

Sylvania City Council
May 2, 2016

6:45 p.m. Utilities & Environment Committee Meeting
Refuse/Recycling Contract

7:30 p.m. Council Meeting
Agenda

1. Roll call.
2. Pledge of Allegiance to the United States of America led by Mrs. Cappellini.
3. Additions to the agenda.
4. Approval of the Council meeting minutes of April 18, 2016.
5. Proposed Resolution No. 6-2016, "Adopting a Policy for Mowing and Grounds Maintenance within Street Rights-of-Way Policy". (Second Reading)
6. Petition for Right of Way Dedication – Winding Creek Place, Plats One and Two.
7. Service Director's report on the Burnham Park Elevated Tank Exterior Painting project; and authorize the clerk to advertise for bids.
8. Street Sweepings Disposal.
 - a. Service Director's report on agreement.
 - b. Proposed Ordinance No. 26-2016, "Authorizing the Mayor and Director of Finance to enter into an agreement with Sylvania Township for street sweepings disposal."
9. Service Director's report on Zoning Violations.
10. Confirmation of Mayor Stough's appointments to the Tree Commission:
Rick Barricklow, Cheryl Rice, Candy Sarikonda, Allison Seney and Lyndsey Stough.
11. Notice of a transfer of the D1, D2 and D6 permit from Toledo International Trading Co., LLC d/b/a Restaurant Pacific, 7629 Sylvania Ave., Sylvania, OH to Bai Du Win II, LLC. d/b/a Bai Du Chinese & Japanese Restaurant, 7629 Sylvania Ave., Sylvania, OH.
12. Committee reports.
 - a. Utilities & Environment Committee meeting held at 6:45p.m. on this date.
13. Committee referrals.

INFORMATION

None.

Meeting Reminders:

May 3, 2016, 4:00 p.m. Streets Committee, Public Service Conference Room.

May 5, 2016, 7:30 a.m. Finance Committee, Finance Department Conference Room.

May 16, 2016, 6:30p.m. Employee & Community Relations Committee, Council
Chambers.

Minutes of the Meeting of Council
April 18, 2016

The Council of the City of Sylvania, Ohio met in regular session on April 18, 2016 at 7:30 p.m. with Mayor Craig A. Stough in the chair. Roll was called with the following members present: Katie Cappellini, Mark Frye, Doug Haynam, Sandy Husman, Jason Mishka, Mary Westphal (6) present; Mark Luetke, (1) absent.

Roll call:
M. Luetke
absent, excused.

Mrs. Westphal led the Pledge of Allegiance to the United States of America.

Pledge of Alleg.

Mayor Stough stated that Council will now consider agenda item 3.

Requests were made for the following additions to the agenda:

Additions to the
agenda.

- 3a. Moment of Silence for Lucille Laskey.
- 14b. Schedule Utilities & Environment Committee meeting.
- 14c. Schedule Streets Committee meeting.
- 16. Executive Session to discuss possible litigation and sale of property.

Mrs. Westphal moved, Mrs. Husman seconded to approve the agenda as amended; roll call vote being: Cappellini, Frye, Haynam, Husman, Mishka, Westphal, (6) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 4.

Mrs. Westphal presented the April 4, 2016 meeting minutes. Mrs. Westphal moved, Mr. Haynam seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of April 4, 2016 be approved; roll call vote being: Frye, Haynam, Husman, Mishka, Westphal, Cappellini, (6) yeas; (0) nays. The motion carried.

Approval of the
April 4
meeting
minutes.

Mayor Stough stated that Council will now consider agenda item 5.

Chief Rhodus introduced the new Tele-Communicator, Benjamin Ellis.

New Tele-
communicator,
Ben Ellis.

Mayor Stough stated that Council will now consider agenda item 6.

Mayor Stough reported the Plan Commission's recommendation for Zoning Ordinance Amendment ZA-1-2016 was received. Mr. Haynam moved, Mrs. Westphal seconded to set the public hearing date for June 6, 2016 at 7:00 p.m. and have the clerk advertise the same. Roll call vote being: Haynam, Husman, Mishka, Westphal, Cappellini, Frye, (6) yeas; (0) nays. The motion carried.

Set ZA-1-2016
P.H. for 6/6/16
at 7:00 p.m.

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April 18, 2016

Mayor Stough stated that Council will now consider agenda item 7.

Service Director's report on easements for the King Road Widening & Resurfacing Project was placed on file. Mr. Mishka presented and read aloud by title only, proposed Ordinance No. 22-2016, a written copy of same having been previously furnished to each member of Council, "Accepting an easement from the Toledo Lucas County Public Library for the purpose of the construction and maintenance of a public sewer; and declaring an emergency."; Mr. Mishka moved, Mr. Haynam seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Husman, Mishka, Westphal, Cappellini, Frye, Haynam, (6) yeas; (0) nays. The motion carried.

Ordinance
22-2016;
"Accepting an
easement...
TLCP
Library..."

Mr. Mishka moved, Mrs. Husman seconded, that Ordinance No. 22-2016 be enacted as an emergency measure as declared therein; roll call vote being: Mishka, Westphal, Cappellini, Frye, Haynam, Husman, (6) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 8.

