

**Sylvania City Council  
December 17, 2012**

**7:30 p.m. Council Meeting  
Agenda**

1. Roll call.
2. Pledge of Allegiance to the United States of America led by Mrs. Husman.
3. Additions to the agenda.
4. Approval of the minutes of the December 3 meeting.
5. Representative of River Center, LLC (Kenneth A. McLaren's daughter) to speak regarding the Hotel/Motel tax.
6. Proposed Ordinance 69-2012 To make certain adjustments to account allocations within the fund appropriations for the fiscal year ending December 31, 2012.
7. 2013 Budget:
  - a. Report from Employee & Community Relations Committee
  - b. Proposed Ordinance 66-2012 To make appropriations for current expenditures and other expenditures of the City of Sylvania, Ohio for the fiscal year ending December 31, 2013.
8. Proposed Ordinance 70-2012 Authorizing an agreement between Donald J. Schonhardt & Associates, Inc. and the City of Sylvania whereby said firm will assist the city in preparation of its 2012, 2013 and 2014 Basic Financial Statements.
9. Maplewood Marketplace Improvements:
  - a. Service Director's report on the Maplewood Marketplace; and
  - b. Proposed Ordinance 71-2012 Accepting the bid of Paul Avery Company, Inc. and awarding the contract for the Maplewood Marketplace Improvement project in the amount of \$487,322.00.
10. Proposed Ordinance 72-2012 Authorizing the Mayor and Director of Finance to enter into a contract for a service agreement with Bender Communications, Inc. for the radio communications equipment of the Division of Police.
11. Confirmation of Mayor Stough's Appointments:
  - a. Kirk Ludwig to the Toledo Areas Regional Transit Authority Board;
  - b. Tom Lindsley to the Municipal Planning Commission.

12. Committee reports.
13. Committee referrals.

#### Information

- A. Zoning Change Request from Dave McClurg.
- B. November cash report from the Division of Taxation.
- C. November bank reconciliation.
- D. Minutes of the December 12 Board of Architectural Review meeting.
- E. Minutes of the December 12 Planning Commission meeting.
- F. Letter regarding open burning on Durbin Road.
- G. Letter from Lucas County Auditor expressing appreciation for use of facilities.

Minutes of the Meeting of Council  
December 3, 2012

The Council of the City of Sylvania, Ohio met in regular session on December 3, 2012 at 7:30 p.m. with Mayor Craig A. Stough in the chair. Roll was called with the following members present: V. Michael Brown, Katie Cappellini, Doug Haynam, Sandy Husman, Mark Luetke, Todd Milner, Mary J. Westphal (7); absent: (0).

Roll call: all present.

Mr. Haynam led the Pledge of Allegiance to the United States of America.

Pledge of Alleg.

Mayor Stough stated that Council will now consider agenda item 3.

Requests were made for the following additions to the agenda:

Additions to the agenda.

- 6a. Report of the Safety Committee meeting.
- 7a. Report of the Finance Committee meeting.
- 11a. Report of the Zoning & Annexation Committee meeting.

Mr. Haynam moved, Mr. Milner seconded, to approve the agenda as amended; roll call vote being: Brown, Cappellini, Haynam, Husman, Luetke, Milner, Westphal (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 4.

Mrs. Westphal presented the November 19 minutes. Mrs. Westphal moved, Mr. Haynam seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of November 19, 2012 be approved as amended; roll call vote being: Cappellini, Haynam, Husman, Luetke, Milner, Westphal, Brown (7) yeas; (0) nays. The motion carried.

Approval of the November 19 minutes.

Mayor Stough stated that Council will now consider agenda item 5.

Mr. Luetke presented and read aloud by title only, proposed Ordinance 64-2012, a written copy of same having been previously furnished to each member of Council, "Accepting the proposal of Poggemeyer Design Group, Inc. to assist the city in identifying and preparing grants; appropriating funds therefore in an amount not to exceed \$18,000 annually; and declaring an emergency." Mr. Luetke moved, Mrs. Husman seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Brown, Cappellini, Haynam, Husman, Luetke, Milner, Westphal (7) yeas; (0) nays. The motion carried.

Ordinance 64-2012, "Accepting Poggemeyer... identifying grants..."

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Mr. Luetke moved, Mrs. Cappellini seconded, that on Ordinance No. 64-2012 be enacted as an emergency measure as declared therein; roll call vote being: Cappellini, Husman, Luetke, Milner, Westphal, Brown (6) yeas; Haynam (1) nay. The motion carried.

Mayor Stough stated that Council will now consider agenda item 6.

Mrs. Westphal stated that the Safety Committee met November 26, 2012. She reported that the anticipated construction of the Fire Station at its current site will begin in the Spring. The primary focus of the meeting was the anticipated purchase of the police vehicles. Mrs. Westphal presented and read aloud by title only, proposed Ordinance 65-2012, a written copy of same having been previously furnished to each member of Council, "Authorizing the Mayor and Director of Finance to accept the proposal of Statewide Emergency Products with trade-ins, for the purchase of three (3) 2013 Ford Interceptor sedan police cars and two (2) 2013 Ford Interceptor utility sport utility vehicles; appropriating \$206,645 therefore; and declaring an emergency. Mrs. Westphal moved, Mr. Luetke seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Haynam, Husman, Luetke, Milner, Westphal, Brown, Cappellini (7) yeas; (0) nays. The motion carried.

Ordinance 65-2012.....  
"Purchase Police Vehicles ....."

Mrs. Westphal moved, Mr. Milner seconded, that on Ordinance No. 65-2012 be enacted as an emergency measure as declared therein; roll call vote being: Haynam, Husman, Luetke, Milner, Westphal, Brown, Cappellini, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 7.

Mrs. Westphal reported the Finance Committee met on November 27, 2012 to have an in depth discussion on the 2013 Budget. She state the Committee moved to have the Mayor and Council request a legislative fix by formally writing and meeting with state legislators seeking support from the unincorporated jurisdictions to participate in the cost of the court.

Mr. Luetke set an Employee & Community Relations Committee meeting for Monday, December 10<sup>th</sup> at 4:00p.m. for the purpose of reviewing community funding requests.

Employee & Comm Relations  
Dec 10, 4:00pm

Mrs. Westphal presented the first reading of the proposed Ordinance 66-12, a written copy of same having been previously furnished to each member of Council, "To make appropriations for current expenditures and other expenditures of the City of Sylvania, Ohio, for the fiscal year ending December 31, 2013."

1<sup>st</sup> Reading  
Ord #66-2012.....  
2013 Budget

Minutes of the Meeting of Council  
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Mayor Stough stated that Council will now consider agenda item 8a.

Mr. Brown presented and read aloud by title only, proposed Ordinance No 67-2012, a written copy of same having been previously furnished to each member of Council, "Accepting the proposal of Republic Services for the collection and disposal of recyclables; authorized the Mayor and Director of Finance to enter into a contract with Republic Services; and declaring an emergency" as amended. Mr. Brown moved, Mrs. Husman seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Husman, Luetke, Milner, Westphal, Brown, Cappellini Haynam(7) yeas; (0) nays. The motion carried.

Ordinance  
67-2012,  
Recyclables  
Collection  
Contract...  
Republic Service

Mr. Brown moved, Mr. Milner seconded, that Ordinance No. 67-2012 be enacted as an emergency measure as declared therein; roll call vote being: Luetke, Milner, Westphal, Brown, Cappellini, Haynam, Husman (7) yeas; (0) nays. The motion carried.

Republic Services will send postcards to residents requesting their preference of what size recyclable container. Samples of the containers will be made available for residents viewing.

Mayor Stough stated that Council will now consider agenda item 8b.

Mr. Brown presented and read aloud by title only, proposed Ordinance No. 68-2012, a written copy of same having been previously furnished to each member of Council, "Accepting the proposal of Republic Services to provide residential curbside refuse collection and disposal; authorizing the Mayor and Director of Finance to enter into a contract for said refuse collection and disposal; and declaring an emergency." Mr. Brown moved, Mrs. Westphal seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Milner, Westphal, Brown, Cappellini, Haynam, Husman, Luetke (7) yeas; (0) nays. The motion carried.

Ordinance  
68-2012,  
Refuse  
Collection  
Contract...  
Republic Services

Mr. Brown moved, Mr. Haynam seconded, that Ordinance No. 68-2012 be enacted as an emergency measure as declared therein; roll call vote being: Westphal, Brown, Cappellini, Haynam, Husman, Luetke, Milner (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 9.

Mrs. Cappellini presented and read aloud by title only, proposed Resolution No. 18-2012, a written copy of same having been previously furnished to each member of Council, "Re-appointing James Beattie to the Board of Trustees of Sylvania Area Joint Recreation District ("SAJRD") for a term expiring December 31, 2015; and declaring

Resolution 18-  
2012, "Re-  
Appointing James  
Beattie...SAJRD

Minutes of the Meeting of Council  
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an emergency. Mrs. Cappellini moved, Mrs. Husman seconded, that Council dispense with the Second and Third Readings of said Resolution; roll call vote being: Brown, Cappellini, Hayman, Husman, Luetke, Milner, Westphal (7) yeas; (0) nays. The motion carried.

Mrs. Cappellini moved, Mrs. Westphal seconded, that Resolution No. 18-2012 be enacted as an emergency measure as declared therein; roll call vote being: Cappellini, Haynam, Husman, Luetke, Milner, Westphal, Brown (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 10.

Mrs. Westphal moved, Mr. Haynam seconded, not to request a hearing on liquor permit no. 8948240, a D5 & D6 permit being transferred from 21 West Inc. & Patio, 5605-07 W. Alexis Rd., P.O. Box 44, Sylvania, Ohio 43560 to TLOO, Inc. 21 West & Patio, 5605-07 W. Alexis Rd., P.O. Box 44, Sylvania, OH 43560; roll call vote being: Haynam, Husman, Luetke, Milner, Westphal, Brown, Cappellini (7) yeas; (0) nays. The motion carried.

No hearing requested for transfer of liquor permit.

Mayor Stough stated that Council will now consider agenda item 11.

Mr. Haynam stated the Zoning & Annexation Committee met on November 26, 2012 to address an amendment to the sign code and the Arbor Way Annexation. Haynam reported the committee moved to request council prepare legislation on a proposal to eliminate temporal display limits in the current sign code subject to the law director's review to ultimately be referred to the Plan Commission. He reported that residents of Arbor Way initiated annexation for the purpose of receiving city services, particularly sewer services. The annexation would provide an extension of sewer services with cost recovery being real estate tax assessment.

Zoning & Annex Comm.....  
Arbor Way...  
Sewer Svcs.

