Sylvania City Council
December 15, 2014

7:00 p.m. Committee-of-the-Whole
Vacancy on City Council

7:30 p.m. Council Meeting
Agenda

1. Roll call. Mrs. Cappellini, Mr. Frye, Mr. Hayman, Mrs. Husman, Mr. Luetke, Mrs. Westphal.

2. Pledge of Allegiance to the United States of America led by Mrs. Husman.

3. Additions to the agenda.

4. Approval of the meeting minutes of December 1, 2014.

5. Committee reports.
   a. Employee & Community Relations Committee from 12/10/14.
   b. C-O-W Committee from 12/15/14.

6. Proposed Ordinance 62-2014, To make certain adjustments to account allocations within the fund appropriations for the fiscal year ending December 31, 2014.

7. Proposed Ordinance 63-2014, Making certain position and compensation pay plan changes, making certain salary, wage and other service compensation adjustments to the Codified Ordinance of Sylvania, 1979, as amended.

8. Proposed Ordinance 64 -2014, Providing for one-time lump sum payments to be paid on first full pay period of January, 2015 to some of the full-time, non-union city employees and court employees.

9. Committee reports.

10. Committee referrals.

INFORMATION

A. November 2014 Cash Report from the Division of Taxation.

B. November 2014 Bank Reconciliation.

C. Lucas County Commissioner's letter regarding rescheduling of annexation petition 2014-1and 2014-5.

D. Department of Liquor Control regarding Ohio CVS Stores, LLC permit.

E. Municipal Planning Commission minutes from December 10, 2014.

F. Board of Architectural Review minutes from December 10, 2014.

Minutes of the Meeting of Council
December 1, 2014

The Council of the City of Sylvania, Ohio met in regular session on December 1, 2014 at 7:30 p.m. with Mayor Craig A. Stough in the chair. Roll was called with the following members present: Katie Cappellini, Mark Frye, Doug Haynam, Sandy Husman, Mark Luetke, Mary Westphal (6) present; (0) absent.

Roll call: All present.

Mr. Haynam led the Pledge of Allegiance to the United States of America.

Pledge of Alleg.

Mayor Stough stated that Council will now consider agenda item 3.

Requests were made for the following additions to the agenda:

Additions to the agenda.

6a. Ordinance 60-2014, Sylvania Country Club SUP-3-2014.
9. Discussion on appointments to Board of Zoning Appeals.
10. Executive Session to discuss Sale/Purchase of property.

Mr. Haynam moved, Mrs. Westphal seconded to approve the agenda as amended; roll call vote being: Cappellini, Frye, Haynam, Husman, Luetke, Westphal, (6) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 4.

Mrs. Westphal presented the November 17, 2014 minutes. Mrs. Westphal moved, Mr. Haynam seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of November 17, 2014 be approved as amended; roll call vote being: Frye, Haynam, Husman, Luetke, Westphal, Cappellini, (6) yeas; (0) nays. The motion carried.

Approval of the November 17 minutes.

Mayor Stough stated that Council will now consider agenda item 5.

Mrs. Westphal presented and read aloud by title only, proposed Ordinance 59-2014, a written copy of same having been previously furnished to each member of Council, "To make appropriations for current expenditures and other expenditures of the City of Sylvania, Ohio, for the fiscal year ending December 31, 2015; and declaring an emergency." Mrs. Westphal moved, Mr. Haynam seconded, that Council dispense with the Third Reading of said Ordinance; roll call vote being: Haynam, Husman, Luetke, Westphal, Cappellini, Frye, (6) yeas; (0) nays. The motion carried.

Ordinance 59-2014, "To make Appropriations for FY ending 2015...."

Mrs. Westphal moved, Mr. Luetke seconded, that Ordinance 59-2014 be enacted as an emergency measure as declared therein; roll call vote being: Husman, Luetke, Westphal, Cappellini, Frye, Haynam, (6) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 6.

Report on P.H. SUP-3-2014, Syl. Country Club.

Mr. Haynam reported on the Public Hearing SUP-3-2014, Sylvania Country Club amendment to their Special Use Permit, held this date. He stated it was unanimous to approve the SUP-3-2014 amendment.

Ordinance 60-2014, "Amending SUP for Sylvania Country Club...."

Mr. Haynam presented and read aloud by title only, proposed Ordinance 60-2014, a written copy of same having been previously furnished to each member of Council, "Amending the Special use permit for Sylvania Country Club to make improvements as shown on the plans submitted with the application, on the recommendation of the Municipal Planning Commission; and declaring an emergency."; Mr. Haynam moved, Mrs. Husman seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Luetke, Westphal, Cappellini, Frye, Haynam, Husman, (6) yeas; (0) nays. The motion carried.

Mr. Haynam moved, Mrs. Westphal seconded, that Ordinance 60-2014 be enacted as an emergency measure as declared therein; roll call vote being: Westphal, Cappellini, Frye, Haynam, Husman, Luetke, (6) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 7.

Mr. Haynam provided update from the Zoning & Annexation committee on Poggemeyer proposal for updating the zoning code for the special building requirements.

Mr. Luetke provided an update from the Employee & Community Relations Committee on the procedure Council will take to interview the 8 candidates for the vacancy on council from Mr. Brown's resignation.

Mayor Stough stated that Council will now consider agenda item 9.

Mr. Luetke provided an update from the Employee & Community Relations Committee on 2 appointments to the Board of Zoning Appeals. Mr. Luetke moved, Mrs. Westphal seconded to request administration to prepare legislation to re-appoint Clark and Lindehuber; roll call vote resulted: (6) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 10.

