

Sylvania City Council

March 4, 2013

5:30 p.m. Committee of the Whole
Amendments to C.R.A. No. 3 & No. 8

6:30 p.m. Public Hearing
Sign Code Amendments

7:30 p.m. Council Meeting
Agenda

1. Roll call.
2. Pledge of Allegiance to the United States of America led by Mr. Haynam.
3. Additions to the agenda.
4. Approval of the minutes of the February 19 meeting.
5. Safe Routes to School:
 - a. Service Director's report on Non-Infrastructure Grant; and
 - b. proposed Resolution 28-2013, Authorizing to prepare and submit an application for Safe Routes to School Funds from the State of Ohio Department of Transportation.
6. Committee reports.

Committee of the Whole:

- a. Proposed Ordinance 22-2013, Amending Community Reinvestment Area No. 3, designating a housing officer, establishing a Community Reinvestment Housing Council; repealing Resolution No 26-96.
- b. Proposed Ordinance 23-2013, Amending Community Reinvestment Area No. 8, designating a Housing Officer, establishing a Community Reinvestment Area Housing Council.

Zoning & Annexation:

- c. Proposed Ordinance 24-2013, Amending Part Eleven – Planning and Zoning Code of the Codified Ordinances of Sylvania, 1979, as amended, by Amending Section 1117.07– Accessory Buildings & Uses.

- d. Proposed Ordinance 25-2013, Amending Part Eleven – Planning and Zoning Code of the Sylvania Codified Ordinances to regulate the use of Illuminated Tubing.

- 7. Committee referrals.

Information

- A. 4th Quarter Management Reports.

Minutes of the Meeting of Council
February 19, 2013

- The Council of the City of Sylvania, Ohio met in regular session on February 19, 2013 at 7:30 p.m. with Mayor Craig A. Stough in the chair. Roll was called with the following members present: V. Michael Brown, Katie Cappellini, Doug Haynam, Sandy Husman, Mark Luetke, Todd Milner, Mary J. Westphal (7); absent: (0). Roll call: all present.
- Mrs. Cappellini led the Pledge of Allegiance to the United States of America. Pledge of Alleg.
- Mayor Stough stated that Council will now consider agenda item 3.
- Requests were made for the following additions to the agenda: Additions to the agenda.
- 4a. Discussion of Hotel/Motel Tax.
 - 10e. Discussion on website upgrade.
 - 10f. Referral to Finance Committee.
 11. Ordinance No. 26-2013.
 12. Ordinance No. 27-2013.
 13. Resolution No. 2-2013.
 14. Executive Session to discuss pending litigation, and possible property purchase.
- Mrs. Husman moved, Mr. Milner seconded, to approve the agenda as amended; roll call vote being: Brown, Cappellini, Haynam, Husman, Luetke, Milner, Westphal, (7) yeas; (0) nays. The motion carried.
- Mayor Stough stated that Council will now consider agenda item 4.
- Mrs. Westphal presented the February 4 minutes. Mrs. Westphal moved, Mr. Haynam seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of February 4, 2013 be approved; roll call vote being: Cappellini, Haynam, Husman, Luetke, Milner, Westphal, Brown, (7) yeas; (0) nays. The motion carried. Approval of the February 4 minutes.
- Mayor Stough stated that Council will now consider agenda item 4a.
- Council received the anticipated lawyer's report on the hotel/motel tax. Hotel Tax Collection Discussion.
- Mrs. Westphal moved, Mr. Milner seconded to allow Mr. Haynam and Mr. Luetke to push back from the table regarding the discussion of hotel tax due to possible conflict of interest; roll call vote being: Brown, Cappellini, Haynam, Husman, Luetke, Milner, Westphal (7) yeas; (0) nays. The motion carried.

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Mr. Ken MacLaren representing River Center, LLC, operating the Wingate by Wyndham hotel presented a legal opinion from their attorney stating that Sylvania was entitled to collect the three percent (3%) hotel tax. Mr. MacLaren will have further discussion with the County regarding payment of his tax.

Mr. Milner moved, Mrs. Westphal seconded to have Mr. Haynam and Mr. Luetke rejoin the table for the balance of the meeting; roll call vote being: Cappellini, Haynam, Husman, Luetke, Milner, Westphal, Brown, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 5.

Mrs. Westphal presented and read aloud by title only, proposed Resolution 1-2013, "Re-Appointing Katie Cappellini to the Board of Trustees of Sylvania Area Joint Recreation District (SAJRD), she being a member of Council of this appointing Political Subdivision, for the full calendar year of 2013; and declaring an emergency." Mrs. Westphal moved, Mr. Haynam seconded, that Council dispense with the Second and Third Readings of said Resolution; roll call vote being: Haynam, Husman, Luetke, Milner, Westphal, Brown, Cappellini, (7) yeas; (0) nays. The motion carried.

Resolution
1-2103,
Re-appointing
Katie Cappellini
to SAJRD for
2013.

Mrs. Westphal moved, Mrs. Husman seconded, that Resolution 1-2013 be enacted as an emergency measure as declared therein; roll call vote being: Husman, Luetke, Milner, Westphal, Brown, Cappellini, Haynam, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 6.

Mr. Brown presented and read aloud by title only, proposed Ordinance 19-2013, "Authorizing an agreement with S. Vitale Pyrotechnic Industries, Inc. d/b/a Pyrotechnico for the Independence Day Celebration of July 3, 2013 at Centennial Terrace and Quarry; authorizing the Mayor and Director of Finance to sign an agreement for the fireworks display which will cost twenty-eight thousand eight hundred seventy-five dollars (\$28,875); authorizing a 50% deposit payment upon the signing of the agreement which will be shared by the City, Sylvania Township, Coca-Cola Corporation, the Sylvania Area Joint Recreation District and area businesses; and declaring an emergency." Mr. Brown moved, Mr. Haynam seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Luetke, Milner, Westphal, Brown, Cappellini, Haynam, Husman, (7) yeas; (0) nays. The motion carried.

Ordinance
19-2013
"Authorizing
Agreement...
S. Vitale
Pyrotechnic
July 3rd fireworks
..... \$28,875."

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Mr. Brown moved, Mrs. Husman seconded, that Ordinance 19-2013 be enacted as an emergency measure as declared therein; roll call vote being: Milner, Westphal, Brown, Cappellini, Haynam, Husman, Luetke, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 7.

Mr. Luetke presented and read aloud by title only, proposed Ordinance 20-2013, "Revising the Administrative, Departmental and Divisional Organization of the City and the Codified Ordinances thereof by amending Sylvania Codified Ordinance Section 139.02 to include the position of "Deputy Clerk of Court"; and declaring and emergency." Mr. Luetke moved, Mr. Haynam seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Westphal, Brown, Cappellini, Haynam, Husman, Luetke, Milner, (7) yeas; (0) nays. The motion carried.

Ordinance
20-2013
"Revising
Codified
Ordinances.... to
include "Deputy
Clerk of Court."

Mr. Luetke moved, Mrs. Husman seconded, that Ordinance 20-2013 be enacted as an emergency measure as declared therein; roll call vote being: Brown, Cappellini, Haynam, Husman, Luetke, Milner, Westphal, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 8.

The Service Director's report on Safe Routes to School, Change Order No. 1 was placed on file. Mr. Milner presented and read aloud by title only, proposed Ordinance 21-2013, "Authorizing the Mayor and Director of Finance to approve Change Order No. 1 to this City's Agreement with Midwest Contracting, Inc. for the Safe Routes to School Project which reflects additional materials used and additional work performed on this project; increasing the contract amount by \$35,683.50; appropriating funds therefore; and declaring an emergency." Mr. Milner moved, Mr. Haynam seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Cappellini, Haynam, Husman, Luetke, Milner, Westphal, Brown, (7) yeas; (0) nays. The motion carried.

Ordinance
21-2013
"Authorizing
CO #1....Safe
Routes to
School....
\$35,683.50"

Mr. Milner moved, Mrs. Westphal seconded, that Ordinance 21-2013 be enacted as an emergency measure as declared therein; roll call vote being: Haynam, Husman, Luetke, Milner, Westphal, Brown, Cappellini, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item #10.

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- Mr. Milner moved, Mr. Haynam seconded to refer proposed Ordinance No. 22-2013, Amending Community Reinvestment Area No. 3 and proposed Ordinance No. 23-2013, Amending Community Reinvestment Area No. 8 to the Committee of the Whole; roll call vote being: Husman, Luetke, Milner, Westphal, Brown, Cappellini, Haynam, (7) yeas; (0) nays. The motion carried. Refer to C.O.W. Proposed Ord. 22-2013 & 23-2013.
- The Committee of the Whole will meet on March 4, 2013 at 5:30p.m. to discuss the amending Community Reinvestment Areas No. 3 and No. 8. C.O.W. meeting 3/4/13, 5:30p.m.
- Mr. Haynam moved, Mrs. Cappellini seconded, to refer proposed Ordinance No. 24-2013, Amending Part Eleven Planning and Zoning Code, Section 1117-07-Accessory Buildings & Uses to the Zoning & Annexation Committee; roll call vote being: Luetke, Milner, Westphal, Brown, Cappellini, Haynam, Husman (7) yeas; (0) nays. The motion carried. Refer to Z & A Com, proposed Ord. No. 24-2013
- Mrs. Westphal moved, Mr. Haynam seconded, to refer proposed Ordinance No. 25-2013, Amending Part Eleven to regulate the use of Illuminated Tubing to the Zoning & Annexation Committee; roll call vote being: Milner, Westphal, Brown, Cappellini, Haynam, Husman, Luetke, (7) yeas; (0) nays. The motion carried. Refer to Z & A Com. Proposed Ord. No. 25-2013
- The Zoning and Annexation will meet on Thursday, February 28, 2013 at 8:00a.m. to discuss Accessory Buildings & Uses, and Illuminated Tubing. Zoning & Annex. Meeting 2/28/13 at 8:00 a.m.
- Mayor Stough stated council will now consider agenda item 10e.
- Mr. Luetke reported on the website update. He received consensus from Council to continue the research on this update within the Employee & Community Relations Committee. Report on Website Update.
- Mayor Stough stated council will now consider agenda item 10f.
- Mr. Haynam moved, Mr. Milner seconded, to refer the management letter from Weber Obrien to the Finance Committee; roll call vote being: Westphal, Brown, Cappellini, Haynam, Husman, Luetke, Milner, (7) yeas; (0) nays. The motion carried. Referral to Finance Com.
- Mayor Stough stated that Council will now consider agenda item 11.

