

Minutes of the Meeting of Council
July 16, 2012

The Council of the City of Sylvania, Ohio met in regular session on Monday, July 16, 2012 at 7:30 p.m. with Mayor Craig A. Stough in the chair. Roll was called with the following members present: V. Michael Brown, Katie Cappellini, Doug Haynam, Sandy Husman, Mark Luetke, Todd Milner, Mary J. Westphal (7); absent: (0).

Roll call: all present.

Scout Ben from Troop 154 led the Pledge of Allegiance to the United States of America.

Pledge of Alleg.

Mayor Stough stated that Council will now consider agenda item 3.

Requests were made for the following additions to the agenda:

Additions to the agenda.

- 4a. Letter from the President of Council.
- 5a. Downtown Sylvania plan report.
- 5b. Discussion of the website update.
- 7a. Service Director's report on the increased amount for the culvert project.
- 14a. Schedule a Zoning & Annexation Committee meeting.
- 15a. Schedule a Committee-of-the-Whole meeting.
- 15b. Committee referral on the TARTA issue.
- D. June bank reconciliation statement.

Mrs. Husman moved, Mr. Haynam seconded, to approve the agenda as amended; roll call vote being: Brown, Cappellini, Haynam, Husman, Luetke, Milner, Westphal (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 4.

Mr. Milner presented the June 18 minutes. Mr. Milner moved, Mr. Haynam seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of June 18, 2012 be approved as submitted, provided there are no amendments from other members of Council; roll call vote being: Cappellini, Haynam, Husman, Luetke, Milner, Westphal, Brown (7) yeas; (0) nays. The motion carried.

Approval of the June 18 minutes.

Mr. Milner read from his letter dated July 16, 2012, stepping down as Council President due to job demands and his work on a Master's Degree. He will continue to serve as a Council member.

Milner resigns as Council President.

Mr. Milner moved, Mr. Brown seconded, to nominate Mary Westphal as President of Council for the remainder of the term through December 31, 2013. There were no other nominations, and all present voted yea (7); (0) nays. The motion carried.

Westphal voted Council President.

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Mayor Stough stated that Council will now consider agenda item 5.

Mayor Stough presented a Proclamation to Lexi Aughenbaugh who is the 2012 Indoor/Outdoor State Champion in the 3200 meter run. He declared July 16, 2012 as Lexi Aughenbaugh Day.

Proclamation to
Lexi
Aughenbaugh.

Mr. Luetke reported that the Economic Development sub-Committee met on July 10 to follow up on the Downtown Sylvania Plan. He said that he and Mrs. Cappellini previously met with several Erie Street residents who expressed concern about a portion of the plan, fearing that a parking lot will be built adjacent to their property. They were assured that this is a concept only, and the City will not take private property through eminent domain for this project. He recommends approving the plan as revised. Mr. Luetke moved, Mr. Haynam seconded, to authorize a resolution approving the revised plan; roll call vote being: Haynam, Husman, Luetke, Milner, Westphal, Brown, Cappellini (7) yeas; (0) nays. The motion carried.

Resolution
approving
Downtown Plan
authorized.

Mr. Luetke noted that updates, enhancements, and upgrades are necessary for the City's website to be compatible with today's technology. IT Manager Mike Tansey gave a brief report explaining the current shortcomings to keep traffic on the site. Mr. Luetke moved, Mr. Milner seconded, to refer updating the City's website to the Employee & Community Relations Committee; roll call vote being: Husman, Luetke, Milner, Westphal, Brown, Cappellini, Haynam (7) yeas; (0) nays. The motion carried.

Update of City's
website.

Mayor Stough stated that Council will now consider agenda item 6.

Service Director Kevin Aller's report on the additional amount for the record drawings for the Highland Meadows and Griffith Park East Project was placed on file. Mr. Milner presented and read aloud by title only, proposed Ordinance No. 40-2012, a written copy of same having been previously furnished to each member of Council, "Authorizing the Mayor and Director of Finance to approve the amendment to the City's agreement with Northwest Consultants, Inc., to reflect the additional drawings requested; increasing the proposal amount by \$4,946.00; appropriating funds therefore; and declaring an emergency." Mr. Milner moved, Mr. Luetke seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Luetke, Milner, Westphal, Brown, Cappellini, Haynam, Husman (7) yeas; (0) nays. The motion carried.

