

**Sylvania City Council**  
November 20, 2017

**6:45 p.m. Employee & Community Relations Committee meeting**  
2018 Board and Commission appointments

**7:30 p.m. Council Meeting**  
Agenda

1. Roll call. Mrs. Cappellini, Mr. Frye, Mr. Haynam, Mrs. Husman, Mr. Luetke, Mr. Mishka, Mrs. Westphal.
2. Pledge of Allegiance to the United States of America led by Cub Scout Pack 149 Arrow of Light Den #3.
3. Additions to the agenda.
4. Approval of the Council meeting minutes of November 6, 2017.
5. 2018 Budget.
  - a. Proposed Second Reading of Ordinance No. 77-2017, To make appropriations for current expenditures and other expenditures of the City of Sylvania, Ohio, for the fiscal year ending December 31, 2018.
6. River Crossing Improvement, & Hedingham Road & Tantallon Circle Resurfacing Project.
  - a. Service Director's report on the project.
  - b. Request authorization to advertise for bids.
7. Notice of new A1A, beer and any intoxicating liquor by the glass or containers on A-1 or A-2 permit premises only until 2:30 a.m. permit from Inside the Five Brewing, LLC, d/b/a Inside the Five, 5703 N. Main Street, Sylvania, OH 43560.
8. Committee reports.
  - a. Employee & Community Relations Committee meeting from 6:45p.m. on this date.
9. Committee referrals.

**INFORMATION**

- A. Board of Architectural Review minutes from November 15, 2017.
- B. Municipal Planning Commission minutes from November 15, 2017.

Minutes of the Meeting of Council  
November 6, 2017

The Council of the City of Sylvania, Ohio met in regular session on November 6, 2017 at 7:30 p.m. with Mayor Stough in the chair. Roll was called with the following members present: Katie Cappellini, Mark Frye, Doug Haynam, Sandy Husman, Mark Luetke, Jason Mishka, Mary Westphal; (7) present; (0) absent.

Roll call:  
All council  
present.

Maplewood School Cub Scout Pack 158 presented the Flag and led Council in the Pledge of Allegiance to the United State of America.

Flag Ceremony  
& Pledge of  
Allegiance.

Mayor Stough stated that Council will now consider agenda item 3.

The following items were added to the agenda:

- 7a. Proposed Ordinance No. 62-2017.
- 15a. Schedule an Employee & Community Relations Committee Meeting.

Mrs. Westphal moved, Mr. Haynam seconded to approve the agenda as amended; roll call vote being: Cappellini, Frye, Haynam, Husman, Luetke, Mishka, Westphal, (7) yeas; (0) nays. The motion carried.

Agenda  
approval.

Mayor Stough stated that Council will now consider agenda item 4.

Mrs. Westphal presented the October 16, 2017 meeting minutes. Mrs. Westphal moved, Mr. Haynam seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of October 16, 2017 be approved; roll call vote being: Frye, Haynam, Husman, Luetke, Mishka, Westphal, Cappellini, (7) yeas; (0) nays. The motion carried.

Approval of the  
October 16  
meeting  
minutes.

Mayor Stough stated that Council will now consider agenda item 5.

Mayor Stough recognized three Artists commemorating the 25<sup>th</sup> Anniversary of Sister City. The three Artists are Ian Mahoney, Ethan Archer, and Connor Estrel. Jan Shearer and Jen Archer spoke providing information on the how the Artists work was chosen for the Anniversary.

Recognition of  
Artists.

Mayor Stough stated that Council will now consider agenda item 6.

Mr. Joel Jerger and Mr. Dirk VanHeyst of First Federal Bank spoke on the opening of the branch that includes insurance services in Sylvania. They stated it will bring 30 jobs to Sylvania with a 1.8 million dollar payroll.

First Federal  
Bank in  
Sylvania.

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Mrs. Westphal presented and read aloud by title only, proposed Ordinance No. 84-2017, a written copy of same having been previously furnished to each member of Council, "Authorizing the Mayor and Director of Finance to enter an Economic Development Grant Agreement with First Federal Bank, and declaring an emergency." Mrs. Westphal moved, Mr. Luetke seconded, that Council dispense with the Second and Third Readings of said Ordinance: roll call vote being: Haynam, Husman, Luetke, Mishka, Westphal, Cappellini, Frye, (7) yeas; (0) nays. The motion carried.

Ordinance No. 84-2017, "Authorizing ...Economic Development Agreement... First Federal Bank..."

Mrs. Westphal moved, Mr. Mishka seconded, that Ordinance No. 84-2017 be enacted as an emergency measure as declared therein; roll call vote being: Husman, Luetke, Mishka, Westphal, Cappellini, Frye, Haynam, , (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 7.

Mrs. Westphal reported on the public hearing from 7:00 p.m. on this date regarding proposed Ordinance No. 62-2017. She stated no one was present to provide testimony for or against the proposed Ordinance. Council moved to advance this legislation to Council for approval.

Report of P.H. regarding Proposed Ord. No. 62-2017.

Mrs. Westphal presented and read aloud by title only, proposed Ordinance No. 62-2017, a written copy of same having been previously furnished to each member of Council, "Amending Part Eleven – Planning and Zoning Code of the Sylvania Codified Ordinances, 1979, as amended by amending Section 1101.10-Definitions and by amending Section 1153.02-Special Uses; and declaring an emergency." Mrs. Westphal moved, Mr. Luetke seconded, that Council dispense with the Second and Third Readings of said Ordinance: roll call vote being: Haynam, Husman, Luetke, Mishka, Westphal, Cappellini, Frye, (7) yeas; (0) nays. The motion carried.

Ordinance No. 62-2017, "Amending... Section 11.01.10 & 1153.02..."

Mrs. Westphal moved, Mr. Mishka seconded, that Ordinance No. 62-2017 be enacted as an emergency measure as declared therein; roll call vote being: Husman, Luetke, Mishka, Westphal, Cappellini, Frye, Haynam, , (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 8.

Mrs. Westphal reported on the Finance Committee meeting held on October 18, 2017 that discussed the 2018 Budget. She stated Mr. Schroyer provided highlights of the budget. The Committee moved to advance legislation to Council for approval.

Finance Com. Meeting....2018 Budget discussion.

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Mrs. Westphal presented and read aloud by title only the first reading of proposed Ordinance No. 77-2017, a written copy of same having been previously furnished to each member of Council, "To make Appropriations for current expenditures and other expenditures of the City of Sylvania, for the Fiscal Year ending December 31, 2018."

1<sup>st</sup> Reading,  
Ordinance No.  
77-2017 to read  
by title only.

Mayor Stough state that Council will now consider agenda item 9.

