

Minutes of the Meeting of Council
November 6, 2017

The Council of the City of Sylvania, Ohio met in regular session on November 6, 2017 at 7:30 p.m. with Mayor Stough in the chair. Roll was called with the following members present: Katie Cappellini, Mark Frye, Doug Haynam, Sandy Husman, Mark Luetke, Jason Mishka, Mary Westphal; (7) present; (0) absent.

Roll call:
All council
present.

Maplewood School Cub Scout Pack 158 presented the Flag and led Council in the Pledge of Allegiance to the United State of America.

Flag Ceremony
& Pledge of
Allegiance.

Mayor Stough stated that Council will now consider agenda item 3.

The following items were added to the agenda:

- 7a. Proposed Ordinance No. 62-2017.
- 15a. Schedule an Employee & Community Relations Committee Meeting.

Mrs. Westphal moved, Mr. Haynam seconded to approve the agenda as amended; roll call vote being: Cappellini, Frye, Haynam, Husman, Luetke, Mishka, Westphal, (7) yeas; (0) nays. The motion carried.

Agenda
approval.

Mayor Stough stated that Council will now consider agenda item 4.

Mrs. Westphal presented the October 16, 2017 meeting minutes. Mrs. Westphal moved, Mr. Haynam seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of October 16, 2017 be approved; roll call vote being: Frye, Haynam, Husman, Luetke, Mishka, Westphal, Cappellini, (7) yeas; (0) nays. The motion carried.

Approval of the
October 16
meeting minutes.

Mayor Stough stated that Council will now consider agenda item 5.

Mayor Stough recognized three Artists commemorating the 25th Anniversary of Sister City. The three Artists are Ian Mahoney, Ethan Archer, and Connor Estrel. Jan Shearer and Jen Archer spoke providing information on the how the Artists work was chosen for the Anniversary.

Recognition of
Artists.

Mayor Stough stated that Council will now consider agenda item 6.

Mr. Joel Jerger and Mr. Dirk VanHeyst of First Federal Bank spoke on the opening of the branch that includes insurance services in Sylvania. They stated it will bring 30 jobs to Sylvania with a 1.8 million dollar payroll.

First Federal
Bank in
Sylvania.

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Mrs. Westphal presented and read aloud by title only, proposed Ordinance No. 84-2017, a written copy of same having been previously furnished to each member of Council, "Authorizing the Mayor and Director of Finance to enter an Economic Development Grant Agreement with First Federal Bank, and declaring an emergency." Mrs. Westphal moved, Mr. Luetke seconded, that Council dispense with the Second and Third Readings of said Ordinance: roll call vote being: Haynam, Husman, Luetke, Mishka, Westphal, Cappellini, Frye, (7) yeas; (0) nays. The motion carried.

Ordinance No. 84-2017, "Authorizing ...Economic Development Agreement... First Federal Bank..."

Mrs. Westphal moved, Mr. Mishka seconded, that Ordinance No. 84-2017 be enacted as an emergency measure as declared therein; roll call vote being: Husman, Luetke, Mishka, Westphal, Cappellini, Frye, Haynam, , (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 7.

Mrs. Westphal reported on the public hearing from 7:00 p.m. on this date regarding proposed Ordinance No. 62-2017. She stated no one was present to provide testimony for or against the proposed Ordinance. Council moved to advance this legislation to Council for approval.

Report of P.H. regarding Proposed Ord. No. 62-2017.

Mrs. Westphal presented and read aloud by title only, proposed Ordinance No. 62-2017, a written copy of same having been previously furnished to each member of Council, "Amending Part Eleven – Planning and Zoning Code of the Sylvania Codified Ordinances, 1979, as amended by amending Section 1101.10-Definitions and by amending Section 1153.02-Special Uses; and declaring an emergency." Mrs. Westphal moved, Mr. Luetke seconded, that Council dispense with the Second and Third Readings of said Ordinance: roll call vote being: Haynam, Husman, Luetke, Mishka, Westphal, Cappellini, Frye, (7) yeas; (0) nays. The motion carried.

Ordinance No. 62-2017, "Amending... Section 11.01.10 & 1153.02..."

Mrs. Westphal moved, Mr. Mishka seconded, that Ordinance No. 62-2017 be enacted as an emergency measure as declared therein; roll call vote being: Husman, Luetke, Mishka, Westphal, Cappellini, Frye, Haynam, , (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 8.

