

**Sylvania City Council**  
February 6, 2017

**7:00 p.m. Finance Committee Meeting**  
Ohio Checkbook Program

**7:30 p.m. Council Meeting**  
Agenda

1. Roll call. Mrs. Cappellini, Mr. Frye, Mr. Haynam, Mrs. Husman, Mr. Luetke, Mr. Mishka, Mrs. Westphal, present.
2. Maplewood School Cub Scout Pack 158 to conduct an opening flag ceremony and lead the Pledge of Allegiance to the United States of America.
3. Additions to the agenda.
4. Approval of the Council meeting minutes of January 17, 2017.
5. T-Mobile Cell Site.
  - a. Service Director's report on easement.
  - b. Proposed Ordinance No. 9-2017, Authorizing to execute and deliver to T-Mobile Central, LLC an easement to provide means to install natural gas service line on city owned property.
6. Proposed Ordinance No. 10-2017, Authorizing an Agreement with Zambelli Fireworks Manufacturing Co. for the Independence Day Celebrations on July 3, 2017, July 3, 2018 and July 3, 2019 at Centennial Terrace and Quarry.
7. Zoning Ordinance Amendment Petition No. SUP-1-2017, a request from Toledo-Lucas County Public Library to amend the Special Use Permit for additions and renovations at 6749 Monroe St., Sylvania, Ohio 43560; for referral to the Planning Commission and set Public Hearing for March 20, 2017.
8. Mrs. Husman to present information regarding the resignation of Adam Fineske as Sylvania Historical Village Trustee and to introduce a candidate for his replacement.
9. Committee reports.
  - a. Finance Committee meeting from this date at 7:00p.m.
10. Committee referrals.
11. Committee of the Whole Executive Session for the purpose of discussing sale of real estate.

**INFORMATION**

- A. 4<sup>th</sup> Quarter 2016 Management Reports.

Minutes of the Meeting of Council  
January 17, 2017

The Council of the City of Sylvania, Ohio met in regular session on January 17, 2017 at 7:30 p.m. with Mayor Craig A. Stough in the chair. Roll was called with the following members present: Katie Cappellini, Mark Frye, Mark Luetke, Doug Haynam, Sandy Husman, Jason Mishka, Mary Westphal: (7) present; (0) absent.

Roll call:  
All, present.

The boy scouts from the Church of Latter Day Saints led the Pledge of Allegiance to the United States of America.

Pledge of  
Allegiance.

Mayor Stough stated that Council will now consider agenda item 3.

Requests were made for the following additions to the agenda:

- 9a. Schedule Finance Committee Meeting to discuss the Ohio Checkbook program.
- 4a. Announcement regarding former council member Todd Milner.

Mrs. Westphal moved, Mr. Haynam seconded to approve the agenda as amended; roll call vote being: Cappellini, Frye, Haynam, Husman, Luetke, Mishka, Westphal, (7) yeas; (0) nays. The motion carried.

Agenda  
approval.

Mayor Stough stated that Council will now consider agenda item 4.

Mrs. Westphal presented the January 4, 2017 meeting minutes. Mrs. Westphal moved, Mr. Luetke seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of January 4, 2017 be approved; roll call vote being: Frye, Haynam, Husman, Luetke, Mishka, Westphal, Cappellini, (7) yeas; (0) nays. The motion carried.

Approval of the  
January 4  
meeting  
minutes.

Mrs. Husman announced, former Council member, Todd Milner will be ordained at Providence Lutheran Church on January 24, 2017 at 7:00 p.m.

Mayor Stough stated that Council will now consider agenda item 5.

Service Director's report on the Monroe Street and Silica Drive Traffic Study was placed on file. Mr. Frye presented and read aloud by title only, proposed Ordinance No. 5-2017, a written copy of same having been previously furnished to each member of Council, "Accepting the proposal of Tetra Tech for the Monroe Street & Silica Drive Traffic Study; appropriating funds therefore in the amount of \$19,000; and declaring an emergency."; Mr. Frye moved, Mr. Haynam seconded, that Council dispense with the Second and Third Reading of said Ordinance; roll call vote being: Haynam, Husman, Luetke, Mishka, Westphal, Cappellini, Frye, (7) yeas; (0) nays. The motion carried.

Ordinance No.  
5-2017,  
"Accepting  
proposal...Tetra  
Tech...Monroe  
St-Silica Dr.  
Traffic  
Study..."

Minutes of the Meeting of Council  
January 17, 2017

Mr. Frye moved, Mrs. Westphal seconded, that Ordinance No. 5-2017 be enacted as an emergency measure as declared therein; roll call vote being: Husman, Luetke, Mishka, Westphal, Cappellini, Frye, Haynam, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that council will now consider added agenda item 6.

Service Director's report on the Traffic Signal System Inventory & Capital Improvement Plan was placed on file. Mr. Frye presented and read aloud by title only, proposed Ordinance No. 6-2017, a written copy of same having been previously furnished to each member of Council, "Accepting the proposal of Tetra Tech to provide Traffic Signal System Inventory and Capital Improvement Plan; appropriating funds therefore in the amount of \$30,000; and declaring an emergency." Mr. Frye moved, Mrs. Westphal seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Cappellini, Frye, Haynam, Husman, Luetke, Mishka, Westphal, (7) yeas; (0) nays. The motion carried.

Ordinance No.  
6-2017,  
"accepting Tetra  
Tech...Traffic  
Signal Inventory  
& CIP..."

Mr. Frye moved, Mr. Mishka seconded, that Ordinance No. 6-2017 be enacted as an emergency measure as declared therein; roll call vote being: Frye, Haynam, Husman, Luetke, Mishka, Westphal, Cappellini, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 7.

Mrs. Westphal moved, Mr. Haynam seconded to allow Mr. Frye to push away from the table due to conflict of interest; roll call vote being: Haynam, Husman, Luetke, Mishka, Westphal, Cappellini, (6) yeas; (0) nays. The motion carried.

Mr. Mishka presented and read aloud by title only, proposed Ordinance No. 7-2017, a written copy of same having been previously furnished to each member of Council, "Authorizing the Mayor and Director of Finance to enter into a Customer Supply Agreement with First Energy Solutions for the provision of electric energy to residential and small commercial customers within the City of Sylvania; and declaring an emergency." Mr. Mishka moved, Mrs. Westphal seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Cappellini, Haynam, Husman, Luetke, Mishka, Westphal, (6) yeas; (0) nays. The motion carried.

Ordinance No.  
7-2017,  
"authorizing  
Customer  
Supply  
Agreement with  
First Energy  
Solution..."

Mr. Mishka moved, Mr. Haynam seconded, that Ordinance No. 7-2017 be enacted as an emergency measure as declared therein; roll call vote being: Haynam, Husman, Luetke, Mishka, Westphal, Cappellini, (6) yeas; (0) nays. The motion carried.

Mr. Frye rejoined the table.

Minutes of the Meeting of Council  
January 17, 2017

Mayor Stough stated that Council will now consider agenda item 8.

Mrs. Westphal presented and read aloud by title only, proposed Resolution No. 2-2017, a written copy of same having been previously furnished to each member of Council, "A Resolution designating the Clerk of Council as the Mayor and City Council's Designee to attend training programs and seminars about the Public Records Law as required by Ohio Revised Code Section 109.43; and declaring an emergency." Mrs. Westphal moved, Mr. Mishka seconded, that Council dispense with the Second and Third Readings of said Resolution; roll call vote being: Haynam, Husman, Luetke, Mishka, Westphal, Cappellini, Frye, (7) yeas; (0) nays. The motion carried.

Resolution No. 2-2017, "...designating Clerk as designed to attend Public Records Law training...."

