

Agenda
Sylvania City Council
July 16, 2012 7:30 p.m.

1. Roll call.
2. Pledge of Allegiance to the United States of America led by Mr. Haynam.
3. Additions to the agenda.
4. Approval of the June 18 meeting minutes.
5. Mayor's presentation of a proclamation, commending Lexi Aughenbaugh for achieving the 2012 Indoor State Champion title in the 3200 meter run.
6. Highland Meadows and Griffith Park East Project;
 - a. Service Director's report on the net addition to the project; and,
 - b. proposed Ordinance 40-2012, authorizing increasing the proposal amount by \$4,946.00 to Northwest Consultants.
7. Proposed Ordinance 41-2012, approving the increased amount of \$19,704 to DGL Consulting Engineers to a change in scope of the Erie Street Bridge over Schreiber Ditch Culvert.
8. Proposed Ordinance 42-2012, amending Part 11 - Planning and Zoning Code, by adding Section 1103.22, modifying the Planning Commission's recommendation.
9. Proposed Ordinance 43-2012, entering into an agreement with the Ohio Dept. of Transportation for the purchase of roadway de-icing salt.
10. Proposed Ordinance 44-2012, entering into an agreement with Compmanagement, Inc. for workers' compensation consulting services for an annual fee of \$3,505.00.
11. Proposed Ordinance 45-2012, approving the banner application for Sylvania Area Family Services benefit motorcycle run. Note: copies will be distributed prior to the meeting.
12. GovDeals.com;
 - a. proposed Resolution 10-2012, expressing the City's intent to sell property by Internet auction; and,
 - b. authorize the auction of unneeded items on GovDeals.com.
13. Notice from the Ohio Division of Liquor Control of a change of corporate stock ownership for the liquor license of Gourmet Garden.
14. Committee reports.
15. Committee referrals.

Information

- A. June cash report from the Division of Taxation.
- B. Minutes of the April 17 Board of Architectural Review meeting.
- C. Demolition permit application by Lourdes University to demolish the houses and garages at 6725, 6737, 6731 Convent Blvd., and 6676 Brint Rd., and to demolish the garage at 6675 Convent Blvd.

Note: The next regular meeting of City Council is 7:30 p.m., August 20.

Minutes of the Meeting of Council
June 18, 2012

The Council of the City of Sylvania, Ohio met in regular session on Monday, June 18, 2012 at 7:30 p.m. with Mayor Craig A. Stough in the chair. Roll was called with the following members present: V. Michael Brown, Katie Cappellini, Doug Haynam, Sandy Husman, Mark Luetke, Mary J. Westphal (6); absent: Todd Milner (1), excused by Mayor Stough.

Roll call: Milner absent, excused.

Mrs. Cappellini led the Pledge of Allegiance to the United States of America.

Pledge of Alleg.

Mayor Stough stated that Council will now consider agenda item 3.

Requests were made for the following additions to the agenda:

Additions to the agenda.

- 3a. Election of a President Pro Tem.
- 4a. Proposed Ordinance 39-2012, Lourdes University PD.
- 11a. Report of the June 11 Economic Development sub-Committee.
- 11b. Report of the June 6 Employee & Community Relations Committee.
- 11c. Report on the June 7 Committee-of-the-Whole.
- 13. Report on the 7:15 public hearing.
- 14. Proposed Resolution 9-2012.
- 15. Discussion on the county charter issue.

Mrs. Westphal moved, Mr. Haynam seconded, to approve the agenda as amended; roll call vote being: Brown, Cappellini, Haynam, Husman, Luetke, Westphal (6) yeas; (0) nays. The motion carried.

Due to Mr. Milner's absence, Mrs. Cappellini moved, Mr. Haynam seconded, to nominate Mark Luetke as President Pro Tem. There were no other nominations, and all present voted yea (6); (0) nays. The motion carried.

Luetke President Pro Tem.

Mayor Stough stated that Council will now consider agenda item 4.

Mr. Luetke presented the June 4 meeting minutes. Mr. Luetke moved, Mr. Haynam seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of June 4, 2012 be approved as submitted, provided there are no amendments from other members of Council; roll call vote being: Haynam, Husman, Luetke, Westphal, Brown, Cappellini (6) yeas; (0) nays. The motion carried.

Approval of the June 4 meeting minutes.

Mr. Haynam was excused due to a possible conflict, as previously noted for any action or discussion on the Lourdes University PD.

Haynam excused.

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Law Director Jim Moan explained that the history of the process in considering Zoning Ordinance Amendment Petition No. PD-1-2012, the planned development for Lourdes University, was detailed in Ordinance 39-2012. Mr. Luetke presented and read aloud by title only, proposed Ordinance No. 39-2012, a written copy of same having been previously furnished to each member of Council, "Modifying the recommendation of the Municipal Planning Commission relative to Planned Development Application PD-1-2012 of Robert C. Helmer, President of Lourdes University; and declaring an emergency." Mr. Luetke moved, Mrs. Husman seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Husman, Luetke, Westphal, Brown, Cappellini (5) yeas; (0) nays. The motion carried. Ordinance 39-2012, "Modifying the recommendation... PD-1-2012...Lourdes University..."

Mr. Luetke moved, Mr. Brown seconded, that Ordinance No. 39-2012 be enacted as an emergency measure as declared therein; roll call vote being: Luetke, Westphal, Brown, Cappellini, Husman (5) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 5 and Mr. Haynam returned for the remainder of the meeting. Haynam returns.

Mayor Stough reported his meeting with Flower Hospital President Alan Sattler requesting the led lights to be turned off at 10:00 p.m. The hospital is only committed to leaving them at 50% power. Mr. Sattler indicated he will discuss the request with his supervisor. Mr. Moan explained the options for changing the zoning code to address the issue of facade lighting. He referred to his memo dated June 14 detailing options. Mr. Haynam moved, Mrs. Husman seconded, to refer the memo to the Zoning & Annexation Committee and to authorize proposed legislation be provided for that meeting; roll call vote being: Westphal, Brown, Cappellini, Haynam, Husman, Luetke (6) yeas; (0) nays. The motion carried. Facade lighting issue referred to Zoning & Annexation Comm.

Nancy Ike, 5227 Harroun, referred to a letter Mr. Haynam wrote her sister that the lighting is against the current sign code. She believes Flower Hospital was not forthright with its intentions when seeking advice on the need for a permit. Mrs. Ike believes the sign code clearly prohibits that type of lighting. Norm Koenigseker, 6311 Oakland Ct., who lives on the corner of Harroun said he was never notified of neighborhood meetings. He said the led lights are not as bothersome as the emergency entrance lights. Jim Ike reiterated his stance that the lights be removed, and cited a May 17 memo from the Law Director. Mahlin Carroll, 5025 Brinthaven, suggested that a device be installed that will dim the lights as evening progresses to lessen the brightness. Residents speak about Flower Hospital lights.

Mayor Stough stated that Council will now consider agenda item 6.