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Mrs. Husman presented and read aloud by title only, proposed Ordinance 26-2013, "Authorizing a Lease Extension Agreement between the City of Sylvania, as lessor, and Mifnter, LLC as Lessee, of Suites A, C, and D in the Maplewood Market, located at 5703 N. Main Street, Sylvania, OH, for the purpose of operating a food service business/banquet facility, determining said city owned property not to be needed for municipal purposes during the time of proposed lease; authorizing the Mayor and Director of Finance to sign such a lease on behalf of the City of Sylvania; and declaring an emergency." Mrs. Husman moved, Mr. Luetke seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Westphal, Brown, Cappellini, Haynam, Husman, Luetke, Milner, (7) yeas; (0) nays. The motion carried.

Ordinance
26-2013, "Lease
Extension with
Mifnter,
LLC...5703 N.
Main, Ste
A,C,D."

Mrs. Husman moved, Mr. Milner seconded, that Ordinance 26-2013 be enacted as an emergency measure as declared therein; roll call vote being: Brown, Cappellini, Haynam, Husman, Luetke, Milner, Westphal, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that council will now consider agenda item 12.

Mrs. Husman presented and read aloud by title only, proposed Ordinance 27-2013, "Authorizing a lease between the City of Sylvania, as Lessor, and Jacquolyn M. Olender, d/b/a Heaven's Gate Candles, as Lessee, of 5723 N. Main Street, Sylvania, Ohio to be used as retail space; determining said city owned property now to be needed for municipal purposes during the time of the proposed lease; authorizing the Mayor and Director of Finance to sign such a lease on behalf of the City of Sylvania, Ohio; and declaring an emergency." Mrs. Husman moved, Mrs. Westphal seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Westphal, Brown, Cappellini, Haynam, Husman, Luetke, Milner, (7) yeas; (0) nays. The motion carried.

Ordinance
27-2013,
"Authorizing
lease with
Olender...5723
N. Main St..."

Mrs. Husman moved, Mr. Luetke seconded, that Ordinance 27-2013 be enacted as an emergency measure as declared therein; roll call vote being: Brown, Cappellini, Haynam, Husman, Luetke, Milner, Westphal, (7) yeas; (0) nays. The motion carried.

Mayor Stough state that Council will now consider agenda item 13.

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Mr. Luetke presented and read aloud by title only, proposed Resolution 2-2013, "Authorizing the Mayor and Director of Finance to participate in the Local Government Innovation Fund Program; and declaring an emergency." Mr. Luetke moved, Mrs. Husman seconded, that Council dispense with the Second and Third Readings of said Resolution; roll call vote being: Cappellini, Haynam, Husman, Luetke, Milner, Westphal, Brown, (7) yeas; (0) nays. The motion carried.

Resolution
2-2013
"Authorizing....
Participation in
Local Gov't
Innovation Fund
Program...."

Mr. Luetke moved, Mr. Haynam seconded, that Resolution 2-2013 be enacted as an emergency measure as declared therein; roll call vote being: Brown, Cappellini, Haynam, Husman, Luetke, Milner, Westphal, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated Council will now consider agenda item 14.

Mr. Haynam moved, Mrs. Westphal seconded to enter into Committee of the Whole Executive Session to discuss pending litigation and possible land purchase at 8:49 p.m.: roll call vote being: Husman, Luetke, Milner, Westphal, Brown, Cappellini, Haynam, (7) yeas; (0) nays. The motion carried.

C.O.W.
Exec. Session...
Land purchase,
Pending
litigation.

Mrs. Westphal moved, Mrs. Cappellini seconded to return from Committee of the Whole Executive Session to regular session at 10:08 p.m.; roll call vote being: Husman, Luetke, Westphal, Brown, Cappellini, Haynam, Milner (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that all items on the agenda had been considered.

Mrs. Westphal moved, Mr. Milner seconded, that this meeting adjourn; all present voting yea (7); (0) nays. The motion carried and the meeting adjourned 10:09 p.m.

Adjournment.

Clerk of Council

Mayor

5a



DEPARTMENT OF PUBLIC SERVICE

KEVIN G. ALLER, PE DIRECTOR

February 26, 2013

To: The Mayor and Members of Sylvania City Council

Re: **Safe Routes to Schools
Non-Infrastructure Grant**

Dear Mr. Mayor and Council Members:

As you are aware, the City is working to complete our Safe Routes to Schools (SRTS) project. Our project addresses the infrastructure needed in relation to a Safe Routes to Schools Travel Plan submitted in 2010.

There are additional non-infrastructure items in the plan that will be initiated in the 2013-2014 school year. These activities will be performed by a committee of Sylvania Schools teachers, parents and volunteers as well as Toledo Children's Hospital staff.

The committee wishes to apply for an SRTS Non-Infrastructure Grant in the amount of \$42,608 to implement project activities. Promedica's Flower and Toledo Children's Hospital has committed to match funding of \$10,942 in educational materials, supplies and student incentives.

This grant is administered through the Ohio Department of Transportation (ODOT).

ODOT requires that the applicant be a Local Public Agency or, in this case, the City of Sylvania.

The total cost of the project is \$53,550. The grant will be \$42,608 and Promedica has committed the remaining \$10,942. The City will incur no expense on the project.

We request approval to submit an application for a Safe Routes to Schools Non-Infrastructure Grant.

Please call if you have any questions.

Sincerely,

Kevin G. Aller, P.E.
Director of Public Service
KGA/dsw

RESOLUTION NO. 28 -2013

A RESOLUTION AUTHORIZING THE MAYOR AND DIRECTOR OF FINANCE TO PREPARE AND SUBMIT AN APPLICATION FOR SAFE ROUTES TO SCHOOL FUNDS FROM THE STATE OF OHIO DEPARTMENT OF TRANSPORTATION; AND DECLARING AN EMERGENCY.

WHEREAS, the United States Congress has set aside monies for Safe Routes to School (“SRTS”) Projects through the State of Ohio, Department of Transportation; and,

WHEREAS, Applicants can apply for these monies and be selected for funding by the State of Ohio, Department of Transportation; and,

WHEREAS, the non-infrastructure SRTS project is an activity eligible to receive federal transportation funding.

NOW, THEREFORE BE IT RESOLVED by the Council of the City of Sylvania, Lucas County, Ohio, _____ members elected thereto concurring:

SECTION 1. That the Mayor and Director of Finance of the City of Sylvania are hereby empowered on behalf of the City of Sylvania to prepare and execute an application for SRTS funds for the stated described project and to submit same to the State of Ohio, Department of Transportation.

SECTION 2. That the total cost of the project is estimated to be \$42,608, of which the City of Sylvania, if awarded the funds, the City of Sylvania agrees to pay one hundred percent (100%) of the cost over and above the maximum amount provided by the State of Ohio, Department of Transportation. ProMedica Flower Hospital will donate \$42,608 plus \$10,942 additional for a total project cost of \$53,550. Sylvania Schools agreed to participate in classroom and community activities to promote Safe Routes to School per the Updated Action Plans identified in the School Travel Plan. The City of Sylvania will incur no costs for this project.

SECTION 3. Upon completion of the described Project, the City of Sylvania shall provide adequate reports and verification of work performed and provide a detailed plan for sustaining project once funding is concluded.

SECTION 4. If the application is approved for the funding the Mayor and Director of Finance of the City of Sylvania is hereby empowered on behalf of the City of Sylvania to enter into a contract with the Director of the Ohio Department of Transportation necessary to complete the above-described project.

SECTION 5. It is hereby found and determined that for all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 6. That the Clerk of Council is hereby directed to post a copy of this Resolution in the office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12 of the Charter of this City.

SECTION 7. That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that the City should file its application for the grant immediately and indicate its willingness to enter into an Agreement and appropriate the funds for said project as necessary and therefore this Resolution should be made effective immediately. Provided this Resolution receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Vote dispensing with the second and third readings: Yeas ____ Nays ____

Passed, _____, 2013, as an emergency measure.

ATTEST:

Clerk of Council

APPROVED:

Mayor

Date

President of Council

APPROVED AS TO FORM:

Director of Law

69.