Mr. Frye presented and read aloud by title only, proposed Ordinance No. 23-2016, a written copy of same having been previously furnished to each member of Council, "Authorizing the Mayor and Director of Finance to accept the proposal of Henderson Truck Equipment-Ohio for the provision of a new dump truck body and snow plow package for the Division of Streets, Department of Public Service; appropriating \$63,897 therefore; and declaring an emergency." Mr. Frye moved, Mrs. Husman seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Westphal, Cappellini, Frye, Haynam, Husman, Mishka, (6) yeas; (0) nays. The motion carried.

Ordinance No.
23-2016,
"...accept
proposal...
provision of
new dump
truck..."

Mr. Frye moved, Mrs. Westphal seconded, that Ordinance No. 23-2016 be enacted as an emergency measure as declared therein; roll call vote being: Cappellini, Frye, Haynam, Husman, Mishka, Westphal, (6) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 9.

Service Director's report on the 2016 Microsurfacing Project was placed on file. Mr. Frye presented and read aloud by title only, proposed Ordinance No. 24-2016, a written copy of same having been previously furnished to each member of Council, "Accepting the proposal of Strawser Construction, Inc. to provide pavement rehabilitation work for the 2016 Microsurfacing Project; appropriating funds therefore in the amount of \$100,768.95; and declaring an emergency." Mr. Frye moved,

Ordinance No.
24-2016,
"...Strawser
Const.... 2016
Microsurfacing
Project..."

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Mr. Haynam seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Frye, Haynam, Husman, Mishka, Westphal, Cappellini, (6) yeas; (0) nays. The motion carried.

Mr. Frye moved, Mrs. Westphal seconded, that Ordinance No. 24-2016 be enacted as an emergency measure as declared therein; roll call vote being: Haynam, Husman, Mishka, Westphal, Cappellini, Frye, (6) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 10.

Mr. Frye presented and read aloud by title only, proposed Resolution No. 6-2016, a written copy of same having been previously furnished to each member of Council, "Adopting a policy for mowing and grounds maintenance within Street Rights-of-way Policy."

Resolution No.
6-2016,
1st reading.

Mayor Stough stated that Council will now consider agenda item 11.

Mr. Haynam presented and read aloud by title only, proposed Ordinance No. 56-2015, a written copy of same having been previously furnished to each member of Council, "Amending the Codified Ordinances of Sylvania, 1979, as amended, by amending Chapter 1187- Architectural Districts; repealing Chapter 1152-Design Review Regulations; repealing Chapter 1150-Neighborhood Conservation Overlay District; repealing Chapter 1151-Downtown Overlay District; and declaring an emergency." Mr. Haynam moved, Mr. Mishka seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Westphal, Cappellini, Frye, Haynam, Husman, Mishka, (6) yeas; (0) nays. The motion carried.

Ordinance No.
56-2015;
"...amending
Chapter 1187-
Architectural
Dists...."

Mr. Haynam moved, Mrs. Westphal seconded, that Ordinance No. 56-2015 be enacted as an emergency measure as declared therein; roll call vote being: Cappellini, Frye, Haynam, Husman, Mishka, Westphal, (6) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 12.

Mrs. Husman presented the trustee appointments to the Sylvania Historical Village. She stated Sue McHugh and Bob Smith are returning appointments, and Dr. Mary Robinson is a new appointment. Mrs. Husman stated 2 openings on this board will be filled at a later date.

Syl. Hist.
Village Trustee
appointments.

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Mayor Stough stated that Council will now consider agenda item 13.

Mrs. Westphal moved, Mr. Mishka seconded to not request a public hearing on the new D5I liquor permit from Cobacu, LLC, dba as Tekela, 5147 Main St., Sylvania, OH; roll call vote being: Frye, Haynam, Husman, Mishka, Westphal, Cappellini, (6) yeas; (0) nays. The motion carried.

No hearing requested for new D5I Liquor Permit...Tekela.

Mayor Stough stated that Council will now consider agenda item 14.

Mrs. Westphal reported the Finance Committee met on April 13, 2016 to discuss the Finance and Debt Policy of the City. She stated the City has a AA+ rating. The Committee will continue to meet to review the policy and the 2017 budget planning.

Finance Com mtg. ...Finance/Debt Policy.

Mrs. Westphal set a Finance Committee meeting for Thursday, May 5th, 2016 at 7:30 a.m. to continue discussion of the Finance and Debt Policy and the 2017 Budget Planning in the Finance Department Conference Room, 6730 Monroe St.

Set Finance Com. Mtg. 5/5/16, 7:30 a.m

Mr. Mishka set a Utilities and Environment Committee meeting for Monday, May 2, 2016 at 6:45p.m. to discuss the Refuse/Recycling Contract in Council Chambers, 6335 Maplewood Ave.

Set Utilities Com Mtg. 5/2/16, 6:45 p.m

Mr. Frye set a Streets Committee meeting for Tuesday, May 3, 2016 at 4:00 p.m. to discuss the expenses associated with Street Improvements & Upkeep, Past, Present, and Future in the Service Department's Conference Room, 6730 Monroe St.