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Service Director Kevin Aller's report on the River Trail Improvements change order was placed on file. Mrs. Cappellini presented and read aloud by title only, proposed Ordinance No. 35-2012, a written copy of same having been previously furnished to each member of Council, "Authorizing the Mayor and Director of Finance to approve Change Order No. 2 (Final) to this City's agreement with Hank's Plumbing and Heating Co., for the River Trail Improvements- Phase I project which reflects the actual materials used and work performed on this project; increasing the contract amount by \$19,668.49 appropriating funds therefore; and declaring an emergency." Mrs. Cappellini moved, Mr. Luetke seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Brown, Cappellini, Haynam, Husman, Luetke, Westphal (6) yeas; (0) nays. The motion carried.

Ordinance 35-2012, "...approve Change Order... River Trail..."

Mrs. Cappellini moved, Mr. Haynam seconded, that Ordinance No. 35-2012 be enacted as an emergency measure as declared therein; roll call vote being: Cappellini, Haynam, Husman, Luetke, Westphal, Brown (6) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 7.

The Service Director's report on the change order for the new water tank was placed on file. Mr. Brown presented and read aloud by title only, proposed Ordinance No. 36-2012, a written copy of same having been previously furnished to each member of Council, "Authorizing the Mayor and Director of Finance to approve Change Order No. 1 to this City's agreement with CB&I Constructors, Inc., for the 2 MG Elevated Water Tank project which reflects work to be performed on this project; increasing the contract amount by \$39,308.85; appropriating funds therefore; and declaring an emergency." Mr. Brown moved, Mr. Luetke seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Haynam, Husman, Luetke, Westphal, Brown, Cappellini (6) yeas; (0) nays. The motion carried.

Ordinance 36-2012, "...Change Order...water tank..."

Mr. Brown moved, Mr. Haynam seconded, that Ordinance No. 36-2012 be enacted as an emergency measure as declared therein; roll call vote being: Husman, Luetke, Westphal, Brown, Cappellini, Haynam (6) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 8.

Mayor Stough presented the Fiscal Officer's Certificate in connection with the issuance of bonds for the purpose of a lower interest cost.. Mr. Luetke moved, Mr. Haynam seconded to accept the Fiscal Officer's Certificate for filing in connection with the issuance and sale of bonds in the maximum principal amount of \$3,800,000 (the Bonds) for the purpose of refunding at a lower interest cost certain of the City's outstanding Street Improvement Bonds, Series 2004, dated April 28, 2004; roll call

Fiscal Officer's Certificate accepted for filing.

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vote being: Luetke, Westphal, Brown, Cappellini, Haynam, Husman (6) yeas; (0) nays.
The motion carried.

Mr. Luetke presented and read aloud by title only, proposed Ordinance No. 37-2012, a written copy of same having been previously furnished to each member of Council, "An Ordinance providing for the issuance and sale of bonds in the maximum principle amount of \$3,800,000 for the purpose of refunding at a lower interest cost certain of the City's outstanding Street Improvement Bonds, Series 2004, dated April 28, 2004; and declaring an emergency." Mr. Luetke moved, Mr. Haynam seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Westphal, Brown, Cappellini, Haynam, Husman, Luetke (6) yeas; (0) nays.
The motion carried.

Ordinance 37-2012, "...providing for the issuance and sale ...bonds...lower interest..."

Mr. Luetke moved, Mrs. Westphal seconded, that Ordinance No. 37-2012 be enacted as an emergency measure as declared therein; roll call vote being: Brown, Cappellini, Haynam, Husman, Luetke, Westphal (6) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 9.

Mr. Luetke presented and read aloud by title only, proposed Ordinance No. 38-2012, a written copy of same having been previously furnished to each member of Council, "An Ordinance to approve, adopt and enact current replacement pages to the Codified Ordinances; to repeal ordinances in conflict therewith; to publish the enactment of new matter; and declaring an emergency." Mr. Luetke moved, Mrs. Westphal seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Cappellini, Haynam, Husman, Luetke, Westphal, Brown (6) yeas; (0) nays. The motion carried.

Ordinance 38-2012, "...approve, adopt...current Replacement Pages to the Cod. Ordinances..."

Mr. Luetke moved, Mr. Brown seconded, that Ordinance No. 38-2012 be enacted as an emergency measure as declared therein; roll call vote being: Haynam, Husman, Luetke, Westphal, Brown, Cappellini (6) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 10.

Mr. Aller reported that one bid was submitted for the Safe Routes to Schools project, and it was well over 10% of the estimate. The consultant is reviewing the specs. Mr. Haynam moved, Mrs. Westphal seconded, to authorize the clerk to re-bid the project; roll call vote being: Husman, Luetke, Westphal, Brown, Cappellini, Haynam (6) yeas; (0) nays. The motion carried.

Re-bidding for Safe Routes to Schools project.

Mayor Stough stated that Council will now consider agenda item 11.

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Mr. Luetke reported that the Economic Development sub-Committee met on June 11 to review the preliminary final report of the downtown plan. The public comment period expires June 30. The Committee will meet on Tuesday, July 10, 2012 at 8:15 a.m. in the Zimfper Conference Room, (1st floor) at the Sylvania Schools Administration Offices, 4747 N. Holland-Sylvania Rd., Sylvania, OH 43560.

Economic Dev. sub-Comm., July 10, 8:15 a.m., Sylvania School Board offices.

Mr. Luetke reported on the June 6 Employee & Community Relations Committee meeting to meet with TARTA staff. After discussion of putting an initiative on the ballot in November versus further studying alternatives of providing public transportation, the general consensus is to continue seeking other transport modes. The committee will meet jointly with Utilities & Environment Committee on the matter. Mr. Haynam said now is the appropriate time to put the issue on the ballot. He feels that a provider can be found to furnish accessible service on a limited basis for less than we pay TARTA. Mr. Luetke moved, Mr. Brown seconded, to refer the issue of alternative transportation service to a joint meeting of the Employee & Community Relations and the Utilities & Environment Committees; roll call vote being: : Luetke, Westphal, Brown, Cappellini, Haynam, Husman (6) yeas; (0) nays. The motion carried.

TARTA report.

Mr. Brown gave a report of the June 7 Committee-of-the-Whole meeting to review the Streets Department budget. The number of employees, overtime costs, and the five year capital improvements and maintenance schedule were analyzed.

C-O-W report.

Mr. Haynam set a Zoning & Annexation Committee meeting for July 5 at 4:30 p.m. to consider regulating facade lighting.

Zoning Comm., July 5, 4:30.

There were not items for 12 and Mayor Stough stated that Council will now consider agenda item 13.

Mrs. Westphal reported on the 7:15 public hearing for Ordinance No. 25-2012, amending Section 1103.22 of the Planning and Zoning Code which requires zoning certificates for the demolition of structures older than 50 years. The Planning Commission recommended approval with the number of years changed to 75. After discussion on the number of years, Mrs. Westphal moved, Mrs. Husman seconded, to authorize legislation modifying the Planning Commission's recommendation to structures older than 65 years; roll call vote being: Westphal, Brown, Cappellini, Haynam, Husman, Luetke (6) yeas; (0) nays. The motion carried.