Mayor Stough state that all items on the agenda has been considered. Mrs. Westphal moved, Mr. Luetke seconded, that this meeting adjourn: all present voting yeas (7); (0) nays. The motion carried and the meeting adjourned at 8:10 p.m.

Adjournment.

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Clerk of Council

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Mayor

# RIVER CENTER, LLC

3536 Secor Road  
Toledo, Ohio 43606  
(419) 534-4234 Telephone  
(419) 534-4236 Fax

Daughter "Lea" attending  
on behalf of Kenneth  
MacLaren



5

December 5, 2012

Toby Schroyer  
City of Sylvania  
Finance Director  
Sylvania, OH 43560

HAND DELIVERED

Dear Mr. Schroyer:

It was my understanding that the occupancy tax increase would be revisited by City Council prior to its expiration. I request that this take place as soon as possible as we are already in a non-competitive situation with Wood County. This 3% increase would make our tax 19.75%, the highest in the United States of America, and 10% above our competition, The Hilton Garden Inn, in Perrysburg. This would be extremely detrimental to our hotel and the City of Sylvania.

Please advise me as to when we can be on the agenda for City Council.

Cordially,

RIVER CENTER LLC

A handwritten signature in cursive script that reads 'Kenneth A. MacLaren'.

Kenneth A. MacLaren  
Managing Member

KAM:seg

ORDINANCE 69 2012

TO MAKE CERTAIN ADJUSTMENTS TO ACCOUNT ALLOCATIONS  
WITHIN THE FUND APPROPRIATIONS FOR THE FISCAL YEAR  
ENDING DECEMBER 31, 2012; AND DECLARING AN EMERGENCY.

WHEREAS, City Council duly passed Ordinance No. 98-2011 on December 19, 2011, providing for the annual appropriations for fiscal year 2012, and,

WHEREAS, it is necessary to adjust the 2012 annual appropriation ordinance, by making certain additional appropriations and deductions from previous appropriations, in order to meet the present conditions and to keep appropriations within the anticipated receipts for the year 2012; and,

WHEREAS, attached hereto is "Exhibit A" entitled Adjusted 2012 Budget - Summary of Expenditure Estimates which exhibit identifies by a four-digit department code number and name each account in a Fund identified by a three-digit code and name to which an appropriation adjustment within each Fund is made by this ordinance; and,

WHEREAS, attached hereto is "Exhibit B" entitled Adjusted 2012 Budget – Summary of Revenue Estimates referred to herein as estimated additional resources.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio \_\_\_\_\_ members elected thereto concurring:

SECTION 1. That the 2012 annual appropriation ordinance, be adjusted as reflected in Exhibits A and B attached hereto and made a part hereof.

SECTION 2. That there be and is hereby appropriated to and is hereby withdrawn from accounts of the GENERAL FUND listed in Exhibit A the amounts as indicated for each account with the total amount being changed by the net sum of \$0.

SECTION 3. That there be and is hereby appropriated to and is hereby withdrawn from accounts of the CITY PERMISSIVE TAX FUND listed in Exhibit A the amounts as indicated for each account with the total amount being changed by the net sum of \$0.

SECTION 4. That there be and is hereby appropriated to and is hereby withdrawn from accounts of the STATE HIGHWAY MAINTENANCE FUND listed in Exhibit A the amounts as indicated for each account with the total amount being changed by the net sum of \$0.

SECTION 5. That there be and is hereby appropriated to and is hereby withdrawn from the account of the INDIGENT DRIVER ALCOHOL FUND listed in Exhibit A and the amounts as indicated for each account with the total amount being changed by the net the sum of \$2,500. There is a sufficient balance in the Fund available for appropriation.

SECTION 6. That there be and is hereby appropriated to and is hereby withdrawn from the account of the INDIGENT SUPPORT FUND listed in Exhibit A and the amounts as indicated for each account with the total amount being changed by the net sum of \$19,200 . There is a sufficient balance in the Fund available for appropriation.

SECTION 7. That there be and is hereby appropriated to and is hereby withdrawn from accounts of the CAPITAL IMPROVEMENT FUND listed in Exhibit A and the amounts as indicated for each account with the total amount being changed by the net sum of \$0.

SECTION 8. That there be and is hereby appropriated to and is hereby withdrawn from accounts of the COURT CAPITAL IMPROVEMENT FUND listed in Exhibit A and the amounts as indicated for each account with the total amount being changed by the net sum of \$0.

SECTION 9. That there be and is hereby appropriated to and is hereby withdrawn from accounts of the S.A. DITCHES & DRAINS FUND listed in Exhibit A and the amounts as indicated for each account with the total amount being changed by the net sum of \$7,000. There is a sufficient balance in the Fund available for appropriation.

SECTION 10. That there be and is hereby appropriated to and is hereby withdrawn from the accounts of the WATER FUND listed in Exhibit A and the amounts as indicated for each account with the total amount being changed by the net sum of \$0.

SECTION 11. That there be and is hereby appropriated to and is hereby withdrawn from the accounts of the SEWER FUND listed in Exhibit A and the amounts as indicated for each account with the total amount being changed by the net sum of \$0.

SECTION 12. That there be and is hereby appropriated to and is hereby withdrawn from the accounts of the POLICE PENSION -CURRENT FUND listed in Exhibit A and the amounts as indicated for each account with the total amount being changed by the net sum of \$0.

SECTION 13. That there be and is hereby appropriated to and is hereby withdrawn from accounts of the INCOME TAX FUND listed in Exhibit A the amounts as indicated in for each account with the total amount being changed by the net sum of \$0.

SECTION 14. That there be and is hereby appropriated to and is hereby withdrawn from accounts in the HISTORICAL VILLAGE FUND listed in Exhibit A the amounts as indicated in for each account with the total amount being changed by the net sum of \$0.

SECTION 15. It is hereby found and determined that all formal actions of the Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such action, were in meetings open to the public, in compliance with all requirements including Section 121.22 of the Ohio Revised Code.

SECTION 16. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building, pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 17. That this Ordinance is hereby declared to be an emergency measure, necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that immediate provision should be made for the enactment of additional appropriations for the payment of current expenditures for the calendar year of 2012. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Vote dispensing with the second and third readings: \_\_\_\_ Yeas \_\_\_\_ Nays passed,  
\_\_\_\_\_, 2012, as an emergency measure.

ATTEST:

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Clerk of Council

APPROVED:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
President of Council

APPROVED AS TO FORM:

\_\_\_\_\_  
Director of Law

Exhibit "A"  
Adjusted 2012 Budget  
Summary of Expenditure Estimates

Dept.	Name	Personal Services	Contract Services	Materials & Supplies	Capital Outlay	Transfers	Totals
110	General Fund						
7110	Police Law Enforcement		-19,000	-750	100		-19,650
7115	Fire Prevention & Insp.	19,000	650				19,650
7125	Police/Fire Communications		-200				-200
7140	Safety Admin.Support			200			200
7210	Correctional Programs		-10,500				-10,500
7215	Cemetery	200	-200				0
7220	Pymt.Co.Board of Health						0
7235	Sylvania Comm. Serv.						0
7310	Parks & Forestry		-18,000		-6,000		-24,000
7315	Swimming Pool						0
7320	Community Programs		5,000				5,000
7325	Syl. Tam O'Shanter	1,000					1,000
7415	Zoning Board of Appeals			300	-300		0
7425	Mowing-Private Property						0
7515	Garbage.& Refuse Collection		-600	600			0
7620	Street Cleaning	-10,000		-32,000			-42,000
7710	Mayor's Office			6,000			6,000
7711	Historical Village						0
7715	Finance Administration	52,500	16,000				68,500
7720	Treasurer's Office		-4,000				-4,000
7725	Legal Administration	1,000	140,000	-1,300	300		140,000
7726	Prosecutors' Office		-1,900	1,900			0
7730	Service Administration						0
7735	Legislation	20,000	900	-900			20,000
7740	Municipal Court		-4,000				-4,000
7745	Civil Serv.Comm.	1,200	1,000	1,800			4,000
7750	Lands & Buildings		-25,900	2,200	400		-23,300
7755	Engineering	23,500	-1,500				22,000
7765	Elections		1,300				1,300
7770	Examiners Fees						0
7775	Delq.Land Advertising						0
8000	Transfers					-160,000	-160,000
	Totals	108,400	79,050	-21,950	-5,500	-160,000	0

Exhibit "A"  
Adjusted 2012 Budget  
Summary of Expenditure Estimates

Dept. Code	Name	Personal Services	Contract. Services	Materials & Supplies	Capital	Debt Service	Transfers	Totals
=====								
223	City Permissive Tax							
=====								
7611	Perm Tax Maint		-11,000	11,000				0
=====								
224	State Highway Maint.							
=====								
7611	State Highway Maint		6,000	-6,000				0
=====								
227	Ind. Driver Alcohol Treatment							
=====								
7611	State Highway Maint		2,500					2,500
=====								
231	Indigent Support Fund							
=====								
7740	Domestic/Theft - ISFC		19,200					19,200
=====								
401	Capital Improvement Fund							
=====								
7110	Police				-23,000			-23,000
7310	Parks				3,000			3,000
7316	Historical Village				800			800
7430	Sylvania Downtown SID				18,500			18,500
7610	Streets				-93,500			-93,500
7615	Sidewalks				-10,000			-10,000
7630	Snow & Ice Removal				9,200			9,200
7750	Lands & Buldings			75,000	20,000			95,000
8000	Transfers							0
	Totals			75,000	-75,000			0
=====								
405	Court Capital Improvement Fund							
=====								
7440	Court Capital Outlay		-300	300				0
=====								
503	S.A. Ditches & Drains							
=====								
7510	Ditches & Drains	96,100	-67,100	-29,000	7,000			7,000
=====								
701	Water Fund							
=====								
7520	Water Administration	-17,600	17,500		100			0
7525	Water Distribution							0
	Totals	-17,600	17,500	0	100	0		0

Exhibit "A"  
Adjusted 2012 Budget  
Summary of Expenditure Estimates

Dept. Code	Name	Personal Services	Contract. Services	Materials & Supplies	Capital	Debt Service	Transfers	Totals
=====								
702	Sewer Fund							
=====								
7530	Sewer Administration			-100	100			0
7540	Sewer Collection							0
	Totals	0	0	-100	100			0
=====								
801	Police Pension - Current							
=====								
7760	Police Pension - Current		200	-200				0
=====								
804	Income Tax							
=====								
7760	Income Tax			-300	300			0
=====								
813	Historical Village							
=====								
7740	Historical Village		-300	300				0

Exhibit "B"  
Adjusted 2012 Revenue Estimates  
Summary of Revenue Estimates

No changes

ORDINANCE NO. 66-2012

TO MAKE APPROPRIATIONS FOR CURRENT EXPENDITURES AND OTHER EXPENDITURES OF THE CITY OF SYLVANIA, OHIO, FOR THE FISCAL YEAR ENDING DECEMBER 31, 2013; AND DECLARING AN EMERGENCY.