ORDINANCE NO. 22 -2013

**AMENDING COMMUNITY REINVESTMENT AREA NO. 3,
DESIGNATING A HOUSING OFFICER, ESTABLISHING A
COMMUNITY REINVESTMENT AREA HOUSING COUNCIL;
REPEALING RESOLUTION NO. 26-96; AND DECLARING AN
EMERGENCY.**

WHEREAS, Ordinance No. 41-92, passed November 2, 1992, established and described the boundaries of a Community Reinvestment Area to be known as Community Reinvestment Area Number 3; and,

WHEREAS, Resolution No. 25-96, passed July 1, 1996, directed the Housing Officer of Community Reinvestment Area Number 3 not to accept any new applications for exemptions for this Community Reinvestment Area; and,

WHEREAS, the Economic Development Subcommittee met on May 24, 2012, June 11, 2012, and July 10, 2012 to review the City's Community Reinvestment Areas; and,

WHEREAS, subsequent to these meetings, the Economic Development Subcommittee recommended that the boundaries of Community Reinvestment Area No. 3 be amended to include residential properties in Clark's Subdivision as shown on the attached "Exhibit A" which include housing facilities or structures of historical significance are located and new housing construction is discouraged; and,

WHEREAS, including the additional properties within the boundaries of Community Reinvestment Area will serve to encourage economic stability, maintain real property values, promote the public health, safety and general welfare, and generate new employment opportunities; and,

WHEREAS, a survey of the housing within the City of Sylvania has been performed; and,

WHEREAS, the Council of the City of Sylvania has deemed it necessary to amend the boundaries of the Community Reinvestment Area to include such areas as permitted in Sections

3735.65 to 3735.70 of the Ohio Revised Code.

NOW, THEREFORE BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio, _____ members elected thereto concurring:

SECTION 1. That Community Reinvestment Area No. 3 is hereby amended as described in detail on the attached "Exhibit A" which is incorporated herein by reference.

SECTION 2. That Resolution No. 25-96 is hereby repealed and the owner of any real property located in said Community Reinvestment Area Number 3 may file an application with the Housing Officer for an exemption from real property taxation for a new structure or remodeling completed after the effective date of this ordinance.

SECTION 3. That said Community Reinvestment Area No. 3 is one in which housing facilities or structures of historical significance are located and new housing and repair of existing facilities or structures are discouraged.

SECTION 4. That within the above-described Community Reinvestment Area tax exemptions for improvements to real property as described in Ohio Revised Code Section 3735.67 will be granted. For the construction of every dwelling, or commercial or industrial structure located in said area as provided in Ohio Revised Code Section 3735.67(C), an exemption will be granted for up to fifteen years.

SECTION 5. That Council hereby designated the Mayor as Housing Officer for the City of Sylvania.

SECTION 6. That there is hereby established a Community Reinvestment Area Housing Council for Community Reinvestment Area No. 3. The Mayor is to appoint two (2) members, the Council is to appoint two (2) members, and the Planning Commission is to appoint one (1) member. The majority of the foregoing members are to appoint two (2) additional members who shall be residents within the Area. The terms shall be for three years. An unexpired term resulting from a vacancy in the Council shall be filled in the same manner as the initial appointment was made.

SECTION 7. That the construction of new structures and the remodeling of existing structures within said Reinvestment Area are hereby declared to be a public purpose for which exemptions from real property taxation are granted for the following periods:

- A. For remodeling or construction of new dwellings containing not more than two family units and upon which cost of remodeling is Three Thousand Dollars (\$3,000.00), a period of not more than twelve (12) years. However, school reimbursement shall be required for any abatement granted of six years or more. These abatements will be finalized in detail by Agreement entered into between the City of Sylvania and the property owner and will be subject to approval by Sylvania City Council.
- B. For remodeling or construction of new dwellings containing more than two family units and upon which cost of remodeling is Ten Thousand Dollars (\$10,000.00), a period of not more than fifteen (15) years. However, school reimbursement shall be required for any abatement granted of six years or more. These abatements will be finalized in detail by Agreement entered into

between the City of Sylvania and the property owner and will be subject to approval by Sylvania City Council.

- C. For remodeling or construction of new commercial structures, a period of not more than ten (10) years. However, school reimbursement shall commence in Year Seven (7) of the abatement. These abatements will be finalized in detail by Agreement entered into between the City of Sylvania and the property owner and will be subject to approval by Sylvania City Council.
- D. For remodeling or construction of new mixed use structures, a period of not more than fifteen (15) years. However, school reimbursement shall commence in Year Seven (7) of the abatement. These abatements will be finalized in detail by Agreement entered into between the City of Sylvania and the property owner and will be subject to approval by Sylvania City Council.

SECTION 8. That the Clerk is hereby directed to publish this ordinance in a newspaper of general circulation in the municipal corporation once a week for two consecutive weeks immediately following its adoption.

SECTION 9. That the Clerk is hereby directed to forward a copy of this Ordinance to the Lucas County Auditor and the Ohio Department of Development for information purposes.

SECTION 10. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 11. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Sections 11(c) and 12, of the Charter of this City.

SECTION 12. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that the amendments to the boundaries of Community Reinvestment Area will serve to encourage economic stability, maintain real property values, promote the public health, safety and general welfare, and generate new employment opportunities and therefore should be effective immediately. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Vote dispensing with the second and third readings: Yeas _____ Nays _____

Passed, _____, 2013, as an emergency issue.

President of Council

ATTEST:

Clerk of Council

APPROVED:

Mayor

Date

APPROVED AS TO FORM:

Director of Law

EXHIBIT "A"
Description of the Boundaries of Community Reinvestment Area #3

Situated in the State of Ohio, County of Lucas, City of Sylvania, Southwest $\frac{1}{4}$ of Section 10, Town 9 South, Range 6 East, and being a parcel of land as shown in Exhibit "B" and being more particularly bounded and described as follows:

Beginning at the intersection of the northeasterly railroad right-of-way line of a parcel of land owned by the *Pennsylvania Lines LLC*, also being Lucas County Auditor's Tax Parcel 82-99015, with the southerly property line of a parcel of land owned by *Nour of Ohio, LLC* as recorded in Instrument Number 20060825-0057162, Lucas County Recorder's Office, also being Lucas County Auditor's Tax Parcel 82-04121;

Thence in a northwesterly direction on the said northeasterly railroad right-of-way line to the northerly property line of a parcel of land owned by *Rathbun Properties LLC, III*, as recorded in Microfiche Number 03-164C04, Lucas County Recorder's Office, also being Lucas County Auditor's Tax Parcel 82-04131;

Thence in a northeasterly direction on the said northerly property line to the centerline of right-of-way of South Main Street;

Thence in a northwesterly direction on the said centerline of right-of-way of South Main Street to the centerline of right-of-way of Ravine Drive;

Thence in an easterly direction on the said centerline of right-of-way of Ravine Drive to the westerly property line of a parcel of land owned by *Leonard Paul Blair, Bishop of the Roman Catholic Diocese of Toledo in America*, as recorded in Instrument Number 20040420-0030249, Lucas County Recorder's Office, also being Lucas County Auditor's Tax Parcel 82-04041;

Thence in a southerly direction on the said westerly property line to the southerly property line of the said parcel;

Thence in an easterly direction on the said southerly property line to the east line of the Northwest $\frac{1}{4}$ of the Southwest $\frac{1}{4}$ of Section 10;

Thence in a southerly direction on the said east line of the Northwest $\frac{1}{4}$ of the Southwest $\frac{1}{4}$ of Section 10, and continuing on the east line of the Southwest $\frac{1}{4}$ of the Southwest $\frac{1}{4}$ of Section 10 to the centerline of right-of-way of South Main Street;

Thence in a southeasterly direction on the said centerline of right-of-way of South Main Street to the centerline of right-of-way of Brint Road, also being the south line of the Southwest $\frac{1}{4}$ of Section 10;

Thence in a westerly direction on the said centerline of right-of-way of Brint Road and the south line of the Southwest $\frac{1}{4}$ of Section 10 to the extended intersection of the westerly line of Lot 24 of Clark's Subdivision as recorded in Plat Book Volume 3, Page 43, Lucas County Recorder's Office, also being the westerly property line of a parcel of land owned by *Richard C. Guyton*, as recorded in Microfiche 86 542B10, Lucas County Recorder's Office, also being Lucas County Auditor's Tax Parcel 82-06762;

Thence in a northerly direction on the said westerly line of Lot 24, and continuing on the westerly line of Lot 18 of Sommers Place as recorded in Plat Book Volume 41, Page 85, Lucas County Recorder's Office, to the southeasterly right-of-way line of High Street, said westerly line of Lot 18 also being the westerly property line of a parcel of land owned by *Dianne Paul and Gregory Paul*, as recorded in Instrument Number 20091026-0049440, Lucas County Recorder's Office, said parcel also being Lucas County Auditor's Tax Parcel 82-09567;

Thence southwesterly on the said southeasterly right-of-way of High Street to the westerly line of the Southwest $\frac{1}{4}$ of Section 10;

Thence northerly on the said westerly line of the Southwest $\frac{1}{4}$ of Section 10 to the centerline of right-of-way of Convent Boulevard;

Thence easterly on the said centerline of right-of-way of Convent Boulevard to the centerline of right-of-way of South Main Street;

Thence northwesterly on the said centerline of right-of-way of South Main Street to the said southerly property line of a parcel of land being owned by *Nour of Ohio, LLC* as recorded in Instrument Number 20060825-0057162, Lucas County Recorder's Office, also being Lucas County Auditor's Tax Parcel 82-04121;

Thence southwesterly on the said southerly property line to the point of beginning.



DEPARTMENT OF PUBLIC SERVICE

**LOCATION MAP
COMMUNITY REINVESTMENT AREA #3**



EXHIBIT: B
 DRAWN BY: JES
 DATE: 11/19/2012

6b.

