

Sylvania City Council
January 5, 2015

7:00 p.m. Public Hearing
Proposed Amendments to Chapter 1165
Satellite Dish Receiving Stations

7:15 p.m. Public Hearing
Proposed Amendments to Part Eleven-
Planning & Zoning Code, Schedule of Fees

7:30 p.m. Council Meeting
Agenda

1. Roll call. Mrs. Cappellini, Mr. Frye, Mr. Hayman, Mrs. Husman, Mr. Luetke, Mr. Mishka, Mrs. Westphal.
2. Pledge of Allegiance to the United States of America led by Mr. Luetke.
3. Additions to the agenda.
4. Approval of the meeting minutes of December 15, 2014.
5. Approval and Ratification of Committee Assignments for 2015 Term of Council.
6. Report on Public Hearings:
 - a. Amendments to Chapter 1165-Satellite Dish Receiving Stations. (Proposed Ordinance 57-2014)
 - b. Amendments to Part Eleven-Planning & Zoning Code, Schedule of Fees. (Proposed Ordinance 58-2014)
7. Monroe Street Corridor Signal Review and Optimization Project.
 - a. Service Director's Report.
 - b. Proposed Ordinance 66-2015, Accepting proposal of Tetra Tech, Inc. to provide engineering Services for project.
8. Zoning Ordinance Amendment Petition No. ZA-4-2014, a request from the City of Sylvania to change the zoning from R-3, "Multiple Dwelling Medium Density District" to PRO, "Professional Research and Office District" for property located at 6705 Maplewood (82-01997), 6715 Maplewood (82-02007), 0 Monroe St.-Rear (82-02022), 0 Monroe St.-Rear (82-02012). Referral to Planning Commission.

9. Notice of Permit of the D2, "Wine and Mixed beverages for on premises consumption or in original sealed containers for carryout out only until 1:00 a.m.", permit from Andersons, Inc., d/b/a The Andersons, 7638 W. Sylvania Ave.
10. Committee reports.
11. Committee referrals.

INFORMATION

None.

Minutes of the Meeting of Council
December 15, 2014, 2014

The Council of the City of Sylvania, Ohio met in regular session on December 15, 2014 at 7:30 p.m. with Mayor Craig A. Stough in the chair. Roll was called with the following members present: Katie Cappellini, Mark Frye, Doug Haynam, Sandy Husman, Mark Luetke, Mary Westphal (6) present; (0) absent.

Roll call:
All present.

Mrs. Husman led the Pledge of Allegiance to the United States of America.

Pledge of Alleg.

Mayor Stough stated that Council will now consider agenda item 3.

Requests were made for the following additions to the agenda:

Additions to the agenda.

- 11a. Proposed Resolution 25-2014, Reappoint Mark Clark to ZBA.
- 11b. Proposed Resolution 26, 2014, Reappoint Carol Lindhuber to ZBA.
- 12. Proposed Ordinance 65-2015, Revision to zoning code.

Mr. Haynam moved, Mrs. Westphal seconded to approve the agenda as amended; roll call vote being: Cappellini, Frye, Haynam, Husman, Luetke, Westphal, (6) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 4.

Mrs. Westphal presented the December 1, 2014 minutes. Mrs. Westphal moved, Mr. Haynam seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of December 1, 2014 be approved; roll call vote being: Frye, Haynam, Husman, Luetke, Westphal, Cappellini, (6) yeas; (0) nays. The motion carried.

Approval of the December 1 minutes.

Mayor Stough stated that Council will now consider agenda item 5.

Mr. Luetke reported that the Employee & Community Relations Committee met to interview the eight candidates for the vacancy on City Council. The Committee of the Whole set a meeting on Monday December 15, 2014 at 7:00p.m. to discuss a recommendation to Council.

Emp & Comm Relations Mtg. Report...Council vacancy.

Mrs. Westphal reported that the Committee of the Whole met to review the candidates to the Council vacancy. Candidates were interviewed on 12/10/14 by the Employee and Community Relations Committee. Several straw votes were taken to narrow the field of applicants, and the last ballot recommended Jason Mishka.

