

Sylvania City Council
May 20, 2013

6:30 p.m. Public Hearing – PD-2-2012
Pine Tree Village

7:00 p.m. Public Hearing
Building Rehabilitation Standards

7:30 p.m. Council Meeting
Agenda

1. Roll call.
2. Pledge of Allegiance to the United States of America led by Mr. Brown.
3. Additions to the agenda.
4. Approval of the minutes of the May 6 meeting.
5. Mayor's presentation of proclamation declaring Poppy Day May 24. Miss Poppy will be present to be introduced and distribute poppies.
6. Proposed Ordinance 43-2013, entering into agreements for Safety City personnel.
7. Proposed Ordinance 44-2013, Amending Chapter 961-Cemetery Interments.
8. Committee reports.
9. Committee referrals.

Information

- A. April 2013 Bank Statement.
- B. Minutes of the May 15, 2013 Board of Architectural meeting.
- C. Minutes of the May 15, 2013 Planning Commission meeting.
- D. Municipal Planning Commission's recommendation on Building Rehabilitation Standards. (Public Hearing, 7:00p.m.)

E. 1st Quarter 2013 Management reports.

Reminder: The Employee & Community Relations Committee will meet on Friday, May 24, 2013 at 8:00 a.m.

6:30 Public Hearing

PETITION FOR ZONING ORDINANCE AMENDMENT

To: City of Sylvania, Ohio
City Council and
Municipal Planning Commission

Application No. PD-2-2012

Date 8-15-2012

Petitioner Name(s) PORT LAWRENCE TITLE AND TRUST CO.

Petitioner Address 616 MADISON AVE.

TOLEDO OH 43604

Telephone 419 244 4605

Location of property for which zoning amendment is requested:

82-93704

Purpose of amendment request: RECONFIGURE ALREADY APPROVED PD

Current Zoning: R-2 PD

Requested Zoning: R-2 PD

The undersigned, being one or more of the owners, lessees or occupants within the area proposed to be changed by the amendment, hereby petition for an Amendment to the Zoning Code, pursuant to Chapter 1107 of the Codified Ordinances of the City of Sylvania, Ohio, as amended.

- Attachments:
1. Full legal description of the property for which the Zoning Amendment is proposed.
 2. Area location map.
 3. Site plan.

A check for \$150.00, payable to the City of Sylvania, is attached for processing of said Petition. It is understood that no refund is to be made after the filing of the Petition.

By: [Signature] AGENT

Date referred by Council: 9/4/12

Date of Commission Action: 4/10/13

Date of Council Action: PH 5/30/13

Action: _____



City Of Sylvania

SYLVANIA CITY COUNCIL
SHARON M. BUCHER, CLERK

To: Mayor Craig A. Stough and Members of City Council

From: Sharon Bucher, Clerk of Council

Certificate of Notice
PD-2-2012, Pine Tree Village

The undersigned Clerk of Council hereby certifies as follows:

- A. Thirty (30) days of time and place of public hearing was published in the *Toledo Blade* on April 19, 2013.
- B. Written notice of hearing was mailed by first class mail, twenty (20) or more days prior to the scheduled hearing date to all owners of property within, contiguous to, and directly across the street from the subject parcel or parcels, which owners, so notified, are listed as follows:

<u>Owner</u>	<u>Property Address</u>	<u>Owner Address</u>
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See attached listing. (3 Pages)

<u>Sharon Bucher</u> Clerk of Council	<u>4/19/13</u> Date
--	------------------------

