



City Of Sylvania

SYLVANIA CITY COUNCIL
SHARON M. BUCHER, CLERK

Committee Meeting Notice
Sylvania City Council

Employee & Community Relations Committee
Friday, April 14, 2017, 8:00 a.m.

The Employee & Community Relations Committee will meet on Friday, April 14, 2017, at 8:00 a.m. in the Mayor's Conference Room, 2nd floor, 6730 Monroe Street, Sylvania, OH 43560 to discuss proposed Ordinance No. 83-2016, Amending Part One-Administrative Code of the Codified Ordinances of the City of Sylvania, by adding Chapter 161-Sister City Commission and any other business the committee members vote to discuss.

ORDINANCE NO. 83 -2016

**AMENDING PART ONE - ADMINISTRATIVE CODE OF THE
CODIFIED ORDINANCES OF THE CITY OF SYLVANIA, 1979, BY
ADDING CHAPTER 161 – SISTER CITY COMMISSION; AND
DECLARING AN EMERGENCY.**

WHEREAS, Resolution No. 37-92, passed by the Council of the City of Sylvania on October 5, 1992, recognized the declared intention of Woodstock, Ontario, Canada to be in a Sister City relationship with the City of Sylvania, Ohio and declared Sylvania's intention to be in such a relationship with Woodstock; and,

WHEREAS, Ordinance No. 71-93, passed by Sylvania City Council on June 21, 1993, authorized the payment of \$2,500 to the Sylvania Area Chamber of Commerce to be used in establishing, maintaining and operating the Sylvania Area Sister City Commission; and,

WHEREAS, the Sylvania Area Sister City Commission was comprised of representatives from the City of Sylvania, the Township of Sylvania and the Sylvania City School District; and,

WHEREAS, earlier this year, Sylvania Township informed the Sylvania Area Sister City Commission that it no longer wished to participate in the Sylvania Area Sister City Commission and requested the City make this an official City Commission; and,

WHEREAS, due to the change in structure and membership of the Sylvania Area Sister Commission, it is necessary to form a new commission; and,

WHEREAS, at the December 19, 2016 meeting of Sylvania City Council, this matter was referred to the Employee and Community Relations Committee for its review and recommendation; and,

WHEREAS, the Employee and Community Relations Committee met on January 3, 2017 and thereafter recommended that various community organizations be approached regarding their interest in serving on the Commission; and,

WHEREAS, the Mayor contacted the organizations suggested at the Employee and Community Relations Committee and those interested have been incorporated into the Commission Membership as set forth in Section 161.02 attached hereto.

NOW THEREFORE, BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio, _____ members elected thereto concurring:

SECTION 1. That Chapter 161 of the Codified Ordinances of Sylvania, is hereby enacted to read as set forth on "Exhibit A" attached hereto and made a part hereof.

SECTION 2. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 3. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 4. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that the Codified Ordinances of Sylvania should be amended immediately. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Vote dispensing with the second and third readings: Yeas _____ Nays _____

Passed, _____, 2017, as an emergency measure.

President of Council

ATTEST:

Clerk of Council

APPROVED:

APPROVED AS TO FORM:

Mayor

Date

Director of Law

- (c) The Commission shall adopt its own rules. In the absence of a rule to govern a point of procedure, reference shall be had to the approved practice in parliamentary bodies.

The chairperson shall be the presiding officer at all meetings and the chief executive officer of the Commission. The secretary-treasurer or other designated officer shall maintain records of all action of the Commission and records of attendance of members at meetings and shall furnish monthly, to the Mayor, a certified copy thereof together with complete financial operating statements satisfactory to the Director of Finance as to form and content, which records and statements shall be filed by the Mayor in the office of the Clerk of Council.

(Ord. ____-2016. Passed ____-2017.)

161.04 DEPOSIT OF RECEIPTS.

All receipts received by the Sylvania Sister City Commission shall be deposited daily within twenty-four hours after the customary closing time for daily operation in a financial institution which is a designated depository of City funds during banking hours or in a night depository therefore in such account or accounts as may be specified from time to time by the Commission. A monthly statement of all deposits in each such account shall be furnished to the Director of Finance together with a copy of all bank records reconciled with the commissioners' record relative to such account.

(Ord. ____-2016. Passed ____-2017.)