

Sylvania City Council
November 17, 2014

6:00 p.m. Zoning & Annexation Committee Meeting
Charitable Donation Hut regulations

6:45 p.m. Finance Committee Meeting
2015 Budget

7:30 p.m. Council Meeting
Agenda

1. Roll call. Mr. Brown, Mrs. Cappellini, Mr. Frye, Mr. Hayman, Mrs. Husman, Mr. Luetke, Mrs. Westphal.
2. Pledge of Allegiance to the United States of America led by Mrs. Cappellini.
3. Additions to the agenda.
4. Approval of the meeting minutes of November 3, 2014.
5. Proposed Resolution 21-2014, Adopting a statement, indicating what services will be provided to the areas proposed to be annexed to the City by Petition for annexation filed with the Board of County Commissioners. (1 parcel)
6. Proposed Resolution 22-2014, Adopting a statement, indicating what services will be provided to the areas proposed to be annexed to the City by Petition for annexation filed with the Board of County Commissioners. (4 parcels)
7. Proposed Resolution 23-2014, Re-Appointing Katie Cappellini to the Board of Trustees of SAJRD for the full calendar year 2015.
8. Proposed Resolution 24-2014, Re-Appointing Bruce Groves to the Board of Trustees of SAJRD for a term expiring December 31, 2017.
9. Planning Commission recommendations:
 - a. Proposed Ordinance 57-2014, Amending Charter 1165- Satellite Dish Received Stations; set public hearing for January 5, 2015 at 7:00 p.m.
 - b. Proposed Ordinance 58-2014, Amending Part Eleven, by amending Section 1103-10-Schedule of Fees, establishing a schedule of fees; set public hearing for January 5, 2015 at 7:15 p.m.

10. Committee reports.
 - a. Finance Committee from 6:45p.m.
 1. First reading of Ordinance 59-2014, To make Appropriations for current expenditures and other expenditures of the City of Sylvania, Ohio for fiscal year ending December 31, 2015.
 - b. Zoning & Annexation Committee from 6:00 p.m.
11. Committee referrals.
12. Presentation of Resolution 20-2014 to V. Michael Brown commending him for his service to the City.

INFORMATION

- A. October 2014 Bank Reconciliation.
- B. September 2014 Cash Report from the Division of Taxation.
- C. 2015 Schedule of Regular City Council and Municipal Planning Commission meetings.
- D. Minutes of the November 12, 2014 Municipal Planning Commission meeting.
- E. Minutes of the November 12, 2014 Board of Architectural Review meeting.

Minutes of the Meeting of Council
November 3, 2014

The Council of the City of Sylvania, Ohio met in regular session on November 3, 2014 at 7:30 p.m. with Mayor Craig A. Stough in the chair. Roll was called with the following members present: Mike Brown, Katie Cappellini, Mark Frye, Doug Haynam, Sandy Husman, Mark Luetke, Mary Westphal (7) present; (0) absent.

Roll call:
All present.

Mrs. Cappellini led the Pledge of Allegiance to the United States of America.

Pledge of Alleg.

Mayor Stough stated that Council will now consider agenda item 3.

Requests were made for the following additions to the agenda:

Additions to the agenda.

- 12. Announcement by Mr. Brown.
- 13. SAJRD appointment.
- 7a. Move 10b here.

Mrs. Haynam moved, Mrs. Westphal seconded to approve the agenda as amended; roll call vote being: Cappellini, Frye, Haynam, Husman, Luetke, Westphal, Brown, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 4.

Mrs. Westphal presented the October 20, 2014 minutes. Mrs. Westphal moved, Mr. Haynam seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of October 20, 2014 be approved; roll call vote being: Frye, Haynam, Husman, Luetke, Westphal, Brown, Cappellini, (7) yeas; (0) nays. The motion carried.

Approval of the October 20 minutes.

Mayor Stough stated that Council will now consider agenda item 5.

Service Director Aller's report on the OPWC Grant Application for King Road Resurfacing & widening, Northbrook Court reconstruction, and Harroun Road resurfacing was placed on file. Mr. Frye presented and read aloud by title only, proposed Resolution 19-2014, a written copy of same having been previously furnished to each member of Council, "A Resolution authorizing the Mayor and Director of Finance to prepare and submit an application to participate in the Ohio Public Works Commission State Capital Improvement and/or Local Transportation Improvement Programs and to execute contracts as requested; and declaring an emergency."; Mr. Frye moved, Mr. Luetke seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Haynam, Husman, Luetke, Westphal, Brown, Cappellini, Frye, (7) yeas; (0) nays. The motion carried.

Resolution 19-2014, "Authorizingto submit OPWC applications...."

Minutes of the Meeting of Council
November 3, 2014

Mr. Frye moved, Mr. Haynam seconded, that Resolution 19-2014 be enacted as an emergency measure as declared therein; roll call vote being: Westphal, Brown, Cappellini, Haynam, Husman, Luetke, Milner, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 6.

Mrs. Westphal presented and read aloud by title only, proposed Ordinance 56-2014, a written copy of same having been previously furnished to each member of Council, "Authorizing the Mayor and Director of Finance to enter into a Fourth Amended Agreement with the Chairman of the Lucas County General Health District Advisory Council for a contract providing for the Administration of Health and Environmental Affairs in the Regional combined Health District; and declaring an emergency."; Mrs. Westphal moved, Mr. Brown seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Brown, Cappellini, Frye, Haynam, Husman, Luetke, Westphal, (7) yeas; (0) nays. The motion carried.

Ordinance
56-2015,
"...enter into
agreement...Lu.
Co. Health Dist.
Advisory
Council...."

Mrs. Westphal moved, Mrs. Husman seconded, that Ordinance 56-2014 be enacted as an emergency measure as declared therein; roll call vote being: Cappellini, Frye, Haynam, Husman, Luetke, Westphal, Brown, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 7.

Mr. Haynam reported on the Zoning & Annexation committee meeting from October 27. He provided an overview of the subjects discussed, i.e. Design Guidelines & Overlay Districts, Regulation and/or banning of charity donation bins, proposed amended zoning fee schedule, and the banning of satellite dishes in front yards.

Zoning & Annex.
Committee
report.

Mr. Haynam set a Zoning & Annexation Committee meeting for November 17, 2014 at 6:00p.m.

Z & A Mtg.
11/17/14, 6:00
p.m.

Mr. Haynam moved, Mrs. Westphal seconded to refer Ordinance 57-2014 to the Planning Commission for review and recommendation; roll call vote being: Brown, Cappellini, Frye, Haynam, Husman, Luetke, Westphal, (7) yeas; (0) nays. The motion carried.

Referral of Ord.
57-2014 to
Planning
Commission.

Mayor Stough stated that Council will now consider agenda item 8.

Minutes of the Meeting of Council
November 3, 2014

Mr. Haynam moved, Mrs. Westphal seconded to refer Ordinance 58-2014 to the Planning Commission for review and recommendation; roll call vote being: Brown, Cappellini, Frye, Haynam, Husman, Luetke, Westphal, (7) yeas; (0) nays. The motion carried.

Referral of Ord. 58-2014 to Planning Commission.

Mayor Stough stated that Council will now consider agenda item 9.

Mrs. Westphal moved, Mr. Luetke seconded to change these meeting dates to Wednesday because the Monday is a holiday: January 19 to January 21, February 16 to February 18, and September 7 to September 9 and to cancel the July 6 and August 3 meeting; roll call vote being; Cappellini, Frye, Haynam, Husman, Luetke, Westphal, Brown, (7) yeas; (0) nays. The motion carried.

Set 2015 Council meeting dates.

Mayor Stough stated that Council will now consider agenda item 10.

Mr. Luetke reported on the Economic Development Sub-committee meeting from October 27. He stated the committee discussed the SOMO district, River Trail project, the Chamber of Commerce proposed downtown entertainment district and the downtown streetscape.

Econ Dev Sub-Committee report.

Mayor Stough stated that Council will now consider added agenda item 12.