Parcel	Owner	MailName	Mail #	Mail Street	MailAddress	MailCity	MailState	MailZIP
8293619	SMITH GARY A TRUSTEE	GARY A SMITH TR		BOX 277	P.O. BOX 277	WILLIAMSTON	MI	48895
8293749	GERSTEN STEPHANIE M TRUSTEE	STEPHANIE M GERSTEN TR	3231	CENTRAL PARK W #106	3231 CENTRAL PARK W #106	TOLEDO	OH	43617
8293942	TOBIAN DAVID & TAMARA	DAVID & TAMARA TOBIAN	4445	CROPTHORNE	4445 CROPTHORNE	TOLEDO	OH	43623
8293756	NORWOOD GLORIA M	GLORIA M NORWOOD	6119	DEEPWOOD DR	6119 DEEPWOOD DR	SYLVANIA	OH	43560
8293938	BANKS ROSITTA	ROSITTA BANKS	405	E 74TH ST	405 E 74TH ST	CHICAGO	IL	60619
8293617	KHOJASTEHPOUR MAJID & SEPAN MAJID KHOJASTEHPOUR	MAJID & SEPAN MAJID KHOJASTEHPOUR	7795	EARLY MEADOWN ROAD	7795 EARLY MEADOWN ROAD	WESTERVILLE	OH	43082
8293764	RYAN BEATRICE A	BEATRICE A RYAN	8331	FOSSIL AVE	8331 FOSSIL AVE	SYLVANIA	OH	43560
8293763	PEITZ MARY K TRIPLETT-	MARY K TRIPLETT-PEITZ	8335	FOSSIL AVE	8335 FOSSIL AVE	SYLVANIA	OH	43560
8293803	JACOBY CHARLES & JOAN	CHARLES & JOAN JACOBY	8339	FOSSIL AVE	8339 FOSSIL AVE	SYLVANIA	OH	43560
8293804	BIGGINS RICHARD	RICHARD BIGGINS	8343	FOSSIL AVE	8343 FOSSIL AVE	SYLVANIA	OH	43560
8293805	TREGILLIS SIDNEY R & MARILYNN	S R & M J TREGILLIS	8347	FOSSIL AVE	8347 FOSSIL AVE	SYLVANIA	OH	43560
8293811	DUVICK RICHARD D TRUSTEE	RICHARD D DUVICK TR	8355	FOSSIL AVE	8355 FOSSIL AVE	SYLVANIA	OH	43560
8293812	HOPKINS JOHN H & MARY C	J H & M C HOPKINS	8359	FOSSIL AVE	8359 FOSSIL AVE	SYLVANIA	OH	43560
8293813	HERR DENNY R	DENNY R HERR	8363	FOSSIL AVE	8363 FOSSIL AVE	SYLVANIA	OH	43560
8293814	VOYLES PATRICK D TRUSTEE	PATRICK D VOYLES TR	8367	FOSSIL AVE	8367 FOSSIL AVE	SYLVANIA	OH	43560
8293565	TRUMBULL RICHARD D & GRACE L	RICHARD D & GRACE TRUMBULL	12616	FRANKFORT RD	12616 FRANKFORT RD	SWANTON	OH	43558
8293571	SWADE MILHEM N & NADIA	MILHEM N & NADIA SWADE	5020	GREEN PINE	5020 GREEN PINE	SYLVANIA	OH	43560
8293598	NADDAF MARK A	MARK A NADDAF	5831	HEIDAWAY LN	5831 HEIDAWAY LN	SYLVANIA	OH	43560
8293597	NADDAF MARK A	MARK A NADDAF	5831	HEIDAWAY LN	5831 HEIDAWAY LN	SYLVANIA	OH	43560
8293599	FALVEY THOMAS M & ALICE M CO	T M & A M FALVEY CO TRS	5835	HEIDAWAY LN	5835 HEIDAWAY LN	SYLVANIA	OH	43560
8293600	WELCH NINA S	NINA S WELCH	5839	HEIDAWAY LN	5839 HEIDAWAY LN	SYLVANIA	OH	43560
8293601	HUGHES EUGENE E & SHIRLEY J	E E & S J HUGHES TRS	5843	HEIDAWAY LN	5843 HEIDAWAY LN	SYLVANIA	OH	43560
8293602	PINKAVA STANLEY & MARY E	STANLEY & MARY E PINKAVA	5847	HEIDAWAY LN	5847 HEIDAWAY LN	SYLVANIA	OH	43560
8293603	REINBOLT DORIS M	DORIS M REINBOLT	5851	HEIDAWAY LN	5851 HEIDAWAY LN	SYLVANIA	OH	43560
8293604	KAMINSKI MARGARET JEAN TRUS	M J KAMINSKI TRUSTEE ETAL	5855	HEIDAWAY LN	5855 HEIDAWAY LN	SYLVANIA	OH	43560
8293605	BORDERS JOANIE	JOANIE BORDERS	5859	HEIDAWAY LN	5859 HEIDAWAY LN	SYLVANIA	OH	43560
8293606	BENJAMIN STEVEN R & KATHY S	S R & K S BENJAMIN	5863	HEIDAWAY LN	5863 HEIDAWAY LN	SYLVANIA	OH	43560
8293607	KEPLINGER DOUGLAS & CAROL J	DOUGLAS & CAROL KEPLINGER	5901	HEIDAWAY LN	5901 HEIDAWAY LN	SYLVANIA	OH	43560
8293608	GERASIMIAK RICHARD J & BARBARA J & B A GERASIMIAK	R J & B A GERASIMIAK	5905	HEIDAWAY LN	5905 HEIDAWAY LN	SYLVANIA	OH	43560
8293609	ESTERSON LORETTA H	LORETTA H ESTERSON	5909	HEIDAWAY LN	5909 HEIDAWAY LN	SYLVANIA	OH	43560
8293610	DION THEODORE F & DONNA M	THEODORE F & DONNA M DION	5913	HEIDAWAY LN	5913 HEIDAWAY LN	SYLVANIA	OH	43560
8293611	KELLER JOHN C TRUSTEE	JOHN C KELLER TR	5917	HEIDAWAY LN	5917 HEIDAWAY LN	SYLVANIA	OH	43560
8293612	OMARA MARY LOU	MARY LOU O'MARA	5921	HEIDAWAY LN	5921 HEIDAWAY LN	SYLVANIA	OH	43560
8293564	BIGELOW ROBERT E & MARGUERITE E & M A BIGELOW CO-TRS	ROBERT E & M A BIGELOW CO-TRS	5937	HIGHLAND VIEW DR	5937 HIGHLAND VIEW DR	SYLVANIA	OH	43560
8293810	STORER MARK D, TRUSTEE	MARK D STORER TR	8960	HILL AVE	8960 HILL AVE	SYLVANIA	OH	43560
8293704	PORT LAWRENCE TITLE AND TRU:PORT LAWRENCE TITLE & TR CO TRUSTEE	PORT LAWRENCE TITLE & TR CO TRUSTEE	616	MADISON AVE	616 MADISON AVE	HOLLAND	OH	43528
						TOLEDO	OH	43604

