

Sylvania City Council
March 16, 2015

7:30 p.m. Council Meeting
Agenda

1. Roll call. Mrs. Cappellini, Mr. Frye, Mr. Haynam, Mrs. Husman, Mr. Luetke, Mr. Mishka, Mrs. Westphal.
2. Pledge of Allegiance to the United States of America led by Mrs. Cappellini.
3. Additions to the agenda.
4. Approval of the meeting minutes of March 2, 2015.
5. Planning Commission's recommendation for Zoning Amendment Petition No. ZA-2-2015, a request from Board of Education of the Sylvania City Schools, to change the zoning from R-2, "Single-Family Small Lot District" to R-1, "Single-Family Large Lot District" for property located at 5363 Silica Drive, Sylvania, OH. Set the public hearing date for April 20, 2015; and authorize the clerk to advertise for same.
6. Proposed Ordinance 9-2015, Authorizing an agreement with Zambelli Fireworks Manufacturing Co for the Independence Day Celebration on July 3, 2015.
7. Erie Street Waterline Replacement Project.
 - a. Service Director's Report on Easements for project.
 - b. Proposed Ordinance 10-2015, Accepting from Robert & Marilyn Mohr, a temporary construction and utility easement.
8. ODOT Salt Bid.
 - a. Service Director's Report on 2015-2016 rock salt purchase.
 - b. Proposed Ordinance 11-2015, Authorizing the City of Sylvania to enter into an agreement with ODOT for the purchase of roadway de-icing salt.
9. Committee reports.
10. Committee referrals.

INFORMATION

- A. February 2015 Bank Reconciliation.
- B. Municipal Planning Commission minutes from March 11, 2015.
- C. Board of Architectural Review minutes from March 11, 2015.
- D. 4th Quarter 2014 Management Reports.

Minutes of the Meeting of Council
March 2, 2015

The Council of the City of Sylvania, Ohio met in regular session on March 2, 2015 at 7:30 p.m. with Mayor Craig A. Stough in the chair. Roll was called with the following members present: Katie Cappellini, Mark Frye, Doug Haynam, Sandy Husman, Mark Luetke, Jason Mishka, Mary Westphal (7) present; (0) absent.

Roll call:
All present.

Mrs. Westphal led the Pledge of Allegiance to the United States of America.

Pledge of Alleg.

Mayor Stough stated that Council will now consider agenda item 3.

Requests were made for the following additions to the agenda:

Additions to the agenda.

- 5a. Proposed Ordinance 8-2015, Approval of ZA-4-2014.
- 8a. Proposed Ordinance 7-2015, Snow Emergency Parking Ban.

Mr. Haynam moved, Mrs. Westphal seconded to approve the agenda as amended; roll call vote being: Cappellini, Frye, Haynam, Husman, Luetke, Mishka, Westphal, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 4.

Mrs. Westphal presented the February 18, 2015 minutes. Mrs. Westphal moved, Mr. Haynam seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of February 18, 2015 be approved; roll call vote being: Frye, Haynam, Husman, Luetke, Mishka, Westphal, Cappellini, (7) yeas; (0) nays. The motion carried.

Approval of the February 18 minutes.

Mayor Stough stated that Council will now consider agenda item 5.

Mrs. Westphal reported on the 7:00 p.m. public hearing for zoning ordinance petition no. ZA-4-2014, a request from the City of Sylvania to change the zoning from R-3, "Multiple Dwelling Medium Density District" to P-R-O, "Professional Research and Office District", for property located at 6703 Maplewood (82-01887), 6715 Maplewood (82-02007), 0 Monroe St.-Rear (82-02022), and 0 Monroe St.-Rear (82-02012). The recommendation to Council was approval of the petition.

Report on ZA-4-2014 public hearing, City of Sylvania zoning change.

Mrs. Westphal presented and read aloud by title only, proposed Ordinance No. 8-2015, a written copy of same having been previously furnished to each member of Council, "Approving the recommendations of the Municipal Planning Commission to approve Petition for Zoning Ordinance Amendment ZA-4-2014 on the petition of the City of Sylvania, Ohio to change the zoning of 6705 and 6715 Maplewood Ave. and 0 Monroe Street (Rear) in the City of Sylvania, Ohio; and declaring an emergency";

Ordinance No. 8-2015, "ZA-4-2014... approval".

Minutes of the Meeting of Council
March 2, 2015

Mrs. Westphal moved, Mr. Haynam seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Haynam, Husman, Luetke, Mishka, Westphal, Cappellini, Frye, (7) yeas; (0) nays. The motion carried.

Mrs. Westphal moved, Mr. Frye seconded, that Ordinance No. 8-2015 be enacted as an emergency measure as declared therein; roll call vote being: Husman, Luetke, Mishka, Westphal, Cappellini, Frye, Haynam, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 6.

Service Director Kevin Aller's report on Gower Road Sanitary Sewer Extension was placed on file. Mr. Mishka presented and read aloud by title only, proposed Resolution 2-2015, a written copy of same having been previously furnished to each member of Council, "Declaring it necessary to improve the City of Sylvania Sanitary Sewer District by installing eight-inch sanitary sewer lines and other related appurtenances in the East right-of-way of Gower Road; and declaring an emergency"; Mr. Mishka moved, Mr. Frye seconded, that Council dispense with the Second and Third Readings of said Resolution; roll call vote being: Mishka, Westphal, Cappellini, Frye, Haynam, Husman, Luetke, (7) yeas; (0) nays. The motion carried.

Resolution
2-2015,
"...install
sanitary sewer
lines...East right-
of-way of Gower
Rd.

Mr. Mishka moved, Mrs. Husman seconded, that Resolution 2-2015 be enacted as an emergency measure as declared therein; roll call vote being: Westphal, Cappellini, Frye, Haynam, Husman, Luetke, Mishka, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 7.

Mrs. Westphal presented and read aloud by title only, proposed Resolution 3-2015, a written copy of same having been previously furnished to each member of Council, "A Resolution designating the Clerk of Council as the Mayor and City Council's Designee to attend training programs and seminars about the Public Records Law as required by Ohio Revised Code Section 109.43; and declaring an emergency."; Mrs. Westphal moved, Mr. Haynam seconded, that Council dispense with the Second and Third Readings of said Resolution; roll call vote being: Mishka, Westphal, Cappellini, Frye, Haynam, Husman, Luetke, (7) yeas; (0) nays. The motion carried.

Resolution
3-2015, "Clerk of
Council as
designee
...public records
law..."

Mrs. Westphal moved, Mr. Frye seconded, that Resolution 3-2015 be enacted as an emergency measure as declared therein; roll call vote being: Westphal, Cappellini, Frye, Haynam, Husman, Luetke, Mishka, (7) yeas; (0) nays. The motion carried.

Minutes of the Meeting of Council
March 2, 2015

Mayor Stough stated that Council will now consider agenda item 8.

Mrs. Westphal stated the Safety Committee met at 6:15p.m. to discuss proposed Ordinance 7-2015-Snow Emergency Parking Ban. The snow emergency could be called after 4 inches have fallen and cars need to be moved off the street. The Country Journal and the City's website will provide information on this matter. The Lucas County Alert System will be utilized to notify residents of and declared snow emergency parking ban.

Safety Com.
Report on Snow
Emergency
Parking Ban.

The recommendation to City Council was to approve Ordinance 7-2015.

Mrs. Westphal presented and read aloud by title only, proposed Ordinance No. 7-2015, a written copy of same having been previously furnished to each member of Council, "Amending Part Three-Traffic Code of the Sylvania Codified Ordinances, 1979, as amended by amending Chapter 351-Parking Generally by adding Section 351.23-Snow Emergency Parking Ban; and declaring an emergency"; Mrs. Westphal moved, Mr. Haynam seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being; Haynam, Husman, Luetke, Mishka, Westphal, Cappellini, Frye, (7) yeas; (0) nays. The motion carried.

Ordinance
7-2015, "...
Snow Emergency
Parking Ban..."

Mrs. Westphal moved, Mr. Luetke seconded, that Ordinance No. 7-2015 be enacted as an emergency measure as declared therein; roll call vote being; Husman, Luetke, Mishka, Westphal, Cappellini, Frye, Haynam, (7) yeas; (0) nays. The motion carried.

Mr. Luetke reported that the Economic Development Sub-Committee met at 6:15 p.m. to discuss the Community Reinvestment Area #7. Law Director Mrs. Brinning provided an update on all existing CRA's. The Sub-Committee will meet to continue discussion.

Econ. Dev. Sub-
Committee report
on CRA #7.

Mayor Stough stated that all items on the agenda had been considered.

Mrs. Westphal moved, Mr. Haynam seconded that this meeting adjourn; all present voting yea (7); (0) nays. The motion carried and the meeting adjourned at 7:56 p.m.

Adjournment.

