

Minutes of the Meeting of Council  
October 16, 2017

The Council of the City of Sylvania, Ohio met in regular session on October 16, 2017 at 7:30 p.m. with Mayor Stough in the chair. Roll was called with the following members present: Katie Cappellini, Mark Frye, Doug Haynam, Sandy Husman, Mark Luetke, Jason Mishka, Mary Westphal; (7) present; (0) absent.

Roll call:  
All council  
present.

Mrs. Husman led the Pledge of Allegiance to the United States of America.

Pledge of  
Allegiance.

Mayor Stough stated that Council will now consider agenda item 3.

The following items were added to the agenda:

17. SCAT upcoming activities.

Mrs. Westphal moved, Mr. Haynam seconded to approve the agenda as amended; roll call vote being: Cappellini, Frye, Haynam, Husman, Luetke, Mishka, Westphal, (7) yeas; (0) nays. The motion carried.

Agenda  
approval.

Mayor Stough stated that Council will now consider agenda item 4.

Mrs. Westphal presented the October 2, 2017 meeting minutes. Mrs. Westphal moved, Mr. Haynam seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of October 2, 2017 be approved as amended; roll call vote being: Frye, Haynam, Husman, Luetke, Mishka, Westphal, Cappellini, (7) yeas; (0) nays. The motion carried.

Approval of the  
October 2  
meeting minutes  
as amended.

Mayor Stough stated that Council will now consider agenda item 5.

Mr. Adam Fineske, Superintendent of Sylvania Schools presented a district update and goals for the future. He stated enrollment is up 5% in 2 years with 160 more students this year than last year at this time (80 of the 160 students were kindergarteners).

Sylvania School  
District update.

Mayor Stough stated that Council will now consider agenda item 6.

Service Director's report on the Roundabout Study (Brint & Main, Brint & Harroun, & Holland-Sylvania & Harroun) was placed on file. Mr. Frye presented and read aloud by title only, proposed Ordinance No. 71-2017, a written copy of same having been previously furnished to each member of Council, "Authorizing the Mayor and Director of Finance to accept the proposal of NE Roundabouts, Inc. for professional engineering

Ordinance No.  
71-2017,  
"Authorizing  
...Roundabout  
Study...three

Minutes of the Meeting of Council  
October 16, 2017

services for Roundabout Studies at three intersections in the City of Sylvania; appropriating funds therefore in the amount of \$11,400, and declaring an emergency.” intersections...”  
Mr. Frye moved, Mr. Mishka seconded, that Council dispense with the Second and Third Readings of said Ordinance: roll call vote being: Haynam, Husman, Luetke, Mishka, Westphal, Cappellini, Frye, (7) yeas; (0) nays. The motion carried.

Mr. Frye moved, Mrs. Husman seconded, that Ordinance No. 71-2017 be enacted as an emergency measure as declared therein; roll call vote being: Husman, Luetke, Mishka, Westphal, Cappellini, Frye, Haynam, , (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 7.

Service Director’s report on Ohio Department of Transportation’s plan to move forward with a storm sewer replacement and asphalt resurfacing project in 2018 on Alexis Road between Monroe Street and Flanders Road was placed on file. Mr. Frye presented and read aloud by title only, proposed Resolution No. 9-2017, a written copy of same having been previously furnished to each member of Council, “A Resolution of the Council of the City of Sylvania consenting to the City’s participation in the Alexis Road Resurfacing and Storm Sewer Replacement project authorizing the Mayor and Director of Finance to execute contracts as required; and declaring an emergency.” Mr. Frye moved, Mrs. Westphal seconded, that Council dispense with the Second and Third Readings of said Resolution: roll call vote being: Luetke, Mishka, Westphal, Cappellini, Frye, Haynam, Husman, (7) yeas; (0) nays. The motion carried. Resolution No. 9-2017, “...consenting to Alexis Rd resurfacing & storm sewer replacement... with ODOT...”

Mr. Frye moved, Mr. Luetke seconded, that Resolution No. 9-2017 be enacted as an emergency measure as declared therein; roll call vote being: Mishka, Westphal, Cappellini, Frye, Haynam, Husman, Luetke, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 8.

Service Director’s report on an OPWC grant application for the Brint, Centennial, Sylvania-Metamora and King Roads Resurfacing project was placed on file. Mr. Frye presented and read aloud by title only, proposed Resolution No. 10-2017, a written copy of same having been previously furnished to each member of Council, “A Resolution authorizing the Mayor and Director of Finance to file a grant application with the Ohio Public Works Commission for the Brint Road, Centennial Road, Sylvania-Metamora Road and King Road Resurfacing project; and declaring an emergency.” Mr. Frye moved, Mr. Mishka seconded, that Council dispense with the Second and Third Readings of said Resolution: roll call vote being: Westphal, Cappellini, Frye, Haynam, Husman, Luetke, Mishka, (7) yeas; (0) nays. The motion carried. Resolution No. 10-2017, “...authorizing to file a grant application with OPWC...Brint, Centennial, Syl-Met, and King Roads resurfacing...”