Ordinance 40-
2012, "...approve
amendment...
additional draw-
ings..."

Mr. Milner moved, Mr. Luetke seconded, that Ordinance No. 40-2012 be enacted as an emergency measure as declared therein; roll call vote being: Milner, Westphal, Brown, Cappellini, Haynam, Husman, Luetke (7) yeas; (0) nays. The motion carried.

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Mayor Stough stated that Council will now consider agenda item 7.

The Service Director's report on the design services for the Erie Street Bridge No. 122 Replacement was placed on file. Mr. Milner presented and read aloud by title only, proposed Ordinance No. 41-2012, a written copy of same having been previously furnished to each member of Council, "Authorizing the Mayor and Director of Finance to approve the amendment to the City's agreement with DGL Consulting Engineers, LLC to reflect the additional time required due to a change in scope of the Erie Street Bridge over Schreiber Ditch Culvert Replacement Project; increasing the proposal amount by \$19,704.00; appropriating funds therefore; and declaring an emergency." Mr. Milner moved, Mr. Haynam seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Westphal, Brown, Cappellini, Haynam, Husman, Luetke, Milner (7) yeas; (0) nays. The motion carried.

Ordinance 41-2012, "...approve amendment...Erie Street Bridge... Schreiber Ditch Culvert..."

Mr. Milner moved, Mr. Luetke seconded, that Ordinance No. 41-2012 be enacted as an emergency measure as declared therein; roll call vote being: Brown, Cappellini, Haynam, Husman, Luetke, Milner, Westphal (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 8.

Mr. Haynam presented and read aloud by title only, proposed Ordinance No. 42-2012, a written copy of same having been previously furnished to each member of Council, "Amending Part 11 - Planning and Zoning Code of the Sylvania Codified Ordinances by adding Section 1103.022; modifying the recommendation of the Municipal Planning Commission; and declaring an emergency." Mr. Haynam moved, Mrs. Husman seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Cappellini, Haynam, Husman, Luetke, Milner, Westphal, Brown (7) yeas; (0) nays. The motion carried.

Ordinance 42-2012, "Amending Part 11 - Planning and Zoning Code ..."

Mr. Haynam moved, Mrs. Husman seconded, that Ordinance No. 42-2012 be enacted as an emergency measure as declared therein; roll call vote being: Haynam, Husman, Luetke, Milner, Westphal, Brown, Cappellini (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 9.

Mr. Milner presented and read aloud by title only, proposed Ordinance No. 43-2012, a written copy of same having been previously furnished to each member of Council, "Authorizing the Mayor and Director of Finance of the City of Sylvania, Ohio to enter into an agreement with the Ohio Department of Transportation for the purchase of roadway de-icing salt; and declaring an emergency." Mr. Milner moved, Mr. Brown seconded, that Council dispense with the Second and Third Readings of said Ordinance;

Ordinance 43-2012, "...agreement...roadway de-icing salt..."

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roll call vote being: Husman, Luetke, Milner, Westphal, Brown, Cappellini, Haynam (7) yeas; (0) nays. The motion carried.

Mr. Milner moved, Mr. Haynam seconded, that Ordinance No. 43-2012 be enacted as an emergency measure as declared therein; roll call vote being: Luetke, Milner, Westphal, Brown, Cappellini, Haynam, Husman (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 10.

Mr. Luetke presented and read aloud by title only, proposed Ordinance No. 44-2012, a written copy of same having been previously furnished to each member of Council, “Authorizing the Mayor and Director of Finance to enter into an agreement with CompManagement, Inc., for an annual fee of \$3,505.00 for consulting services with respect to Workers’ Compensation; and declaring an emergency.” Mr. Luetke moved, Mr. Milner seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Milner, Westphal, Brown, Cappellini, Haynam, Husman, Luetke (7) yeas; (0) nays. The motion carried.