Clerk of Council

Mayor



City Of Sylvania

DEPARTMENT OF PUBLIC SERVICE

KEVIN G. ALLER, PE DIRECTOR

March 12, 2015

To: Mayor and Members of City Council

Re: **Council Referral – Zoning Ordinance Amendment ZA-2-2015**

Dear Mayor and Members of Council:

Following is an excerpt from the minutes of the regular meeting of the Municipal Planning Commission of March 11, 2015, Council Referral– Zoning Ordinance Amendment Petition No. ZA-2-2015, a request from the Board of Education of Sylvania City Schools to change the zoning from R-2, “Single-Family Small Lot District” to R-1, “Single-Family Large Lot District” for property at 5363 Silica Drive, Sylvania, Ohio 43560:

..." Mr. McCann moved, Mr. Marciniak seconded to recommend approval of the zoning change. Vote being: Stough, McCann, Marciniak, and Lindsley (4) aye; (0) nay. Mr. Arnold abstained from the vote due to his relationship with the schools representative. Motion passed by a 4 to 0 vote."...

Sincerely,

Debra Webb, Secretary
Municipal Planning Commission

ORDINANCE NO. 9 - 2015

AUTHORIZING AN AGREEMENT WITH ZAMBELLI FIREWORKS MANUFACTURING CO. FOR THE INDEPENDENCE DAY CELEBRATION ON JULY 3, 2015 AT CENTENNIAL TERRACE AND QUARRY; AUTHORIZING THE MAYOR AND DIRECTOR OF FINANCE TO SIGN AN AGREEMENT FOR THE FIREWORKS DISPLAY WHICH WILL COST TWENTY-EIGHT THOUSAND EIGHT HUNDRED SEVENTY-FIVE DOLLARS (\$28,875); AUTHORIZING A 50% DEPOSIT PAYMENT UPON THE SIGNING OF THE AGREEMENT WHICH WILL BE SHARED BY THE CITY, SYLVANIA TOWNSHIP, COCA-COLA CORPORATION, THE SYLVANIA AREA JOINT RECREATION DISTRICT AND AREA BUSINESSES; AND DECLARING AN EMERGENCY.

WHEREAS, Zambelli Fireworks Manufacturing Co. presented to the Mayor and Director of Finance a contract providing for the furnishing, delivering, and display of fireworks for the Sylvania Community on July 3, 2015, for the sum of Twenty-Eight Thousand Eight Hundred Seventy-Five Dollars (\$28,875), as set forth in said agreement, a copy of which agreement is now on file with the Clerk of this Council; and,

WHEREAS, the total display will cost Twenty-Eight Thousand Eight Hundred Seventy-Five Dollars (\$28,875.00) with the City of Sylvania, Sylvania Township, Coca-Cola Corporation, the Sylvania Area Joint Recreation District and other area businesses all contributing to the cost of the fireworks display.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio, _____ members elected thereto concurring:

SECTION 1. That the Mayor and Director of Finance be, and they hereby are, authorized and directed to enter into an agreement with Zambelli Fireworks Manufacturing Co. in the form and substance of the agreement now on file with the Clerk of this Council providing that Zambelli Fireworks Manufacturing Co. will provide a fireworks display on July 3, 2015, for a payment by the City to Zambelli Fireworks Manufacturing Co. of Twenty-Eight Thousand Eight Hundred Seventy-Five Dollars (\$28,875.00) with the City making a 50% deposit payment.

SECTION 2. That to provide funds for said fireworks, there is hereby appropriated from the **SPECIAL PROJECTS FUND** from funds therein not heretofore appropriated to **Account No. 110-7320-51294 - Community Programs**, the total sum of Twenty-Eight Thousand Eight Hundred Seventy-Five Dollars (\$28,875.00) - it being understood that the City of Sylvania shall receive contributions from Sylvania Township, the Sylvania Area Joint Recreation District, the Coca-Cola Corporation and other area businesses to apply to the total contract price and when received will be credited to said Account.

SECTION 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 4. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 5. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that the contract should be authorized forthwith so as to assure the City of the Independence Day fireworks display scheduled for July 3, 2015. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Vote dispensing with the second and third readings: Yeas _____ Nays _____

Passed, _____, 2015 as an emergency measure.

President of Council

ATTEST:

Clerk of Council

APPROVED:

APPROVED AS TO FORM:

Mayor

Director of Law

Date

7a



City Of Sylvania

DEPARTMENT OF PUBLIC SERVICE

KEVIN G. ALLER, PE DIRECTOR

March 16, 2015

To: The Mayor and Members of Sylvania City Council

Re: **Erie Street Waterline Replacement (Eaglewood Drive to San Reno Drive)
Utility and Temporary Construction Easements – 7332 Erie Street**

Dear Mr. Mayor and Council Members:

This project consists of replacing over 900 feet of 8" water line with a new 12" water line on Erie Street between Eaglewood Drive and San Reno Drive. The water line has been replaced and upsized west of Eaglewood Drive and east of San Reno Drive as a part of previous improvement projects. This project will complete the replacement of the entire stretch of water line.

Construction of this project within the existing right-of-way is not possible due to the congestion of existing utilities. In order to accommodate this improvement it is necessary to purchase a utility easement and a temporary construction easement from the property owner, Mr. Robert Mohr. We have come to an agreement with Mr. Mohr in the amount of \$1,740 for the utility easement and \$290 for the temporary construction easement for a total compensation of \$2,030.

Procurement of this easement was a known project expense and was included within the project budget. We request approval of the attached easements with Mr. Mohr and authorization of payment in the amount of \$2,030.

Sincerely,



Kevin G. Aller, P.E. *Joseph Shaw*
Director of Public Service *for KGA*

ORDINANCE NO. 10 -2015**ACCEPTING FROM ROBERT L. MOHR AND MARILYN J. MOHR,
A GRANT OF PERMANENT UTILITY EASEMENT FOR THE
ERIE STREET WATERLINE REPLACEMENT PROJECT;
DEDICATING THE EASEMENT AREAS FOR PUBLIC PURPOSES
AS EXPRESSED IN THE EASEMENTS; PROVIDING FUNDS
THEREFORE; AND DECLARING AN EMERGENCY.**

WHEREAS, the plans for the Erie Street Waterline Replacement project have been completed and are now on file with the Clerk of this Council; and,

WHEREAS, before proceeding with the construction of said waterline improvement project, it is necessary for the City to obtain an easement in, over and through the southerly 15' of Highland Meadows Park Plat 3, Lot 1085 thereof for the installation of a 12" waterline; and,

WHEREAS, Robert L. Mohr and Marilyn J. Mohr, husband and wife, owners of the property at 7332 Erie St., Sylvania, Ohio, in which the 12" waterline is planned to be installed have executed and delivered to the City of Sylvania a grant of easement for utility purposes of the southerly 15' of their property at 7332 Erie Street, for said improvement project, which grant of utility easement (permanent) is in the form and substance of "Exhibit A" attached hereto and made a part hereof; and,

WHEREAS, similarly Robert L. Mohr and Marilyn J. Mohr have executed and delivered the City of Sylvania, a grant of temporary easement for construction purposes over the northerly of the southerly 15' of Lot Number 1085 in Highland Meadows Park Plat 3 which grant of easement is in the form and substance of "Exhibit B" attached hereto and made a part hereof.

NOW, THEREFORE BE IT ORDAINED by the Council of the City of Sylvania, Lucas

County, Ohio, _____ members elected thereto concurring:

SECTION 1. That the permanent and temporary easements as described on “Exhibit A” and “Exhibit B” respectively be and the same hereby are accepted from Robert L. Mohr and Marilyn J. Mohr, the grantors therein.

SECTION 2. That the permanent easement area and temporary easement area identified and described in said “Exhibit A” and said “Exhibit B” be, and the same hereby are, dedicated for the respective public purposes expresses in said easements.

SECTION 3. That the Director of Law is hereby directed to deliver the recorded easement document to the Director of Finance for retention by him as custodian of the records of this City.

SECTION 4. That, to provide funds for payment to be made for said easements hereby accepted, there is hereby appropriated the sum of Two Thousand Thirty Dollars (\$2,030.00) from the **WATER FUND**, from funds therein not heretofore appropriated to **Account No. 701-7525-53501 – Utility Improvements**.

SECTION 5. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 6. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 7. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that the Erie Street Waterline Replacement Project should proceed without further delay and the acceptance of the easement from said grantors. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.....

Vote dispensing with the second and third readings: Yeas _____ Nays _____

Passed, _____, 2015, as an emergency measure.

President of Council

ATTEST:

APPROVED AS TO FORM:

Clerk of Council

Director of Law

APPROVED:

Mayor

Date

EASEMENT FOR UTILITY PURPOSES

KNOW ALL MEN BY THESE PRESENTS:

That **Robert L. & Marilyn J. Mohr**, the Grantors, in consideration of one thousand seven hundred forty dollars (\$1,740), and other good and valuable considerations, to them paid by the **City of Sylvania**, the Grantee, does hereby grant, bargain, sell, convey and release to the said Grantee, its successors and assigns forever, an easement for the construction and maintenance of a public water main, in, on, over and through the real estate in the City of Sylvania, Lucas County, Ohio, and legally described, Exhibit A, and drawn, Exhibit B as attached.

TO HAVE AND TO HOLD the said easement rights with all the rights, privileges and appurtenances thereto belonging to the Grantee, its successors and assigns forever.

The Grantors, their successors and assigns, retains the right to use the attached described property for any and all purposes, provided that such use does not interfere with nor impair the exercise of the rights herein granted.

The Grantors claims title by instrument recorded in Microfiche 99 490E07 in the Deed Records of the Lucas County Recorder's Office.

The Grantors hereby covenant that they are the true and lawful Owners of said premises and are well seized of the same, and have good right and full power to bargain, sell and convey the same in the manner aforesaid.