Minutes of the Meeting of Council  
October 16, 2017

Mr. Frye moved, Mr. Luetke seconded, that Resolution No. 10-2017 be enacted as an emergency measure as declared therein; roll call vote being: Cappellini, Frye, Haynam, Husman, Luetke, Mishka, Westphal, (7) yeas; (0) nays. The motion carried.

Mayor Stough state that Council will now consider agenda item 9.

Service Director’s report on a temporary construction easement for the Main Street Reconstruction was placed on file. Mr. Mishka presented and read aloud by title only, proposed Ordinance No. 72-2017, a written copy of same having been previously furnished to each member of Council, “Accepting a temporary construction easement from Food-King Supermarket, Inc. relative to the Main Street Reconstruction Project; dedicating the easement for public purposes; appropriating funds therefore, and declaring an emergency.” Mr. Mishka moved, Mrs. Westphal seconded, that Council dispense with the Second and Third Readings of said Ordinance: roll call vote being: Frye, Haynam, Husman, Luetke, Mishka, Westphal, Cappellini, (7) yeas; (0) nays. The motion carried.

Ordinance No. 72-2017, “accepting temporary construction easement.... Main St. project... Food-King Supermarket, Inc....”

Mr. Mishka moved, Mrs. Husman seconded, that Ordinance No. 72-2017 be enacted as an emergency measure as declared therein; roll call vote being: Haynam, Husman, Luetke, Mishka, Westphal, Cappellini, Frye, (7) yeas; (0) nays. The motion carried.

Service Director’s report on a temporary construction easement for the Main Street Reconstruction was placed on file. Mr. Mishka presented and read aloud by title only, proposed Ordinance No. 73-2017, a written copy of same having been previously furnished to each member of Council, “Accepting a temporary construction easement from Sautter’s Food Center, Inc. relative to the Main Street Reconstruction Project; dedicating the easement for public purposes; appropriating funds therefore, and declaring an emergency.” Mr. Mishka moved, Mrs. Westphal seconded, that Council dispense with the Second and Third Readings of said Ordinance: roll call vote being: Frye, Haynam, Husman, Luetke, Mishka, Westphal, Cappellini, (7) yeas; (0) nays. The motion carried.

Ordinance No. 73-2017, “accepting temporary construction easement.... Main St. project... Sautter’s Food Center, Inc....”

Mr. Mishka moved, Mr. Haynam seconded, that Ordinance No. 73-2017 be enacted as an emergency measure as declared therein; roll call vote being: Haynam, Husman, Luetke, Mishka, Westphal, Cappellini, Frye, (7) yeas; (0) nays. The motion carried.

Minutes of the Meeting of Council  
October 16, 2017

Mayor Stough stated that Council will now consider agenda item 10.

Service Director's report on SOMO site was placed on file. Mrs. Husman presented and read aloud by title only, proposed Ordinance No. 74-2017, a written copy of same having been previously furnished to each member of Council, "Authorizing the Mayor and Director of Finance to accept the proposal of Feller, Finch & Associates to provide surveying and engineering services for the SOMO re-plat project; appropriating funds therefore in an amount not to exceed \$3,500; and declaring an emergency." Mrs. Husman moved, Mrs. Westphal seconded, that Council dispense with the Second and Third Readings of said Ordinance: roll call vote being: Husman, Luetke, Mishka, Westphal, Cappellini, Frye, Haynam, (7) yeas; (0) nays. The motion carried.

Ordinance No. 74-2017, "authorizing to accept proposal .... Feller, Finch..... SOMO re-plat project..."

Mrs. Husman moved, Mr. Haynam seconded, that Ordinance No. 74-2017 be enacted as an emergency measure as declared therein; roll call vote being: Luetke, Mishka, Westphal, Cappellini, Frye, Haynam, Husman, (7) yeas; (0) nays. The motion carried.

Mrs. Westphal stated that Council will now consider agenda item 11.

Mrs. Husman presented and read aloud by title only, proposed Ordinance No. 75-2017, a written copy of same having been previously furnished to each member of Council, "Approving the offer to purchase of First Brookside, LLC to purchase a 7' x 148.84' parcel of the City's real estate at a sale price of \$500.00; authorizing the Mayor and the Director of Finance to accept said offer to purchase on behalf of the City of Sylvania; determining said real estate to be no longer needed for municipal purposes; and declaring an emergency." Mrs. Husman moved, Mrs. Westphal seconded, that Council dispense with the Second and Third Readings of said Ordinance: roll call vote being: Luetke, Mishka, Westphal, Cappellini, Frye, Haynam, Husman, (7) yeas; (0) nays. The motion carried.