C-O-W Mtg. Recommendation to Council for council vacancy.

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December 15, 2014

Law Director Leslie Brinning administered the Oath of Office to Jason Mishka and was then seated as a member of City Council.

Jason Mishka,
appointed to
Council seat.

Mayor Stough stated that Council will now consider agenda item 6.

Mrs. Westphal presented and read aloud by title only, proposed Ordinance 62-2014, a written copy of same having been previously furnished to each member of Council, "To make certain adjustments to account allocations within the Fund Appropriations for the Fiscal Year ending December 31, 2014; and declaring an emergency."; Mrs. Westphal moved, Mr. Frye seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Luetke, Mishka, Westphal, Cappellini, Frye, Haynam, Husman, (7) yeas; (0) nays. The motion carried.

Ordinance
62-2014;
"...adjustments
to appropriations
ending
12/31/14..."

Mrs. Westphal moved, Mr. Haynam seconded, that Ordinance 62-2014 be enacted as an emergency measure as declared therein; roll call vote being: Mishka, Westphal, Cappellini, Frye, Haynam, Husman, Luetke, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 7.

Mr. Luetke presented and read aloud by title only, proposed Ordinance 63-2014, a written copy of same having been previously furnished to each member of Council, "Making certain position and compensation pay plan changes, making certain salary, wage and other service compensation adjustments to the Codified Ordinances of Sylvania, 1979, as amended, and other ordinances; by granting pay increases to some of the appointed officials whose titles are listed in Section 130.03(e)(3), with all the increase provided herein for the Treasurer and Director of Finance being allocated to the Director of Finance and with the increase provided herein for the Director of Public Safety being allocated to the Director of Public Service; by granting a one per cent (1%) pay increase to all non-union city employees and court employees whose positions are included in the list of Occupational Titles of Section 139.02(a) of the Codified Ordinances of Sylvania which increase is reflected in the annual wage rate Schedule 4 of Section 139.10(D) of the Sylvania Codified Ordinances; by granting pay increases for some of the employees in the Labor and Trades Supervision Group; and declaring an emergency." Mr. Luetke moved, Mrs. Westphal seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Cappellini, Frye, Haynam, Husman, Luetke, Mishka, Westphal, (7) yeas; (0) nays. The motion carried.

Ordinance
63-2014,
"...making
certain position
and
compensation
pay plan
changes..."

Minutes of the Meeting of Council
December 15, 2014

Mr. Luetke moved, Mrs. Husman seconded, that Ordinance 63-2014 be enacted as an emergency measure as declared therein; roll call vote being: Frye, Haynam, Husman, Luetke, Mishka, Westphal, Cappellini, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 8.

Mr. Luetke presented and read aloud by title only, proposed Ordinance 64-2014, a written copy of same having been previously furnished to each member of Council, "Providing for one-time lump sum additional payments to be paid on the first full pay period of January, 2015 to some of the full-time, non-union city employees and court employees whose positions are included in the list of occupational titles of Section 139.02(a) and 139-03(d)(3) and (4); providing for one-time lump sum payment to be paid on the first full pay date of January 2015 to some of part-time, non-union city and court employees whose positions are included in the list of occupational titles in Section 139.02(a) and 139.03(d)(3) and (4); and declaring an emergency"; Mr. Luetke moved, Mrs. Westphal seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Cappellini, Frye, Haynam, Husman, Luetke, Mishka, Westphal, (7) yeas; (0) nays. The motion carried.

Ordinance 64-2014; "Providing for one-time lump sum add'l payments..."

Mr. Luetke moved, Mrs. Westphal seconded, that Ordinance 64-2014 be enacted as an emergency measure as declared therein; roll call vote being: Husman, Luetke, Mishka, Westphal, Cappellini, Frye, Haynam, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that there are no additional Committee reports or referrals so Council will now consider agenda item 11.