Set Streets Com. Mtg. 5/3/15, 4:00 p.m.

Mrs. Westphal moved, Mrs. Husman seconded to enter into C-O-W Executive Session to discuss possible legal action and sale of property at 8:12 p.m. Roll call vote being: Mishka, Westphal, Cappellini, Frye, Haynam, Husman, (6) yeas; (0) nays. The motion carried.

C-O-W Exec. Session... Possible legal action, Sale of property.

Mr. Haynam moved, Mrs. Westphal seconded to return from C-O-W Executive Session and return to regular session at 8:40 p.m. Roll call vote being: Westphal, Cappellini, Frye, Haynam, Husman, Mishka, (6) yeas; (0) nays. The motion carried.

Return from C-O-W Exec. Session.

Mrs. Husman presented and read aloud by title only, proposed Ordinance No. 25-2016, a written copy of same having been previously furnished to each member of Council, "Approving the offer to purchase of Ricard B. Stansley, II, to purchase the City's Real Estate located 6715 Maplewood Avenue, Sylvania, Ohio at a sale price of \$40,000.00; authorizing the Mayor and the Director of Finance to accept said offer to

Ordinance No. 25-2016, "Approving sale of 6715 Maplewood

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purchase on behalf of the City of Sylvania; determining said Real Estate to be no longer needed for municipal purposes; and declaring an emergency.” Mrs. Husman moved, Mrs. Westphal seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Westphal, Cappellini, Frye, Haynam, Husman, Mishka, (6) yeas; (0) nays. The motion carried. Ave...”

Mrs. Husman moved, Mr. Mishka seconded, that Ordinance No. 25-2016 be enacted as an emergency measure as declared therein; roll call vote being: Cappellini, Frye, Haynam, Husman, Mishka, Westphal, (6) yeas; (0) nays. The motion carried.

Mayor Stough stated that all items on the agenda had been considered.

Mrs. Westphal moved, Mr. Frye seconded that this meeting adjourn; all present voting yea (6); (0) nays. The motion carried and the meeting adjourned at 8:46 p.m. Adjournment.

Clerk of Council

Mayor

RESOLUTION NO. 6 -2016

ADOPTING A POLICY FOR MOWING AND GROUNDS MAINTENANCE WITHIN STREET RIGHTS-OF-WAY POLICY; AND DECLARING AN EMERGENCY.

WHEREAS, at the January 19, 2016, meeting of Sylvania City Council, the Chairman of the Streets Committee reported that at the January 19, 2016 meeting of the Streets Committee, a discussion was had on the maintenance of cul-de-sacs in the City; and,

WHEREAS, at the March 21, 2016 meeting of Sylvania City Council, a proposed City of Sylvania Mowing and Grounds Maintenance within Street Rights-of-Way Policy was presented and thereafter Council referred the proposed policy to the Streets Committee for its review and recommendation; and,

WHEREAS, the proposed policy was reviewed at the April 4, 2016 Streets Committee meeting and thereafter recommended its approval and adoption subject to two modifications; and,

WHEREAS, the Mowing and Grounds Maintenance within Street Rights-of-Way Policy is attached hereto as "Exhibit A."

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Sylvania, Lucas County, Ohio, _____ members elected thereto concurring:

SECTION 1. That the City of Sylvania Mowing and Grounds Maintenance Policy attached hereto as "Exhibit A" is hereby approved and adopted.

SECTION 2. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

SECTION 3. That the Clerk of Council is hereby directed to post a copy of this Resolution in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE

III, Section 12, of the Charter of this City.

SECTION 4. That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that the policy covering the mowing and grounds policy should be adopted immediately. Provided this Resolution receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Vote dispensing with the second and third readings: Yeas _____ Nays _____

Passed, _____, 2016, as an emergency measure.

President of Council

ATTEST:

APPROVED AS TO FORM:

Clerk of Council

Director of Law

APPROVED:

Mayor

Date

MOWING AND GROUNDS MAINTENANCE WITHIN STREET RIGHTS-OF-WAY

I. PURPOSE

The purpose of this policy is to establish the responsibility for mowing and grounds maintenance of those areas within the City limits that are within street rights-of-way, that are behind the curb and gutter, that are within traffic or median islands and that are beyond the edge of pavement on street without curb and gutter.

II. COVERAGE

This policy, upon adoption by the Sylvania City Council shall be applicable to the mowing and grounds maintenance by City forces, by individual property owners and by homeowners associations of areas within street rights-of-way in the City of Sylvania corporate limits, and shall remain in effect until such a time that it is altered, modified or rescinded by the City Council.