Mrs. Westphal moved, Mrs. Husman seconded, that Resolution No. 2-2017 be enacted as an emergency measure as declared therein; roll call vote being: Husman, Luetke, Mishka, Westphal, Cappellini, Frye, Haynam, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 9.

Mrs. Westphal scheduled a Finance Committee meeting for Monday, February 6, 2017 at 7:00 p.m. to get an update on the Ohio Checkbook program.

Finance Com. Mtg, 2/6/17, 7:00 p.m.

There being no items for agenda item 10, Mayor Stough stated that Council will now consider agenda item 11.

Mrs. Westphal moved, Mr. Haynam seconded to enter into Committee-of-the-Whole Executive Session for the purpose of possible real estate property sale at 8:06 p.m. Roll call vote being: Cappellini, Frye, Haynam, Husman, Luetke, Mishka, Westphal, (7) yeas; (0) nays. The motion carried.

C.O.W. Executive Session for possible R.E. property sale.

Mrs. Westphal moved, Mr. Haynam seconded to return from C.O.W. Executive Session to General Session at 9:19 p.m. Roll call vote being: Frye, Haynam, Husman, Luetke, Mishka, Westphal, Cappellini, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated due to the executive session, proposed Ordinance No. 8-2017 will be considered.

Mrs. Husman presented and read aloud by title only, proposed Ordinance No. 8-2017, a written copy of same having been previously furnished to each member of Council, "Approving the offer to purchase of Midland Agency of Northwest Ohio, Inc. to purchase the City's real estate known as the Maplewood Marketplace, 5703 Main St. at a sale price of \$1,100,000.00; authorizing the Mayor and Director of Finance to

Ord. No. 8-2017, approving offer to purchase... Maplewood

Minutes of the Meeting of Council  
January 17, 2017

accept said offer to purchase on behalf of the City of Sylvania; determining said real estate to be no longer needed for municipal purposes; and declaring an emergency.” Mrs. Husman moved, Mr. Mishka seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Cappellini, Frye, Haynam, Husman, Luetke, Mishka, Westphal, (7) yeas; (0) nays. The motion carried.

Mrkplce from  
Midland  
Agency...”

Mrs. Husman moved, Mrs. Westphal seconded, that Ordinance No. 8-2017 be enacted as an emergency measure as declared therein; roll call vote being: Frye, Haynam, Husman, Luetke, Mishka, Westphal, Cappellini, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that all items on the agenda had been considered.

Mrs. Westphal moved, Mr. Haynam seconded that this meeting adjourn; all present voting yea (7); (0) nays. The motion carried and the meeting adjourned at 9:26 p.m.

Adjournment.

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Clerk of Council

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Mayor

5a



# City Of Sylvania

DEPARTMENT OF PUBLIC SERVICE

KEVIN G. ALLER, PE DIRECTOR

January 13, 2017

To: The Mayor and Members of Sylvania City Council

Re: **T-Mobile Cell Site**

Dear Mr. Mayor and Council Members:

T-Mobile currently has cell equipment located beneath and attached to our Burnham Park Elevated Tank. They have indicated a need to install an emergency generator to provide power during power outages. Their initial proposal included either gas or propane as the fuel source for the generator. We could not agree to that proposal in our park setting and beneath our water source.

In order to accommodate T-Mobile's needs, we proposed natural gas as the fuel source since it is available along Erie Street. The attached easement is to accommodate the service line from the gas main to T-Mobile's generator within their existing easement area.

The City and T-Mobile have successfully reached an agreement with respect to the easement. T-Mobile will be compensating the City in the amount of \$334 for the easement.

We request approval of the attached easement with T-Mobile.

Sincerely,

A handwritten signature in blue ink, reading "Kevin G. Aller".

Kevin G. Aller, P.E.

Director of Public Service

EASEMENT  
UTILITY PURPOSES

KNOW ALL MEN BY THESE PRESENTS:

That the City of Sylvania, Ohio, the Grantor, in consideration of Three Hundred Thirty Four and No/100 Dollars (\$334.00), and other good and valuable considerations, to it paid by T-Mobile Central LLC, the Grantee, does hereby grant, bargain, sell, convey, and release to the said Grantee, its successors and assigns forever, an easement for gas service utility purposes, in, over, and through the following described real property:

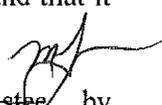
Parcel 82-06187  
See attached Exhibit "A"

TO HAVE AND TO HOLD said easement rights, with the privileges and rights herein set forth, belonging to the Grantee, its successors and assigns forever.

The Grantor, for itself, its successors and assigns, retains the right of ingress and egress across the attached described property.

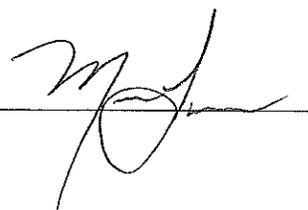
The Grantor claims title by instrument recorded in \_\_\_\_\_ Section 9, Town 9 S, Range 6 E \_\_\_\_\_ of Deeds, Lucas County, Ohio, Records.

The Grantor hereby covenants that it is the true and lawful owner of said premises and are well seized of the same, and have good right and full power to grant, bargain, sell and convey the easement rights in the manner aforesaid, and that the premises so conveyed are clear, free, and unencumbered (except zoning restrictions, mortgages, and easements of record), and that it will warrant and defend the same against all claims whatsoever.

IN WITNESS WHEREOF, the Grantee, T-Mobile Central LLC <sup></sup> Trustee, by MIKE LORD, its DIRECTOR, has hereunto set HIS hand this 9 day of DECEMBER, 2016.

T-Mobile Central, LLC

 2016.12.09  
09:45:14 -06'00'  
T-Mobile Legal Approval



Mike Lord  
Director, Engineering & Operations

T001050A

STATE OF MI

COUNTY OF Wayne }SS

Before me, a Notary Public, in and for said County and State, personally appeared for T-Mobile Central, LLC Mike Lord, its Director of Eng+Ops, who acknowledged the signing thereof to be a voluntary act and deed for the purpose therein mentioned.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my official seal on the day and year aforesaid.

Notary Public Kimberly Harden

KIMBERLY HARDEN  
NOTARY PUBLIC - STATE OF MICHIGAN  
COUNTY OF OAKLAND  
My Commission Expires August 30, 2018  
Acting in the County of Wayne

Accepted by the City of Sylvania City Council  
by Ordinance No. \_\_\_\_\_ on  
\_\_\_\_\_, 2016.