Service Director's report on professional engineering services proposal of US23-Monroe Street interchange was placed on file. Mr. Frye presented and read aloud by title only, proposed Ordinance No. 78-2017, a written copy of same having been previously furnished to each member of Council, "Accepting the proposal of the Mannik & Smith Group to provide engineering services for the US23-Monroe Street Interchange Project; appropriating funds therefore in the amount of \$153,565; and declaring an emergency." Mr. Frye moved, Mr. Mishka seconded, that Council dispense with the Second and Third Readings of said Ordinance: roll call vote being: Luetke, Mishka, Westphal, Cappellini, Frye, Haynam, Husman, (7) yeas; (0) nays. The motion carried.

Ordinance No.  
78-2017,  
"accepting  
Mannik &  
Smith...  
engineering  
Svcs for US23-  
Monroe St.  
Interchange  
project..."

Mr. Frye moved, Mr. Haynam seconded, that Ordinance No. 78-2017 be enacted as an emergency measure as declared therein; roll call vote being: Mishka, Westphal, Cappellini, Frye, Haynam, Husman, Luetke, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 10.

Service Director's report on the Acres Road Resurfacing Project (Alexis Road to Monroe Street) was placed on file. Mr. Frye presented and read aloud by title only, proposed Ordinance No. 79-2017, a written copy of same having been previously furnished to each member of Council, "Accepting the proposal of Crestline Paving & Excavating for the Acres Road Resurfacing Project; appropriating funds therefore in the amount of \$31,887; and declaring an emergency." Mr. Frye moved, Mrs. Husman seconded, that Council dispense with the Second and Third Readings of said Ordinance: roll call vote being: Westphal, Cappellini, Frye, Haynam, Husman, Luetke, Mishka, (7) yeas; (0) nays. The motion carried.

Ordinance No.  
79-2017,  
"Accepting  
Crestline  
Paving.....  
Acres Rd.  
Resurfacing  
Project..."

Mr. Frye moved, Mrs. Westphal seconded, that Ordinance No. 79-2017 be enacted as an emergency measure as declared therein; roll call vote being: Cappellini, Frye, Haynam, Husman, Luetke, Mishka, Westphal, (7) yeas; (0) nays. The motion carried.

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Mayor Stough stated that Council will now consider agenda item 11.

Service Director's report on the McCord Road Microsurfacing Project was placed on file. Mr. Frye presented and read aloud by title only, proposed Ordinance No. 80-2017, a written copy of same having been previously furnished to each member of Council, "Authorizing the Mayor and Director of Finance to approve Change Order No. 1 to this City's Agreement with Zimmerman Paint Contractors Co. for the McCord Road Resurfacing Project which reflects the actual work performed on this project; increasing the contract amount by \$3,412; appropriating funds therefore; and declaring an emergency." Mr. Frye moved, Mrs. Westphal seconded, that Council dispense with the Second and Third Readings of said Ordinance: roll call vote being: Frye, Haynam, Husman, Luetke, Mishka, Westphal, Cappellini, (7) yeas; (0) nays. The motion carried.

Ordinance No. 80-2017, "...authorizing to approve Change Order #1...McCord Rd. Resurfacing Project..."

Mr. Frye moved, Mr. Luetke seconded, that Ordinance No. 80-2017 be enacted as an emergency measure as declared therein; roll call vote being: Haynam, Husman, Luetke, Mishka, Westphal, Cappellini, Frye, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 12.

Service Director's report on requesting authorization to begin the Letters of Interest Solicitation for construction engineering services for the Main Street Reconstruction project was placed on file.

Mr. Frye moved, Mrs. Husman seconded to authorize the Service Director to request Letters of Interest Solicitation for construction engineering services for the Main Street Reconstruction project. Roll call vote being: Husman, Luetke, Mishka, Westphal, Cappellini, Frye, Haynam, (7) yeas; (0) nays. The motion carried.

Authorize solicitation for engineering services...Main St. Reconstr. Project.

Mayor Stough stated that Council will now consider agenda item 13.

Service Director's report on the River Trail Phase II project, SB310 Community Recreation Project was placed on file. Mrs. Cappellini presented and read aloud by title only, proposed Ordinance No. 81-2017, a written copy of same having been previously furnished to each member of Council, "Authorizing the Mayor and Director of Finance to enter into a Pass Through Grant Agreement with the Ohio Department of Natural Resources; and declaring an emergency." Mrs. Cappellini moved, Mr. Haynam seconded, that Council dispense with the Second and Third Readings of said Ordinance: roll call vote being: Luetke, Mishka, Westphal, Cappellini, Frye, Haynam, Husman, (7) yeas; (0) nays. The motion carried.

Ordinance No. 81-2017, "authorizing ...Pass Through Grant Agreement with ODNR..."

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Mrs. Cappellini moved, Mr. Luetke seconded, that Ordinance No. 81-2017 be enacted as an emergency measure as declared therein; roll call vote being: Mishka, Westphal, Cappellini, Frye, Haynam, Husman, Luetke, (7) yeas; (0) nays. The motion carried.

Service Director's report on the Sylvania River Trail Phase II project bids was placed on file. Mrs. Cappellini presented and read aloud by title only, proposed Ordinance No. 82-2017, a written copy of same having been previously furnished to each member of Council, "Accepting the bid of Miller Construction, Inc. and awarding the contract for the River Trail Improvements Phase II Project to same, authorizing the expenditure for the improvements in the amount of \$2,487,260.26; appropriating funds therefore; and declaring an emergency." Mrs. Cappellini moved, Mr. Haynam seconded, that Council dispense with the Second and Third Readings of said Ordinance: roll call vote being: Westphal, Cappellini, Frye, Haynam, Husman, Luetke, Mishka, (7) yeas; (0) nays. The motion carried.

Ordinance No. 82-2017, "accepting the bid...Miller Construction... River Trail Phase II project..."

Mrs. Cappellini moved, Mr. Luetke seconded, that Ordinance No. 82-2017 be enacted as an emergency measure as declared therein; roll call vote being: Cappellini, Frye, Haynam, Husman, Luetke, Mishka, Westphal, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 14.

Mr. Haynam moved, Mrs. Westphal seconded to have Mr. Frye withdraw from table due to conflict of interest. Roll call vote being: Cappellini, Frye, Haynam, Husman, Luetke, Mishka, Westphal, (7) yeas; (0) nays. The motion carried.

Mrs. Westphal presented and read aloud by title only, proposed Ordinance No. 83-2017, a written copy of same having been previously furnished to each member of Council, "Authorizing the Mayor and Director of Finance to enter into an agreement, on behalf of the City of Sylvania, Ohio, with the Board of Lucas County Commissioners, for the provision of Public Defender Services to the Sylvania Municipal Court for the year 2018; and declaring an emergency." Mrs. Westphal moved, Mr. Haynam seconded, that Council dispense with the Second and Third Readings of said Ordinance: roll call vote being: Westphal, Cappellini, Frye, Haynam, Husman, Luetke, Mishka, (7) yeas; (0) nays. The motion carried.