Mr. Brown stated he is resigning from City Council effective November 18th, 2014. Advertisement of this vacancy will be placed on the City's website.

Brown resignation.

Mayor Stough stated that Council will now consider added agenda item 13.

Mr. Luetke reported that council will address the appointments to the SAJRD Board next meeting and asked administration to prepare legislation for re-appointment of Katie Cappellini and Bruce Groves.

Mayor Stough stated that all items on the agenda had been considered.

Mrs. Westphal moved, Mrs. Cappellini seconded that this meeting adjourn; all present voting yea (7); (0) nays. The motion carried and the meeting adjourned at 8:27 p.m.

Adjournment.

Clerk of Council

Mayor

RESOLUTION NO. 21 - 2014

ADOPTING A STATEMENT, PURSUANT TO REVISED CODE OF OHIO 709.03 (D), INDICATING WHAT SERVICES WILL BE PROVIDED TO THE AREA PROPOSED TO BE ANNEXED TO THE CITY OF SYLVANIA BY PETITION FOR ANNEXATION FILED WITH THE BOARD OF LUCAS COUNTY COMMISSIONERS; AND DECLARING AN EMERGENCY.

WHEREAS, on November 3, 2014, this Council received notice from James E. Moan that he was the authorized agent for the petitioners of the territory sought to be annexed (Parcel No. 78-61371 on Alexis Road) by Mickey Asad to the City of Sylvania filed with the Board of Commissioners of Lucas County, Ohio on October 3, 2014; and,

WHEREAS, pursuant to the Revised Code of Section 709.03 (D) this Council is required to adopt a statement indicating what services, if any, the City of Sylvania will provide to the territory proposed for annexation upon annexation.

NOW, THEREFORE BE IT RESOLVED by the Council of the City of Sylvania, Lucas County, Ohio, _____ members elected thereto concurring:

SECTION 1. That upon annexation to the City of Sylvania the territory proposed to be annexed by said annexation petition will be provided, by the City of Sylvania, with the following services:

- a. Domestic garbage, trash and refuse generated on the premises of each residential property will be removed and disposed of once a week;
- b. Police protection will be furnished by the City of Sylvania;
- c. Street shade trees will be sprayed, trimmed, planted, removed and their leaves and branches disposed of as a part of the City tree program;
- d. Green yard waste pickup will be provided for residential property on a bi-weekly basis during the months of March through November;
- e. Curbside recycling will be provided bi-weekly for single-family residential units;
- f. Storm drainage facilities will be regularly and routinely cleaned and cleared;
- g. The minimum sanitary sewer system value and capital connection charge for future connections will be reduced from \$940 to a charge of \$430 or less;

- h. The maximum sanitary sewer system value and capital connection charge for future connections will be reduced from \$202,100 to a charge of \$92,450;
- i. The territory described in the petition is within the Sylvania Water District;
- j. Snow plowing will be provided for public streets;
- k. Street sweeping will be provided for public streets;
- l. Site plan, preliminary and final plat review and approvals will be provided.
- m. The above services will be provided within six months after the date of the granting of the annexation petition.
- n. If a street or highway will be divided or segmented by the boundary line between the township and the municipal corporation as to create a road maintenance problem, the municipal corporation to which annexation is proposed has agreed as a condition of the annexation to assume the maintenance of that street or highway or to otherwise correct the problem. As used in this section, "street" or "highway" has the same meaning as in section 4511.01 of the Revised Code.
- o. If the municipal zoning permits uses in the annexed territory that the municipal corporation determines are clearly incompatible with the uses permitted under current county or township zoning regulations in the adjacent land remaining within the township from which the territory was annexed, the legislative authority of the municipal corporation will require, in the zoning ordinance permitting the incompatible uses, the owner of the annexed territory to provide a buffer separating the use of the annexed territory and the adjacent land remaining within the township. For the purposes of this section, "buffer" includes open space, landscaping, fences, walls, and other structured elements; streets and street rights-of-way; and bicycle and pedestrian paths and sidewalks.

SECTION 2. That the Clerk of this Council shall file with the Board of Commissioners of Lucas County, Ohio a certified copy of this Resolution and shall also provide petitioners with a certified copy of this Resolution.

SECTION 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 4. That the Clerk of Council is hereby directed to post a copy of this Resolution in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 5. That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that this Resolution should be effective immediately so that it will be effect and served upon the Board of Commissioners of Lucas County, Ohio. Provided this

Resolution receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Vote dispensing with the second and third readings: Yeas _____ Nays _____

Passed, _____, 2014 as an emergency measure.

President of Council

ATTEST:

APPROVED AS TO FORM:

Clerk of Council

Director of Law

APPROVED:

Mayor

Date

RESOLUTION NO. 22 -2014

ADOPTING A STATEMENT, PURSUANT TO REVISED CODE OF OHIO 709.03 (D), INDICATING WHAT SERVICES WILL BE PROVIDED TO THE AREA PROPOSED TO BE ANNEXED TO THE CITY OF SYLVANIA BY PETITION FOR ANNEXATION FILED WITH THE BOARD OF LUCAS COUNTY COMMISSIONERS; AND DECLARING AN EMERGENCY.

WHEREAS, on November 3, 2014, this Council received notice from James E. Moan that he was the authorized agent for the petitioners of the territory sought to be annexed (Parcel Nos. 78-33064, 78-33067, 78-33071 and 78-33074 at Sylvania Ave. and King Rd.) by the Toledo Lucas County Library to the City of Sylvania filed with the Board of Commissioners of Lucas County, Ohio on October 3, 2014; and,

WHEREAS, pursuant to the Revised Code of Section 709.03 (D) this Council is required to adopt a statement indicating what services, if any, the City of Sylvania will provide to the territory proposed for annexation upon annexation.

NOW, THEREFORE BE IT RESOLVED by the Council of the City of Sylvania, Lucas County, Ohio, _____ members elected thereto concurring:

SECTION 1. That upon annexation to the City of Sylvania the territory proposed to be annexed by said annexation petition will be provided, by the City of Sylvania, with the following services:

- a. Domestic garbage, trash and refuse generated on the premises of each residential property will be removed and disposed of once a week;
- b. Police protection will be furnished by the City of Sylvania;
- c. Street shade trees will be sprayed, trimmed, planted, removed and their leaves and branches disposed of as a part of the City tree program;
- d. Green yard waste pickup will be provided for residential property on a bi-weekly basis during the months of March through November;
- e. Curbside recycling will be provided bi-weekly for single-family residential units;
- f. Storm drainage facilities will be regularly and routinely cleaned and cleared;
- g. The minimum sanitary sewer system value and capital connection charge for future connections will be reduced from \$940 to a charge of \$430 or less;

- h. The maximum sanitary sewer system value and capital connection charge for future connections will be reduced from \$202,100 to a charge of \$92,450;
- i. The territory described in the petition is within the Sylvania Sewer District;
- j. Snow plowing will be provided for public streets;
- k. Street sweeping will be provided for public streets;
- l. Site plan, preliminary and final plat review and approvals will be provided.
- m. The above services will be provided within six months after the date of the granting of the annexation petition.
- n. If a street or highway will be divided or segmented by the boundary line between the township and the municipal corporation as to create a road maintenance problem, the municipal corporation to which annexation is proposed has agreed as a condition of the annexation to assume the maintenance of that street or highway or to otherwise correct the problem. As used in this section, "street" or "highway" has the same meaning as in section 4511.01 of the Revised Code.
- o. If the municipal zoning permits uses in the annexed territory that the municipal corporation determines are clearly incompatible with the uses permitted under current county or township zoning regulations in the adjacent land remaining within the township from which the territory was annexed, the legislative authority of the municipal corporation will require, in the zoning ordinance permitting the incompatible uses, the owner of the annexed territory to provide a buffer separating the use of the annexed territory and the adjacent land remaining within the township. For the purposes of this section, "buffer" includes open space, landscaping, fences, walls, and other structured elements; streets and street rights-of-way; and bicycle and pedestrian paths and sidewalks.