III. POLICY

A. Definitions

1. Street Right-of-Way – the land area in which a paved or gravel street exists which has been dedicated to public use and which paved or gravel street has been accepted for maintenance by the City or by the Ohio Department of Transportation.
2. Mowing – The cutting of grass or other similar ground covering vegetative material for the purpose of creating a neat, clean and uniform appearance of that material.
3. Ground Maintenance – The raking of leaves and the removal of debris of any sort for the purpose of creating a neat and clean appearance.
4. Landscape Maintenance – The pruning, clipping, shaping of ornamental shrubs or trees; the daily, weekly or monthly weed removal, watering, fertilizing, mulching or other special detailed attention given to annual or perennial flowers, bedding plants, shrubs, trees or other vegetative material. This also includes the tasks outlined in grounds maintenance above.
5. Major Thoroughfare – A street which serves as a primary traffic artery of the urban area, serving the major centers of activity and carrying traffic between such centers at moderate speeds.
6. Collector Street – A street which penetrates various land use classifications and whose primary function is traffic service, collecting traffic from streets intersecting it and funneling it to major thoroughfares.
7. Residential Street – A street whose primary function is to serve the immediately abutting residential land use, i.e., only local traffic generated by the residents in proximity of the street.
8. Cul-de-sac – A street which serves abutting land uses and which terminates in a turnaround and originates at the intersection with another street.

B. City Responsibilities

The City of Sylvania accepts responsibility for mowing and grounds maintenance only to those areas listed below:

1. Along major thoroughfares except in those areas that are regularly maintained by the Ohio Department of Transportation. The City may elect to maintain some of the ODOT maintained rights-of-way, if the City deems it in its best interest.
2. Traffic islands and median islands within the rights-of-way of major thoroughfares when such islands require only mowing and are not planted with shrubbery or other vegetation that require landscape maintenance and when such islands are not regularly maintained by ODOT or some other organization or group. The City may elect to maintain some of the ODOT maintained traffic islands or medians, if the City deems it in its best interest.
3. The City of Sylvania may mow and perform certain grounds maintenance on street rights-of-way below the classification of major thoroughfare, if the City deems it to be in its best interest.

The City of Sylvania accepts no responsibility for the mowing, grounds maintenance or landscape maintenance for any traffic island or any median island on any street below the classification of "major thoroughfare" which intersects a major thoroughfare.

C. Property Owner Responsibilities

Within all parts of the City of Sylvania, individual property owners are responsible for mowing and grounds maintenance of all areas between their property lines and the edge of the street. These areas are to include from the edge of the pavement or from the back of the curb and gutter to the street right-of-way or the front, side or rear property line which is the same as the street right-of-way. The individual property owners shall also mow and otherwise perform grounds maintenance upon any utility strip or planting strip that lies between the edge of the pavement or the back of the curb and gutter and the street edge of any sidewalk that runs parallel with the street.

When the street right-of-way has been cleared to the property line, and that cleared street right-of-way area has been covered with grass or other similar ground cover, but the property fronting this street remains essentially undeveloped, whether that property is undisturbed woods, undisturbed former fields, or an area that has been graded, grassed and left fallow, the property owner has the responsibility to mow and perform grounds maintenance on the improved street right-of-way adjoining his property.

All traffic islands or median islands on all collector streets, residential streets, and cul-de-sacs in subdivisions, should be mowed and should have grounds maintenance performed by the homeowners association and/or adjoining property owners of the subdivision in which they are located.

D. Responsibilities Within Planned Unit Developments

The individual property owners and the homeowners associations in all Planned Unit Developments (PUD) each have certain individual responsibilities and certain mutual responsibilities for mowing, grounds maintenance or landscape maintenance for all areas within the street rights-of-way.

Individual property owners are responsible for mowing and grounds maintenance of all areas between their property lines and the edge of the street. These areas include from the edge of the pavement or from the back of the curb and gutter to the street right-of-way or the front, side or rear property line that is contiguous with or the same as the street right-of-way. The individual property owners shall also mow and otherwise perform grounds maintenance upon any utility strip or planting strip that lies between the edge of the pavement or the back of the curb and gutter and the street edge of any sidewalk that runs parallel with the street.

The homeowners associations have the responsibility for mowing, grounds maintenance and landscape maintenance in all areas within their PUD that are within street rights-of-way that have been cleared and graded and covered with grass or other similar ground cover for erosion control purposes that are not maintained by individual property owners. Those areas include street right-of-way areas which adjoin common area property, open space property and undeveloped property whether that property is undisturbed woods, undisturbed former fields, or areas that have been graded, grassed and left fallow.

All traffic islands or median islands on all collector streets, residential streets, and cul-de-sacs, shall be mowed, shall have grounds maintenance, and shall have landscape maintenance performed by the homeowners association of the PUD in which they are located.

When a PUD makes landscaping improvements along major thoroughfares, either in that area between the back of the curb and gutter and the street right-of-way or between the edge of pavement and the street right-of-way or in traffic islands or median islands along the major thoroughfare, which require grounds maintenance or landscape maintenance daily, weekly or monthly, those landscaped areas shall be maintained by the homeowners association of the planned unit development which installed them.

Petition for Right of Way Dedication
Winding Creek Place

We, the undersigned, owners of the following described premises, hereby petition the City of Sylvania for the dedication of the easement for access purposes of Winding Creek Place, as indicated in Plats One and Two of The Village at Woodstream Farms, to the public right-of-way and the undersigned represent and declare that we are the owners of the lots and lands hereinafter set forth opposite our names. The conditions of acceptance include: 1) Association or owners of Lots 1 through 36 of said plat, will continue to pay Toledo Edison invoices for street entrance sign lighting. 2) All recording/administrative/legal costs to be paid by the association. City staff labor will not be invoiced.