Ordinance No. 83-2017, "Authorizing... provision of Public Defender Svcs for 2018..."

Mrs. Westphal moved, Mr. Luetke seconded, that Ordinance No. 83-2017 be enacted as an emergency measure as declared therein; roll call vote being: Cappellini, Frye, Haynam, Husman, Luetke, Mishka, Westphal, (7) yeas; (0) nays. The motion carried.

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Mr. Frye returned to the table.

Mayor Stough stated that Council will now consider agenda item 15.

Mr. Luetke scheduled an Employee & Community Relations Committee meeting for November 20, 2017 at 6:45 p.m. to discuss the 2018 Board and Commission appointments by Council.

Emp. & Com.  
Relations  
Committee Mtg;  
11/20/17, 6:45  
p.m.

Mayor Stough stated that all items on the agenda had been considered.

Adjournment.

Mrs. Westphal moved, Mrs. Cappellini seconded that this meeting adjourn; all present voting yea (7); (0) nays. The motion carried and the meeting adjourned at 8:25 p.m.

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Clerk of Council

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Mayor

ORDINANCE NO. 77 -2017

TO MAKE APPROPRIATIONS FOR CURRENT EXPENDITURES AND OTHER EXPENDITURES OF THE CITY OF SYLVANIA, OHIO, FOR THE FISCAL YEAR ENDING DECEMBER 31, 2018; AND DECLARING AN EMERGENCY.

WHEREAS, it is provided by State law and the Sylvania City Charter that an annual appropriation ordinance shall be passed by Council; and,

WHEREAS, attached hereto is "Exhibit A" entitled "2018 Budget Summary of Estimated Expenditures" which exhibit identifies by a four-digit department code number and name each Account in a Fund identified by a three-digit code and name to which appropriations within such Fund are made by this ordinance; and

WHEREAS, attached hereto is "Exhibit B" entitled "2018 Budget Summary of Revenues (2015 - 2018)" which exhibit lists the specific sources of revenue and the actual amounts received by the City from each source within each Fund for the years 2015 and 2016, and the estimated amounts expected to be received by the City from each source for each Fund for the years 2017 and 2018, referred to herein as "estimated resources."

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio, \_\_\_\_\_ members elected thereto concurring:

SECTION 1. That to provide for the current expenditures and other expenditures of the City of Sylvania for the fiscal year ending December 31, 2018, the following appropriations are hereby authorized.

SECTION 2. That there be and is hereby appropriated from the GENERAL FUND the sum of \$12,100,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Account. Estimated resources for 2018 for said Fund, as shown in "Exhibit B" total \$12,100,000. There is a sufficient balance as of January 1, 2018 in this Fund to be considered as available for appropriation.

SECTION 3. That there be and is hereby appropriated from the STREET CONSTRUCTION, MAINTENANCE AND REPAIR FUND the sum of \$1,320,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2018 for this Fund, as shown in "Exhibit B", total \$1,320,000. There is a sufficient balance as of January 1, 2018 in this Fund to be considered as available for appropriation.

SECTION 4. That there be and is hereby appropriated from the CITY PERMISSIVE TAX FUND the sum of \$240,000 to the respective Account of said Fund listed in "Exhibit A" in the amount and for the respective purpose shown for such Accounts. Estimated Resources for 2018 for this Fund as shown in "Exhibit B" total \$240,000.

SECTION 5. That there be and is hereby appropriated from the STATE HIGHWAY IMPROVEMENT FUND the sum of \$65,000 to the respective Account of said Fund listed in "Exhibit A" in the amount and for the respective purpose shown for such Account. Estimated resources for 2018 for this Fund as shown in "Exhibit B" total \$73,000.

SECTION 6. That there be and is hereby appropriated from the LAW ENFORCEMENT TRUST FUND the sum of \$5,000 to the respective Account of said Fund listed in "Exhibit A" in the amount and for the respective purpose shown for such Account. Estimated resources for 2018 for this Fund as shown in "Exhibit B" total \$50,000.

SECTION 7. That there be and is hereby appropriated from the DRUG LAW ENFORCEMENT TRUST FUND the sum of \$4,000 to the respective Account of said Fund listed in "Exhibit A" in the amount and for the respective purpose shown for such Account. Estimated resources for 2018 for this Fund as shown in "Exhibit B" total \$5,000.

SECTION 8. That there be and is hereby appropriated from the INDIGENT DRIVERS ALCOHOL TREATMENT FUND the sum of \$40,000 to the respective Account of said Fund listed in "Exhibit A" in the amount and for the respective purpose shown for such Account. Estimated resources for 2018 for this Fund as shown in "Exhibit B" total \$30,000. There is a sufficient balance as of January 1, 2018 in this Fund to be considered as available for appropriation.

SECTION 9. That there be and is hereby appropriated from the INDIGENT DRIVERS ALCOHOL MONITOR FUND the sum of \$15,000 to the respective Account of said Fund listed in "Exhibit A" in the amount and for the respective purpose shown for such Account. Estimated resources for 2018 for this Fund as shown in "Exhibit B" total \$30,000.

SECTION 10. That there be and is hereby appropriated from the FEDERAL EQUITABLE SHARING FUND the sum of \$5,000 to the respective Account of said Fund listed in "Exhibit A" in the amount and for the respective purpose shown for such Account. Estimated resources for 2018 for this Fund as shown in "Exhibit B" total \$20,000.

SECTION 11. That there be and is hereby appropriated from the INDIGENT SUPPORT FUND the sum of \$40,000 to the respective Account of said Fund listed in "Exhibit A" in the amount and for the respective purpose shown for such Account. Estimated resources for 2018 for this Fund as shown in "Exhibit B" total \$50,000.

SECTION 12. That there be and is hereby appropriated from the GENERAL OBLIGATION DEBT SERVICE FUND the sum of \$1,858,000 to the respective Account of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2018 for this Fund as shown in "Exhibit B" total \$2,065,000.

SECTION 13. That there be and is hereby appropriated from the CAPITAL IMPROVEMENT FUND the sum of \$3,135,000 to the respective Accounts of said Fund listed in "Exhibit A" in the amount and for the respective purposes shown for such Accounts. Estimated resources for 2018 for this Fund as shown in "Exhibit B" total \$4,772,000.

SECTION 14. That there be and is hereby appropriated from the COURT CAPITAL IMPROVEMENT FUND the sum of \$104,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2018 for this Fund as shown in "Exhibit B" total \$115,000.

