

Minutes of the Meeting of Council
November 5, 2012

The Council of the City of Sylvania, Ohio met in regular session on November 5, 2012 at 7:30 p.m. with Mayor Craig A. Stough in the chair. Roll was called with the following members present: V. Michael Brown, Katie Cappellini, Doug Haynam, Sandy Husman, Mark Luetke, Mary J. Westphal (6); absent: Todd Milner (1), excused by Mayor Stough.

Roll call: Milner absent, excused.

Mr. Brown led the Pledge of Allegiance to the United States of America.

Pledge of Alleg.

Mayor Stough stated that Council will now consider agenda item 3.

Requests were made for the following additions to the agenda:

Additions to the agenda.

- 5a. Update on Woodstock Ontario.
- 5b. Report of the Employee & Community Relations Committee.
- 5c. Scatakular.
- 11a. Schedule an Economic Development sub-Committee meeting.
- 12a. Schedule a Building & Grounds and Finance Committee meeting.
- 12b. Schedule a Utilities & Environment Committee meeting.
- C. Clerk's retirement.

Mr. Haynam moved, Mrs. Husman seconded, to approve the agenda as amended; roll call vote being: Brown, Cappellini, Haynam, Husman, Luetke, Westphal (6) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 4.

Mrs. Westphal presented the October 15 minutes. Mrs. Westphal moved, Mr. Brown seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of October 15, 2012 be approved as submitted, provided there are no amendments from other members of Council; roll call vote being: Cappellini, Haynam, Husman, Luetke, Westphal, Brown (6) yeas; (0) nays. The motion carried.

Approval of the October 15 minutes.

Mayor Stough stated that Council will now consider agenda item 5.

Dick Hutchinson, General Manager, NW Ohio, Frontier Communications updated Council on the upgrades in equipment Frontier is doing since acquiring Verizon. They also offer enhanced telecommunications. He introduced Sales Manager Bob Kitzler.

Frontier Communications.

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Mayor Stough reported that Woodstock, Ontario is sending two electric linemen and two vehicles to New York to provide service help. He noted that our Sister City also offered to send safety personnel to Sylvania in 2001 to offset any emergency responders we sent to New York.	Woodstock, Ontario.
Mr. Luetke said the Employee & Community Relations Committee met on October 25 to consider several topics. They discussed a policy for endorsing tax levies, and concurred that Council should take a stand when levies are relevant to Sylvania. This also offers a forum for the public. Mr. Luetke moved, Mrs. Westphal seconded, to authorize legislation for a levy endorsement policy based on the committee minutes; roll call vote being: Haynam, Husman, Luetke, Westphal, Brown, Cappellini (6) yeas; (0) nays. The motion carried.	Legislation authorized for levy endorsement policy.
In other business, the committee considered options to provide a live video feed of Council meetings. IT Manager Mike Tansey provided various options. Mr. Tansey said that 300 people visited the download page in the last three months. He said he will soon be able to count the actual audio downloads. Mr. Luetke said the committee will first look at current usage and then consider the cost.	Live audio feed of Council meetings.
Mr. Tansey reported on the proposed website upgrade to allow for more compatibility with phone apps. He proposes that bidders give initial estimates and provide information before formally submitting a RFP. He noted that there is an uptick in mobile traffic. Mr. Luetke moved, Mr. Brown seconded, the authorize Mr. Tansey to request RFPs with an initial bidders conference; roll call vote being: Husman, Luetke, Westphal, Brown, Cappellini, Haynam (6) yeas; (0) nays. The motion carried.	IT Manager authorized to request RFPs for website upgrade.
Mrs. Husman reminded everyone of the S.C.A.T. fund raiser on November 15. Breakfast and a program are offered at the Sylvania Senior Center.	Scatacular, Nov. 15.
Mayor Stough stated that Council will now consider agenda item 6.	
Service Director Kevin Aller's report on the Brint & McCord Intersection Improvements was placed on file. Mrs. Husman presented and read aloud by title only, proposed Ordinance No. 62-2012, a written copy of same having been previously furnished to each member of Council, "Accepting the proposal of DGL Consulting Engineers LLC for professional engineering design services for the Brint and McCord Intersection Improvement Project; appropriating funds therefore in the amount of \$11,000; and declaring an emergency." Mrs. Husman moved, Mr. Haynam seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Luetke, Westphal, Brown, Cappellini, Haynam, Husman (6) yeas; (0) nays. The motion carried.	Ordinance 62-2012, "...proposal ...DGL...engineering design services...Brint and McCord...

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Mrs. Husman moved, Mrs. Westphal seconded, that Ordinance No. 62-2012 be enacted as an emergency measure as declared therein; roll call vote being: Westphal, Brown, Cappellini, Haynam, Husman, Luetke (6) yeas; (0) nays. The motion carried.

The Service Director's report on the grant application for the Brint & McCord Intersection Improvements was placed on file. Mrs. Westphal presented and read aloud by title only, proposed Resolution No. 12-2012, a written copy of same having been previously furnished to each member of Council, "A Resolution authorizing the Mayor and Director of Finance to prepare and submit an application to the Ohio Public Works Commission and to execute contracts as required; and declaring an emergency." Mrs. Westphal moved, Mr. Haynam seconded, that Council dispense with the Second and Third Readings of said Resolution; roll call vote being: Brown, Cappellini, Haynam, Husman, Luetke, Westphal (6) yeas; (0) nays. The motion carried.