WHEREAS, it is provided by State law and the Sylvania City Charter that an annual appropriation ordinance shall be passed by Council; and,

WHEREAS, attached hereto is "Exhibit A" entitled "2013 Budget Summary of Estimated Expenditures" which exhibit identifies by a four-digit department code number and name each Account in a Fund identified by a three-digit code and name to which appropriations within such Fund are made by this ordinance; and

WHEREAS, attached hereto is "Exhibit B" entitled "2013 Budget Summary of Revenues (2010 - 2013)" which exhibit lists the specific sources of revenue and the actual amounts received by the City from each source within each Fund for the years 2010 and 2011, and the estimated amounts expected to be received by the City from each source for each Fund for the years 2012 and 2013, referred to herein as "estimated resources."

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio, \_\_\_\_\_ members elected thereto concurring:

SECTION 1. That to provide for the current expenditures and other expenditures of the City of Sylvania for the fiscal year ending December 31, 2013, the following appropriations are hereby authorized.

SECTION 2. That there be and is hereby appropriated from the GENERAL FUND the sum of \$11,636,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Account. Estimated resources for 2013 for said Fund, as shown in "Exhibit B" total \$11,849,000.

SECTION 3. That there be and is hereby appropriated from the STREET CONSTRUCTION, MAINTENANCE AND REPAIR FUND the sum of \$1,380,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2013 for this Fund, as shown in "Exhibit B", total \$1,410,000.

SECTION 4. That there be and is hereby appropriated from the CITY PERMISSIVE TAX FUND the sum of \$220,000 to the respective Account of said Fund listed in "Exhibit A" in the amount and for the respective purpose shown for such Account. Estimated Resources for 2013 for this Fund as shown in "Exhibit B" total \$230,000.

SECTION 5. That there be and is hereby appropriated from the STATE HIGHWAY IMPROVEMENT FUND the sum of \$55,000 to the respective Account of said Fund listed in "Exhibit A" in the amount and for the respective purpose shown for such Account. Estimated resources for 2013 for this Fund as shown in "Exhibit B" total \$68,000.

SECTION 6. That there be and is hereby appropriated from the LAW ENFORCEMENT TRUST FUND the sum of \$10,000 to the respective Account of said Fund listed in "Exhibit A" in the amount and for the respective purpose shown for such Account. Estimated resources for 2013 for this Fund as shown in "Exhibit B" total \$10,000.

SECTION 7. That there be and is hereby appropriated from the DRUG LAW ENFORCEMENT TRUST FUND the sum of \$10,000 to the respective Account of said Fund listed in "Exhibit A" in the amount and for the respective purpose shown for such Account. Estimated resources for 2013 for this Fund as shown in "Exhibit B" total \$5,000. There is a sufficient balance as of January 1, 2013 in this Fund to be considered as available for appropriation.

SECTION 8. That there be and is hereby appropriated from the INDIGENT DRIVERS ALCOHOL TREATMENT FUND the sum of \$50,000 to the respective Account of said Fund listed in "Exhibit A" in the amount and for the respective purpose shown for such Account. Estimated resources for 2013 for this Fund as shown in "Exhibit B" total \$80,000.

SECTION 9. That there be and is hereby appropriated from the FEDERAL EQUITABLE SHARING FUND the sum of \$10,000 to the respective Account of said Fund listed in "Exhibit A" in the amount and for the respective purpose shown for such Account. Estimated resources for 2013 for this Fund as shown in "Exhibit B" total \$11,000.

SECTION 10. Estimated resources for the INDIGENT INTERLOCK FUND for 2013 as shown in "Exhibit B" total \$100.

SECTION 11. That there be and is hereby appropriated from the INDIGENT SUPPORT FUND the sum of \$25,000 to the respective Account of said Fund listed in "Exhibit A" in the amount and for the respective purpose shown for such Account. Estimated resources for 2013 for this Fund as shown in "Exhibit B" total \$27,000.

SECTION 12. That there be and is hereby appropriated from the GENERAL OBLIGATION DEBT SERVICE FUND the sum of \$2,155,000 to the respective Account of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2013 for this Fund as shown in "Exhibit B" total \$2,231,000.

SECTION 13. That there be and is hereby appropriated from the CAPITAL IMPROVEMENT FUND the sum of \$8,282,000 to the respective Accounts of said Fund listed in "Exhibit A" in the amount and for the respective purposes shown for such Accounts. Estimated resources for 2013 for this Fund as shown in "Exhibit B" total \$6,593,000. There is a sufficient balance as of January 1, 2013 in this Fund to be considered as available for appropriation.

SECTION 14. That there be and is hereby appropriated from the COURT CAPITAL IMPROVEMENT FUND the sum of \$109,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2013 for this Fund as shown in "Exhibit B" total \$108,000. There is a sufficient balance as of January 1, 2013 in this Fund to be considered as available for appropriation.

SECTION 15. That there be and is hereby appropriated from the SPECIAL ASSESSMENT SERVICES TREE REPAIR & REPLACEMENT FUND the sum of \$254,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2013 for this Fund as shown in "Exhibit B" total \$240,000. There is a sufficient balance as of January 1, 2013 in this Fund to be considered as available for appropriation.

SECTION 16. That there be and is hereby appropriated from the SPECIAL ASSESSMENT SERVICE STREET LIGHTING FUND the sum of \$370,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for respective purposes shown for such Accounts. Estimated resources for 2013 for this Fund as shown in "Exhibit B" total \$380,000.

SECTION 17. That there be and is hereby appropriated from the SPECIAL ASSESSMENT SERVICES DITCH & DRAINAGE FUND the sum of \$338,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2013 for this Fund as shown in "Exhibit B" total \$365,000.

SECTION 18. That there be and is hereby appropriated from the WATER FUND the sum of \$4,094,569 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2013 for this Fund as shown in "Exhibit B" total \$4,460,000.

SECTION 19. That there be and is hereby appropriated from the SEWER FUND the sum of \$2,697,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2013 for this Fund as shown in "Exhibit B" total \$2,340,000. There is a sufficient balance as of January 1, 2013 in this Fund to be considered as available for appropriation.

SECTION 20. That there be and is hereby appropriated from the RESOURCE RECOVERY FUND the sum of \$169,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2013 for this Fund as shown in "Exhibit B" total \$175,000.

SECTION 21. That there be and is hereby appropriated from the MEDICAL CARE – SELF INSURED FUND the sum of \$2,152,000 to the Account of said Fund listed in "Exhibit A" in the amount and for the respective purpose shown for such Account. Estimated resources for 2013 for this Fund as shown in "Exhibit B" total \$2,550,000.

SECTION 22. That there be and is hereby appropriated from the INFORMATION TECHNOLOGY FUND the sum of \$493,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2013 for this Fund as shown in "Exhibit B" total \$493,000.

SECTION 23. That there be and is hereby appropriated from the POLICE PENSION FUND the sum of \$517,000 to the respective Account of said Fund listed in "Exhibit A" in the amount and for respective purpose shown for such Account. Estimated resources for 2012 for this Fund as shown in "Exhibit B" total \$530,000.

SECTION 24. That there be and is hereby appropriated from the PROPERTY ROOM FUND the sum of \$3,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2013 for this Fund as shown in "Exhibit B" total \$5,000.

SECTION 25. That there be and is hereby appropriated from the INCOME TAX FUND the sum of \$6,274,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2013 for this Fund as shown in "Exhibit B" total \$6,401,000.

SECTION 26. That there be and is hereby appropriated from the UNCLAIMED MONIES FUND the sum of \$500 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2013 for this Fund as shown in "Exhibit B" total \$1,000.

SECTION 27. That there be and is hereby appropriated from the POLICE COMMUNITY AFFAIRS FUND the sum of \$30,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for respective purposes shown for such Accounts. Estimated resources for 2013 for this Fund as shown in "Exhibit B" total \$30,000.

SECTION 28. Estimated resources for the PARKS-RECREATION FOUNDATION FUND for 2013 as shown in "Exhibit B" total \$2,000.

SECTION 29. That there be and is hereby appropriated from the HERITAGE CENTER TRUST FUND the sum of \$29,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for respective purposes shown for such Accounts. Estimated resources for 2013 for this Fund as shown in "Exhibit B" total \$25,000. There is a sufficient balance as of January 1, 2013 in this Fund to be considered as available for appropriation.

SECTION 30. That there be and is hereby appropriated from the SYLVANIA CONSERVATION CORP FUND the sum of \$13,000 to the Account of said Fund listed in "Exhibit A" in the amount and for respective purpose shown for such Accounts. Estimated resources for 2013 for this Fund as shown in "Exhibit B" total \$15,000.

SECTION 31. That "Exhibit C" attached hereto is illustrative of the transfers anticipated within the 2013 Operating Budget.

SECTION 32. That the Director of Finance be and he is hereby authorized and directed to draw warrants against any of the foregoing appropriations upon proper certificates or vouchers therefore, approved by any officer or officers authorized by law to approve the same, or by any Ordinance or Resolution of Council to make expenditures or as otherwise provided by law.

SECTION 33. That the Director of Finance be and he is hereby authorized to make all operating transfers as delineated in the 2013 Budget, shown on "Exhibit A".

SECTION 34. It is hereby found and determined that all formal actions of the Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such action, were in meetings open to the public, in compliance with all requirements including Section 121.22 of the Ohio Revised Code.

SECTION 35. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building, pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 36. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that immediate provision should be made for the enactment of appropriations for the payment of current expenditures for the calendar year of 2013. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Vote dispensing with the second readings: Yeas \_\_\_ Nays\_\_\_  
Passed, \_\_\_\_\_, 2012, as an emergency measure.