\_\_\_\_\_  
Craig A. Stough  
Mayor

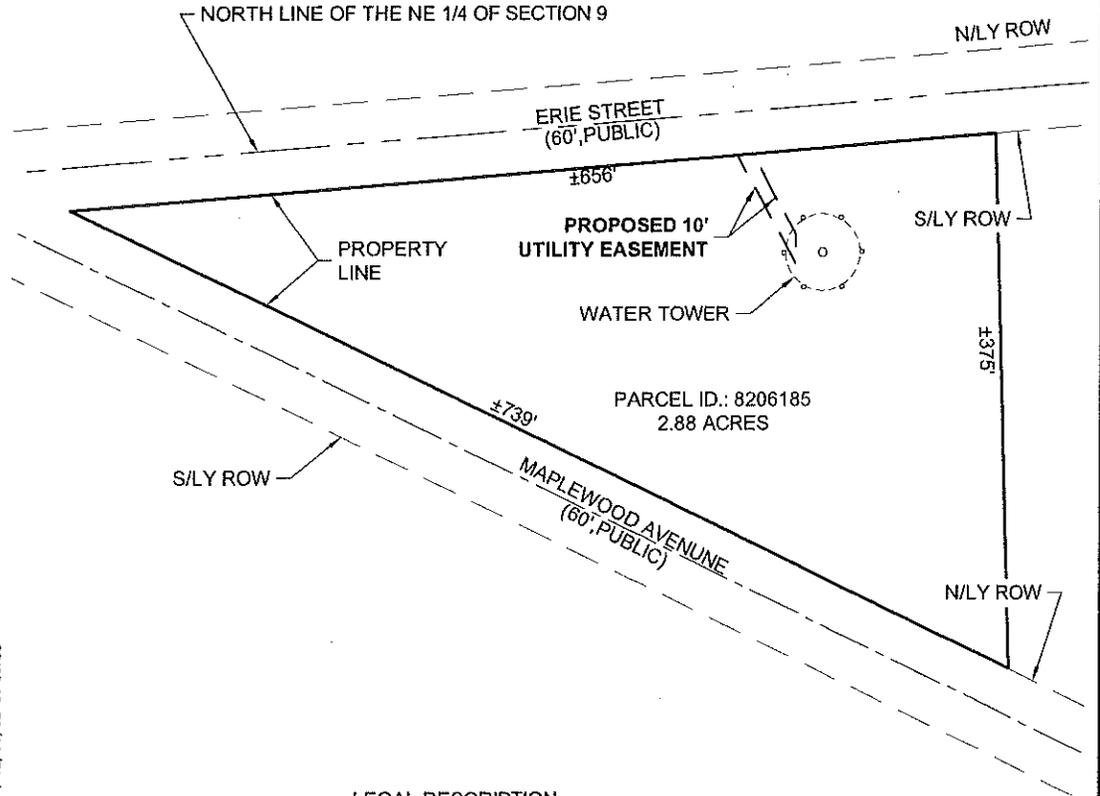
\_\_\_\_\_  
Toby Schroyer  
Director of Finance

Exhibit A

# NATURAL GAS EASEMENT SURVEY

SECTION 09, TOWN 09 S, RANGE 06 E,  
LUCAS COUNTY, OHIO

PARENT PARCEL DERIVED  
FROM GIS AND PLAT OF  
BURNHAM'S ADDITION



LEGAL DESCRIPTION  
NOT PROVIDED

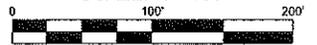
### LEGEND

- IRON FOUND
- IRON SET
- ⊕ MONUMENT FOUND
- (R) RECORD
- (M) MEASURED
- ▲ P.K. NAIL FOUND
- △ P.K. NAIL SET

The basis for bearings is: OHIO STATE PLANE COORDINATES, NORTH ZONE NAD83.



SCALE: 1"=100'



C:\LIBRARY\possheet\PA 132 CERTIFIED\PA 132 BORDER.dwg, 1=1, 12/30/02 at 09:35

Error of Closure is smaller than 1/20000

*Matthew Mokanyk*

Matthew T. Mokanyk, P.S., P.E.

P.S. No. S-8066

Client:

T-MOBILE CENTRAL LLC  
28505 SCHOOLCRAFT RD, BLDG #6  
LIVONIA, MI 48150

Job: 15323216  
Date: 11/07/16  
Scale: 1"=100'  
Drawn: TLR  
Chk'd: M.T.M.  
Rev'd:

Sheet 1 of 3



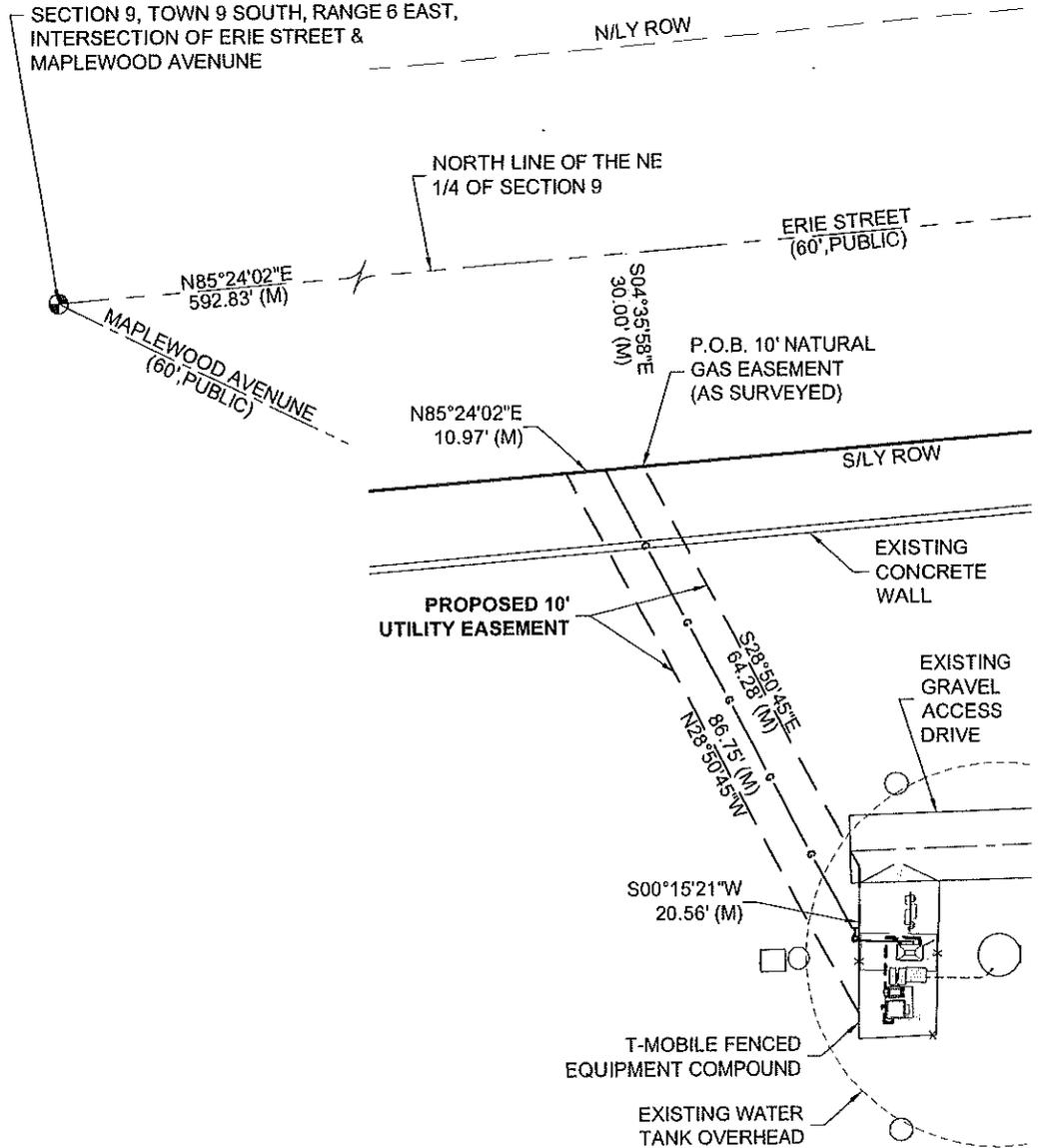
**LANDTECH**

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231-943-0050 ph 231-943-0051 fax 877-520-LAND toll free  
www.landtechps.com www.towersurveyors.com

# NATURAL GAS EASEMENT SURVEY

SECTION 09, TOWN 09 S, RANGE 06 E,  
LUCAS COUNTY, OHIO

P.O.C. 10' WIDE NATURAL GAS EASEMENT  
FOUND MONUMENT, NORTH LINE OF  
SECTION 9, TOWN 9 SOUTH, RANGE 6 EAST,  
INTERSECTION OF ERIE STREET &  
MAPLEWOOD AVENUE