SECTION 15. That there be and is hereby appropriated from the SPECIAL ASSESSMENT SERVICES TREE REPAIR & REPLACEMENT FUND the sum of \$250,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2018 for this Fund as shown in "Exhibit B" total \$250,000.

SECTION 16. That there be and is hereby appropriated from the SPECIAL ASSESSMENT SERVICE STREET LIGHTING FUND the sum of \$400,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for respective purposes shown for such Accounts. Estimated resources for 2018 for this Fund as shown in "Exhibit B" total \$410,000.

SECTION 17. That there be and is hereby appropriated from the SPECIAL ASSESSMENT SERVICES DITCH & DRAINAGE FUND the sum of \$275,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2018 for this Fund as shown in "Exhibit B" total \$280,000.

SECTION 18. That there be and is hereby appropriated from the WATER FUND the sum of \$5,578,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2018 for this Fund as shown in "Exhibit B" total \$5,675,000.

SECTION 19. That there be and is hereby appropriated from the SEWER FUND the sum of \$2,532,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2018 for this Fund as shown in "Exhibit B" total \$2,578,000.

SECTION 20. That there be and is hereby appropriated from the RESOURCE RECOVERY FUND the sum of \$175,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2018 for this Fund as shown in "Exhibit B" total \$175,000.

SECTION 21. That there be and is hereby appropriated from the MEDICAL CARE – SELF INSURED FUND the sum of \$2,500,000 to the Account of said Fund listed in "Exhibit A" in the amount and for the respective purpose shown for such Account. Estimated resources for 2018 for this Fund as shown in "Exhibit B" total \$2,500,000.

SECTION 22. That there be and is hereby appropriated from the POLICE PENSION FUND the sum of \$558,000 to the respective Account of said Fund listed in "Exhibit A" in the amount and for respective purpose shown for such Account. Estimated resources for 2018 for this Fund as shown in "Exhibit B" total \$450,000. There is a sufficient balance as of January 1, 2018 in this Fund to be considered as available for appropriation.

SECTION 23. That there be and is hereby appropriated from the PROPERTY ROOM FUND the sum of \$1,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2018 for this Fund as shown in "Exhibit B" total \$10,000.

SECTION 24. That there be and is hereby appropriated from the INCOME TAX FUND the sum of \$7,493,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for

2018 for this Fund as shown in "Exhibit B" total \$7,510,000.

SECTION 25. That there be and is hereby appropriated from the UNCLAIMED MONIES FUND the sum of \$1,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2018 for this Fund as shown in "Exhibit B" total \$5,000.

SECTION 26. That there be and is hereby appropriated from the POLICE COMMUNITY AFFAIRS FUND the sum of \$24,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for respective purposes shown for such Accounts. Estimated resources for 2018 for this Fund as shown in "Exhibit B" total \$10,000. There is a sufficient balance as of January 1, 2018 in this Fund to be considered as available for appropriation.

SECTION 27. Estimated resources for the PARKS-RECREATION FOUNDATION FUND for 2018 as shown in "Exhibit B" total \$2,000.

SECTION 28. That "Exhibit C" attached hereto is illustrative of the transfers anticipated within the 2018 Operating Budget.

SECTION 29. That the Director of Finance be and he is hereby authorized and directed to draw warrants against any of the foregoing appropriations upon proper certificates or vouchers therefore, approved by any officer or officers authorized by law to approve the same, or by any Ordinance or Resolution of Council to make expenditures or as otherwise provided by law.

SECTION 30. That the Director of Finance be and he is hereby authorized to make all operating transfers as delineated in the 2018 Budget, shown on "Exhibit A".

SECTION 31. It is hereby found and determined that all formal actions of the Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such action, were in meetings open to the public, in compliance with all requirements including Section 121.22 of the Ohio Revised Code.

SECTION 32. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building, pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 33. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that immediate provision should be made for the enactment of

appropriations for the payment of current expenditures for the calendar year of 2018. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Vote dispensing with the \_\_\_\_\_ reading(s): Yeas \_\_\_ Nays\_\_\_

Passed, \_\_\_\_\_, 2017, as an emergency measure.

\_\_\_\_\_  
President of Council

ATTEST:

\_\_\_\_\_  
Clerk of Council

APPROVED:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

APPROVED AS TO FORM:

\_\_\_\_\_  
Director of Law

## Exhibit "A"

**2018 BUDGET  
SUMMARY OF ESTIMATED EXPENDITURES**

Dept.	Name	Personal Services	Fringe Benefits	Contract Services	Materials & Supplies	Capital Outlay	Transfers	Totals
<b>110 General Fund</b>								
7110	Police Law Enforcement	2,907,000	763,000	204,000	165,000			4,039,000
7115	Fire Prev. & Insp.	4,000	2,000					6,000
7125	Police/Fire Comm.	425,000	189,000	36,000	7,000			657,000
7210	Correctional Programs			23,000				23,000
7215	Cemetery			10,000				10,000
7220	Pymt.Co.Brd.Health			113,000				113,000
7310	Parks & Forestry	545,000	260,000	117,000	40,000			962,000
7320	Community Programs			363,000				363,000
7415	Zoning	76,000	33,000	3,000	7,000			119,000
7425	Mowing-Private Prop.			2,000				2,000
7515	Garb.& Refuse Collection	67,000	11,000	791,000	16,000			885,000
7620	Street Cleaning	105,000	17,000	13,000	19,000			154,000
7710	Mayor's Office	260,000	102,000	4,000	19,000			385,000
7715	Finance Admin.	170,000	70,000	63,000	7,000			310,000
7725	Legal Admin.	102,000	37,000	1,000	5,000			145,000
7726	Prosecutors' Office	261,000	96,000	38,000	6,000			401,000
7730	Service Admin.	80,000	55,000	7,000	7,000			149,000
7735	Legislation	112,000	20,000	12,000	7,000			151,000
7740	Municipal Court	1,055,000	503,000	218,000	61,000			1,837,000
7745	Civil Serv.Comm.			2,000	3,000			5,000
7750	Lands & Buildings	5,000	2,000	84,000	19,000			110,000
7755	Engineering	87,000	56,000	3,000	2,000			148,000
7765	Elections			5,000				5,000
7775	Delq, Land Advertg.			1,000				1,000
8000	Transfers						625,000	625,000
8020	Information Technology	155,000	65,000	73,000	202,000			495,000
	<b>Totals</b>	<b>6,416,000</b>	<b>2,281,000</b>	<b>2,186,000</b>	<b>592,000</b>		<b>625,000</b>	<b>12,100,000</b>