SECTION 2. That the Clerk of this Council shall file with the Board of Commissioners of Lucas County, Ohio a certified copy of this Resolution and shall also provide petitioners with a certified copy of this Resolution.

SECTION 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 4. That the Clerk of Council is hereby directed to post a copy of this Resolution in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 5. That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that this Resolution should be effective immediately so that it will be

effect and served upon the Board of Commissioners of Lucas County, Ohio. Provided this Resolution receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Vote dispensing with the second and third readings: Yeas _____ Nays _____

Passed, _____, 2014 as an emergency measure.

President of Council

ATTEST:

APPROVED AS TO FORM:

Clerk of Council

Director of Law

APPROVED:

Mayor

Date

RESOLUTION NO. 23 - 2014

RE-APPOINTING KATIE CAPPELLINI TO THE BOARD OF TRUSTEES OF SYLVANIA AREA JOINT RECREATION DISTRICT (SAJRD), SHE BEING A MEMBER OF THE COUNCIL OF THIS APPOINTING POLITICAL SUBDIVISION, FOR THE FULL CALENDAR YEAR OF 2015; AND DECLARING AN EMERGENCY.

WHEREAS, Sylvania City Council appoints a member to the Board of Trustees of the Sylvania Area Joint Recreation District each year; and,

WHEREAS, the City of Sylvania should appoint a member of its Council to the Board of Trustees of the Sylvania Area Joint Recreation District for the 2015 calendar year.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Sylvania, Lucas County, Ohio, _____ members elected thereto concurring:

SECTION 1. That Katie Cappellini, a member of the Council of this appointing political subdivision, is hereby re-appointed to the Board of Trustees of Sylvania Area Joint Recreation District for the calendar year 2015.

SECTION 2. That the Clerk of Council be, and she hereby is, directed to certify a copy of this Resolution to Sylvania Area Joint Recreation District.

SECTION 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 4. That the Clerk of Council is hereby directed to post a copy of this Resolution in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 5. That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the reason that the re-appointment to the SAJRD Board of Trustees of a member of this appointing political subdivision should be made immediately so that the appointed Councilperson will be duly authorized for the full calendar year of 2015. Provided this

Resolution receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Passed, _____, 2014, as an emergency measure.

President of Council

ATTEST:

Clerk of Council

APPROVED:

Mayor

Date

APPROVED AS TO FORM:

Director of Law

RESOLUTION NO. 24 - 2014

RE-APPOINTING BRUCE GROVES TO THE BOARD OF TRUSTEES OF SYLVANIA AREA JOINT RECREATION DISTRICT (“SAJRD”) FOR A TERM EXPIRING DECEMBER 31, 2017; AND DECLARING AN EMERGENCY.

WHEREAS, Resolution No. 5-2011, passed February 7, 2011, appointed Bruce Groves to the Board of Trustees of the Sylvania Area Joint Recreation District to fill the unexpired term of Greg Stalter, which expires December 31, 2014; and,

WHEREAS, at the November 3, 2014 meeting of Sylvania City Council, the Chairman of the Employee and Community Relations Committee reported and thereafter Council recommended that Mr. Groves be re-appointed for a 3-year term commencing January 1, 2015 and ending December 31, 2017.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Sylvania, Lucas County, Ohio, _____ members elected thereto concurring:

SECTION 1. That Bruce Groves is hereby re-appointed to the Board of Trustees of the Sylvania Area Joint Recreation District for a term ending December 31, 2017.

SECTION 2. That the Clerk of Council be, and she hereby is, directed to certify a copy of this Resolution to Sylvania Area Joint Recreation District.

SECTION 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 4. That the Clerk of Council is hereby directed to post a copy of this Resolution in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 5. That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the reason that the appointment to the Sylvania Area Joint Recreation District should be made immediately to provide for all of the seats of the Board to be filled. Provided this Resolution receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it

shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Passed, _____, 2014, as an emergency measure.

President of Council

ATTEST:

Clerk of Council

APPROVED:

Mayor

Date

APPROVED AS TO FORM:

Director of Law

9a



City Of Sylvania

DEPARTMENT OF PUBLIC SERVICE

KEVIN G. ALLER, PE DIRECTOR

November 13, 2014

To: Mayor and Members of City Council

Re: **Council Referral – Proposed Ordinance 57-2014**

Dear Mayor and Members of Council:

Following is an excerpt from the minutes of the regular meeting of the Municipal Planning Commission of November 12, 2014 - Council Referral – Proposed Ordinance 57-2014, Amending Chapter 1165 – Satellite Dish Receiving Stations, of the Sylvania Codified Ordinances, 1979, as amended:

..."Mayor Stough moved, Mr. Marciniak seconded to recommend acceptance of Ordinance 57-2014 limiting the locations of satellite dishes in residential areas. Vote being: Stough, McCann, Marciniak and Lindsley (4) aye; (0) nay. Motion passed by a 4 to 0 vote."...

Sincerely,

A handwritten signature in blue ink that reads "Debra Webb". The signature is fluid and cursive, with the first name being more prominent.

Debra Webb, Secretary
Municipal Planning Commission

9b



November 13, 2014

To: Mayor and Members of City Council

Re: **Council Referral – Proposed Ordinance 58-2014**

Dear Mayor and Members of Council:

Following is an excerpt from the minutes of the regular meeting of the Municipal Planning Commission of November 12, 2014 - Council Referral – Proposed Ordinance 58-2014, Amending Part Eleven – Planning and Zoning Code of the Sylvania Codified Ordinances, 1979, as amended by amending Section 1103.10 – Schedule of Fees; establishing a schedule of fees:

..."Mr. Marciniak moved, Mr. McCann seconded to recommend approval of the request for the adjustment of the City's fees in Section 1103.10 included in Proposed Ordinance 58-2014. Vote being: McCann, Marciniak, Stough and Lindsley (4) aye; (0) nay. Motion passed by a 4 to 0 vote."...

Sincerely,

Debra Webb, Secretary
Municipal Planning Commission

10a

ORDINANCE NO. 59-2014

TO MAKE APPROPRIATIONS FOR CURRENT EXPENDITURES AND OTHER EXPENDITURES OF THE CITY OF SYLVANIA, OHIO, FOR THE FISCAL YEAR ENDING DECEMBER 31, 2015; AND DECLARING AN EMERGENCY.

WHEREAS, it is provided by State law and the Sylvania City Charter that an annual appropriation ordinance shall be passed by Council; and,

WHEREAS, attached hereto is "Exhibit A" entitled "2015 Budget Summary of Estimated Expenditures" which exhibit identifies by a four-digit department code number and name each Account in a Fund identified by a three-digit code and name to which appropriations within such Fund are made by this ordinance; and

WHEREAS, attached hereto is "Exhibit B" entitled "2015 Budget Summary of Revenues (2012 - 2015)" which exhibit lists the specific sources of revenue and the actual amounts received by the City from each source within each Fund for the years 2012 and 2013, and the estimated amounts expected to be received by the City from each source for each Fund for the years 2014 and 2015, referred to herein as "estimated resources."

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio, _____ members elected thereto concurring:

SECTION 1. That to provide for the current expenditures and other expenditures of the City of Sylvania for the fiscal year ending December 31, 2015, the following appropriations are hereby authorized.

SECTION 2. That there be and is hereby appropriated from the GENERAL FUND the sum of \$10,793,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Account. Estimated resources for 2015 for said Fund, as shown in "Exhibit B" total \$10,319,000. There is a sufficient balance as of January 1, 2015 in this Fund to be considered as available for appropriation.

SECTION 3. That there be and is hereby appropriated from the STREET CONSTRUCTION, MAINTENANCE AND REPAIR FUND the sum of \$1,350,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2015 for this Fund, as shown in "Exhibit B", total \$1,145,000. There is a sufficient balance as of January 1, 2015 in this Fund to be considered as available for appropriation.

SECTION 4. That there be and is hereby appropriated from the CITY PERMISSIVE TAX FUND the sum of \$380,000 to the respective Account of said Fund listed in "Exhibit A" in the amount and for the respective purpose shown for such Account. Estimated Resources for 2015 for this Fund as shown in "Exhibit B" total \$250,000. There is a sufficient balance as of January 1, 2015 in this Fund to be considered as available for appropriation.