Mrs. Westphal reported on the Finance Committee meeting held on October 18, 2017 that discussed the 2018 Budget. She stated Mr. Schroyer provided highlights of the budget. The Committee moved to advance legislation to Council for approval.

Finance Com. Meeting....2018 Budget discussion.

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Mrs. Westphal presented and read aloud by title only the first reading of proposed Ordinance No. 77-2017, a written copy of same having been previously furnished to each member of Council, "To make Appropriations for current expenditures and other expenditures of the City of Sylvania, for the Fiscal Year ending December 31, 2018."

1st Reading,
Ordinance No.
77-2017 to read
by title only.

Mayor Stough state that Council will now consider agenda item 9.

Service Director's report on professional engineering services proposal of US23-Monroe Street interchange was placed on file. Mr. Frye presented and read aloud by title only, proposed Ordinance No. 78-2017, a written copy of same having been previously furnished to each member of Council, "Accepting the proposal of the Mannik & Smith Group to provide engineering services for the US23-Monroe Street Interchange Project; appropriating funds therefore in the amount of \$153,565; and declaring an emergency." Mr. Frye moved, Mr. Mishka seconded, that Council dispense with the Second and Third Readings of said Ordinance: roll call vote being: Luetke, Mishka, Westphal, Cappellini, Frye, Haynam, Husman, (7) yeas; (0) nays. The motion carried.

Ordinance No.
78-2017,
"accepting
Mannik &
Smith...
engineering Svcs
for US23-
Monroe St.
Interchange
project..."

Mr. Frye moved, Mr. Haynam seconded, that Ordinance No. 78-2017 be enacted as an emergency measure as declared therein; roll call vote being: Mishka, Westphal, Cappellini, Frye, Haynam, Husman, Luetke, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 10.

Service Director's report on the Acres Road Resurfacing Project (Alexis Road to Monroe Street) was placed on file. Mr. Frye presented and read aloud by title only, proposed Ordinance No. 79-2017, a written copy of same having been previously furnished to each member of Council, "Accepting the proposal of Crestline Paving & Excavating for the Acres Road Resurfacing Project; appropriating funds therefore in the amount of \$31,887; and declaring an emergency." Mr. Frye moved, Mrs. Husman seconded, that Council dispense with the Second and Third Readings of said Ordinance: roll call vote being: Westphal, Cappellini, Frye, Haynam, Husman, Luetke, Mishka, (7) yeas; (0) nays. The motion carried.

Ordinance No.
79-2017,
"Accepting
Crestline
Paving.....
Acres Rd.
Resurfacing
Project...."

Mr. Frye moved, Mrs. Westphal seconded, that Ordinance No. 79-2017 be enacted as an emergency measure as declared therein; roll call vote being: Cappellini, Frye, Haynam, Husman, Luetke, Mishka, Westphal, (7) yeas; (0) nays. The motion carried.

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Mayor Stough stated that Council will now consider agenda item 11.

Service Director's report on the McCord Road Microsurfacing Project was placed on file. Mr. Frye presented and read aloud by title only, proposed Ordinance No. 80-2017, a written copy of same having been previously furnished to each member of Council, "Authorizing the Mayor and Director of Finance to approve Change Order No. 1 to this City's Agreement with Zimmerman Paint Contractors Co. for the McCord Road Resurfacing Project which reflects the actual work performed on this project; increasing the contract amount by \$3,412; appropriating funds therefore; and declaring an emergency." Mr. Frye moved, Mrs. Westphal seconded, that Council dispense with the Second and Third Readings of said Ordinance: roll call vote being: Frye, Haynam, Husman, Luetke, Mishka, Westphal, Cappellini, (7) yeas; (0) nays. The motion carried.

Ordinance No. 80-2017, "...authorizing to approve Change Order #1...McCord Rd. Resurfacing Project..."

Mr. Frye moved, Mr. Luetke seconded, that Ordinance No. 80-2017 be enacted as an emergency measure as declared therein; roll call vote being: Haynam, Husman, Luetke, Mishka, Westphal, Cappellini, Frye, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 12.

Service Director's report on requesting authorization to begin the Letters of Interest Solicitation for construction engineering services for the Main Street Reconstruction project was placed on file.

Mr. Frye moved, Mrs. Husman seconded to authorize the Service Director to request Letters of Interest Solicitation for construction engineering services for the Main Street Reconstruction project. Roll call vote being: Husman, Luetke, Mishka, Westphal, Cappellini, Frye, Haynam, (7) yeas; (0) nays. The motion carried.