**2018 BUDGET  
SUMMARY OF ESTIMATED EXPENDITURES**

Dept. Code	Name	Personal Services	Fringe Benefits	Contract. Services	Materials & Supplies	Capital	Debt Service	Transfers	Totals
222	Street C M & R								
7610	Street C M & R	755,000	373,000	62,000	102,000				1,292,000
7635	Traffic Signs.Etc			25,000	3,000				28,000
	Totals	755,000	373,000	87,000	105,000				1,320,000
223	City Perm.Tax								
7611	Permissive Tax Maint.			33,000	132,000	75,000			240,000
224	State Hwy.Improv.								
7612	State Hwy.Maint.			35,000	30,000				65,000
225	Law Enforcement Trust Fund								
7126	Police & Fire Comm.				5,000				5,000
226	Drug Law Enforcement Fund								
7126	Drug Law Enforcement				4,000				4,000
227	Ind.Alcohol Treatment Fund								
7740	Ind.Alcohol Treatment			40,000					40,000
228	Ind.Alcohol Monitor Fund								
7740	Ind.Alcohol Monitor Fund			15,000					15,000
229	Federal Equitable Sharing Fund								
7126	Drug Law Enforcement				5,000				5,000
231	Indigent Support								
7740	Domestic/Thelf ISFC			40,000					40,000

**2018 BUDGET  
SUMMARY OF ESTIMATED EXPENDITURES**

Dept. Code	Name	Personal Services	Fringe Benefits	Contract. Services	Materials & Supplies	Capital	Debt Service	Transfers	Totals
<b>331 G.O. Retirement Fund</b>									
7910	Bond & Note Retirement			8,000			1,850,000		1,858,000
<b>401 Capital Impr.Fund</b>									
7110	Police Law Enforcement					112,000			112,000
7310	Parks & Forestry					36,000			36,000
7610	Street C M & R					2,241,000			2,241,000
7615	Sidewalks					10,000			10,000
7635	Traffic Signals					0			0
7740	Municipal Court					0			0
7750	Lands & Buildings				13,000	500,000			513,000
7970	Promissory Notes						23,000		23,000
8020	Information Tech.					200,000			200,000
<b>Totals</b>					13,000	3,099,000	23,000		3,135,000
<b>405 Court Capital Improvement Fund</b>									
7740	Municipal Court			50,000	4,000		50,000		104,000
<b>501 Spec.Assess.Trees</b>									
7440	Tree Maintenance	127,000	40,000	76,000	7,000				250,000
<b>502 Spec.Assess. Street Lighting</b>									
7130	S.A. Street Lighting	10,000	2,000	388,000					400,000
<b>503 S.A. Ditches &amp; Drains</b>									
7510	Ditches & Drains	180,000	28,000	29,000	38,000				275,000
<b>701 Water Fund</b>									
7520	Water Admin.	230,000	82,000	81,000	65,000				458,000
7525	Distribution	428,000	298,000	3,925,000	69,000	170,000	230,000		5,120,000
<b>Totals</b>		658,000	380,000	4,006,000	134,000	170,000	230,000		5,578,000

**2018 BUDGET  
SUMMARY OF ESTIMATED EXPENDITURES**

Dept. Code	Name	Personal Services	Fringe Benefits	Contract. Services	Materials & Supplies	Capital	Debt Service	Transfers	Totals
<b>702 Sewer Fund</b>									
7530	Sewer Admin.	231,000	77,000	110,000	57,000				475,000
7540	Sewer Collection	322,000	173,000	1,281,000	41,000	240,000			2,057,000
	<b>Totals</b>	<b>553,000</b>	<b>250,000</b>	<b>1,391,000</b>	<b>98,000</b>	<b>240,000</b>			<b>2,532,000</b>
<b>705 Resource Recovery</b>									
7314	Compost	73,000	11,000	51,000	40,000				175,000
<b>707 Medical Care - Self Insured</b>									
8030	Medical Care		2,212,000	288,000					2,500,000
<b>801 Police Pension</b>									
7135	Police Pension		550,000	8,000					558,000
<b>802 Property Room</b>									
7170	Property Room				1,000				1,000
<b>804 Income Tax Fund</b>									
7760	Tax Adm.	240,000	112,000	68,000	223,000				643,000
8000	Transfers Out							6,850,000	6,850,000
	<b>Totals</b>	<b>240,000</b>	<b>112,000</b>	<b>68,000</b>	<b>223,000</b>			<b>6,850,000</b>	<b>7,493,000</b>
<b>805 Unclaimed Fund</b>									
7520	Refunds				1,000				1,000

**2018 BUDGET  
SUMMARY OF ESTIMATED EXPENDITURES**

Dept. Code	Name	Personal Services	Fringe Benefits	Contract. Services	Materials & Supplies	Capital	Debt Service	Transfers	Totals
808	Escrow Fund								
7520	Escrow				0				0
810	Police Community Affairs								
7160	Police Community Affairs			6,000	18,000				24,000

Exhibit "B"

**2018 ESTIMATED REVENUE  
SUMMARY OF REVENUE 2015-2018**

	<u>2015 Actual</u>	<u>2016 Actual</u>	<u>2017 Estimate</u>	<u>2018 Estimate</u>
<u>General Fund (110)</u>				
Real Estate Taxes	820,629	843,493	850,000	900,000
City Income Taxes	1,628,376	2,748,733	2,800,000	2,800,000
Other Taxes	59,605	67,959	60,000	65,000
Shared revenue	677,043	764,496	725,000	735,000
Charges for Services	479,642	459,968	493,000	500,000
Fees, Licenses, Permits	408,879	395,899	408,000	410,000
Interest Earnings	61,982	62,185	60,000	70,000
Fines & Forfeits	955,348	862,136	987,000	945,000
Other revenue	311,489	249,445	333,000	275,000
Transfers In	4,500,000	4,900,000	5,400,000	5,400,000
<b>Totals</b>	<b>9,902,992</b>	<b>11,354,314</b>	<b>12,116,000</b>	<b>12,100,000</b>
<u>Street C. M. &amp; R. Fund (222)</u>				
Veh. Reg. & Gasoline Tax	822,130	798,495	850,000	800,000
Other Revenue	7,588	17,445	20,000	20,000
Transfers In	300,000	450,000	450,000	500,000
<b>Totals</b>	<b>1,129,718</b>	<b>1,265,940</b>	<b>1,320,000</b>	<b>1,320,000</b>
<u>Permissive Tax Fund (223)</u>				
Permissive Vehicle Tax	227,371	227,861	250,000	240,000
Other Revenue	9,141	0	0	0
<b>Totals</b>	<b>236,512</b>	<b>227,861</b>	<b>250,000</b>	<b>240,000</b>
<u>State Highway Imp.Fund (224)</u>				
Veh. Reg. & Gasoline Tax	68,791	64,743	75,000	73,000
<b>Totals</b>	<b>68,791</b>	<b>64,743</b>	<b>75,000</b>	<b>73,000</b>
<u>Law Enforcement Trust (225)</u>				
Contraband-Sales-Proceeds	1,311	52,991	15,000	50,000
<b>Totals</b>	<b>1,311</b>	<b>52,991</b>	<b>15,000</b>	<b>50,000</b>
<u>Drug Law Enforcement (226)</u>				
Drug Enforcement Fines	5,231	3,645	5,000	5,000
<b>Totals</b>	<b>5,231</b>	<b>3,645</b>	<b>5,000</b>	<b>5,000</b>

