

Sylvania City Council

June 6, 2016

7:00 p.m. Public Hearing
ZA-1-2016, 4337 McCord Rd.

7:30 p.m. Council Meeting
Agenda

1. Roll call.
2. Pledge of Allegiance to the United States of America led by Mr. Frye.
3. Additions to the agenda.
4. Approval of the Council meeting minutes of May 16, 2016.
5. Report on Public Hearing on Zoning Amendment Application No. ZA-1-2016 from 7:00 p.m. on this date.
6. Northbrook Court Improvements Project.
 - a. Service Director's report on Change Order #1.
 - b. Proposed Ordinance No. 34-2016, Authorizing to approve Change Order No. 1 (Final) with PHC, Inc. for the Northbrook Court Improvement project decreasing the contract by \$5,001.75.
7. Burnham Park Elevated Tank Painting Project.
 - a. Service Director's report on project.
 - b. Proposed Ordinance No. 35-2016, Accepting the bid of Seven Brothers Painting and awarding the contract for the Burnham Park Elevated Tank Painting in the amount of \$161,800.
8. Purchase of Roadway De-icing Salt.
 - a. Service Director's report on purchase.
 - b. Proposed Ordinance No. 36-2016, Authorizing to enter into an agreement with Ohio Department of Transportation for the purchase of Roadway De-Icing Salt.
9. Committee reports.
 - a. Employee & Community Relations Committee meeting held on June 1, 2016.
 - b. Finance Committee meeting held on June 2, 2016.
10. Committee referrals.

INFORMATION

- A. Certificate of Notice for ZA-1-2016, Dave Schmitt, 4337 McCord Rd.
- B. May 2016 Bank Reconciliation.

Minutes of the Meeting of Council
May 16, 2016

The Council of the City of Sylvania, Ohio met in regular session on May 16, 2016 at 7:30 p.m. with Mayor Craig A. Stough in the chair. Roll was called with the following members present: Katie Cappellini, Mark Frye, Mark Luetke, Doug Haynam, Sandy Husman, Jason Mishka, (6) present; Mary Westphal, (1) absent.

Roll call:
All present.

Mrs. Cappellini led the Pledge of Allegiance to the United States of America.

Pledge of Alleg.

Mayor Stough called for a moment of silence for form council member Dr. Read Backus.

Mayor Stough stated that Council will now consider agenda item 4.

Requests were made for the following additions to the agenda:
17b. Report of the Finance Committee held on May 5th.
17c. Report of the Streets Committee held on this date.

Additions to the agenda.

Mr. Haynam moved, Mr. Mishka seconded to approve the agenda as amended; roll call vote being: Cappellini, Frye, Haynam, Husman, Luetke, Mishka, (6) yeas; (0) nays. The motion carried.

Due to Mrs. Westphal's absence, Mr. Luetke moved, Mrs. Husman seconded, to nominate Doug Haynam as President Pro Tem. There were no other nominations, and all present votes yea (6), (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 5.

Mr. Haynam presented the May 2, 2016 meeting minutes. Mr. Haynam moved, Mr. Frye seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of May 2, 2016 be approved; roll call vote being: Frye, Haynam, Husman, Luetke, Mishka, Cappellini, (6) yeas; (0) nays. The motion carried.

Approval of the May 2 meeting minutes.

Mayor Stough stated that Council will now consider agenda item 6.

Mr. Haynam presented and read aloud by title only for the second reading, proposed Ordinance No. 27-2016, a written copy of same having been previously furnished to each member of Council, "An Ordinance to approve, adopt and enact current replacement pages to the Codified Ordinances; to repeal Ordinances in conflict therewith; to publish the enactment of new matter; and declare an emergency." Mr. Haynam moved, Mrs. Husman seconded, that Council dispense with the Second and

Ordinance No. 27-2016; " to approve, adopt & enact current replacement pages to

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Third Reading of said Ordinance; roll call vote being: Haynam, Husman, Mishka, Luetke, Cappellini, Frye, (6) yeas; (0) nays. The motion carried.

Codified
Ordinances...

Mr. Haynam moved, Mr. Frye seconded, that Ordinance No. 27-2016 be enacted as an emergency measure as declared therein; roll call vote being Husman, Luetke, Mishka, Cappellini, Frye, Haynam; (6) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 7.

Mrs. Cappellini presented and read aloud by title only, proposed Ordinance No. 28-2016, a written copy of same having been previously furnished to each member of Council, "Providing for the controlling blight and disease of shade trees and for planting, maintaining, trimming and removing shade trees in and along the streets and within public right-of-way of the City of Sylvania; authorizing the Director of Public Service, by and through the proper officers of said City to do said work during the year 2016; establishing one district for said purpose in accordance with the provisions of Section 727.011 of the Revised Code of Ohio; providing for the assessment of the cost and expense thereof upon abutting property; and declaring an emergency"; Mrs. Cappellini moved, Mr. Haynam seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being; Luetke, Mishka, Cappellini, Frye, Haynam, Husman, (6) yeas; (0) nays. The motion carried.

Ordinance No.
28-2016,
"Providing for
the controlling
of blight and
disease...shade
trees..."

Mrs. Cappellini moved, Mr. Luetke seconded, that Ordinance No. 28-2016 be enacted as an emergency measure as declared therein; roll call vote being: Mishka, Cappellini, Frye, Haynam, Husman, Luetke, (6) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 8.