Mr. Luetke presented and read aloud by title only, proposed Resolution 25-2014, a written copy of same having been previously furnished to each member of Council, "Re-appointing Mark Clark to the Zoning Board of Appeals; and declaring an emergency"; Mr. Luetke moved, Mr. Haynam seconded, that Council dispense with the Second and Third Readings of said Resolution; roll call vote being: Luetke, Mishka, Westphal, Cappellini, Frye, Haynam, Husman, (7) yeas; (0) nays. The motion carried.

Resolution 25-2014: Re-appoint Mark Clark to BZA.

Mr. Luetke moved, Mrs. Husman seconded, that Resolution 25-2014 be enacted as an emergency measure as declared therein; roll call vote being: Mishka, Westphal, Cappellini, Frye, Haynam, Husman, Luetke, (7) yeas; (0) nays. The motion carried.

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December 15, 2014

Mr. Luetke presented and read aloud by title only, proposed Resolution 26-2014, a written copy of same having been previously furnished to each member of Council, "Re-appointing Carol Lindhuber to the Zoning Board of Appeals; and declaring an emergency"; Mr. Luetke moved, Mr. Haynam seconded, that Council dispense with the Second and Third Readings of said Resolution; roll call vote being: Cappellini, Frye, Haynam, Husman, Luetke, Mishka, Westphal, (7) yeas; (0) nays. The motion carried.

Resolution
26-2014; Re-
appoint Carol
Lindhuber to
BZA.

Mr. Luetke moved, Mrs. Husman seconded, that Resolution 26-2014 be enacted as an emergency measure as declared therein; roll call vote being: Frye, Haynam, Husman, Luetke, Mishka, Westphal, Cappellini, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 12.

Mr. Haynam presented and read aloud by title only, proposed Ordinance 65-2014, a written copy of same having been previously furnished to each member of Council, "Accepting the proposal of Poggemeyer Design Group to assist the City of Sylvania with the revision of its zoning code, design review guidelines and updating its zoning map; appropriating funds therefore in an amount not to exceed \$23,500; and declaring an emergency"; Mr. Haynam moved, Mrs. Westphal seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Cappellini, Frye, Haynam, Husman, Luetke, Mishka, Westphal, (7) yeas; (0) nays. The motion carried.

Ordinance
65-2014, "...
Poggemeyer
..revisions to
zoning code..."

Mr. Haynam moved, Mrs. Westphal seconded, that Ordinance 65-2014 be enacted as an emergency measure as declared therein; roll call vote being: Husman, Luetke, Mishka, Westphal, Cappellini, Frye, Haynam, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that all items on the agenda had been considered.

Mrs. Westphal moved, Mr. Haynam seconded that this meeting adjourn; all present voting yea (7); (0) nays. The motion carried and the meeting adjourned at 7:57 p.m.

Adjournment.

Clerk of Council

Mayor

SYLVANIA CITY COUNCIL COMMITTEE ASSIGNMENTS 01/01/2015-12/31/2015

5

ANNEXATION & ZONING

Doug Haynam, Chair
Katie Cappellini
Sandy Husman
Mark Luetke

BUILDINGS & GROUNDS

Sandy Husman, Chair
Katie Cappellini
Jason Mishka
Mary Westphal

EMPLOYEE & COMM. RELATIONS

Mark Luetke, Chair
Katie Cappellini
Sandy Husman
Jason Mishka

FINANCE

Mary Westphal, Chair
Mark Frye
Doug Haynam
Mark Luetke

PARKS & FORESTRY

Katie Cappellini, Chair
Doug Haynam
Sandy Husman
Jason Mishka

SAFETY

Mary Westphal, Chair
Mark Frye
Doug Haynam
Mark Luetke

STREETS

Mark Frye, Chair
Doug Haynam
Jason Mishka
Mary Westphal

UTILITIES & ENVIRONMENT

Jason Mishka, Chair
Mark Frye
Sandy Husman
Mary Westphal

Addresses & Phone Nos.