IN WITNESS WHEREOF, the Grantors, **Robert L. & Marilyn J. Mohr,**

has hereunto set their hands this 13th day of March, 2015.

Robert L. Mohr
Robert L. Mohr

- Deceased
Marilyn J. Mohr

STATE OF OHIO

}SS

COUNTY OF LUCAS,

Before me, a Notary Public, in and for said County and State, personally appeared Robert L. & Marilyn J. Mohr, who acknowledged the signing thereof to be their voluntary act and deed for the purpose therein mentioned.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my official seal on the day and year aforesaid.



DAVID W. FRANCE
NOTARY PUBLIC - OHIO
MY COMMISSION EXPIRES 08-26-2015

Notary Public *David W. France*

City of Sylvania, Ohio

By: _____
Craig A. Stough, Mayor

By: _____
Toby Schroyer, Director of Finance

Approved:

Leslie B. Brining, Director of Law

EXHIBIT A

EASEMENT TO CONSTRUCT AND MAINTAIN A PUBLIC WATER MAIN IN THE NAME AND FOR THE USE OF THE CITY OF SYLVANIA

An easement for the construction and maintenance of a public water main in, on, over and through the described real estate.

The Grantor, their successors and assigns, retains the right to use the described property for any and all purposes, provided that such use does not interfere with nor impair the exercise of the rights herein granted.

Situated in the State of Ohio, County of Lucas, City of Sylvania, Southwest Quarter of Section 4, Town 9 South, Range 6 East, being part of a 0.280 acre tract of land conveyed to Robert L. & Marilyn J. Mohr, by deed recorded in Microfiche 99 490E07 in the Deed Records of the Lucas County Recorder's Office and being part of Lot 1085 of Highland Meadows Park Plat 3 Subdivision as recorded in Volume 58, Page 35 in the Deed Records of the Lucas County Recorder's Office and being more particularly described as follows:

Commencing at a concrete monument in a monument box found in the centerline of right-of-way of Erie Street, said monument also being the Southwest corner of Section 4, said monument also being at station 484+04.17 in the construction plans for the Erie Street Waterline Replacement Project on file with the City of Sylvania;

Thence North $86^{\circ}52'32''$ East a distance of 1031.24' on the centerline of right-of-way of Erie Street and the south line of Section 4 to a point, said point also being at station 494+35.41;

Thence North $03^{\circ}07'28''$ West a distance of 30.00' to a point on the existing north right-of-way line of Erie Street, said point also being at the southwest corner of the grantor's property, said point also being the southwest corner of Lot 1085 of Highland Meadows Park Plat 3 Subdivision as recorded in Volume 58, Page 35 in the Deed Records of the Lucas County Recorder's Office, said point also being at the southeast corner of a parcel of land conveyed to Iflip Properties, LLC, by deed recorded in Instrument Number 20140429-0015913 in the Deed Records of the Lucas County Recorder's Office, said point also being the southeast corner of Lot 1084 of Highland Meadows Park Plat 3 Subdivision as recorded in Volume 58, Page 35 in the Deed Records of the Lucas County Recorder's Office, said point also being 30.00' left of station 494+35.41 and being the **TRUE POINT OF BEGINNING**;

Thence North $03^{\circ}04'43''$ West a distance of 15.00' on the grantor's west property line and west line of Lot 1085 of Highland Meadows Park Plat 3 Subdivision and east property line of a parcel of land conveyed to Iflip Properties, LLC and east line of Lot 1084 of Highland Meadows Park Plat 3 Subdivision to a point, said point also being 45.00' left of station 494+35.42;

Thence North $86^{\circ}52'32''$ East a distance of 99.99' to a point on the west right-of-way line of Granville Drive, said point also being 45.00' left of station 495+35.41;

Thence South 03°07'28" East a distance of 15.00' on the west right-of-way line of Granville Drive to a point, said point also being on the north right-of-way line of Erie Street, said point also being at the southeast corner of the grantor's property, said point also being the southeast corner of Lot 1085 of Highland Meadows Park Plat 3 Subdivision as recorded in Volume 58, Page 35 in the Deed Records of the Lucas County Recorder's Office, said point also being 30.00' left of station 495+35.41;

Thence South 86°52'32" West a distance of 100.00' on the existing north right-of-way line of Erie Street to the **TRUE POINT OF BEGINNING**.

Said parcel contains 0.034 acres of land, more or less, and is subject to all legal highways and easements of record.

Bearings used herein are based on an assumed meridian and are for the express purpose of showing angular measurement.

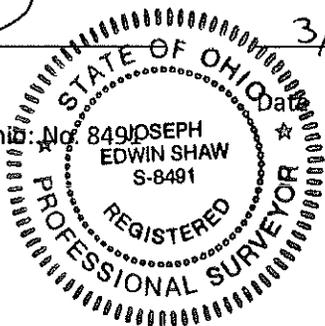
The above described area is contained within Lucas County Auditor's tax district parcel number 82-19581.

This description was prepared by Joseph E. Shaw, Registered Surveyor 8491 of the State of Ohio.



Joseph E. Shaw
Registered Surveyor of Ohio: No. 8491

3/11/2015



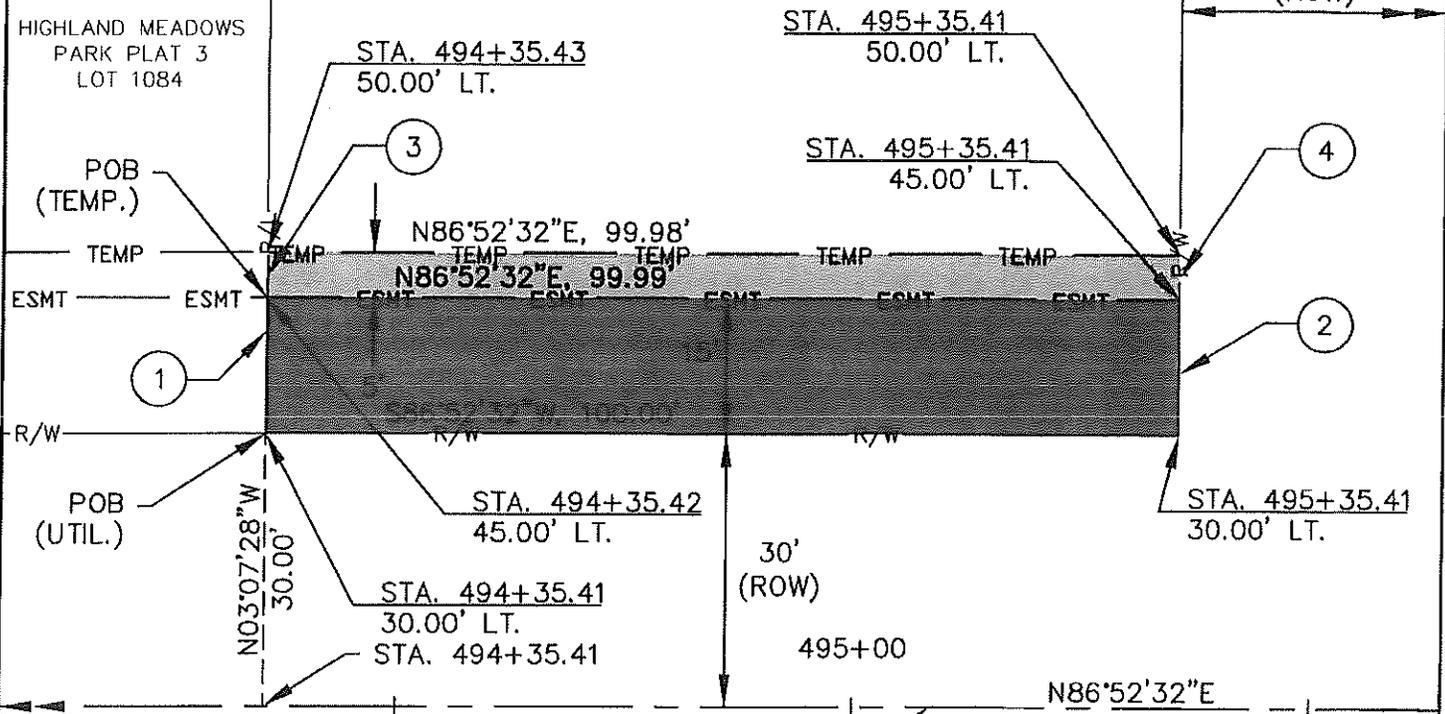
STATE OF OHIO
JOSEPH EDWIN SHAW
S-8491
REGISTERED PROFESSIONAL SURVEYOR

T9S, R6E
 SW QTR. SEC. 4
 CITY OF SYLVANIA
 LUCAS COUNTY, OHIO

ROBERT L. & MARILYN J. MOHR
 7332 ERIE STREET
 82-19581
 HIGHLAND MEADOWS PARK PLAT 3
 LOT 1085
 0.280 ACRES

- ① N03°04'43"W
15.00'
- ② S03°07'28"E
15.00'
- ③ N03°04'43"W
5.00'
- ④ S03°07'28"E
5.00'

HIGHLAND MEADOWS
 PARK PLAT 3
 LOT 1084



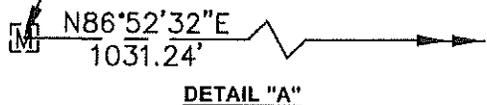
GRANVILLE DRIVE

SEE DETAIL "A"

ERIE STREET

☉ R/W

POC, MON. BOX FND.
 SW COR. SEC. 4
 STA. 484+04.17



DETAIL "A"

- UTILITY EASEMENT (0.034 ACRES)
- TEMPORARY EASEMENT (0.011 ACRES)

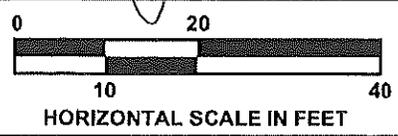


BASIS OF BEARINGS:
 THE BASIS OF BEARINGS USED HEREON ARE BASED ON AN ASSUMED MERIDIAN AND ARE FOR THE EXPRESS PURPOSE OF SHOWING ANGULAR MEASUREMENT.