Mr. Mishka presented and read aloud by title only, proposed Ordinance No. 29-2016, a written copy of same having been previously furnished to each member of Council, "Providing for the construction, maintenance, repair, cleaning and enclosing open drainage ditches located within the Corporate limits of the City of Sylvania; authorizing the Director of Public Service, by and through the proper officers of said City to do said work during the year 2016; establishing one district for said purpose in accordance with the provisions of Section 727.012 of the Revised Code of Ohio; providing for the assessment of the cost and expense thereof upon abutting property; and declaring an emergency"; Mr. Mishka moved, Mrs. Husman seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being;, Cappellini, Frye, Haynam, Husman, Luetke, Mishka, (6) yeas; (0) nays. The motion carried.

Ordinance No.
29-2016,
"Providing...
repair, cleaning
...ditches..."

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Mr. Mishka moved, Mr. Luetke seconded, that Ordinance No. 29-2016 be enacted as an emergency measure as declared therein; roll call vote being: Frye, Haynam, Husman, Luetke, Mishka, Cappellini, (6) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 9.

Mr. Frye presented and read aloud by title only, proposed Resolution No. 7-2016, a written copy of same having been previously furnished to each member of Council, "Declaring the necessity of lighting the streets in the City of Sylvania, Ohio; determining the manner of providing street lighting and the basis for the property owner's share of the cost and annual assessment; and declaring an emergency"; Mr. Frye moved, Mr. Mishka seconded, that Council dispense with the Second and Third Readings of said Resolution; roll call vote being: Haynam, Husman, Luetke, Mishka, Cappellini, Frye, (6) yeas; (0) nays. The motion carried.

Resolution No. 7-2016, "declaring the necessity of lighting the streets..."

Mr. Frye moved, Mr. Luetke seconded, that Resolution No. 7-2016 be enacted as an emergency measure as declared therein; roll call vote being: Husman, Luetke, Mishka, Cappellini, Frye, Haynam, (6) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 10.

Mr. Haynam presented and read aloud by title only, proposed Resolution No. 8-2016, a written copy of same having been previously furnished to each member of Council, "Resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor; and declaring an emergency." Mr. Haynam moved, Mr. Luetke seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Luetke, Mishka, Cappellini, Frye, Haynam, Husman, (6) yeas; (0) nays. The motion carried.

Resolution No. 8-2016, "...accepting the rates as determined by Budget Comm..."

Mr. Haynam moved, Mrs. Husman seconded, that Resolution No. 8-2016 be enacted as an emergency measure as declared therein; roll call vote being: Mishka, Cappellini, Frye, Haynam, Husman, Luetke, (6) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 11.

Service Director Aller reported that the Ohio Department of Natural Resources stated they do not plan to announce the awards for the River Trail Phase 2-Clean Ohio Trails Fund Grant awards until October 2016.

River Trail, Phase 2 Grant information.

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Mayor Stough stated that Council will now consider agenda item 12.

Service Director Aller report on the King Road Widening & Resurfacing Project-Warranty Deed Right-of-Way Takes was placed on file. Mr. Frye presented and read aloud by title only, proposed Ordinance No. 30-2016, a written copy of same having been previously furnished to each member of Council, "Accepting from Toledo Lucas County Public Library Warranty Deeds of Right-of-Way relative to the King Road widening and resurfacing project; and declaring an emergency"; Mr. Frye moved, Mr. Luetke seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being; Cappellini, Frye, Haynam, Husman, Luetke, Mishka, (6) yeas; (0) nays. The motion carried.

Ordinance No. 30-2016, "...accepting TLCP Library Warranty Deeds..."

Mr. Frye moved, Mr. Mishka seconded, that Ordinance No. 30-2016 be enacted as an emergency measure as declared therein; roll call vote being: Frye, Haynam, Husman, Luetke, Mishka, Cappellini, (6) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 13.

Service Director Aller report on the Courts Building Chiller was placed on file. Mrs. Husman presented and read aloud by title only, proposed Ordinance No. 31-2016, a written copy of same having been previously furnished to each member of Council, "Authorizing the Mayor and Director of Finance to accept the proposal of M & M Heating and Cooling, Inc. for the provision of the new HVAC Chiller Unit for the Sylvania Municipal Court Building; appropriating \$46,620 therefore; and declaring an emergency"; Mrs. Husman moved, Mr. Luetke seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being; Haynam, Husman, Luetke, Mishka, Cappellini, Frye (6) yeas; (0) nays. The motion carried.

Ordinance No. 31-2016, "...accept proposal for new HVAC Chiller...Court Bldg..."

Mrs. Husman moved, Mr. Haynam seconded, that Ordinance No. 31-2016 be enacted as an emergency measure as declared therein; roll call vote being: Husman, Luetke, Mishka, Cappellini, Frye, Haynam, (6) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 14.

Service Director Aller report on the Joint Cooperating Agreement – Sylvania Avenue Sidewalk Project was placed on file. Mr. Frye presented and read aloud by title only, proposed Ordinance No. 32-2016, a written copy of same having been previously furnished to each member of Council, "Authorizing the Mayor and Director of Finance to enter into a Joint Cooperation Agreement on behalf of this City of Sylvania with the Board of Lucas County Commissioners, the Board of Toledo-Lucas County Public

Ordinance No. 32-2016, "...enter into Joint Co-op agreement.... Sylvania

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Library, the Board of the Sylvania City School District, and the Board of Sylvania Township Trustees, relative to the Sylvania Avenue Sidewalk Project; appropriating \$10,125 for said project; and declaring an emergency”; Mr. Frye moved, Mr. Luetke seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being; Luetke, Mishka, Cappellini, Frye, Haynam, Husman, (6) yeas; (0) nays. The motion carried.

Sidewalk
Project...”