Katie Cappellini 419-885-9372 h
5648 Parkwood Blvd. 419-410-7222 c

kcappellini@bex.net
kcappellini@cityofsylvania.com

Mark Frye 419-539-9180 w
5662 Old Post Rd. 419-340-4955 c

mfrye@palmerenergy.com
mfrye@cityofsylvania.com

Doug Haynam 419-882-4307 h
4336 Tamworth Rd. 419-321-1354 w
419-367-3512 c

419-241-6894 fax
dhaynam@cityofsylvania.com

Sandy Husman 419-882-3438 h
5960 Indian Trail 419-304-7128 c

shusman@bex.net
shusman@cityofsylvania.com

Mark Luetke 419-450-1329 c
4327 Todd Dr. 419-887-6818 w

Mark_Luetke@excite.com
mluetke@cityofsylvania.com

Jason Mishka 419-787-0803 c
6944 Williamsburg 419-283-6416 w

jmishka@gmail.com
jmishka@cityofsylvania.com

Mary Westphal 419-882-8899 h
8019 Ivywood Ln. 419-215-8899 c
419-724-2873 w

mbwest@bex.net
mwestphal@cityofsylvania.com

ORDINANCE NO. 57 -2014

AMENDING CHAPTER 1165 – SATELLITE DISH RECEIVING STATIONS, OF THE SYLVANIA CODIFIED ORDINANCES, 1979, AS AMENDED; APPROVING THE RECOMMENDATION OF THE SYLVANIA MUNICIPAL PLANNING COMMISSION; AND DECLARING AN EMERGENCY.

WHEREAS, the Zoning and Annexation Committee met on October 24, 2014 and considered, among other things, Section 1165.01(a) – Size Requirements and Location in Chapter 1165 – Satellite Dish Receiving Stations; and,

WHEREAS, discussion was held regarding the location of satellite dishes and thereafter a recommendation was made to amend Section 1165.01(a) as set forth on “Exhibit A” attached hereto; and,

WHEREAS, at the November 3, 2014 meeting of Sylvania City Council, this matter was referred to the Sylvania Municipal Planning Commission for its review and recommendation; and,

WHEREAS, the Municipal Planning Commission did report its recommendation to Council on November 13, 2014 of its November 12, 2014 review of the proposed amendment to Sylvania Codified Ordinance Section 1165.01(a), which recommendation was as follows:

“...Mayor Stough moved, Mr. Marciniak seconded to recommend acceptance of Ordinance 57-2014 limiting the locations of satellite dishes in residential areas. Vote being: Stough, McCann, Marciniak and Lindsley (4) aye; (0) nay. Motion passed by a 4 to 0 vote”

; and,

WHEREAS, this Council, on November 17, 2014, established January 5, 2015, at 7:00 p.m., as the date and time for the Public Hearing before this Council on said proposed amendments; and,

WHEREAS, such Hearing was advertised pursuant to the Codified Ordinances of the City and notices given as required and the Hearing was duly held at the date, time and location specified in the notices and advertisements; and,

WHEREAS, following the public hearing, this matter was discussed at the City Council meeting on January 5, 2015 and thereafter recommended that Sylvania Codified Ordinance Section 1165.01(a) be amended as set forth on "Exhibit A" attached hereto.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio, _____ members elected thereto concurring:

SECTION 1. That Section 1165.01(a) – Size Requirements and Location, of the Codified Ordinances of Sylvania, 1979, be, and the same hereby is, amended to read as set forth on "Exhibit A."

SECTION 2. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 3. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 4. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that this ordinance must be immediately effective to provide for the new location requirements for satellite dishes and to make necessary changes to the Codified Ordinances. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Vote dispensing with the second and third readings: Yeas _____ Nays _____

Passed, _____, 2015, as an emergency measure.

