

Board of Architectural Review

Minutes of the regular meeting of February 13, 2013. Mr. Lindsley called the meeting to order.

Item 1 - Members present: Read Backus, Ken Marciniak, Thomas Lindsley, Mayor Craig Stough, (4) present. Mr. Robert Oberly and Mr. Kevin Aller present.

Item 4 - Regulated District app. no. 05-2013 requested by Vetter Design Group for Sylvania Township, Fire Station No. 1, 6635 Monroe Street, Sylvania, OH 43560. Chief Jeff Kowalski gave a presentation of the new Fire Station Building and displayed pictures and a site plan of the new building. They will be demolishing the existing building and constructing a new building. The new building will approximately 8900 sq. ft. and will be a two story brick building. Mr. Joe Vetter arrived during the discussion and a sample board of brick was examined by the members. Mayor Stough commented that he would like the brick to be redder in color than the brick shown on the board. Mr. Vetter stated the brick on the board was not the actual brick that would be used and they would work on getting brick redder in color during the bid for the project. Mr. Marciniak moved and Dr. Backus seconded to approve the architectural design of the new building noting that a redder brick will be used. Vote being: Marciniak, Lindsley, Backus, Stough (4) aye; (0) nay. Motion passed by a 4 to 0 vote.

Item 3 - Regulated Sign – app. no. 06-2013 requested by Vital Signs for Biggby Coffee, 5577 Monroe Street, Suite N, Sylvania, OH 43560. The application is for a new wall sign. The sign will be an internally lit channel sign. The sign is similar to other signs in the shopping center and is within sign code regulations. Mr. Marciniak moved and Dr. Backus seconded to grant a Certificate of Appropriateness for the sign as shown in the drawing submitted with the application. Vote being: Marciniak, Lindsley, Backus, Stough (4) aye; (0) nay. Motion passed by a 4 to 0 vote.

Item 2 - Mayor Stough moved and Dr. Backus seconded to approve the Minutes of the January 16, 2013 meeting as submitted. Vote being: (4) aye; (0) nay. Motion passed by a 4 to 0 vote.

Mayor Stough moved and Mr. Marciniak seconded to adjourn the meeting. All present voted aye. Meeting adjourned.

Submitted by,



Debra Webb, Secretary
Municipal Planning Commission

Sylvania Municipal Planning Commission

Minutes of the regular meeting of February 13, 2013. Mr. Lindsley called the meeting to order.

Item 1 - Members present: Read Backus, Ken Marciniak, Thomas Lindsley, Mayor Craig Stough, (4) present. Mr. Robert Oberly and Mr. Kevin Aller present.

Item 3 - Site Plan Review requested by Vetter Design Group for Sylvania Township to demolish the existing Fire Station Building No. 1 and construct a new Fire Station Building No. 1 at 6635 Monroe Street, Sylvania, OH 43560. Chief Kowalski gave a presentation of the new Fire Station Building and displayed pictures and a site plan of the new Fire Station Building. The new Fire Station Building will be an approximately 8900 sq. ft. two story building. The building will be larger than the existing building and have sleeping quarters upstairs and will be able to accommodate 10 firemen; it will have 1 stairwell and an elevator and it will be ADA Compliant. There will also be a pole installed for the firemen's use. The new building will be slightly west of the existing building. The parking lot will be smaller than the existing lot and they will use shift parking to accommodate up to 12 vehicles at a time. The retaining wall located between the Fire Station and Sautter's will remain. Mr. Aller stated that he has reviewed the site plan and all but 2 of the recommendations on the originally submitted site plan have been addressed. Mr. Joe Vetter arrived during the discussion and stated that he has spoken with Joe Shaw, Deputy Service Director of the City of Sylvania, about the remaining 2 items and is working on addressing those comments. Mr. Aller stated that he recommends approval of the site plan even if any further revisions to the plan are not made. Mr. Marciniak moved and Dr. Backus seconded to approve the site plan submitted, subject to Mr. Aller's comments. Vote being: Lindsley, Marciniak, Backus, Stough (4) aye; (0) nay. Motion passed by 4 a 0 to vote.

Item 4 - Council Referral - Proposed Ordinance No. 2-2013, for review and recommendation, amending Chapter 1166, Section 1166.03 and Section 1166.07, of the City of Sylvania Sign Code. Continued from the January 16, 2013 Meeting. After further review and discussion of the proposed ordinance were made, Mr. Marciniak moved, Dr. Backus seconded to not recommend the proposed changes to the Sylvania Sign Code. Vote being: Marciniak, Lindsley, Backus, Stough (4) aye; (0) nay. Motion passed by a 4 to 0 vote.

Item 2 - Dr. Backus moved and Mr. Marciniak seconded to approve the Minutes of the January 16, 2013 meeting as submitted. Vote being: Stough, Marciniak, Lindsley, Backus (4) aye; (0) nay. Motion passed by a 4 to 0 vote.

Mr. Lindsley moved and Mr. Marciniak seconded to adjourn the meeting. All present voted aye. Meeting adjourned.

Submitted by,



Debra Webb, Secretary
Municipal Planning Commission