8293583	LOUISVILLE TITLE AGENCY FOR N'LOUISVILLE TITLE AGENCY.	626 MADISON AVE	626 MADISON AVE	TOLEDO	OH	43604
8293620	LOUISVILLE TITLE AGENCY FOR N'LOUISVILLE TITLE AGENCY	626 MADISON AVE	626 MADISON AVE	TOLEDO	OH	43604
8293569	LOUISVILLE TITLE AGENCY FOR N'LOUISVILLE TITLE AGENCY	626 MADISON AVE #100	626 MADISON AVE #100	TOLEDO	OH	43604
8293596	LOUISVILLE TITLE AGENCY FOR N'LOUISVILLE TITLE	626 MADISON AVE.	626 MADISON AVE.	TOLEDO	OH	43604
8293618	RIVERS ELOISE	ELOISE RIVERS	8356 MEGHAN DR	SYLVANIA	OH	43560
8293613	LEE KIYOUNG	KIYOUNG LEE	8357 MEGHAN DR	SYLVANIA	OH	43560
8293614	SCANLON SARAH M	SARA M SCANLON	8361 MEGHAN DR	SYLVANIA	OH	43560
8293616	FILATOV LEO J & TANYA M	LEO J & TANYA M FILATOV	8364 MEGHAN DR	SYLVANIA	OH	43560
8293615	SWADE WILLIAM JR	WILLIAM SWADE JR	8365 MEGHAN DR	SYLVANIA	OH	43560
8293591	KANAVEL BRIDGETTE R	BRIDGETTE R KANAVEL	8404 MEGHAN DR	SYLVANIA	OH	43560
8293599	KILLE DALE H & SHIRLEY M	DALE H & SHIRLEY M KILLE	8414 MEGHAN DR	SYLVANIA	OH	43560
8293589	HALL BRIAN W & CORY L	BRIAN W & CORY L HALL	8424 MEGHAN DR	SYLVANIA	OH	43560
8293937	SUDBRINK ROBERT W	ROBERT W SUDBRINK	3100 NE 47TH COURT #403	SYLVANIA	OH	43560
8293945	RIGBY BARRY K	BARRY K RIGBY	5341 NORTH SHORE DR.	FORT LAUDERDALE FL	FL	33308
8293808	LEWIS DENNIS & KATHLEEN P	DENNIS & KATHLEEN P LEWIS	6062 PEPPERMILL DR	CELINA	OH	45822
8293754	SAGAN EDWARD J & THERESA A	EDWARD J & THERESA A SAGAN	6006 QUARRY S EDGE LN	SYLVANIA	OH	43560
8293753	BORK KATHLEEN L	KATHLEEN L BORK	6002 QUARRY S EDGE LN	SYLVANIA	OH	43560
8293761	VERNIER JOYCE E	JOYCE E VERNIER	6007 QUARRY S EDGE LN	SYLVANIA	OH	43560
8293755	CHAMOUN NASSIF	NASSIF CHAMOUN	6010 QUARRY S EDGE LN	SYLVANIA	OH	43560
8293762	STRAUB JEROME J	JEROME STRAUB	6011 QUARRY S EDGE LN	SYLVANIA	OH	43560
8293573	MEYER KEITH A	KEITH A MEYER	5837 SUMMER PL DR	SYLVANIA	OH	43560
8293577	COURTNEY DAVID & CHRISTINE	DAVID & CHRISTINE COURTNEY	5814 SUMMER PLACE	SYLVANIA	OH	43560
8293578	KAUFFMAN TODD C & AMY E M	TODD C & AMY E KAUFFMAN	5824 SUMMER PLACE	SYLVANIA	OH	43560
8293582	BOURLAND JAMES D JR ETAL	JAMES D BOURLAND JR ETAL	5862 SUMMER PLACE	SYLVANIA	OH	43560
8293584	DWYER PAUL E & AMANDA S	PAUL E & AMANDA S DWYER	5903 SUMMER PLACE	SYLVANIA	OH	43560
8293585	ZOOBOB ASSAAD A	ASSAAD A ZOOBOB	5913 SUMMER PLACE	SYLVANIA	OH	43560
8293586	STARK PATRICK H & MARIA	PATRICK A & MARIA STARK	5920 SUMMER PLACE	SYLVANIA	OH	43560
8293587	WAGNER TIMOTHY M & KATHLEEN	TIMOTHY & KATHLEEN WAGNER	5923 SUMMER PLACE	SYLVANIA	OH	43560
8293570	CARSON MICHAEL D & RENEE M	MICHAEL D & RENEE M CARSON	5933 SUMMER PLACE	SYLVANIA	OH	43560
8293572	KASEE ROBERT J & JENNIFER L	ROBERT J & JENNIFER KASEE	5813 SUMMER PLACE DR	SYLVANIA	OH	43560
8293579	MAHONEY PATRICK G & LORI A	PATRICK G & LORI A MAHONEY	5829 SUMMER PLACE DR	SYLVANIA	OH	43560
8293580	PAWELCZYK PAUL D & LESLIE A	PAUL D & LESLIE PAWELCZYK	5834 SUMMER PLACE DR	SYLVANIA	OH	43560
8293574	FUSS RICHARD H TRUSTEE OF TH	RICHARD H FUSS TR OF THE	5842 SUMMER PLACE DR	SYLVANIA	OH	43560
8293581	OCONNOR NANETTE	NANETTE O'CONNOR	5845 SUMMER PLACE DR	SYLVANIA	OH	43560
8293575	STANSBURY THERESA M TRUST	THERESA M STANSBURY TR	5852 SUMMER PLACE DR	SYLVANIA	OH	43560
8293576	ZIGULIS DONNA B	DONNA B ZIGULIS	5855 SUMMER PLACE DR	SYLVANIA	OH	43560
			5863 SUMMER PLACE DR	SYLVANIA	OH	43560

Sheet1

8293594	LUDWIG JENNIFER R	JENNIFER R LUDWIG	5910 SUMMER PLACE DR	5910 SUMMER PLACE DR	SYLVANIA	OH	43560
8293592	ABUHASHISH FAIZ & MNAWAR	FAIZ & MNAWAR ABUHASHISH	5930 SUMMER PLACE DR	5930 SUMMER PLACE DR	SYLVANIA	OH	43560
8293588	GHANIME ELIAS C & WEDAD	ELIAS C & WEDAD GHANIME	5943 SUMMER PLACE DR	5943 SUMMER PLACE DR	SYLVANIA	OH	43560
8293595	SOFO MATTEO M	MATTEO M SOFO	5900 SUMMER PLACE DRIVE	5900 SUMMER PLACE DRIVE	SYLVANIA	OH	43560
8293985	SABIN JEFFREY W & AMI	JEFFREY W & AMI SABIN	5863 SUNBREEZE TRAIL	5863 SUNBREEZE TRAIL	SYLVANIA	OH	43560
8293956	MAHMOUD WALID M & JENNIFER R	MAHMOUD WALID M & JENNIFER R	546 TROON RD	546 TROON RD	HOLLAND	OH	43528
8293567	MAHMOUD WALID M & JENNIFER F	MAHMOUD WALID M & JENNIFER F	546 TROON RD	546 TROON RD	HOLLAND	OH	43528
8293958	MAHMOUD WALID M & JENNIFER R	MAHMOUD WALID M & JENNIFER R	546 TROON RD	546 TROON RD	HOLLAND	OH	43528
8293955	MAHMOUD WALID M & JENNIFER F	MAHMOUD WALID M & JENNIFER F	546 TROON RD	546 TROON RD	HOLLAND	OH	43528
8293709	HALL TODD H & HEATHER D	TODD H & HEATHER D HALL	2255 WILLOW POND BLVD	2255 WILLOW POND BLVD	SYLVANIA	OH	43560
8293566	HASSAN ALI & MARY	ALI & MARY HASSAN	9214 WINTERGREEN COURT	9214 WINTERGREEN COURT	SYLVANIA	OH	43560

4/16/13
Council
mtg.