Authorize solicitation for engineering services...Main St. Reconstr. Project.

Mayor Stough stated that Council will now consider agenda item 13.

Service Director's report on the River Trail Phase II project, SB310 Community Recreation Project was placed on file. Mrs. Cappellini presented and read aloud by title only, proposed Ordinance No. 81-2017, a written copy of same having been previously furnished to each member of Council, "Authorizing the Mayor and Director of Finance to enter into a Pass Through Grant Agreement with the Ohio Department of Natural Resources; and declaring an emergency." Mrs. Cappellini moved, Mr. Haynam seconded, that Council dispense with the Second and Third Readings of said Ordinance: roll call vote being: Luetke, Mishka, Westphal, Cappellini, Frye, Haynam, Husman, (7) yeas; (0) nays. The motion carried.

Ordinance No. 81-2017, "authorizing ...Pass Through Grant Agreement with ODNR..."

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Mrs. Cappellini moved, Mr. Luetke seconded, that Ordinance No. 81-2017 be enacted as an emergency measure as declared therein; roll call vote being: Mishka, Westphal, Cappellini, Frye, Haynam, Husman, Luetke, (7) yeas; (0) nays. The motion carried.

Service Director's report on the Sylvania River Trail Phase II project bids was placed on file. Mrs. Cappellini presented and read aloud by title only, proposed Ordinance No. 82-2017, a written copy of same having been previously furnished to each member of Council, "Accepting the bid of Miller Construction, Inc. and awarding the contract for the River Trail Improvements Phase II Project to same, authorizing the expenditure for the improvements in the amount of \$2,487,260.26; appropriating funds therefore; and declaring an emergency." Mrs. Cappellini moved, Mr. Haynam seconded, that Council dispense with the Second and Third Readings of said Ordinance: roll call vote being: Westphal, Cappellini, Frye, Haynam, Husman, Luetke, Mishka, (7) yeas; (0) nays. The motion carried.

Ordinance No. 82-2017, "accepting the bid....Miller Construction... River Trail Phase II project..."

Mrs. Cappellini moved, Mr. Luetke seconded, that Ordinance No. 82-2017 be enacted as an emergency measure as declared therein; roll call vote being: Cappellini, Frye, Haynam, Husman, Luetke, Mishka, Westphal, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 14.

Mr. Haynam moved, Mrs. Westphal seconded to have Mr. Frye withdraw from table due to conflict of interest. Roll call vote being: Cappellini, Frye, Haynam, Husman, Luetke, Mishka, Westphal, (7) yeas; (0) nays. The motion carried.

Mrs. Westphal presented and read aloud by title only, proposed Ordinance No. 83-2017, a written copy of same having been previously furnished to each member of Council, "Authorizing the Mayor and Director of Finance to enter into an agreement, on behalf of the City of Sylvania, Ohio, with the Board of Lucas County Commissioners, for the provision of Public Defender Services to the Sylvania Municipal Court for the year 2018; and declaring an emergency." Mrs. Westphal moved, Mr. Haynam seconded, that Council dispense with the Second and Third Readings of said Ordinance: roll call vote being: Westphal, Cappellini, Frye, Haynam, Husman, Luetke, Mishka, (7) yeas; (0) nays. The motion carried.

Ordinance No. 83-2017, "Authorizing... provision of Public Defender Svcs for 2018..."

Mrs. Westphal moved, Mr. Luetke seconded, that Ordinance No. 83-2017 be enacted as an emergency measure as declared therein; roll call vote being: Cappellini, Frye, Haynam, Husman, Luetke, Mishka, Westphal, (7) yeas; (0) nays. The motion carried.

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Mr. Frye returned to the table.

Mayor Stough stated that Council will now consider agenda item 15.

Mr. Luetke scheduled an Employee & Community Relations Committee meeting for November 20, 2017 at 6:45 p.m. to discuss the 2018 Board and Commission appointments by Council.

Emp. & Com.
Relations
Committee Mtg;
11/20/17, 6:45
p.m.

Mayor Stough stated that all items on the agenda had been considered.

Adjournment.

Mrs. Westphal moved, Mrs. Cappellini seconded that this meeting adjourn; all present voting yea (7); (0) nays. The motion carried and the meeting adjourned at 8:25 p.m.

Clerk of Council

Mayor

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