SECTION 5. That there be and is hereby appropriated from the STATE HIGHWAY IMPROVEMENT FUND the sum of \$60,000 to the respective Account of said Fund listed in "Exhibit A" in the amount and for the respective purpose shown for such Account. Estimated resources for 2015 for this Fund as shown in "Exhibit B" total \$75,000.

SECTION 6. That there be and is hereby appropriated from the LAW ENFORCEMENT TRUST FUND the sum of \$5,000 to the respective Account of said Fund listed in "Exhibit A" in the amount and for the respective purpose shown for such Account. Estimated resources for 2015 for this Fund as shown in "Exhibit B" total \$15,000.

SECTION 7. That there be and is hereby appropriated from the DRUG LAW ENFORCEMENT TRUST FUND the sum of \$4,000 to the respective Account of said Fund listed in "Exhibit A" in the amount and for the respective purpose shown for such Account. Estimated resources for 2015 for this Fund as shown in "Exhibit B" total \$4,000.

SECTION 8. That there be and is hereby appropriated from the INDIGENT DRIVERS ALCOHOL TREATMENT FUND the sum of \$40,000 to the respective Account of said Fund listed in "Exhibit A" in the amount and for the respective purpose shown for such Account. Estimated resources for 2015 for this Fund as shown in "Exhibit B" total \$40,000.

SECTION 9. That there be and is hereby appropriated from the INDIGENT DRIVERS ALCOHOL MONITOR FUND the sum of \$7,000 to the respective Account of said Fund listed in "Exhibit A" in the amount and for the respective purpose shown for such Account. Estimated resources for 2015 for this Fund as shown in "Exhibit B" total \$30,000.

SECTION 10. That there be and is hereby appropriated from the FEDERAL EQUITABLE SHARING FUND the sum of \$20,000 to the respective Account of said Fund listed in "Exhibit A" in the amount and for the respective purpose shown for such Account. Estimated resources for 2015 for this Fund as shown in "Exhibit B" total \$5,000. There is a sufficient balance as of January 1, 2015 in this Fund to be considered as available for appropriation.

SECTION 11. That there be and is hereby appropriated from the INDIGENT SUPPORT FUND the sum of \$35,000 to the respective Account of said Fund listed in "Exhibit A"5 in the amount and for the respective purpose shown for such Account. Estimated resources for 2014 for this Fund as shown in "Exhibit B" total \$35,000.

SECTION 12. That there be and is hereby appropriated from the GENERAL OBLIGATION DEBT SERVICE FUND the sum of \$2,008,000 to the respective Account of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2015 for this Fund as shown in "Exhibit B" total \$2,040,000.

SECTION 13. That there be and is hereby appropriated from the CAPITAL IMPROVEMENT FUND the sum of \$1,500,000 to the respective Accounts of said Fund listed in "Exhibit A" in the amount and for the respective purposes shown for such Accounts. Estimated resources for 2015 for this Fund as shown in "Exhibit B" total \$2,147,000.

SECTION 14. That there be and is hereby appropriated from the COURT CAPITAL IMPROVEMENT FUND the sum of \$101,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2015 for this Fund as shown in "Exhibit B" total \$110,000.

SECTION 15. That there be and is hereby appropriated from the SPECIAL ASSESSMENT SERVICES TREE REPAIR & REPLACEMENT FUND the sum of \$236,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2015 for this Fund as shown in "Exhibit B" total \$250,000.

SECTION 16. That there be and is hereby appropriated from the SPECIAL ASSESSMENT SERVICE STREET LIGHTING FUND the sum of \$430,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for respective purposes shown for such Accounts. Estimated resources for 2015 for this Fund as shown in "Exhibit B" total \$430,000.

SECTION 17. That there be and is hereby appropriated from the SPECIAL ASSESSMENT SERVICES DITCH & DRAINAGE FUND the sum of \$250,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2015 for this Fund as shown in "Exhibit B" total \$250,000.

SECTION 18. That there be and is hereby appropriated from the SPECIAL ASSESSMENT - DEBT SERVICE FUND the sum of \$23,933.85 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts for the respective purposes shown for such Accounts. Estimated resources for 2015 for this Fund as shown in "Exhibit B" total 0. There is a sufficient balance as of January 1, 2015 in this Fund to be considered as available for appropriation.

SECTION 19. That there be and is hereby appropriated from the WATER FUND the sum of \$4,786,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2015 for this Fund as shown in "Exhibit B" total \$4,400,000. There is a sufficient balance as of January 1, 2015 in this Fund to be considered as available for appropriation.

SECTION 20. That there be and is hereby appropriated from the SEWER FUND the sum of \$2,200,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2015 for this Fund as shown in "Exhibit B" total \$2,400,000.

SECTION 21. That there be and is hereby appropriated from the RESOURCE RECOVERY FUND the sum of \$126,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2015 for this Fund as shown in "Exhibit B" total \$132,000.

SECTION 22. That there be and is hereby appropriated from the MEDICAL CARE – SELF INSURED FUND the sum of \$2,040,000 to the Account of said Fund listed in "Exhibit A" in the amount and for the respective purpose shown for such Account. Estimated resources for 2015 for this Fund as shown in "Exhibit B" total \$2,040,000.

SECTION 23. That there be and is hereby appropriated from the INFORMATION TECHNOLOGY FUND the sum of \$244,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2015 for this Fund as shown in "Exhibit B" total \$244,000.

SECTION 24. That there be and is hereby appropriated from the POLICE PENSION FUND the sum of \$528,000 to the respective Account of said Fund listed in "Exhibit A" in the amount and for respective purpose shown for such Account. Estimated resources for 2015 for this Fund as shown in "Exhibit B" total \$434,000. There is a sufficient balance as of January 1, 2015 in this Fund to be considered as available for appropriation.

SECTION 25. That there be and is hereby appropriated from the PROPERTY ROOM FUND the sum of \$2,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2015 for this Fund as shown in "Exhibit B" total \$5,000.

SECTION 26. That there be and is hereby appropriated from the INCOME TAX FUND the sum of \$6,800,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2015 for this Fund as shown in "Exhibit B" total \$6,800,000.

SECTION 27. That there be and is hereby appropriated from the UNCLAIMED MONIES FUND the sum of \$1,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2015 for this Fund as shown in "Exhibit B" total \$1,000.

SECTION 28. That there be and is hereby appropriated from the ESCROW FUND the sum of \$5,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2015 for this Fund as shown in "Exhibit B" total \$5,000.

SECTION 29. That there be and is hereby appropriated from the POLICE COMMUNITY AFFAIRS FUND the sum of \$23,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for respective purposes shown for such Accounts. Estimated resources for 2015 for this Fund as shown in "Exhibit B" total \$10,000. There is a sufficient balance as of January 1, 2015 in this Fund to be considered as available for appropriation.

SECTION 30. Estimated resources for the PARKS-RECREATION FOUNDATION FUND for 2015 as shown in "Exhibit B" total \$2,000.

SECTION 31. That there be and is hereby appropriated from the HERITAGE CENTER TRUST FUND the sum of \$18,815.92 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for respective purposes shown for such Accounts. Estimated resources for 2015 for this Fund as shown in "Exhibit B" total \$0. There is a sufficient balance as of January 1, 2015 in this Fund to be considered as available for appropriation.

SECTION 32. That there be and is hereby appropriated from the SYLVANIA CONSERVATION CORP FUND the sum of \$1440.44 to the Account of said Fund listed in "Exhibit A" in the amount and for respective purpose shown for such Accounts. Estimated resources for 2015 for this Fund as shown in "Exhibit B" total \$0. There is a sufficient balance as of January 1, 2015 in this Fund to be considered as available for appropriation.

SECTION 33. That "Exhibit C" attached hereto is illustrative of the transfers anticipated within the 2015 Operating Budget.