ORDINANCE NO. 23 -2013

**AMENDING COMMUNITY REINVESTMENT AREA NO. 8,
DESIGNATING A HOUSING OFFICER, ESTABLISHING A
COMMUNITY REINVESTMENT AREA HOUSING COUNCIL; AND
DECLARING AN EMERGENCY.**

WHEREAS, Ordinance No. 20-94, passed June 20, 1994, established and described the boundaries of a Community Reinvestment Area to be known as Community Reinvestment Area Number 8; and,

WHEREAS, the Economic Development Subcommittee met on May 24, 2012, June 11, 2012, and July 10, 2012 to review the City's Community Reinvestment Areas; and,

WHEREAS, subsequent to these meetings, the Economic Development Subcommittee recommended that the boundaries of Community Reinvestment Area No. 8 be amended to include the west side of North Main Street from River Centre Clinic to St. Joseph Catholic Church and from the parking lot across from St. Joseph Catholic Church to 5470 Main Street as shown on the attached "Exhibit A" which include housing facilities or structures of historical significance are located and new housing construction is discouraged; and,

WHEREAS, including the additional properties within the boundaries of Community Reinvestment Area will serve to encourage economic stability, maintain real property values, promote the public health, safety and general welfare, and generate new employment opportunities; and,

WHEREAS, a survey of the housing within the City of Sylvania has been performed; and,

WHEREAS, the Council of the City of Sylvania has deemed it necessary to amend the boundaries of the Community Reinvestment Area to include such areas as permitted in Sections 3735.65 to 3735.70 of the Ohio Revised Code.

NOW, THEREFORE BE IT ORDAINED by the Council of the City of Sylvania, Lucas

County, Ohio, _____ members elected thereto concurring:

SECTION 1. That Community Reinvestment Area No. 8 is hereby amended as described in detail on the attached "Exhibit A" which is incorporated herein by reference.

SECTION 2. That said Community Reinvestment Area No. 8 is one in which housing facilities or structures of historical significance are located and new housing and repair of existing facilities or structures are discouraged.

SECTION 3. That within the above-described Community Reinvestment Area tax exemptions for improvements to real property as described in Ohio Revised Code Section 3735.67 will be granted. For the construction of every dwelling, or commercial or industrial structure located in said area as provided in Ohio Revised Code Section 3735.67(C), an exemption will be granted for up to fifteen years as set forth below. Additionally, any qualifying project under construction in the Community Reinvestment Area as of the date of passage of this Ordinance shall be subject to the exemption terms contained herein.

SECTION 4. That Council hereby designated the Mayor as Housing Officer for the City of Sylvania.

SECTION 5. That there is hereby established a Community Reinvestment Area Housing Council for Community Reinvestment Area No. 8. The Mayor is to appoint two (2) members, the Council is to appoint two (2) members, and the Planning Commission is to appoint one (1) member. The majority of the foregoing members are to appoint two (2) additional members who shall be residents within the Area. The terms shall be for three years. An unexpired term resulting from a vacancy in the Council shall be filled in the same manner as the initial appointment was made.

SECTION 6. That the construction of new structures and the remodeling of existing structures within said Reinvestment Area are hereby declared to be a public purpose for which exemptions from real property taxation are granted for the following periods:

- A. For remodeling or construction of new dwellings containing not more than two family units and upon which cost of remodeling is Three Thousand Dollars (\$3,000.00), a period of not more than twelve (12) years. However, school reimbursement shall be required for any abatement granted of six years or more. These abatements will be finalized in detail by Agreement entered into between the City of Sylvania and the property owner and will be subject to approval by Sylvania City Council.
- B. For remodeling or construction of new dwellings containing more than two family units and upon which cost of remodeling is Ten Thousand Dollars (\$10,000.00), a period of not more than fifteen (15) years. However, school reimbursement shall be required for any abatement granted of six years or more. These abatements will be finalized in detail by Agreement entered into between the City of Sylvania and the property owner and will be subject to approval by Sylvania City Council.

- C. For remodeling or construction of new commercial structures, a period of not more than ten (10) years. However, school reimbursement shall commence in Year Seven (7) of the abatement. These abatements will be finalized in detail by Agreement entered into between the City of Sylvania and the property owner and will be subject to approval by Sylvania City Council.
- D. For remodeling or construction of new mixed use structures, a period of not more than fifteen (15) years. However, school reimbursement shall commence in Year Seven (7) of the abatement. These abatements will be finalized in detail by Agreement entered into between the City of Sylvania and the property owner and will be subject to approval by Sylvania City Council.

SECTION 7. That the Clerk is hereby directed to publish this ordinance in a newspaper of general circulation in the municipal corporation once a week for two consecutive weeks immediately following its adoption.

SECTION 8. That the Clerk is hereby directed to forward a copy of this Ordinance to the Lucas County Auditor and the Ohio Department of Development for information purposes.

SECTION 9. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 10. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Sections 11(c) and 12, of the Charter of this City.

SECTION 11. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that the amendments to the boundaries of Community Reinvestment Area will serve to encourage economic stability, maintain real property values, promote the public health, safety and general welfare, and generate new employment opportunities and therefore should be effective immediately. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Vote dispensing with the second and third readings: Yeas _____ Nays _____

Passed, _____, 2013, as an emergency issue.

President of Council

ATTEST:

Clerk of Council

APPROVED:

APPROVED AS TO FORM:

Mayor

Director of Law

Date

EXHIBIT "A"

Description of the Boundaries of Community Reinvestment Area #8

Situated in the State of Ohio, County of Lucas, City of Sylvania, Northeast $\frac{1}{4}$ of Section 9 and North $\frac{1}{2}$ of Section 10, Town 9 South, Range 6 East, and being a parcel of land as shown in Exhibit "B" and being more particularly bounded and described as follows:

Beginning at the intersection of the centerline of Ten Mile Creek with the centerline of right-of-way of Silica Drive;

Thence in a northerly direction on the said centerline of right-of-way of Silica Drive, and continuing northerly on the centerline of right-of-way of Judi Young Lane to the centerline of right-of-way of Maplewood Avenue;

Thence in a southeasterly and easterly direction on the said centerline of right-of-way of Maplewood Avenue to the centerline of railroad right-of-way of the Pennsylvania Lines LLC;

Thence in a northerly direction on the said centerline of railroad right-of-way of the Pennsylvania Lines LLC to the centerline of right-of-way of Erie Street;

Thence in an easterly direction on the said centerline of right-of-way of Erie Street to the intersection of the extended centerline of right-of-way of Erie Street with a line drawn 600' easterly of, and parallel to, the centerline of right-of-way of Summit Street;

Thence in a southerly direction on the said line drawn 600' easterly of, and parallel to, the centerline of right-of-way of Summit Street to the intersection of a line drawn 450' northerly of, and parallel to, the centerline of right-of-way of Monroe Street;

Thence in an easterly direction on the said line drawn 450' northerly of, and parallel to, the centerline of right-of-way of Monroe Street to the west line of Haverford Subdivision as recorded in Plat Book Volume 31, Pages 37 and 38, Lucas County Recorder's Office;

Thence in a northerly direction on the said west line of Haverford Subdivision to the north property line of Lot 87 of Haverford Subdivision;

Thence in an easterly direction on the said north property line of Lot 87 of Haverford Subdivision to the intersection of the extended north property line of Lot 87 with the centerline of right-of-way of Glasgow Road;

Thence in a northerly direction on the said centerline of right-of-way of Glasgow Road to the centerline of right-of-way of Glenmore Road;

Thence in a northeasterly direction on the said centerline of right-of-way of Glenmore Road to the westerly Limited Access right-of-way line of US 23;

Thence in a southerly direction on the said westerly Limited Access right-of-way line of US 23 to the centerline of right-of-way of Monroe Street;

Thence in a westerly direction on the said centerline of right-of-way of Monroe Street to the westerly Limited Access right-of-way line of US 23;

Thence in a southerly and southeasterly direction on the said westerly Limited Access right-of-way line of US 23 to the centerline of Ten Mile Creek;

Thence in a northwesterly and westerly direction on the said centerline of Ten Mile Creek to the east line of Lot 212 in Block 34 of the Plat of Sylvania (now vacated) as recorded in Plat Book Volume 2B, Page 103, Lucas County Recorder's Office;

Thence in a southerly direction on the said east line of said Lot 212 in Block 34 of the Plat of Sylvania (now vacated) to the south line of said Lot 212 in Block 34 of the Plat of Sylvania (now vacated);

Thence in a westerly direction on the said south line of said Lot 212 in Block 34 of the Plat of Sylvania (now vacated) to the easterly right-of-way line of South Main Street;

Thence in a southerly direction on the said easterly right-of-way line of South Main Street to a line 66' southerly of, and parallel to, the north line of Lot 213 in Block 34 of the Plat of Sylvania (now vacated);

Thence in an easterly direction on the said line 66' southerly of, and parallel to, the north line of Lot 213 in Block 34 of the Plat of Sylvania (now vacated) to east line of Lot 213 in Block 34 of the Plat of Sylvania (now vacated);

Thence in a southerly direction on the said east line of Lot 213 in Block 34 of the Plat of Sylvania (now vacated) to the south line of Lot 215 in Block 34 of the Plat of Sylvania (now vacated);

Thence in a westerly direction on the said south line of Lot 215 in Block 34 of the Plat of Sylvania (now vacated) to the intersection of the extended south line of said Lot 215 with the westerly right-of-way line of South Main Street;

Thence in a southerly direction on the said westerly right-of-way line of South Main Street to the northerly property line of a parcel of land owned by *Leonard Paul Blair, Bishop of the Roman Catholic Diocese of Toledo in America*, as recorded in Instrument Number 20040420-0030249, Lucas County Recorder's Office, also being Lucas County Auditor's Tax Parcel 82-03795;