City Of Sylvania

MUNICIPAL PLANNING COMMISSION

April 12, 2013

To: Mayor and Members of City Council

Re: **PD-2-2012 Planned Development - Pine Tree Village**

Dear Mayor and Members of Council:

Following is an excerpt from the minutes of the regular meeting of the Municipal Planning Commission of April 10, 2013, regarding a petition for a planned development requested by Port Lawrence Title and Trust for Pine Tree Village, an 18 unit planned development, at 5930 Heidaway Lane, Sylvania:

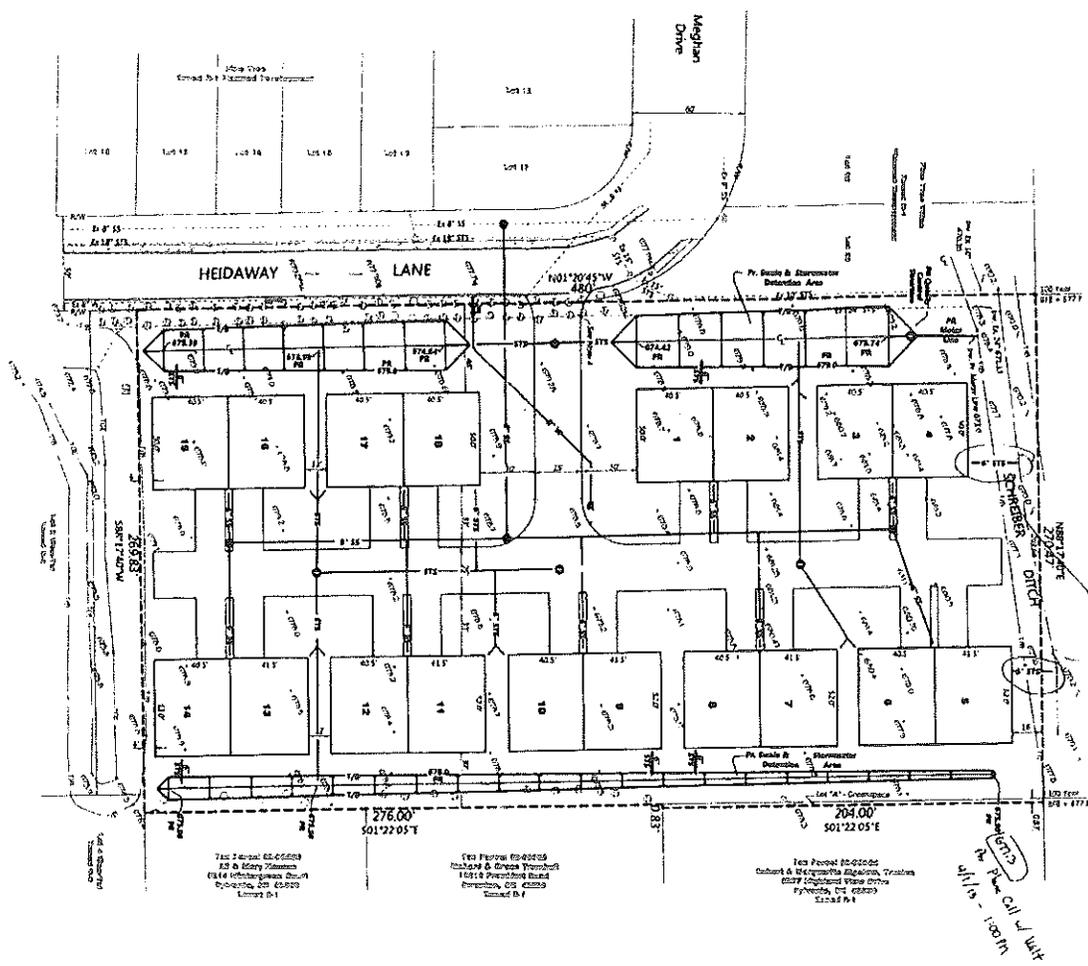
..." Mr. Marciniak motioned and Dr. Backus seconded to accept the plan and approve the Pine Tree Village Planned Development under the condition that the revisions recommended by the Department of Public Service and by the Fire Department are made. Vote being: ~~Stough~~, Backus, Marciniak (3) aye; (0) nay. Motion passed by a 3 to 0 vote."... *Lindsey.*

Sincerely,

Debra Webb, Secretary
Municipal Planning Commission

attachment

THE TOLEDO ENGINEERING & SURVEYING COMPANY, INC.
 100 EAST MAIN STREET
 TOLEDO, OHIO 43602
 TEL: 419-241-1111
 FAX: 419-241-1112

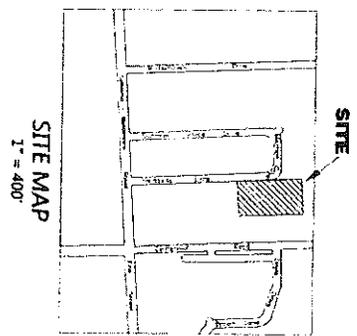


Will be used to show
 the location of the
 proposed building
 on the site.