SECTION 34. That the Director of Finance be and he is hereby authorized and directed to draw warrants against any of the foregoing appropriations upon proper certificates or vouchers therefore, approved by any officer or officers authorized by law to approve the same, or by any Ordinance or Resolution of Council to make expenditures or as otherwise provided by law.

SECTION 35. That the Director of Finance be and he is hereby authorized to make all operating transfers as delineated in the 2015 Budget, shown on "Exhibit A".

SECTION 36. It is hereby found and determined that all formal actions of the Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such action, were in meetings open to the public, in compliance with all requirements including Section 121.22 of the Ohio Revised Code.

SECTION 37. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building, pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 38. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that immediate provision should be made for the enactment of appropriations for the payment of current expenditures for the calendar year of 2015. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Vote dispensing with the second readings: Yeas ___ Nays___

Passed, _____, 2014, as an emergency measure.

President of Council

ATTEST:

Clerk of Council

APPROVED:

Mayor

Date

APPROVED AS TO FORM:

Director of Law

Exhibit "A"

**2015 BUDGET
SUMMARY OF ESTIMATED EXPENDITURES**

Dept.	Name	Personal Services	Fringe Benefits	Contract Services	Materials & Supplies	Capital Outlay	Transfers	Totals
110 General Fund								
7110	Police Law Enforcement	2,704,000	632,000	307,000	227,000			3,870,000
7115	Fire Prev. & Insp.	15,000	2,000	5,000				22,000
7125	Police/Fire Comm.	430,000	157,000	46,000	2,000			635,000
7210	Correctional Programs			45,000				45,000
7215	Cemetery			13,000				13,000
7220	Pymt.Co.Brd.Health			113,000				113,000
7235	Sylvania Comm. Service		16,000					16,000
7310	Parks & Forestry	459,000	240,000	150,000	51,000			900,000
7320	Community Programs			338,000				338,000
7325	Syl. Tam O'Shanter		45,000					45,000
7415	Zoning	73,000	30,000	10,000	3,000			116,000
7425	Mowing-Private Prop.			5,000				5,000
7515	Garb.& Refuse Collection	15,000	3,000	742,000	5,000			765,000
7620	Street Cleaning	20,000	3,000	10,000	17,000			50,000
7710	Mayor's Office	242,000	80,000	9,000	19,000			350,000
7715	Finance Admin.	155,000	64,000	91,000	9,000			319,000
7725	Legal Admin.	93,000	33,000	6,000	5,000			137,000
7726	Prosecutors' Office	231,000	68,000	50,000	7,000			356,000
7730	Service Admin.	75,000	49,000	24,000	7,000			155,000
7735	Legislation	101,000	20,000	32,000	14,000			167,000
7740	Municipal Court	935,000	400,000	291,000	63,000			1,689,000
7745	Civil Serv.Comm.			2,000	3,000			5,000
7750	Lands & Buildings	10,000	3,000	113,000	22,000			148,000
7755	Engineering	109,000	52,000	12,000	2,000			175,000
7765	Elections			7,000				7,000
7775	Delq.Land Advertg.			1,000				1,000
8000	Transfers						351,000	351,000
	Totals	5,667,000	1,897,000	2,422,000	456,000		351,000	10,793,000

**2015 BUDGET
SUMMARY OF ESTIMATED EXPENDITURES**

Dept. Code	Name	Personal Services	Fringe Benefits	Contract. Services	Materials & Supplies	Capital	Debt Service	Transfers	Totals
222	Street C M & R								
7610	Street C M & R	795,000	348,000	89,000	77,000				1,309,000
7635	Traffic Signs.Etc	29,000			12,000				41,000
	Totals	824,000	348,000	89,000	89,000				1,350,000
223	City Perm.Tax								
7611	Permissive Tax Maint.			27,000	353,000				380,000
224	State Hwy.Improv.								
7612	State Hwy.Maint.			35,000	25,000				60,000
225	Law Enforcement Trust Fund								
7126	Police & Fire Comm.				5,000				5,000
226	Drug Law Enforcement Fund								
7126	Drug Law Enforcement				4,000				4,000
227	Ind.Alcohol Treatment Fund								
7740	Ind.Alcohol Treatment			40,000					40,000
228	Ind.Alcohol Monitor Fund								
7740	Ind.Alcohol Monitor Fund			7,000					7,000
229	Federal Equitable Sharing Fund								
7126	Drug Law Enforcement				20,000				20,000
231	Indigent Support								
7740	Domestic/Theif ISFC			35,000					35,000

**2015 BUDGET
SUMMARY OF ESTIMATED EXPENDITURES**

Dept. Code	Name	Personal Services	Fringe Benefits	Contract. Services	Materials & Supplies	Capital	Debt Service	Transfers	Totals
=====									
331	G.O. Retirement Fund								
=====									
7910	Bond & Note Retirement						2,008,000		2,008,000
=====									
401	Capital Impr.Fund								
=====									
7110	Police Law Enforcement					88,000			88,000
7310	Parks & Forestry					33,000			33,000
7610	Street C M & R					538,000			538,000
7615	Sidewalks					10,000			10,000
7635	Traffic Signals					53,000			53,000
7740	Municipal Court					50,000			50,000
7750	Lands & Buildings					342,000			342,000
7970	Promisory Notes						51,000		51,000
8020	Information Tech.					335,000			335,000

	TOTALS					1,449,000	51,000		1,500,000
=====									
405	Court Capital Improvement Fund								
=====									
7740	Municipal Court			31,000	20,000				51,000
8000	Transfers Out						50,000		50,000

	Totals			31,000	20,000		50,000		101,000
=====									
501	Spec.Assess.Trees								
=====									
7440	Tree Maintenance	127,000	38,000	63,000	8,000				236,000
=====									
502	Spec.Assess. Street Lighting								
=====									
7130	S.A. Street Lighting	10,000	2,000	418,000					430,000
=====									
503	S.A. Ditches & Drains								
=====									
7510	Ditches & Drains	154,000	26,000	33,000	37,000				250,000
=====									
505	S.A. Debt Service								
=====									
7910	Principal Pymts - G.O. Bonds						23,933.85		23,933.85
=====									
701	Water Fund								
=====									
7520	Water Admin.	201,000	69,000	69,000	47,000				386,000
7525	Distribution	368,000	200,000	3,116,000	61,000	425,000	230,000		4,400,000

	Totals	569,000	269,000	3,185,000	108,000	425,000	230,000		4,786,000

**2015 BUDGET
SUMMARY OF ESTIMATED EXPENDITURES**

Dept. Code	Name	Personal Services	Fringe Benefits	Contract. Services	Materials & Supplies	Capital	Debt Service	Transfers	Totals
=====									
702	Sewer Fund								
=====									
7530	Sewer Admin.	211,000	66,000	84,000	39,000				400,000
7540	Sewer Collection	308,000	156,000	1,198,000	47,000	91,000			1,800,000
	Totals	519,000	222,000	1,282,000	86,000	91,000			2,200,000
=====									
705	Resource Recovery								
=====									
7314	Compost	62,000	10,000	40,000	14,000				126,000
=====									
707	Medical Care - Self Insured								
=====									
8030	Medical Care		1,700,000	340,000					2,040,000
=====									
709	Information Technology Support								
=====									
8020	Information Tech.	150,000	50,000	40,000	4,000				244,000
=====									
801	Police Pension								
=====									
7135	Police Pension		520,000	8,000					528,000
=====									
802	Property Room								
=====									
7170	Property Room				2,000				2,000
=====									
804	Income Tax Fund								
=====									
7760	Tax Adm.	221,000	106,000	88,000	235,000				650,000
8000	Transfrers Out							6,150,000	6,150,000
	Totals	221,000	106,000	88,000	235,000			6,150,000	6,800,000
=====									
805	Unclaimed Fund								
=====									
7520	Refunds				1,000				1,000
=====									