\_\_\_\_\_  
President of Council

ATTEST:

\_\_\_\_\_  
Clerk of Council

APPROVED:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

APPROVED AS TO FORM:

\_\_\_\_\_  
Director of Law

Exhibit "A"

SUMMARY OF ESTIMATED EXPENDITURES

Dept.	Name	Personal Services	Fringe Benefits	Contract Services	Materials & Supplies	Capital Outlay	Transfers	Totals
<b>110 General Fund</b>								
7110	Police Law Enforcement	2,702,000	651,000	372,000	223,000			3,948,000
7115	Fire Prev. & Insp.	25,000		13,000				38,000
7125	Police/Fire Comm.	423,000	160,000	52,500	2,500			638,000
7140	Safety Admin.Support	1,600	400	4,000				6,000
7210	Correctional Programs			118,000				118,000
7215	Cemetery	10,000	2,000	11,000				23,000
7220	Pymt.Co.Brd.Health			113,000				113,000
7235	Sylvania Comm. Service		12,000					12,000
7310	Parks & Forestry	418,000	240,000	178,000	65,000			901,000
7320	Community Programs			236,000				236,000
7325	Syl. Tam O'Shanter		30,000					30,000
7415	Zoning Brd.Appeals	94,000	31,000	15,000	3,000			143,000
7425	Mowing-Private Prop.			5,000				5,000
7515	Garb.& Refuse Collection	23,000	3,200	750,800	5,000			782,000
7620	Street Cleaning	130,000	23,000	27,000	40,000			220,000
7710	Mayor's Office	178,000	68,000	5,600	8,400			260,000
7711	Historical Village	51,000	28,500	500	1,000			81,000
7715	Finance Admin.	110,000	42,000	103,000	6,000			261,000
7720	Treasurer's Office	135,000	31,000	27,000	1,000			194,000
7725	Legal Admin.	99,000	37,000	174,000	2,000			312,000
7726	Prosecutors' Office	176,000	69,000	122,700	5,300			373,000
7730	Service Admin.	65,000	57,300	47,500	4,200			174,000
7735	Legislation	92,000	17,000	35,400	15,600			160,000
7740	Municipal Court	875,000	392,000	293,000	66,000			1,626,000
7745	Civil Serv.Comm.	2,500	500	1,500	3,500			8,000
7750	Lands & Buildings	28,000	4,300	111,000	13,700			157,000
7755	Engineering	50,000	29,000	21,000	3,000			103,000
7765	Elections			7,000				7,000
7775	Delq.Land Advertg.			1,000				1,000
8000	Transfers						706,000	706,000
<b>Totals</b>		<b>5,688,100</b>	<b>1,928,200</b>	<b>2,845,500</b>	<b>468,200</b>		<b>706,000</b>	<b>11,636,000</b>

**2013 BUDGET  
SUMMARY OF ESTIMATED EXPENDITURES**

Dept. Code	Name	Personal Services	Fringe Benefits	Contract. Services	Materials & Supplies	Capital	Debt Service	Transfers	Totals
222	Street C M & R								
7610	Street C M & R	700,000	414,000	102,000	104,000				1,320,000
7635	Traffic Signs.Etc			30,000	30,000				60,000
	Totals	700,000	414,000	132,000	134,000	0			1,380,000
223	City Perm.Tax								
7611	Permissive Tax Maint.			30,000	190,000				220,000
224	State Hwy.Improv.								
7612	State Hwy.Maint.			45,000	10,000				55,000
225	Law Enforcement Trust Fund								
7126	Police & Fire Comm.				10,000				10,000
226	Drug Law Enforcement Fund								
7126	Drug Law Enforcement				10,000				10,000
227	Ind.Alcohol Treatment Fund								
7740	Ind.Alcohol Treatment			50,000					50,000
229	Federal Equitable Sharing Fund								
7126	Drug Law Enforcement				10,000				10,000
231	Indigent Support								
7740	Domestic/Thelf ISFC			25,000					25,000
331	G.O. Retirement Fund								
7910	Bond & Note Retirement						2,155,000		2,155,000

**2013 BUDGET  
SUMMARY OF ESTIMATED EXPENDITURES**

Dept. Code	Name	Personal Services	Fringe Benefits	Contract. Services	Materials & Supplies	Capital	Debt Service	Transfers	Totals
<b>401 Capital Impr.Fund</b>									
7110	Police Law Enforcement					154,000			154,000
7310	Parks & Forestry					20,000			20,000
7610	Street C M & R					933,000			933,000
7740	Sylvania Municipal Court					9,000			9,000
7750	Lands & Buildings					580,000			580,000
7910	Debt Service								0
7970	Promisory Notes						51,000		51,000
8020	Information Tech.					135,000			135,000
8000	Transfers							6,400,000	6,400,000
<b>TOTALS</b>						<b>1,831,000</b>	<b>51,000</b>	<b>6,400,000</b>	<b>8,282,000</b>
<b>405 Court Capital Improvement Fund</b>									
7740	Municipal Court			59,000					59,000
8000	Transfers Out							50,000	50,000
<b>Totals</b>				<b>59,000</b>				<b>50,000</b>	<b>109,000</b>
<b>501 Spec.Assess.Trees</b>									
7440	Tree Maintenance	138,000	42,000	67,000	7,000				254,000
<b>502 S.A. Street Lighting</b>									
7130	S.A. Street Lighting	16,000	2,600	350,000	1,400				370,000
<b>503 S.A. Ditches &amp; Drains</b>									
7510	Ditches & Drains	227,000	36,000	37,000	38,000				338,000
<b>701 Water Fund</b>									
7520	Water Admin.	216,000	80,000	97,000	35,000	20,000			448,000
7525	Distribution	402,000	231,000	2,602,000	117,000	74,000	220,569		3,646,569
8000	Transfers Out								0
<b>Totals</b>		<b>618,000</b>	<b>311,000</b>	<b>2,699,000</b>	<b>152,000</b>	<b>94,000</b>	<b>220,569</b>	<b>0</b>	<b>4,094,569</b>
<b>702 Sewer Fund</b>									

**2013 BUDGET  
SUMMARY OF ESTIMATED EXPENDITURES**

Dept. Code	Name	Personal Services	Fringe Benefits	Contract. Services	Materials & Supplies	Capital	Debt Service	Transfers	Totals
7530	Sewer Admin.	216,000	74,000	125,000	29,000	20,000			464,000
7540	Sewer Collection	341,000	176,000	1,263,000	69,000	259,000			2,108,000
8000	Transfers Out							125,000	125,000
	<b>Totals</b>	<b>557,000</b>	<b>250,000</b>	<b>1,388,000</b>	<b>98,000</b>	<b>279,000</b>	<b>0</b>	<b>125,000</b>	<b>2,697,000</b>
=====									
705	Resource Recovery								
7314	Compost	74,000	11,000	62,000	22,000				169,000
=====									
707	Medical Care - Self Insured								
8030	Medical Care		1,800,000	352,000					2,152,000
=====									
709	Information Technology Support								
8020	Information Tech.	170,000	69,000	67,000	151,000	36,000			493,000
=====									
801	Police Pension								
7135	Police Pension			7,000			510,000		517,000
=====									
802	Property Room								
7170	Property Room				3,000				3,000
=====									
804	Income Tax Fund								
7760	Tax Adm.	210,000	123,000	97,000	246,000	0			676,000
8000	Transfers Out							5,598,000	5,598,000
	<b>Totals</b>	<b>210,000</b>	<b>123,000</b>	<b>97,000</b>	<b>246,000</b>	<b>0</b>	<b>0</b>	<b>5,598,000</b>	<b>6,274,000</b>
=====									
805	Unclaimed Funds								
7520	Refunds				500				500

**2013 BUDGET  
SUMMARY OF ESTIMATED EXPENDITURES**

Dept. Code	Name	Personal Services	Fringe Benefits	Contract. Services	Materials & Supplies	Capital	Debt Service	Transfers	Totals
810	Police Community Affairs								
7160	Police Community Affairs			6,000	20,000	4,000			30,000
813	Heritage Center Trust								
7316	Special Projects			28,000	1,000				29,000
814	Sylvania Conservation Corp								
7317	Special Projects			13,000					13,000

Exhibit "B"

**2013 ESTIMATED REVENUE  
SUMMARY OF REVENUE 2010-2013**

	<u>2010 Actual</u>	<u>2011 Actual</u>	<u>2012 Estimate</u>	<u>2013 Estimate</u>
<u>General Fund (110)</u>				
Real Estate Taxes	911,542	925,782	932,000	900,000
Personal Prop. Taxes	6,679	111		
City Income Taxes	1,384,212	1,434,496	1,450,000	1,600,000
Other Taxes	0	0	0	70,000
Shared revenue	1,634,123	1,587,030	1,188,500	991,000
Charges for Services	477,910	449,012	484,900	463,000
Fees, Licenses, Permits	273,180	302,050	278,800	332,000
Interest Earnings	58,747	40,120	50,000	50,000
Fines & Forfeits	841,454	831,856	938,500	888,000
Other revenue	259,138	265,598	276,000	357,000
Transfers In	9,011,000	5,585,000	6,798,000	6,198,000
<b>Totals</b>	<b>14,857,985</b>	<b>11,421,055</b>	<b>12,396,700</b>	<b>11,849,000</b>
<u>Street C. M. &amp; R. Fund (222)</u>				
Veh. Reg. & Gasoline Tax	797,639	773,562	800,000	800,000
Other revenue	10,674	13,871	13,000	10,000
Transfers In	889,575	400,000	822,000	600,000
<b>Totals</b>	<b>1,697,889</b>	<b>1,187,433</b>	<b>1,635,000</b>	<b>1,410,000</b>
<u>Permissive Tax Fund (223)</u>				
Permissive Vehicle Tax	228,050	221,202	230,000	230,000
<b>Totals</b>	<b>228,050</b>	<b>221,202</b>	<b>230,000</b>	<b>230,000</b>
<u>State Highway Imp.Fund (224)</u>				
Veh. Reg. & Gasoline Tax	66,988	63,348	68,000	68,000
<b>Totals</b>	<b>66,988</b>	<b>63,348</b>	<b>68,000</b>	<b>68,000</b>
<u>Law Enforcement Trust (225)</u>				
Contraband-Sales-Proceeds	24,643	10,579	11,000	10,000
<b>Totals</b>	<b>24,643</b>	<b>10,579</b>	<b>11,000</b>	<b>10,000</b>
<u>Drug Law Enforcement (226)</u>				
Drug Enforcement Fines	8,616	6,630	7,000	5,000
<b>Totals</b>	<b>8,616</b>	<b>6,630</b>	<b>7,000</b>	<b>5,000</b>
<u>Ind.Drivers Alcohol Treatment Fund (227)</u>				
Municipal Court Fines	84,480	82,886	81,000	80,000
<b>Totals</b>	<b>84,480</b>	<b>82,886</b>	<b>81,000</b>	<b>80,000</b>