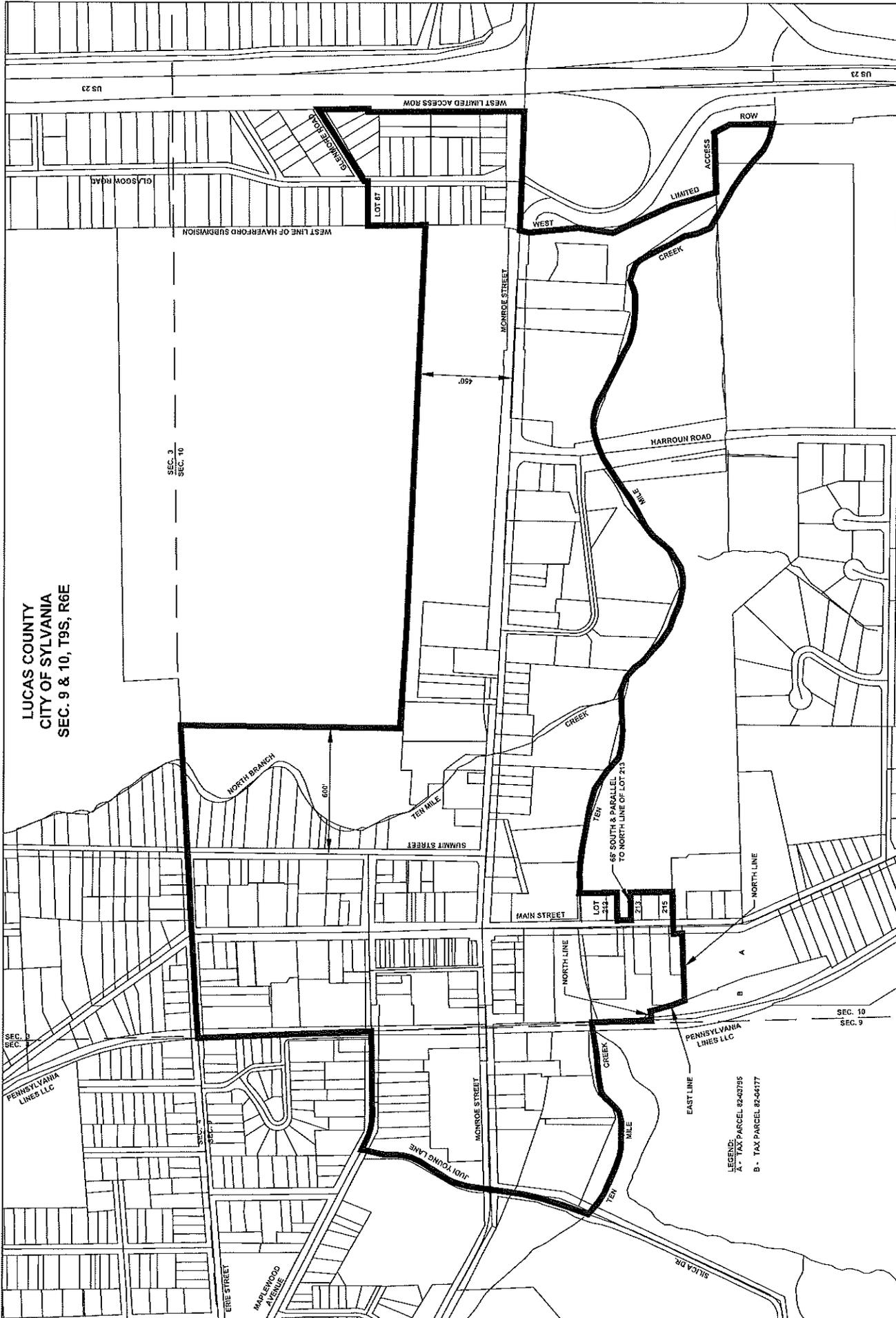
Thence in a westerly direction on the said northerly property line to the easterly property line of a parcel of land owned by *Leonard Paul Blair, Bishop of the Roman Catholic Diocese of Toledo in America*, as recorded in Instrument Number 20040420-0030249, Lucas County Recorder's Office, also being Lucas County Auditor's Tax Parcel 82-04177;

Thence in a northerly direction on the said easterly property line to the northerly property line of the said parcel;

Thence in a westerly direction on the said northerly property line to the centerline of railroad right-of-way of the Pennsylvania Lines LLC;

Thence in a northerly direction on the said centerline of railroad right-of-way to the centerline of Ten Mile Creek;

Thence westerly on the said centerline of Ten Mile Creek to the point of beginning.



LUCAS COUNTY
CITY OF SYLVANIA
SEC. 9 & 10, T9S, R6E

DEPARTMENT OF PUBLIC SERVICE

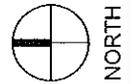


EXHIBIT: B
DRAWN BY: JES
DATE: 12/17/2012

LOCATION MAP
COMMUNITY REINVESTMENT AREA #8

6d.

ORDINANCE NO. 25 -2013

**AMENDING PART ELEVEN – PLANNING AND ZONING CODE OF
THE SYLVANIA CODIFIED ORDINANCES TO REGULATE THE USE
OF ILLUMINATED TUBING; AND DECLARING AN EMERGENCY.**

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Sylvania, Lucas
County, Ohio, _____ members elected thereto concurring:

SECTION 1. That Section 1117.10 of the Codified Ordinances of Sylvania, 1979, be
and the same hereby is, added to read as set forth on “Exhibit A.”

SECTION 2. That Section 1119.10 of the Codified Ordinances of Sylvania, 1979, be and
the same hereby is, added to read as set forth on “Exhibit B.”

SECTION 3. That Section 1121.10 of the Codified Ordinances of Sylvania, 1979, be
and the same hereby is, added to read as set forth on “Exhibit C.”

SECTION 4. That Section 1123.10 of the Codified Ordinances of Sylvania, 1979, be and
the same hereby is, added to read as set forth on “Exhibit D.”

SECTION 5. That Section 1125.17 of the Codified Ordinances of Sylvania, 1979, be
and the same hereby is, added to read as set forth on “Exhibit E.”

SECTION 6. That Section 1127.17 of the Codified Ordinances of Sylvania, 1979, be and
the same hereby is, added to read as set forth on “Exhibit F.”

SECTION 7. That Section 1131.11 of the Codified Ordinances of Sylvania, 1979, be,
and the same hereby is, added to read as set forth on “Exhibit G.”

SECTION 8. That Section 1133.13 of the Codified Ordinances of Sylvania, 1979, be
and the same hereby is, added to read as set forth on “Exhibit H.”

SECTION 9. That Section 1135.11 of the Codified Ordinances of Sylvania, 1979, be
and the same hereby is, added to read as set forth on “Exhibit I.”

SECTION 10. That Section 1137.10 of the Codified Ordinances of Sylvania, 1979, be
and the same hereby is, added to read as set forth on “Exhibit J.”

SECTION 11. That Section 1139.13 of the Codified Ordinances of Sylvania, 1979, be
and the same hereby is, added to read as set forth on “Exhibit K.”

SECTION 12. That Section 1141.07 of the Codified Ordinances of Sylvania, 1979, be
and the same hereby is, added to read as set forth on “Exhibit L.”

SECTION 13. That Section 1145.08 of the Codified Ordinances of Sylvania, 1979, be
and the same hereby is, added to read as set forth on “Exhibit M.”

SECTION 14. That Section 1147.08 of the Codified Ordinances of Sylvania, 1979, be and the same hereby is, added to read as set forth on "Exhibit N."

SECTION 15. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 16. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 17. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that this ordinance must be immediately effective to make necessary changes to the Codified Ordinances. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Vote dispensing with the second and third readings: Yeas _____ Nays _____

Passed, _____, 2013, as an emergency measure.

President of Council

ATTEST:

APPROVED AS TO FORM:

Clerk of Council

Director of Law

APPROVED:

Mayor

Date

1117.10 FAÇADE LIGHTING.

Illuminated tubing is not permitted in R-1 Single Family Residential Large Lot District.

(Ord. ____-2013. Passed _____-2013.)

“Exhibit A”

1119.10 FAÇADE LIGHTING.

Illuminated tubing is not permitted in R-1-A Two Family Residential Large Lot District.

(Ord. ____-2013. Passed _____-2013.)

“Exhibit B”

1121.10 FAÇADE LIGHTING.

Illuminated tubing is not permitted in R-2 Single Family Residential Small Lot District.

(Ord. ____-2013. Passed _____-2013.)

“Exhibit C”

1123.10 FAÇADE LIGHTING.

Illuminated tubing is not permitted in R-2-A Two-Family Residential Small Lot District.

(Ord. ____-2013. Passed _____-2013.)

“Exhibit D”

1125.17 FAÇADE LIGHTING.

Illuminated tubing is not permitted in R-3 Multiple Dwelling Medium Density District.

(Ord. ____-2013. Passed _____-2013.)

“Exhibit E”

1127.17 FAÇADE LIGHTING.

Illuminated tubing is not permitted in Multiple Dwelling Medium High Density District.

(Ord. ____-2013. Passed _____-2013.)

“Exhibit F”

1131.11 FAÇADE LIGHTING.

Illuminated tubing shall be permitted in B-1 Limited Business and Office District. Provided, however, that such illuminated tubing shall not be permitted on a façade that faces a bordering residential zoning classification.

(Ord. ____-2013. Passed _____-2013.)

“Exhibit G”

1133.13 FAÇADE LIGHTING.

Illuminated tubing shall be permitted in P-R-O Professional, Research and Office District. Provided, however, that such illuminated tubing shall not be permitted on a façade that faces a bordering residential zoning classification.

(Ord. ____-2013. Passed _____-2013.)

“Exhibit H”

1135.11 FAÇADE LIGHTING.

Illuminated tubing shall be permitted in B-1-B Modified Business and Office District. Provided, however, that such illuminated tubing shall not be permitted on a façade that faces a bordering residential zoning classification.

(Ord. ____-2013. Passed _____-2013.)