Reid 4/26/16
S. Butler
Clerk of Council

<u>Signature</u>	<u>Name</u>	<u>Address</u>
1. _____	Louisville Title Agency For Nw Ohio Inc Tr	0 Winding Creek Pl
2. <u>Caroline Wadsworth</u>	Caroline K. Wadsworth	1 Winding Creek Pl
3. <u>Deceased</u>	Michael J. Barron Sr.	2 Winding Creek Pl
4. <u>Marguerite S. Barron</u>	Marguerite S. Barron	2 Winding Creek Pl
5. _____	Colleen Langenderfer, Trustee	3 Winding Creek Pl
6. <u>Thomas J. Frain</u>	Kenneth W. & Phyllis A. Frain, Trustees	4 Winding Creek Pl
7. <u>Oliver Q. Frain</u>		
8. <u>Eleanor B Drummond</u>	Eleanor B Drummond	5 Winding Creek Pl
9. <u>Margaret J Olszewski</u>	Margaret J Olszewski	6 Winding Creek Pl
10. <u>Bernadette J Jendrisak</u>	Bernadette J Jendrisak	7 Winding Creek Pl
11. <u>Diane Venable</u>	Diane Venable (Trustee)	8 Winding Creek Pl
12. <u>Marc E. & Terry L. Stockwell</u>	Marc E. & Terry L. Stockwell	9 Winding Creek Pl
13. _____		

Petition for Right of Way Dedication
Winding Creek Place

We, the undersigned, owners of the following described premises, hereby petition the City of Sylvania for the dedication of the easement for access purposes of Winding Creek Place, as indicated in Plats One and Two of The Village at Woodstream Farms, to the public right-of-way and the undersigned represent and declare that we are the owners of the lots and lands hereinafter set forth opposite our names. The conditions of acceptance include: 1) Association or owners of Lots 1 through 36 of said plat, will continue to pay Toledo Edison invoices for street entrance sign lighting. 2) All recording/administrative/legal costs to be paid by the association. City staff labor will not be invoiced.

<u>Signature</u>	<u>Name</u>	<u>Address</u>
1. _____	Louisville Title Agency For Nw Ohio Inc Tr	0 Winding Creek Pl
2. _____	Caroline K. Wadsworth	1 Winding Creek Pl
3. _____	Michael J Barron Sr.	2 Winding Creek Pl
4. _____	Marguerite S. Barron	2 Winding Creek Pl
5. 	Colleen Langenderfer, Trustee	3 Winding Creek Pl
6. _____	Kenneth W. & Phyllis A. Frain, Trustees	4 Winding Creek Pl
7. _____	_____	_____
8. _____	Eleanor B Drummond	5 Winding Creek Pl
9. _____	Margaret J Olszewski	6 Winding Creek Pl
10. _____	Bernadette J Jendrissak	7 Winding Creek Pl
11. _____	Diane Venable (Trustee)	8 Winding Creek Pl
12. _____	Marc E. & Terry L. Stockwell	9 Winding Creek Pl
13. _____	_____	_____

Petition for Right of Way Dedication
Winding Creek Place

	<u>Signature</u>	<u>Name</u>	<u>Address</u>
14.		Lois Bucher-Lemle, Trustee	10 Winding Creek Pl
15.		Marc E. & Terry L. Stockwell	11 Winding Creek Pl
16.			
17.		Berwoods Partners L.P.	12 Winding Creek Pl
18.		Deborah K Nachtrab Trustee	13 Winding Creek Pl
19.		Mary L Weiss Trustee	14 Winding Creek Pl
20.		Deborah K Nachtrab Trustee	15 Winding Creek Pl
21.		Agnes Arline	16 Winding Creek Pl
22.		Charles W Jenkins, Trustee	17 Winding Creek Pl
23.		Barbara J Hogan, Trustee	18 Winding Creek Pl
23.		Mary & Richard M Ney, Co-Tr	19 Winding Creek Pl
24.			
25.		Toledo Community Foundation Supporting Organization	20 Winding Creek Pl
26.		James P & Sandra L Pagoga (Co-Trs)	21 Winding Creek Pl
27.			
28.		Cynthia Kasperek	22 Winding Creek Pl
29.		Robert V & Gladys M Mens, Trustees	23 Winding Creek Pl
30.			

Wicklund, David W.

From: Deb Nachtrab <deb@northavengroup.com>
Sent: Thursday, March 31, 2016 11:11 AM
To: Wicklund, David W.
Subject: signature
Attachments: 2016_03_31_12_09_04.pdf

Sorry David,

Here you go with both signatures.