**2013 ESTIMATED REVENUE  
SUMMARY OF REVENUE 2010-2013**

	<u>2010 Actual</u>	<u>2011 Actual</u>	<u>2012 Estimate</u>	<u>2013 Estimate</u>
<u>Equitable Federal Sharing Fund (229)</u>				
Shared revenue	24,185	2,350	10,000	10,000
Fines & Forfeits	1,685	0	1,000	0
Transfers In	136	74	100	1,000
<b>Totals</b>	<b>26,006</b>	<b>2,424</b>	<b>11,100</b>	<b>11,000</b>
<u>Indigent Interlock (230)</u>				
Fines & Fees	63	48	50	100
<b>Totals</b>	<b>63</b>	<b>48</b>	<b>50</b>	<b>100</b>
<u>Indigent Support Fund (231)</u>				
Fines & Fees	21,798	22,741	23,000	27,000
<b>Total</b>	<b>21,798</b>	<b>22,741</b>	<b>23,000</b>	<b>27,000</b>
<u>G.O. Debt Service (331)</u>				
Real Estate Taxes	0	0	567,000	500,000
Pers.Prop. Taxes	0	0	0	0
Shared revenue	16,432	3,324	63,000	80,000
Other revenue	1,000	1,177,157	900	1,000
Bond Proceeds		0	0	0
Note Proceeds		0	0	0
Transfers In	1,434,930	1,185,567	1,322,315	1,650,000
<b>Totals</b>	<b>1,452,361</b>	<b>2,366,048</b>	<b>1,953,215</b>	<b>2,231,000</b>
<u>Capital Improvement Fund (401)</u>				
City Income Tax	1,384,212	1,434,496	1,450,000	1,600,000
Shared revenue	207,300	189,249	504,300	517,000
Interest Earnings	226,150	120,417	120,000	120,000
Other revenue	144,162	108,308	135,000	156,000
Bond Proceeds		10,620,000	0	0
Note Proceeds	7,002,056	0		0
Transfers In	3,600,000	3,600,000	3,586,000	4,200,000
<b>Totals</b>	<b>12,563,880</b>	<b>16,072,470</b>	<b>5,795,300</b>	<b>6,593,000</b>

**2013 ESTIMATED REVENUE  
SUMMARY OF REVENUE 2010-2013**

	<u>2010 Actual</u>	<u>2011 Actual</u>	<u>2012 Estimate</u>	<u>2013 Estimate</u>
<u>Court Capital Improvement Fund (405)</u>				
Fines & Forfeits	102,678	101,731	105,000	108,000
Other revenue				
<b>Totals</b>	<b>102,678</b>	<b>101,731</b>	<b>105,000</b>	<b>108,000</b>
<u>S.A. Serv. - Trees (501)</u>				
Special Assessments	237,433	235,826	238,050	239,000
Miscellaneous revenue	171	0		1,000
Transfers In				
<b>Totals</b>	<b>237,603</b>	<b>235,826</b>	<b>238,050</b>	<b>240,000</b>
<u>S.A. Street Lighting Fund (502)</u>				
Shared Taxes				
Special Assessments	296,806	277,481	392,000	380,000
Other revenue	0			0
Transfer In	17,350	105,100		0
<b>Totals</b>	<b>314,156</b>	<b>382,581</b>	<b>392,000</b>	<b>380,000</b>
<u>S.A. Ditches &amp; Drainage Fund (503)</u>				
Shared Taxes				
Special Assessments	237,433	235,826	236,000	240,000
Other revenue	108	0		0
Transfers In	177,800	0	125,000	125,000
<b>Totals</b>	<b>415,341</b>	<b>235,826</b>	<b>361,000</b>	<b>365,000</b>
<u>S.A. Debt Service Fund (505)</u>				
Special Assessments	503	94	0	0
<b>Totals</b>	<b>503</b>	<b>94</b>	<b>0</b>	<b>0</b>
<u>Water Fund (701)</u>				
Charges for Services	3,315,672	3,470,712	4,348,500	4,342,000
Interest Earnings	12,323	12,226	5,000	25,000
Other revenue	76,991	3,100,807	70,000	93,000
Transfers In	300,000	0	0	0
<b>Totals</b>	<b>3,704,986</b>	<b>6,583,745</b>	<b>4,423,500</b>	<b>4,460,000</b>

**2013 ESTIMATED REVENUE  
SUMMARY OF REVENUE 2010-2013**

	<u>2010 Actual</u>	<u>2011 Actual</u>	<u>2012 Estimate</u>	<u>2013 Estimate</u>
<u>Sewer Fund (702)</u>				
Charges for Services	2,210,294	2,116,285	2,490,500	2,234,000
Interest Earnings	14,835	9,655	8,000	10,000
Other revenue	41,926	93,358	77,000	96,000
Transfers in	300,000	0		0
Totals	2,567,055	2,219,298	2,575,500	2,340,000
<u>Water Capital Improvement Fund (703)</u>				
Transfers In	0	0	0	0
Totals	0	0	0	0
<u>Resource Recovery (705)</u>				
Other revenue	68,524	74,711	72,100	75,000
Transfers In	124,700	56,000	140,000	100,000
Totals	193,224	130,711	212,100	175,000
<u>Sewer Capital Improvement Fund (706)</u>				
Transfers In	0	0	0	0
Totals	0	0	0	0
<u>Medical Care - Self Insured (707)</u>				
Miscellaneous revenue	44,647	37,693	40,000	50,000
Other revenue	1,994,565	1,854,178	2,634,000	2,500,000
Totals	2,039,212	1,891,871	2,674,000	2,550,000
<u>Information Technology Support (709)</u>				
City IT Contributions	433,639	387,879	500,000	493,000
Totals	433,639	387,879	500,000	493,000
<u>Police Pension Fund (801)</u>				
Real Estate Taxes	402,208	408,620	400,000	470,000
Pers.Property Taxes	17,245	0	0	0
Miscellaneous revenue	3,450	13,586	5,000	0
Shared revenue	59,890	86,954	62,000	60,000
Totals	482,792	509,160	467,000	530,000

**2013 ESTIMATED REVENUE  
SUMMARY OF REVENUE 2010-2013**

	<u>2010 Actual</u>	<u>2011 Actual</u>	<u>2012 Estimate</u>	<u>2013 Estimate</u>
<u>Property Room (802)</u>				
Miscellaneous revenue	-13,905	-3,301	42,750	5,000
Totals	-13,905	-3,301	42,750	5,000
<u>Income Tax Fund (804)</u>				
City Income Tax	5,536,829	5,738,819	5,800,000	6,400,000
Misc. revenue	1,219	1,467	1,000	1,000
Totals	5,538,048	5,740,286	5,801,000	6,401,000
<u>Unclaimed Monies Fund (805)</u>				
Miscellaneous revenue	162	662	1,000	1,000
Totals	162	662	1,000	1,000
<u>Escrow Fund (808)</u>				
Miscellaneous Revenue	32,220	34,866	0	0
Total	32,220	34,866	0	0
<u>Police Community Affairs (810)</u>				
State Shared revenue				
Other revenue	19,094	20,135	20,000	30,000
Totals	19,094	20,135	20,000	30,000
<u>Parks-Recreation Foundation (811)</u>				
Interest Earnings	2,817	576	700	2,000
Totals	2,817	576	700	2,000
<u>Heritage Center Trust (813)</u>				
Rental Income	13,084	16,786	20,000	17,000
Miscellaneous revenue	8,576	7,380	5,000	8,000
Totals	21,660	24,166	25,000	25,000
<u>Sylvania Conservation Corp (814)</u>				
Miscellaneous revenue	1,190	1,128	1,200	3,000
Donations	12,149	6,220	12,000	7,000
Transfers	4,650	5,000	0	5,000
Totals	17,989	12,348	13,200	15,000

**2013 ESTIMATED REVENUE  
SUMMARY OF REVENUE 2010-2013**

	<u>2010 Actual</u>	<u>2011 Actual</u>	<u>2012 Estimate</u>	<u>2013 Estimate</u>
<u>Recapitulation of Funds</u>				
110 - General	14,857,985	11,421,055	12,396,700	11,849,000
222 - Street CM & R	1,697,889	1,187,433	1,635,000	1,410,000
223 - Permissive Tax	228,050	221,202	230,000	230,000
224 - State Highway Improvement	66,988	63,348	68,000	68,000
225 - Law Enforcement	24,643	10,579	11,000	10,000
226 - Drug Law	8,616	6,630	7,000	5,000
227 - Ind Drivers Alcohol Trmt	84,480	82,886	81,000	80,000
229 - Equitable Federal Sharing	26,006	2,424	11,100	11,000
230 - Federal Equitable Sharing	63	48	50	100
231 - Indigent Support	21,798	22,741	23,000	27,000
331 - G.O. Debt Service	1,452,361	2,366,048	1,953,215	2,231,000
401 - Capital Improvement	12,563,880	16,072,470	5,795,300	6,593,000
405 - Municipal Court Improvement	102,678	101,731	105,000	108,000
501 - S.A. Serv. - Trees	237,603	235,826	238,050	240,000
502 - S.A. Street Lighting	314,156	382,581	392,000	380,000
503 - S.A. Ditches & Drainage	415,341	235,826	361,000	365,000
505 - S.A. Debt Service	503	94	0	0
701 - Water Fund	3,704,986	6,583,745	4,423,500	4,460,000
702 - Sewer Fund	2,567,055	2,219,298	2,575,500	2,340,000
705 - Resource Recovery	193,224	130,711	212,100	175,000
707 - Medical Care	2,039,212	1,891,871	2,674,000	2,550,000
709 - Information Technology	433,639	387,879	500,000	493,000
801 - Police Pension	482,792	509,160	467,000	530,000
802 - Property Room	-13,905	-3,301	42,750	5,000
804 - Income Tax	5,538,048	5,740,286	5,801,000	6,401,000
805 - Unclaimed Monies	162	662	1,000	1,000
808 -Escrow Fund	32,220	34,866	0	0
810 - Community Affairs	19,094	20,135	20,000	30,000
811 - Parks-Rec Foundation	2,817	576	700	2,000
813 - Heritage Center Trust	21,660	24,166	25,000	25,000
814 - Sylvania Conservation	17,989	12,348	13,200	15,000
Grand Total	47,142,034	49,965,324	40,063,165	40,634,100

**Exhibit "C"**

**2013 INTERFUND TRANSFERS**

Fund	Transfer from	Fund	Transfer To
General	600,000	Street C M & R	600,000
General	100,000	Resource Recovery	100,000
General	1,000	Fed.Equit.Sharing	1,000
General	5,000	Syl. Conservation Corp	5,000
Capital Improvement	4,800,000	General	4,800,000
Capital Improvement	1,600,000	G.O. Debt Service	1,600,000
Court Capital Improvement	50,000	G.O. Debt Service	50,000
Sewer	125,000	S.A. Drainage	125,000
Income Tax	1,398,000	General	1,398,000
Income Tax	4,200,000	Capital Improvement	4,200,000
Totals	12,879,000		12,879,000