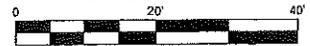


**LEGEND**

- IRON FOUND
- IRON SET
- ⊕ MONUMENT FOUND
- (R) RECORD
- (M) MEASURED
- ▲ P.K. NAIL FOUND
- △ P.K. NAIL SET



SCALE: 1"=20'



Client:

T-MOBILE CENTRAL LLC  
28505 SCHOOLCRAFT RD, BLDG #6  
LIVONIA, MI 48150

Sheet 2 of 3

Job: 15323216  
Date: 11/07/16  
Scale: 1"=20'  
Drawn: TLR  
Ch'kd.: M.T.M.  
Rev'd.:



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# NATURAL GAS EASEMENT SURVEY

SECTION 09, TOWN 09 S, RANGE 06 E,  
LUCAS COUNTY, OHIO

## LEGAL DESCRIPTION

NOT PROVIDED

## SURVEY DESCRIPTION

A 10 FOOT WIDE EASEMENT FOR INGRESS/EGRESS AND THE INSTALLATION AND MAINTENANCE OF UTILITIES OVER/UNDER AND ACROSS ALL THAT PART THE NORTHEAST 1/4 OF SECTION 9, TOWN 9 SOUTH, RANGE 6 EAST, LUCAS COUNTY, OHIO, DESCRIBED AS: COMMENCING AT A FOUND MONUMENT ON THE NORTH LINE OF SAID SECTION AND ALSO BEING THE INTERSECTION OF MAPLEWOOD AVENUE (60 FEET WIDE, PUBLIC) AND ERIE STREET (60 FEET WIDE, PUBLIC); THENCE NORTH 85°24'02" EAST ALONG SAID SECTION LINE A DISTANCE OF 592.83 FEET; THENCE SOUTH 04°35'58" EAST A DISTANCE OF 30.00 FEET TO THE SOUTHERLY RIGHT-OF-WAY OF SAID ERIE STREET AND THE NORTHERLY BOUNDARY OF BURNHAM'S ADDITION AND THE POINT OF BEGINNING; THENCE SOUTH 28°50'45" EAST A DISTANCE OF 64.28 FEET; THENCE SOUTH 00°15'21" WEST ALONG THE FENCE LINE A DISTANCE OF 20.56 FEET; THENCE NORTH 28°50'45" WEST A DISTANCE OF 86.75 FEET TO SAID RIGHT-OF-WAY; THENCE NORTH 85°24'02" EAST ALONG AFOREMENTIONED RIGHT-OF-WAY A DISTANCE OF 10.97 FEET TO THE POINT OF BEGINNING. CONTAINING 755.17 SQUARE FEET OR 0.02 ACRES

Client:

T-MOBILE CENTRAL LLC  
28505 SCHOOLCRAFT RD, BLDG #6  
LIVONIA, MI 48150

Sheet 3 of 3

Job: 15323216

Date: 11/07/16

Scale: N.T.S.

Drawn: TLR

Chk'd: M.T.M.

Rev'd:



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ORDINANCE NO. 9 -2017

**AUTHORIZING THE MAYOR AND DIRECTOR OF FINANCE TO EXECUTE AND DELIVER TO T-MOBILE CENTRAL, LLC AN EASEMENT TO PROVIDE MEANS FOR T-MOBILE TO INSTALL A NATURAL GAS SERVICE LINE ON CITY OWNED PROPERTY; AND DECLARING AN EMERGENCY.**

WHEREAS, T-Mobile Central, LLC currently has cell equipment located beneath and attached to the elevated water tank in Burnham Park; and,

WHEREAS, T-Mobile intends to install an emergency generator to provide power during power outages and the City and T-Mobile have agreed to use natural gas as the fuel source for the generator; and,

WHEREAS, it is therefore necessary for T-Mobile to obtain an easement from the City of Sylvania to install the natural gas service line from the gas main to the T-Mobile’s generator and the Director of Public Service has indicated that there are no utility conflicts at these locations; and,

WHEREAS, the granting of said easement as set forth in “Exhibit A” will permit T-Mobile to properly install and maintain the necessary natural gas line for its generator at Burnham Park.

NOW, THEREFORE BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio, \_\_\_\_\_ members elected thereto concurring:

SECTION 1. That the Mayor and Director of Finance be, and they hereby are, authorized to execute on behalf of this City, the easement set forth as “Exhibit A” and to deliver the same to T-Mobile Central, LLC.

SECTION 2. That the method, manner, consideration and procedure for the granting of said easement to T-Mobile Central is hereby determined to be as set forth in this Ordinance.

SECTION 3. That the City execute the easement for the above mentioned purposes.

SECTION 4. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this

council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 5. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 6. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that the easement should be granted immediately so that T-Mobile can install the natural gas line required. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Vote dispensing with the second and third readings:      Yeas \_\_\_\_\_      Nays \_\_\_\_\_

Passed, \_\_\_\_\_, 2017, as an emergency measure.

\_\_\_\_\_  
President of Council

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Director of Law

APPROVED:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

**ORDINANCE NO. 10 - 2017**

**AUTHORIZING AN AGREEMENT WITH ZABELLI FIREWORKS MANUFACTURING CO. FOR THE INDEPENDENCE DAY CELEBRATIONS ON JULY 3, 2017, JULY 3, 2018 AND JULY 3, 2019 AT CENTENNIAL TERRACE AND QUARRY; AUTHORIZING THE MAYOR AND DIRECTOR OF FINANCE TO SIGN AN AGREEMENT FOR THE FIREWORKS DISPLAY WHICH WILL COST THIRTY THOUSAND THREE HUNDRED TWENTY-FIVE DOLLARS (\$30,325); AUTHORIZING A 50% DEPOSIT PAYMENT FOR EACH YEAR'S FIREWORKS DISPLAY DUE IN FEBRUARY OF EACH CALENDAR YEAR WHICH WILL BE SHARED BY THE CITY, SYLVANIA TOWNSHIP, COCA-COLA CORPORATION, THE SYLVANIA AREA JOINT RECREATION DISTRICT AND AREA BUSINESSES; AND DECLARING AN EMERGENCY.**

WHEREAS, Zambelli Fireworks Manufacturing Co. presented to the Mayor and Director of Finance a contract providing for the furnishing, delivering, and display of fireworks for the Sylvania Community on July 3, 2017, July 3, 2018 and July 3, 2019, for the sum of Thirty Thousand Three Hundred Twenty-Five Dollars (\$30,325) annually, as set forth in said agreement, a copy of which agreement is now on file with the Clerk of this Council; and,

WHEREAS, the total display will cost Thirty Thousand Three Hundred Twenty-Five Dollars (\$30,325) with the City of Sylvania, Sylvania Township, Coca-Cola Corporation, the Sylvania Area Joint Recreation District and other area businesses all contributing to the cost of the fireworks display.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio, \_\_\_\_\_ members elected thereto concurring:

SECTION 1. That the Mayor and Director of Finance be, and they hereby are, authorized and directed to enter into an agreement with Zambelli Fireworks Manufacturing Co. in the form and substance of the agreement now on file with the Clerk of this Council providing that Zambelli Fireworks Manufacturing Co. will provide a fireworks display on July 3, 2017, July 3, 2018 and July 3, 2019, for a payment by the City to Zambelli Fireworks Manufacturing Co. of Thirty Thousand Three Hundred Twenty-Five Dollars (\$30,325) with the City making a 50% deposit payment annually by February 28, 2017, 2018 and 2019.

**SECTION 2.** That to provide funds for said fireworks, there is hereby appropriated from the **SPECIAL PROJECTS FUND** from funds therein not heretofore appropriated to **Account No. 110-7320-51294 - Community Programs**, the total sum of Thirty Thousand Three Hundred Twenty-Five Dollars (\$30,325.00) annually for the years 2017, 2018 and 2019 - it being understood that the City of Sylvania shall receive contributions from Sylvania Township, the Sylvania Area Joint Recreation District, the Coca-Cola Corporation and other area businesses to apply to the total contract price and when received will be credited to said Account.