Mr. Frye moved, Mr. Mishka seconded, that Ordinance No. 32-2016 be enacted as an emergency measure as declared therein; roll call vote being: Mishka, Cappellini, Frye, Haynam, Husman, Luetke, (6) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 15.

Service Director Aller report on the 2016 Transportation Improvement Program-Surface Transportation Program Application was placed on file. Mr. Frye presented and read aloud by title only, proposed Resolution No. 9-2016, a written copy of same having been previously furnished to each member of Council, “A Resolution authorizing the Mayor and Director of Finance to prepare and submit an application to participate in the Surface Transportation Program managed by the Toledo Metropolitan Area Council of Government’s Transportation Improvement Program and to execute contract as required; and declaring an emergency”; Mr. Frye moved, Mr. Haynam seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being; Cappellini, Frye, Haynam, Husman, Luetke, Mishka, (6) yeas; (0) nays. The motion carried.

Resolution No.
9-2016,
“...submit
application to
participate in
Surface
Transportation
Program...”

Mr. Frye moved, Mrs. Husman seconded, that Resolution No. 9-2016 be enacted as an emergency measure as declared therein; roll call vote being: Frye, Haynam, Husman, Luetke, Mishka, Cappellini, (6) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 16.

Mr. Luetke presented and read aloud by title only, proposed Ordinance No. 33-2016, a written copy of same having been previously furnished to each member of Council, “Authorizing the Mayor and Director of Finance to enter into agreements with a head teacher, teachers, and aides for the Sylvania Safety City Program being conducted by the Sylvania Division of Police; providing funds therefore; and declaring an emergency”; Mr. Luetke moved, Mr. Haynam seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being; Haynam, Husman, Luetke, Mishka, Cappellini, Frye, (6) yeas; (0) nays. The motion carried.

Ordinance No.
33-2016, “...to
enter into
agreement with
teachers...
Safety City...”

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Mr. Luetke moved, Mr. Mishka seconded, that Ordinance No. 33-2016 be enacted as an emergency measure as declared therein; roll call vote being: Husman, Luetke, Mishka, Cappellini, Frye, Haynam, (6) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 17.

Mr. Luetke reported on the Employee and Community Relations Committee meeting held on this date at 6:30 to discuss a possible Annual City Calendar. There will be further investigation on print vs. on-line, the cost, possible sponsors and other community input. The Committee will reconvene for continued discussion on June 1, 2016 at 5:00 p.m.

Employee &
Com Relations
Com. Report re:
annual calendar.

Mr. Luetke reported the Finance Committee meeting was held on May 5th to discuss the Finance and Debt Policy and 2017 Budget Planning. The discussion will continue on June 2, 2016 at 4:00p.m.

Finance Com.
Report.

Mr. Frye reported the Streets Committee meeting was held on May 3rd to discuss the Street repair and replacement program in the future years and review funding options. Administration will provide additional information for future discussion. Mr. Frye stated there was review of the Winding Way Place Petition for Public Right-of-Way Dedication. The Committee recommended to Council to accept the Winding Way Place to be dedicated as Public Right-of-way.

Street Com.
report...street
repairs in future
years.

Mayor Stough stated that all items on the agenda had been considered.

Adjournment.

Mr. Haynam moved, Mr. Luetke seconded that this meeting adjourn; all present voting yea (6); (0) nays. The motion carried and the meeting adjourned at 8:23 p.m.

Clerk of Council

Mayor



DEPARTMENT OF PUBLIC SERVICE
KEVIN G. ALLER, PE DIRECTOR

June 6, 2016

To: The Mayor and Members of Sylvania City Council

Re: **NORTHBROOK COURT IMPROVEMENTS
CHANGE ORDER NO. 1 (FINAL)**

Dear Mr. Mayor and Council Members:

The Northbrook Court Improvements Project was recently completed. The original contract amount with PHC, Inc. on the project was \$236,443 and received Council approval on February 1, 2016 by Ordinance 9-2016.

Now that the project is completed, the final installed quantities have been resolved and a change order is necessary to adjust the final contract price.

The installed quantities have resulted in a decrease to the original contract in the amount of \$5,001.75. We recommend approval of Change Order No. 1 which will decrease the final contract amount from \$236,443 to \$231,441.25.

Please call if you have any questions.

Sincerely,

Kevin G. Aller, P.E.
Director of Public Service
dsw

6b

ORDINANCE NO. 34 -2016

AUTHORIZING THE MAYOR AND DIRECTOR OF FINANCE TO APPROVE CHANGE ORDER NO. 1 (FINAL) TO THIS CITY'S AGREEMENT WITH PHC, INC. FOR THE NORTHBROOK COURT IMPROVEMENT PROJECT REFLECTING THE FINAL INSTALLED QUANTITIES; DECREASING THE CONTRACT AMOUNT BY \$5,001.75; AND DECLARING AN EMERGENCY.

WHEREAS, Ordinance No. 9-2016, passed February 1, 2016, accepted the bid of PHC, Inc. for the Northbrook Court Improvement Project in the amount of \$236,443; and,

WHEREAS, the Director of Public Service, by report dated June 6, 2016, has recommended the acceptance of Change Order No. 1 (Final) of PHC, Inc. for said Northbrook Court Improvement Project to reflect the final installed quantities; and,

WHEREAS, the work performed and final installed quantities resulted in a net decrease to the contract in the amount of Five Thousand One and 75/100 Dollars (\$5,001.75), for a total contract amount of \$231,441.25.

NOW THEREFORE BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio, _____ members elected thereto concurring:

SECTION 1. That said change order decreasing the contract amount by the sum of Five Thousand One and 75/100 Dollars (\$5,001.75) be, and the same hereby is, approved, and the Mayor and the Director of Finance be, and they hereby are, authorized to sign said change order on behalf of this City, thereby indicating such approval and changing the total contract amount.