“Exhibit I”

1137.10 FAÇADE LIGHTING.

Illuminated tubing shall be permitted in B-2 General Business District. Provided, however, that such illuminated tubing shall not be permitted on a façade that faces a bordering residential zoning classification.

(Ord. ____-2013. Passed _____-2013.)

“Exhibit J”

1139.13 FAÇADE LIGHTING.

Illuminated tubing shall be permitted in B-3 Central Business District. Provided, however, that such illuminated tubing shall not be permitted on a façade that faces a bordering residential zoning classification.

(Ord. ____-2013. Passed _____-2013.)

“Exhibit K”

1141.07 FAÇADE LIGHTING.

Illuminated tubing shall be permitted in B-4 Shopping Center District. Provided, however, that such illuminated tubing shall not be permitted on a façade that faces a bordering residential zoning classification.

(Ord. ____-2013. Passed _____-2013.)

“Exhibit L”

1145.08 FAÇADE LIGHTING.

Illuminated tubing shall be permitted in M-1 Light Industrial District. Provided, however, that such illuminated tubing shall not be permitted on a façade that faces a bordering residential zoning classification.

(Ord. ____-2013. Passed _____-2013.)

“Exhibit M”

1147.08 FAÇADE LIGHTING.

Illuminated tubing shall be permitted in M-2 Heavy Industrial District. Provided, however, that such illuminated tubing shall not be permitted on a façade that faces a bordering residential zoning classification.

(Ord. ____-2013. Passed ____-2013.)

“Exhibit N”

A.

MEMO

February 27, 2013

To: City Council Members and Administration
Fm: Laura Bigelow
Re: 4th Quarter Reports

Please find enclosed the 4th Quarter Reports for 2012, excluding the Utilities, IT and Zoning Departments. I will forward their reports as soon as I receive them. Please call me at 885-8926 with any questions.

SYLVANIA POLICE DIVISION
4TH QUARTER 2012
Management Report Worksheet

	<u>2012</u>	-	<u>2011</u>
Crime Reports	326		396
Crime Offenses	371		465
Criminal Arrests - Juvenile/Adult	147		174
Traffic Citations	349		380
Written Warnings	301		456
Parking Ticket	32		36
OVI	17		26
Traffic Crashes	115		128
Traffic Crash injuries/fatalities	31/0		37/0
Calls for Police Service	2893		3328
Hours Spent Handling Police Calls	1284:16		1447:54
Emergency Response Time – Priority 1	3.6		3.23
Overtime Hours - Police	987		944
Overtime Hours - Dispatch	286.5		176.75
Training Hours	555.5		217
Vehicle Lockouts	111		78
Motorist Assists	76		72
False Alarms - Commercial	48		36
False Alarms - Residential	30		30
Child Safety Seats Installed	10		12

Community Affairs

**Sylvania Police Division
Office of Community Affairs**

Quarterly Report – 4th Quarter 2012

"The mission of the Office of Community Affairs is to support the Sylvania Police Division in its efforts to maintain an atmosphere of safety and security for members of the community. To be effective in assisting in this mission, the Office of Community Affairs shall provide education in the areas of substance abuse and positive decision-making in all Sylvania Schools. The Office of Community Affairs shall also provide crime prevention programs and services to educate our citizens and businesses."

I. Introduction

- Officer Gallup and Officer Roe have completed the first half of the 2012-2013 School-Year at NVHS and SVHS.
- Officer Hendricks graduated DARE classes at Highland, Maplewood and Sylvan Elementary Schools.
- Officer Hendricks, Officer Stager and STPD Kevin Steinman took four Explorers to our Sister City, Woodstock, Ontario for the annual Santa Clause parade.

II. Youth Programs / DARE Events/Community Involvement

- Officer Hendricks and Sgt. Music gave numerous presentations and attended meetings with various school and community groups.
- Officer Roe gave 15 presentations and attended numerous meetings with various school and community groups at Southview.
- Officer Gallup gave 7 presentations and attended numerous meetings with various school and community groups at Northview High School .

III. RUOK Program

- Alerts: 7, all non-emergency.

IV. School Resource Officer Programs

Northview High School - Officer Gallup	
Presentations	7
Meetings	35
General Offense Reports	6
Accident Reports	0
Citations / Warnings	0
School Related Complaints	41

Parking Lot Assists	6
Court Appearances	0

Southview High School – Officer Roe	
Presentations	15
Meetings	31
General Offense Reports	12
Accident Reports	0
Citations / Warnings	0
School Related Complaints	23
Parking Lot Assists	3
Court Appearances	2

Volunteer Program – 4th Quarter Report

A. Summary

Hour Summary	
Total Patrol Volunteer hours for October 2012 - December 2012	338.5
Total Event Volunteer hours for October 2012 - December 2012	78.5
Total	417
Total Hours for 2012	1788

Volunteer Patrol Log	
Traffic Control Details	3
Lockouts	2
House Checks	7
Speed Trailer Details	4
Motorist Assists	2
Road Patrol Assists	10
Citizen Assists	7
Business Checks	145
Business Surveys	23
Training Assignments	3
Special Assignments:	
A. Juvenile Court Runs - 7	
B. Chris Roby / SRT assist's -3 times	
C. Events:	
<ul style="list-style-type: none"> Volunteers assisted with Thirteen (13) events in the community this quarter. 	

Respectfully,

Sgt. Justin Music #851

Detective Bureau



Sylvania Police Division
Detective Bureau
6635 Maplewood Ave
Sylvania, OH. 43560
419-885-8907

2012 FOURTH QUARTER

Quarterly Detective Bureau Summary

Active investigation AVERAGE during 4th QTR: 63

Active Case Load by Investigator:

Detective	Assigned	Cleared	Quarterly Case AVG
Capt. Schnoor	0	1	.33 (non-drug)
Sgt. Seney	21 +13 backgrounds	20	19 (non-drug)
Det. Bliss	13	8	20 (non-drug)
Det. Papenfuss	6	3	14 (non-drug) 10 (drug)
Unf. Inv. Gibbs	1	4	3 (non-drug)
4th Quarter Case Totals	41	36	

Number of Call In's and Hold Overs:

Call In: 6
Hold Over: 4

Highlighted Case Review:

October:

- Detectives investigated business break ins along Sylvania Ave
- Detective Bureau assisted with telecommunicator backgrounds

November:

- SVHS rape complaint (12-4448)
- SVHS rape complaint (12-4492)
- shooting (12-4498)
- burglary (12-4560)
- suicide (12-4634)
- Assist Ann Arbor PD with a take down at Toledo Coin Exchange 12-4646.

December:

- Rape complaint (12-4886)
- 4994 S. Main St #5 Robbery (12-5036)
- KFC Robbery (12-5037)
- Vin Devers \$10,400 Theft by Deception (12-5018)
- Learning Express Burglary (12-5040)
- Asked to revisit allegations against SVHS administrator (12-4992)
- D.V. involving a 4 year old victim (12-4805)
- Roan Road Residential Burglary (12-4964)

Management

The mission of the Sylvania Police Division is to serve the citizens of Sylvania in a professional and efficient manner by providing comprehensive law enforcement services to the community, so that each citizen may be safe and secure to enjoy their pursuit and enjoyment of all lawful activities.

During the 4th Quarter 2012, we had one retirement in our Communications Bureau. Telecommunicator Gary Siegel retired at the end of December with over 35 years of service to the City of Sylvania. A civil service test was administered for Telecommunicators and a new telecommunicator will start employment January 21, 2013 replacing Telecommunicator Gary Siegel. Our authorized strength is 34 Police Officers, 6 Telecommunicators, and 1 Administrative Secretary.

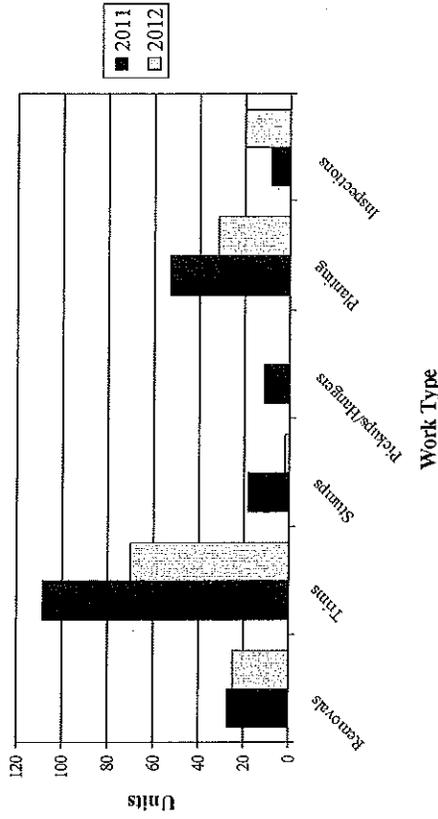
As we move into this 2013, I along with my command staff, officers, telecommunicators and administrative secretary look forward to serving the needs of our citizens and our wonderful community. We also look forward to our continued working relationship with city council.

We ended this quarter with one vacancy in Telecommunications Bureau, no suspensions, 1 officer on sick leave for elective surgery and our police officer on Active Duty with the U.S. Coast Guard has returned back from deployment. This officer's military reserve unit was activated March 1st and he had been deployed to Cuba. He has returned to service with the Police Division. We are very grateful for his service to our country and his safe return.