**SECTION 3.** It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

**SECTION 4.** That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

**SECTION 5.** That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that the contract should be authorized forthwith so as to assure the City of the Independence Day fireworks display scheduled for July 3, 2017, July 3, 2018 and July 3, 2019. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Vote dispensing with the second and third readings: Yeas \_\_\_\_\_ Nays \_\_\_\_\_

Passed, \_\_\_\_\_, 2017, as an emergency measure.

ATTEST:

\_\_\_\_\_  
Clerk of Council

APPROVED:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
President of Council

APPROVED AS TO FORM:

\_\_\_\_\_  
Director of Law

7

PETITION FOR ZONING ORDINANCE AMENDMENT

To: City of Sylvania, Ohio  
City Council and  
Municipal Planning Commission

Application No. SUP-1-2017  
Date 2/1/2017

Petitioner Name(s): Toledo - Lucas County Public Library

Petitioner Address: 325 Michigan Street

Toledo, Ohio 43604-6614

Email: Charlie.Osanski@ToledoLibrary.org Telephone: 419/259-5309  
Craig@StoughArchitects.com Telephone: 419/885-3583

Location of property for which zoning amendment is requested:  
6749 Monroe Street  
Sylvania, Ohio

Purpose of amendment request: Additions and Renovations

Current Zoning: R3 SUP Requested Zoning: R3 SUP Amended

The undersigned, being one or more of the owners, lessees or occupants within the area proposed to be changed by the amendment, hereby petition for an Amendment to the Zoning Code, pursuant to Chapter 1107 of the Codified Ordinances of the City of Sylvania, Ohio, as amended.

- Attachments:
- 1. Full legal description of the property for which the Zoning Amendment is proposed.
  - 2. Area location map.
  - 3. Site plan - if plan is larger than 11" x 17", eighteen (18) copies must be submitted.

A check for \$100.00 + cost of advertising, payable to the City of Sylvania is attached for processing of said Petition. It is understood that no refund is to be made after the filing of the Petition.

By: 

Date referred by Council: \_\_\_\_\_

Date of Commission Action: \_\_\_\_\_

Date of Council Action: \_\_\_\_\_

Action: \_\_\_\_\_

For Office Use Only

Date: 2/1/17 Check #: 004629 Cash: \_\_\_\_\_ Fee: \$ 100.00

A

# MEMO

February 3, 2017

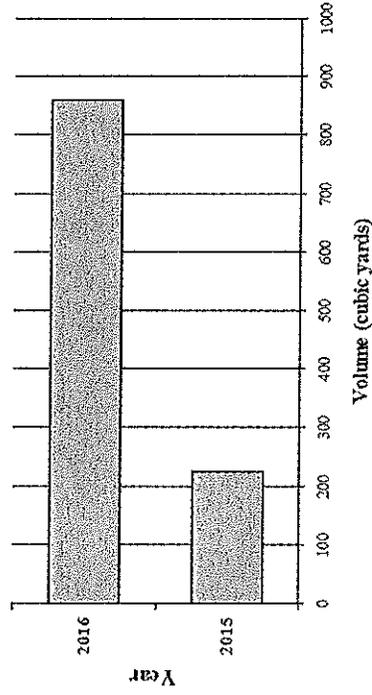
To: City Council Members and Administration  
Fm: Laura Bigelow  
Re: 4<sup>th</sup> Quarter Reports

Please find enclosed the 4<sup>th</sup> Quarter Reports for 2016. Please call me at 885-8926 with any questions.

# Parks & Forestry Quarterly Report : October - December, 2016

## Green Yard Waste

2015 - 2016 Cu Yds. of Compost Sold



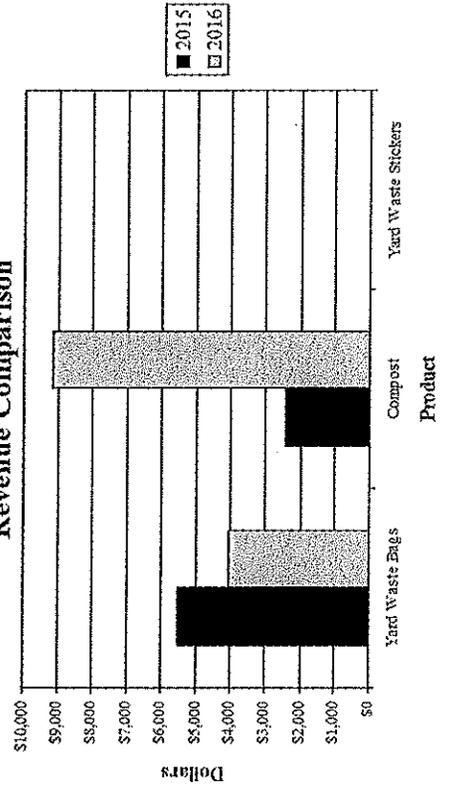
Volume Collected (cubic yards)

\* Route A 78.0~

\* Route B 64.0~

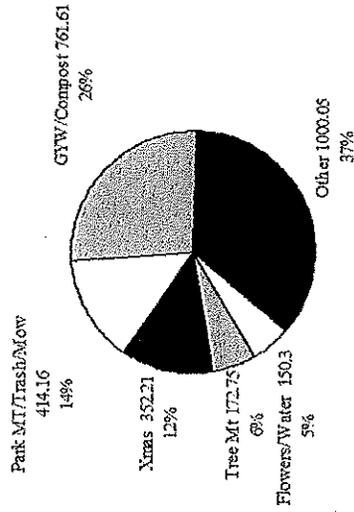
~ Processed Volume

2015 - 2016 Revenue Comparison

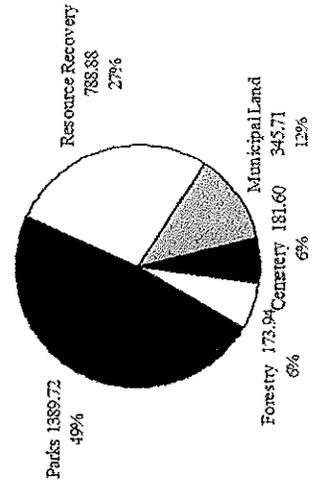


# Parks & Forestry Quarterly Report : October - December, 2016

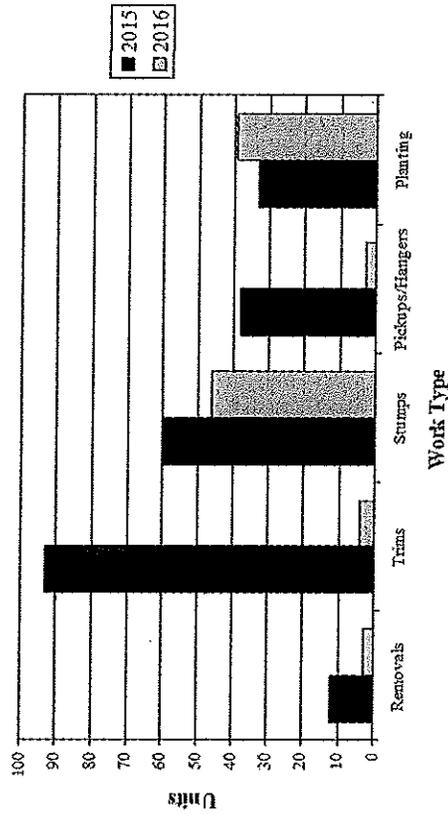
## Man-Hours by Work Type



## Man-Hours by Account



## 2015 - 2016 Work Comparison





**SYLVANIA POLICE DIVISION**  
**4TH QUARTER 2016**  
**Management Report Worksheet**

	<u>2016</u>	-	<u>2015</u>
Crime Reports	240		269
Crime Offenses	279		297
Criminal Arrests - Juvenile/Adult	109		128
Traffic Citations	255		290
Written Warnings	202		299
Parking Ticket	19		19
OVI	13		14
Traffic Crashes	126		127
Traffic Crash injuries/fatalities	26/0		21/0
Calls for Police Service	3482		3863
Hours Spent Handling Police Calls	970:14		1057:07
Emergency Response Time – Priority 1	2:41		3.52
Overtime Hours - Police	852.25		777.5
Overtime Hours - Dispatch	231		211.25
Training Hours	434		494.5
Vehicle Lockouts	82		87
Motorist Assists	80		59
False Alarms - Commercial	68		48
False Alarms - Residential	42		22
Child Safety Seats Installed	4		9