AMENDMENT TO PLANNED DEVELOPMENT
 AND
 PRELIMINARY SITE PLAN
 OF
PINE TREE VILLAGE
 CITY OF SYLVANIA, LUCAS COUNTY, OHIO

- LEGEND
- 1. Easement
 - 2. Easement
 - 3. Easement
 - 4. Easement
 - 5. Easement
 - 6. Easement
 - 7. Easement
 - 8. Easement
 - 9. Easement
 - 10. Easement
 - 11. Easement
 - 12. Easement
 - 13. Easement
 - 14. Easement
 - 15. Easement
 - 16. Easement
 - 17. Easement
 - 18. Easement
 - 19. Easement
 - 20. Easement

GRAPHIC SCALE IN FEET
 SCALE 1" = 30'



1. Proposed Building
 2. Proposed Building
 3. Proposed Building
 4. Proposed Building
 5. Proposed Building
 6. Proposed Building
 7. Proposed Building
 8. Proposed Building
 9. Proposed Building
 10. Proposed Building
 11. Proposed Building
 12. Proposed Building
 13. Proposed Building
 14. Proposed Building
 15. Proposed Building
 16. Proposed Building
 17. Proposed Building
 18. Proposed Building
 19. Proposed Building
 20. Proposed Building

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THE TOLEDO ENGINEERING & SURVEYING COMPANY, INC.
 NATIONAL SURVEY SERVICE
 CIVIL ENGINEERS & SURVEYORS
 P.O. BOX 184
 WATERVILLE, OHIO 43686
 TEL: 419-241-1111
 FAX: 419-241-1112
 WWW.TOLEDOINC.COM

PINE TREE VILLAGE
 CITY OF SYLVANIA, LUCAS COUNTY, OHIO

DATE	REVISION	BY
1/24/12	Moved Machine, Changed Name	DEB
1/24/12	Revised Building	DEB
10/19/12	Corrected Building Dimensions	DEB
11/14/12	Lot "A" & Driveway Update	DEB
12/15/12	Driveway Break	DEB
1/17/13	Dimensional Corrections Lot 7	DEB
1/17/13	Corrected Block Elevations	DEB



DATE: 1/24/12
 SHEET: 1/1

Minutes of the Meeting of Council
May 6, 2013

- The Council of the City of Sylvania, Ohio met in regular session on May 6, 2013 at 7:30 p.m. with Mayor Craig A. Stough in the chair. Roll was called with the following members present: Mike Brown, Katie Cappellini, Doug Haynam, Sandy Husman, Mark Luetke, Todd Milner, Mary J. Westphal (7); absent: (0). Roll call:
All present.
- Mrs. Westphal led the Pledge of Allegiance to the United States of America. Pledge of Alleg.
- Mayor Stough stated that Council will now consider agenda item 3.
- Requests were made for the following additions to the agenda: Additions to the agenda.
12. Report on Public Hearings Ordinance 24-2013 and Ordinance 25-2013.
- Mr. Haynam moved, Mrs. Westphal seconded, to approve the agenda as amended; roll call vote being: Brown, Cappellini, Haynam, Husman, Luetke, Milner, Westphal, (7) yeas; (0) nays. The motion carried.
- Mayor Stough stated that Council will now consider agenda item 4.
- Mrs. Westphal presented the April 15 minutes. Mrs. Westphal moved, Mr. Haynam seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of April 15, 2013 be approved; roll call vote being: Cappellini, Haynam, Husman, Luetke, Milner, Westphal, Brown (7) yeas; (0) nays. The motion carried. Approval of the April 15 minutes.
- Mayor Stough stated that Council will now consider agenda item 5.
- Service Director Kevin Aller's report on Qualifications-Based Selection for Professional Engineering Services for 2013-2015 was placed on file. Mr. Milner moved, Mr. Haynam seconded to authorize the clerk to advertise for "Request for Qualifications - 2013-2015"; roll call vote being: Haynam, Husman, Luetke, Milner, Westphal, Brown, Cappellini, (7) yeas; (0) nays. The motion carried. Qualifications-Based selection for Eng. Svcs. 2013-2015
- Mayor Stough stated that Council will now consider agenda item 6.

Minutes of the Meeting of Council
May 6, 2013

Mr. Luetke presented and read aloud by title only, proposed Resolution No. 7-2013, "Amended and Restated Resolution of the Council of the City of Sylvania, Ohio; and declaring an emergency." Mr. Luetke moved, Mr. Milner seconded, that Council dispense with the Second and Third Readings of said Resolution; roll call vote being: Husman, Luetke, Milner, Westphal, Brown, Cappellini, Haynam, (7) yeas; (0) nays. The motion carried.

Resolution No. 7-2013, "Amended and Restated Resolution.... OP&F Contributions"

Mr. Luetke moved, Mrs. Husman seconded, that Resolution No. 7-2013 be enacted as an emergency measure as declared therein; roll call vote being; Luetke, Milner, Westphal, Brown, Cappellini, Haynam, Husman, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 7.

Mr. Brown presented and read aloud by title only, proposed Resolution No. 8-2013, "Declaring the necessity of lighting the streets in the City of Sylvania, Ohio; determining the manner of providing street lighting and the basis for the property owner's share of the cost and annual assessment; and declaring an emergency." Mr. Brown moved, Mr. Luetke seconded, that Council dispense with the Second and Third Readings of said Resolution; roll call vote being: Milner, Westphal, Brown, Cappellini, Haynam, Husman, Luetke, (7) yeas; (0) nays. The motion carried.

Resolution 8-2013, "Declaring the necessity of lighting the streets...."

Mr. Brown moved, Mr. Haynam seconded, that Resolution No. 8-2013 be enacted as an emergency measure as declared therein; roll call vote being; Westphal, Brown, Cappellini, Haynam, Husman, Luetke, Milner, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 8.