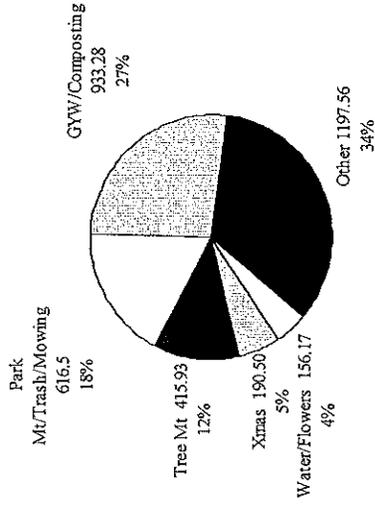
William H. Rhodus
Chief of Police

Parks & Forestry Quarterly Report : October - December, 2012

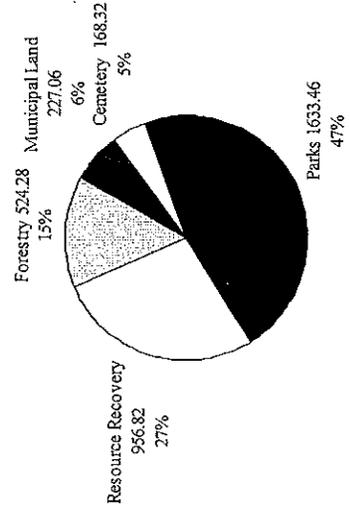
2011 - 2012 Work Comparison



Man-Hours by Work Type



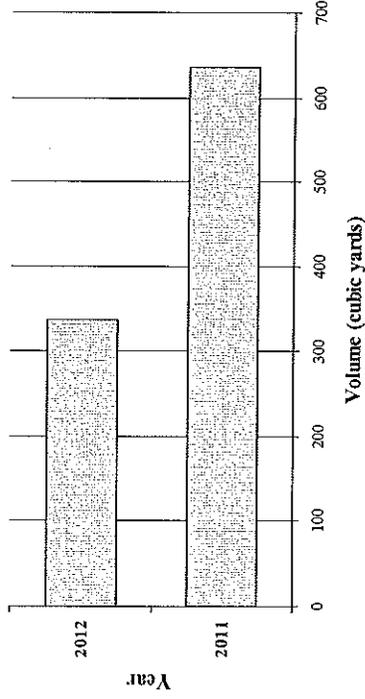
Man-Hours by Account



Parks & Forestry Quarterly Report : October - December, 2012

Green Yard Waste

2011 - 2012 Cu Yds. of Compost Sold

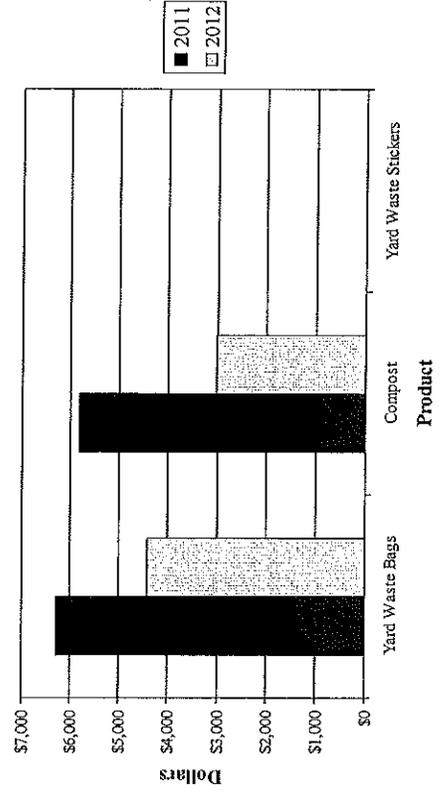


Volume Collected (cubic yards)

- * Route A 134.0~
- * Route B 111.0~

~ Processed Volume

2011 - 2012 Revenue Comparison





City Of Sylvania

STREETS DIVISION

PATRICK LIVINGSTON, Superintendent

City of Sylvania Management Report For The Division of Streets Fourth Quarter - 2012

Key Statistics

Leaf Pick Up :

	<u>2012</u>	<u>2011</u>
Full Time Employees	11	11
Full Time Employees Hrs	1720 hrs	2,168 hrs
*Full Time Employees O.T. Hours	274 hrs	136 hrs
Temporary Labor Hours	962.75 hrs	1,710 hrs
Temporary Labor O.T. Hours	59.5 hrs	58 hrs
Cubic Yds of Leaves Picked Up	12,499 yds	13,300 yds
Leaf Pick - Up Rounds	6(Completed 12/10/12)	10(Completed 12/12/11)

* 8 Employees from other City Departments were utilized for overtime

Ice & Snow Control :

Ice Control & Snow Removal Hrs	205 hrs	85.5 hrs
Salt Tonnage Used	334 tons	78 tons
Brine Hours	0	16 hrs
Salt Brine Used	0	3,025 gals
Bridge Snow Clearing Hours	4 hrs	4 hrs

Traffic Signs Repaired and / or Replaced :

Sign Maintenance Hours	446 hrs	300 hrs
Regulatory Signs	20	17
Warning Signs	5	11
Street Name & Informative Signs	40	78

Road Maintenance & Repairs :

Cold Patch Hours	60 hrs	97 hrs
Cold Mix Tonnage Used	4 tons	8 tons
Street Sweeping Hours	224 hrs	355 hrs
Catch Basin Repair Hours	28 hrs	N/A
Asphalt Placed for Repairs	4 tons	N/A

Equipment Maintenance :**2012****2011**

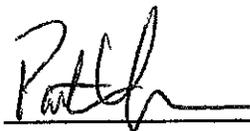
Leaf Loader - Leaf Box Repair & Repainting Hours	356 hrs	147 hrs
Snow Removal Equipment Repair & Repainting Hours	31 hrs	56 hrs
Miscellaneous Equipment Repairs Hours	183 hrs	79 hrs

Miscellaneous :

Snow Plow Damage (Mail Box & Yard Repair)	9 hrs	0
Dead Animals Removed From Right-of-Way Maintenance Bldg (Repairs, Cleaning, Painting) Hours	36	37
Inventory & Green Tag Hours	122 hrs	0
Move Compost at Leaf Dump Hours	167 hrs	253 hrs
Salt pile, Tarp & Driveway (Fossil Park)	0	41 hrs
Stack Salt 8425 Sylvania-Metamora Rd. (New Salt Storage Building)	72 hrs	42 hrs
Safe Routes to School Hours	88 hrs	N/A
Haul Stone for Driveway (New Salt Storage Building)	107 hrs	N/A
	13 tons	N/A

Special Events Setup :

The Annual Race For Recovery	3 hrs	3 hrs
Bill Geha America's Pride Drug Prevention	9 hrs	N/A
Northview / Southview Football Game	6 hrs	13 hrs
Halloween Hike at Olander Park	3 hrs	4 hrs
Annual Fall Festival and Parade	15 hrs	15 hrs
Annual Holiday Happenings	15 hrs	15 hrs



Patrick Livingston
Superintendent of Streets

1/9/2013

City of Sylvania
 Yearly Leaf Pick Up Stats



	Total Mileage	# of Loads	Man Hours	OT Hours	Temp Hours	Fuel Consumption Gallons
2011		837	2168	136	1797	4646.2
2012	7100	689	1720	274	962.75	3045
Average	7100	763	1944	205	1379.875	3845.6

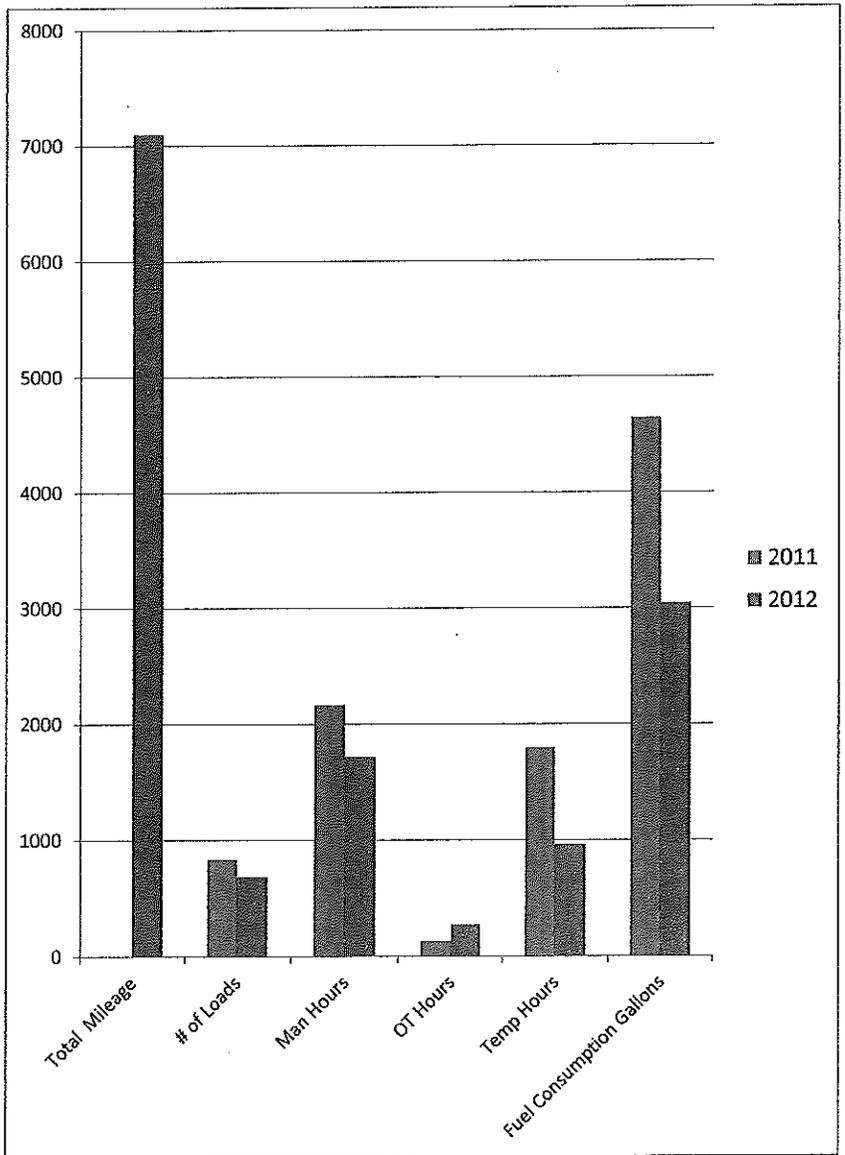
* 10 trucks, 2 sweepers

Mileage and Fuel

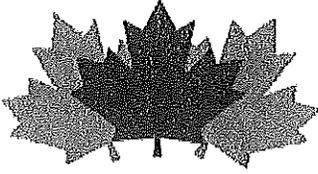
	Total Mileage	# of Loads	Fuel Consumption	Fuel Cost per Gallon	Total Fuel Cost
2011		837	4646.2	\$ 3.00	\$ 13,938.60
2012	7100	689	3045	\$ 3.50	\$ 10,657.50
Average	7100	763	3845.6		\$ 12,298.05