**ORDINANCE NO. 70 -2012**

**AUTHORIZING AN AGREEMENT BETWEEN DONALD J. SCHONHARDT & ASSOCIATES, INC. AND THE CITY OF SYLVANIA WHEREBY SAID FIRM WILL ASSIST THE CITY IN PREPARATION OF ITS 2012, 2013 AND 2014 BASIC FINANCIAL STATEMENTS (BFSs) IN COMPLIANCE WITH GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP) AT COSTS NOT TO EXCEED \$12,500 FOR 2012, \$12,500 FOR 2013, AND \$12,500 FOR 2014 PLUS MILEAGE FOR EACH YEAR; AUTHORIZING THE MAYOR AND DIRECTOR OF FINANCE TO SIGN THE AGREEMENT ON BEHALF OF THE CITY; AND DECLARING AN EMERGENCY.**

WHEREAS, Ordinance No. 99-96, passed on September 4, 1996, accepted the proposal of Donald J. Schonhardt & Associates, Inc. to assist the City of Sylvania in preparing its 1996 and 1997 General Purpose Financial Statements (GPFs) in compliance with Generally Accepted Accounting Principles (GAAP) at a cost of not to exceed Twenty Thousand Two Hundred Fifty Dollars (\$20,250.00); and,

WHEREAS, Ordinance No. 103-98, passed September 9, 1998, authorized an agreement between Donald J. Schonhardt & Associates, Inc. and the City of Sylvania to assist the city in preparation of its 1998, 1999 and 2000 General Purpose Financial Statements (GPFs) in compliance with Generally Accepted Accounting Principles (GAAP) as Comprehensive Annual Financial Reports (CAFRs) at a cost of not to exceed \$20,250 plus mileage for each year; and,

WHEREAS, Ordinance No. 96-2001, passed September 18, 2001, authorized an agreement between Donald J. Schonhardt & Associates, Inc. and the City of Sylvania to assist the city in the preparation of its 2001 and 2002 General Purpose Financial Statements (GPFs) in compliance with Generally Accepted Accounting Principles (GAAP) as Comprehensive Annual Financial Reports (CAFRs) at a cost of not to exceed \$20,950 plus mileage for each year; and,

WHEREAS, Ordinance No. 67-2003, passed October 6, 2003, authorized an agreement between Donald J. Schonhardt & Associates, Inc. and the City of Sylvania to assist the city in the

preparation of its 2003, 2004 and 2005 General Purpose Financial Statements (GPFSS) in compliance with Generally Accepted Accounting Principles (GAAP) as Comprehensive Annual Financial Reports (CAFRs) at costs not to exceed \$25,400 for 2003, \$16,500 for 2004 and \$13,000 for 2005, plus mileage for each year; and,

WHEREAS, Ordinance No. 88-2006, passed September 6, 2006, authorized an agreement between Donald J. Schonhardt & Associates, Inc. and the City of Sylvania to assist the city in the preparation of its 2006, 2007 and 2008 General Purpose Financial Statements (GPFSS) in compliance with Generally Accepted Accounting Principles (GAAP) as Comprehensive Annual Financial Reports (CAFRs) at costs not to exceed \$12,500 for 2006, \$12,500 for 2007 and \$12,500 for 2008, plus mileage for each year; and,

WHEREAS, Ordinance No. 80-2009, passed August 17, 2009, authorized an agreement between Donald J. Schonhardt & Associates, Inc. and the City of Sylvania to assist the City in the preparation of its 2009, 2010 and 2011 General Purpose Financial Statements (GPFSS) in compliance with Generally Accepted Accounting Principles (GAAP) as Comprehensive Annual Financial Reports (CAFRs) at costs not to exceed \$12,500 for 2009, \$12,500 for 2010 and \$12,500 for 2011, plus mileage for each year; and,

WHEREAS, the Director of Finance has recommended the acceptance of the agreement and proposal of Donald J. Schonhardt & Associates, Inc. to assist the City in preparation of its 2012, 2013 and 2014 Basic Financial Statements (BFSs) in compliance with Generally Accepted Accounting Principles (GAAP) and has recommended the same to the Mayor and Members of Council; and,

WHEREAS, the contract and proposal of Donald J. Schonhardt & Associates, Inc. which sets forth the additional procedures and work necessary to the preparation of Basic Financial Statements and outlines the goals sought to be achieved by such reports is attached hereto as

AExhibit A.@

NOW, THEREFORE BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio, \_\_\_\_\_ members elected thereto concurring:

SECTION 1. That the proposal of Donald J. Schonhardt & Associates, Inc. signed by said consultant on August 3, 2009, for assisting this City in the preparation of its 2012, 2013 and 2014 Basic Financial Statements, incorporated in the contract for management consulting services by Donald J. Schonhardt & Associates, Inc., which is now on file with the Clerk of this Council, be, and it hereby is, approved. The cost for the 2012 Basic Financial Statement is not to exceed Twelve Thousand Five Hundred Dollars (\$12,500.00) exclusive of mileage allowance reimbursement. The cost for the 2013 Basic Financial Statement is not to exceed Twelve Thousand Five Hundred Dollars (\$12,500.00) exclusive of mileage allowance reimbursement. The cost for the 2014 Basic Financial Statement is not to exceed Twelve Thousand Five Hundred Dollars (\$12,500.00) exclusive of mileage allowance reimbursement. The Mayor and Director of Finance be, and they hereby are, authorized to enter into the agreement for management consulting services with Donald J. Schonhardt & Associates, Inc. in the form and substance of the agreement attached hereto.

SECTION 2. That the Director of Finance of this City be, and he hereby is, authorized to draw his warrant or warrants for the purposes of said agreement hereby authorized to the extent of the appropriation to the respective accounts to which appropriation has hereinabove been made upon proper voucher or vouchers therefore duly approved by the Mayor.

SECTION 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 4. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 5. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that this City needs immediate professional accounting services to assist in preparing its 2012, 2013 and 2014 Basic Financial Statements (BFSs) in compliance with Generally Accepted Accounting Principles (GAAP) and implementation of the preparation of the BFS should commence forthwith in order to meet the reporting deadlines. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Vote dispensing with the second and third readings:            Yeas \_\_\_\_\_ Nays \_\_\_\_\_

Passed, \_\_\_\_\_, 2012, as an emergency measure.

\_\_\_\_\_  
President of Council

ATTEST:

\_\_\_\_\_  
Clerk of Council

APPROVED:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

APPROVED AS TO FORM:

\_\_\_\_\_  
Director of Law

9a.



DEPARTMENT OF PUBLIC SERVICE  
KEVIN G. ALLER, PE DIRECTOR

December 14, 2012

To: The Mayor and Members of Sylvania City Council

Re: **Maplewood Marketplace Improvements**

Dear Mayor and Council Members:

We received bids for this project on Wednesday, December 12, 2012. There were 14 bidders on the project interested as a general contractor, mechanical contractor or electrical contractor. There was also an option to allow a bidder to be the sole source contractor for all 3 disciplines.

There were several alternative bid items provided to allow for cost saving measures. After reviewing all of the possibilities, and utilizing some of these cost saving measures, Paul Avery Company, Inc. is the low bidder with a bid of \$487,322.00.

We have done due diligence in verifying that the company would be worthy of such a contract and were provided nothing but complimentary responses.

Therefore, it is our recommendation that the contract is awarded to Paul Avery Company, Inc., 2780 Centennial Road, Toledo, OH 43617 in the amount of \$487,322.00 which includes their combined trades bid as well as options G-2, M-1, M-2, and E-1 as provided in the bidding documents.

This recommendation to move forward is contingent upon the City coming to an agreement as to lease terms with the prospective tenant.

Please call if you have any questions.

Sincerely,

Kevin G. Aller, P.E.  
Director of Public Service  
dsw

9 b.

ORDINANCE NO. 71-2012

**ACCEPTING THE BID OF PAUL AVERY COMPANY, INC. AND  
AWARDING THE CONTRACT FOR THE MAPLEWOOD  
MARKETPLACE IMPROVEMENT PROJECT TO SAME;  
AUTHORIZING THE EXPENDITURE FOR THE IMPROVEMENTS IN  
THE AMOUNT OF \$487,322.00; APPROPRIATING FUNDS  
THEREFORE; AND DECLARING AN EMERGENCY.**

WHEREAS, in 1997, the city renovated and redeveloped the Maplewood Marketplace into office space, retail space and restaurant space; and,

WHEREAS, Ordinance No. 139-98, passed December 7, 1998, authorized the Mayor and Director of Finance to enter into a Management/Maintenance Agreement with Sylvania Historical Village, Inc. for the day-to-day management and operation of the Maplewood Marketplace; and,

WHEREAS, Ordinance No. 42-2000, passed June 19, 2000, authorized a lease between the City of Sylvania and Mike Wallace, d/b/a Village Glass Works for a portion of Suite G in the Maplewood Marketplace for a term of three years; and,

WHEREAS, Ordinance No. 108-2001, passed November 5, 2001, authorized the Mayor and Director of Finance, on behalf of the City, to enter into a Lease with Mike Wallace, d/b/a Village Glass Works for all of Suite G in the Maplewood Market; and,

WHEREAS, Ordinance No. 23-2005, passed April 4, 2005, authorized the Mayor and Director of Finance, on behalf of the City, to enter into a Lease with Mike Wallace, d/b/a Village Glass Works for all of Suite G in the Maplewood Market for a period of three years; and,

WHEREAS, Sylvania Historical Village, Inc. has negotiated a Lease Agreement with Interrupt, LLC for the garage area of the Maplewood Marketplace; and,

WHEREAS, Interrupt, LLC plans to use the garage area for offices rather than the glass blowing studio that was previously operated in the space and, therefore, improvements need to be made to the space; and,

WHEREAS, the plans have been completed and are now on file with the Clerk of this Council; and,

WHEREAS, on November 19 a joint meeting of the Building and Grounds Committee and the Finance Committee was held and thereafter the committees recommended that the appropriation for the improvements to the garage area of the Maplewood Marketplace be made; and,

WHEREAS, the Clerk of Council was authorized to advertise for bids at the November 19, 2012, Council meeting and thereafter the Clerk advertised for bids, and the bids were open on December 12, 2012 and fourteen (14) bids were received; and,

WHEREAS, the Director of Public Service, by report dated December 14, 2012, has indicated that there were several alternative bid items provided to allow for cost saving measures in addition to options providing for the bidders to be the general contractor, mechanical contractor or electrical contractor or a sole source contractor for all three disciplines; and,

WHEREAS, the fourteen (14) bids offered by the bidders met all of the City=s specifications and the Director of Public Service, by report dated December 14, 2012, has recommended acceptance of the low bid of Paul Avery Company, Inc. in the amount of \$487,332.00 and that the contract for the Maplewood Marketplace Improvements be awarded to same.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio, \_\_\_\_\_ members elected thereto concurring:

SECTION 1. That the bid of Paul Avery Company, Inc., 2780 Centennial Road, Toledo, Ohio 43614, for said Maplewood Marketplace Improvements in the amount of Four Hundred Eighty-Seven Thousand Three Hundred Twenty-Two Dollars (\$487,322.00), is hereby determined to be the best bid received and the same is hereby accepted.