President of Council

ATTEST:

Clerk of Council

APPROVED:

Mayor

Date

APPROVED AS TO FORM:

Director of Law

1165.01 SIZE REQUIREMENTS AND LOCATION.

(a) A satellite dish of less than 39 inches in diameter, television/radio broadcast receiving antennas, and amateur "HAM" radio antennas is permitted as an accessory structure in all zoning districts. In residential districts, such dishes and antennas shall be located only on a roof or in rear or side yards.

* * *

(Ord. _____-2014. Passed _____-2015.)

"Exhibit A"

6b

ORDINANCE NO. 58 -2014

AMENDING PART ELEVEN – PLANNING AND ZONING CODE OF THE SYLVANIA CODIFIED ORDINANCES, 1979, AS AMENDED BY AMENDING SECTION 1103.10 – SCHEDULE OF FEES; ESTABLISHING A SCHEDULE OF FEES; APPROVING THE RECOMMENDATION OF THE SYLVANIA MUNICIPAL PLANNING COMMISSION; AND DECLARING AN EMERGENCY.

WHEREAS, Sylvania Municipal Code Section 1103.10(a) provides that “...Council shall establish a schedule of fees, charges and expenses and a collection procedure for Zoning Certificates, appeals and applications to the Board of Appeals, and applications for special uses and rezoning of land...”; and,

WHEREAS, at the Zoning and Annexation Committee on October 24, 2014, the Director of Public Service presented a revised Schedule of Fees to increase several fees that have not been increased in several years and which are the lowest among area communities; and,

WHEREAS, the Zoning and Annexation Committee considered the revised Schedule of Fees and thereafter recommended that the Schedule of Fees be adopted and the relevant Sylvania Municipal Code Sections be amended to reflect the various fee increases; and,

WHEREAS, at the November 3, 2014 meeting of Sylvania City Council, this matter was referred to the Sylvania Municipal Planning Commission for its review and recommendation; and,

WHEREAS, the Municipal Planning Commission did report its recommendation to Council on November 13, 2014 of its November 12, 2014 review of the proposed amendment to Sylvania Codified Ordinance Section 1103.10, which recommendation was as follows:

“...Mr. Marciniak moved, Mr. McCann seconded to recommend approval of the request for the adjustment of the City’s fees in Section 1103.10 included in proposed Ordinance 58-2014. Vote being: McCann, Marciniak Stough and

Lindsley (4) aye; (0) nay. Motion passed by a 4 to 0 vote”

; and,

WHEREAS, this Council, on November 17, 2014, established January 5, 2015, at 7:15 p.m., as the date and time for the Public Hearing before this Council on said proposed amendments; and,

WHEREAS, such Hearing was advertised pursuant to the Codified Ordinances of the City and notices given as required and the Hearing was duly held at the date, time and location specified in the notices and advertisements; and,

WHEREAS, following the public hearing, this matter was discussed at the City Council meeting on January 5, 2015 and thereafter recommended that the Sylvania Codified Ordinances be amended as set forth on the exhibits attached hereto. ...

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio, _____ members elected thereto concurring:

SECTION 1. That the schedule of fees, charges and expenses and a collection procedure for Zoning Certificates, appeals and applications to the Board of Appeals, and applications for special uses and rezoning of land as set forth on the attached “Exhibit A” be adopted.

SECTION 2. That Section 1103.10 – Schedule of Fees, of the Codified Ordinances of Sylvania, 1979, be, and the same hereby is, amended to read as set forth on “Exhibit B.”

SECTION 3. That Section 1166.15 – Administration, Enforcement and Penalty, of the Codified Ordinances of Sylvania, 1979, be, and the same hereby is, amended to read as set forth on “Exhibit C.”

SECTION 4. That Chapter 909 – Sidewalks, Driveways and Curbs, of the Codified Ordinances of Sylvania, 1979, be, and the same hereby is, amended to read as set forth on “Exhibit D.”

SECTION 5. That Section 929.04 – License Fee; Bond, of the Codified Ordinances of Sylvania, 1979, be, and the same hereby is, amended to read as set forth on “Exhibit E.”

