

Minutes of the Meeting of Council  
June 3, 2013

The Council of the City of Sylvania, Ohio met in regular session on June 3, 2013 at 7:30 p.m. with Mayor Craig A. Stough in the chair. Roll was called with the following members present: Mike Brown, Katie Cappellini, Doug Haynam, Sandy Husman, Mark Luetke, Todd Milner, Mary J. Westphal (7); absent: (0).

Roll call:  
All present.

Mrs. Cappellini led the Pledge of Allegiance to the United States of America.

Pledge of Alleg.

Mayor Stough stated that Council will now consider agenda item 3.

Requests were made for the following additions to the agenda:

Additions to the  
agenda.

- 6a. Residents of Balfour Road comments.
- 10b. Employee & Community Relations Committee report.
- 12. Referral of ZA-1-2013 to Municipal Planning Committee.

Mr. Milner moved, Mr. Brown seconded, to approve the agenda as amended; roll call vote being: Brown, Cappellini, Haynam, Husman, Luetke, Milner, Westphal, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 4.

Mrs. Westphal presented the May 20 minutes. Mrs. Westphal moved, Mr. Luetke seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of May 20, 2013 be approved; roll call vote being: Cappellini, Haynam, Husman, Luetke, Milner, Westphal, Brown (7) yeas; (0) nays. The motion carried.

Approval of the  
May 20 minutes.

Mayor Stough stated that Council will now consider agenda item 5.

Mayor Stough introduced Sister City Mayor Pat Sobeski and Councillor Ron Frazier, of the City of Woodstock. Mayor Sobeski presented an economic development video of their city and spoke regarding the benefits of the Sister City relationship with the City of Sylvania.

Mayor Stough stated that Council will now consider agenda item 6.

Minutes of the Meeting of Council  
June 3, 2013

Mr. Haynam presented and read aloud by title only, proposed Ordinance 45-2013, a written copy of same having been previously furnished to each member of Council, “Approving the recommendation of the Municipal Planning Commission relative to Planned Development Application No. PD-2-2012 of Port Lawrence Title and Trust Company; and declaring an emergency.” Mr. Haynam moved, Mr. Brown seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Haynam, Husman, Luetke, Milner, Westphal, Brown, Cappellini, (7) yeas; (0) nays. The motion carried.

Ord. 45-2013  
“Approving  
Recommendation  
of Plan Com  
.....PD-2-2012”

Mr. Haynam moved, Mrs. Westphal seconded, that Ordinance 45-2013 be enacted as an emergency measure as declared therein; roll call vote being; Husman, Luetke, Milner, Westphal, Brown, Cappellini, Haynam, (7) yeas; (0) nays. The motion carried.

Mayor Stough state that Council will now consider added agenda item 6a.

Several residents of Balfour Road addressed Council regarding the condition of several properties located on Balfour Road. Council will review and pursue avenues to progress the correction of these issues.

Mayor Stough stated that Council will now consider agenda item 7.

The Service Director’s report on the Erie Street Bridge No. 122 Replacement Project was placed on file. Mr. Milner presented and read aloud by title only, proposed Ordinance 47-2013, a written copy of same having been previously furnished to each member of Council, “Accepting the proposal of DGL Consulting Engineers, LLC for professional construction engineering services for the Erie Street Bridge No. 122 Replacement Project; appropriating funds therefore in the amount of \$3,800; and declaring an emergency.” Mr. Milner moved, Mrs. Husman seconded, that Council dispense with the Second and Third Readings of said Resolution; roll call vote being: Luetke, Milner, Westphal, Brown, Cappellini, Haynam, Husman, (7) yeas; (0) nays. The motion carried.

Ordinance  
47-2013,  
“Accepting  
proposal...DGL  
...engineering  
services...Erie  
St. Bridge.”

Mr. Milner moved, Mr. Haynam seconded, that Ordinance 47-2013 be enacted as an emergency measure as declared therein; roll call vote being; Milner, Westphal, Brown, Cappellini, Haynam, Husman, Luetke, (7) yeas; (0) nays. The motion carried.

Minutes of the Meeting of Council  
June 3, 2013

Mayor Stough stated that Council will now consider agenda item 8.

Mrs. Westphal moved, Mr. Haynam seconded to refer amending Community Reinvestment Areas No. 3, No. 8, and No. 6 to Committee-of-the-Whole for further review and recommendation. The Committee will meet on June 17, 2013 at 6:30p.m. Roll call vote being; Westphal, Brown, Cappellini, Haynam, Husman, Luetke, Milner, (7) yeas; (0) nays. The motion carried.

COW Mtg.  
6/17/13, 6:30p.m.

Mayor Stough stated that Council will now consider agenda item 9.

Mrs. Westphal moved, Mr. Milner seconded, that no hearing be requested for the transfer of the D1, D2, D3, D6 liquor permit from Jenna, LLC, d/b/a Jennas Restaurant, 5629 Main Street to AYA Downtown, LLC d/b/a Paddy Jacks, 5629 Main Street; roll call vote being: Brown, Cappellini, Haynam, Husman, Luetke, Milner, Westphal, (7) yeas; (0) nays. The motion carried.

No objection to liquor permit transfer for Paddy Jacks.

Mayor Stough stated that Council will now consider agenda item 10.

Mrs. Westphal reported on the Committee-of-the-Whole meeting held at 6:30p.m. She reported on the review of amendments to Part Eleven, Section 1117.07-Accessory Building and Uses of the Planning and Zoning of the Codified Ordinances of Sylvania. After discussion, Mr. Haynam moved, Mr. Luetke seconded to refer this matter to the Zoning & Annexation Committee for further review. The Committee will meet on June 18, 2013 at 8:00a.m. Roll call vote being: Cappellini, Haynam, Husman, Luetke, Milner, Westphal, Brown, (7) yeas; (0) nays. The motion carried.

Zoning & Annex. Committee  
6/18/13, 8:00a.m.

Mayor Stough stated that Council will now consider added agenda item 10b.

Mr. Luetke reported on the Employee & Community Relations Committee meeting held on May 24, 2013 at 8:00 a.m. regarding the revisions to the City website. The committee recommends to contract with RP Marketing Public Relations for a cost not to exceed \$72,000.00 plus a 10% contingency if it goes over 200 pages. Also recommended the project be a two year investment. First year (2013) cost not to exceed \$30,000.00 for planning, web development and creative design. Second year cost not to exceed \$45,000.00 with funding being from savings of the Country Journal printing reduction and the telecommunications contract. Mr. Luetke moved, Mr. Milner seconded to direct administration to prepare a contract and legislation to approve at next meeting; roll call vote being: Haynam, Husman, Luetke, Milner, Westphal, Brown, Cappellini, (7) yeas; (0) nays. The motion carried.

Website Revisions recommendations from Committee.

Minutes of the Meeting of Council  
June 3, 2013

There being nothing for agenda item 11, Mayor Stough stated that Council will now consider added agenda item 12.

Mr. Haynam moved, Mr. Luetke seconded to refer Zoning Ordinance Amendment Application No. ZA-1-2013 to the Municipal Planning Commission for review and recommendation; roll call vote being: Husman, Luetke, Milner, Westphal, Brown, Cappellini, Haynam, (7) yeas; (0) nays. The motion carried.

ZA-1-2013  
Referral to Plan  
Commission.

Mayor Stough stated that all items on the agenda had been considered.

Mrs. Westphal moved, Mr. Haynam seconded, that this meeting adjourn; all present voting yea (7); (0) nays. The motion carried and the meeting adjourned 8:50 p.m.

Adjournment.

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Clerk of Council

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Mayor

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June 3, 2013