**2018 ESTIMATED REVENUE  
SUMMARY OF REVENUE 2015-2018**

	<u>2015 Actual</u>	<u>2016 Actual</u>	<u>2017 Estimate</u>	<u>2018 Estimate</u>
<u>Ind. Drivers Alcohol Treatment Fund (227)</u>				
Municipal Court Fines	25,166	14,910	30,000	30,000
Totals	25,166	14,910	30,000	30,000
<u>Ind. Drivers Alcohol Monitor Fund (228)</u>				
Municipal Court Fines	27,834	23,245	30,000	30,000
Transfers In	0	0	0	0
Totals	27,834	23,245	30,000	30,000
<u>Equitable Federal Sharing Fund (229)</u>				
Shared revenue	0	48,520	20,000	19,000
Transfers In	153	139	1,000	1,000
Totals	153	48,659	21,000	20,000
<u>Indigent Support Fund (231)</u>				
Fines & Fees	47,215	43,406	50,000	50,000
Transfers In	0	0	0	0
Total	47,215	43,406	50,000	50,000
<u>G.O. Debt Service (331)</u>				
Real Estate Taxes	566,009	581,819	510,000	535,000
Shared revenue	1,441		80,000	80,000
Other revenue	0	0	2,000	0
Bond Proceeds	0	0	0	0
Note Proceeds	0	0	0	0
Transfers In	1,450,000	1,450,000	1,450,000	1,450,000
Totals	2,017,450	2,031,819	2,042,000	2,065,000
<u>Capital Improvement Fund (401)</u>				
City Income Tax	1,628,376	878,353	900,000	900,000
Shared revenue	15,930	256,667	1,375,000	2,497,000
Interest Earnings	98,228	93,719	90,000	105,000
Other revenue	338,953	358,421	360,000	1,270,000
Transfers In	0	0	700,000	0
Totals	2,081,486	1,587,160	3,425,000	4,772,000

**2018 ESTIMATED REVENUE  
SUMMARY OF REVENUE 2015-2018**

	<u>2015 Actual</u>	<u>2016 Actual</u>	<u>2017 Estimate</u>	<u>2018 Estimate</u>
<u>Court Capital Improvement Fund (405)</u>				
Fines & Forfeits	113,582	99,363	115,000	115,000
Other revenue				
<b>Totals</b>	<b>113,582</b>	<b>99,363</b>	<b>115,000</b>	<b>115,000</b>
<u>S.A. Serv. - Trees (501)</u>				
Special Assessments	243,202	243,402	249,000	245,000
Miscellaneous revenue	177	528	1,000	5,000
Transfers In	0	0	0	0
<b>Totals</b>	<b>243,379</b>	<b>243,930</b>	<b>250,000</b>	<b>250,000</b>
<u>S.A. Street Lighting Fund (502)</u>				
Special Assessments	388,747	391,487	405,000	405,000
Reimbursements-Damages	235	0	5,000	5,000
<b>Totals</b>	<b>388,982</b>	<b>391,487</b>	<b>410,000</b>	<b>410,000</b>
<u>S.A. Ditches &amp; Drainage Fund (503)</u>				
Special Assessments	243,202	277,438	284,000	280,000
Miscellaneous	0	0	1,000	0
Transfers In		0	0	0
<b>Totals</b>	<b>243,202</b>	<b>277,438</b>	<b>285,000</b>	<b>280,000</b>
<u>Water Fund (701)</u>				
Charges for Services	3,816,559	5,000,442	4,967,000	5,570,000
Interest Earnings	11,104	8,904	15,000	15,000
Other revenue	137,234	82,096	93,000	90,000
<b>Totals</b>	<b>3,964,897</b>	<b>5,091,442</b>	<b>5,075,000</b>	<b>5,675,000</b>
<u>Sewer Fund (702)</u>				
Charges for Services	1,983,326	1,966,098	2,515,000	2,500,000
Interest Earnings	8,685	6,934	8,000	8,000
Other revenue	39,150	914	40,000	70,000
<b>Totals</b>	<b>2,031,161</b>	<b>1,973,946</b>	<b>2,563,000</b>	<b>2,578,000</b>

**2018 ESTIMATED REVENUE  
SUMMARY OF REVENUE 2015-2018**

	<u>2015 Actual</u>	<u>2016 Actual</u>	<u>2017 Estimate</u>	<u>2018 Estimate</u>
<u>Resource Recovery (705)</u>				
Other revenue	72,572	81,838	85,000	85,000
Transfers In	50,000	50,000	90,000	90,000
<b>Totals</b>	<b>122,572</b>	<b>131,838</b>	<b>175,000</b>	<b>175,000</b>
<u>Medical Care - Self Insured (707)</u>				
Miscellaneous revenue	158,012	269,838	70,000	70,000
Other revenue	1,958,829	2,207,374	2,430,000	2,430,000
<b>Totals</b>	<b>2,116,841</b>	<b>2,477,212</b>	<b>2,500,000</b>	<b>2,500,000</b>
<u>Information Technology Support (709)</u>				
City IT Contributions	274,368	300,000	500,000	0
Other revenue	0	404	0	0
<b>Totals</b>	<b>274,368</b>	<b>300,404</b>	<b>500,000</b>	<b>0</b>
<u>Police Pension Fund (801)</u>				
Real Estate Taxes	362,114	372,506	375,000	390,000
Miscellaneous revenue	0	0	0	0
Shared revenue	56,855	58,484	60,000	60,000
<b>Totals</b>	<b>418,969</b>	<b>430,990</b>	<b>435,000</b>	<b>450,000</b>
<u>Property Room (802)</u>				
Miscellaneous revenue	-440	35,045	10,000	10,000
<b>Totals</b>	<b>-440</b>	<b>35,045</b>	<b>10,000</b>	<b>10,000</b>
<u>Income Tax Fund (804)</u>				
City Income Tax	6,513,333	7,367,847	7,500,000	7,500,000
Misc. revenue	910	844	15,000	10,000
<b>Totals</b>	<b>6,514,243</b>	<b>7,368,691</b>	<b>7,515,000</b>	<b>7,510,000</b>
<u>Unclaimed Monies Fund (805)</u>				
Miscellaneous revenue	767	1,442	5,000	5,000
<b>Totals</b>	<b>767</b>	<b>1,442</b>	<b>5,000</b>	<b>5,000</b>