**2015 BUDGET
SUMMARY OF ESTIMATED EXPENDITURES**

Dept. Code	Name	Personal Services	Fringe Benefits	Contract. Services	Materials & Supplies	Capital	Debt Service	Transfers	Totals
808	Escrow Fund								
7520	Escrow				5,000				5,000
810	Police Community Affairs								
7160	Police Community Affairs			6,000	17,000				23,000
813	Heritage Center Trust								
7316	Special Projects			18,815.92					18,815.92
814	Sylvania Conservation Corp								
7317	Special Projects			1,440.44					1,440.44

Exhibit "B"

**2015 ESTIMATED REVENUE
SUMMARY OF REVENUE 2012-2015**

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Estimate</u>	<u>2015 Estimate</u>
<u>General Fund (110)</u>				
Real Estate Taxes	931,600	824,945	850,000	850,000
City Income Taxes	1,481,948	1,564,256	1,700,000	1,700,000
Other Taxes	0	47,036	70,000	55,000
Shared revenue	1,778,214	1,394,887	1,161,000	761,000
Charges for Services	458,415	457,807	475,000	478,000
Fees, Licenses, Permits	332,112	352,421	362,000	400,000
Interest Earnings	55,089	57,455	60,000	60,000
Fines & Forfeits	851,234	845,975	900,000	918,000
Other revenue	331,997	331,552	347,000	397,000
Transfers In	6,548,000	4,809,732	5,523,000	4,700,000
Totals	12,768,608	10,686,067	11,448,000	10,319,000
<u>Street C. M. & R. Fund (222)</u>				
Veh. Reg. & Gasoline Tax	762,148	778,545	800,000	820,000
Other revenue	3,367	20,262	15,000	25,000
Transfers In	700,000	600,000	600,000	300,000
Totals	1,465,515	1,398,807	1,415,000	1,145,000
<u>Permissive Tax Fund (223)</u>				
Permissive Vehicle Tax	222,023	221,938	230,000	250,000
Totals	222,023	221,938	230,000	250,000
<u>State Highway Imp.Fund (224)</u>				
Veh. Reg. & Gasoline Tax	63,545	64,997	70,000	75,000
Totals	63,545	64,997	70,000	75,000
<u>Law Enforcement Trust (225)</u>				
Contraband-Sales-Proceeds	3,002	10,251	5,000	15,000
Totals	3,002	10,251	5,000	15,000
<u>Drug Law Enforcement (226)</u>				
Drug Enforcement Fines	2,717	1,580	4,000	4,000
Totals	2,717	1,580	4,000	4,000

**2015 ESTIMATED REVENUE
SUMMARY OF REVENUE 2012-2015**

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Estimate</u>	<u>2015 Estimate</u>
<u>Ind. Drivers Alcohol Treatment Fund (227)</u>				
Municipal Court Fines	76,060	66,069	40,000	40,000
Totals	76,060	66,069	40,000	40,000
<u>Ind. Drivers Alcohol Monitor Fund (228)</u>				
Municipal Court Fines	0	0	40,000	30,000
Transfers In	0	0	160,000	
Totals	0	0	200,000	30,000
<u>Equitable Federal Sharing Fund (229)</u>				
Shared revenue	28,629	0	5,000	4,000
Transfers In	181	194	0	1,000
Totals	28,810	194	5,000	5,000
<u>Indigent Interlock (230)</u>				
Fines & Fees	20	5	0	0
Totals	20	5	0	0
<u>Indigent Support Fund (231)</u>				
Fines & Fees	25,880	26,219	28,000	35,000
Total	25,880	26,219	28,000	35,000
<u>G.O. Debt Service (331)</u>				
Real Estate Taxes	510,654	568,742	520,000	508,000
Shared revenue	79,217	2,881	80,000	80,000
Other revenue	0	0	0	2,000
Bond Proceeds	-35,000	0	0	0
Note Proceeds	9,354	0	0	0
Transfers In	1,572,315	1,200,000	1,500,000	1,450,000
Totals	2,136,540	1,771,624	2,100,000	2,040,000
<u>Capital Improvement Fund (401)</u>				
City Income Tax	1,481,948	1,564,256	1,700,000	1,700,000
Shared revenue	461,781	18,174	80,000	117,000
Interest Earnings	126,016	89,511	80,000	80,000
Other revenue	153,103	151,706	240,000	250,000
Transfers In	3,586,000	4,196,336	4,600,000	0
Totals	5,808,849	6,019,983	6,700,000	2,147,000

**2015 ESTIMATED REVENUE
SUMMARY OF REVENUE 2012-2015**

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Estimate</u>	<u>2015 Estimate</u>
<u>Court Capital Improvement Fund (405)</u>				
Fines & Forfeits	104,079	103,753	110,000	110,000
Other revenue				
Totals	104,079	103,753	110,000	110,000
<u>S.A. Serv. - Trees (501)</u>				
Special Assessments	246,341	245,981	249,000	249,000
Miscellaneous revenue	300	916	1,000	1,000
Transfers In	0	0	0	0
Totals	246,641	246,897	250,000	250,000
<u>S.A. Street Lighting Fund (502)</u>				
Shared Taxes				
Special Assessments	390,050	398,337	410,000	410,000
Reimbursements-Damages	0	0	0	20,000
Totals	390,050	398,337	410,000	430,000
<u>S.A. Ditches & Drainage Fund (503)</u>				
Special Assessments	246,341	245,981	249,000	249,000
Miscellaneous	0	0	0	1,000
Transfers In	125,000	100,000	0	0
Totals	371,341	345,981	249,000	250,000
<u>Water Fund (701)</u>				
Charges for Services	3,847,107	3,654,583	4,045,000	4,275,000
Interest Earnings	29,779	16,710	20,000	20,000
Other revenue	118,209	774,647	92,000	105,000
Totals	3,995,095	4,445,940	4,157,000	4,400,000
<u>Sewer Fund (702)</u>				
Charges for Services	2,220,309	2,153,745	2,270,000	2,320,000
Interest Earnings	11,225	8,070	8,000	8,000
Other revenue	90,120	9,921	72,000	72,000
Totals	2,321,655	2,171,735	2,350,000	2,400,000

**2015 ESTIMATED REVENUE
SUMMARY OF REVENUE 2012-2015**

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Estimate</u>	<u>2015 Estimate</u>
<u>Resource Recovery (705)</u>				
Other revenue	64,629	64,426	72,000	82,000
Transfers In	97,000	100,000	100,000	50,000
Totals	161,629	164,426	172,000	132,000
<u>Medical Care - Self Insured (707)</u>				
Miscellaneous revenue	168,253	21,015	50,000	70,000
Other revenue	1,769,116	1,826,387	1,980,000	1,970,000
Totals	1,937,370	1,847,402	2,030,000	2,040,000
<u>Information Technology Support (709)</u>				
City IT Contributions	450,000	455,376	450,000	244,000
Totals	450,000	455,376	450,000	244,000
<u>Police Pension Fund (801)</u>				
Real Estate Taxes	461,145	364,104	375,000	370,000
Miscellaneous revenue	6,376	0	0	0
Shared revenue	57,959	56,956	71,000	64,000
Totals	525,480	421,060	446,000	434,000
<u>Property Room (802)</u>				
Miscellaneous revenue	-830	13,612	5,000	5,000
Totals	-830	13,612	5,000	5,000
<u>Income Tax Fund (804)</u>				
City Income Tax	5,927,569	6,256,836	6,800,000	6,800,000
Misc. revenue	403	3,666	5,000	0
Totals	5,927,972	6,260,502	6,805,000	6,800,000
<u>Unclaimed Monies Fund (805)</u>				
Miscellaneous revenue	739	219	1,000	1,000
Totals	739	219	1,000	1,000