SECTION 6. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal

requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 7. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 8. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that this ordinance must be immediately effective to provide for the new fee structure and to make necessary changes to the Codified Ordinances. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Vote dispensing with the second and third readings: Yeas _____ Nays _____

Passed, _____, 2015, as an emergency measure.

President of Council

ATTEST:

APPROVED AS TO FORM:

Clerk of Council

Director of Law

APPROVED:

Mayor

Date

1103.10 SCHEDULE OF FEES.

* * *

(b) No permit, certificate, special use, variance or exception shall be issued or allowed unless or until such costs, charges, fees or expenses have been paid in full, nor shall any action be taken on proceedings before the Board of Appeals unless or until preliminary charges and fees have been paid in full. The petition provided for in Section 1107.02 shall be accompanied by a cash payment of One Hundred Dollars (\$100.00), which cash payment is applicable to all petitions for zoning ordinance amendments, planned developments, amendments to planned developments, special uses and amendments to special uses. Applicant will also be responsible for the cost of the legal notice publication and no certificate, permit, special use, variance or exception shall be granted until the cost of publication has been paid in full. Any appeal to, or application for a variance or exception to, the Board of Appeals shall be accompanied by a cash payment of Fifty Dollars (\$50.00) plus the cost of the legal notice publication for property classified as residential and One Hundred Dollars (\$100.00) plus the cost of the legal notice publication for all property classified as commercial, industrial or institutional. Any provision for fees contrary to the cash payments required by this subsection (b) hereof are hereby repealed.

* * *

(Ord. _____-2014. Passed _____-2014.)

“Exhibit B”

1166.15 ADMINISTRATION, ENFORCEMENT AND PENALTY.

(a) Permits.

* * *

(3) Submission requirements.

* * *

C. Application Fee. The applicant shall pay a fee of twenty dollars (\$20.00) for a temporary sign permit and Fifty Dollars (\$50.00) plus \$0.20/square foot for any other sign permit.

* * *

(Ord. _____-2014. Passed _____-2014.)

“Exhibit C”

909.06 ISSUANCE OF LICENSE; FEE.

* * *

(b) When the aforesaid application has been approved and the required bond has been accepted, the Director shall issue a license to the applicant upon the payment of the annual license fee of Twenty-Five Dollars (\$25.00) for the fiscal year terminating April 30 of each calendar year. All license fees shall be credited to the General Fund of the City.

(Ord. _____-2014. Passed _____-2014.)

* * *

909.08 CONSTRUCTION PERMITS REQUIRED; FEES.

* * *

(b) Fees to be collected for the issuance of sidewalk and driveway construction permits in conformity with the provisions of this section shall be paid as follows upon obtaining the aforesaid permits:

For sidewalks involving 200 sq. ft. or less of construction work	\$ 10.00
For sidewalks involving more than 200 sq. ft. of construction work	\$ 20.00
Driveways	\$ 20.00

Such fees shall be payable at the office of the Director of Public Service.

(Ord. _____-2014. Passed _____-2014.)

“Exhibit D”

929.04 LICENSE FEE; BOND.

Any person, firm or corporation desiring to do business as a sewer builder in the City shall file with the Service Director an application furnished by him, together with a surety bond, acceptable to the Director in the amount of ten thousand dollars (\$10,000) made payable to or in favor of the City, conditioned that he shall indemnify and save harmless the City from all accidents and the consequences thereof, and also from all damages caused by any negligence in protecting his work, or by any unfaithful, imperfect, inadequate, careless or unskilled work done by him, and that he shall also at the proper time promptly restore and replace the sidewalk, pavement or street surface over any excavation he may have made to as good a state and condition as he found it previous to opening the same, and to keep and maintain the same in good order, to the satisfaction of the sewer inspector designated by the Director, for the period of twelve months next thereafter, and that he shall pay all fines imposed on him for a violation of any ordinance, rule or regulation prescribed by the City. He shall also submit with such application, proof of comprehensive general liability insurance with minimum and maximum limits in an amount satisfactory to the Director of Public Service relative to the scope of the project. The sum of Twenty-Five Dollars (\$25.00) must be deposited with the application as payment for the annual charge for license as payment for the annual charge for license as a sewer builder in the City. No license shall be granted for more than one year, and all licenses shall be granted to expire December 31.