SECTION 2. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 3. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that the adjustments in the contract should be approved immediately. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

SECTION 4. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Vote dispensing with the second and third readings: Yeas _____ Nays _____

Passed, _____, 2016, as an emergency measure.

President of Council

ATTEST:

APPROVED AS TO FORM:

Clerk of Council

Director of Law

APPROVED:

Mayor

Date

CITY OF SYLVANIA, OHIO

CHANGE ORDER Number 1 (FINAL)

Project Ordinance No.: 9-2016 Purchase Order No. 51576

Contract: Northbrook Court Improvements

Title of Change Order: _____

Date: 5/17/2016

Description of Change:	Final Bid Item Adjustments	-\$5,001.75
	TOTAL	-\$5,001.75

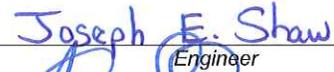
RECOMMENDED
FOR APPROVAL BY:


Kevin G. Aller, P.E.
Public Service Director

5/23/16
Date

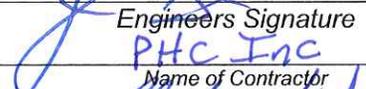
Original Contract Amt	\$ 236,443	00
Previous Changes (+ or --)	\$ 0	00
This Change (+ or --)	\$ -5,001	75
Adjusted Contract Amt	\$ 231,441	25

REVIEWED BY:

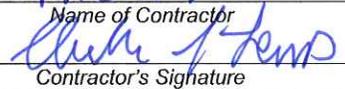

Joseph E. Shaw
Engineer

DATE: 5/19/16

SUBMITTED BY:

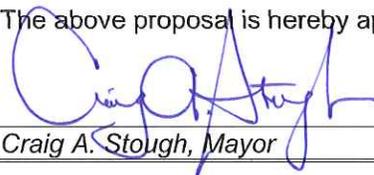

Engineers Signature
PHC Inc
Name of Contractor

DATE: 5-17-16


Contractor's Signature

City of Sylvania, Ohio

The above proposal is hereby approved.


Craig A. Stough, Mayor

6/2/16
Date

The above proposal is hereby approved.