## Community Affairs

### Quarterly Report – 4th Quarter 2016

*"The mission of the Office of Community Affairs is to support the Sylvania Police Division in its efforts to maintain an atmosphere of safety and security for members of the community. To be effective in assisting in this mission, the Office of Community Affairs shall provide education in the areas of substance abuse and positive decision-making in all Sylvania Schools. The Office of Community Affairs shall also provide crime prevention programs and services to educate our citizens and businesses."*

#### **I. Introduction**

- Officer Gallup and Officer Roe have completed the first half of the 2016-2017 School-Year at NVHS and SVHS.
- Officer Pooley began the elementary DARE program in the public schools in the community.
- Officer Pooley held graduations for the DARE classes at Highland, Maplewood and Sylvan Elementary Schools.

#### **II. Youth Programs / DARE Events/Community Involvement**

- Officer Pooley and Sgt. Music gave numerous presentations and attended meetings with various school and community groups.
- Officer Roe gave 6 presentations and attended numerous meetings with various school and community groups at Southview.
- Officer Gallup gave 12 presentations and attended numerous meetings with various school and community groups at Northview High School.

#### **III. RUOK Program**

- *Ten (10) non-emergency alerts this quarter.*

#### **IV. School Resource Officer Programs**

<b>Northview High School - Officer Gallup</b>	
<b>Presentations</b>	12
<b>Meetings</b>	22
<b>General Offense Reports</b>	4
<b>Accident Reports</b>	1
<b>Citations / Warnings</b>	0
<b>School Related Complaints</b>	19
<b>Parking Lot Assists</b>	3
<b>Court Appearances</b>	0

<b>Southview High School – Officer Roe</b>	
<b>Presentations</b>	6
<b>Meetings</b>	21
<b>General Offense Reports</b>	1
<b>Accident Reports</b>	0
<b>Citations / Warnings</b>	0
<b>School Related Complaints</b>	28
<b>Parking Lot Assists</b>	1
<b>Court Appearances</b>	0

**V. Explorer Program**

- Explorers have trained with several topics this quarter. Topics include the following:
  - Domestic Violence response with scenarios.
  - Use of force training
  - Building searches
  - Building searches scenario training
  - Honor Guard training.
- Explorers assisted with the following events this quarter:
  - Explorers worked helping park cars at the STFD Safety Day at fire department #4.
  - Honor guard members participated in the Fall Festival Parade. Note: The parade was cancelled at the last minute; however, the group was in position and prepared to march in the parade.
  - The explorers worked at the Halloween event at Camp Miakonda along with the TPD explorer post assisting with parking and traffic control for the event.
  - One explorer assisted Sgt. Music with the Drug Take Back event at SPD.
  - Explorers assisted with the holiday basket distribution at Sylvania Area Family Service for two (2) days in December.

**VI. Volunteer Program – 4th Quarter Report**

**A. Summary**

<b>Hour Summary</b>	
Total Patrol Volunteer hours for October 2016 - December 2016	<b>143</b>
Total Event Volunteer hours for October 2016 - December 2016	<b>5.5</b>
<b>Total</b>	<b>148.5</b>
<b>Total Hours for 2016</b>	<b>491.5</b>

Volunteer Patrol Log	
Lockouts	0
House Checks	18
Road Patrol/Traffic Assists	15
Citizen/Motorist Assists	13
Business Checks	0
Business Surveys	0
Juvenile Court Runs	0
<b>Special Assignments:</b>	
A. SRT assist's/Training -1 time	
<b>B. Events:</b>	
<ul style="list-style-type: none"> <li>Volunteers assisted with thirteen (13) events in the community this quarter.</li> </ul>	

Respectfully,

Sgt. 

Sgt. Justin Music #851

**Detective Bureau**



Sylvania Police Division  
Detective Bureau  
6635 Maplewood Ave  
Sylvania, OH. 43560  
419-885-8907

**2016 4th Quarter**

**Quarterly Detective Bureau Summary**

**Active investigation monthly average:** 48

**Active case load by investigator:**

<b>Detective</b>	<b>Assigned</b>	<b>Cleared</b>	<b>Current Total [Non-Drug / Drug]</b>		
Sgt. Seney	9	9	13	/	0
Det. Bliss	9	13	8	/	0
Det. Papenfuss	5	3	10	/	9
Inv. Gibbs	0	1	3	/	0
Inv. Beadle	0	1	0	/	0
Inv. Barnswell	3	3	2	/	0
Inv. Vargo	1	0	0	/	0
Inv. Collins	1	2	4	/	0
<b><u>Monthly Case Totals:</u></b>	<b>28</b>	<b>32</b>	<b>39</b>		<b>9</b>

**Number of Call-Ins & Hold Overs:**

Call-Ins:	2
Hold Overs:	1

**Narrative:**

- Det. Papenfuss was called out to a burglary and is following up with information obtained during his response.
- Det. Papenfuss is assisting the 3-11 shift, who arrested a burglar as he was wandering around and targeting the residences on Glasgow
- Det. Bliss was assigned an alleged sexual assault of a Southview High School student. She stated that she was being extorted for sex by another student. The victim later stated that she did not wish to have the case investigated further.
- Sgt. Seney worked with Michigan Police Departments and the FBI in regards to an attempted Bank Robbery. The suspect could not get into Farmers & Merchants Bank, because he happened to walk up while they were demonstrating the electronic locking doors to a new employee. The suspect then went up to Michigan and committed a counter jump bank robbery there, while wearing the same clothing.
- Det. Bliss was assigned a shop lifting and two identity theft cases. She has found that one of the ID theft cases was a co-worker who stole the credit card of the victim. Det. Bliss has subsequently filed charges on

the co-worker.

- Sgt. Seney is assigned and following up a case regarding a suspect who has passed two forged checks in attempts to buy a car from Vin Devers. The suspect also appears to be following the sovereign citizen ideology. The suspect has subsequently uttered a third forged check.