**2018 ESTIMATED REVENUE  
SUMMARY OF REVENUE 2015-2018**

	<u>2015 Actual</u>	<u>2016 Actual</u>	<u>2017 Estimate</u>	<u>2018 Estimate</u>
<u>Escrow Fund (808)</u>				
Miscellaneous Revenue	586	0	0	0
Total	586	0	0	0
<u>Police Community Affairs (810)</u>				
State Shared revenue				
Other revenue	5,220	5,485	10,000	10,000
Totals	5,220	5,485	10,000	10,000
<u>Parks-Recreation Foundation (811)</u>				
Interest Earnings	1,428	0	2,000	2,000
Totals	1,428	0	2,000	2,000

**2018 ESTIMATED REVENUE  
SUMMARY OF REVENUE 2015-2018**

	<u>2015 Actual</u>	<u>2016 Actual</u>	<u>2017 Estimate</u>	<u>2018 Estimate</u>
<u>Recapitulation of Funds</u>				
110 - General	9,902,992	11,354,314	12,116,000	12,100,000
222 - Street CM & R	1,129,718	1,265,940	1,320,000	1,320,000
223 - Permissive Tax	236,512	227,861	250,000	240,000
224 - State Highway Improveme	68,791	64,743	75,000	73,000
225 - Law Enforcement	1,311	52,991	15,000	50,000
226 - Drug Law	5,231	3,645	5,000	5,000
227 - Ind Drivers Alcohol Trmt	25,166	14,910	30,000	30,000
228 - Ind Drivers Alcohol Monitor	27,834	23,245	30,000	30,000
229 - Equitable Federal Sharing	153	48,659	21,000	20,000
231 - Indigent Support	47,215	43,406	50,000	50,000
331 - G.O. Debt Service	2,017,450	2,031,819	2,042,000	2,065,000
401 - Capital Improvement	2,081,486	1,587,160	3,425,000	4,772,000
405 - Municipal Court Improvemr	113,582	99,363	115,000	115,000
501 - S.A. Serv. - Trees	243,379	243,930	250,000	250,000
502 - S.A. Street Lighting	388,982	391,487	410,000	410,000
503 - S.A. Ditches & Drainage	243,202	277,438	285,000	280,000
701 - Water Fund	3,964,897	5,091,442	5,075,000	5,675,000
702 - Sewer Fund	2,031,161	1,973,946	2,563,000	2,578,000
705 - Resource Recovery	122,572	131,838	175,000	175,000
707 - Medical Care	2,116,841	2,477,212	2,500,000	2,500,000
709 - Information Technology	274,368	300,404	500,000	0
801 - Police Pension	418,969	430,990	435,000	450,000
802 - Property Room	-440	35,045	10,000	10,000
804 - Income Tax	6,514,243	7,368,691	7,515,000	7,510,000
805 - Unclaimed Monies	767	1,442	5,000	5,000
808 -Escrow Fund	586	0	0	0
810 - Community Affairs	5,220	5,485	10,000	10,000
811 - Parks-Rec Foundation	1,428	0	2,000	2,000
<b>Grand Total</b>	<b>31,983,614</b>	<b>35,547,406</b>	<b>39,229,000</b>	<b>40,725,000</b>

Exhibit "C"

2018 INTERFUND TRANSFERS

Fund	Transfer From	Fund	Transfer To
General	500,000	Street C M & R	500,000
General	90,000	Resource Recovery	90,000
General	1,000	Fed Equitable Sharing	1,000
General	34,000	Capital Improvement	34,000
Income Tax	5,400,000	General	5,400,000
Income Tax	1,450,000	Debt Service	1,450,000
Totals	7,475,000		7,475,000

6



# City Of Sylvania

DEPARTMENT OF PUBLIC SERVICE

KEVIN G. ALLER, PE DIRECTOR

November 20, 2017

To: The Mayor and Members of Sylvania City Council

Re: **River Crossing Improvements &  
Hedingham Road and Tantallon Circle Resurfacing Project**

Dear Mr. Mayor and Council Members:

Bidding documents for the above-mentioned project are now complete and ready for public advertisement. This project consists of infrastructure improvements at two separate locations.

The River Crossing Improvements Project consists of replacing the existing pavement full-depth from Harroun Road to the Maintenance Garage Salt Dome on River Crossing. This section of pavement is structurally deficient and will be replaced with a more robust pavement section suitable for handling heavy truck traffic from the Maintenance Garage. In addition, the existing southerly driveway of the Hedges Chiropractic business will be relocated from the intersection and shifted westerly to improve access management and safety.

The Hedingham Road and Tantallon Circle Resurfacing Project consists of milling and resurfacing the top 2" of asphalt pavement on Hedingham Road from approximately 100' west of Marshwood Drive to Erie Street, and all of Tantallon Circle. Additional work items consist of spot curb replacements and curb ramp improvements that meet with current ADA standards.

Both projects are being combined together and sold as one construction project to take advantage of improved contractor pricing. The estimated construction cost of the project is \$168,286. Both projects were included as appropriated items in the 2017 capital improvements budget. It is anticipated that construction would start in the spring of 2018.

We would request that the Clerk of Council be authorized to advertise for bids.

Sincerely,

---

Kevin G. Aller, P.E.  
Director of Public Service



SOFT TOUCH FAB WASH  
 6307 MONROE STREET  
 PE-103897  
 0.9631 ACRES

KEITH E. & SALLY ANN J. HEDGES  
 5525 HARROUN ROAD  
 0.8812 ACRES

VILLAGE OF SYLVANIA  
 5503 HARROUN ROAD  
 82-03704  
 3.29 ACRES

RIVER CROSSING

HARROUN ROAD

THE KROGER COMPANY  
 AN OHIO CORPORATION  
 6325 MONROE STREET

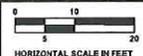


RIVER CROSSING  
 IMPROVEMENTS

EXISTING SITE PLAN



DESIGNER  
 JES  
 REVIEWER  
 KGA







## OWNERSHIP DISCLOSURE INFORMATION

This online service will allow you to obtain ownership disclosure information for issued and pending retail liquor permit entities within the State of Ohio.

### Searching Instructions

Enter the known information and click the "Search" button. For best results, search only ONE criteria at a time. If you try to put too much information and it does not match exactly, the search will return a message "No records to display".

The information is sorted based on the Permit Number in ascending order.

To do another search, click the "Reset" button.

