sylvania Police Division

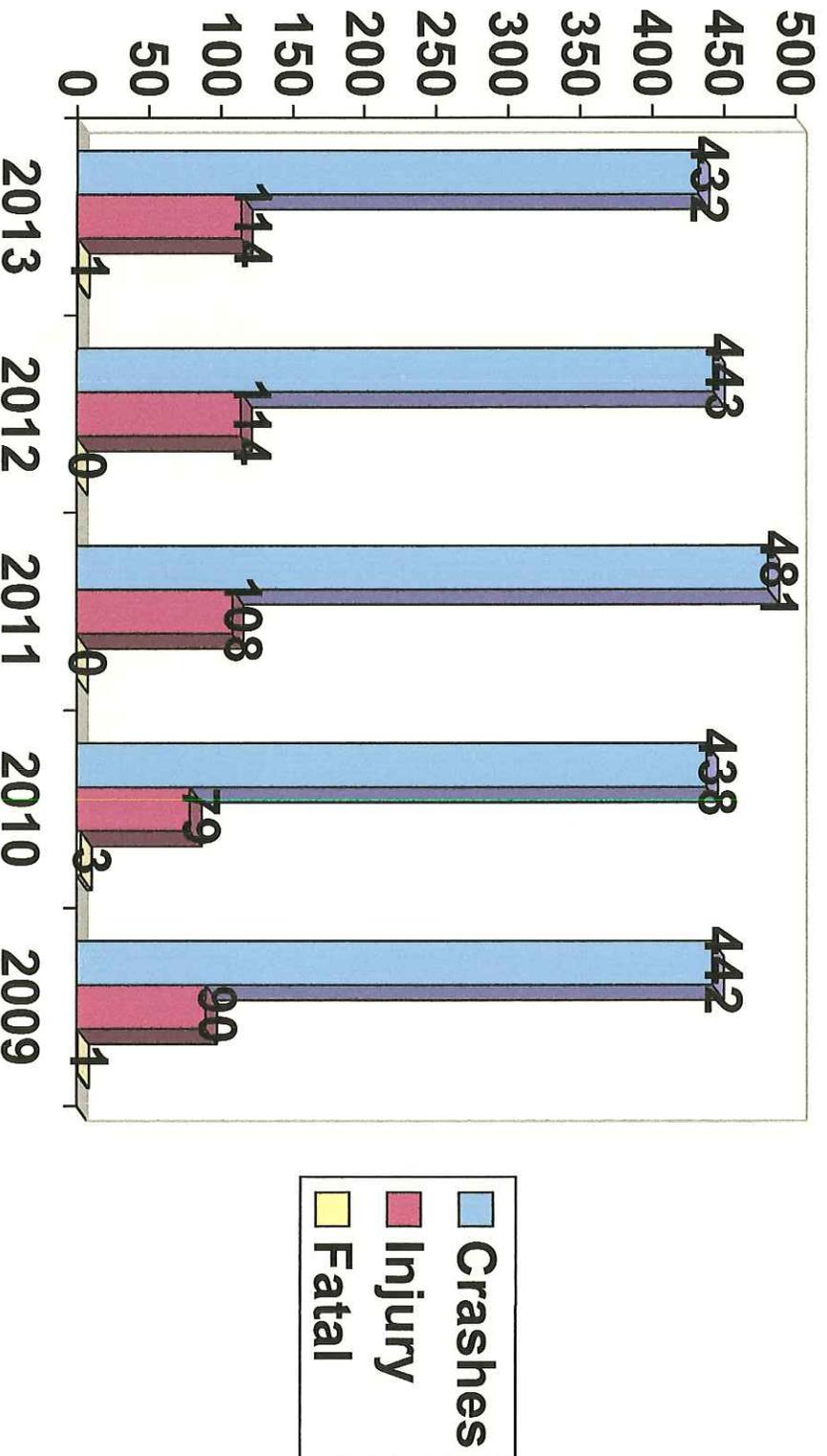


CRIMES AGAINST PROPERTY
Sylvania Police Division



TRAFFIC CRASH – INJURY – FATAL

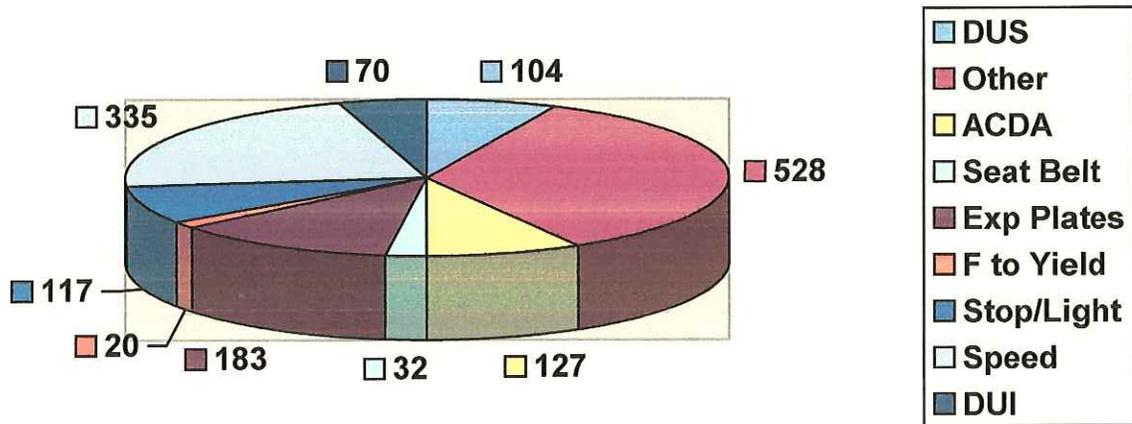
Sylvania Police Division



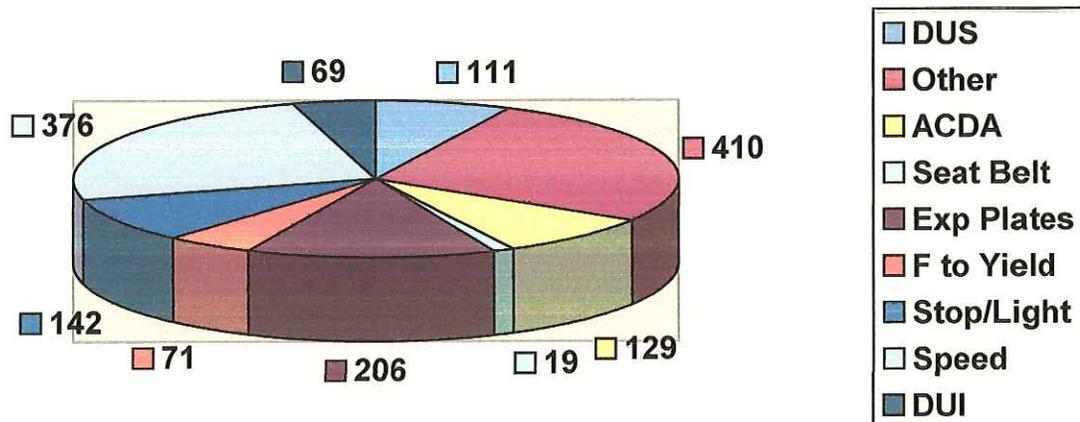
TRAFFIC CITATIONS BY TYPE OF VIOLATION

Sylvania Police Division

2013



2012





Department of Commerce

Division of Liquor Control

D

John R. Kasich, Governor
Andre Porter, Director

NOTICE TO LEGISLATIVE AUTHORITIES
Re: Permit Renewal Objections

48-077

MARCH 10, 2014

CLERK OF SYLVANIA CITY COUNCIL
6730 MONROE ST
SYLVANIA OHIO 43560

Dear Clerk of Legislative Authority:

We are writing to notify you that all permits to sell alcoholic beverages in your political subdivision will expire on **June 1, 2014**. In order to maintain permit privileges, every permit holder must file a renewal application.

Ohio Revised Code Section 4303.271(B) provides the legislative authority with the right to object to the renewal of a permit and to request a hearing. The hearing may be held in the county seat of the county in which the permit premises is located if that request is made in writing. This will be your only opportunity to object to the renewal of a liquor permit premises which might be a problem in your community.

In order to register a valid objection with this Division and obtain a hearing, the legislative authority must pass a resolution which specifies the problems at the liquor permit premises and the legal grounds for objections as set forth in Ohio Revised Code Section 4303.292(A). It is suggested that a separate resolution be passed for each permit premises. The Chief Legal Officer of your political subdivision must also submit a statement with the resolution that, in the Chief Legal Officer's opinion, the objection is based upon substantial legal grounds within the meaning and intent of Ohio Revised Code Section 4303.292(A). **The resolution and Chief Legal Officer's statement must be addressed to the Division of Liquor Control, Attn: Legal Section, 6606 Tussing Road, P.O. Box 4005, Reynoldsburg, Ohio 43068-9005 and postmarked no later than May 2, 2014.**