Mrs. Westphal moved, Mr. Haynam seconded to adjourn to Committee-of-Whole executive session for discussion of sale/purchase of property at 7:42 p.m.; roll call vote resulted: (6) yeas; (0) nays. The motion carried. — Exec. Session for discussion of sale/purchase property.

Mr. Haynam moved, Mrs. Westphal seconded to return from Committee-of-Whole executive session at 8:19 p.m.; roll call vote resulted: (6) yeas; (0) nays. The motion carried.

Mrs. Husman presented and read aloud by title only, proposed Ordinance 61-2014, a written copy of same having been previously furnished to each member of Council, "Authorizing the Mayor and Director of Finance to enter into an offer to purchase the property located at 4827 Holland-Sylvania Rd., Sylvania, Lucas County, Ohio 43560, owned by the First Baptist Church of Sylvania for the amount of $260,000; providing funds for said purchase; authorizing the payment of the purchase price; and declaring an emergency."; Mrs. Husman moved, Mr. Haynam seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Cappellini, Frye, Haynam, Husman, Luetke, Westphal, (6) yeas; (0) nays. The motion carried. — Ordinance 61-2014, "...purchase property located 4827 Holland-Sylvania Rd...."

Mrs. Husman moved, Mrs. Westphal seconded, that Ordinance 61-2014 be enacted as an emergency measure as declared therein; roll call vote being: Frye, Haynam, Husman, Luetke, Westphal, Cappellini, (6) yeas; (0) nays. The motion carried.

Mayor Stough stated that all items on the agenda had been considered.

Mrs. Westphal moved, Mr. Luetke seconded that this meeting adjourn; all present voting yea (6); (0) nays. The motion carried and the meeting adjourned at 8:23 p.m. — Adjournment.

Clerk of Council

Mayor

6

ORDINANCE #__62-2014__

TO MAKE CERTAIN ADJUSTMENTS TO ACCOUNT ALLOCATIONS WITHIN THE FUND APPROPRIATIONS FOR THE FISCAL YEAR ENDING DECEMBER 31, 2014; AND DECLARING AN EMERGENCY.

WHEREAS, City Council duly passed Ordinance No. 84-2013 on November 18, 2013, providing for the annual appropriations for fiscal year 2014, and,

WHEREAS, it is necessary to adjust the 2014 annual appropriation ordinance, by making certain additional appropriations and deductions from previous appropriations, in order to meet the present conditions and to keep appropriations within the anticipated receipts for the year 2014; and,

WHEREAS, attached hereto is "Exhibit A" entitled Adjusted 2014 Budget - Summary of Expenditure Estimates which exhibit identifies by a four-digit department code number and name each account in a Fund identified by a three-digit code and name to which an appropriation adjustment within each Fund is made by this ordinance; and,

WHEREAS, attached hereto is "Exhibit B" entitled Adjusted 2014 Budget – Summary of Revenue Estimates referred to herein as estimated additional resources.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio _____ members elected thereto concurring:

SECTION 1. That the 2014 annual appropriation ordinance, be adjusted as reflected in Exhibits A and B attached hereto and made a part hereof.

SECTION 2. That there be and is hereby appropriated to and is hereby withdrawn from accounts of the GENERAL FUND listed in Exhibit A the amounts as indicated for each account with the total amount being changed by the net sum of $0.

SECTION 3. That there be and is hereby appropriated to and is hereby withdrawn from accounts of the STREET C M & R FUND listed in Exhibit A the amounts as indicated for each account with the total amount being changed by the net sum of $0.

SECTION 4. That there be and is hereby appropriated to and is hereby withdrawn from the account of the CITY PERMISSIVE TAX FUND listed in Exhibit A and the amounts as indicated for each account with the total amount being changed by the net the sum of $0.

SECTION 5. That there be and is hereby appropriated to and is hereby withdrawn from the account of the LAW ENFORCEMENT TRUST FUND listed in Exhibit A and the amounts as indicated for each account with the total amount being changed by the net the sum of $15,000. There is a sufficient balance in the Fund available for appropriation.

SECTION 6. That there be and is hereby appropriated to and is hereby withdrawn from the account of the HIGHWAY SAFETY FUND listed in Exhibit A and the amounts as indicated for each account with the total amount being changed by the net the sum of $137.50. There is a sufficient balance in the Fund available for appropriation.

SECTION 7. That there be and is hereby appropriated to and is hereby withdrawn from the account of the INDIGENT SUPPORT FUND listed in Exhibit A and the amounts as indicated for each account with the total amount being changed by the net the sum of $2,600. There is a sufficient balance in the Fund available for appropriation.

SECTION 8. That there be and is hereby appropriated to and is hereby withdrawn from the accounts of the CAPITAL IMPROVEMENT FUND listed in Exhibit A and the amounts as indicated for each account with the total amount being changed by the net sum of $0.

SECTION 9. That there be and is hereby appropriated to and is hereby withdrawn from the accounts of the S.A. DITCHES & DRAINS FUND listed in Exhibit A and the amounts as indicated for each account with the total amount being changed by the net sum of $54,000. There is a sufficient balance in the Fund available for appropriation.

SECTION 10. That there be and is hereby appropriated to and is hereby withdrawn from the accounts of the WATER FUND listed in Exhibit A and the amounts as indicated for each account with the total amount being changed by the net sum of $98,000. There is a sufficient balance in the Fund available for appropriation.