Resolution 12-2012, "...application...Ohio Public Works Comm..."

Mrs. Westphal moved, Mr. Luetke seconded, that Resolution No. 12-2012 be enacted as an emergency measure as declared therein; roll call vote being: Cappellini, Haynam, Husman, Luetke, Westphal, Brown (6) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 7.

The Service Director's report on the Brint & King Roundabout and Monroe Street Reconstruction Projects was placed on file. Mr. Brown presented and read aloud by title only, proposed Resolution No. 13-2012, a written copy of same having been previously furnished to each member of Council, "A Resolution authorizing the Mayor and Director of Finance to prepare and submit an application to the Ohio Public Works Commission and to execute contracts as required; and declaring an emergency." Mr. Brown moved, Mrs. Westphal seconded, that Council dispense with the Second and Third Readings of said Resolution; roll call vote being: Haynam, Husman, Luetke, Westphal, Brown, Cappellini (6) yeas; (0) nays. The motion carried.

Resolution 13-2012, "...application...Ohio Public Works Comm..."

Mr. Brown moved, Mrs. Westphal seconded, that Resolution No. 13-2012 be enacted as an emergency measure as declared therein; roll call vote being: Husman, Luetke, Westphal, Brown, Cappellini, Haynam (6) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 8.

Mr. Luetke presented and read aloud by title only, proposed Resolution No. 14-2012, a written copy of same having been previously furnished to each member of Council, "Re-appointing Richard Sands to the Zoning Board of Appeals for a term expiring December 31, 2015; and declaring an emergency." Mr. Luetke moved, Mrs. Westphal

Resolution 14-2012, "Re-appointing Richard Sands..."

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seconded, that Council dispense with the Second and Third Readings of said Resolution; roll call vote being: Luetke, Westphal, Brown, Cappellini, Haynam, Husman (6) yeas; (0) nays. The motion carried.

Zoning Board of Appeals..."

Mr. Luetke moved, Mr. Haynam seconded, that Resolution No. 14-2012 be enacted as an emergency measure as declared therein; roll call vote being: Westphal, Brown, Cappellini, Haynam, Husman, Luetke (6) yeas; (0) nays. The motion carried.

Mrs. Westphal presented and read aloud by title only, proposed Resolution No. 15-2012, a written copy of same having been previously furnished to each member of Council, "Re-appointing Gary Sommer to the Zoning Board of Appeals for a term expiring December 31, 2015; and declaring an emergency." Mrs. Westphal moved, Mr. Haynam seconded, that Council dispense with the Second and Third Readings of said Resolution; roll call vote being: Brown, Cappellini, Haynam, Husman, Luetke, Westphal (6) yeas; (0) nays. The motion carried.

Resolution 15-2012, "Re-appointing ...Gary Sommer...Zoning Board of Appeals ..."

Mrs. Westphal moved, Mr. Luetke seconded, that Resolution No. 15-2012 be enacted as an emergency measure as declared therein; roll call vote being: Cappellini, Haynam, Husman, Luetke, Westphal, Brown (6) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 9.

Mr. Luetke moved, Mrs. Westphal seconded, to confirm Mayor Stough's re-appointment of Barbara Conover as the City's representative to the Toledo-Lucas County Board of Health; roll call vote being: Haynam, Husman, Luetke, Westphal, Brown, Cappellini (6) yeas; (0) nays. The motion carried.

Confirm Mayor's appointment to Board of Health.

Mayor Stough stated that Council will now consider agenda item 10.

Mayor Stough presented the clerk's report on holidays in 2013 that fall on regular Council meeting dates. Mrs. Westphal moved, Mr. Haynam seconded, to change these meeting dates to Tuesdays because the Monday is a holiday: January 21 to January 22, February 18 to February 19, September 2 to September 3; and to waive the July 1 and August 5 meetings unless needed; roll call vote being: Husman, Luetke, Westphal, Brown, Cappellini, Haynam (6) yeas; (0) nays. The motion carried.

2013 meeting schedule.

Mayor Stough stated that Council will now consider agenda item 11.

There was discussion on scheduling several committee meetings. There will be three committee meetings on November 19 prior to the regular Council meeting. They will begin at 6:00 p.m. in Council Chambers and run consecutively. They are: Economic

Nov. 19 committee meetings.

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Development sub- Committee - to consider the Poggemeyer proposal, and the historic downtown development; Utilities & Environment- to discuss refuse and recycling; and Finance and Building & Grounds - Maplewood Marketplace.

Mayor Stough read the Clerk of Council's retirement letter. Her retirement date is November 30, and the Mayor says he will be back to Council with an appointment to fill the position. Clerk's retirement.

Mayor Stough stated that all items on the agenda had been considered. Mrs. Westphal moved, Mrs. Husman seconded, that this meeting adjourn; all present voting yea (6); (0) nays. The motion carried and the meeting adjourned at 8:40 p.m. Adjournment.

Clerk of Council

Mayor