

## Board of Architectural Review

Minutes of the regular meeting of August 12, 2015. Mr. Lindsley called the meeting to order.

Timothy Burns performed roll call. Members present: Mayor Craig Stough, Thomas Lindsley, Ken Marciniak, Brian McCann, Daniel Arnold (5) present. Zoning Administrator, Timothy Burns and Deputy Service Director, Joe Shaw present. Secretary, Debra Webb absent.

Mr. Arnold moved, Mr. McCann seconded to approve the Minutes of the July 15, 2015, meeting as submitted. Vote being: Stough, Arnold, McCann, Marciniak and Lindsley (5) aye; (0) nay. Motion passed by a 5 to 0 vote.

Item 3 – Regulated Sign – app. no. 49-2015 requested by Dennis Fernandez of The UPS Store, 5813 Monroe Street, Sylvania, Ohio 43560. Application is for a tenant panel to be installed on an existing poll sign. Sign is within the limits of the Sylvania Sign Code. Mr. Arnold moved, Mr. Marciniak seconded, to grant a Certificate of Appropriateness for the sign shown in the drawing submitted with the application. Vote being: McCann, Marciniak, Arnold, Stough and Lindsley (5) aye; (0) nay. Motion passed by a 5 to 0 vote.

Item 4 – Regulated Sign – app. no. 50-2015 requested by Kevin Neifer of Harmon Sign Co. for H & R Block, 7626 W. Sylvania Avenue, Sylvania, Ohio 43560. Mr. Neifer present. Application is for a wall sign and a tenant panel to be installed on an existing monument sign. Signs are within the limits of the Sylvania Sign Code. Mr. Marciniak moved, Mr. McCann seconded, to grant a Certificate of Appropriateness for the sign shown in the drawing submitted with the application. Vote being: McCann, Marciniak, Arnold, Stough and Lindsley (5) aye; (0) nay. Motion passed by a 5 to 0 vote.

Item 5 – Regulated Sign – app. no. 51-2015 requested by Kevin Neifer of Harmon Sign Co. for Lourdes University, 4900 N McCord Road, Sylvania, Ohio 43560. Mr. Neifer present. Application is for an internally lit wall sign. Sign is within the limits of the Sylvania Sign Code. Mr. Arnold moved, Mr. McCann seconded, to grant a Certificate of Appropriateness for the sign shown in the drawing submitted with the application. Vote being: McCann, Marciniak, Arnold, Stough and Lindsley (5) aye; (0) nay. Motion passed by a 5 to 0 vote.

Mr. Arnold moved, Mr. McCann seconded to adjourn the meeting. All present voted aye. Meeting adjourned.

Submitted by,

Debra Webb, Secretary  
Municipal Planning Commission

## Sylvania Municipal Planning Commission

Minutes of the regular meeting of August 12, 2015. Mr. Lindsley called the meeting to order.

Timothy Burns performed roll call. Members present: Mayor Craig Stough, Thomas Lindsley, Ken Marciniak, Brian McCann, Daniel Arnold (5) present. Deputy Service Director, Joe Shaw and Zoning Administrator, Timothy Burns present. Secretary, Debra Webb absent.

Mr. Marciniak moved, Mr. McCann seconded to approve the Minutes of the July 15, 2015, meeting as submitted. Vote being: Stough, McCann, Marciniak, Arnold and Lindsley (5) aye; (0) nay. Motion passed by a 5 to 0 vote.

Item 3 - Final Plat Approval – requested by Ryan Wamsher of Millstream Development for Pine Tree Village, Sylvania, OH. Mr. Wamsher present. Mr. Shaw stated that only the plat is for review tonight and that the site plan has been previously approved. Mayor Stough asked if the dead end road shown on the plat is a private road. Mr. Wamsher said that it was. Mr. Shaw stated that the Fire Department has reviewed the plat and has approved it for their use and the turning around of vehicles. He further stated that the waterlines were moved to the other side of the road so that the hydrants could be installed where the Fire Department wanted them. Mayor Stough stated that the road is not built to City requirements so it can never be given to the City and that the City will have no obligations to maintain it. Mr. Wamsher agreed. Mr. Burns stated that the plat submitted meets the City's zoning code. Mr. Marciniak moved, Mr. McCann seconded, to approve the plat as submitted. Vote being: McCann, Marciniak, Arnold, Stough and Lindsley (5) aye; (0) nay. Motion passed by a 5 to 0 vote.

Mr. Arnold moved, Mr. Marciniak seconded to adjourn the meeting. All present voted aye. Meeting adjourned.

Submitted by,

Debra Webb, Secretary  
Municipal Planning Commission