SECTION 11. That there be and is hereby appropriated to and is hereby withdrawn from the accounts of the SEWER FUND listed in Exhibit A and the amounts as indicated for each account with the total amount being changed by the net sum of $0.

SECTION 12. That there be and is hereby appropriated to and is hereby withdrawn from the accounts of the RESOURCE RECOVERY FUND listed in Exhibit A and the amounts as indicated for each account with the total amount being changed by the net sum of $25,000. There is a sufficient balance in the Fund available for appropriation.

SECTION 13. That there be and is hereby appropriated to and is hereby withdrawn from the accounts of the MEDICAL SELF-INSURANCE FUND listed in Exhibit A and the amounts as indicated for each account with the total amount being changed by the net sum of $200,000. There is a sufficient balance in the Fund available for appropriation.

SECTION 14. That there be and is hereby appropriated to and is hereby withdrawn from the accounts of the INFORMATION TECHNOLOGY FUND listed in Exhibit A and the amounts as indicated for each account with the total amount being changed by the net sum of $0.

SECTION 15. That there be and is hereby appropriated to and is hereby withdrawn from the accounts of the PROPERTY ROOM FUND listed in Exhibit A and the amounts as indicated for each account with the total amount being changed by the net sum of $3,000. There is a sufficient balance in the Fund available for appropriation.

SECTION 16. That there be and is hereby appropriated to and is hereby withdrawn from accounts of the INCOME TAX FUND listed in Exhibit A the amounts as indicated in for each account with the total amount being changed by the net sum of $0.

SECTION 17. It is hereby found and determined that all formal actions of the Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such action, were in meetings open to the public, in compliance with all requirements including Section 121.22 of the Ohio Revised Code.

SECTION 18. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building, pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 19. That this Ordinance is hereby declared to be an emergency measure, necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that immediate provision should be made for the enactment of additional appropriations for the payment of current expenditures for the calendar year of 2014. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Vote dispensing with the second and third readings: ____ Yeas _____ Nays passed, _____ , 2014, as an emergency measure.

ATTEST:

_____
Clerk of Council

_____
President of Council

APPROVED:

_____
Mayor

_____
Date

APPROVED AS TO FORM:

_____
Director of Law

Exhibit "A"
Adjusted 2014 Budget
Summary of Expenditure Estimates

Dept.	Name	Personal Services	Contract Services	Materials & Supplies	Capital Outlay	Transfers	Totals
110	General Fund						
7110	Police Law Enforcement	-21,000	-69,000	-67,000			-157,000
7115	Fire Prevention & Insp.	-13,000	100				-12,900
7125	Police/Fire Communications	-29,000	-4,400	-100			-33,500
7140	Safety Admin.Support						0
7210	Correctional Programs		-89,000				-89,000
7215	Cemetery	-8,000	1,000				-7,000
7220	Pymt.Co.Board of Health		-4,000				-4,000
7235	Sylvania Comm. Serv.	4,000					4,000
7310	Parks & Forestry	71,000	-8,000	-13,000			50,000
7320	Community Programs		-109,000				-109,000
7325	Syl. Tam O'Shanter	7,000					7,000
7415	Zoning Board of Appeals	-20,000					-20,000
7425	Mowing-Private Property		-600				-600
7515	Garbage.& Refuse Collection	-6,000	-23,000	200			-28,800
7620	Street Cleaning	50,000	-7,000				43,000
7710	Mayor's Office	10,500	500	11,000			22,000
7711	Historical Village	16,000					16,000
7715	Finance Administration	13,000	8,000	2,000			23,000
7725	Legal Administration	4,900	3,600	2,300			10,800
7726	Prosecutors' Office	367,000	-2,000				365,000
7730	Service Administration	8,000	-16,000				-8,000
7735	Legislation	-5,000	-5,000	-5,000			-15,000
7740	Municipal Court	84,000	-75,000	-9,000			0
7745	Civil Service Commission		-2,000	-5,000			-7,000
7750	Lands & Buildings		6,000	-12,000			-6,000
7755	Engineering	-35,000					-35,000
7765	Elections		-3,000				-3,000
7775	Delinquent Land Advertising		-500				-500
8000	Transfers					-4,500	-4,500
	Totals	498,400	-398,300	-95,600	0	-4,500	0

Exhibit "A"
Adjusted 2014 Budget
Summary of Expenditure Estimates

Dept. Code	Name	Personal Services	Contract. Services	Materials & Supplies	Capital	Debt Service	Transfers	Totals
222	Street C M & R							
7611	Street C M & R	-25,000	3,000	22,000				0
223	City Permissive Tax							
7611	City Permissive Tax		-6,500	6,500				0
225	Law Enforcement Trust							
7126	Drug Law Enforcement			15,000				15,000
230	Highway Safety Fund							
8000	Highway Safety Fund						137.50	137.50
231	Indigent Support Fund							
7440	Domestic/Theft - ISFC		2,600					2,600
401	Capital Improvement Fund							
7110	Police				35,000			35,000
7310	Parks & Forestry				-11,000			-11,000
7316	Historical Village				-3,000			-3,000
7540	Sewer Collection				-17,200			-17,200
7610	Streets				17,200			17,200
7750	Lands & Buildings			24,000	53,000			77,000
8020	Information Technology				-21,000			-21,000
8000	Transfers						-77,000	-77,000
	Totals			24,000	53,000			0
503	S.A. Ditches & Drains							
7510	Ditches & Drains	54,000	11,100	-11,100				54,000
701	Water Fund							
7520	Water Administration	37,000	-12,000	-6,000				19,000
7525	Water Distribution	36,000	80,000	-41,000		4,000		79,000
	Totals	73,000	68,000	-47,000	0	4,000	0	98,000
702	Sewer Fund							
7530	Sewer Administration	35,000						35,000
7540	Sewer Collection		-2,500	2,500		-35,000		-35,000
	Totals	35,000	-2,500	2,500	0	-35,000	0	0