Deb Nachtrab
6744 Preserve Dr. N.
Bay Harbor, MI 49770
H (231)439-5596
C (419)450-1835

Petition for Right of Way Dedication
Winding Creek Place

	<u>Signature</u>	<u>Name</u>	<u>Address</u>
14.		Lois Bucher-Lemle, Trustee	10 Winding Creek Pl
15.		Marc E. & Terry L. Stockwell	11 Winding Creek Pl
16.		Berlwoods Partners L.P.	12 Winding Creek Pl
17.		Deborah K Nachtrab Trustee	13 Winding Creek Pl
18.	<i>Deborah K. Nachtrab</i>	Mary L Weiss Trustee	14 Winding Creek Pl
19.		Deborah K Nachtrab Trustee	15 Winding Creek Pl
20.	<i>Deborah K. Nachtrab</i>	Aynes Arline	16 Winding Creek Pl
21.		Charles W Jenkins, Trustee	17 Winding Creek Pl
22.		Barbara J Hogan, Trustee	18 Winding Creek Pl
23.		Mary & Richard M Ney, Co-Tr	19 Winding Creek Pl
24.			
25.		Toledo Community Foundation Supporting Organization	20 Winding Creek Pl
26.		James P & Sandra L Pagoaga (Co-Trs)	21 Winding Creek Pl
27.			
28.		Cynthia Kasperek	22 Winding Creek Pl
29.		Robert V & Gladys M Mens, Trustees	23 Winding Creek Pl
30.			

Petition for Right of Way Dedication

Winding Creek Place

	<u>Signature</u>	<u>Name</u>	<u>Address</u>
14.		Lois Bucher-Lemle, Trustee	10 Winding Creek Pl
15.		Marc E. & Terry L. Stockwell	11 Winding Creek Pl
16.			
17.		Bedwoods Partners L.P.	12 Winding Creek Pl
18.		Deborah K Nachtrab Trustee	13 Winding Creek Pl
19.		Mary L Weiss Trustee	14 Winding Creek Pl
20.		Deborah K Nachtrab Trustee	15 Winding Creek Pl
21.		Agnes Arline	16 Winding Creek Pl
22.		Charles W Jenkins, Trustee	17 Winding Creek Pl
23.		Barbara J Hogan, Trustee	18 Winding Creek Pl
23.		Mary & Richard M Ney, Co-Tr	19 Winding Creek Pl
24.			
25.		<i>Kevin Barwell for the</i> Toledo Community Foundation Supporting Organization	20 Winding Creek Pl
26.		James P & Sandra I Pagoza (Co-Trs)	21 Winding Creek Pl
27.			
28.		Cynthia Kasperek	22 Winding Creek Pl
29.		Robert V & Gladys M Mens, Trustees	23 Winding Creek Pl
30.			

Petition for Right of Way Dedication
Winding Creek Place

	<u>Signature</u>	<u>Name</u>	<u>Address</u>
31.		Patricia L. Humphreys	24 Winding Creek Pl
32.		Johann C & David D Manning	25 Winding Creek Pl
33.		Edith M Landmesser; Trustee	26 Winding Creek Pl
34.		Carol R Culbertson, Trustee	27 Winding Creek Pl
35.		Douglas F Doherty	28 Winding Creek Pl
36.		Jeffrey C & Susan Roscoe	30 Winding Creek Pl
37.		Doris J. Stark & Micheal Eco, Suc Tr	31 Winding Creek Pl
38.		Gary & Beverly Blakeman, Trustees	33 Winding Creek Pl
39.		David W. & Susan M. Wricklund	35 Winding Creek Pl
40.		Judith S Hirsch	37 Winding Creek Pl
41.		Joseph W & Patricia A Tribolet	39 Winding Creek Pl
42.		George J III & Caryl A France	41 Winding Creek Pl



City Of Sylvania

DEPARTMENT OF PUBLIC SERVICE

KEVIN G. ALLER, PE DIRECTOR

April 27, 2016

To: The Mayor and Members of Sylvania City Council

Re: **Burnham Park Elevated Tank Exterior Painting**

Dear Mr. Mayor and Council Members:

The plans and specification for the above project are complete and the project is ready to proceed.

This project consists of blast cleaning and painting the exterior of our elevated storage tank in Burnham Park. We will also be performing some minor repairs and modifications to bring some components up to current standards.

The estimated cost of the project is \$151,000 and the project is included in the 2016 budget.

We request that the clerk be authorized to advertise the project.

Please call if you have any questions.

Sincerely,

Kevin G. Aller, P.E.
Director of Public Service
KGA/dsw



City Of Sylvania

DEPARTMENT OF PUBLIC SERVICE

KEVIN G. ALLER, PE DIRECTOR

April 28, 2016

To: The Mayor and Members of Sylvania City Council

Re: **Street Sweepings Disposal**

Dear Mr. Mayor and Council Members:

Each year we make approximately 4 rounds of the City streets with our street sweeper. Our efforts in this program allow us to prevent approximately 120 tons of debris and sediment from entering our streams on an annual basis.

When the sweeper hopper becomes full we dump the contents on our sand drying bed at our Harroun Road maintenance building. When that area becomes full we then haul the material to the land fill.

Sylvania Township also performs street sweeping in their jurisdiction. They are not pleased with their current method of screenings disposal and have requested use of our drying bed. We believe this to be a manageable operation and to be in the best interest of each community. Therefore, the attached Joint Cooperation Agreement was created to formalize the use of the drying beds and hauling operations. The future operating costs of screenings disposal will be shared on a 50/50 basis between the two entities.