**2015 ESTIMATED REVENUE
SUMMARY OF REVENUE 2012-2015**

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Estimate</u>	<u>2015 Estimate</u>
<u>Escrow Fund (808)</u>				
Miscellaneous Revenue	8,787	4,793	5,000	5,000
Total	8,787	4,793	5,000	5,000
 <u>Police Community Affairs (810)</u>				
State Shared revenue				
Other revenue	27,938	4,470	20,000	10,000
Totals	27,938	4,470	20,000	10,000
 <u>Parks-Recreation Foundation (811)</u>				
Interest Earnings	1,053	1,493	2,000	2,000
Totals	1,053	1,493	2,000	2,000
 <u>Heritage Center Trust (813)</u>				
Rental Income	11,825	3,580	0	0
Miscellaneous revenue	8,747	1,440	0	0
Totals	20,572	5,020	0	0
 <u>Sylvania Conservation Corp (814)</u>				
Miscellaneous revenue	4,948	1,832	0	0
Donations	2,400	8,210	0	0
Transfers	1,200	5,000	5,000	0
Totals	8,548	15,042	5,000	0

**2015 ESTIMATED REVENUE
SUMMARY OF REVENUE 2012-2015**

	<u>2012 Actual</u>	<u>2013 Actual</u>	<u>2014 Estimate</u>	<u>2015 Estimate</u>
<u>Recapitulation of Funds</u>				
110 - General	12,768,608	10,686,067	11,448,000	10,319,000
222 - Street CM & R	1,465,515	1,398,807	1,415,000	1,145,000
223 - Permissive Tax	222,023	221,938	230,000	250,000
224 - State Highway Improvemer	63,545	64,997	70,000	75,000
225 - Law Enforcement	3,002	10,251	5,000	15,000
226 - Drug Law	2,717	1,580	4,000	4,000
227 - Ind Drivers Alcohol Trmt	76,060	66,069	40,000	40,000
228 - Ind Drivers Alcohol Monitor	0	0	200,000	30,000
229 - Equitable Federal Sharing	28,810	194	5,000	5,000
230 - Federal Equitable Sharing	20	5	0	0
231 - Indigent Support	25,880	26,219	28,000	35,000
331 - G.O. Debt Service	2,136,540	1,771,624	2,100,000	2,040,000
401 - Capital Improvement	5,808,849	6,019,983	6,700,000	2,147,000
405 - Municipal Court Improveme	104,079	103,753	110,000	110,000
501 - S.A. Serv. - Trees	246,641	246,897	250,000	250,000
502 - S.A. Street Lighting	390,050	398,337	410,000	430,000
503 - S.A. Ditches & Drainage	371,341	345,981	249,000	250,000
701 - Water Fund	3,995,095	4,445,940	4,157,000	4,400,000
702 - Sewer Fund	2,321,655	2,171,735	2,350,000	2,400,000
705 - Resource Recovery	161,629	164,426	172,000	132,000
707 - Medical Care	1,937,370	1,847,402	2,030,000	2,040,000
709 - Information Technology	450,000	455,376	450,000	244,000
801 - Police Pension	525,480	421,060	446,000	434,000
802 - Property Room	-830	13,612	5,000	5,000
804 - Income Tax	5,927,972	6,260,502	6,805,000	6,800,000
805 - Unclaimed Monies	739	219	1,000	1,000
808 -Escrow Fund	8,787	4,793	5,000	5,000
810 - Community Affairs	27,938	4,470	20,000	10,000
811 - Parks-Rec Foundation	1,053	1,493	2,000	2,000
813 - Heritage Center Trust	20,572	5,020	0	0
814 - Sylvania Conservation	8,548	15,042	5,000	0
Grand Total	39,099,689	37,173,794	39,712,000	33,618,000

Exhibit "C"

2015 INTERFUND TRANSFERS

Fund	Transfer From	Fund	Transfer To
General	300,000	Street C M & R	300,000
General	50,000	Resource Recovery	50,000
General	1,000	Fed Equitable Sharing	1,000
Income Tax	4,700,000	General	4,700,000
Income Tax	1,450,000	Debt Service	1,450,000
Totals	6,501,000		6,501,000

Resolution

NO. 20 -2014

COMMENDING AND THANKING V. MICHAEL BROWN FOR HIS CONTRIBUTIONS TO THE CITY OF SYLVANIA; AND DECLARING AN EMERGENCY.

WHEREAS, V. Michael Brown was appointed to Sylvania City Council on February 4, 2008 to fill the unexpired term of Barbara Sears and since that time has diligently served the citizens of Sylvania as a member of Sylvania City Council; and,

WHEREAS, Mr. Brown served as Sylvania City Council's representative on the Sylvania Area Family Services Board, was an alternate to the Toledo Metropolitan Area Council of Governments Board of Directors, served as Chairman of Sylvania City Council's Utilities Committee, served on the Sylvania Sister City Commission and facilitated Sylvania's annual Independence Day fireworks display; and,

WHEREAS, the officials of the City of Sylvania want to commend V. Michael Brown for his years of hard work and dedication to the entire Sylvania Community.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Sylvania, Lucas County, Ohio, ___ members elected thereto concurring:

SECTION 1. That this Council recognizes the accomplishments of V. Michael Brown and thanks and commends him for his years of service to the City of Sylvania.

SECTION 2. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 3. That the Clerk of Council is hereby directed to post a copy of this Resolution in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 4. That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that this Resolution is a necessary step in thanking and commending V. Michael Brown for his years of dedicated service to the Sylvania Community, and therefore this Resolution should be effective immediately. Provided this Resolution receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Vote dispensing with the second and third readings: Yeas ___ Nays ___

Passed, _____, 2014, as an emergency measure.

ATTEST:

Clerk of Council

APPROVED:

Mayor

Date

APPROVED AS TO FORM:

Director of Law

President

OTHER MEMBERS OF COUNCIL:

A

City of Sylvania
Bank Reconciliation
October 2014

CHECKBOOK BALANCE

Ending balance for Sep 2014 \$ 21,634,433.25

Add: Monthly Receipts 5,343,172.83

Subtotal \$ 26,977,606.08

Less: Monthly Disbursements 5,153,561.54

Ending balance for Oct 2014 \$ 21,824,044.54

Less:

Certificates of Deposit \$ (2,000,000.00)

Star Ohio (76,968.45)

Petty Cash (1) (2,050.00)

Cemetery Savings (1,062.86)

Toledo Community Fund (30,171.83)

PNC MoneyMarket (1,028,162.90)

Key Bank Securities (1,008,019.90)

5/3rd Securities (6,390,253.94)

SJS Account (4,206,080.86)

Morgan Stanley Investment (2,006,415.91)

Sylvania Township Bonds (625,000.00)

\$ 4,449,857.89

Less:

NSF - Income Tax (8.82)

\$ 4,449,849.07

(1)

Division of Public Service \$ 150.00

Department of Finance 100.00

Division of Water 600.00

Division of Police 200.00

Municipal Court 700.00

Division of Taxation 150.00

Division of Forestry 150.00

Petty Cash Balance \$ 2,050.00

BANK BALANCE

EOM 5/3rd Bank Balance \$ 4,488,024.25

Deposit in Transit 16,508.51

Subtotal \$ 4,504,532.76

Less: Outstanding Checks (2) 54,683.69

Adjusted Bank Balance \$ 4,449,849.07

(2)

Sep Outstanding Checks \$ 151,895.23

Checks written this month 687,353.42

Subtotal \$ 839,248.65

Checks Cleared (784,564.96)

Oct Outstanding Checks \$ 54,683.69



Toby Schroyer
Director of Finance, City of Sylvania

B



City of Sylvania

DIVISION OF TAXATION

CHRISTY M. GOLIS, COMMISSIONER OF TAXATION

November 3, 2014

Mayor Craig A. Stough and Members of Council
City of Sylvania
Sylvania, Ohio

Dear Mayor Stough and Council Members:

The monthly cash report from the Division of Taxation is as follows:

	Deposits	Refunds	Balance
October 31, 2014	798,851.72	40,462.88	758,388.84
October 31, 2013	799,680.56	31,703.74	767,976.82
Monthly Difference	(828.84)	8,759.14	(9,587.98)
Year to Date 2014	8,091,912.37	223,890.68	7,868,021.69
Year to Date 2013	7,995,793.62	187,762.69	7,808,030.93
Yearly Difference	96,118.75	36,127.99	59,990.76
			0.77%