Mr. Milner presented and read aloud by title only, proposed Ordinance 42-2013, "Authorizing the Mayor and Director of Finance of the City of Sylvania, Ohio, to enter into an agreement with the Ohio Department of Transportation for the purchase of roadway de-icing salt; and declaring an emergency." Mr. Milner moved, Mrs. Westphal seconded, that Council dispense with the Second and Third Readings of said Resolution; roll call vote being: Brown, Cappellini, Haynam, Husman, Luetke, Milner, Westphal, (7) yeas; (0) nays. The motion carried.

Ordinance 42-2013, Authorizing agreement with ODOT...de-icing salt...."

Mr. Milner moved, Mrs. Husman seconded, that Ordinance 42-2013 be enacted as an emergency measure as declared therein; roll call vote being; Cappellini, Haynam, Husman, Luetke, Milner, Westphal, Brown, (7) yeas; (0) nays. The motion carried.

Minutes of the Meeting of Council
May 6, 2013

Mayor Stough stated that Council will now consider agenda item 9.

There was review of the city flag layout for possible changes. Mr. Luetke moved, Mrs. Westphal seconded to refer this matter to the Employee & Community Relations Committee; roll call vote being; Haynam, Husman, Luetke, Milner, Westphal, Brown, Cappellini, (7) yeas; (0) nays. The motion carried.

City Flag Layout
referral to Emp.
& Com.
Relations.

Mayor Stough stated that Council will now consider agenda item 10.

Mr. Luetke reported on the Employee & Community Relations meeting from April 25th. He stated the Committee heard presentations from two potential vendors in regards to updating of the City's website. There was discussion on the cost and phasing process. The Committee is continuing their review on this matter.

Employee &
Comm. Relations
Committee
report...re:
website update.

There being no items for agenda item 11, Mayor Stough stated that Council will now consider agenda item 12.

Mrs. Westphal reported on the public hearing in regards to Ordinance 24-2013, Amending Part Eleven-Planning & Zoning Code of the Codified Ordinances, Section 1117.07-Accessory Buildings & Uses. Mr. Milner moved, Mr. Haynam seconded to refer this matter to Committee-of-the-Whole for further discussion; roll call vote being; Husman, Luetke, Milner, Westphal, Brown, Cappellini, Haynam, (7) yeas; (0) nays. The motion carried.

Report on public
hearing re:
Ordinance
24-2013.

The Committee-of-the-Whole will meet on June 3, 2013 at 6:30 p.m. to discuss amending Part Eleven, Section 1117.07 of the Planning & Zoning Code of the Codified Ordinances.

C-O-W meeting
set for 6/3/13,
6:30p.m.

Mrs. Westphal reported on the public hearing in regards to Ordinance 25-2013, Amending Part Eleven-Planning & Zoning Code of the Codified Ordinances to regulate Illuminated Tubing. Mr. Haynam presented and read aloud by title only, proposed Ordinance 25-2013, "Amending Part Eleven-Planning and Zoning Code of the Sylvania Codified Ordinances to regulate the use of illuminated tubing; approving the recommendations of the Municipal Planning Commission; and declaring an emergency." Mr. Haynam moved, Mr. Luetke seconded, that Council dispense with the Second and Third Readings of said Resolution; roll call vote being: Brown, Cappellini, Haynam, Husman, Luetke, Milner, Westphal, (7) yeas; (0) nays. The motion carried.

Report on public
Hearing re:
Ordinance
25-2013,
Illuminated
Tubing.

Minutes of the Meeting of Council
May 6, 2013

Mr. Haynam moved, Mr. Milner seconded, that Ordinance 25-2013 be enacted as an emergency measure as declared therein; roll call vote being; Cappellini, Haynam, Husman, Luetke, Milner, Westphal, Brown, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that all items on the agenda had been considered.

Mrs. Westphal moved, Mr. Luetke seconded, that this meeting adjourn; all present voting yea (7); (0) nays. The motion carried and the meeting adjourned 8:12 p.m.

Adjournment.

Clerk of Council

Mayor

ORDINANCE NO. 43-2013

AUTHORIZING THE MAYOR AND DIRECTOR OF FINANCE TO ENTER INTO AGREEMENTS WITH A HEAD TEACHER, TEACHERS, AND AIDES FOR THE SYLVANIA SAFETY CITY PROGRAM BEING CONDUCTED BY THE SYLVANIA DIVISION OF POLICE; PROVIDING FUNDS THEREFORE; AND DECLARING AN EMERGENCY.

WHEREAS, this Council passed Resolution No. 4-86 establishing the SYLVANIA SAFETY CITY FUND for the purpose of receiving funds for educating the preschool children of this City by initiating and maintaining a high quality safety education program through proper and effective teaching techniques, the name of which fund was, by Resolution No. 29-90, passed November 15, 1990, changed to POLICE COMMUNITY AFFAIRS PROGRAM FUND; and,

WHEREAS, the Sylvania Division of Police, as the lead agency, in cooperation with, and through the support of, the Sylvania City Schools, service clubs, citizens and others, have planned the educational safety program for the period beginning and ending in June of 2013; and,

WHEREAS, attached hereto as "Exhibit A" is a list of the persons and their general duties, with amounts designated for each person for the accomplishment of their respective duties at a total cost of Four Thousand Fifty-Five Dollars (\$4,055.00); and,

WHEREAS, agreements for the providing of such services should be authorized and payment therefore should be authorized.

NOW, THEREFORE BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio, _____ members elected thereto concurring:

SECTION 1. That the Mayor and Director of Finance be, and they hereby are, authorized and directed to enter into agreements for the providing of services for the Safety City Program for the period beginning and ending in June of 2013, at a total cost of not to exceed Four Thousand Fifty-Five Dollars (\$4,055.00), with each of the persons listed on AExhibit A@ at an amount for each as designated on said Exhibit for each, which written agreements shall be approved as to form by the Director of Law.

SECTION 2. That the Mayor and Director of Finance be, and they are hereby are, authorized and directed to enter into agreements for the services of persons for the said Safety City Program for the period beginning and ending in June of 2013, and for such substitute and additional persons as the Mayor and Director of Finance may deem necessary, which written agreements shall be approved as to form by the Director of Law, but no agreements shall be made that will exceed the amount currently appropriated for such purpose.