Legislation authorized, demolition of structures.

Mayor Stough stated that Council will now consider agenda item 14.

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Mr. Haynam presented and read aloud by title only, proposed Resolution No. 9-2012, a written copy of same having been previously furnished to each member of Council, "Placing the issues of the City's continued membership in the Toledo Area Regional Transit Authority (TARTA) and relief from TARTA property taxes on the ballot pursuant to O.R.C. 306.55 and declaring an emergency." Mr. Haynam moved, Mr. Luetke seconded, that Council dispense with the Second and Third Readings of said Resolution. After a brief discussion where Mrs. Husman spoke against taking any action before an alternate plan is in place, the vote on the motion was: Haynam (1) yea; Brown, Cappellini, Husman, Luetke, Westphal (5) nays. The motion failed. TARTA resolution.

Mayor Stough stated that Council will now consider agenda item 15.

Mr. Haynam said that the proposed County Charter Amendment was forwarded to him and he has forwarded it to Council members for their review. County Charter Amendment.

Mayor Stough stated that all items on the agenda had been considered. Mrs. Cappellini moved, Mrs. Husman seconded, that this meeting adjourn; all present voting yea (6); (0) nays. The motion carried and the meeting adjourned at 9:05 p.m. Adjournment.

Clerk of Council

Mayor

6a



DEPARTMENT OF PUBLIC SERVICE

KEVIN G. ALLER, PE DIRECTOR

July 5, 2012

To: The Mayor and Members of Sylvania City Council

Re: **Highland Meadows and Griffith Park East Project**

Dear Mr. Mayor and Council Members:

Construction of the above project is complete. Record drawings of a project are a critical component of a project. They are used extensively for future utility location notices, to obtain utility tap locations, to assist in storm and sanitary sewer cleaning operations, and water valve locations, etc.

The original consultant's agreement did not include this service. We were able to utilize available funds in the original agreement for most of the additional work. However, the consultant has requested an additional \$4,946.00 to complete the project.

I believe this is a fair and equitable request and recommend approval of a net addition of \$4,946.00 to the agreement with Northwest Consultants, Inc.

Please call if you have any questions.

Sincerely,

Kevin G. Aller, P.E.

Director of Public Service

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Enc.



NORTHWEST CONSULTANTS, INC.

CIVIL – STRUCTURAL – TRANSPORTATION

3220 CENTRAL PARK WEST
TOLEDO, OHIO 43617-1009
PHONE (419) 841-4704
FAX (419) 841-2979

May 23, 2012

Mr. Kevin G. Aller, P.E.
Service Director
City of Sylvania
6730 Monroe Street
Sylvania, OH 43560

Re: **HIGHLAND MEADOWS & GRIFFITH PARK SUBDIVISIONS IMPROVEMENTS PROJECT
CONSTRUCTION ADMINISTRATION & INSPECTION (EAST PHASE) &
AS RECORDED DOCUMENTS WRAP UP – CHANGE ORDER ESTIMATE**

Dear Mr. Aller:

As requested, the following letter outlines the anticipated services and fees over the original Purchase Order (PO) amount of \$91,248 that was established for Construction Administration and Inspection (CA&I) for the East Phase of the Highland Meadows & Griffith Park Subdivisions Improvements Project.

A proposal for As Recorded Documents services was prepared and submitted to you on January 19th, 2012 in the amount of \$10,323. We were directed to charge hours for both the remaining CA&I and As Recorded work to the existing PO.

As of our last invoice (#0006052) on April 30th, our services have exceeded the original PO amount. Below is a summary of services and fees that will be necessary to complete both projects via a Change Order:

Invoice #0006052 Billing to Date (Through April 30th) = \$92,175.50 –
\$91,248 (original PO) = **\$927.50**

CA&I (Project 99% Complete)

- Engineer, PE @ 8.25 Charged Hours x \$92/Hour = **\$759**
- Engineer, PE @ 16 Estimated Hours To Complete Project x \$92/Hour = **\$1,472**

As Recorded (Project 100% Complete – Deliverables Handed Over May 23rd)

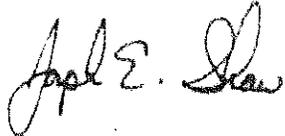
- Engineer, EI @ 27.50 Charged Hours x \$65/Hour = **\$1,787.50**

In summary, the total amount estimated to complete CA&I and As Recorded services is **\$4,946**.

We have greatly appreciated the opportunity to work on the entire Highland Meadows project since 2009 and look forward to future opportunities down the road. Please do not hesitate to contact me if you have any questions.

Sincerely,

NORTHWEST CONSULTANTS, INC.

A handwritten signature in black ink, appearing to read "Joseph E. Shaw". The signature is written in a cursive style with a large initial "J" and "S".

Joseph E. Shaw, P.E., P.S.
Project Engineer

Cc: J. Drummond, NCI

66

ORDINANCE NO. 40 -2012

AUTHORIZING THE MAYOR AND DIRECTOR OF FINANCE TO APPROVE THE AMENDMENT TO THE CITY'S AGREEMENT WITH NORTHWEST CONSULTANTS, INC. TO REFLECT THE ADDITIONAL DRAWINGS REQUESTED; INCREASING THE PROPOSAL AMOUNT BY \$4,946.00; APPROPRIATING FUNDS THEREFORE; AND DECLARING AN EMERGENCY.

WHEREAS, Ordinance No. 25-2011, passed April 18, 2011, accepted the proposal of Northwest Consultants, Inc. to provide construction inspection services for the Highland Meadows and Griffith Park Improvements – East Phase at a cost not to exceed Ninety-One Thousand Two Hundred Forty-Eight Dollars (\$91,248.00); and,

WHEREAS, the project is now complete, however, record drawings of the project were not included as part of the original agreement; and,

WHEREAS, Northwest Consultants, Inc. has proposed to prepare record drawings at an additional cost of \$4,946.00; and,

WHEREAS, these drawings are used for future utility location notices, to obtain utility tap locations, to assist in storm and sanitary sewer cleaning operations, and water valve locations; and

WHEREAS, the Director of Public Service, in a report dated July 5, 2012, has recommended approval of the additional fee to prepare the record drawings.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio, _____ members elected thereto concurring:

SECTION 1. That said increase in the proposal in the amount of Four Thousand Nine Hundred Forty-Six Dollars (\$4,946.00), authorized to be appropriated be, and the same hereby is, approved, and the Mayor and the Director of Finance be, and they hereby are, authorized to sign said proposal amendment on behalf of this City, thereby indicating such approval and changing the total contract amount.

