

Minutes of the Meeting of Council  
June 17, 2013

The Council of the City of Sylvania, Ohio met in regular session on June 17, 2013 at 7:30 p.m. with Mayor Craig A. Stough in the chair. Roll was called with the following members present: Mike Brown, Katie Cappellini, Doug Haynam, Sandy Husman, Mark Luetke, Mary J. Westphal (7); absent: Todd Milner (1), excused by Mayor Stough.

Roll call:  
Milner Absent,  
excused.

Mr. Hayman led the Pledge of Allegiance to the United States of America.

Pledge of Alleg.

Mayor Stough stated that Council will now consider agenda item 3.

Requests were made for the following additions to the agenda:

Additions to the  
agenda.

- 4a. Service Director's Report – Balfour Road complaints.
- 12. Set Special meeting to award Monroe St. Reconstruction Project.

Mr. Luetke moved, Mrs. Westphal seconded, to approve the agenda as amended; roll call vote being: Brown, Cappellini, Haynam, Husman, Luetke, Westphal, (6) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 4.

Mrs. Westphal presented the June 3 minutes. Mrs. Westphal moved, Mr. Luetke seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of June 3, 2013 be approved; roll call vote being: Cappellini, Haynam, Husman, Luetke, Westphal, Brown (6) yeas; (0) nays. The motion carried.

Approval of the  
June 3 minutes.

Mayor Stough stated that Council will now consider added agenda item 4a.

Service Director Aller reported on the progress of the Balfour Rd. complaints. Several Balfour Road residents provided additional information on the condition of the property for council to review. The City will contact County agencies and Community Service agencies to help the progression to resolve these matters.

Balfour Road  
Property

Mayor Stough stated that Council will now consider agenda item 5.

The Service Director's report on the Erie Street Bridge No. 122 Replacement Project was placed on file. Mr. Brown presented and read aloud by title only, proposed Ordinance 49-2013, a written copy of same having been previously furnished to each member of Council, "Accepting the proposal of Bowser-Morner for construction

Ord. 49-2013  
"Accepting...  
Bowser-Morner  
...Construction

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testing services for the Erie Street Bridge No. 122 Replacement Project; appropriating funds therefore in the amount of \$6,523.25; and declaring an emergency.” Mr. Brown moved, Mr. Haynam seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Luetke, Westphal, Brown, Cappellini, Haynam, Husman, (6) yeas; (0) nays. The motion carried.

Testing ....Erie  
Bridge  
Replacement.”

Mr. Brown moved, Mrs. Westphal seconded, that Ordinance 49-2013 be enacted as an emergency measure as declared therein; roll call vote being: Westphal, Brown, Cappellini, Haynam, Husman, Luetke, (6) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 6.

The Service Director’s report on the 2013 Resurfacing Project was placed on file. Mrs. Husman moved, Mr. Luetke seconded to authorize the clerk to advertise for bids for the project; roll call vote being: Brown, Cappellini, Haynam, Husman, Luetke, Westphal, (6) yeas; (0) nays. The motion carried.

Advertise Bids  
for 2013  
Resurfacing  
Project

Mayor Stough stated that Council will now consider agenda item 7.

Mr. Haynam moved, Mrs. Westphal seconded to refer Zoning Ordinance Amendment Application Nos. ZA-2-2013, ZA-3-2013 and ZA-4-2013 to the Municipal Planning Commission for review and recommendation: roll call vote being: Cappellini, Haynam, Husman, Luetke, Westphal, Brown, (6) yeas; (0) nays. The motion carried.

ZA-2-2013,  
ZA-3-2013,  
ZA-4-2013  
referral to Plan  
Comm.

Mayor Stough stated that Council will now consider agenda item 8.

Mayor Stough presented the Planning Commission’s recommendation for Zoning Ordinance Amendment ZA-1-2013, dated June 3, 2013, made by Renee Mason from “R-3 Multiple Dwelling Medium Density District” to “B-2 General Business District” for 5441 Main Street, Sylvania, OH 43560. Mr. Haynam moved, Mr. Luetke seconded, to set the public hearing date for Zoning Ordinance Amendment Application Nos. ZA-1-2013, ZA-2-2013, ZA-3-2013 and ZA-4-2013 for August 19, 2013 at 7:00p.m. concurrently and to authorize the clerk to advertise the public hearing: roll call vote being: Haynam, Husman, Luetke, Westphal, Brown, Cappellini, (6) yeas; (0) nays. The motion carried.