**Forfeitures:**

- #16-3143 \$3,763 U.S. currency seized
- #15-3833 \$140 forfeited over to Sylvania PD by SMC
- #16-727 \$240 forfeited over to Sylvania PD by SMC
- #16-1417 \$21,450 forfeited over to Sylvania PD by SMC
- #16-474 \$21,279 forfeited over to Sylvania PD by SMC

**Drug Evidence Seizure:**

- 2.9 pounds of marijuana
- 16 100mg Tramadol Hydrochloride tablets
- 1 50mg Tramadol Hydrochloride tablet
- 5 hydrocodone-acetaminophen pills
- 6 300mg/ 30mg Acetaminophen & Codeine phosphate tablets
- 43.5 grams of cocaine
- 13.8 grams of Molly
- 12.2 grams of ketamine
- 31 hits of L.S.D.
- 1 gram of orange colored L.S.D.
- 48 doses of Xanax
- 39 doses of (2mg) Xanax
- 19 doses of Percocet
- 17 doses of oxycodone Roxicodone
- 1 Nuzynta pill (Synthetic Analgesic)
- 382ml of promethazine with codeine
- 56 ameprozole pills
- 1.4 g heroin folds
- 50.5 pounds of misc medications from drug take back drop
- 3x Dextroamphetamine pills
- 2 oxycodone pills
- 6x Clonazepam 2mg pills
- 61 oxcarbazipine pills
- 4 concerta pills

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Sgt. Joshua R. Seney

## Management

The mission of the Sylvania Police Division is to serve the citizens of Sylvania in a professional and efficient manner by providing comprehensive law enforcement services to the community, so that each citizen may be safe and secure to enjoy their pursuit and enjoyment of all lawful activities.

During the 4<sup>th</sup> quarter 2016, Patrolman Anthony Espinosa began his employment as a police officer on October 24<sup>th</sup>. As we move into 2017, I as well as my command staff, officers, telecommunicators and administrative secretary, look forward to serving the needs of our citizens and our wonderful community. We also look forward to our continued working relationship with city council.

Our authorized strength is 34 Police Officers, 6 Telecommunicators, and 1 Administrative Secretary. Currently we have 33 sworn police officers with one vacancy choosing not to fill it at this time. We ended this quarter with no suspensions, no personnel off on Family Medical Leave, and no personnel on Sick/Injury Leave or Military deployment.

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William H. Rhodus  
Chief of Police

<b>Zoning Office Key Statistics</b>	2016 1st Qtr	2016 2nd Qtr	2016 3rd Qtr	2016 4th Qtr	2016 Year End
Residential Renovations, Additions & Accessory	2	11	16	13	42
New Dwelling (Residential)	2	5	6	9	22
New Commercial Construction	\$210,000	\$225,000	\$275,000	\$225,000	\$233,000
Commercial Additions & Renovations	0	10	11	6	27
Sign Permits Issued	8	11	7	3	29
Demolition Permits Issued	0	2	1	1	56
Swimming Pool Permits Issued	0	5	4	0	9
Sidewalk Permits Issued	0	2	10	6	18

<b>Municipal Planning Commission</b>					
Lot Splits	0	0	0	1	1
Council Referrals	4	1	3	2	10
Site Plan Review	0	1	0	0	11

<b>Architectural Board of Review</b>					
Regulated District	15			0	15
Unregulated District	0	11	7	1	19
Regulated Signs		4	11	1	34

<b>Zoning Complaints</b>					
On Site Inspections	21	73	75	29	198
Open Zoning Complaints	9	30	21	7	67
Closed Zoning Complaints	12	43	54	22	265
Letters & Warnings Sent	0	12	19	5	36



VEHICLE MAINTENANCE  
JASON MUSIC

**City of Sylvania Management Report**  
**for the Division of Vehicle Maintenance**  
**Fourth Quarter 2016**

**Key Statistics**

No. of vehicles serviced and repaired:

This Quarter	123
Last Quarter	156

	<u>Unit count</u>	<u>Parts \$</u>	<u>Labor \$</u>	<u>Hours</u>
<b><u>Fleet Condition:</u></b>				
<b><u>SPD:</u></b> Good, routine maint.	47	\$605.48	\$2,010.00	50
<b><u>Streets:</u></b> Good, routine maint.	50	\$7,185.70	\$5,280.00	132
<b><u>Water:</u></b> Good, routine maint.	5	\$349.20	\$210.00	5
<b><u>Sewer:</u></b> Good, routine maint.	7	\$104.73	\$600.00	15
<b><u>Parks:</u></b> Good, routine maint.	11	\$2,760.47	\$1,470.00	37
<b><u>Other Depts:</u></b> Good, routine Maint.	3	\$150.02	\$150.00	4
<b><u>Totals</u></b>	<b>123</b>	<b>\$11,155.60</b>	<b>\$9,720.00</b>	<b>243</b>

**Misc Repairs (sublet):** All Dept.

**\$13,139.77**

**Total Vehicle Maintenance cost:**

**\$34,015.37**

**Forth Quarter 2016 activities:** Provide revolving repair and maintenance for all departments. Ready and maintain seasonal equipment such as leaf loaders and plow trucks. As the fleet ages, the equipment will require more maintenance and repairs.

*Jason Music*

Jason Music  
Vehicle Maintenance Manager  
January 20, 2017



# City of Sylvania

Division of Taxation

## Management Report - Fourth Quarter - 2016

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### Key Statistics:

	2016	2015
Number of tax returns processed	1887	1632
Number of e-filed returns	6	7
Gross Receipts	\$2548380.38	\$2222969.68
Number of withholding payments processed	3154	2420
Number of online payments	63	59
Number of refunds processed	66	56
Delinquent totals	\$736671.04	\$676372.10
Amount of money received from collection	\$23755.07	\$8293.77
Number of accounts turned over for collection	66	62

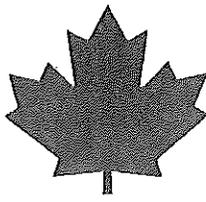
### Items of Special Interest:

The fourth quarter is a time to prepare for the upcoming tax season. Information has been sent to the printer. There were some changes made to the forms and the internet tax preparation and filing tool due to HB5.

The refuse process was begun in the fourth quarter and will be complete in the first quarter of 2017.

Respectfully submitted,

Christy M. Golis  
Commissioner of Taxation



# City Of Sylvania

DIVISION OF UTILITIES

DAVID W. FRANCE, UTILITY MANAGER

4th Quarter 2016

	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Y-T-D	Prior Year
Number of Water Accounts	7,182	7,185	7,197	7,203		
Number of Sewer Accounts	8,705	8,710	8,719	8,551		
Number of Water Tap Permits	5	6	7	14	32	33
Number of Sanitary Tap Permits	6	18	12	17	53	70
Number of Storm Tap Permits	6	5	6	10	27	27
Number of Second Meter Permits	3	3	11	6	23	22
<b>Utilities</b>						
Number of Payments Received	19,707	19,730	20,167	19,656	79,260	78465
Total Collection Water	\$854,374.67	\$1,004,599.55	\$1,863,973.11	\$1,221,298.75	\$4,944,246.08	\$3,750,328.06
Total Collection Sewer	\$442,069.04	\$437,372.80	\$513,074.70	\$504,738.25	\$1,897,254.79	\$1,913,074.22
Total Collection Refuse	\$113,259.71	\$109,490.58	\$110,865.92	\$109,462.66	\$443,078.87	\$460,040.60
Total Collection On/Off	\$100.00	\$100.00	\$200.00	\$100.00	\$500.00	\$635.00
Total Collection Fire	\$907.58	\$903.76	\$899.41	\$916.67	\$3,627.42	\$3,505.71
Total Collection Misc	\$2,758.13	\$3,430.39	\$4,578.88	\$3,256.42	\$14,023.82	\$14,781.43
Total Collection Water Tap Pay Plan	\$199.83	\$135.87	\$263.79	\$199.83	\$799.32	\$794.28
Total Collection Sewer Tap Pay Plan	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Collection Tree Removal	\$82.74	\$82.74	\$82.74	\$80.07	\$328.29	\$26.69
<b>Utility/Zoning Permit Sales</b>						
Water Tap Permits	\$4,895.00	\$7,200.00	\$6,170.00	\$15,750.00	\$34,015.00	\$37,333.73
Sanitary Tap Permits	\$570.00	\$1,710.00	\$1,140.00	\$1,710.00	\$5,130.00	\$7,803.37
Sanitary Connection Fees	\$1,720.00	\$3,090.00	\$2,740.00	\$5,750.00	\$13,300.00	\$31,510.00
Sanitary Cost Recovery	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$27,517.72
Sanitary Project Reimbursement	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,295.04
Storm Tap Permits	\$570.00	\$475.00	\$570.00	\$1,045.00	\$2,660.00	\$2,485.00
Second Meter Permits	\$900.00	\$900.00	\$3,300.00	\$1,800.00	\$6,900.00	\$6,600.00
Hydrant Permits	\$0.00	\$1,650.00	\$0.00	\$1,150.00	\$2,800.00	\$4,684.01
Zoning Permits	\$4,992.80	\$5,100.00	\$6,161.61	\$2,895.84	\$19,150.25	\$29,254.63
<b>Service Dept Sales</b>						
Sewer and Sidewalk Licenses	\$395.00	\$326.00	\$75.00	\$700.00	\$1,496.00	\$1,512.00
Plans/Bid Documents	\$495.00	\$50.00	\$275.00	\$660.00	\$1,480.00	\$1,750.00
<b>Refuse/Green Yard Waste</b>						
Refuse Extra Bag Tags	\$343.00	\$289.00	\$443.00	\$402.75	\$1,477.75	\$1,336.00
Refuse Bulk Item Sticker	\$722.00	\$763.00	\$1,034.00	\$1,086.50	\$3,605.50	\$2,862.00
Green Yard Waster Stickers/Bags	\$4,442.00	\$11,703.00	\$1,374.00	\$280.00	\$17,799.00	\$15,214.00
<b>Misc.</b>						
Misc.	\$503.00	\$430.05	\$725.00	\$0.00	\$1,658.05	\$4,433.21
<b>Total Collection</b>	<b>\$1,434,299.50</b>	<b>\$1,589,801.74</b>	<b>\$2,517,946.16</b>	<b>\$1,873,282.74</b>	<b>\$7,415,330.14</b>	<b>\$6,327,776.70</b>