SECTION 2. That to provide funds for said services hereby authorized, there is hereby appropriated from the **CAPITAL IMPROVEMENT FUND** from funds therein not heretofore appropriated to **Account No. 401-7610-53603 – Highland Meadows, Griffith Park Phase 2 (East)** the total sum of Four Thousand Nine Hundred Forty-Six Dollars (\$4,946.00),

SECTION 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 4. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 5. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that the City should provide for the payment for the additional services provided at the earliest possible time so as to preserve the good credit of this City. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Vote dispensing with the second and third readings: Yeas _____ Nays _____

Passed, _____, 2012, as an emergency measure.

President of Council

ATTEST:

APPROVED AS TO FORM:

Clerk of Council

Director of Law

APPROVED:

Mayor

Date

ORDINANCE NO. 41 -2012

AUTHORIZING THE MAYOR AND DIRECTOR OF FINANCE TO APPROVE THE AMENDMENT TO THE CITY'S AGREEMENT WITH DGL CONSULTING ENGINEERS, LLC TO REFLECT THE ADDITIONAL TIME REQUIRED DUE TO A CHANGE IN SCOPE OF THE ERIE STREET BRIDGE OVER SCHREIBER DITCH CULVERT REPLACEMENT PROJECT; INCREASING THE PROPOSAL AMOUNT BY \$19,704.00; APPROPRIATING FUNDS THEREFORE; AND DECLARING AN EMERGENCY.

WHEREAS, Ordinance No. 96-2010, passed November 15, 2010, accepted the proposal of DGL Consulting Engineers, LLC to provide design engineering services for the Erie Street Bridge over Schreiber Ditch Culvert Replacement Project at a cost not to exceed Sixty-Two Thousand Three Hundred Dollars (\$62,300.00); and,

WHEREAS, Ordinance No. 19-2011, passed March 21, 2011, authorized the Mayor and Director of Finance to enter into a Joint Cooperation Agreement with Lucas County for this project and appropriated \$216,000 as the City's portion of the cost of the project; and,

WHEREAS, the original scope of the project included a culvert that was wide enough for a future 5-lane section on Erie Street, however, the new scope provides for a shorter structure using the existing 3-lane Erie Street section; and,

WHEREAS, this change in scope of the project requires re-detailing of the culvert wing walls and footing design; and,

WHEREAS, the Director of Public Service has recommended approval of the additional design engineering fee in an amount not to exceed \$19,704 to prepare the drawings pursuant to the new scope of the project.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio, _____ members elected thereto concurring:

SECTION 1. That said increase in the proposal in the amount of Nineteen Thousand Seven Hundred Four Dollars (\$19,704.00), authorized to be appropriated be, and the same hereby is, approved, and the Mayor and the Director of Finance be, and they hereby are, authorized to sign said proposal amendment on behalf of this City, thereby indicating such approval and changing the total contract amount.

SECTION 2. That to provide funds for said services hereby authorized, there is hereby appropriated from the **CAPITAL IMPROVEMENT FUND** from funds therein not heretofore appropriated to **Account No. 401-7510-53594 – Schreiber Ditch Culverts Project** the total sum of Nineteen Thousand Seven Hundred Four Dollars (\$19,704.00).

SECTION 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 4. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 5. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that the City should provide for the payment for the additional services provided at the earliest possible time so as to preserve the good credit of this City. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Vote dispensing with the second and third readings: Yeas _____ Nays _____

Passed, _____, 2012, as an emergency measure.

President of Council

ATTEST:

APPROVED AS TO FORM:

Clerk of Council

Director of Law

APPROVED:

Mayor

Date



ORDINANCE NO. 42 -2012

AMENDING PART 11 – PLANNING AND ZONING CODE OF THE SYLVANIA CODIFIED ORDINANCES BY ADDING SECTION 1103.022; MODIFYING THE RECOMMENDATION OF THE MUNICIPAL PLANNING COMMISSION; AND DECLARING AN EMERGENCY.

WHEREAS, Ordinance No. 55-2011, passed July 18, 2011, amended Part 11 – Planning and Zoning Code of the Sylvania Codified Ordinances; and,

WHEREAS, as part of the comprehensive amendment to the City’s Planning and Zoning Code set forth in Ordinance No. 55-2011, Section 1103.022 was inadvertently deleted; and,

WHEREAS, at the April 2, 2012 meeting of Sylvania City Council, this matter was referred to the Sylvania Municipal Planning Commission for its review and recommendation; and,

WHEREAS, said Municipal Planning Commission did report its recommendation to Council on May 7, 2012 of its April 17, 2012 action on said application, which recommendation was as follows:

...”Mayor Stough moved, Mr. Marciniak seconded to recommend a 30-day waiting period for a demolition permit to be issued for all structures built more than 75 years prior to the request for a demolition permit throughout the City of Sylvania. Vote being: Marciniak, Stough, Lindsley, Backus (4) aye; (0) nay. Motion passed by a 4 to 0 vote.”...

; and,

WHEREAS, at the May 7, 2012 meeting of Sylvania City Council, this Council set the public hearing on this issue for June 18, 2012 at 7:15 p.m.; and,

WHEREAS, at the June 18, 2012 meeting of Sylvania City Council, City Council authorized the Director of Law to draft legislation modifying the recommendation of the Sylvania

Municipal Planning Commission to recommend a 30-day waiting period for a demolition permit to be issued for all structures built more than 65 years prior to the request for a demolition permit; and,

WHEREAS, all things required by law, the Charter of the City of Sylvania, Ohio, and the Ordinances of the City of Sylvania, Ohio, to be done before said section may be amended, have been done.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio, _____ members elected thereto concurring:

SECTION 1. That Section 1103.022 – Zoning Certificates for Demolition of Structures Constructed more than Sixty-Five Years Prior to the Request for Zoning Certificate for Demolition, of the Codified Ordinances of Sylvania, 1979, be, and the same hereby is, amended to read as set forth on "Exhibit A."

SECTION 2. That as so modified the recommendation of the Municipal Planning Commission to amend Section 1103.022 be, and the same hereby is, approved.

SECTION 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 4. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 5. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that this ordinance must be immediately effective to provide for the necessary changes to the Codified Ordinances. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter. Vote dispensing with the second and third readings: Yeas _____ Nays _____

Passed, _____, 2012, as an emergency measure.

President of Council

ATTEST:

APPROVED AS TO FORM:

Clerk of Council

Director of Law

APPROVED:

Mayor

Date

1103.022 ZONING CERTIFICATES FOR DEMOLITION OF STRUCTURES
CONSTRUCTED MORE THAN SIXTY-FIVE YEARS PRIOR TO THE
REQUEST FOR ZONING CERTIFICATE FOR DEMOLITION.

No zoning certificate for demolition of any structure in Sylvania constructed more than sixty-five years prior to the requests for zoning certificate for demolition shall be issued without the owner first posting on the exterior of the structure a sign, the size and specifications of which shall be designated by the Zoning Administrator, stating the intent to demolish the premises thirty days prior to the commencement of demolition. The 30-day period shall commence as of the later of the time of posting or thirty days from the date of application. During the 30-day period, the owner shall permit the Sylvania Historical Society, or a similar historic preservation organization, access to the structure to map, photograph, measure or otherwise preserve the history of said structure.