Toby Schroyer, Finance Director

6/2/16
Date

TO OWNER:
 CITY OF SYLVANIA
 6730 MONROE STREET
 SYLVANIA, OHIO 43560

FROM CONTRACTOR:
 PHC, INC.
 3611 KING ROAD
 TOLEDO, OHIO 43617

APPLICATION NO: 1
 PERIOD TO: 4/2/2016 TO
 5/6/2016

PROJECT: NORTHBROOK COURT IMPROVEMENTS SHEET: 1 OF 2

LINE NO.	BID ITEM NO.	DESCRIPTION OF WORK	UNIT	BID QUANTITY	UNIT PRICE	BID VALUE	ESTIMATED QUANTITY INSTALLED	VALUE	MATERIALS PRESENTLY STORED (NOT IN C)	F	% (F/B)	BALANCE TO FINISH TO (B-F)
1	201	Clearing and Grubbing	LUMP	1	\$5,000.00	\$5,000.00	1	\$5,000.00		\$5,000.00	100%	\$0.00
2	201	Tree Removed, 12" Size or Less	EACH	4	\$500.00	\$2,000.00	4	\$2,000.00		\$2,000.00	100%	\$0.00
3	201	Tree Removed, 18" Size	EACH	4	\$800.00	\$3,200.00	4	\$3,200.00		\$3,200.00	100%	\$0.00
4	202	Pipe Removed	FT	39	\$20.00	\$780.00	33	\$660.00		\$660.00	85%	\$120.00
5	202	Pavement Removed, Asphalt	SQ YD	340	\$5.00	\$1,700.00	340	\$1,700.00		\$1,700.00	100%	\$0.00
6	202	Pavement Removed, Concrete, As Per Plan	SQ YD	2,009	\$15.00	\$30,135.00	2,014	\$30,210.00		\$30,210.00	100%	\$0.00
7	202	Walk Removed	SQ FT	134	\$3.00	\$402.00	164.5	\$493.50		\$493.50	123%	(\$75.00)
8	202	Curb Removed	FT	34	\$4.00	\$136.00	13	\$52.00		\$52.00	38%	(\$84.00)
9	202	Catch Basin Removed	EACH	2	\$350.00	\$700.00	2	\$700.00		\$700.00	100%	\$0.00
10	604	Monument Assembly, LCE Type A	EACH	5	\$400.00	\$2,000.00	5	\$2,000.00		\$2,000.00	100%	\$0.00
11	SPEC	Mailbox Removed and Reset, 5309 Northbrook	LUMP	1	\$150.00	\$150.00	1	\$150.00		\$150.00	100%	\$0.00
12	SPEC	Conduit for Sprinkler Systems	FT	1000	\$2.00	\$2,000.00	809.5	\$1,619.00		\$1,619.00	81%	\$381.00
13	SPEC	Sprinkler Heads	EACH	30	\$20.00	\$600.00	20	\$400.00		\$400.00	67%	\$200.00
14	207	Inlet Protection	EACH	2	\$75.00	\$150.00	2	\$150.00		\$150.00	100%	\$0.00
15	653	Topsoil Furnished and Placed, As Per Plan	CY	164	\$50.00	\$8,200.00	90	\$4,500.00		\$4,500.00	55%	\$3,700.00
16	659	Seeding and Mulching Class 1, As Per Plan	SY	1,472	\$1.50	\$2,208.00	1,690.5	\$2,535.75		\$2,535.75	115%	(\$327.75)
17	659	Commercial Fertilizer	TON	0.20	\$650.00	\$130.00	0.23	\$149.50		\$149.50	115%	(\$19.50)
18	659	Water	MGAL	7.9	\$10.00	\$79.00	0	\$0.00		\$0.00	0%	\$79.00
19	203	Excavation	CY	442	\$20.00	\$8,840.00	442	\$8,840.00		\$8,840.00	100%	\$0.00
20	204	Subgrade Compaction	SY	2348	\$1.00	\$2,348.00	2147.1	\$2,147.10		\$2,147.10	91%	\$200.90
21	204	Excavation of Subgrade	CY	200	\$2,000.00	\$4,000.00	115.1	\$1,151.00		\$1,151.00	58%	\$849.00
22	204	Granular Material, Type B	CY	200	\$24.00	\$4,800.00	195.1	\$4,682.40		\$4,682.40	98%	\$117.60
23	304	Aggregate Base	CY	504	\$34.00	\$17,136.00	504.0	\$17,136.00		\$17,136.00	100%	\$0.00
24	407	Tack Coat for Intermediate Course	GAL	81	\$2.00	\$162.00	69	\$138.00		\$138.00	85%	\$24.00
25	448	Asphalt Concrete Intermediate Course, Type 2, PG64-22	CY	140	\$130.00	\$18,200.00	147	\$19,110.00		\$19,110.00	105%	(\$910.00)
26	448	Asphalt Concrete Surface Course, Type 1, PG64-22	CY	103	\$180.00	\$18,540.00	116	\$20,880.00		\$20,880.00	113%	(\$2,340.00)
27	608	Concrete Walk	SQ FT	134	\$8.00	\$1,072.00	171.5	\$1,372.00		\$1,372.00	128%	(\$300.00)
28	609	Curb, LCE Type A	FT	1,592	\$10.00	\$15,920.00	1,566	\$15,660.00		\$15,660.00	98%	\$260.00
29	603	6" Conduit, Type F for Underdrain Outlets	FT	40	\$20.00	\$800.00	40	\$800.00		\$800.00	100%	\$0.00
30	603	12" Conduit, Type B (707.45)	FT	33	\$50.00	\$1,650.00	33	\$1,650.00		\$1,650.00	100%	\$0.00
31	604	Catch Basin, City of Toledo Type A-2	EACH	2	\$2,000.00	\$4,000.00	2	\$4,000.00		\$4,000.00	100%	\$0.00
32	605	6" Shallow Pipe Underdrains	FT	1,367	\$8.00	\$10,936.00	1,367	\$10,936.00		\$10,936.00	100%	\$0.00
32A	SPEC	Curb Drain Disconnect	EACH	3	\$300.00	\$900.00	5	\$1,500.00		\$1,500.00	167%	(\$600.00)
33	638	8" Watermain Ductile Iron Pipe, ANSI Class 54	FT	579	\$60.00	\$34,740.00	584	\$35,040.00		\$35,040.00	101%	(\$300.00)
34	638	12"x12"x8" Tapping Sleeve, Valve & Valve Box	EACH	1	\$5,000.00	\$5,000.00	1	\$5,000.00		\$5,000.00	100%	\$0.00
35	638	8"-45 Deg. Bend	EACH	3	\$200.00	\$600.00	3	\$600.00		\$600.00	100%	\$0.00
36	638	8"-22-1/2 Deg. Bend	EACH	1	\$200.00	\$200.00	1	\$200.00		\$200.00	100%	\$0.00
37	638	8"x6" Reducer	EACH	2	\$150.00	\$300.00	1	\$150.00		\$150.00	50%	\$150.00

TO OWNER:
 CITY OF SYLVANIA
 6730 MONROE STREET
 SYLVANIA, OHIO 43560

FROM CONTRACTOR:
 PHC, INC.
 3611 KING ROAD
 TOLEDO, OHIO 43617

APPLICATION NO: 1
 PERIOD TO: 4/2/2016 TO
 5/6/2016

PROJECT: NORTHBROOK COURT IMPROVEMENTS SHEET: 2 OF 2

LINE NO.	BID ITEM NO.	A DESCRIPTION OF WORK	UNIT	BID QUANTITY	UNIT PRICE	B BID VALUE	C ESTIMATED QUANTITY INSTALLED	D VALUE	E MATERIALS PRESENTLY STORED (NOT IN C)	F TOTAL COMPLETED AND STORED TO DATE (D+E)	% (F/B)	G BALANCE TO FINISH TO FINISH (B-F)
38	638	6" Plug	EACH	1	\$75.00	\$75.00	1	\$75.00		\$75.00	100%	\$0.00
39	638	Fire Hydrant Removed and Salvaged	EACH	2	\$500.00	\$1,000.00	1	\$500.00		\$500.00	50%	\$500.00
40	638	Standard Hydrant Assembly	EACH	2	\$3,300.00	\$6,600.00	1	\$3,300.00		\$3,300.00	50%	\$3,300.00
41	638	Fill and Plug Existing Conduit	FT	618	\$3.00	\$1,854.00	618	\$1,854.00		\$1,854.00	100%	\$0.00
42	638	Long Water Service	EACH	7	\$400.00	\$2,800.00	7	\$2,800.00		\$2,800.00	100%	\$0.00
43	638	Short Water Service	EACH	4	\$350.00	\$1,400.00	4	\$1,400.00		\$1,400.00	100%	\$0.00
44	614	Maintaining Traffic	LUMP	1	\$2,500.00	\$2,500.00	1	\$2,500.00		\$2,500.00	100%	\$0.00
45	623	Construction Layout Stakes	LUMP	1	\$6,000.00	\$6,000.00	1	\$6,000.00		\$6,000.00	100%	\$0.00
46	624	Mobilization	LUMP	1	\$5,000.00	\$5,000.00	1	\$5,000.00		\$5,000.00	100%	\$0.00
47	SPEC	Pre-Construction Videotaping	LUMP	1	\$1,500.00	\$1,500.00	1	\$1,500.00		\$1,500.00	100%	\$0.00
						TOTAL		\$231,441.25		\$231,441.25		\$5,001.75