We recommend approval of the attached Joint Cooperation agreement.

Please call if you have any questions.

Sincerely,

Kevin G. Aller, P.E.
Director of Public Service
KGA/dsw

JOINT COOPERATION AGREEMENT

FOR

Street Sweepings Disposal

BETWEEN

Sylvania Township
and
City of Sylvania

This Agreement is by and between the Board of Sylvania Township Trustees hereinafter referred to as **TOWNSHIP** and the City of Sylvania hereinafter referred to as **CITY**.

WITNESSETH

WHEREAS, the **TOWNSHIP** annually sweeps approximately 162 lane miles of streets and the **CITY** annually sweeps approximately 163 lane miles of streets, and

WHEREAS, the **TOWNSHIP** and the **CITY** agree to jointly participate in the operational cost to maintain the drying pad and provide proper disposal for street sweeping and storm sewer cleaning materials that are recovered from the street and storm sewer system.

WHEREAS, the **TOWNSHIP** and **CITY** desire to conclude an Agreement and will share in the operational cost of materials generated from the street sweeping and storm sewer cleaning services.

NOW, THEREFORE, the **TOWNSHIP** and **CITY** for mutual benefits, herein contained and specified, have agreed and do hereby agree to as follows:

1. The City shall provide the Township an annual estimate to operate the drying pad area, provide transportation to dispose gathered material, testing as required, dumping fees, labor,

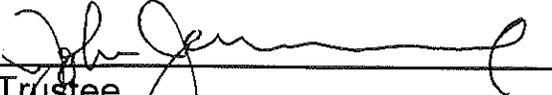
equipment usage, and other related overhead costs. Final cost sharing will be based on actual costs incurred any given year.

2. Copies of Manifests documents shall be provided to the Township.
3. The City has agreed to administer and oversee the work with its staff and schedule such work at their convenience.
4. The City may arrange for the testing and disposal site with one of the firms it has under annual service contracts, and will pay the invoices for these services, then seek a shared reimbursement from the **TOWNSHIP**.
5. The intent of this agreement is for the **TOWNSHIP** and **CITY** to equally share the cost of proper disposal of street sweepings and storm sewer cleaning materials generated from these programs.
6. It is the intent of this agreement that the **TOWNSHIP** and **CITY** shall each properly and promptly discharge any requirement that may devolve upon them from time to time during the period that this agreement will be in force.
7. This agreement shall be effective January 1 through December 31. It shall automatically renew unless either party notifies the other party of its intent not to renew by October 31.

IN WITNESS WHEREOF, the **TOWNSHIP** and **CITY** have adopted the provisions of this Agreement and have directed the execution of the same by their duly authorized representatives on the date hereinafter shown.

**BOARD OF SYLVANIA TOWNSHIP
TRUSTEES:**

CITY OF SYLVANIA:


Trustee

Mayor


Trustee

Director of Finance

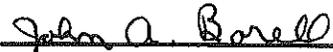
Trustee

Date: _____

Date: _____

Approved as to Form:

Approved as to Form:


Ass't Lucas County Prosecutor:

Director of Law:

Date: APR 21-2016

Date: _____

ORDINANCE NO. 26 -2016

AUTHORIZING THE MAYOR AND DIRECTOR OF FINANCE OF THE CITY OF SYLVANIA, OHIO, TO ENTER INTO AN AGREEMENT WITH SYLVANIA TOWNSHIP FOR STREET SWEEPINGS DISPOSAL; AND DECLARING AN EMERGENCY.

WHEREAS, Sylvania Township and the City of Sylvania annually sweep approximately 162 lane miles and 163 lane miles of streets, respectively; and,

WHEREAS, the Township does not have a drying pad for its street sweeper and therefore has approached the City about using its drying pad to provide proper disposal for street sweeping and storm sewer cleaning materials that are recovered from the street and storm sewer system; and, WHEREAS, the Township and City agree to jointly participate in the operational cost to maintain the City’s street sweeper drying pad; and,

WHEREAS, the Director of Public Service has recommended the City enter into an Agreement with Sylvania Township for Street Sweepings Disposal, a copy of which is attached hereto as “Exhibit A.”

NOW, THEREFORE BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio, _____ members elected thereto concurring:

SECTION 1. That the Mayor and Director of Finance be, and they hereby are, authorized to enter into, on behalf of this City, an Agreement in the form and substance of said “Exhibit A” with Sylvania Township.

SECTION 2. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 3. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 4. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare

and for the further reason that the Agreement for street sweepings disposal should be entered into at the earliest possible time. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it approved by the Mayor or as otherwise provided by the Charter.

Vote dispensing with the second and third readings: Yeas _____ Nays _____

Passed, _____, 2016 as an emergency measure.

President of Council

ATTEST:

APPROVED AS TO FORM:

Clerk of Council

Director of Law

APPROVED:

Mayor

Date



City Of Sylvania

DEPARTMENT OF PUBLIC SERVICE

KEVIN G. ALLER, PE DIRECTOR

April 29, 2016

To: The Mayor and Members of Sylvania City Council

Re: **Zoning Violations**

Dear Mr. Mayor and Council Members:

During any given year we receive various complaints or notices regarding potential zoning violations throughout the City.