This section shall not apply if immediate demolition is required for the preservation of public health, safety and welfare or if the Mayor should determine that the property is of no historical significance.

(Ord. 6-2002. Passed 1-7-02. Ord. ____-2012. Passed ____-2012.)

“Exhibit A”

ORDINANCE NO. 43-2012

AUTHORIZING THE MAYOR AND DIRECTOR OF FINANCE OF THE CITY OF SYLVANIA, OHIO, TO ENTER INTO AN AGREEMENT WITH THE OHIO DEPARTMENT OF TRANSPORTATION FOR THE PURCHASE OF ROADWAY DE-ICING SALT; AND DECLARING AN EMERGENCY.

WHEREAS, Ohio Revised Code Section 5513.01(B) provides the opportunity for Counties, Townships, Municipal Corporations, Port Authorities, Regional Transit Authorities, State Colleges/Universities and County Transit Boards to participate in contracts of the Ohio Department of Transportation for the purchase of machinery, material, supplies, or other articles; and,

WHEREAS, the City of Sylvania, along with Townships, other municipalities, County Engineers, Port Authorities, Transit Authorities and State Colleges has been invited to participate with the Ohio Department of Transportation in the purchase of road de-icing salt for the coming winter season; and,

WHEREAS, the Director of Public Service has indicated that due to the fact that the future cost of salt is likely to rise and some cities being unable to obtain bids this past year, the City of Sylvania should participate in the State of Ohio contract for roadway de-icing salt.

NOW, THEREFORE BE IT ORDAINED by the Council of the City of Sylvania,

Lucas County, Ohio, _____ members elected thereto concurring:

SECTION 1. That the Mayor and Director of Finance be, and they hereby are, authorized to enter into, on behalf of this City, a Purchasing Services Contract with the Ohio Department of Transportation in the form and substance of said "Exhibit A."

SECTION 2. As a participant in this agreement, the City of Sylvania agrees:

- A. To purchase an estimated 2,000 tons of salt exclusively from the vendor awarded the rock salt contract for the county in which said political subdivision is located.
- B. To be bound by the terms and conditions of the contract as set forth in the attached "Exhibit A."
- C. To be responsible for payment directly to the vendor for the quantities purchased under the contract.
- D. To hold the Director of Transportation and the Ohio Department of Transportation harmless for any claim or dispute arising out of participation in a contract pursuant to Ohio Revised Code Section 5513.01(B).

SECTION 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 4. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 5. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that the City should indicate its participation in the Ohio Department of Transportation's roadway de-icing salt purchasing contract immediately. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Vote dispensing with the second and third readings: Yeas_____ Nays_____

Passed, _____, 2012 as an emergency measure.

President of Council

ATTEST:

APPROVED AS TO FORM:

Clerk of Council

Director of Law

APPROVED:

Mayor

Date

OHIO DEPARTMENT OF TRANSPORTATION - Office of Contracts, Purchasing Services
Cooperative Purchasing Program - Sodium Chloride (Rock Salt)
Continued

Participating Political Subdivisions are intended beneficiaries under this contract and are real parties in interest with the capacity to sue and be sued in their own name without joining the state of Ohio, Ohio Department of Transportation. By signing and returning this agreement, you will be bound to participate in this contract during the upcoming winter season, upon award of the contract to a successful vendor. A participating Political Subdivision cannot change its position during this contract period. Termination of participation is effective upon the expiration date of the contract. Failure of a Political Subdivision to purchase its requirements from the awarded vendor or comply with the terms of this contract may invalidate participation for the following winter season.

Political subdivisions will be required to submit a new participation agreement form every year, indicating storage capacity and stating salt needs for the contract period.

<hr/> <i>(Authorized Signature and Date)</i>	<hr/> <i>(Authorized Signature and Date)</i>
<hr/> <i>Craig A. Stough, Mayor</i>	<hr/> <i>Scott S. Smith, Director of Finance</i>

Lucas County
(County Location)

City of Sylvania
(Political Subdivision)

<hr/> <i>6730 Monroe Street</i> <i>(Street)</i>	<hr/> <i>(P.O. Box)</i>
--	-------------------------

<hr/> <i>Sylvania</i> <i>(City)</i>	<hr/> <i>OH</i> <i>(State)</i>	<hr/> <i>43560</i> <i>(Zip plus 4)</i>
--	-----------------------------------	---

<hr/> <i>Pat Livingston</i>	<hr/> <i>419-885-8973</i>
<i>(Contact Name Responsible for Ordering Salt)</i>	<i>(Phone Number)</i>

plivingston@cityofsylvania.com
(E-Mail Address)

Note: This Participation Agreement must be received by the Ohio Department of Transportation, Office of Contracts, Purchasing Services prior to the mailing of the invitation to bid.

Upon receipt of the agreement each political subdivision will get added to a list that will be maintained on the Office of Contracts web site. This list will be updated daily on the Contracts web site located at ->

<http://www.dot.state.oh.us/Divisions/ContractAdmin/Contracts/Purchase/salt.doc>

Email the completed resolution to contracts.purchasing@dot.state.oh.us.

ORDINANCE NO. 44 -2012

AUTHORIZING THE MAYOR AND DIRECTOR OF FINANCE TO ENTER INTO AN AGREEMENT WITH COMPMANAGEMENT, INC. FOR AN ANNUAL FEE OF \$3,505.00 FOR CONSULTING SERVICES WITH RESPECT TO WORKERS' COMPENSATION; AND DECLARING AN EMERGENCY.

WHEREAS, CompManagement, Inc. ("CMI") formerly known as Consulting Industrial Services, Inc., with offices at P.O. Box 884, Dublin, Ohio 43017-6884, has been acting as the City's consulting actuary and representative before the Bureau of Workers' Compensation and Industrial Commission in the handling of the City's compensation premium costs, the processing of all claims to the State agencies, maintaining cost records on each, attending all hearings, verifying the rates passed down each year, filing protests on the rates and reserves when incorrectly used in the computation of the City's merit rating experience and checking claims for relief of costs under the handicapped section of the law, pursuant to Ordinance No. 57-80 and subsequent Ordinances the most recent of which was Ordinance No. 67-2011 which provided for an annual fee of \$3,400.00 for consulting, actuary and representative services; and,

WHEREAS, said consultant had recommended that this City apply for the retrospective rating plan years 1992 through 1996; and,

WHEREAS, in 1996, CompManagement, Inc. recommended participation with the Ohio Rural Water Association (ORWA) for the plan year 1997 in the Bureau of Workers' Compensation for a group rating plan; and,

WHEREAS, this City had been invited to become a member of the Ohio Rural Water Association to be included in said group for a group rating plan relative to the Bureau of Workers' Compensation for the policy years beginning January 1, 1998, January 1, 1999, January

1, 2000, January 1, 2001, January 1, 2002, January 1, 2003, January 1, 2004, January 1, 2005, January 1, 2006, January 1, 2007, January 1, 2008, January 1, 2009, January 1, 2010, January 1, 2011 and January 1, 2012; and,

WHEREAS, the City has again been invited to become a member of the Ohio Rural Water Association to be included in said group for a group rating plan relative to the Bureau of Workers' Compensation for the policy year beginning January 1, 2013, which group plan has been estimated by the consultant to save the City approximately \$35,113.00 in premiums for the policy year; and,

WHEREAS, the invitation for this City to join the Ohio Rural Water Association (ORWA), the estimate of savings prepared by CompManagement, Inc. and the proposed group rating agreement between CompManagement, Inc. and this City are all now on file with the Clerk of this Council; and,

WHEREAS, the City's consultant, CompManagement, Inc., recommends that this City accept the invitation to become a member of the 2013 Workers' Compensation Group Rating Plan sponsored by ORWA and to authorize the completing and filing of application.