(Ord. _____-2014. Passed _____-2014.)

“Exhibit E”

7a



City Of Sylvania

DEPARTMENT OF PUBLIC SERVICE

KEVIN G. ALLER, PE DIRECTOR

January 5, 2015

To: The Mayor and Members of Sylvania City Council

Re: **Monroe Street Corridor Signal Review and Optimization**

Dear Mr. Mayor and Council Members:

The City is looking to commence the Monroe Street Corridor Signal Review Project.

The main goal of the project is to evaluate and recalibrate all traffic signals on Monroe Street from Erie Street to Star-Lite Plaza in order to maximize corridor performance. Upon project completion, the City will have an optimized system using current infrastructure capacity as well as an understanding of problematic areas requiring further study.

This project will use a four-phased approach to accomplish the goal and are summarized as follows:

- Phase 1 (Data Collection) – Updated traffic count data using existing City infrastructure will be collected.
- Phase 2 (Model Update) – The existing traffic model will be updated, reviewed and optimized.
- Phase 3 (Field Implementation & Testing) – Recommended phasing and timing offset modifications from the model will be field implemented.
- Phase 4 (Finalize Model) – Field implemented changes will be tested and confirmed for final model calibration.

The City received a proposal from Tetra Tech to perform the required services in the amount of \$17,500. Tetra Tech has previous experience with the Monroe Street corridor including both traffic and hardscape improvements. We recommend approval to proceed ahead with the engineering services agreement with Tetra Tech in the amount of \$17,500.

Sincerely,

Kevin G. Aller, P.E.
Director of Public Service

ORDINANCE NO. 66 -2015

ACCEPTING THE PROPOSAL OF TETRA TECH, INC. TO PROVIDE ENGINEERING SERVICES FOR THE MONROE STREET CORRIDOR SIGNAL REVIEW AND OPTIMIZATION PROJECT; APPROPRIATING FUNDS THEREFORE IN AN AMOUNT NOT TO EXCEED \$17,500; AND DECLARING AN EMERGENCY.

WHEREAS, Director of Public Service, by report dated January 5, 2015, has indicated that the traffic signals on Monroe Street from Erie Street to Starlite Plaza need to be evaluated and recalibrated to maximize corridor performance; and,

WHEREAS, the Director of Public Service has received a proposal from Tetra Tech to perform the required services, including data collection, model update, field implementation and testing, and finalization for a cost not to exceed Seventeen Thousand Five Hundred Dollars (\$17,500.00); and,

WHEREAS, the Director of Public Service has recommended that the proposal of Tetra Tech to provide engineering services for the Monroe Street Corridor Signal Review and Optimization Project at a cost not to exceed Seventeen Thousand Five Hundred Dollars (\$17,500.00), be accepted.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio, _____ members elected thereto concurring:

SECTION 1. That the proposal of Tetra Tech, 420 Madison Ave., Toledo, OH 43604 for an amount not to exceed the total sum of Seventeen Thousand Five Hundred Dollars (\$17,500.00) for providing engineering services for the Monroe Street Corridor Signal Review and Optimization Project, is hereby accepted.

SECTION 2. That the Director of Public Service shall promptly give notice to said consultant to proceed under the proposal hereby approved and accepted.

SECTION 3. That to provide funds for said engineering services hereby authorized, there is hereby appropriated from the **CAPITAL IMPROVEMENT FUND** from funds therein not heretofore appropriated to **Account No. 401-7635-53611 – Traffic Signals** – an amount not to exceed Seventeen Thousand Five Hundred Dollars (\$17,500.00).

SECTION 4. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 5. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 6. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that the City should provide for the engineering services for the Monroe Street Corridor Signal Review and Optimization at the earliest possible time. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Vote dispensing with the second and third readings: Yeas _____ Nays _____

Passed, _____, 2015, as an emergency measure.