For your convenience, you may access our brochure entitled "How to Object to the Issuance or Renewal of a Liquor Permit" from our website at www.com.ohio.gov/liqr which explains the process in more detail.

You may wish to contact the law enforcement agency for your jurisdiction to determine if it has any information which will aid in your decision whether or not to object and request a hearing. If you wish to obtain a list of permit holders in your jurisdiction, you may now access this list from our website at www.com.ohio.gov/liqr, and under "Liquor Control" click on "Look it up" and under that mega menu please select "Search Permit Holders" "Permit Applicant / Holder Information (types and status)". You will then enter the search criteria for your county / city / township to bring up the issued permits in your jurisdiction. If you do not have access to the internet, this list can be provided by this Division upon written request.

If you have any questions, please contact the Legal Section at (614)644-2489.

Very truly yours,

Bruce D. Stevenson, Superintendent

Licensing Renewal Section
6606 Tussing Road
PO Box 4005
Reynoldsburg, OH 43068-9005 U.S.A.

614 | 644 3162
Fax 614 | 644 6968
TTY/IDD 800 | 750 0750
www.com.ohio.gov/liqr

An Equal Opportunity Employer and Service Provider

E

Matthew Billingsley
4304 N McCord Rd.
Sylvania, OH 43560

February 12, 2014

Sylvania City Council
Council Chambers
6635 Maplewood Ave.

Dear City Council,

My name is Matthew Billingsley and I live in Sylvania. I am writing to express my concerns about the City busses.

Each year there is about 20 deaths among students from busses in Ohio. Busses are supposed to be safe. Why should we have to lose are fellow students because of unsafe busses? Please help prevent 20 deaths.

New busses would mean less deaths. How much are 20 lifes worth?

Sincerely,

A handwritten signature in black ink that reads "Matthew Billingsley". The signature is written in a cursive style with a large, prominent 'M' and 'B'.

Matthew Billingsley