CERTIFICATION:
 I HEREBY CERTIFY THAT THE FOREGOING WAS PREPARED FROM AN ACTUAL SURVEY OF THE PREMISES, THAT TO THE BEST OF MY KNOWLEDGE, INFORMATION AND BELIEF, CORRECTLY SHOWS THE LOCATION OF THE BOUNDARIES. I ALSO CERTIFY THAT THE MONUMENTS HAVE BEEN LOCATED AND ARE SET AS INDICATED. ONLY THOSE EASEMENTS SPECIFICALLY BROUGHT TO MY ATTENTION SHALL BE SHOWN HEREIN.

Joseph E. Shaw
 JOSEPH E. SHAW, P.E., P.S.
 STATE OF OHIO REGISTERED LAND SURVEYOR #8491

EXHIBIT: B
 DRAWN BY: JES
 DATE: 3/11/2015



DEPARTMENT OF PUBLIC SERVICE
 UTILITY & TEMPORARY
 EASEMENTS FOR 7332 ERIE STREET
 ERIE STREET WATERLINE
 REPLACEMENT PROJECT

TEMPORARY EASEMENT FOR CONSTRUCTION PURPOSES

KNOW ALL MEN BY THESE PRESENTS:

That **Robert L. & Marilyn J. Mohr**, the Grantors, in consideration of two hundred ninety dollars (\$290), to them paid by the **City of Sylvania**, the Grantee, do hereby grant a temporary easement for a period of twelve (12) months to the said Grantee, its duly authorized agents or contractors, the proprietary right to enter, move material and operate the equipment essential to the construction of the Erie Street Waterline Replacement Project, in, on, over and through the real estate in the City of Sylvania, Lucas County, Ohio, and legally described, Exhibit A, and drawn, Exhibit B as attached.

TO HAVE AND TO HOLD the same to said Grantee, its duly authorized agents or contractors, the proprietary right to enter upon and use the land above described, during the period beginning with the breaking of ground for the construction on the referenced improvement project and terminating when the completed work has been fully accepted by the City of Sylvania, or twelve (12) months from the date of entry on the subject easement area, whichever occurs first.

During construction, the said Grantee shall furnish reasonable access across the easement when such easement divides the property or the Grantor from the public highway providing access thereto. Said Grantee shall provide that the easement area shall be restored to a condition similar to what exists prior to the commencement of construction, subject to the project construction plans.

The Grantors hereby covenant that they are the true and lawful Owners of said premises and are well seized of the same, and have good right and full power to bargain, sell and convey the same in the manner aforesaid.

IN WITNESS WHEREOF, the Grantors, **Robert L. & Marilyn J. Mohr,**

has hereunto set their hands this 13th day of March, 2015.

Robert L. Mohr

Robert L. Mohr

Deceased

Marilyn J. Mohr

STATE OF OHIO

}SS

COUNTY OF LUCAS,

Before me, a Notary Public, in and for said County and State, personally appeared Robert L. & Marilyn J. Mohr, who acknowledged the signing thereof to be their voluntary act and deed for the purpose therein mentioned.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my official seal on the day and year aforesaid.

Notary Public

David W. France



DAVID W. FRANCE
NOTARY PUBLIC - OHIO
MY COMMISSION EXPIRES 09-23-2015

City of Sylvania, Ohio

By: _____

Craig A. Stough, Mayor

By: _____

Toby Schroyer, Director of Finance

Approved:

Leslie B. Brining, Director of Law

EXHIBIT A

TEMPORARY EASEMENT FOR THE PURPOSE OF PERFORMING THE WORK NECESSARY TO INSTALL A WATER LINE AND GRADE THE AREA FOR 12 MONTHS FROM THE DATE OF ENTRY BY THE CITY OF SYLVANIA

Situated in the State of Ohio, County of Lucas, City of Sylvania, Southwest Quarter of Section 4, Town 9 South, Range 6 East, being part of a 0.280 acre tract of land conveyed to Robert L. & Marilyn J. Mohr, by deed recorded in Microfiche 99 490E07 in the Deed Records of the Lucas County Recorder's Office and being part of Lot 1085 of Highland Meadows Park Plat 3 Subdivision as recorded in Volume 58, Page 35 in the Deed Records of the Lucas County Recorder's Office and being more particularly described as follows:

Commencing at a concrete monument in a monument box found in the centerline of right-of-way of Erie Street, said monument also being the Southwest corner of Section 4, said monument also being at station 484+04.17 in the construction plans for the Erie Street Waterline Replacement Project on file with the City of Sylvania;

Thence North 86°52'32" East a distance of 1031.24' on the centerline of right-of-way of Erie Street and the south line of Section 4 to a point, said point also being at station 494+35.41;

Thence North 03°07'28" West a distance of 30.00' to a point on the existing north right-of-way line of Erie Street, said point also being at the southwest corner of the grantor's property, said point also being the southwest corner of Lot 1085 of Highland Meadows Park Plat 3 Subdivision as recorded in Volume 58, Page 35 in the Deed Records of the Lucas County Recorder's Office, said point also being at the southeast corner of a parcel of land conveyed to Iflip Properties, LLC, by deed recorded in Instrument Number 20140429-0015913 in the Deed Records of the Lucas County Recorder's Office, said point also being the southeast corner of Lot 1084 of Highland Meadows Park Plat 3 Subdivision as recorded in Volume 58, Page 35 in the Deed Records of the Lucas County Recorder's Office, said point also being 30.00' left of station 494+35.41;

Thence North 03°04'43" West a distance of 15.00' on the grantor's west property line and west line of Lot 1085 of Highland Meadows Park Plat 3 Subdivision and east property line of a parcel of land conveyed to Iflip Properties, LLC and east line of Lot 1084 of Highland Meadows Park Plat 3 Subdivision to a point, said point also being 45.00' left of station 494+35.42 and being the **TRUE POINT OF BEGINNING**;

Thence continuing North 03°04'43" West a distance of 5.00' on the grantor's west property line and west line of Lot 1085 of Highland Meadows Park Plat 3 Subdivision and east property line of a parcel of land conveyed to Iflip Properties, LLC and east line of Lot 1084 of Highland Meadows Park Plat 3 Subdivision to a point, said point also being 50.00' left of station 494+35.43;

Thence North 86°52'32" East a distance of 99.98' to a point on the west right-of-way line of Granville Drive, said point also being 50.00' left of station 495+35.41;

Thence South 03°07'28" East a distance of 5.00' on the west right-of-way line of Granville Drive to a point, said point also being 45.00' left of station 495+35.41;

Thence South 86°52'32" West a distance of 99.99' to the **TRUE POINT OF BEGINNING**.

Said parcel contains 0.011 acres of land, more or less, and is subject to all legal highways and easements of record.

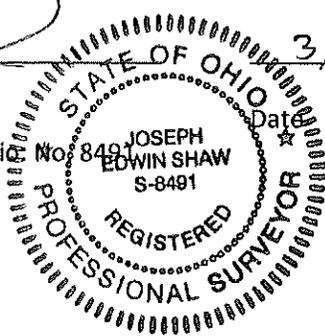
Bearings used herein are based on an assumed meridian and are for the express purpose of showing angular measurement.

The above described area is contained within Lucas County Auditor's tax district parcel number 82-19581.

This description was prepared by Joseph E. Shaw, Registered Surveyor 8491 of the State of Ohio.