We are able to amicably resolve almost 100% of those issues. However, occasionally we encounter property owners that are unwilling to cooperate to bring their property into compliance.

We currently are involved with three such property owners at the addresses below and the associated concerns.

- 1. 4620 McCord – trash and debris on property
- 2. 4644 Longfellow – boat in yard, plastic over garage door
- 3. 5843 Durbin – car under service, unregistered car

Complaints have been filed with the prosecutor’s office for the three sites. We will continue to have conversations with the property owners in the meantime to bring the properties into compliance.

Please call if you have any questions.

Sincerely,

Kevin G. Aller, P.E.
Director of Public Service
KGA/dsw



City Of Sylvania

OFFICE OF THE MAYOR
CRAIG A. STOUGH, MAYOR

April 28, 2016

TO THE MEMBERS OF SYLVANIA CITY COUNCIL:

RE: Appointments to the Sylvania Tree Commission

Dear Council Members:

Rick Barricklow, Cheryl Rice, Candy Sarikonda, Allison Seney and Lyndsey Stough have expressed their interest in serving on the Sylvania Tree Commission to fill several vacant seats on the commission.

Mr. Barricklow, 5752 Woodrow Dr., Sylvania, Ohio is a retired City of Sylvania employee and serves as a volunteer with Wild Ones, an action group that promotes the use of native plants in the landscape.

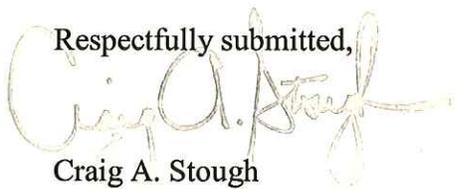
Ms. Rice, 2619 Warner Avenue, Toledo, Ohio is an Urban Conservationist with the Natural Resources Conservation Service (NRCS), a federal agency that provides financial and technical assistance to rural landowners who wish to establish conservation plans.

Ms. Sarikonda, 7010 Hickory Ridge, Sylvania, Ohio is a Conservation Specialist with Monarch Watch, a volunteer group of teachers and researchers who study the Monarch butterfly and help promote the establishment of more butterfly habitats.

Ms. Seney, 8010 Erie Street, Sylvania, Ohio, is a former Hospital Corpsman in the United States Navy and currently is completing a Medical Assisting Externship at the University of Toledo Medical Center.

Ms. Stough, 5317 Forestgate Ct., Sylvania, Ohio, is an Intern Architect at Stough & Stough Architects and also serves on the Sylvania Community Arts Commission.

Therefore, I am pleased to announce the appointments of Rick Barricklow and Cheryl Rice for terms expiring December 31, 2016; Allison Seney and Lyndsey Stough for terms expiring December 31, 2017; and Candy Sarikonda for a term expiring December 31, 2018 and request that you confirm these appointments.

Respectfully submitted,


Craig A. Stough
Mayor

CAS/lb

NOTICE TO LEGISLATIVE
AUTHORITY

OHIO DIVISION OF LIQUOR CONTROL
6606 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43068-9005
(614)644-2360 FAX(614)644-3166

TO

0370675		TREX	BAI DU WIN II LLC DBA BAI DU CHINESE & JAPANESE RESTAURANT 2 7629 SYLVANIA AVE SYLVANIA OH 43623
PERMIT NUMBER		TYPE	
06	01	2015	
ISSUE DATE			
04	08	2016	
FILING DATE			
D1	D2	D6	
PERMIT CLASSES			
48	077	A	F15911
TAX DISTRICT		RECEIPT NO.	

FROM 04/12/2016

8961750			TOLEDO INTERNATIONAL TRADING CO LLC DBA RESTAURANT PACIFIC 7629 SYLVANIA AVE SYLVANIA OHIO 43560
PERMIT NUMBER		TYPE	
06	01	2015	
ISSUE DATE			
04	08	2016	
FILING DATE			
D1	D2	D6	
PERMIT CLASSES			
48	077		
TAX DISTRICT		RECEIPT NO.	



MAILED 04/12/2016

RESPONSES MUST BE POSTMARKED NO LATER THAN. 05/13/2016

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES

A TREX 0370675

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT
THE HEARING BE HELD IN OUR COUNTY SEAT. IN COLUMBUS.

WE DO NOT REQUEST A HEARING.

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title)- Clerk of County Commissioner

(Date)

Clerk of City Council

Township Fiscal Officer

CLERK OF SYLVANIA CITY COUNCIL
6730 MONROE ST
SYLVANIA OHIO 43560

0370675 PERMIT NBR
BAI DU WIN II LLC
DBA BAI DU CHINESE & JAPANESE
RESTAURANT 2
7629 SYLVANIA AVE
SYLVANIA OH 43623

DE WEI CHEN

04/08/2016 ACTIVE

MNMB5%V5%M

PA2-KEY = END SESSION, CLEAR-KEY = END OPTION, ENTER-KEY = TO CONTINUE