	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Y-T-D	Prior year
Total Water Purchased (Gallons)	129,228,220	164,245,840	205,053,728	129,209,520	627,737,308	602,885,008
Average Daily Water Purchased	1,435,869	1,824,954	2,278,374	1,435,661	6,974,858	1,674,755
Total Sewer Flow (Gallons)	262,760,000	326,830,000	184,960,000	189,050,000	963,600,000	812,640,000
Average Daily Sewer Flow	2,919,555	3,631,444	2,055,111	2,100,555	10,706,665	9,029,332
Estimated Population Served-Water	21,400					
Estimated Population Served-Sewer	25,300					

**\*Activities To Be Performed\***

Monitoring meter reading  
Continue comparision of Mag Meter to Master Meters  
Continue replacement of Dead MTUs

**\*Progress This Period\***

Systematic Cleaning of sewer collection system  
Online utility account availability and email billing  
Maintenance and repairs of water distribution system




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David W. France  
Utility Manager

**City of Sylvania Management Report**  
**For The Division of Streets**  
**Fourth Quarter - 2016**

**Key Statistics**

<b>Leaf Pick Up :</b>	<b><u>2016</u></b>	<b><u>2015</u></b>
Full Time Employees	9	8
Full Time Employees Hrs	2,093 hrs.	1,708 hrs.
*Full Time Employees O.T. Hours	295 hrs.	186 hrs.
Temporary Labor Hours	826 hrs.	1058 hrs.
Temporary Labor O.T. Hours	50 hrs.	32 hrs.
Cubic Yds. of Leaves Picked Up	13,750 cu.yds	12,566 cu.yds
Leaf Pick - Up Rounds	6(Completed 12/16/16)	6(Completed 12/15/15)

\* 4 Employees from other City Departments were utilized for Veterans Day and Saturday

**Ice & Snow Control :**

Ice Control & Snow Removal Hrs	325 hrs.	20 hrs.
Salt Tonnage Used	422 tons.	43 tons.
Calibrate Salt Spreader and New liquid Tanks	10 hrs.	48 hrs.
Maintenance to Salt Brine System	20 hrs.	16 hrs.
Clean Bridge Sidewalks	24 hrs.	0

**Traffic Signs Repaired and / or Replaced :**

Sign Maintenance Hours	98 hrs	294 hrs.
Regulatory Signs	5	4
Warning Signs	3	2
Street Name & Informative Signs	4	11

**Road Maintenance & Repairs :**

Cold Patch Hours	40 hrs	71 hrs.
Cold Mix Tonnage Used	2 tons.	1 ton.
Street Sweeping Hours	10 hrs	149 hrs.
Asphalt Placed for Repairs & Repave Pyle Dr	182 tons.	1.5 tons.
Crack-Fill Hours	124 hrs	161 hrs.
Basin Repair	60 hrs	0 hrs.
Repair and Replace Pavement Markings (Traffic Paint)	24 hrs.	109 hrs.

**Equipment Maintenance :****2016****2015**

Leaf Loader - Leaf Box Repair & Repainting Hours	132 hrs.	135 hrs.
Snow Removal Equipment Repair & Repainting Hours	0	0
Miscellaneous Equipment Repairs Hours	98 hrs.	210 hrs.

**Miscellaneous :**

Snow Plow Damage ( Mail Box & Yard Repair )	0	0
Dead Animals Removed From Right-of-Way Maintenance Bldg. ( Repairs, Cleaning, Painting ) Hours	8	9
Inventory & Green Tag Hours	91 hrs.	214 hrs.
Stack Salt at 8425 Sylvania-Metamora Rd. & 5509 Harroun Rd. ( Salt Storage Buildings )	48 hrs.	100 hrs.
Clean up Oil Spills on Roadways	28 hrs.	144 hrs.
	10 hrs.	5 hrs.

**Special Events Setup :****2016****2015**

<b>Total Hours for Events</b>	25 hrs.	44 hrs.
Fall Festival		
Toledo Roadrunners Club		
Maplewood Halloween Walk / Parade		
Northview / Southview Football Game		
Tree Lighting / Santa's Arrival / Parade		

*Jim Campbell*

Jim Campbell

Foreman of Streets

2/1/2017

**LEAF PICK UP**

Unit #	Total Loads	Northwest	South	East	1 Load =
33	113	113			19 cu.Yards
37					15 cu.Yards
38	103	3		100	18 cu.Yards
40					18 cu.Yards
41	148	148			16 cu.Yards
43	1	1			19 cu.Yards
45	123	3		120	18 cu.Yards
47	128		128		17 cu.Yards
72	95		95		29 cu.Yards
46(sweeper)	27				8 cu.Yards
49(sweeper)					8 cu.Yards
	<b>738</b>	<b>268</b>	<b>223</b>	<b>220</b>	
		<b>4,642 cu.yrd</b>	<b>4,931 cu.yrd</b>	<b>3,960 cu.yrd</b>	

<b>Totals</b>	<b>13,750 cu.yrds</b>	2016
	12,566 cu.yrds	2015
	15,627 cu.yrds	2014
	13,744 cu.yrds	2013

# of Round	Northwest	South	East
1	7 Days	7 Days	6 Days
2	7 Days	6 Days	6 Days
3	11 Days	10 Days	11 Days
4	8 Days	9 Days	8 Days
5	7 Days	10 Days	7 Days
6	3 Days	1 Day	2 Days

Working Days Only

Unit #	Start Mileage	End mileage	Total Mileage
33	44,398	45,347	949
38	40,188	40,975	787
41	59,770	61,079	1309
43	45,115	45,123	8
45	40,933	41,975	1042
47	56,412	57,914	1502
72	29,873	30,911	1038

<b>Total Miles</b>	6,635	2016
	6,600	2015
	6,379	2014
	6,425	2013