#### SEARCH CRITERIA

**Permit Number**

**Permit Name / DBA**

**Member / Officer Name**

[Search](#)

[Reset](#)

[Main Menu](#)

Member/Officer Name	Shares/Interest	Office Held
<b>Permit Number:</b> 4151211; <b>Name:</b> INSIDE THE FIVE BREWING LLC; <b>DBA:</b> DBA INSIDE THE FIVE; <b>Address:</b> 5703 N MAIN ST SYLVANIA 43560		
BRANDON FIELDS	MANAGE MEM	CEO
CHRISTOPHER MORRIS	MANAGE MEM	TREASURER
KATHRYN FIELDS	MANAGE MEM	SECRETARY

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## Board of Architectural Review

Minutes of the regular meeting of November 15, 2017. Mr. Lindsley called the meeting to order.

Members present: Mayor Craig Stough, Ken Marciniak, Daniel Arnold, Brian McCann, and Thomas Lindsley (5) present. Zoning Administrator, Timothy Burns present.

Mr. Arnold moved, Mr. McCann seconded to approve the Minutes of the October 11, 2017, meeting as submitted. Vote being: Stough, Arnold, McCann, Marciniak and Lindsley (5) aye; (0) nay. Motion passed by a 5 to 0 vote.

Item 3 – Regulated Sign – app. no. 42-2017 requested by Dana Fairchild of Toledo Sign for 9 Round, 5577 Monroe Street Sylvania, Ohio 43560. Mr. Fairchild and Ms. Monica Gottfried of 9 Rounds were both present. Application is for a new wall sign. Sign is within the limits of the Sylvania Sign Code. Mr. Marciniak moved, Mr. Arnold seconded, to grant a Certificate of Appropriateness for the sign shown in the drawing submitted with the application. Vote being: McCann, Marciniak, Arnold, Stough and Lindsley (5) aye; (0) nay. Motion passed by a 5 to 0 vote.

Item 4 – Regulated Sign – app. no. 43-2017 requested by Debra Bodell of Glass City Signs for Bullfrog Nutrition, 6600 Sylvania Avenue Sylvania, Ohio 43560. Application is for a new wall sign. Ms. Bodell was present. Sign is within the limits of the Sylvania Sign Code. Mr. McCann moved, Mr. Arnold seconded, to grant a Certificate of Appropriateness for the sign shown in the drawing submitted with the application. Vote being: McCann, Marciniak, Arnold, Stough and Lindsley (5) aye; (0) nay. Motion passed by a 5 to 0 vote.

Item 5 – Regulated Sign – app. no. 44-2017 requested by Robert Hall of Toledo Sign for Hobby Town, 5825 Monroe Street Sylvania, Ohio 43560. Application is for a wall sign. Sign is within the limits of the Sylvania Sign Code. Mr. Hall was present and said that the new sign would be internally illuminated channel letters. Mr. Marciniak moved, Mr. Arnold seconded, to grant a Certificate of Appropriateness for the sign shown in the drawing submitted with the application. Vote being: McCann, Marciniak, Arnold, Stough and Lindsley (5) aye; (0) nay. Motion passed by a 5 to 0 vote.

Item 6 – Regulated Sign – app. no. 45-2017 requested by Jim Bond of National Sign Company for Body Defined – White Electronics, 6626 Monroe Street Sylvania, Ohio 43560. Application is for a new tenant panel. Mr. Mike Brighty, building owner, present. Sign is within the limits of the Sylvania Sign Code. Mr. Arnold moved, Mr. Marciniak seconded, to grant a Certificate of Appropriateness for the sign shown in the drawing submitted with the application. Vote being: McCann, Marciniak, Arnold, Stough and Lindsley (5) aye; (0) nay. Motion passed by a 5 to 0 vote.

Item 7 – Regulated Sign – app. no. 46-2017 requested by Alan Bacho for Sylvania City Schools, 4747 N. Holland Sylvania Road Sylvania, Ohio 43560. Mr. Arnold asked to have the record

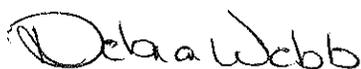
**Board of Architectural Review**  
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reflect that he will need to abstain from the discussion and vote for this application due to a business conflict. Mayor Stough stated that he would also need to abstain as he also has a business conflict. Mr. Bacho was present. Application is for a new monument sign, a wall sign, and a new awning/directional sign. Mr. Burns stated that one of the wall signs is under a canopy and will not be visible from the street so the City is treating it as an awning sign. Mr. Bacho stated that the sign is to let people know where to go. Mr. Marciniak moved, Mr. McCann seconded, to grant a Certificate of Appropriateness for the sign shown in the drawing submitted with the application. Vote being: McCann, Marciniak and Lindsley (3) aye; (0) nay. Motion passed by a 5 to 0 vote.

Item 8 – Regulated Sign – app. no. 47-2017 requested by Luke Matheson for Stone House Studio LLC dba Stone House Goods, 4832 Harroun Road Sylvania, Ohio 43560. Mr. Matheson was present. Application is for a new low profile sign. Mr. Marciniak moved, Mr. Arnold seconded, to grant a Certificate of Appropriateness for the sign shown in the drawing submitted with the application. Vote being: McCann, Marciniak, Arnold, Stough and Lindsley (5) aye; (0) nay. Motion passed by a 5 to 0 vote.

Mr. McCann moved, Mr. Arnold seconded to adjourn the meeting. All present voted aye. Meeting adjourned.

Submitted by,



Debra Webb, Secretary  
Municipal Planning Commission

Sylvania Municipal Planning Commission

Minutes of the regular meeting of November 15, 2017. Mr. Lindsley called the meeting to order.

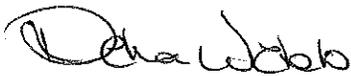
Members present: Mayor Craig Stough, Ken Marciniak, Daniel Arnold, Brian McCann, and Thomas Lindsley (5) present. Zoning Administrator, Timothy Burns present.

Mr. Arnold moved, Mr. Marciniak seconded to approve the Minutes of the October 11, 2017, meeting as submitted. Vote being: Stough, McCann, Marciniak, Arnold and Lindsley (5) aye; (0) nay. Motion passed by a 5 to 0 vote.

Item 3 – Final Plat – Oak Creek North submitted by Feller, Finch and Associates. Mr. Greg Feller was present and stated that the plat was previously approved by the township and the property was later annexed by the City; and that since the development did not begin building in the time allowed it needed to go through the approval process again. Mr. Burns stated that all of the comments made by the City, dated October 20, 2017, have been addressed. Mr. Marciniak moved, Mr. McCann seconded to approve the final plat as submitted. Vote being: Stough, McCann, Marciniak, Arnold and Lindsley (5) aye; (0) nay. Motion passed by a 5 to 0 vote

Mr. Arnold moved, Mr. McCann seconded to adjourn the meeting. All present voted aye. Meeting adjourned.

Submitted by,



Debra Webb, Secretary  
Municipal Planning Commission