Joseph E. Shaw
Registered Surveyor of Ohio No. 8491

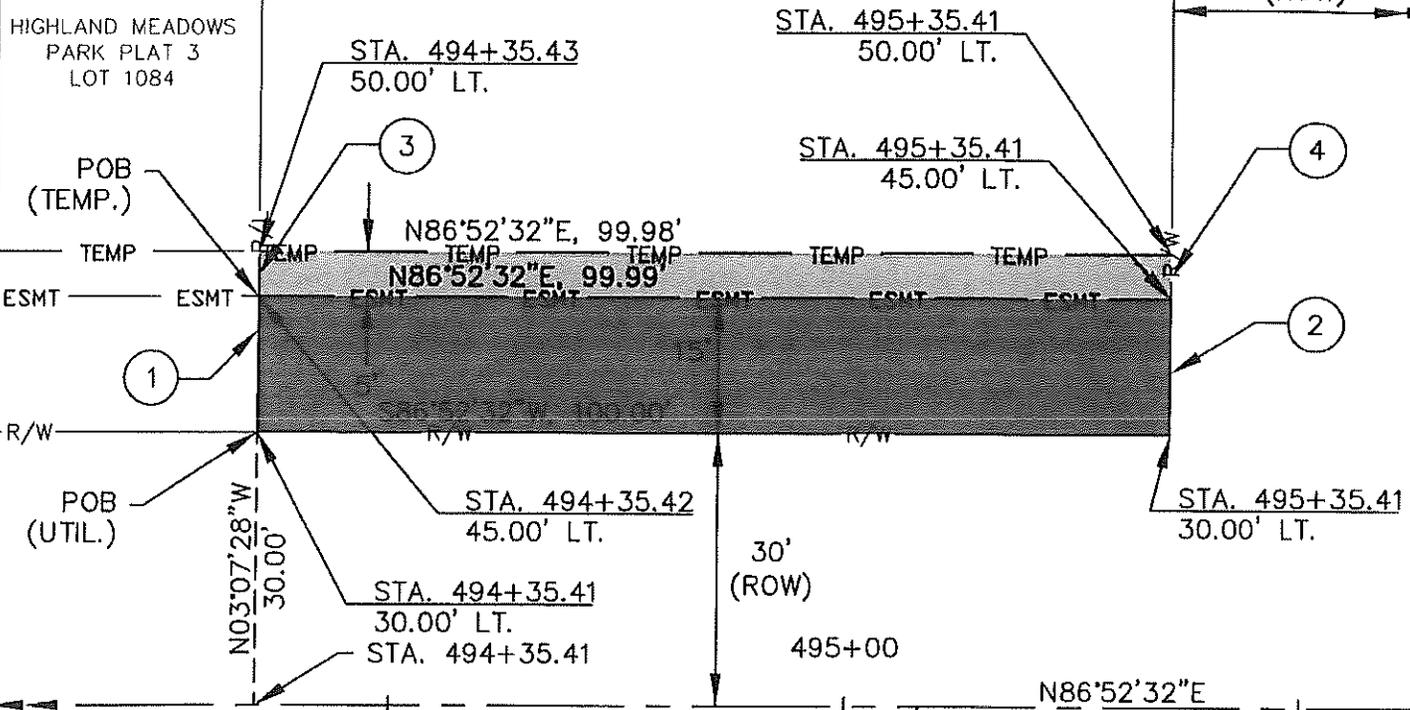

Date: 3/11/2015

**T9S, R6E
SW QTR. SEC. 4
CITY OF SYLVANIA
LUCAS COUNTY, OHIO**

ROBERT L. & MARILYN J. MOHR
7332 ERIE STREET
82-19581
HIGHLAND MEADOWS PARK PLAT 3
LOT 1085
0.280 ACRES

- ① N03°04'43"W
15.00'
- ② S03°07'28"E
15.00'
- ③ N03°04'43"W
5.00'
- ④ S03°07'28"E
5.00'

HIGHLAND MEADOWS
PARK PLAT 3
LOT 1084



GRANVILLE DRIVE

SEE DETAIL "A"

ERIE STREET

☉ R/W

POC, MON. BOX FND.
SW COR. SEC. 4
STA. 484+04.17



DETAIL "A"

- UTILITY EASEMENT (0.034 ACRES)
- TEMPORARY EASEMENT (0.011 ACRES)

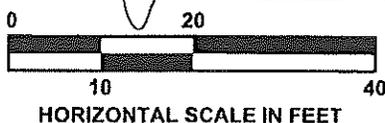


BASIS OF BEARINGS:
THE BASIS OF BEARINGS USED HEREON ARE BASED ON AN ASSUMED MERIDIAN AND ARE FOR THE EXPRESS PURPOSE OF SHOWING ANGULAR MEASUREMENT.

CERTIFICATION:
I HEREBY CERTIFY THAT THE FOREGOING WAS PREPARED FROM AN ACTUAL SURVEY OF THE PREMISES, THAT TO THE BEST OF MY KNOWLEDGE, INFORMATION AND BELIEF, CORRECTLY SHOWS THE LOCATION OF THE BOUNDARIES. I ALSO CERTIFY THAT THE MONUMENTS HAVE BEEN LOCATED AND ARE SET AS INDICATED. ONLY THOSE EASEMENTS SPECIFICALLY BROUGHT TO MY ATTENTION SHALL BE SHOWN HEREIN.

JOSEPH E. SHAW, P.E., P.S.
STATE OF OHIO REGISTERED LAND SURVEYOR #8491

EXHIBIT: B
DRAWN BY: JES
DATE: 3/11/2015



DEPARTMENT OF PUBLIC SERVICE
**UTILITY & TEMPORARY
EASEMENTS FOR 7332 ERIE STREET**
ERIE STREET WATERLINE
REPLACEMENT PROJECT

8a



City Of Sylvania

DEPARTMENT OF PUBLIC SERVICE

KEVIN G. ALLER, PE DIRECTOR

March 13, 2015

To: The Mayor and Members of Sylvania City Council

Re: **ODOT Salt Bid**

Dear Mr. Mayor and Council Members:

The Ohio Department of Transportation (ODOT) has advised us that they will receive bids for the 2015-2016 supply of rock salt on or about May 5, 2015. They plan to provide opportunities for a Summer Fill Contract and a Winter Fill Contract.

It is our intention to purchase a total of 1,600 tons in the Summer Fill and forgo the Winter Fill contract.

We hereby request authorization to participate in the ODOT Cooperative Purchasing Program for the quantities listed above.

Please call if you have any questions.

Sincerely,

A handwritten signature in blue ink that reads "Kevin G. Aller".

Kevin G. Aller, P.E.
Director of Public Service
KGA/dsw

Debra S. Webb
for KGA

ORDINANCE NO. 11 -2015**AUTHORIZING THE MAYOR AND DIRECTOR OF FINANCE OF THE CITY OF SYLVANIA, OHIO, TO ENTER INTO AN AGREEMENT WITH THE OHIO DEPARTMENT OF TRANSPORTATION FOR THE PURCHASE OF ROADWAY DE-ICING SALT; AND DECLARING AN EMERGENCY.**

WHEREAS, Ohio Revised Code Section 5513.01(B) provides the opportunity for Counties, Townships, Municipal Corporations, Port Authorities, Regional Transit Authorities, State Colleges/Universities and County Transit Boards to participate in contracts of the Ohio Department of Transportation for the purchase of machinery, material, supplies, or other articles; and,

WHEREAS, the City of Sylvania, along with Townships, other municipalities, County Engineers, Port Authorities, Transit Authorities and State Colleges has been invited to participate with the Ohio Department of Transportation in the purchase of road de-icing salt for the coming winter season; and,

WHEREAS, the Director of Public Service, by report dated March 13, 2015, has recommended that the City of Sylvania participate in the State of Ohio contract for roadway de-icing salt; and,

WHEREAS, the City of Sylvania has participated in the State of Ohio contract for roadway de-icing salt for 2011, 2012, 2013 and 2014.

NOW, THEREFORE BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio, _____ members elected thereto concurring:

SECTION 1. That the Mayor and Director of Finance be, and they hereby are, authorized to enter into, on behalf of this City, a Purchasing Services Contract with the Ohio Department of Transportation in the form and substance of said "Exhibit A."

SECTION 2. As a participant in this agreement, the City of Sylvania agrees:

- A. To be responsible for purchasing at minimum 90% of the total tonnage requested for your political subdivision for the Winter Use contract and 100% of salt requested for the Summer Fill contract exclusively from the

vendor awarded the rock salt contract for the county in which said political subdivision is located.

- B. To be bound by the terms and conditions of the contract as set forth in the attached "Exhibit A."
- C. To be responsible for payment directly to the vendor for the quantities purchased under the contract.
- D. To hold the Director of Transportation and the Ohio Department of Transportation harmless for any claim or dispute arising out of participation in a contract pursuant to Ohio Revised Code Section 5513.01(B).

SECTION 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 4. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 5. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that the City should indicate its participation in the Ohio Department of Transportation's roadway de-icing salt purchasing contract immediately. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.....

Vote dispensing with the second and third readings: Yeas _____ Nays _____

Passed, _____, 2015 as an emergency measure.

ATTEST:

President of Council
APPROVED AS TO FORM:

Clerk of Council
APPROVED:

Director of Law

Mayor

Date

B

Sylvania Municipal Planning Commission

Minutes of the regular meeting of March 11, 2015. Mr. Lindsley called the meeting to order.

Members present: Mayor Craig Stough, Daniel Arnold, Ken Marciniak, Brian McCann and Thomas Lindsley (5) present. Zoning Administrator, Timothy Burns present.

Mr. Marciniak moved, Mr. McCann seconded, to approve the Minutes of the February 11, 2015, meeting as submitted. Vote being: Stough, Arnold, McCann, Marciniak and Lindsley (5) aye; (0) nay. Motion passed by a 5 to 0 vote.