Exhibit "A"
Adjusted 2014 Budget
Summary of Expenditure Estimates

Dept. Code	Name	Personal Services	Contract. Services	Materials & Supplies	Capital	Debt Service	Transfers	Totals
705	Resource Recovery							
7314	Resource Recovery	15,000	-15,000	25,000				25,000
	Totals	15,000	-15,000	25,000	0			25,000
707	Medical Self Insurance							
8030	Medical Care	200,000						200,000
	Totals	200,000	0	0	0			200,000
709	Information Technology							
8020	Information Technology		-12,000	-36,000	48000			0
	Totals	0	-12,000	-36,000	48,000			0
802	Property Room							
7170	Property Room			3,000				3,000
804	Income Tax							
7760	Income Tax	7,000		21,000			-28,000	0

Exhibit "B"
Adjusted 2014 Revenue Estimates
Summary of Revenue Estimates

No changes

7

ORDINANCE NO. 63 -2014

MAKING CERTAIN POSITION AND COMPENSATION PAY PLAN CHANGES, MAKING CERTAIN SALARY, WAGE AND OTHER SERVICE COMPENSATION ADJUSTMENTS TO THE CODIFIED ORDINANCES OF SYLVANIA, 1979, AS AMENDED, AND OTHER ORDINANCES; BY GRANTING PAY INCREASES TO SOME OF THE APPOINTED OFFICIALS WHOSE TITLES ARE LISTED IN SECTION 139.03(e)(3), WITH ALL THE INCREASE PROVIDED HEREIN FOR THE TREASURER AND DIRECTOR OF FINANCE BEING ALLOCATED TO THE DIRECTOR OF FINANCE AND WITH THE INCREASE PROVIDED HEREIN FOR THE DIRECTOR OF PUBLIC SAFETY BEING ALLOCATED TO THE DIRECTOR OF PUBLIC SERVICE; BY GRANTING A ONE PER CENT (1%) PAY INCREASE TO ALL NON-UNION CITY EMPLOYEES AND COURT EMPLOYEES WHOSE POSITIONS ARE INCLUDED IN THE LIST OF OCCUPATIONAL TITLES OF SECTION 139.02(a) OF THE CODIFIED ORDINANCES OF SYLVANIA WHICH INCREASE IS REFLECTED IN THE ANNUAL WAGE RATE SCHEDULE 4 OF SECTION 139.10(D) OF THE SYLVANIA CODIFIED ORDINANCES; BY GRANTING PAY INCREASES FOR SOME OF THE EMPLOYEES IN THE LABOR AND TRADES SUPERVISION GROUP; AND DECLARING AN EMERGENCY.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio, _____ members elected thereto concurring:

SECTION 1. That Section 139.03(e)(3) of the Codified Ordinances of Sylvania, 1979, as amended, be and it is, hereby further amended to read as set forth on the attached "Exhibit A" effective on and after January 1, 2015.

SECTION 2. That Section 139.03(e)(4) of the Codified Ordinances of Sylvania, 1979, as amended, be and it is, hereby further amended to read as set forth on the attached "Exhibit B" effective on and after January 1, 2015.

SECTION 3. That Section 139.10(D) of the Codified Ordinances of Sylvania, 1979, as amended, be and it is, hereby further amended to read as set forth on the attached "Exhibit C" effective on and after January 1, 2015.

SECTION 4. That Section 139.02(b) of the Codified Ordinances of Sylvania, 1979, as amended, be and it is, hereby further amended to read as set forth on the attached "Exhibit D" effective on and after January 1, 2015.

SECTION 5. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

SECTION 6. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 7. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that the pay increases should be provided for immediately. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by this Charter.

Vote dispensing with the second and third readings: Yeas _____ Nays _____

Passed, _____, 2014, as an emergency measure.

_____
President of Council

ATTEST:

_____
Clerk of Council

APPROVED AS TO FORM:

_____
Director of Law

APPROVED:

_____
Mayor

_____
Date

139.03(e)(3) COMPENSATION FOR ELECTIVE AND APPOINTED OFFICIALS

The following elective and appointed officials which are not otherwise provided for in this chapter shall be compensated as follows:

TITLE	RATE
	* * *
Director of Finance*	$94,000 annually commencing January 1, 2013 and thereafter.
Deputy Director of Public Service*	$92,400 annually commencing January 1, 2013 and thereafter.
Director of Law*	$90,000 annually commencing January 1, 2014 and thereafter.
Special Counsel	$54,000 annually commencing March 1, 2014 and thereafter.
Director of Public Safety	$3,500 annually commencing January 1, 2013 and thereafter.
Treasurer	$4,500 annually commencing January 1, 2013 and thereafter.
Chief of Police*	$104,939 annually commencing January 1, 2012 and thereafter.
Police Captain*	$93,425 annually commencing January 1, 2012 and thereafter.
Director of Public Service*	$101,592 annually commencing January 1, 2012 and thereafter.
Clerk of Courts*	$76,508 annually commencing January 1, 2015 and thereafter.
Commissioner - Taxation*	$76,508 annually commencing January 1, 2015 and thereafter.
Chief Prosecutor	$100,596 annually commencing January 1, 2012 and thereafter.
Information Technology Manager	$85,000 annually commencing January 1, 2015 and thereafter.
Information Technology Specialist	$60,600 annually commencing January 1, 2015 and thereafter.
Zoning Administrator	$69,690 annually from January 1, 2015 and thereafter.
Economic Development/ Administrative Services Coordinator*	$97,753 annually commencing January 1, 2013 and thereafter.
	* * *