SECTION 3. That the amounts payable pursuant to agreements for said services so provided shall be charged to and paid from **Account No. 810-7160-1250-Contracts, Safety City.**

SECTION 4. That the Director of Finance of this City be, and hereby is, authorized and directed to draw his warrant or warrants against said account in payment of services to be provided under the agreements hereby authorized in the total sum of the amount appropriated to said account, upon presentation of proper voucher or vouchers therefore, duly approved by the Director of Public Safety.

SECTION 5. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 6. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 7. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that the agreements must be authorized immediately to provide the services required. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Vote dispensing with the second and third readings: Yeas _____ Nays _____

Passed, _____, 2013, as an emergency measure.

President of Council

ATTEST:

APPROVED AS TO FORM:

Clerk of Council
APPROVED:

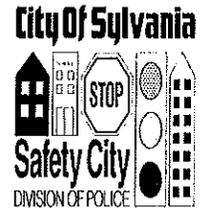
Director of Law

Mayor

Date



**Sylvania Police Division
Office of Community Affairs
2013 Safety City Staff**



<u>Staff</u>	<u>Wage</u>
Sharon Gray, Education Coordinator 601 McIntyre Maumee, Ohio 43537	\$685.00
Jammié Vollmar, Teacher 6484 Field Ave. Whitehouse, OH 43571	\$520.00
Emily Pasch, Teacher 655 Miami Manor Maumee, Ohio 43537	\$520.00
Angela Trout, Teacher 4621 Framingham Dr. Sylvania, Ohio 43560	\$520.00
Valerie Shnider, Teacher 5100 Brint Crossing Blvd. Sylvania, Ohio 43560	\$520.00
Morgan Hawley , Teacher Aide 7758 Denalli Ct. Sylvania, Ohio 43560	\$215.00
Emma Hawley , Teacher Aide 7758 Denalli Ct. Sylvania, Ohio 43560	\$215.00
Zachary Music, Teacher Aide 5232 Turnberry Ln. Sylvania, Ohio 43560	\$215.00
Emma Eding, Teacher Aide 5927 Garden Park Sylvania, Ohio 43560	\$215.00
Karlie O'Keefe, Teacher Aide 5835 Garden Park Sylvania, Ohio 43560	\$215.00
Benjamin Chambers, Police Aide 3828 Sylvanwood Sylvania, OH 43560	\$215.00
Total.....	\$4055.00

ORDINANCE NO. 44 -2013

AMENDING THE CODIFIED ORDINANCES OF SYLVANIA, 1979, AS AMENDED, BY AMENDING CHAPTER 961 - CEMETERY INTERMENTS; AND DECLARING AN EMERGENCY.

WHEREAS, Ordinance No. 133-2001, passed December 17, 2001 amended the Codified Ordinances of Sylvania, 1979, as amended, by adding Chapter 961 – Cemetery Interments to establish certain procedures, responsibilities and financial assistance regarding indigent burials; and,

WHEREAS, in order to conserve space in the City’s municipal cemetery, eliminate burial costs and reduce personnel costs, it is necessary to establish a cremation-only program for residents of the City who die in a state of poverty.

NOW, THEREFORE BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio, _____ members elected thereto concurring:

SECTION 1. That the Codified Ordinances of the City of Sylvania, 1979, as amended, be, and the same hereby is amended to include Chapter 961 - Cemetery Interments as set forth on the attached “Exhibit A.”

SECTION 2. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 3. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 4. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that the procedure for burying indigents should be provided for immediately. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Vote dispensing with the second and third readings: Yeas _____ Nays _____

Passed, _____, 2013 as an emergency measure.

President of Council

ATTEST:

APPROVED AS TO FORM:

Clerk of Council

Director of Law

APPROVED:

Mayor

Date

CHAPTER 961
CEMETERY INTERMENTS

961.01 OTHER INTERMENTS.

(a) Cremations of persons meeting the requirements of Ohio Revised Code Section 5113.15 shall be done only with prior authorization of the Director of Public Service or his designee.

(b) The Mayor and Director of Finance are hereby authorized to pay the following sums for professional services rendered by funeral directors to prepare Ohio R.C. 5113.15 persons for burial in accordance with the rules and regulations established by the Director of Public Service.

Each Adult Person	\$700.00
Each Child Under 12 Years of Age	315.00
Each Still Birth	210.00

(c) If the deceased is proven to be of a faith that prohibits cremation, then the deceased will be buried at the expense of the City of Sylvania. The fee schedule outlined above in paragraph (b) will not be applied for burial. The following sums are for professional services rendered or contracted by funeral directors to prepare Ohio R.C. 5113.15 persons for burial in accordance with the rules and regulations established by the Director of Public Service.

Each Adult Person	\$400.00
Each Child Under 12 Years of Age	180.00
Each still birth	120.00

The Mayor and Director of Finance are also hereby authorized to pay for a stone or concrete marker on which the person's name and age, if known, and date of death shall be inscribed.

(d) Before any interments or payments are made pursuant to this section, the funeral director must submit the following to the Director of Public Service:

- (1) Three copies of a statement for the amount requested to be paid by the City pursuant to subsection (b) or (c) hereof;
- (2) One (1) copy of the death certificate and one copy of the burial permit; and,
- (3) Originals of the following forms: Next of Kin Affidavit; Funeral Home Director Affidavit; Certificate of Cremation; and Indigent Cremation Agreement completed by the next of kin or, if not available, the most knowledgeable individual concerning the affairs of the deceased, for the purpose of determining whether the deceased qualifies to be cremated at the City's expense pursuant to Ohio R.C. 5113.15. This certificate shall be in a form prescribed by the Director of Public Service and shall be completed, signed and notarized, prior to or on the day of the cremation.