NOW, THEREFORE BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio, _____ members elected thereto concurring:

SECTION 1. That the invitation of the Ohio Association of Rural Water and Wastewater Systems for this City to become a member of such organization for the purpose of participating in a group rating plan for the Bureau of Workers' Compensation for the policy year beginning January 1, 2013 is hereby accepted and the Mayor and Director of Finance be, and they hereby are, authorized to complete and file the employer's statement for group rating agreement with CompManagement, Inc., at an annual cost to this City for services provided by CompManagement, Inc., in the sum of Three Thousand Five Hundred Five Dollars (\$3,505.00) it being understood that the agreement authorized by Ordinance No. 67-2011 will be suspended during the time the agreement hereby authorized is in effect.

SECTION 2. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 3. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 4. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that said application must be completed and filed forthwith in order for it to be considered for the 2013 rating plan year and therefore this Ordinance must be effective immediately. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Vote dispensing with the second and third readings: Yeas _____ Nays _____

Passed, _____, 2012, as an emergency measure.

President of Council

ATTEST:

APPROVED AS TO FORM:

Clerk of Council

Director of Law

APPROVED:

Mayor

Date

RESOLUTION NO. 10 -2012

**A RESOLUTION OF THE COUNCIL OF THE CITY OF SYLVANIA
EXPRESSING THE CITY'S INTENT TO SELL PROPERTY BY
INTERNET AUCTION; AND DECLARING AN EMERGENCY.**

WHEREAS, Ordinance No. 118-2008, passed December 1, 2008, authorized the Mayor and Director of Finance to enter into an Agreement with GovDeals, an online auction site for governmental agencies; and,

WHEREAS, since that time, the City has utilized GovDeals to sell property authorized by City Council; and,

WHEREAS; Ohio Revised Code Section 721.15 requires that the legislative authority of a municipal corporation that uses internet auction sites to dispose of property pass a resolution each calendar year expressing its intent to sell property by internet auction; and,

WHEREAS, the City intends to continue to sell property by internet auction.

NOW, THEREFORE BE IT RESOLVED by the Council of the City of Sylvania, Lucas County, Ohio, _____ members elected thereto concurring:

SECTION 1. That the City of Sylvania intends to sell property by internet auction.

SECTION 2. After City Council approves the property to be listed for sale, the items are listed for auction for a period of two weeks on the site on a quarterly basis, in March, June, September and December. The Administrative Secretary for the Sylvania Police Division coordinates the items to be listed for sale and works with GovDeals to facilitate the listing. The winning bidder has ten days from the date the auction ends to pay for and claim their item. Cash, money order or business check with a bank letter of guarantee are the accepted forms of payment.

SECTION 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 4. That the Clerk of Council is hereby directed to post a copy of this Resolution in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 5. That this ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediately from and after its passage. The reason for the emergency lies in the fact that this ordinance is necessary for the immediate preservation of the public peace, health, safety and property and for the further reason that this resolution must be immediately to comply with the Ohio Revised Code.

Vote dispensing with the second and third readings: Yeas _____ Nays _____

Passed, _____, 2012, as an emergency measure.

President of Council

ATTEST:

APPROVED AS TO FORM:

Clerk of Council

Director of Law

APPROVED:

Mayor

Date

Items Needing Council Approval
To Be Auctioned for Sale On GovDeals:

- 1 Samsonite Hard-sided Black Briefcase
- 2 Set of Skis, Poles & Boots
- 1 Magellan Roadmate GPS
- 1 Magellan Maestro GPS
- 1 Garmin Nuvi GPS
- 1 Canon Powershot Digital Camera

NOTICE TO LEGISLATIVE AUTHORITY

OHIO DIVISION OF LIQUOR CON
6606 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43068-9005
(614)644-2360 FAX(614)644-3166

TO

6779915 <small>PERMIT NUMBER</small>		STCK <small>TYPE</small>	PEARL RIVER INC DBA GOURMET GARDEN 5817 MONROE ST SYLVANIA OHIO 43560
ISSUE DATE			
04 30 2012 <small>FILING DATE</small>			
D1 D2 D3 D6 <small>PERMIT CLASSES</small>			
48 <small>TAX DISTRICT</small>	077 <small>A</small>	F07918 <small>RECEIPT NO.</small>	

FROM 07/02/2012

PERMIT NUMBER		TYPE
ISSUE DATE		
FILING DATE		
PERMIT CLASSES		
TAX DISTRICT		RECEIPT NO.



MAILED 07/02/2012

RESPONSES MUST BE POSTMARKED NO LATER THAN. 08/02/2012

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES A STCK 6779915

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT
THE HEARING BE HELD IN OUR COUNTY SEAT. IN COLUMBUS.

WE DO NOT REQUEST A HEARING.

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title)- Clerk of County Commissioner

(Date)

Clerk of City Council

Township Fiscal Officer

CLERK OF SYLVANIA CITY COUNCIL
6730 MONROE ST
SYLVANIA OHIO 43560



a

City of Sylvania

DIVISION OF TAXATION
ANGELA J. KUHN, COMMISSIONER

July 5, 2012

Mayor Craig A. Stough and Members of Council
City of Sylvania
Sylvania, Ohio

Dear Mayor Stough and Council Members:

The monthly cash report from the Division of Taxation is as follows:

	Deposits	Refunds	Balance
June 30, 2012	\$611,270.34	\$41,898.17	\$569,372.17
June 30, 2011	\$613,820.31	\$33,867.40	\$579,952.91
Monthly Difference	----- -\$2,549.97	----- \$8,030.77	----- -\$10,580.74
Year to Date 2012	\$4,872,708.20	\$115,580.35	\$4,757,127.85
Year to Date 2011	\$4,748,730.45	\$116,373.57	\$4,632,356.88
Yearly Difference	----- \$123,977.75	----- -\$793.22	----- \$124,770.97

Respectfully submitted,

Angela J. Kuhn
Tax Commissioner

c: Mr. Scott Smith, Finance Director

Board of Architectural Review

Minutes of the regular meeting of July 11, 2012. Mr. Lindsley called the meeting to order.