Item 3 – Council Referral– Zoning Ordinance Amendment Petition No. ZA-2-2015, a request from the Board of Education of Sylvania City Schools to change the zoning from R-2, “Single-Family Small Lot District” to R-1, “Single-Family Large Lot District” for property at 5363 Silica Drive, Sylvania, Ohio 43560. Mayor Stough stated that the Sisters of St. Francis recently came in and requested the same zoning change for the old Franciscan Academy so that they could use that property for post-secondary education. Mr. Greg Arnold of Gregory L. Arnold & Associates was present as representative of the schools and explained that the request to change the zoning of the property is not due to selling of the property, but that Northview will on occasion be sharing the use of the newly developed athletic practice field with Lourdes, and that the present R-2 code does not allow use for post-secondary education but that the R-1 code does. He further stated that the change to R-1 would be consistent with the rest of the Northview campus which is currently zoned R-1. Mr. McCann moved, Mr. Marciniak seconded to recommend approval of the zoning change. Vote being: Stough, McCann, Marciniak, and Lindsley (4) aye; (0) nay. Mr. Arnold abstained from the vote due to his relationship with the schools representative. Motion passed by a 4 to 0 vote.

Mr. Marciniak moved, Mr. Arnold seconded, to adjourn the meeting. All present voted aye. Meeting adjourned.

Submitted by,



Debra Webb, Secretary
Municipal Planning Commission

Board of Architectural Review

Minutes of the regular meeting of March 11, 2015. Mr. Lindsley called the meeting to order.

Members present: Mayor Craig Stough, Daniel Arnold, Ken Marciniak, Brian McCann and Thomas Lindsley (5) present. Zoning Administrator, Timothy Burns present.

Mr. McCann moved, Mr. Arnold seconded to approve the Minutes of the February 11, 2015, meeting as submitted. Vote being: Stough, Arnold, McCann, Marciniak and Lindsley (5) aye; (0) nay. Motion passed by a 5 to 0 vote.

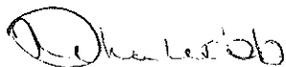
Item 3 – Regulated Sign – app. no. 9-2015 requested by Edie Victor of Gardner Signs Inc. for Allstate, 6600 W. Sylvania Avenue, Sylvania, Ohio 43560. Jeff Prymas of Gardner signs present. Application is for one wall sign and one window decal sign. Signs are within the limits of the Sylvania Sign Code. Mr. Marciniak moved, Mr. McCann seconded, to grant a Certificate of Appropriateness for the signs shown in the drawing submitted with the application. Vote being: McCann, Marciniak, Arnold, Stough and Lindsley (5) aye; (0) nay. Motion passed by a 5 to 0 vote.

Item 4 – Regulated Sign – app. no. 10-2015 requested by Dana Fairchild of Toledo Sign for Ciao Bella Nail Spa, 6752 Sylvania Avenue, Sylvania, Ohio 43560. Dana Fairchild present. Application is for a wall sign. Sign is within the limits of the Sylvania Sign Code. Mr. Arnold moved, Mr. McCann seconded, to grant a Certificate of Appropriateness for the sign shown in the drawing submitted with the application. Vote being: McCann, Marciniak, Arnold, Stough and Lindsley (5) aye; (0) nay. Motion passed by a 5 to 0 vote.

Item 5 – Regulated Sign – app. no. 11-2015 requested by Brad Rhodes of Sign Art for Rite Aid, 4018 N. McCord Road, Sylvania, Ohio 43560. Mr. Rhodes present. Application is for two awning signs, four directional signs, one wall sign and one pylon sign. Mr. Rhodes submitted updated drawings of the awning submitted with the application, changing the color of the awnings from brown to blue and the material from a canvas material to a PVC material. Mr. Rhodes stated that the other signs will be brown as shown in the drawings submitted with the application. Signs are within the limits of the Sylvania Sign Code. Mr. Marciniak moved, Mr. Arnold seconded, to grant a Certificate of Appropriateness for the signs shown in the drawings submitted with the application along with revisions of the color and materials of the awning signs presented at the meeting. Vote being: McCann, Marciniak, Arnold, Stough and Lindsley (5) aye; (0) nay. Motion passed by a 5 to 0 vote.

Mr. Arnold moved, Mr. Marciniak, seconded to adjourn the meeting. All present voted aye. Meeting adjourned.

Submitted by,



Debra Webb, Secretary
Municipal Planning Commission

D

MEMO

March 10, 2015

To: City Council Members and Administration
Fm: Laura Bigelow
Re: 4th Quarter Reports

Please find enclosed the 4th Quarter Reports for 2014 excluding the IT Department. I will forward their report as soon as they are able to complete it. Please call me at 885-8926 with any questions.

Zoning Office Key Statistics	2013 4th Qtr	2014 4th Qtr
Residential Renovations, Additions & Accessory	3	5
New Dwelling (Residential)	3	4
Estimated Valuation	N/A	ave = \$275,000
New Commercial Construction	0	2
Commercial Additionas & Renovations	8	11
Sign Permits Issued	6	10
Demolition Permits Issued	3	7
Swimming Pool Permits Issued	0	1
Sidewalk Permits Issued	0	9

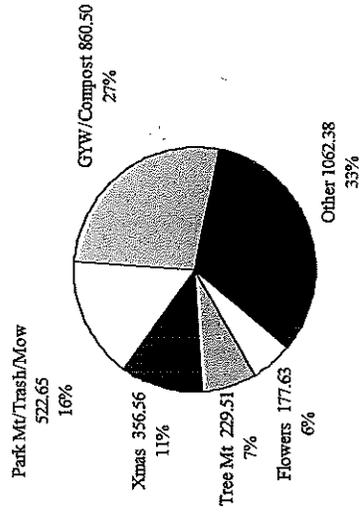
Municipal Planning Commission		
Lot Splits	0	0
Council Referrals	6	3
Site Plan Review	0	0

Architectural Board of Review		
Regulated District	0	2
Unregulated District	0	0
Regulated Signs	4	8

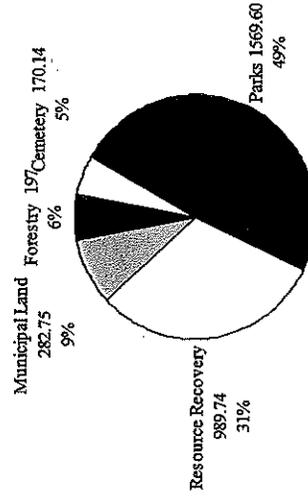
Zoning Complaints		
On Site Inspections	N/A	23
Open Zoning Complaints	N/A	7
Closed Zoning Complaints	N/A	16
Letters & Warnings Sent	N/A	1

Parks & Forestry Quarterly Report : October - December, 2014

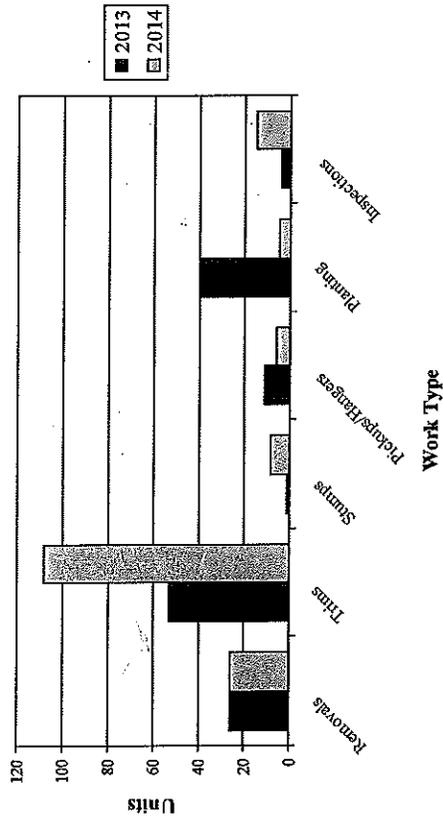
Man-Hours by Work Type



Man-Hours by Account



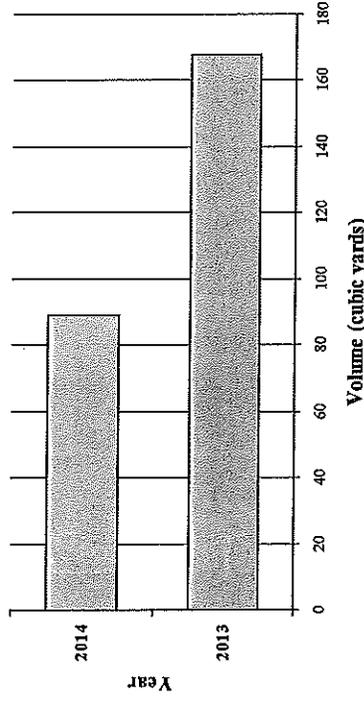
2013 - 2014 Work Comparison



Parks & Forestry Quarterly Report : October - December, 2014

Green Yard Waste

2013 - 2014 Cu Yds. of Compost Sold

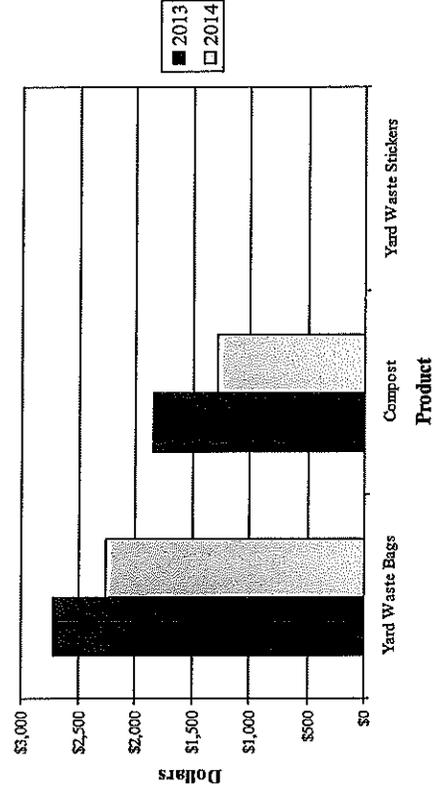


Volume Collected (cubic yards)