*Those persons in this subsection (e)(3) occupying the positions indicated above by an asterisk after such position shall each have the sum of one thousand dollars ($1,000) paid and deposited by the City to their respective credit in one of the City's approved deferred compensation plans, annually commencing with the year 1991.

(Ord. _____-2014. Passed _____-2014.)

"Exhibit A"

* * *

139.03(e)(4) COMPENSATION FOR THE LABOR AND TRADES SUPERVISION GROUP

The following members of the Labor and Trades Supervision Group which are not otherwise provided for in this chapter shall be compensated as follows:

TITLE	**RATE**
Superintendent of Parks and Forestry*	$93,324 annually commencing January 1, 2012 and thereafter.
Vehicle Maintenance Manager	$68,368 annually commencing January 1, 2015 and thereafter.
Water Foreman	$85,000 annually commencing January 1, 2015 and thereafter.
Sewage Foreman	$85,000 annually commencing January 1, 2015 and thereafter.
Street and Highway Foreman	$85,000 annually commencing January 1, 2015 and thereafter.
Sewage Maintenance Crew Leader	$68,368 annually commencing January 1, 2015 and thereafter.
Parks and Forestry Foreman	$79,952 annually commencing January 1, 2015 and thereafter.
Street Maintenance Crew Leader	$68,368 annually commencing January 1, 2015 and thereafter.
Utility Manager	$74,740 annually commencing January 1, 2015 and thereafter.
Water Maintenance Crew Leader	$68,368 annually commencing January 1, 2015 and thereafter.
Parks and Forestry Crew Leader	$68,368 annually commencing January 1, 2015 and thereafter.

*Those persons in this subsection (e)(4) occupying the positions indicated above by an asterisk after such position shall each have the sum of one thousand dollars ($1,000) paid and deposited by the City to their respective credit in one of the City's approved deferred compensation plans, annually commencing with the year 1995.

(Ord. _____-2014. Passed _____-2014.)

"Exhibit B"

Wage Rate
Schedule 4

Hourly Wage Rate schedule Effective **January 1, 2015** - 1%						
Grade		**Start**	**Year 1**	**Year 2**	**Year 3**	**Year 5**
7		**15.12**	**15.89**	**16.69**	**17.53**	**18.06**
8		**15.78**	**16.58**	**17.42**	**18.30**	**18.85**
9		**16.47**	**17.34**	**18.22**	**19.14**	**19.71**
10		**17.15**	**18.03**	**19.01**	**19.90**	**20.58**
11		**17.84**	**18.80**	**19.75**	**20.74**	**21.36**
12		**18.72**	**19.64**	**20.59**	**21.62**	**22.27**
13		**19.52**	**20.51**	**21.58**	**22.65**	**23.33**
14		**20.36**	**21.43**	**22.50**	**23.61**	**24.31**
15		**21.32**	**22.42**	**23.53**	**24.72**	**25.46**
16		**22.23**	**23.34**	**24.53**	**25.75**	**26.52**
17		**23.30**	**24.45**	**25.67**	**26.97**	**27.78**
18		**24.37**	**25.56**	**26.85**	**28.23**	**29.08**
19		**25.44**	**26.70**	**28.04**	**29.45**	**30.34**
20		**26.67**	**27.92**	**29.26**	**30.75**	**31.67**
21		**27.70**	**29.02**	**30.34**	**31.98**	**32.97**
22		**28.88**	**30.29**	**31.82**	**33.43**	**34.43**
23		**30.22**	**31.74**	**33.23**	**34.88**	**35.92**
24		**31.56**	**33.12**	**34.80**	**36.56**	**37.65**
25		**33.08**	**34.78**	**36.48**	**38.35**	**39.51**
26		**34.61**	**36.33**	**38.16**	**40.07**	**41.27**
27		**36.27**	**37.93**	**39.88**	**41.87**	**43.13**
28		**37.93**	**39.84**	**41.87**	**43.97**	**45.29**
29		**39.58**	**41.52**	**43.59**	**45.76**	**46.93**
30		**41.45**	**43.52**	**45.69**	**47.98**	**49.42**

Exhibit C

139.02 CONTENT AND COVERAGE OF THE COMPENSATION PLAN.

* * *

(b) There are hereby created the following special temporary or seasonal positions:

Title	Rate (Hourly)
Filing Clerk I	$9.00
Filing Clerk II	9.50
Filing Clerk III	10.00
Engineering Intern I	9.00

(Ord. ____-2014. Passed _____-2014.)