Members present: Read Backus, Ken Marciniak, Thomas Lindsley (3) present. Mayor Craig Stough (1) excused. Mr. Robert Oberly present.

Mr. Marciniak moved, Dr. Backus seconded to approve the Minutes of the June 13, 2012, meeting as submitted. Vote being: Lindsley, Backus, Marciniak, (3) aye; (0) nay. Motion passed by a 3 to 0 vote.

Item 3 - Regulated Sign - app. no. 21-2012 requested by Harmon Sign for Assistance Dogs, 5605 Monroe Street, Sylvania. This will be a new sign along Monroe Street, the sign meets the size requirements for the sign code and it will be further back than The Ability Center sign. There are no traffic visibility issues. Mr. Marciniak moved, Dr. Backus seconded to give a Certificate of Appropriateness for the new monument sign for Assistance Dogs, 5605 Monroe Street, as depicted on the drawing submitted with app. no. 21-2012. Vote being: Marciniak, Backus, Lindsley (3) aye; (0) nay. Motion passed by a 3 to 0 vote.

Item 4 - Regulated Sign - app. no. 22-2012 requested by Fast Signs for Functionally Active Fitness, 7601 Sylvania Avenue, Sylvania. Ms. Karrie Brock and John Lyckowski present. The former Quick Fit location is becoming Boot Camp Fit. The signs will be the same size, and they are installing new sign faces in the existing sign cabinets. Mr. Marciniak moved, Dr. Backus seconded to grant a Certificate of Appropriateness for app. no. 22-2012 for Functionally Active Fitness, 7601 Sylvania Avenue as requested. Vote being: Backus, Marciniak, Lindsley (3) aye; (0) nay. Motion passed by a 3 to 0 vote.

Item 5 - Regulated Sign - app. no. 23-2012 requested by Victoria Kamenny for Matryoshka Food & Deli, 4900 McCord Road, Sylvania. Ms. Victoria Kamenny present. They will be removing the sign for Tymeless Images Studio to install their sign. They are opening a deli and food store, for now they will only offer carry-out service and will not have any table service. Their space is 1,200 square feet. The sign area is not large enough to put Matryoshka on the sign so they depicted the nesting doll for their sign. The sign will be a tight fit under the Ohio License Bureau sign. Mr. Marciniak moved, Dr. Backus seconded to give a Certificate of Appropriateness for the new wall sign at 4900 McCord Road as shown on the drawing submitted with app. no. 23-2012. Vote being: Backus, Marciniak, Lindsley (3) aye; (0) nay. Motion passed by a 3 to 0 vote.

Dr. Backus moved, Mr. Marciniak seconded to adjourn the meeting. All present voted aye. Meeting adjourned.

Submitted by,



Barbara Taylor, Secretary
Municipal Planning Commission



C

City Of Sylvania

DIVISION OF ZONING

ROBERT H. OBERLY, ZONING ADMINISTRATOR

July 10, 2012

Sylvania Area Historical Society
Heritage Museum
5717 N. Main St.
Sylvania, OH 43560

Re: **Demolition Permit Application**
6725, 6737, 6731, 6675 Convent Boulevard, and 6676 Brint Road

Dear President:

This is to inform you that Lourdes University has applied for a permit to demolish the houses and garages at 6725, 6737, 6731 Convent Boulevard, and 6676 Brint Road, and to demolish the garage at 6675 Convent Boulevard. The application was made on July 6, 2012, the permit may be issued thirty (30) days after the application is made or Thirty (30) days after the structure is posted for demolition.

During the thirty-day period the owner of the property shall permit the Sylvania Historical Society, or a similar historic preservation organization, access to the structure to map, photograph, measure or otherwise preserve the history of said structure.

You may wish to contact Michael P. Killian if the historical society wants to document the structure that is to be torn down. If you have any questions or need any additional information, please contact the zoning office at 419-885-8946.

Very truly yours,

Barbara Taylor
Administrative Secretary

cc: Mayor Craig A. Stough
James E. Moan
Joyce Armstrong
Margaret Lintner, Clerk of Council
Rick Barricklow
Applicant

CITY OF SYLVANIA - DEMOLITION PERMIT

Date _____

Permit No. _____

No Zoning Certificate for demolition of any structure in Sylvania constructed more than fifty years prior to the request for Zoning Certificate for demolition shall be issued without the owner first posting on the exterior of the structure a sign stating the intent to demolish the premises thirty / ninety days prior to the commencement of demolition. The 30-day / 90-day period shall commence as of the later of the time of posting or thirty days from the date of application. During the 30-day / 90-day period, the owner shall permit the Sylvania Historical Society, or a similar historic preservation organization, access to the structure to map, photograph, measure or otherwise preserve the history of said structure.

This section shall not apply if immediate demolition is required for the preservation of public health, safety and welfare or if the Mayor should determine that the property is of no historical significance.

WE, the undersigned, owners or their representatives, of the following described property, do hereby apply to you for a Certificate of Zoning and for such use, based on the information hereinafter set out.

Street Address 6725 Convent Blvd

Legal Description Tax Parcel 82-02694

Property Zoned R-2

Demolition of Existing: House and Garages

Please Read and Initial - Other Conditions or Comments: All utilities MUST be disconnected before the structure is torn down. The Contractor must notify all utilities and OUPS (Ohio Utility Protection Services) prior to disconnection of services. The Contractor is responsible to have a city Inspector present when the water and sewer are disconnected. A contractor must be licensed by the City of Sylvania to work on any sewer connected with the public sewers in the city.

Initial Here MRK

Owner's Name - Louder

Submitted by - Michael Killian VP
(individual or company)

Address - 6832 Convent Blvd
(street, city, state, zip code)

Telephone Number - 419 824 3730

Applicant's Signature Michael Killian VP

* - Approval - Utility Removal

Date

Issued by: Robert Oberly, Zoning Administrator

Date issued

Any certificate issued upon a false statement of any fact which is material to the issuances hereof shall be void.

1/2011

Permit Fee \$ 1.00

60-90

CITY OF SYLVANIA - DEMOLITION PERMIT

Date _____

Permit No. _____

No Zoning Certificate for demolition of any structure in Sylvania constructed more than fifty years prior to the request for Zoning Certificate for demolition shall be issued without the owner first posting on the exterior of the structure a sign stating the intent to demolish the premises thirty / ninety days prior to the commencement of demolition. The 30-day / 90-day period shall commence as of the later of the time of posting or thirty days from the date of application. During the 30-day / 90-day period, the owner shall permit the Sylvania Historical Society, of a similar historic preservation organization, access to the structure to map, photograph, measure or otherwise preserve the history of said structure.

This section shall not apply if immediate demolition is required for the preservation of public health, safety and welfare or if the Mayor should determine that the property is of no historical significance.