- * Route A 70.0~
- * Route B 62.0~

~ Processed Volume

2013 - 2014 Revenue Comparison





SYLVANIA POLICE DIVISION
4TH QUARTER 2014
Management Report Worksheet

	<u>2014</u>	-	<u>2013</u>
Crime Reports	304		264
Crime Offenses	332		292
Criminal Arrests - Juvenile/Adult	151		139
Traffic Citations	314		311
Written Warnings	452		301
Parking Ticket	14		27
OVI	13		16
Traffic Crashes	113		125
Traffic Crash injuries/fatalities	20/0		30/1
Calls for Police Service	1269		2522
Hours Spent Handling Police Calls	636:57		1074:17
Emergency Response Time – Priority 1	2.36		2.34
Overtime Hours - Police	871		908.75
Overtime Hours - Dispatch	180.25		136
Training Hours	503		595
Vehicle Lockouts	32		114
Motorist Assists	22		73
False Alarms - Commercial	16		29
False Alarms - Residential	8		15
Child Safety Seats Installed	15		16

Sylvania Police Division Office of Community Affairs

Quarterly Report – 4th Quarter 2014

"The mission of the Office of Community Affairs is to support the Sylvania Police Division in its efforts to maintain an atmosphere of safety and security for members of the community. To be effective in assisting in this mission, the Office of Community Affairs shall provide education in the areas of substance abuse and positive decision-making in all Sylvania Schools. The Office of Community Affairs shall also provide crime prevention programs and services to educate our citizens and businesses."

I. Introduction

- Officer Gallup and Officer Roe have completed the first half of the 2014-2015 School-Year at NVHS and SVHS.
- Officer Hendricks graduated DARE classes at Highland, Maplewood and Sylvan Elementary Schools.

II. Youth Programs / DARE Events/Community Involvement

- Officer Hendricks and Sgt. Music gave numerous presentations and attended meetings with various school and community groups.
- Officer Roe gave 2 presentations and attended numerous meetings with various school and community groups at Southview.
- Officer Gallup gave 6 presentations and attended numerous meetings with various school and community groups at Northview High School.

III. RUOK Program

- *One (1) non-emergency alert this quarter.*

IV. School Resource Officer Programs

Northview High School - Officer Gallup	
Presentations	6
Meetings	43
General Offense Reports	8
Accident Reports	0
Citations / Warnings	1
School Related Complaints	41
Parking Lot Assists	4
Court Appearances	0

Southview High School – Officer Roe	
Presentations	2
Meetings	121

General Offense Reports	11
Accident Reports	2
Citations / Warnings	0
School Related Complaints	42
Parking Lot Assists	0
Court Appearances	2

V Volunteer Program – 4th Quarter Report

A. Summary

Hour Summary	
Total Patrol Volunteer hours for October 2014 - December 2014	151.5
Total Event Volunteer hours for October 2014 - December 2014	27.75
Total	179.25
Total Hours for 2014	1347

Volunteer Patrol Log	
Lockouts	0
House Checks	0
Road Patrol/Traffic Assists	10
Citizen/Motorist Assists	0
Business Checks	26
Business Surveys	0
Juvenile Court Runs	2
Special Assignments:	
A. SRT assist's/Training -2 times	
B. Events:	
<ul style="list-style-type: none"> • Volunteers assisted with Ten (10) events in the community this quarter. 	

Respectfully,

Sgt. 

Sgt. Justin Music



Sylvania Police Division
 Detective Bureau
 6635 Maplewood Ave
 Sylvania, OH. 43560
 419-885-8907

2014 Fourth Quarter

Fourth Quarter Detective Bureau Summary

Active investigations monthly average: 40

Active Case Load by Investigator:

<u>Detective</u>	<u>Assigned in QTR</u>	<u>Cleared in QTR</u>	<u>Monthly Avg. Load</u>
Sgt. Seney	9	10	13 (non-drug)
Det. Bliss	-	5	8 (non-drug)
Det. Papenfuss	-	5	9 (non-drug) 7 (drug)
Unf. Inv. Gibbs	3	2	4 (non-drug) 1 (drug)
<u>Quarterly Case Totals:</u>	12	22	34 (non-drug) 8 (drug)

Number of Call In's and Hold Overs in QTR:

Call In:	3
Hold Over:	1

Narrative:

- Sgt. Seney responded to the RiteAid store robbery as well as the 5th/3rd Bank Robbery. The suspect ended up being the same individual and was arrested later in the evening after a search warrant for his residence was obtained.
- Det. Bliss, Papenfuss and Inv. Gibbs participated in the Lucas County SO's domestic violence warrant roundup.
- Sgt. Seney responded to assist midnight shift, Perrysburg Twp. PD and BCPD on a residential burglary. The suspect did not admit to the burglary, but enough evidence was collected by officers to file the burglary charge on him. The suspect is under suspicion by multiple other agencies for committing thirty or more burglaries.
- Sgt. Seney is working the burglary from 6632 Maplewood, where a victim met someone on an online dating site. Suspects then burglarized the apartment.

Forfeitures:

- \$307 from GO#14-0833 to be returned to owner
- \$23.20 from GO#13-4506 to be returned to owner
- \$298 GO#14-3193 seizure request sent to Lucas County Court

Drug Evidence Seizures:

(monthly estimate of drug seizures as listed in Emergitech Drugs/Narcotics Property Report-not lab tested at time of report)

- 103.5 g marijuana
- 15 alprazolam tablets
- 30 quetiapine tablets

Respectfully Submitted,

Sgt. Joshua R. Seney

Management

The mission of the Sylvania Police Division is to serve the citizens of Sylvania in a professional and efficient manner by providing comprehensive law enforcement services to the community, so that each citizen may be safe and secure to enjoy their pursuit and enjoyment of all lawful activities.

During the 4th quarter 2014, we experience no changes in our personnel. As we move into 2015, I as well as my command staff, officers, telecommunicators and administrative secretary look forward to serving the needs of our citizens, our wonderful community and to our working relationship with council.

Our authorized strength is 34 Police Officers, 6 Telecommunicators, and 1 Administrative Secretary. Currently we have 33 sworn police officers with one vacancy choosing not to fill it at this time. We ended this quarter with one telecommunicator off recovering from surgery, no suspensions, Family Medical Leave or Military Deployment.

William H. Rhodus
Chief of Police



City of Sylvania

Division of Taxation

Management Report - Fourth Quarter - 2014

Key Statistics:	2014	2013
Number of tax returns processed	1602	1587
Number of e-filed returns	4	4
Number of withholding payments processed	2282	2296
Number of online payments	44	29
Number of refunds processed	75	71
Delinquent totals	\$644173.87	\$566005.90
Amount of money received from collection	\$21994.69	\$9531.58
Number of accounts turned over for collection	24	46

Items of Special Interest:

The fourth quarter is a time to prepare for the upcoming tax season. Information has been sent to the printer for the letters to taxpayers. No major changes were made to either the forms or the internet tax preparation and filing tool.

The refuse process was begun in the fourth quarter and will be complete in the first quarter of 2015.

Tax revenues in 2014 were slightly up from 2013 with an increase of 0.43%.

House Bill 5 passed and was signed by Governor Kasich in late December. It is expected that some amendments will be passed later in the year to clarify and correct some portions of the bill.

Respectfully submitted,

Christy M. Golis
Commissioner of Taxation

City of Sylvania Management Report
For The Division of Streets
Fourth Quarter - 2014

Key Statistics

Leaf Pick Up :	<u>2014</u>	<u>2013</u>
Full Time Employees	10	10
Full Time Employees Hrs	2050 hrs	1863 hrs
*Full Time Employees O.T. Hours	315 hrs	180 hrs
Temporary Labor Hours	1600 hrs	1205 hrs
Temporary Labor O.T. Hours	26	45 hrs
Cubic Yds. of Leaves Picked Up	15,627 cu.yrds	13,744 cu. yrds
Leaf Pick - Up Rounds	6(Completed 12/12/14)	5(Completed 12/13/13)

* 5 Employees from other City Departments were utilized for overtime

Ice & Snow Control :

Ice Control & Snow Removal Hrs	51 hrs	336 hrs
Salt Tonnage Used	85 tons	708 tons
Brine Hours	0	16 hrs
Salt Brine Used	600 gals	4,000 gals
Bridge Snow Clearing Hours	8 hrs	51 hrs
Salt Water Main Breaks	0	3 hrs

Traffic Signs Repaired and / or Replaced :

Sign Maintenance Hours	229 hrs	145 hrs
Regulatory Signs	7	9
Warning Signs	12	6
Street Name & Informative Signs	10	6

Road Maintenance & Repairs :

Cold Patch Hours	170 hrs	95 hrs
Cold Mix Tonnage Used	3 tons	2 tons
Street Sweeping Hours	20 hrs	0
Catch Basin Repair Hours	0	163 hrs
Asphalt Placed for Repairs	7 tons	8 tons
Curb Repair	0	20 hrs
Crack-fill Hours	47 hrs	140 hrs
Guardrail Repair	8 hrs	4 hrs