Labor

	Man Hours	Rate per Hour	Total Man \$	OT Hours	Rate per OT Hour	Total OT \$	Temp Hours	Rate per Hour	Total Temp \$	TOTAL LABOR
2011	2168	\$25.00	\$ 54,200	136	\$37.00	5032	1797	\$ 15	26955	\$ 86,187
2012	1720	\$25.00	\$ 43,000	274	\$37.00	10138	963	\$ 15	14441.25	\$ 67,579
Average	1944		\$ 48,600	205		\$ 7,585	\$ 1,380		\$ 20,698	\$ 76,883



Paul



City of Sylvania

Division of Taxation

Management Report - Fourth Quarter - 2012

Key Statistics:	2012	2011
Number of tax returns processed	1592	988
Number of e-filed returns	9	0
Number of withholding payments processed	2187	2130
Number of online payments	34	23
Number of refunds processed	64	44
Delinquent totals	\$447,776.45	\$323,489.53
Amount of money received from collection	\$15,832.82	\$13,319.29
Number of accounts turned over for collection	74	30

Items of Special Interest:

The fourth quarter is a time to prepare for the upcoming tax season. Information has been sent to the printer for the letters to taxpayers. No major changes were made to either the forms or the internet tax preparation and filing tool.

The refuse process was begun in the fourth quarter and will be complete in the first quarter of 2013.

Tax revenues in 2012 were consistently up during the year and we ended with a 3.153% increase.

Proposals and discussions with the state have resulted in legislation being introduced as HB601. This addresses many uniformity issues as well as centralized administration. Since no action was taken before December 31st, the bill went nowhere, but indications are good that something will be introduced soon which may be very similar. This bill could potentially have a negative effect on the city's revenues. We continue to contact and work with legislators to hopefully have input into the process.

Respectfully submitted,

Angela J. Kuhn
Commissioner of Taxation



City of Sylvania Management Report
for the Division of Vehicle Maintenance
Fourth Quarter 2012

Key Statistics

No. of vehicles serviced and repaired:

This Quarter	156
Last Quarter	150

	<u>Unit count</u>	<u>Parts \$</u>	<u>Labor \$</u>	<u>Hours</u>
<u>Fleet Condition:</u>				
<u>SPD:</u> Good, routine maint.	104	\$8,965.00	\$3,130.00	78
<u>Streets:</u> Good, routine maint.	36	\$3,619.00	\$2,030.00	51
<u>Water:</u> Good, routine maint.	3	\$146.00	\$120.00	3
<u>Sewer:</u> Good, routine maint.	4	\$187.00	\$20.00	1
<u>Parks:</u> Good, routine maint.	9	\$730.00	\$540.00	14
<u>Other Departments:</u> Good, routine Maint.	0	\$0.00	\$0.00	0
<u>Totals</u>	156	\$13,647.00	\$5,840.00	146

Misc Repairs (sublet): All Dept. **\$11,795.00**

Total Vehicle Maintenance cost: **\$31,282.00**

First Quarter 2013 activities: Provide revolving repair and maintenance for all departments. Rebuild leaf loaders for upcoming leaf season, and maintain salt and plow trucks.

 Jason Music
 Vehicle Maintenance Manager
 January 23, 2013

Mr. Kevin Aller
Director of Public Service
6730 Monroe Street
Sylvania, Ohio 43560

February 1, 2013

Re: Street Division Annual Report for 2012

Dear Mr. Aller

Road Repairs:

Permanent repairs were made using 59 tons of asphalt. 65 catch basins were rebuilt. Minor repairs were made to 602 catch basins throughout the city. Concrete repairs were made to roads, curbs and sidewalks using 54.75 cubic yards of concrete and 81 man hours. Repairs were also made to bridges within the city limits using 12 man hours. We used 3 cubic yards of CDF low Density Backfill around some of the catch basin repairs. It took 190 man hours to paint traffic lines and 736 man hours for thermoplastic pavement markings repair and replacement.

Temporary repairs were made to the roads using 19 tons of cold patch and 458 man hours.

Streets that were crack filled using 8,976 gallons of sealant and 662 man hours were: McGregor Ln, Bentbrook Rd, Burgess Dr, Lynnhaven Dr, Silvertown Dr, Bilby Way, Arbor Way, Trellis Way, Glasgow Rd, Glenmore Rd, Cameron Rd, Claremont Rd, Wythe Rd Sugar Hill, Durbin Rd, Hollybrook Ln, Marshall Rd, Cadet Dr, Dellbrook Dr, Dornell Dr, Elliot Rd, Northview Dr, Westview Dr, Centerview Dr, Clearview Dr, Post Office Way, Stewart Rd, Railroad St, Spring St, Allen St, Mill St, High St, Brinthaven Dr (north of Brint Rd) Chestnut Dr, Kinsman Dr, Clare Ct, Franciscan Blvd, Maple Dr, Country Commons Ln, Dressage Ln and Caracole Ct.

Ice and Snow Control:

City Streets were kept clear of snow and ice by using 955.5 tons of salt and 550 man hours we used 10,000 gallons of salt brine prewetting solution. We spent 36 man hours clearing snow from the city bridges. We had 11 man hours for plow damage and 75 man hours of plow maintenance. With the construction of the new salt storage building we were able to move the salt that was stored at Fossil Park it took 72 man hours to move the salt and 88 man hours to stack the salt in the new building. We used 13 tons of stone in the driveway to beef it up for salt deliveries.

Traffic Signs:

We are still on the program of installing new signs and sign post on the roads that have been resurfaced or completely rebuilt. A total of 310 traffic signs and / or street name signs were replaced or repaired using 2166 sign maintenance hours. With the (SRTS) safe routes to school program we had limited involvement we spent 107 man hours on this project.

Special Events:

Detour signs, Road Closed signs and Barricades were set up and /or delivered for the following special events: Smiles From The Heart, Glass City Marathon, St. Joseph Church Festival, Chamber of Commerce Street Festival / Car Show, Memorial Day Parade, St. Joseph School Walk / Run, Chamber of Commerce Family Movie Event, Treo Restaurant Fundraising Event, Art Festival / Walter Chapman Birthday, 24 Hour Challenge at Timberstone Jr. High Paper Shred Day at City Hall, Chamber of Commerce Taking It To The Streets, July 4th Fireworks, Olivet Lutheran Church Rummage Sale, August 7th Bike Race, Sylvania Triathlon, Chamber of Commerce Arts & Craft Festival, Haymarket Square Parking Lot Party, The Jamie Farr Classic, The Annual Race For Recovery, Bill Geha America's Pride Drug Prevention, Northview / Southview Football Game, Halloween Hike At Olander Park, Annual Fall Festival and Parade, Annual Holiday Happenings and 5 Block Parties

Leaf Pick Up and Street Cleaning:

Street sweeping was preformed with 992 man hours requiring 186 tons of sweepings to be hauled to Vienna Junction (BFI).

Leaf pick up was comprised of a total of 12,499 cubic yards of leaves picked up using 1,720 man hours for full time employees and 962.75 man hours for temporary employees. Leaf pick up was completed on December 10, 2012 with 6 rounds having been made. We spent 722 man hours to modify leaf boxes and leaf loaders to make the equipment more efficient.

Equipment Maintenance and Repairs:

The leaf loaders and leaf boxes were repaired and repainted that took 624 man hours. With the budget being tight we are spending more time on maintenance of vehicles to make them last longer we spent 715 man hours on vehicles and miscellaneous equipment repairs and repainting we are paying special attention to salt trucks and equipment that is used in, or has direct contact with road salt.

Building and Yard Maintenance:

We had 285 man hours of maintenance inside the building and also on the grounds, because of the new rules for under ground fuel storage tanks. We hauled 50 tons of used concrete to C.S Burge. We spent 16 man hours cleaning and repairing brine mixing and storage tanks.

Miscellaneous:

There were 162 dead animals picked up from the roadways. We spent 2 man hours cleaning up oil / fuel spills in the roadways inventory took 203 man hours to complete, we have started a program of road grading to rate the deterioration of the roadway we spent 346 man hours on grading the roads this will be an on going project over the years. We spent 435 man hours cleaning and inspecting catch basins because of the severe thunderstorms we had we spent 33 man hours for power outages and storm damage. We spent 195 man hours helping other department and we spent 74 man hours on speed bumps on Maple Dr we had 25 man hours to haul and grade soil on Angleview Ct. It took 48 man hours to repair the hand rail at Fire Station # 1 on Monroe St and 16 man hours for the installation of the bike racks at City Hall and the Court building.

Patrick Livingston
Superintendent of Streets
February 1, 2013