Ordinance 44-2012, “...agreement with Comp-Management... Workers’ Compensation...”

Mr. Luetke moved, Mr. Milner seconded, that Ordinance No. 44-2012 be enacted as an emergency measure as declared therein; roll call vote being: Westphal, Brown, Cappellini, Haynam, Husman, Luetke, Milner (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 11.

Mr. Haynam presented and read aloud by title only, proposed Ordinance No. 45-2012, a written copy of same having been previously furnished to each member of Council, “Approving the banner application of Sylvania Area Family Services; authorizing the Deputy Director of Public Service to indicate such approval on behalf of the City of Sylvania; and declaring an emergency.” Mr. Haynam moved, Mr. Luetke seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Brown, Cappellini, Haynam, Husman, Luetke, Milner, Westphal (7) yeas; (0) nays. The motion carried.

Ordinance 45-2012, “Approving the banner application...”

Mr. Haynam moved, Mrs. Husman seconded, that Ordinance No. 45-2012 be enacted as an emergency measure as declared therein; roll call vote being: Cappellini, Haynam, Husman, Luetke, Milner, Westphal, Brown (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 12.

Mrs. Westphal presented and read aloud by title only, proposed Resolution No. 10- Resolution 10-

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2012, a written copy of same having been previously furnished to each member of Council, "A Resolution of the Council of the City of Sylvania expressing the City's intent to sell property by Internet auction; and declaring an emergency." Mrs. Westphal moved, Mr. Milner seconded, the Council dispense with the Second and Third Reading of said Resolution; roll call vote being: Haynam, Husman, Luetke, Milner, Westphal, Brown, Cappellini (7) yeas; (0) nays. The motion carried.	2012, "...expressing the City's intent to sell property by Internet auction.."
Mrs. Westphal moved, Mr. Haynam seconded, that Resolution No. 10-2012 be enacted as an emergency measure as declared therein; roll call vote being: Husman, Luetke, Milner, Westphal, Brown, Cappellini, Haynam (7) yeas; (0) nays. The motion carried.	
Mayor Stough presented a list of items no longer needed by the City. Mr. Milner moved, Mr. Luetke seconded, to authorize the sale of items on the GovDeals online auction site; roll call vote being: Luetke, Milner, Westphal, Brown, Cappellini, Haynam, Husman (7) yeas; (0) nays. The motion carried.	Items on GovDeals.com.
Mayor Stough stated that Council will now consider agenda item 13.	
Mrs. Westphal moved, Mrs. Husman seconded, that no hearing be requested for the change of corporate stock ownership for the D1, D2, D3, and D6 liquor permit for Pearl River, Inc., d/b/a Gourmet Garden, 5817 Monroe Street; roll call vote being: Milner, Westphal, Brown, Cappellini, Haynam, Husman, Luetke (7) yeas; (0) nays. The motion carried.	No hearing requested for Gourmet Garden liquor permit.
Mayor Stough stated that Council will now consider agenda item 14.	
Mr. Haynam set a Zoning & Annexation Committee meeting for July 31 at 7:30 a.m. to consider modifying the zoning code to address the issue of facade lighting.	Zoning Comm., July 31 7:30 a.m.
Mayor Stough stated that Council will now consider agenda item 15.	
Mrs. Westphal set a meeting of the Committee-of-the-Whole for July 31 at 8:30 a.m. to consider the Parks & Forestry budget.	C-O-W, July 31, 8:30 a.m.
The Employee & Community Relations and the Utilities & Environment Committees will meet jointly to consider the TARTA issue on August 10 at 8:00 a.m.	TARTA issue, Aug 10 8:00 a.m.
The Employee & Community Relations Committee will then meet on August 10 at 8:45 a.m. to review an update of the City's website.	Website upgrade.
Mayor Stough stated that all items on the agenda had been considered. Mrs. Westphal	Adjournment.

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moved, Mr. Luetke seconded, that this meeting adjourn; all present voting yea (7); (0) nays. The motion carried and the meeting adjourned at 8:35 p.m.

Clerk of Council

Mayor