Equipment Maintenance :**2014****2013**

Leaf Loader - Leaf Box Repair & Repainting Hours	91 hrs	28 hrs
Snow Removal Equipment Repair & Repainting Hours	36 hrs	104 hrs
Miscellaneous Equipment Repairs Hours	61 hrs	132 hrs

Miscellaneous :

Snow Plow Damage (Mail Box & Yard Repair)	0	16 hrs
Dead Animals Removed From Right-of-Way Maintenance Bldg. (Repairs, Cleaning, Painting) Hours	5	10
Inventory & Green Tag Hours	221 hrs	203 hrs
Inspect Construction Projects	117 hrs	73 hrs
Paint Monroe St (in front of fire station)	131 hrs	24 hrs
Repair Handrail at fire station on Monroe St	27 hrs	0
Repair Bollard (Main St at Monroe St)	4 hrs	0
Hours Helping Other Depts.	8 hrs	0
Calibrate Salt Spreaders	2 hrs	0
	76 hrs	0

Special Events Setup :

Main St Fall Festival & Parade
Race for Recovery @ Lourdes College
Halloween Hike @ Olander Park
Maplewood School Halloween Walk / Parade
Northview / Southview Football Game
Main St Holiday Happenings

Jim Campbell
Foreman of Streets
1/13/2015

LEAF PICK UP

Unit #	Total Loads	Northwest	South	East	1 Load =
33	120	120	0	0	19 cu.Yards
37	17	0	1	16	15 cu.Yards
38	0	0	0	0	18 cu.Yards
40	114	0	13	101	18 cu.Yards
41	147	147	0	0	16 cu.Yards
43	0	0	0	0	19 cu.Yards
45	153	0	13	140	18 cu.Yards
47	137	0	137	0	17 cu.Yards
72	105	0	105	0	29 cu.Yards
46(sweeper)					8 cu.Yards
49(sweeper)	70 (560 cu.yrd)				8 cu.Yards
	793	267	269	257	
		4632 cu.yrd	5857 cu.yrd	4578 cu.yrd	

Totals **15,627 cu.yrds** 2014
 13,744 cu.yrds 2013
 12,500 cu.yrds 2012

# of Round	Northwest	South	East
1	11 Days	11 Days	11 Days
2	13 Days	13 Days	11 Days
3	7 Days	7 Days	9 Days
4	7 Days	7 Days	7 Days
5	3 Days	3 Days	2 Days
6	1 Day	1 Day	1 Day

Working Days Only

Unit #	Start Mileage	End mileage	Total Mileage
33	40,635	41,651	1016
37			0
38			0
40	31,305	32,103	798
41	51,243	52,464	1221
43			0
45	35,618	36,808	1190
47	50,397	51,641	1244
72	22,750	23,660	910

Total Miles 6,379 2014
 6,425 2013
 7,100 2012



City Of Sylvania

4th Quarter 2014

DIVISION OF UTILITIES

DAVID W. FRANCE, UTILITY MANAGER

	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Y-T-D	Prior Year
Number of Water Accounts	7,150	7,148	7,152	7,151		
Number of Sewer Accounts	8,424	8,518	8,474	8,494		
Number of Water Tap Permits	4	13	10	6	33	13
Number of Sanitary Tap Permits	8	51	35	19	113	52
Number of Storm Tap Permits	3	3	8	4	18	14
Number of Second Meter Permits	2	5	8	3	18	9
Utilities						
Number of Payments Received	19,582	19,279	19,873	19,207	77,941	78,216
Total Collection Water	\$778,981.71	\$782,986.67	\$1,333,742.89	\$910,951.81	\$3,806,663.08	\$3,614,623.11
Total Collection Sewer	\$483,161.85	\$461,301.94	\$525,727.94	\$527,220.58	\$1,997,412.31	\$2,043,775.21
Total Collection Refuse	\$112,984.00	\$108,193.84	\$111,674.51	\$108,746.28	\$441,598.63	\$440,847.16
Total Collection On/Off	\$255.00	\$370.00		\$215.00	\$840.00	\$1,040.00
Total Collection Fire	\$915.74	\$932.07	\$904.17	\$860.97	\$3,612.95	\$3,671.03
Total Collection Misc	\$5,015.66	\$4,869.59	\$3,895.70	\$3,330.77	\$17,111.72	\$13,734.53
Total Collection Water Tap Pay Plan	\$429.75	\$133.22	\$387.27	\$434.79	\$1,385.03	\$860.45
Total Collection Sewer Tap Pay Plan	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,680.99
Permit/Zoning Permit Sales						
Water Tap Permits	\$5,495.00	\$7,680.00	\$12,495.26	\$7,200.00	\$32,870.26	\$13,769.88
Sanitary Tap Permits	\$3,892.51	\$2,090.00	\$4,110.00	\$2,335.00	\$12,427.51	\$6,164.46
Sanitary Connections Fees	\$3,170.00	\$51,110.35	\$40,105.00	\$6,340.00	\$100,725.35	\$61,952.98
Storm Tap Permits	\$380.00	\$285.00	\$760.00	\$380.00	\$1,805.00	\$1,235.00
Second Meter Permits	\$600.00	\$1,500.00	\$2,400.00	\$900.00	\$5,400.00	\$2,500.00
Hydrant Permits		\$2,200.00	\$3,300.00	\$60.88	\$5,560.88	\$6,577.86
Zoning Permits	\$1,614.93	\$4,057.00	\$8,840.00	\$3,504.00	\$18,015.93	\$6,244.15
Service Dept Sales						
Sewer and Sidewalk Licenses	\$407.00	\$1,420.00	\$100.00	\$525.00	\$2,452.00	\$2,640.00
Plans/Bid Documents	\$250.00	\$440.00	\$210.00	\$0.00	\$900.00	N/A
Refuse/Green Yard Waste						
Refuse Extra Bag Tags	\$130.00	\$368.00	\$293.00	\$462.00	\$1,253.00	\$933.00
Refuse Bulk Item Sticker	\$437.00	\$770.00	\$704.00	\$679.00	\$2,590.00	\$2,284.00
Green Yard Waster Stickers/Bags	\$1,702.00	\$10,510.00	\$1,036.00	\$80.00	\$13,328.00	\$11,970.00
Misc.						
Misc.	\$4,770.10	\$451.91	\$8,497.00	\$595.00	\$14,314.01	\$6,812.45
Total Collection	\$1,404,592.25	\$1,441,669.59	\$2,059,182.74	\$1,574,821.08	\$6,480,265.66	\$6,244,316.26
	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Y-T-D	Prior year
Total Water Purchased (Gallons)	151,446,000	173,872,600	221,450,636	139,857,300	686,626,536	658,389,040
Average Daily Water Purchased	1,682,733	1,931,918	2,460,563	1,553,970	7,629,184	1,803,806
Total Sewer Flow (Gallons)	335,800,000	326,060,000	214,360,000	223,980,000	1,100,200,000	1,092,060,000
Average Daily Sewer Flow	3,731,111	3,622,777	2,381,777	2,488,666	12,224,331	2,991,945
Estimated Population Served-Water	21,400					
Estimated Population Served-Sewer	25,300					

Activities To Be Performed

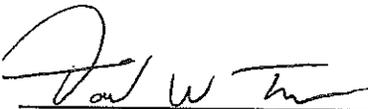
Various water and sewer projects, training and equipment upgrading
Prepare for next year rate adjustments, perform year end reports

Progress This Period

Systematic Cleaning of sewer collection system
Online utility account availability and email billing
Maintenance and repairs of water distribution system
Installation of Meter Transmitting Units

Management Considerations/Problems/Comments

Training



David W. France
Utility Manager



City of Sylvania Management Report
for the Division of Vehicle Maintenance
Fourth Quarter 2014

Key Statistics

No. of vehicles serviced and repaired:

This Quarter	119
Last Quarter	122

	<u>Unit count</u>	<u>Parts \$</u>	<u>Labor \$</u>	<u>Hours</u>
<u>Fleet Condition:</u>				
<u>SPD:</u> Good, routine maint.	37	\$535.00	\$1,275.00	32
<u>Streets:</u> Good, routine maint.	58	\$8,362.00	\$6,540.00	164
<u>Water:</u> Good, routine maint.	7	\$299.00	\$270.00	7
<u>Sewer:</u> Good, routine maint.	6	\$122.00	\$135.00	3
<u>Parks:</u> Good, routine maint.	10	\$422.00	\$1,170.00	29
<u>Other Depts:</u> Good, routine Maint.	1	\$19.00	\$45.00	1
<u>Totals</u>	119	\$9,759.00	\$9,435.00	236

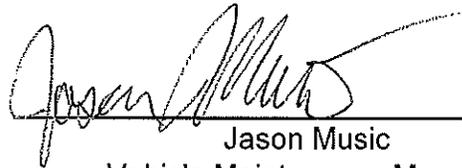
Misc Repairs (sublet): All Dept.

\$5,708.00

Total Vehicle Maintenance cost:

\$24,902.00

Forth Quarter 2014 activities: Provide revolving repair and maintenance for all departments. Ready and maintain seasonal equipment such as leaf loaders and plow trucks.



 Jason Music
 Vehicle Maintenance Manager
 January 28, 2015