8

ORDINANCE NO. 64 -2014

PROVIDING FOR ONE-TIME LUMP SUM ADDITIONAL PAYMENTS TO BE PAID ON THE FIRST FULL PAY PERIOD OF JANUARY, 2015 TO SOME OF THE FULL-TIME, NON-UNION CITY EMPLOYEES AND COURT EMPLOYEES WHOSE POSITIONS ARE INCLUDED IN THE LIST OF OCCUPATIONAL TITLES OF SECTION 139.02(a) AND 139.03(d)(3) AND (4); PROVIDING FOR ONE-TIME LUMP SUM PAYMENT TO BE PAID ON THE FIRST FULL PAY DATE OF JANUARY, 2015 TO SOME OF PART-TIME, NON-UNION CITY AND COURT EMPLOYEES WHOSE POSITIONS ARE INCLUDED IN THE LIST OF OCCUPATIONAL TITLES OF SECTION 139.02(a) AND 139.03(d)(3) AND (4); AND DECLARING AN EMERGENCY.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio, _____ members elected thereto concurring:

SECTION 1. That a one-time lump sum additional payment of $1,500 be made on the first full pay period of January, 2015 to the Director of Finance, Director of Law, Deputy Director of Public Service, the Chief of Police, the Police Captain, the Director of Public Service, the Chief Prosecutor, the Economic Development/Administrative Services Coordinator and the Superintendent of Parks and Forestry.

SECTION 2. That a one-time lump sum additional payment of $750 be made on the first full pay period of January, 2015 to all full-time, non-union City employees and Court employees whose positions are included in the List of Occupational Titles of Section 139.02(a), Section 139.03(d)(3) and Section 139.03(d)(4) of the Sylvania Codified Ordinances not listed in Section 1 above.

SECTION 3. That a one-time lump sum additional payment of $375 be made on the first full pay period of January, 2015 to all of the part-time, non-union City and Court employees whose positions are included in the List of Occupational Titles of Section 139.02(a) and 139.03(d)(3) and (4).

SECTION 4. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

SECTION 5. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 6. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that the bonuses and payments should be provided for immediately. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to

Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by this Charter.

Vote dispensing with the second and third readings: Yeas _____ Nays _____

Passed, _____, 2014, as an emergency measure.

_____
President of Council

ATTEST:

APPROVED AS TO FORM:

_____
Clerk of Council

_____
Director of Law

APPROVED:

_____
Mayor

_____
Date

A

City of Sylvania

DIVISION OF TAXATION

CHRISTY M. GOLIS, COMMISSIONER OF TAXATION

December 1, 2014

Mayor Craig A. Stough and Members of Council
City of Sylvania
Sylvania, Ohio

Dear Mayor Stough and Council Members:

The monthly cash report from the Division of Taxation is as follows:

	Deposits	Refunds	Balance
November 30, 2014	$688,319.67	$12,976.12	$675,343.55
November 30, 2013	$635,580.11	$16,345.67	$619,234.44
Monthly Difference	$52,739.56	-$3,369.55	$56,109.11
Year to Date 2014	$8,780,232.04	$236,866.80	$8,543,365.24
Year to Date 2013	$8,631,373.73	$204,108.36	$8,427,265.37
Yearly Difference	$148,858.31	$32,758.44	$116,099.87
			1.38%

Respectfully submitted,

Christy M. Golis
Tax Commissioner

c: Mr. Toby Schroyer, Finance Director

B

City of Sylvania

Bank Reconciliation
November 2014

CHECKBOOK BALANCE	
Ending balance for Oct 2014	$ 21,824,044.54
Add: Monthly Receipts	1,487,128.12
Subtotal	$ 23,311,172.66
Less: Monthly Disbursements	3,660,076.58
Ending balance for Nov 2014	$ 19,651,096.08
Less:	
Certificates of Deposit	$ (2,000,000.00)
Star Ohio	(76,972.02)
Petty Cash (1)	(2,050.00)
Cemetery Savings	(1,062.86)
Toledo Community Fund	(30,375.28)
PNC MoneyMarket	(1,028,202.40)
Key Bank Securities	(1,008,036.47)
5/3rd Securities	(6,396,399.46)
SJS Account	(4,206,587.94)
Morgan Stanley Investment	(2,010,673.28)
Sylvania Township Bonds	(625,000.00)
	$ 2,265,736.37
Less:	
	$ 2,265,736.37
(1)	
Division of Public Service	$ 150.00
Department of Finance	100.00
Division of Water	600.00
Division of Police	200.00
Municipal Court	700.00
Division of Taxation	150.00
Divisiion of Forestry	150.00
Petty Cash Balance	$ 2,050.00

BANK BALANCE	
EOM 5/3rd Bank Balance	$ 2,319,769.68
Deposit in Transit	
Subtotal	$ 2,319,769.68
Less: Outstanding Checks (2)	54,033.31
Adjusted Bank Balance	$ 2,265,736.37
(2)	
Oct Outstanding Checks	$ 54,683.69
Checks written this month	1,010,069.07
Subtotal	$ 1,064,752.76
Checks Cleared	(1,010,719.45)
Nov Outstanding Checks	$ 54,033.31

Toby Schroyer
Director of Finance, City of Sylvania

LUCAS COUNTY

Board of County
Commissioners
Carol Contrada
President
Tina Skeldon Wozniak
Pete Gerken

Jody L. Balogh
Clerk of the Board

December 5, 2014

Ms. Sharon Bucher
Clerk of Council
City of Sylvania
6730 Monroe Street
Sylvania, OH 43560

Re: Annexation Petition Nos. 2014-4 and 2014-5
Portions of Sylvania Township
to the City of Sylvania

Dear Ms. Bucher:

Enclosed are Resolutions 14-1075 and 14-1076 rescheduling the hearings for Annexation Petitions 2014-4 and 2014-5 from December 9, 2014 to December 16, 2014 at 11:00 a.m.