Ordinance No. 75-2017, "approving offer to purchase 7' x 148.84' parcel of city property of First Brookside, LLC..."

Mrs. Husman moved, Mrs. Westphal seconded, that Ordinance No. 75-2017 be enacted as an emergency measure as declared therein; roll call vote being: Mishka, Westphal, Cappellini, Frye, Haynam, Husman, Luetke, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 12.

Mrs. Husman presented and read aloud by title only, proposed Ordinance No. 76-2017, a written copy of same having been previously furnished to each member of Council, "Authorizing the Mayor and Director of Finance to enter into a Loan Agreement with the Department of The Navy, Navel History and Heritage Command, for the brass ship's bell from the USS Sylvania; and declaring an emergency."

Ordinance No. 76-2017, "Authorizing.... Loan Agreement ...bell, Dept. of

Minutes of the Meeting of Council  
October 16, 2017

Mrs. Husman moved, Mr. Luetke seconded, that Council dispense with the Second and Third Readings of said Ordinance: roll call vote being: Westphal, Cappellini, Frye, Haynam, Husman, Luetke, Mishka, (7) yeas; (0) nays. The motion carried.

Navy...USS  
Sylvania ...”

Mrs. Husman moved, Mrs. Westphal seconded, that Ordinance No. 76-2017 be enacted as an emergency measure as declared therein; roll call vote being: Cappellini, Frye, Haynam, Husman, Luetke, Mishka, Westphal, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 13.

Mrs. Westphal presented and read aloud by title only, proposed Resolution No. 11-2017, a written copy of same having been previously furnished to each member of Council, “A Resolution of the Council of the City of Sylvania supporting the five-year, 0.8-Mill Operating Levy for the Olander Park System; and declaring an emergency.” Mrs. Westphal moved, Mr. Luetke seconded, that Council dispense with the Second and Third Readings of said Resolution: roll call vote being: Frye, Haynam, Husman, Luetke, Mishka, Westphal, Cappellini, (7) yeas; (0) nays. The motion carried.

Resolution No.  
11-2017,  
“...supporting  
the 5-year 0.8-  
mill operating  
levy...Olander  
Park System...”

Mrs. Westphal moved, Mrs. Husman seconded, that Resolution No. 11-2017 be enacted as an emergency measure as declared therein; roll call vote being: Haynam, Husman, Luetke, Mishka, Westphal, Cappellini, Frye, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 14.

Mrs. Westphal moved, Mr. Hayman seconded, to set the 2018 Council Meeting Schedule as presented. Roll call vote being: Husman, Luetke, Mishka, Westphal, Cappellini, Frye, Haynam, (7) yeas; (0) nays. The motion carried.

Set 2018  
Council Meeting  
schedule.

Mrs. Westphal moved, Mrs. Husman seconded to set 2018 Trick-or-Treat for Wednesday, October 31<sup>st</sup>, 6:00-7:30p.m. Roll call vote being: Luetke, Mishka, Westphal, Cappellini, Frye, Haynam, Husman, (7) yeas; (0) nays. The motion carried.

Set 2018 Trick  
or Treat: Wed.,  
October 31<sup>st</sup>.

Mayor Stough stated that Council will now consider agenda item 15.

Mr. Frye stated the Streets Committee met at 7:00 p.m. on this date to continue discussions on the Main Street Reconstruction Project. Mr. Aller presented options after getting input from Council members to include decorative concrete, no green space, poles with hanging baskets, stamped sidewalks, and ornamental fencing with brick piers, etc. Construction completion date: late August-early September 2018.

Streets Com.  
Mtg....discuss  
Main St.  
Reconstruction.

Minutes of the Meeting of Council  
October 16, 2017

Mayor Stough stated that there are no items for agenda item 16, so Council will now consider agenda item 17.

Mrs. Husman presented the SCAT upcoming events. The Walk of Lights is October 18<sup>th</sup> at Southview High School. October 28<sup>th</sup> is Drug Take-back at the police station, and SCATACULAR is November 1, 2017, 7:30-8:30 a.m.

SCAT upcoming events.

Mayor Stough stated that all items on the agenda had been considered.

Mrs. Westphal moved, Mr. Haynam seconded that this meeting adjourn; all present voting yea (7); (0) nays. The motion carried and the meeting adjourned at 8:41 p.m.

Adjournment.

---

Clerk of Council

---

Mayor

Minutes of the Meeting of Council  
October 16, 2017

Minutes of the Meeting of Council  
October 16, 2017