WE, the undersigned, owners or their representatives, of the following described property, do hereby apply to you for a Certificate of Zoning and for such use, based on the information hereinafter set out.

Street Address 6737 Convent Blvd

Legal Description Tax Parcel 82-02674

Property Zoned R2

Demolition of Existing: House and Garage

Please Read and Initial - Other Conditions or Comments: All utilities MUST be disconnected before the structure is torn down. The Contractor must notify all utilities and OUPS (Ohio Utility Protection Services) prior to disconnection of services. The Contractor is responsible to have a city Inspector present when the water and sewer are disconnected. A contractor must be licensed by the City of Sylvania to work on any sewer connected with the public sewers in the city.

Initial Here MPK

Owner's Name - Louides

Submitted by - Michael P Killian VP
(individual or company)

Address - 6832 Convent Blvd
(street, city, state, zip code)

Telephone Number - 419 824 3730

Applicant's Signature M P Killian VP

* - Approval - Utility Removal _____ Date _____

Issued by: Robert Oberly, Zoning Administrator _____ Date issued _____

Any certificate issued upon a false statement of any fact which is material to the issuances hereof shall be void.

Permit Fee \$ 1.00 1/2011

CITY OF SYLVANIA - DEMOLITION PERMIT

Date _____

Permit No. _____

No Zoning Certificate for demolition of any structure in Sylvania constructed more than fifty years prior to the request for Zoning Certificate for demolition shall be issued without the owner first posting on the exterior of the structure a sign stating the intent to demolish the premises thirty / ninety days prior to the commencement of demolition. The 30-day / 90-day period shall commence as of the later of the time of posting or thirty days from the date of application. During the 30-day / 90-day period, the owner shall permit the Sylvania Historical Society, of a similar historic preservation organization, access to the structure to map, photograph, measure or otherwise preserve the history of said structure.

This section shall not apply if immediate demolition is required for the preservation of public health, safety and welfare or if the Mayor should determine that the property is of no historical significance.

WE, the undersigned, owners or their representatives, of the following described property, do hereby apply to you for a Certificate of Zoning and for such use, based on the information hereinafter set out.

Street Address 6731 Convent Blvd

Legal Description Parcel 82-02701

Property Zoned R-2

Demolition of Existing: House and Garages

Please Read and Initial - Other Conditions or Comments: All utilities MUST be disconnected before the structure is torn down. The Contractor must notify all utilities and OUPS (Ohio Utility Protection Services) prior to disconnection of services. The Contractor is responsible to have a city Inspector present when the water and sewer are disconnected. A contractor must be licensed by the City of Sylvania to work on any sewer connected with the public sewers in the city.

Initial Here MPK

Owner's Name - Lourdes

Submitted by - Michael Phillian VP
(individual or company)

Address - 6832 Convent Blvd
(street, city, state, zip code)

Telephone Number - 419 824 3730

Applicant's Signature Michael Phillian VP

* - Approval - Utility Removal

Date

Issued by: Robert Oberly, Zoning Administrator

Date issued

Any certificate issued upon a false statement of any fact which is material to the issuances hereof shall be void.

1/2011

Permit Fee \$ 1.00

CITY OF SYLVANIA - DEMOLITION PERMIT

Date _____

Permit No. _____

No Zoning Certificate for demolition of any structure in Sylvania constructed more than fifty years prior to the request for Zoning Certificate for demolition shall be issued without the owner first posting on the exterior of the structure a sign stating the intent to demolish the premises thirty / ninety days prior to the commencement of demolition. The 30-day / 90-day period shall commence as of the later of the time of posting or thirty days from the date of application. During the 30-day / 90-day period, the owner shall permit the Sylvania Historical Society, of a similar historic preservation organization, access to the structure to map, photograph, measure or otherwise preserve the history of said structure.

This section shall not apply if immediate demolition is required for the preservation of public health, safety and welfare or if the Mayor should determine that the property is of no historical significance.

WE, the undersigned, owners or their representatives, of the following described property, do hereby apply to you for a Certificate of Zoning and for such use, based on the information hereinafter set out.

Street Address 6675 Convent Blvd

Legal Description Tax Parcel ~~82~~ 82-02704

Property Zoned R-2

Demolition of Existing: Garage (only)

Please Read and Initial - Other Conditions or Comments: All utilities MUST be disconnected before the structure is torn down. The Contractor must notify all utilities and OUPS (Ohio Utility Protection Services) prior to disconnection of services. The Contractor is responsible to have a city Inspector present when the water and sewer are disconnected. A contractor must be licensed by the City of Sylvania to work on any sewer connected with the public sewers in the city.

Initial Here MPK

Owner's Name - Lourdes

Submitted by - Michael Killian VP
(individual or company)

Address - 6832 Convent Blvd
(street, city, state, zip code)

Telephone Number - 419 824 3730

Applicant's Signature MJ Killian VP

* - Approval - Utility Removal

Date

Issued by: Robert Oberly, Zoning Administrator

Date issued

Any certificate issued upon a false statement of any fact which is material to the issuances hereof shall be void.

1/2011

Permit Fee \$ 1.00

CITY OF SYLVANIA - DEMOLITION PERMIT

Date _____

Permit No. _____

No Zoning Certificate for demolition of any structure in Sylvania constructed more than fifty years prior to the request for Zoning Certificate for demolition shall be issued without the owner first posting on the exterior of the structure a sign stating the intent to demolish the premises thirty / ninety days prior to the commencement of demolition. The 30-day / 90-day period shall commence as of the later of the time of posting or thirty days from the date of application. During the 30-day / 90-day period, the owner shall permit the Sylvania Historical Society, of a similar historic preservation organization, access to the structure to map, photograph, measure or otherwise preserve the history of said structure.

This section shall not apply if immediate demolition is required for the preservation of public health, safety and welfare or if the Mayor should determine that the property is of no historical significance.

WE, the undersigned, owners or their representatives, of the following described property, do hereby apply to you for a Certificate of Zoning and for such use, based on the information hereinafter set out.

Street Address 6676 Brint Rd

Legal Description Tax Parcel 82-09494

Property Zoned R-2

Demolition of Existing: House and Garage

Please Read and Initial - Other Conditions or Comments: All utilities MUST be disconnected before the structure is torn down. The Contractor must notify all utilities and OUPS (Ohio Utility Protection Services) prior to disconnection of services. The Contractor is responsible to have a city Inspector present when the water and sewer are disconnected. A contractor must be licensed by the City of Sylvania to work on any sewer connected with the public sewers in the city.

Initial Here MPK

Owner's Name - Louides

Submitted by - Michael P Killian VP
(individual or company)

Address - 6832 Convent Blvd
(street, city, state, zip code)

Telephone Number - 419 824 3730

Applicant's Signature MP Killian VP

* - Approval - Utility Removal _____ Date _____

Issued by: Robert Oberly, Zoning Administrator _____ Date issued _____

Any certificate issued upon a false statement of any fact which is material to the issuances hereof shall be void.

Permit Fee \$ 1.00 1/2011