Sorry for any inconvenience this may have caused.

Sincerely,

Jody L. Balogh, Clerk

/jlb
enc.

Date: December 2, 2014 **Resolution No. 14-1075**

Title: Amending the Hearing Date for Annexation Petition No. 2014-4, Portions of Sylvania Township to the City of Sylvania, Parcel Nos. 78-33064, 78-33067, 78-33071, 78-33074 (2.041 acres±)

Department/Agency: Commissioners

Contact: Jody L. Balogh, Clerk

Summary/Background: There was filed with this Board on October 3, 2014, a petition for the annexation by a majority of the owners of approximately 2.041 acres of land, more or less, of real estate in Sylvania Township to the City of Sylvania by James A. Moan, Esq., agent for the petitioners. The petitioner requests that the territory be annexed pursuant to the **Regular Annexation** procedures contained in R.C. 709.02

On October 14, 2014 by Resolution 14-911, the Annexation Petition No. 2014-4 hearing date and time was set for December 9, 2014. The Board wishes to amend the hearing date and time to December 16, 2014 at 11:00 a.m.

Budget Impact: N/A

Statutory Authority/ORC: 709.02

Commissioner Contrada offered the following resolution:

WHEREAS, in consideration of the above, NOW, THEREFORE BE IT RESOLVED by the Board of County Commissioners, Lucas County, Ohio, that:

Section 1. This Board hereby amends the hearing date for Annexation Petition No. 2014-4, Portions of Sylvania Township to the City of Sylvania, Parcel Nos. 78-33064, 78-33067, 78-33071, 78-33074 (2.041 acres±) from December 9, 2014 to December 16, 2014 at 11:00 a.m.

Section 2. This Board finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in a meeting open to the public in compliance with the law.

Section 3. This resolution shall be in full force and effect from and immediately upon its adoption.

Action Taken:

Commissioner Contrada voted yes
Commissioner Skeldon Wozniak was absent
Commissioner Gerken voted yes

Jody L. Balogh, Clerk

Date: December 2, 2014 **Resolution No. 14-1076**

Title: Amending the Hearing Date for Annexation Petition No. 2014-5, Portion of Sylvania Township to the City of Sylvania, Parcel No. 78-61371 (0.12 acres±)

Department/Agency: Commissioners

Contact: Jody L. Balogh, Clerk

Summary/Background: There was filed with this Board on October 3, 2014, a petition for the annexation by a majority of the owners of approximately 0.12 acres of land, more or less, of real estate in Sylvania Township to the City of Sylvania by James A. Moan, Esq., agent for the petitioners. The petitioner requests that the territory be annexed pursuant to the **Regular Annexation** procedures contained in R.C. 709.02

On October 14, 2014 by Resolution 14-912, the Annexation Petition No. 2014-5 hearing date and time was set for December 9, 2014. The Board wishes to amend the hearing date and time to December 16, 2014 at 11:00 a.m.

Budget Impact: N/A

Statutory Authority/ORC: 709.02

Commissioner Contrada offered the following resolution:

WHEREAS, in consideration of the above, NOW, THEREFORE BE IT RESOLVED by the Board of County Commissioners, Lucas County, Ohio, that:

Section 1. This Board hereby amends the hearing date for Annexation Petition No. 2014-5, Portion of Sylvania Township to the City of Sylvania, Parcel No. 78-61371 (0.12 acres±) from December 9, 2014 to December 16, 2014 at 11:00 a.m.

Section 2. This Board finds and determines that all formal actions of this Board concerning and relating to the adoption of this resolution were taken in an open meeting of this Board and that all deliberations of this Board that resulted in those formal actions were in a meeting open to the public in compliance with the law.

Section 3. This resolution shall be in full force and effect from and immediately upon its adoption.

Action Taken:

Commissioner Contrada voted yes
Commissioner Skeldon Wozniak was absent
Commissioner Gerken voted yes

Jody L. Balogh, Clerk

Department of Commerce
Division of Liquor Control
John R. Kasich, Governor
Andre T. Porter, Director

D

ORDER

VIA CERTIFIED U.S. MAIL, RETURN RECEIPT REQUESTED
ARTICLE #71791000164926022739

Mailed: December 5, 2014

Sharon Bucher, Clerk
Sylvania City Council
6730 Monroe Street
Sylvania, OH 43560

RE: New Permit Application
Permit #6517242-1605, Class C-1
Ohio CVS Stores, LLC
dba CVS/Pharmacy 10457
7510 Sylvania Avenue
Sylvania, OH 43560

Dear Ms. Bucher

Pursuant to Section 4303.26 of the Ohio Revised Code, the Division of Liquor Control has considered the report of the hearing examiner regarding the objection to the above-captioned application, together with all the documents and reports pertaining thereto.

The Division finds that the Sylvania City Council was unable to present sufficient evidence to show that the applicant is unfit to engage in the retail sale of alcoholic beverages or that the issuance of this permit would adversely impact the peace, sobriety and good order of the community.

Therefore, it is ordered that the legislative objection be overruled and the processing of this application continue.

The legislative authority has the right to appeal this Order to the Liquor Control Commission as provided in Revised Code Section 4301.28(B). If you wish to appeal this Order, you must file an appeal within thirty (30) days of the mailing date of this Order with the:

Liquor Control Commission
77 South High Street, 18th Floor
Columbus, OH 43266-0565.