7a



City Of Sylvania

DEPARTMENT OF PUBLIC SERVICE

KEVIN G. ALLER, PE DIRECTOR

June 6, 2016

To: The Mayor and Members of Sylvania City Council

Re: **Burnham Park Elevated Tank Painting**

Dear Mr. Mayor and Council Members:

We received 7 bids for this project on May 27, 2016. Our consultant, Dixon Engineering, has reviewed the bids and recommends that we award the project to the low bidder, Seven Brothers Painting of Shelby Twp., MI with a bid of \$161,800. The engineers estimate for the project was \$151,000.

We recommend awarding the project to Seven Brothers Painting of Shelby Twp., MI at a cost of \$161,800. The project is to be complete by the winter season.

Please call if you have any questions.

Sincerely,

Kevin G. Aller, P.E.
Director of Public Service
KGA/dsw

7b

ORDINANCE NO. 35 -2016

**ACCEPTING THE BID OF SEVEN BROTHERS PAINTING AND
AWARDING THE CONTRACT FOR THE BURNHAM PARK
ELEVATED TANK PAINTING PROJECT TO SAME; AUTHORIZING
THE EXPENDITURE FOR THE IMPROVEMENTS IN THE AMOUNT
OF \$161,800; APPROPRIATING FUNDS THEREFORE; AND
DECLARING AN EMERGENCY.**

WHEREAS, plans for the Burnham Park Elevated Tank Painting Project have been completed and are now on file with the Clerk of this Council; and,

WHEREAS, the Clerk of Council was authorized to advertise for bids at the May 2, 2016 Council meeting and thereafter the Clerk advertised for bids, and the bids were opened on June 2, 2016, and thereafter, the Director of Public Service, by report dated June 6, 2016, stated that the total estimate for the Burnham Tank Elevated Painting Project was \$151,000 and the following bids were received:

<u>BIDDERS</u>	<u>BID PRICE</u>
Seven Brothers Painting	\$161,800.00
Industrial Painting	166,400.00
L & T Painting	175,200.00
D & M Painting	176,800.00
Fedewa Painting	179,400.00
L C United Painting	192,000.00
Horizon Brothers	362,700.00

WHEREAS, the seven (7) bids offered by the above bidders meet all of the City's specifications and the Director of Public Service, by report dated June 6, 2016, has recommended acceptance of the lowest and best bid of Seven Brothers Painting and that the contract for the Burnham Park Elevated Tank Painting Project be awarded to same.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio, _____ members elected thereto concurring:

SECTION 1. That the bid of Seven Brothers Painting, Shelby Twp., Michigan for said Burnham Park Elevated Tank Painting Project, in the amount of One Hundred Sixty-One Thousand Eight Hundred Dollars (\$161,800), is hereby determined to be the lowest and best bid received and the same is hereby accepted.

SECTION 2. That the Mayor and Director of Finance be, and hereby are, authorized and directed to execute a contract with the bidder named in Section 1 above for the furnishing of such labor and materials in accordance with said bid.

SECTION 3. That to provide funds for said improvement project hereby authorized, there is hereby appropriated from the **WATER FUND** from funds therein not heretofore appropriated to **Account No. 701-7525-53501, Utility Improvements.** the total sum of One Hundred Sixty-One Thousand Eight Hundred Dollars (\$161,800).

SECTION 4. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

SECTION 5. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 6. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that the bid of Seven Brothers Painting should be accepted immediately so as to provide for the commencement of the Burnham Park Elevated Tank Painting Project at the earliest possible time. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Vote dispensing with the second and third readings: Yeas _____ Nays _____

Passed, _____, 2016, as an emergency measure.

President of Council

ATTEST:

APPROVED AS TO FORM:

Clerk of Council

Director of Law

APPROVED:

Mayor

Date

89



City Of Sylvania

DEPARTMENT OF PUBLIC SERVICE

KEVIN G. ALLER, PE DIRECTOR

June 3, 2016

To: The Mayor and Members of Sylvania City Council

Re: **ODOT Salt Bid**

Dear Mr. Mayor and Council Members:

The Ohio Department of Transportation (ODOT) has advised us that they will receive bids for the 2016-2017 supply of rock salt. They plan to provide opportunities for a Winter Fill Contract only this year.

It is our intention to purchase a total of 1,000 tons within this contract.

We hereby request authorization to participate in the ODOT Cooperative Purchasing Program for the quantity listed above.

Please call if you have any questions.

Sincerely,

A handwritten signature in blue ink that reads "Kevin G. Aller".

Kevin G. Aller, P.E.
Director of Public Service
KGA/dsw

ORDINANCE NO. 36 -2016

AUTHORIZING THE MAYOR AND DIRECTOR OF FINANCE OF THE CITY OF SYLVANIA, OHIO, TO ENTER INTO AN AGREEMENT WITH THE OHIO DEPARTMENT OF TRANSPORTATION FOR THE PURCHASE OF ROADWAY DE-ICING SALT; AND DECLARING AN EMERGENCY.