SECTION 2. That the Mayor and Director of Finance be, and hereby are, authorized and directed to execute a contract with the bidder named in Section 1 above for the furnishing of such labor and materials in accordance with said bid.

SECTION 3. That to provide funds for said project hereby authorized, there is hereby

appropriated from the **CAPITAL IMPROVEMENT FUND** from funds therein not heretofore appropriated to **Account No 401-7316-53562**, the total sum of Four Hundred Eighty-Seven Thousand Three Hundred Twenty-Two Dollars (\$487,322.00).

SECTION 4. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

SECTION 5. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 6. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that the bid of Paul Avery Company, Inc. should be accepted immediately so as to provide for the Maplewood Marketplace Improvement Project at the earliest possible time. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Vote dispensing with the second and third readings:           Yeas \_\_\_\_\_ Nays \_\_\_\_\_

Passed, \_\_\_\_\_, 2012, as an emergency measure.

\_\_\_\_\_  
President of Council

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Director of Law

APPROVED:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

ORDINANCE NO. 72 -2012

**AUTHORIZING THE MAYOR AND DIRECTOR OF FINANCE TO ENTER INTO A CONTRACT FOR A SERVICE AGREEMENT WITH BENDER COMMUNICATIONS, INC. FOR THE RADIO COMMUNICATION EQUIPMENT OF THE DIVISION OF POLICE; AND DECLARING AN EMERGENCY.**

WHEREAS, the City has previously entered into service maintenance agreements with Bender Communications to service the police radio communication equipment; and,

WHEREAS, in order to provide maintenance for the radio communication equipment for the year 2013, Bender Communications, Inc. has submitted a proposal to provide maintenance for the Police Division’s radio communication equipment at a cost of \$752.25 per month, a reduction of \$47.75 per month from last year, a copy of the service agreement is now on file with the Clerk of Council; and,

WHEREAS, the Director of Public Safety and Chief of Police have recommended that the proposal of Bender Communications to service the radio communication equipment be approved.

NOW, THEREFORE BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio, \_\_\_\_\_ members elected thereto concurring:

SECTION 1. That the Mayor and Director of Finance be, and they hereby are, authorized to enter into a Service Agreement for said radio communication equipment with Bender Communications, Inc., for service during 2013, at a monthly cost of Seven Hundred Fifty-Two and 25/100 Dollars (\$752.25) per month for the year 2013, in the form and substance of the Service Agreement for 2013 that is now on file with the Clerk of this Council.

SECTION 2. That all payments under said Service Agreement herein authorized shall be charged to and paid from **Account No. 110-7110-51823 - Communications Equipment Maintenance Agreement.**

SECTION 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 4. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 5. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that the radio communication equipment of the Division of Police should be maintained in such condition that it functions reliably at all times. Provided this Ordinance received the affirmative vote of five (5) of more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Vote dispensing with the second and third readings:            Yeas \_\_\_\_\_ Nays \_\_\_\_\_

Passed, \_\_\_\_\_, 2012, as an emergency measure.

\_\_\_\_\_  
President of Council

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Director of Law

APPROVED:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

11a.



OFFICE OF THE MAYOR  
CRAIG A. STOUGH, MAYOR

December 14, 2012

**TO THE MEMBERS OF SYLVANIA CITY COUNCIL:**

RE: Appointment to the Toledo Area Regional Transit Authority Board

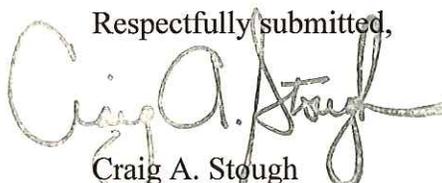
Dear Council Members:

Mr. Kirk Ludwig has expressed an interest in serving as the City of Sylvania's representative on the Toledo Area Regional Transit Authority Board.

Mr. Ludwig has been a Sylvania resident since 2007, serves on The Arc of Lucas County's Board, is the Director of Public Funds Management at SJS Investment Consulting, Inc. and has demonstrated his active interest and commitment to Sylvania through his service to the community.

Therefore, I am pleased to announce the appointment of Mr. Ludwig for a three year term commencing January 1, 2013, to the Toledo Area Regional Transit Authority Board and request that you confirm this appointment.

Respectfully submitted,



Craig A. Stough  
Mayor

CAS/lb

11b



# City Of Sylvania

OFFICE OF THE MAYOR  
CRAIG A. STOUGH, MAYOR

December 14, 2012

**TO THE MEMBERS OF SYLVANIA CITY COUNCIL:**

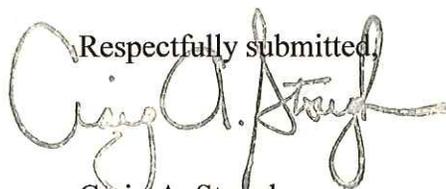
RE: Re-Appointment to the Municipal Planning Commission

Dear Council Members:

Mr. Tom Lindsley has expressed his interest in continuing his service on the Municipal Planning Commission.

Mr. Lindsley has been a member of the Municipal Planning Commission and has demonstrated his active interest and commitment to Sylvania through his service to the community.

Therefore, I am pleased to announce the re-appointment of Mr. Tom Lindsley to the Municipal Planning Commission for a term commencing on January 1, 2013 and expiring on December 31, 2016, and request that you confirm this appointment.

Respectfully submitted,  


Craig A. Stough  
Mayor

CAS/lb

A

To Kevin Aller

I would like to request a change in code 1117.07, section d, part 3 which has to do with parking boats on the side of the house. An example of how this rule is being taken advantage of exists at 6043 Greystone. Nothing can take down property values or desire to move into a neighborhood any more than a situation like this...I would hope (along with many others) that this situation can be corrected. Thanks for your help...

Dave McClurg



RECEIVED

DEC 3 2012

CITY OF SYLVANIA  
DEPT. OF PUBLIC SERVICE



# City of Sylvania

DIVISION OF TAXATION  
ANGELA J. KUHN, COMMISSIONER

December 3, 2012

Mayor Craig A. Stough and Members of Council  
City of Sylvania  
Sylvania, Ohio

Dear Mayor Stough and Council Members:

The monthly cash report from the Division of Taxation is as follows:

	Deposits	Refunds	Balance
November 30, 2012	\$624,547.30	\$4,157.79	\$620,389.51
November 30, 2011	\$697,951.57	\$11,506.74	\$686,444.83
Monthly Difference	----- -\$73,404.27	----- -\$7,348.95	----- -\$66,055.32
Year to Date 2012	\$8,220,941.33	\$167,167.76	\$8,053,773.57
Year to Date 2011	\$8,043,029.03	\$192,171.43	\$7,850,857.60
Yearly Difference	----- \$177,912.30	----- -\$25,003.67	----- \$202,915.97

Respectfully submitted,

Angela J. Kuhn  
Tax Commissioner

c: Mr. Toby Schroyer, Finance Director

**City of Sylvania**

Bank Reconciliation

November 2012



CHECKBOOK BALANCE

Ending balance for Oct 2012      \$ 25,105,110.77

Add: Monthly Receipts                      3,021,664.12

Subtotal                                      \$ 28,126,774.89

Less: Monthly Disbursements              4,863,666.27

Ending balance for Nov 2012      \$ 23,263,108.62

Less:

Certificates of Deposit              \$ (1,000,000.00)

Star Ohio                                      (76,914.90)

Petty Cash (1)                              (2,050.00)

Cemetery Savings                      (1,062.86)

Toledo Community Fund              (27,743.82)

PNC MoneyMarket                      (1,026,124.74)

Key Bank Securities                      (1,006,542.17)

5/3rd Securities                      (12,050,575.54)

SJS Account                              (5,205,724.99)

Sylvania Township Bonds              (735,000.00)

    \$ 2,131,369.60

Less:

Qtrly Tax pmt                              3,182.81

\$ 2,134,552.41

(1)

Division of Public Service              \$ 150.00

Department of Finance              200.00

Division of Water                      400.00

Division of Police                      200.00

Municipal Court                      700.00

Division of Taxation                      150.00

Division of Forestry                      150.00

Division of Zoning                      100.00

    \$ 2,050.00

Petty Cash Balance      \$              2,050.00

BANK BALANCE

EOM 5/3rd Bank Balance              \$ 2,137,769.11

Deposit in Transit                              1,016.02

Subtotal                                      \$ 2,138,785.13

Less: Outstanding Checks (2)              4,232.72

Adjusted Bank Balance              \$ 2,134,552.41

(2)

Oct Outstanding Checks              \$ 21,079.89

Checks written this month              856,134.51

Subtotal                                      \$ 877,214.40

Checks Cleared                              (872,981.68)

Nov Outstanding Checks              \$ 4,232.72

Director of Finance, City of Sylvania

## Board of Architectural Review

Minutes of the regular meeting of December 12, 2012. Mr. Marciniak called the meeting to order.

Members present: Read Backus, Ken Marciniak, Mayor Craig Stough, Thomas Lindsley (arrived late), (4) present. Mr. Robert Oberly present.

Mayor Stough moved, Dr. Backus seconded to approve the Minutes of the October 10, 2012, meeting as submitted. Vote being: Marciniak, Backus, Stough (3) aye; (0) nay. Motion passed by a 3 to 0 vote.

Item 3 - Unregulated District app. no. 32-2012 requested by KIF Realty for Ross College, 5834 Monroe Street, Sylvania. Mr. Thomas DuBose present. They are doing exterior renovations to the existing Ross College portion of the center. They will use real brick on the columns. Mr. Marciniak asked if the exterior renovations will continue through the remainder of the shopping center. Mr. DuBose answered that they are talking about extending the renovations to the Rite Aid location in the future. Mayor Stough thinks this will be a good start to upgrading the look of the Sylvania Marketplace. Mayor Stough moved, Dr. Backus seconded to give a Recommendation of Appropriateness for the exterior renovations of the Ross College section of the plaza at 5834 Monroe Street as depicted on the drawing submitted December 6, 2012 with app. no. 32-2012. Vote being: Backus, Marciniak, Stough (3) aye; (0) nay. Motion passed by a 3 to 0 vote.