Legal Section
6606 Tussing Road
PO Box 4005
Reynoldsburg, OH 43068-9005 U.S.A.

614 | 644 2489
Fax 614 | 644 3740
TTY/TDD 800 | 750 0750
www.com.ohio.gov

An Equal Opportunity Employer and Service Provider

The notice of appeal should contain a statement of your reasons for appeal and a copy of this Order must be attached.

If no appeal is filed with the Liquor Control Commission within thirty (30) days from the date of this Order, the Division will continue processing the application.

Sincerely,

Bruce D. Stevenson
Superintendent

/sat

cc: Linda M. Cimbron, Assistant Secretary
Ohio CVS Stores, LLC
45 Bridge Street
Warren, RI 02885

Chief William H. Rhodus
Sylvania Police Department
6635 Maplewood Avenue
Sylvania, OH 43560

Leslie Brinning, Solicitor
City of Sylvania
6730 Monroe Street
Sylvania, OH 43560

David Raber, Esq.
37 West Broad Street, Suite 1140
Columbus, OH 43215

E

Sylvania Municipal Planning Commission

Minutes of the regular meeting of December 10, 2014. Mr. Lindsley called the meeting to order.

Members present: Mayor Craig Stough, Ken Marciniak, Brian McCann and Thomas Lindsley (4) present. Zoning Administrator, Mr. Timothy Burns and Service Director, Kevin Aller present.

Mr. Marciniak moved, Mr. McCann seconded to approve the Minutes of the November 12, 2014, meeting as submitted. Vote being: Stough, McCann, Marciniak and Lindsley (4) aye; (0) nay. Motion passed by a 4 to 0 vote.

Item 3 - Replat of Star-Lite Plaza, 5700 Monroe Street Sylvania, Ohio 43560 submitted by Feller, Finch and Associates. Mr. Ed Thornton, Survey Department Manager of Feller, Finch and Associates was present. Mayor Stough made a recommendation that Ed, Kevin or Tim explain the purpose of the replat. Mr. Thornton stated that the purpose of the replat was to eliminate tax parcels to simplify the tax records by combining what is left of lot 4 with lots 1, 2 and 3, incorporating the lots into one. Mayor Stough asked Mr. Thornton if he had any comments regarding the comments made in the letter provided by the service department. Mr. Thornton said that there were some revisions made to the legal description on the replat based on the comments made by the service department. Mayor Stough asked Mr. Aller if the City is satisfied with the drainage easements on the replat. Mr. Aller stated that yes, as indicated in the comments, the City was satisfied. He further stated that the City will be working with the property owner on easements needed for possible future storm drainage and that the City will also continue to work with them on the vacation of some of the existing easements that go with the property, even on the replat. Mayor Stough moved, Mr. Marciniak seconded to approve the replat of Star-Lite Plaza. Vote being: Stough, McCann, Marciniak and Lindsley (4) aye; (0) nay. Motion passed by a 4 to 0 vote.

Mr. Marciniak moved, Mr. McCann seconded to adjourn the meeting. All present voted aye. Meeting adjourned.

Submitted by,

Debra Webb, Secretary
Municipal Planning Commission

F

Board of Architectural Review

Minutes of the regular meeting of December 10, 2014. Mr. Lindsley called the meeting to order.

Members present: Mayor Craig Stough, Brian McCann, Ken Marciniak and Thomas Lindsley (4) present. Zoning Administrator, Mr. Timothy Burns and Service Director, Kevin Aller present.

Mr. McCann moved, Mr. Marciniak seconded to approve the Minutes of the November 12, 2014, meeting as submitted. Vote being: Stough, McCann, Marciniak and Lindsley (4) aye; (0) nay. Motion passed by a 4 to 0 vote.

Item 3 – Regulated Sign – app. no. 38-2014 requested by Myra Gueli of Toledo Sign Co. for NOIC, 6444 Monroe Street Sylvania, Ohio 43560. Application is for a marquee sign replacing an existing wall sign. Ms. Gueli was present. Sign is within the limits of the Sylvania Sign Code. Mr. Marciniak moved, Mr. McCann seconded, to grant a Certificate of Appropriateness for the sign shown in the drawing submitted with the application. Vote being: McCann, Marciniak, Stough and Lindsley (4) aye; (0) nay. Motion passed by a 4 to 0 vote.

Item 4 – Regulated Sign – app. no. 39-2014 requested by Jami Lynn Fox for J Fox Agency LLC., dba All State Ins., 6616 Monroe Street Sylvania, Ohio 43560. Application is for three signs; replacing the face of an existing monument sign, a door sign and a suspended area identification sign. Ms. Fox was present. Mr. Burns stated that the face of the monument sign has been revised. The word "parking" shown in the photo submitted with the application has been replaced with the international parking symbol shown in a new photo that Mr. Burns presented at the meeting. Ms. Fox stated that yes that she had agreed to that. Signs are within the limits of the Sylvania Sign Code. Mr. McCann moved, Mr. Marciniak seconded, to grant a Certificate of Appropriateness for the sign shown in the drawing submitted with the application. Vote being: McCann, Marciniak, Stough and Lindsley (4) aye; (0) nay. Motion passed by a 4 to 0 vote.

Mr. Marciniak moved, Mr. McCann seconded to adjourn the meeting. All present voted aye. Meeting adjourned.

Submitted by,

Debra Webb

Debra Webb, Secretary
Municipal Planning Commission