WHEREAS, Ohio Revised Code Section 5513.01(B) provides the opportunity for Counties, Townships, Municipal Corporations, Port Authorities, Regional Transit Authorities, State Colleges/Universities and County Transit Boards to participate in contracts of the Ohio Department of Transportation for the purchase of machinery, material, supplies, or other articles; and,

WHEREAS, the City of Sylvania, along with Townships, other municipalities, County Engineers, Port Authorities, Transit Authorities and State Colleges has been invited to participate with the Ohio Department of Transportation in the purchase of road de-icing salt for the coming winter season; and,

WHEREAS, the Director of Public Service, by report dated May 27, 2016, has recommended that the City of Sylvania participate in the State of Ohio contract for roadway de-icing salt; and,

WHEREAS, the City of Sylvania has participated in the State of Ohio contract for roadway de-icing salt for 2011, 2012, 2013, 2014 and 2015.

NOW, THEREFORE BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio, _____ members elected thereto concurring:

SECTION 1. That the Mayor and Director of Finance be, and they hereby are, authorized to enter into, on behalf of this City, a Purchasing Services Contract with the Ohio Department of Transportation in the form and substance of said "Exhibit A."

SECTION 2. As a participant in this agreement, the City of Sylvania agrees:

- A. To be bound by all terms and conditions established by ODOT in the winter road salt contract and acknowledges that upon award of the contract by the Director of ODOT it shall be bound by all such terms and conditions included in the contract.

- B. The City of Sylvania hereby acknowledges that upon the Director of ODOT's signing of the winter road salt contract, it shall effectively form a contract between the awarded salt supplier and the City of Sylvania.
- C. The City of Sylvania agrees to be solely responsible for resolving all claims or disputes arising out of its participation in the ODOT winter road salt contract and agrees to hold the Department of Transportation harmless for any claims, actions, expenses or other damages arising out of the City of Sylvania's participation in the winter road salt contract.
- D. The City of Sylvania hereby requests through this participation agreement a total of 1,000 tons of Sodium Chloride (Road Salt) of which the City of Sylvania agrees to purchase from its awarded salt supplier at the delivered bid price per ton awarded by the Director of ODOT.
- E. The City of Sylvania hereby agrees to purchase a minimum of 90% of its above-requested salt quantities from its awarded salt supplier during the contract's effective period of October 1, 2016 through March 31, 2017.
- F. The City of Sylvania hereby agrees to place orders with and directly pay the awarded salt supplier on a net 30 basis for all road salt it receives pursuant to ODOT winter salt contract.
- G. The City of Sylvania acknowledges that should it wish to rescind this participation agreement it will do so by written, emailed request by no later than Wednesday June 1, 2016. The City of Sylvania acknowledges that should it wish to rescind this participation agreement it will do so by written, emailed request by no later than Wednesday, June 1, 2016. The written, emailed request to rescind this participation agreement must be received by the ODOT Office of Contract Sales, Purchasing Section email: Contracts.Purchasing@dot.ohio.gov by the deadline. The Department, upon receipt, will respond that it has received the request and that it has effectively removed the City of Sylvania's participation request. Furthermore, it is the sole responsibility of the City of Sylvania to ensure ODOT has received this participation agreement as well as the receipt of any request to rescind this participation agreement. The Department shall not be held responsible or liable for failure to receive the City of Sylvania's participation agreement and/or the City of Sylvania's request to rescind its participation agreement.

SECTION 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 4. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 5. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that the City should indicate its participation in the Ohio Department of Transportation's roadway de-icing salt purchasing contract immediately. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Vote dispensing with the second and third readings: Yeas _____ Nays _____

Passed, _____, 2016 as an emergency measure.

ATTEST:

President of Council
APPROVED AS TO FORM:

Clerk of Council
APPROVED:

Director of Law

Mayor

Date

A



City Of Sylvania

SYLVANIA CITY COUNCIL
SHARON M. BUCHER, CLERK

To: Mayor Craig A. Stough and Members of City Council

From: Sharon Bucher, Clerk of Council

Certificate of Notice

ZA-1-2016
Dave Schmitt
4337 McCord Rd., Sylvania, OH 43560

The undersigned Clerk of Council hereby certifies as follows:

- A. Thirty (30) days of time and place of public hearing was published in the The Blade on April 22, 2016.
- B. Written notice of hearings were mailed by first class mail, twenty (20) or more days prior to the scheduled hearing date to all owners of property within, contiguous to, and directly across the street from the subject parcel or parcels, which owners, so notified, are listed as follows:

<u>Owner</u>	<u>Property Address</u>	<u>Owner Address</u>
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See attached List.