Item 4 - Regulated Sign app. no. 33-2012 requested by Kari D. Vaculik, for Sylvania License Bureau, 4900 McCord Road, Sylvania. (Mr. Lindsley arrived at this time.) The Ohio Bureau of Motor Vehicles has mandated that the deputy registrar comply with the new sign design. Due to the time deadline, the board had previously given informal approval for the new sign. Dr. Backus moved, Mayor Stough seconded to give a Certificate of Appropriateness for the new sign for the Sylvania License Bureau at 4900 McCord Road, as shown on the drawing submitted with app. no. 33-2012. Vote being: Lindsley, Stough, Backus, Marciniak (4) aye; (0) nay. Motion passed by a 4 to 0 vote.

Item 5 - Regulated Sign app. no. 34-2012 requested by Zein Ismail for JoJo's Burgers, 5155 Main Street, Sylvania. This is a new business opening in Southbriar Shopping Center, and the owner had a new sign face installed in the sign cabinet without coming to the board. Mayor Stough said the sign is appropriate for the area. He mentioned that if the owner did not know he needs to come before the board that the sign company should have known and not installed a sign without approval from the board and a sign permit. Mayor Stough moved, Dr. Backus seconded to give a Certificate of Appropriateness for the new sign face in the existing cabinet for JoJo's Burgers, 5155 Main Street, app. no. 34-2012 as shown on the photograph. Vote being: Marciniak, Lindsley, Stough, Backus (4) aye; (0) nay. Motion passed by a 4 to 0 vote.

Item 6 - Regulated Sign app. no. 35-2012 requested by Colonial Sign for Auto Value, 6820 Sylvania Avenue, Sylvania. Mr. Kenneth Pool present. They are installing plastic letters on the east side of the building, facing the parking lot. The letters are one foot high by eleven feet long and the wall sign is not illuminated. Mr. Lindsley moved, Dr. Backus seconded to grant a Certificate of Appropriateness for the new wall sign at 6820 Sylvania Avenue, as portrayed on the rendering submitted with app. no. 35-2012 for Auto Value. Vote being: Backus, Stough, Lindsley, Marciniak (4) aye; (0) nay. Motion passed by a 4 to 0 vote.

Item 7 - Regulated Sign app. no. 36-2012 requested by Townsend Sign Co. for American Home Fitness, 5577 Monroe Street, Sylvania. American Home Fitness is moving into a larger tenant space in the Promenade Shops. The new wall sign is the same design but larger, but it does conform to the sign code. Mr. Lindsley moved, Dr. Backus seconded to give a Certificate of Appropriateness for the new sign as submitted in app. no. 36-2012 for American Home Fitness, 5577 Monroe Street. Vote being: Stough, Lindsley, Marciniak, Backus (4) aye; (0) nay. Motion passed by a 4 to 0 vote.

Item 8 - Regulated Sign app. no. 37-2012 requested by Harmon Sign Co. for Sylvania Nail Spa, 6469 Monroe Street, Sylvania. Mr. Scott Brady present. They are recovering the existing awning that was on the east side of the building, toward the parking lot. The business uses pink lips as part of their identity. He said that the drawing the board received is a terrible representation. The building was recently repainted tan with black trim, and is not black as the drawing shows. Mr. Oberly said they have a small cabinet sign on the Monroe Street side of the building. Mr. Lindsley moved, Dr. Backus seconded to give a Certificate of Appropriateness to recover the awning on the east side of the building as shown on the drawing submitted at the meeting, for Sylvania Nail Spa, 6469 Monroe Street, app. no. 37-2012. Vote being: Lindsley, Marciniak, Backus, Stough (4) aye; (0) nay. Motion passed by a 4 to 0 vote.

Item 9 - Unregulated District app. no. 38-2012 requested by JMS Realty Services for exterior renovations to the existing building at 5690 Monroe Street, Sylvania. Mr. John Sperry and Mr. Bruce Kearns present. They will be doing a total renovation of the former U.S. Golf store. The front facade will be removed so the colonial style doors and columns are coming off. The front and east walls will be removed. The westerly wall, the roof deck, and the steel will remain. The main entry will be the south easterly corner of the building and it will have a canopy to drop off and pick up people. The new color will be a brown brick with flecks of blue to compliment the new window glass. There will a darker brown for accents and trim. The remaining walls will be painted to match the new brick color. All of the landscaping around the building will be redone. Mr. Lindsley moved, Mayor Stough seconded to give a Recommendation of Appropriateness for the renovations of the building at 5690 Monroe Street as shown on the sketches submitted with app. no. 38-2012. Vote being: Marciniak, Backus, Stough, Lindsley (4) aye; (0) nay. Motion passed by a 4 to 0 vote.

Mr. Lindsley moved, Mayor Stough seconded to adjourn the meeting. All present voted aye. Meeting adjourned.

Submitted by,



Barbara Taylor, Secretary  
Municipal Planning Commission

Sylvania Municipal Planning Commission

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Minutes of the regular meeting of December 12, 2012. Mr. Marciniak called the meeting to order.

Members present: Read Backus, Ken Marciniak, Thomas Lindsley, Mayor Craig Stough, (4) present. Mr. Robert Oberly present.

Dr. Backus moved, Mr. Lindsley seconded to approve the Minutes of the October 10, 2012, meeting as submitted. Vote being: Backus, Lindsley, Marciniak, Stough (4) aye; (0) nay. Motion passed by a 4 to 0 vote.

Item 3 - Lot Split app. no. 3-2012 requested by Walt Opaczewski , agent for the owner, Gary A. Smith, for property located at 8352 Meghan Drive, Sylvania. Lot Split withdrawn at the request of the applicant.

Item 4 - Council Referral - PD-2-2012 requested by Port Lawrence Title and Trust for Pine Tree Village, an eighteen unit planned development, at 5930 Heidaway Lane, Sylvania. Postponed until the January 16, 2013 meeting.

Item 5 - Site Plan Review requested by JMS Realty Services for renovations to the existing building at 5690 Monroe Street, Sylvania. Mr. John Sperry and Mr. Bruce Kearns present. They will be renovating the existing building, the front wall, the east wall, and a portion at the rear of the building will be removed. There will be a canopy addition, for a drive through drop off of patients, at the south easterly portion of the building. The parking lot has been redesigned, they will have 51 spaces and there will be four parking stalls in the garage area. There will be an area of 10,000 square feet for future expansion. The westerly wall, the roof deck, and the steel will remain. There will be a dumpster enclosure at the rear of the building. Mr. Lindsley moved, Dr. Backus seconded to recommend approval of the site plan for the renovations to the building at 5690 Monroe Street subject to final approval from the service department and zoning division. Vote being: Stough, Marciniak, Backus, Lindsley (4) aye; (0) nay. Motion passed by a 4 to 0 vote.

Mr. Lindsley moved, Dr. Backus seconded to adjourn the meeting. All present voted aye. Meeting adjourned.

Submitted by,



Barbara Taylor, Secretary  
Municipal Planning Commission



## SYLVANIA TOWNSHIP FIRE DEPARTMENT

FIRE PREVENTION ~ COMMUNITY RISK REDUCTION  
FIRE DEPARTMENT HEADQUARTERS / FIRE STATION No. 4  
8210 SYLVANIA AVENUE  
SYLVANIA, OHIO 43560-9646  
419-882-7676 ADMINISTRATION  
419-885-1733 FACSIMILE  
[WWW.SYLVANIATOWNSHIP.COM/FIRE\\_HOME.ASPX](http://WWW.SYLVANIATOWNSHIP.COM/FIRE_HOME.ASPX)

Ms. Lois M Sass  
5700 Marshall Road  
Sylvania, Ohio 43560  
November 30, 2012

Ms. Sass,

I received your letter dated November 26 voicing your concerns of open burning at 5823 Durbin Road in Sylvania. I looked back at our fire report records and found two incidents this year where the fire department was called to this address (5813 Durbin) for an outdoor fire. The first incident was in March of 2012 and the homeowner was required to extinguish the fire, which he did with firefighters present. The second incident was on November 20, 2012 at the same location. The crews reported they found a small contained and attended fire emitting very little smoke in the backyard with a water source present, which meets the requirements of the Ohio Fire Code. They returned to service after investigating the report of the open burning without needing further action.

Ohio Fire Code section 307, which covers open burning, recreational fires and portable outdoor fireplaces allows open burning with some restrictions, which include a minimum distance from a structure, a minimum size of a fire pit, the fire must be constantly attended and a means of extinguishment must be readily available. The report submitted on the fire stated that this fire met those conditions and as such the homeowner was not required to extinguish the fire.

The threat of a hostile fire is taken seriously by the Sylvania Township Fire Department and the rules governing open burning, which have become less restrictive, are enforced strictly.

If you would like to discuss this incident, open burning regulations and our response to them further with me, I would be happy to meet with you.

Thank you for your letter of concern,

Sincerely,

Michael Froelich  
Deputy Chief – Fire Prevention/Risk Reduction  
Sylvania Township Fire Department



# ANITA LOPEZ LUCAS COUNTY AUDITOR

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One Government Center, Suite 600  
Toledo, OH 43604-2255  
[www.co.lucas.oh.us/Auditor](http://www.co.lucas.oh.us/Auditor)

E-mail: [alopez@co.lucas.oh.us](mailto:alopez@co.lucas.oh.us)  
Phone: (419) 213-4406  
Fax: (419) 213-4888

Sylvania City Council Chambers  
6635 Maplewood Ave.  
Sylvania, OH 43560

To Sylvania City Council Members

On behalf of the Lucas County Auditor's office, I would like to thank you for allowing our representatives to use your facility, from July 9<sup>th</sup>-12<sup>th</sup>, 2012, to allow citizens the opportunity to provide feedback regarding the 2012 revaluation of property.

The use of your facility provided our Office the ability to provide convenient assistance to citizens within their own neighborhood. The generosity of your organization and facility allowed the Lucas County Auditor's Office to uphold its commitment to providing open and transparent government and promoting the highest level of customer service to the citizens of Lucas County. Please pass along my appreciation to all of those who assisted the Auditor's Office as they should be commended for helping our Office accommodate citizens within your community.

Again, I would like to thank you for allowing us the opportunity to assist Lucas County citizens with their 2012 Revaluation inquiries. Please contact our Office, at 419-213-4406, for any questions or concerns along with redirecting any citizen inquiries to us.

Sincerely,

A handwritten signature in black ink, appearing to read "Anita Lopez".

Anita Lopez, Lucas County Auditor