Set P. Hearing  
ZA-1-2013,  
ZA-2-2013,  
ZA-3-2013,  
ZA-4-2013 for  
8/19/13, 7:00p.m.

Mayor Stough stated that Council will now consider agenda item 9.

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Mr. Luetke presented and read aloud by title only, proposed Ordinance 50-2013, a written copy of same having been previously furnished to each member of Council, “Accepting the proposal of R/P Marketing Public Relations to upgrade the city’s website to be compatible with mobile devices; appropriating funds therefore in the amount of \$75,000; and declaring an emergency.” Mr. Luetke moved, Mrs. Westphal seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Luetke, Westphal, Brown, Cappellini, Haynam, Husman, (6) yeas; (0) nays. The motion carried.

Ord. 50-2013  
“Accepting R/P  
Marketing....  
Website  
upgrade...”

Mr. Luetke moved, Mr. Westphal seconded, that Ordinance 50-2013 be enacted as an emergency measure as declared therein; roll call vote being: Westphal, Brown, Cappellini, Haynam, Husman, Luetke, (6) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 10.

Mrs. Westphal reported that the Committee-of-the-Whole met 6:30p.m. to review the Community Reinvestment Area No. 3, 8, 6, and 1. The Committee’s recommendation is approval of Ordinance 23-2013, “Amending CRA No. 8” and Ordinance 48-2013, “Amending CRA No. 1”. Further to refer back to administration Ordinance 22-2013, “Amending CRA No. 3” and Ordinance 46-2013, “Amending CRA No. 6” for further review.

COW Mtg.  
6/17/13, 6:30p.m.

Mrs. Westphal presented and read aloud by title only, proposed Ordinance 23-2013, a written copy of same having been previously furnished to each member of Council, “Amending Community Reinvestment Area No. 8, designating a Housing Officer, establishing a Community Reinvestment Area Housing Council; and declaring an emergency.” Mrs. Westphal moved, Mr. Haynam seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Brown, Cappellini, Haynam, Husman, Luetke, Westphal, (6) yeas; (0) nays. The motion carried.

Ord. 23-2013,  
“Amending CRA  
No. 8.....”

Mrs. Westphal moved, Mr. Haynam seconded, that Ordinance 23-2013 be enacted as an emergency measure as declared therein; roll call vote being: Cappellini, Haynam, Husman, Luetke, Westphal, Brown, (6) yeas; (0) nays. The motion carried.

Mrs. Westphal presented and read aloud by title only, proposed Ordinance 48-2013, a written copy of same having been previously furnished to each member of Council, “Amending Community Reinvestment Area No. 1, designating a Housing Officer, establishing a Community Reinvestment Area Housing Council; repealing Resolution No. 24-96; and declaring an emergency.” Mrs. Westphal moved, Mrs. Husman

Ord. 48-2013,  
“Amending CRA  
No. 1....”

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seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Luetke, Westphal, Brown, Cappellini, Haynam, Husman, (6) yeas; (0) nays. The motion carried.

Mrs. Westphal moved, Mr. Haynam seconded, that Ordinance 48-2013 be enacted as an emergency measure as declared therein; roll call vote being: Westphal, Brown, Cappellini, Haynam, Husman, Luetke, (6) yeas; (0) nays. The motion carried.

Mayor Stough stated Council will now consider added agenda item 12.

Mrs. Westphal moved, Mr. Luetke seconded to set a Special meeting of City of Sylvania Council for the purpose of awarding the Monroe Street Reconstruction Project on July 2, 2013 at 5:30 p.m.; roll call vote being: Brown, Cappellini, Haynam, Husman, Luetke, Westphal, (6) yeas; (0) nays. The motion carried. Special Council meeting, 7/2/13 at 5:30p.m.

Mayor Stough stated that all items on the agenda had been considered.

Mrs. Westphal moved, Mrs. Cappellini seconded, that this meeting adjourn; all present voting yea (6); (0) nays. The motion carried and the meeting adjourned 9:01p.m. Adjournment.

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Clerk of Council

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Mayor

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