<i>Sharon Bucher</i>	<i>6/8/16</i>
Clerk of Council	Date

ZA-1-2016 (Dave Schmitt)
Woodland Hills Residential Development Plan

TD Parcel	OWNER	PROPERTY ADDRESS	CITY	STATE	ZIP CODE	MAILING ADDRESS	MAILING ADDRESS
8232144	KOZAK MICHAEL J	6718 VICTORIA CT	SYLVANIA	OH	43560	6718 VICTORIA CT	SYLVANIA OH 43560
8225277	SMITH JEFFREY A & KELLY M	4350 APPOMATTOX DR	SYLVANIA	OH	43560	4350 APPOMATTOX DR	SYLVANIA OH 43560
8232127	DIALS NICHOLAS J & KATHRYN DAWN	6754 VICTORIA CT	SYLVANIA	OH	43560	6754 VICTORIA CT	SYLVANIA OH 43560
8225284	CURTIS BRYAN J & CAROLYN F	4334 APPOMATTOX DR	SYLVANIA	OH	43560	4334 APPOMATTOX DR	SYLVANIA OH 43560
8225287	BARCHICK CHARLES R & SUSAN C	4326 APPOMATTOX DR	SYLVANIA	OH	43560	4326 APPOMATTOX	SYLVANIA OH 43560
8223024	THOMPSON DONNA J	4410 N MCCORD RD	SYLVANIA	OH	43560	4410 MC CORD RD	SYLVANIA OH 43560
8223026	SCAMPINI T J & M A	4402 N MCCORD RD	SYLVANIA	OH	43560	6399 WHITNEY WOODS	RICHLAND MI 49083
8223027	SISTERS OF ST FRANCIS	4344 N MCCORD RD	SYLVANIA	OH	43560	6832 CONVENT BLVD UNIT 2	SYLVANIA OH 43560
8232141	FRANKOWSKI CLIFFORD P & KATHLEEN A	6726 VICTORIA CT	SYLVANIA	OH	43560	6726 VICTORIA CT	SYLVANIA OH 43560
8225271	BARROW BERNARD G & SUSAN K	4412 APPOMATTOX DR	SYLVANIA	OH	43560	4412 APPOMATTOX DR	SYLVANIA OH 43560
8225294	PAKOSZ NED L & ELIZABETH H CO TRUSTEES	4312 APPOMATTOX DR	SYLVANIA	OH	43560	4312 APPOMATTOX DR	SYLVANIA OH 43560
8232131	JOHNSON JEFFREY R & BETH A	6748 VICTORIA CT	SYLVANIA	OH	43560	6748 VICTORIA CT	SYLVANIA OH 43560
8204539	SYLVANIA CITY SCHOOL DISTRICT	4304 N MCCORD RD	SYLVANIA	OH	43560	P O BOX 608	SYLVANIA OH 43560
8205254	PIPATJARASGIT ARNON T & ANONG	4415 N MCCORD RD	SYLVANIA	OH	43560	4441 N MCCORD RD	SYLVANIA OH 43560
8225267	MUTSCHLER SUSAN K	4420 APPOMATTOX DR	SYLVANIA	OH	43560	4428 APPOMATTOX DR	SYLVANIA OH 43560
8225274	COOPERIDER ROBERT J & MOLLY B CO TRUST	4404 APPOMATTOX DR	SYLVANIA	OH	43560	4404 APPOMATTOX DR	SYLVANIA OH 43560
8225291	WHITE MICHAEL A & FAITH A	4318 APPOMATTOX DR	SYLVANIA	OH	43560	4318 APPOMATTOX DR	SYLVANIA OH 43560
8232134	FANT ALAN C & CAROLE	6742 VICTORIA CT	SYLVANIA	OH	43560	6742 VICTORIA CT	SYLVANIA OH 43560
8232147	ASSALY RAGHEB A & RANA	6710 VICTORIA CT	SYLVANIA	OH	43560	6710 VICTORIA CT	SYLVANIA OH 43560
8223021	WILHELM STEVEN R & PATRICIA J	6643 LINCOLN PKWY	SYLVANIA	OH	43560	6643 LINCOLN PKWY	SYLVANIA OH 43560
8232137	GANNIN ALEXEY A	6734 VICTORIA CT	SYLVANIA	OH	43560	6734 VICTORIA CT	SYLVANIA OH 43560
8225281	ADDINGTON AMY L	4342 APPOMATTOX DR	SYLVANIA	OH	43560	4342 APPOMATTOX DR	SYLVANIA OH 43560

City of Sylvania
Bank Reconciliation
May 2016

B

Ending balance for April 2016	21,477,647.49
Add: Monthly Receipts	<u>6,137,000.49</u>
Subtotal	\$ 27,614,647.98
Less: Monthly Disbursements	<u>6,425,433.08</u>
Ending balance for May 2016	\$ 21,189,214.90

Less:

CD Metamora Bank	\$ (2,000,000.00)
Star Ohio	(77,196.10)
Petty Cash (1)	(2,050.00)
Cemetery Savings	(1,062.86)
Toledo Community Fund	(31,803.18)
PNC MoneyMarket	(1,028,587.46)
Key Bank Securities	(1,008,131.35)
5/3rd Securities	(5,915,983.49)
SJS Account	(3,470,178.32)
Morgan Stanley Investment	(2,044,242.06)
Sylvania Township Bonds	(505,000.00)
	\$ 5,104,980.08

Less:

	<u>\$ 5,104,980.08</u>
(1)	
Division of Public Service	\$ 150.00
Department of Finance	100.00
Division of Water	600.00
Division of Police	200.00
Municipal Court	700.00
Division of Taxation	150.00
Division of Forestry	150.00

Petty Cash Balance \$ 2,050.00

BANK BALANCE

EOM 5/3rd Bank Balance	\$ 5,102,169.75
Deposit in Transit	3,649.32

Subtotal	<u>\$ 5,105,819.07</u>
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Less: Outstanding Checks (2)	<u>838.99</u>
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Adjusted Bank Balance	\$ 5,104,980.08
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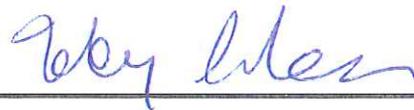
(2)	
April Outstanding Checks	\$ 178,986.50

Checks written this month	713,298.02
Voided check 68279 4/20/16	(52.46)

Subtotal	<u>\$ 892,232.06</u>
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Checks Cleared	<u>(891,393.07)</u>
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May Outstanding Checks	\$ 838.99
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Toby Schroyer
Director of Finance, City of Sylvania