President of Council

ATTEST:

APPROVED AS TO FORM:

Clerk of Council

Director of Law

APPROVED:

Mayor

Date

PETITION FOR ZONING ORDINANCE AMENDMENT

8

To: City of Sylvania, Ohio
City Council and
Municipal Planning Commission

Application No. ZA-4-2014
Date 12/29/14

Petitioner Name(s) City of Sylvania
Petitioner Address 6730 Monroe Street
Sylvania, OH 43560
Telephone 419-885-8965

Location of property for which zoning amendment is requested:

Parcel Nos. 82-01997 82-02007
82-02022 82-02012

Purpose of amendment request: _____

Current Zoning: R-3

Requested Zoning: P-R-O

The undersigned, being one or more of the owners, lessees or occupants within the area proposed to be changed by the amendment, hereby petition for an Amendment to the Zoning Code, pursuant to Chapter 1107 of the Codified Ordinances of the City of Sylvania, Ohio, as amended.

- Attachments: 1. Full legal description of the property for which the Zoning Amendment is proposed.
2. Area location map.
3. Site plan - if plan is larger than 11" x 17", eighteen (18) copies must be submitted.

A check for \$150.00, payable to the City of Sylvania, is attached for processing of said Petition. It is understood that no refund is to be made after the filing of the Petition.

By: [Signature]

Date referred by Council: _____
Date of Commission Action: _____
Date of Council Action: _____
Action: _____

N



NOTICE TO LEGISLATIVE AUTHORITY

OHIO DIVISION OF LIQUOR CONTROL
6606 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43068-9005
(614)644-2360 FAX(614)644-3166

TO

01959650055		N		ANDERSONS INC DBA THE ANDERSONS 7638 W SYLVANIA AV SYLVANIA OHIO 43560
PERMIT NUMBER		TYPE		
ISSUE DATE				
06 27 2011				
FILING DATE				
D2				
PERMIT CLASSES				
48	077	A	242170	
TAX DISTRICT		RECEIPT NO.		

FROM 12/24/2014

PERMIT NUMBER		TYPE	
ISSUE DATE			
FILING DATE			
PERMIT CLASSES			
TAX DISTRICT		RECEIPT NO.	



MAILED 12/24/2014

RESPONSES MUST BE POSTMARKED NO LATER THAN. 01/26/2015

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL

WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES

A N 0195965-0055

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT THE HEARING BE HELD IN OUR COUNTY SEAT. IN COLUMBUS.

WE DO NOT REQUEST A HEARING.

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title)- Clerk of County Commissioner

(Date)

Clerk of City Council

Township Fiscal Officer

CLERK OF SYLVANIA CITY COUNCIL
6730 MONROE ST
SYLVANIA OHIO 43560

PERMIT NUMBER (CORPORATION) 0195965
ANDERSONS INC
 480 W SUSSEL DR
 PO BOX 119
 MAUMEE OHIO 43537

F.T.I. NUMBER **34-1562374**
 STATUS (ACTIVE OR INACTIVE) **ACTIVE**
 SHARES OUTSTANDING .00
 ACTIVE DATE
 INACTIVE DATE

EXCEPTION CODE TEXT **4 STOCK LISTED ON EXCHANGE**
 STOCK TRANSFER CODE TEXT AND DATE

NARAN BURCHINOW	.00	01/26/06	ACTIVE	SECRETARY
BEVERLY MCBRIDE	.00	01/26/06	INACTIVE	SECRETARY
RICHARD R GEORGE	.00	08/17/12	INACTIVE	
DANIEL T ANDERSON	.00		ACTIVE	VICE PRES
NICHOLAS C. CONRAD	.00	02/04/10	ACTIVE	
MICHAEL ANDERSON	.00		ACTIVE	PRESIDENT
GARY SMITH	.00		INACTIVE	TREASURER
JOHN J GRANATO	.00	08/17/12	ACTIVE	VICE PRES