"Exhibit A-1"

(e) Should it be ascertained, after any payment by the City pursuant to subsection (b) or (c) hereof, that such payment was made for a decedent whom the City did not have the responsibility to cremate pursuant to Ohio R.C. 5113.15, the City shall be entitled to any benefits payable on behalf of such decedent by any person or agency who had the responsibility to pay burial benefits pursuant to Ohio R.C. 5113.15, up to an amount totaling the payment made pursuant to subsection (b) or (c) hereof plus the fees for the grave space and the opening and closing.

(Ord. ___-2012. Passed _____-2012.)

“Exhibit A-2”

Board of Architectural Review

Minutes of the regular meeting of May 15, 2013. Mr. Lindsley called the meeting to order.

Members present: Read Backus, Ken Marciniak, and Thomas Lindsley (3) present. Mayor Craig Stough excused. Mr. Robert Oberly present.

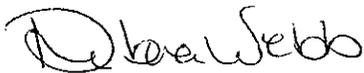
Dr. Backus moved Mr. Marciniak seconded to approve the Minutes of the April 10, 2013, meeting as submitted. Vote being: (3) aye; (0) nay. Motion passed by a 3 to 0 vote.

Item 3 – Regulated Sign – app. no. 11-2013 requested by Deana Deen for Paddy Jacks, 5629 Main Street, Sylvania, Ohio 43560. Application is for non-illuminated lettering and to be applied to the front, side and windows of the building as well as recovering and existing awning. Signage has already been installed on building and a temporary sign permit was issued. Lettering is within the square footage limits of the Sylvania Sign Code. Mr. Marciniak moved, Dr. Backus seconded, to grant a Certificate of Appropriateness for the signs as well as the modifications to the awning shown in the drawing submitted with the application. Vote being: Backus, Marciniak and Lindsley (3) aye; (0) nay. Motion passed by a 3 to 0 vote.

Item 4 – Regulated Sign – app. no. 12-2013 requested by Harmon Sign for State Bank, 6401 Monroe Street, Sylvania, Ohio 43560. Application is for a new face to be installed on an existing monument sign. Dr. Backus moved, Mr. Marciniak seconded, to grant a Certificate of Appropriateness for the sign shown in the drawing submitted with the application. Vote being: Backus, Marciniak and Lindsley (3) aye; (0) nay. Motion passed by a 3 to 0 vote.

Mr. Marciniak moved Dr. Backus seconded to adjourn the meeting. All present voted aye. Meeting adjourned.

Submitted by,



Debra Webb, Secretary
Municipal Planning Commission

C

Sylvania Municipal Planning Commission

Minutes of the regular meeting of May 15, 2013. Mr. Lindsley called the meeting to order.

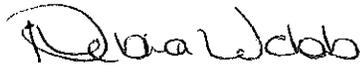
Members present: Read Backus, Ken Marciniak, and Thomas Lindsley (3) present. Mayor Craig Stough excused. Mr. Robert Oberly present.

Dr. Backus moved Mr. Marciniak seconded to approve the Minutes of the April 10, 2013, meeting as submitted. Vote being: (3) aye; (0) nay. Motion passed by a 3 to 0 vote.

Item 3 - Council Referral – for review and comment on a proposed amendment to incorporate the Secretary of Interior's Standards for Rehabilitation into the City of Sylvania's Zoning Code Section 1151. Continued from the April 10, 2013 meeting. Further study and review of the standards were made by the members. Consideration was also given to the letter of explanation of the standards, written and submitted to the Planning Commission by Kevin Aller, Director of Public Service. After discussion and comments were made by the members, Dr. Backus moved, Mr. Marciniak seconded, to recommend approval to incorporate the Secretary of Interior's Standards for Rehabilitation into the City of Sylvania's Downtown Design Guidelines. Vote being: Backus, Marciniak and Lindsley (3) aye; (0) nay. Motion passed by a 3 to 0 vote.

Dr. Backus moved Mr. Marciniak seconded to adjourn the meeting. All present voted aye. Meeting adjourned.

Submitted by,



Debra Webb, Secretary
Municipal Planning Commission

D.
7:00 hearing



May 16, 2013

To: Mayor and Members of City Council

Re: **Secretary of Interior's Standards for Rehabilitation**

Dear Mayor and Members of Council:

Following is an excerpt from the minutes of the regular meeting of the Municipal Planning Commission of May 15, 2013, regarding request by Council for review and comment on a proposed amendment to incorporate the Secretary of Interior's Standards for Rehabilitation into the City of Sylvania's Zoning Code Section 1151:

..." After discussion and comments were made by the members, Dr. Backus moved, Mr. Marciniak seconded, to recommend approval to incorporate the Secretary of Interior's Standards for Rehabilitation into the City of Sylvania's Downtown Design Guidelines. Vote being: Backus, Marciniak and Lindsley (3) aye; (0) nay. Motion passed by a 3 to 0 vote."...

Sincerely,

Debra Webb, Secretary
Municipal Planning Commission

attachment



City Of Sylvania

DEPARTMENT OF PUBLIC SERVICE

KEVIN G. ALLER, PE DIRECTOR

May 9, 2013

To: Plan Commission Member:

Re: Secretary of Interior Standards of Rehabilitation

Dear Plan Commission Member:

The above standards are being proposed as a requirement due to the potential receipt of federal/state downtown improvement grant funds. These standards must be in place for building improvements to be eligible for this funding.

It's important to note that only those projects which desire to take advantage of the grant funds are held to the standards. If a property owner wishes to make improvements to their building using only their funds, we can continue to utilize our existing Downtown Design Guidelines.

We have also structured the ordinance to include only properties with B-3, Central Business District zoning classifications north of Monroe Street. We've also included language that the requirements must be "economically viable" and not put undue financial hardship on a property owner.

These standards do come with some restrictions and possibly added costs for property owners who wish to take advantage of possible grant funds. However, it is believed that the receipt of those grant funds will far outweigh any added costs.

As always, we are available to answer any questions you may have.

Sincerely,

Kevin G. Aller, P.E.
Director of Public Service
KGA/dsw