Respectfully submitted,

Christy M. Golis
Tax Commissioner

c: Mr. Toby Schroyer, Finance Director

C

**CITY OF SYLVANIA, OHIO
SCHEDULE OF REGULAR MEETINGS FOR THE YEAR 2015**

City Council meets in Council Chambers located in the Municipal Building (also the Police Division) at 6635 Maplewood Ave., Sylvania Ohio 43560 at **7:30 p.m.** unless otherwise noted

The **Municipal Planning Commission** meets in Council Chambers at **5:30 p.m.** unless otherwise noted

The **Board of Appeals (Zoning)** meets in Council Chambers at **7:00 p.m.** as needed

JANUARY

5 City Council Monday
14 Plan Commission Wed
21 City Council Wednesday

FEBRUARY

2 City Council Monday
11 Plan Commission Wed
18 City Council Wednesday

MARCH

2 City Council Monday
11 Plan Commission Wed
16 City Council Monday

APRIL

6 City Council Monday
15 Plan Commission Wed
20 City Council Monday

MAY

4 City Council Monday
13 Plan Commission Wed
18 City Council Monday

JUNE

1 City Council Monday
10 Plan Commission Wed
15 City Council Monday

JULY

15 Plan Commission Wed
20 City Council Monday

AUGUST

12 Plan Commission Wed
17 City Council Monday

SEPTEMBER

9 City Council Wednesday
16 Plan Commission Wed
21 City Council Monday

OCTOBER

5 City Council Monday
14 Plan Commission Wed
19 City Council Monday

NOVEMBER

2 City Council Monday
10 Plan Commission Tues
16 City Council Monday

DECEMBER

7 City Council Monday
16 Plan Commission Wed
21 City Council Monday

D

Sylvania Municipal Planning Commission

Minutes of the regular meeting of November 12, 2014. Mr. Lindsley called the meeting to order.

Members present: Mayor Craig Stough, Ken Marciniak, Brian McCann and Thomas Lindsley (4) present. Zoning Administrator, Timothy Burns, present.

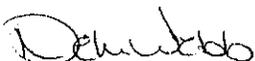
Mr. Marciniak moved, Mr. McCann seconded to approve the Minutes of the October 15, 2014, meeting as submitted. Vote being: Stough, McCann, Marciniak and Lindsley (4) aye; (0) nay. Motion passed by a 4 to 0 vote.

Item 3 - Council Referral – Proposed Ordinance 57-2014, Amending Chapter 1165 – Satellite Dish Receiving Stations, of the Sylvania Codified Ordinances, 1979, as amended. Mayor Stough gave some history of the existing ordinance, stating that back when he was on City Council the original ordinance was passed for dishes that were 6-8ft in size; and that it was heavily regulated. He said that the dishes later became much smaller, only 24-39”, and that they then wanted those dishes to be mounted in the rear or the side yard, or on a building, and that there was a hardship clause that would allow for the installation of the dish in the front yard if they could not find a clear view elsewhere. He further stated that the front yard has become a location of choice by at least one installer because it’s easier than perhaps climbing up on a building, and that complaints have been filed, including in the Lincoln Woods area. He said that the proposed ordinance will take away the hardship clause. Mr. Burns stated that this ordinance could mean that someone may not be able to get reception with a satellite dish on their property. Mayor Stough moved, Mr. Marciniak seconded to recommend acceptance of Ordinance 57-2014 limiting the locations of satellite dishes in residential areas. Vote being: Stough, McCann, Marciniak and Lindsley (4) aye; (0) nay. Motion passed by a 4 to 0 vote.

Item 4 - Council Referral – Proposed Ordinance 58-2014, Amending Part Eleven – Planning and Zoning Code of the Sylvania Codified Ordinances, 1979, as amended by amending Section 1103.10 – Schedule of Fees; establishing a schedule of fees. Mayor Stough stated that the Service Department did a study of the City’s zoning fees in comparison to other communities in Lucas County; and that ours had not been updated in a long time and we need to update our fee amounts to allow for inflation. He said that one of the big changes is that some zoning changes require a publication of the legal description of the property and that the City was only charging a \$50 fee regardless of the cost of the publication. The new fees would require the applicant to pay for the cost of the publication in addition to the small application fee. Mr. Marciniak asked if the City had also not been charging for plat reviews. Mr. Burns confirmed that the City had not been charging for the reviews. There was further discussion about the fees being charged by the surrounding communities. Mr. Marciniak asked about the sidewalk and driveway fees and Mr. Burns gave a detailed description of what those fees would cover, which would include inspection by the City and that the fees are only charged for the sections of the sidewalk and driveway that are in the City’s right of way. Mr. Lindsley commented that the proposed fees still seemed to be minimal. Mr. Marciniak moved, Mr. McCann seconded to recommend approval of the request for the adjustment of the City’s fees in Section 1103.10 included in Proposed Ordinance 58-2014. Vote being: McCann, Marciniak, Stough and Lindsley (4) aye; (0) nay. Motion passed by a 4 to 0 vote.

Mr. McCann moved, seconded to adjourn the meeting. All present voted aye. Meeting adjourned.

Submitted by,



Debra Webb, Secretary
Municipal Planning Commission

Board of Architectural Review

F

Minutes of the regular meeting of November 12, 2014. Mr. Lindsley called the meeting to order.

Members present: Mayor Craig Stough, Ken Marciniak, Brian McCann and Thomas Lindsley (4) present. Zoning Administrator, Timothy Burns, present.

Mr. Marciniak moved, Mr. McCann seconded to approve the Minutes of the October 15, 2014, meeting as submitted. Vote being: Stough, McCann, Marciniak and Lindsley (4) aye; (0) nay. Motion passed by a 4 to 0 vote.

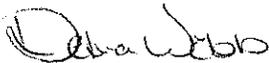
Item 3 - Regulated Sign – app. no. 35-2014 requested by Karrie Brock of Fast Signs for Max Nutrition, 6600 Sylvania Avenue, Sylvania, Ohio 43560. Application is for a wall sign. Sign is within the limits of the Sylvania Sign Code. Mr. Marciniak moved, Mr. McCann seconded, to grant a Certificate of Appropriateness for the sign shown in the drawing submitted with the application. Vote being: McCann, Marciniak, Stough and Lindsley (4) aye; (0) nay. Motion passed by a 4 to 0 vote.

Item 4 - Regulated Sign – app. no. 36-2014 requested by Brian Heil of Toledo Sign for Dave White Chevrolet, 5880 Monroe Street, Sylvania, Ohio 43560. Application is for two wall signs. Mr. Heil was present and stated that they will be replacing the faces of two existing wall signs with an updated company logo with embossed letters which will give the faces some dimension. He further stated that the existing cabinets will remain; and that they will be painted and new lighting will be installed. Signs are within the limits of the Sylvania Sign Code. Mr. McCann moved, Mr. Marciniak seconded, to grant a Certificate of Appropriateness for the signs shown in the drawing submitted with the application. Vote being: McCann, Marciniak, Stough and Lindsley (4) aye; (0) nay. Motion passed by a 4 to 0 vote.

Item 5 - Regulated Sign – app. no. 37-2014 requested by John Healey, Agent for Ragazza, 5632 Main Street, Sylvania Avenue, Sylvania, Ohio 43560. Application is for an awning sign. Mr. Healy was present and stated that the sign has already been installed as the ribbon cutting of the store had already taken place and that a temporary sign permit had been obtained. The canopy awning will be on the front of the building. He also stated that they will be installing three small window decals of the store logo on the storefront windows. Signs are within the limits of the Sylvania Sign Code. Mr. Marciniak moved, Mr. McCann seconded, to grant a Certificate of Appropriateness for the sign shown in the drawing submitted with the application. Vote being: McCann, Marciniak, Stough and Lindsley (4) aye; (0) nay. Motion passed by a 4 to 0 vote.

Mr. McCann moved, Mr. Marciniak seconded to adjourn the meeting. All present voted aye. Meeting adjourned.

Submitted by,



Debra Webb, Secretary
Municipal Planning Commission