

## Board of Architectural Review

Minutes of the regular meeting of January 10, 2018. Mr. Lindsley called the meeting to order.

Members present: Mayor Craig Stough, Daniel Arnold, Brian McCann, and Thomas Lindsley (4) present. Ken Marciniak excused. Zoning Administrator, Timothy Burns present.

Mr. Arnold moved, Mr. McCann seconded to approve the Minutes of the December 13, 2017 meeting as submitted. Vote being: Stough, Arnold, McCann, and Lindsley (4) aye; (0) nay. Motion passed by a 4 to 0 vote.

Item 3 – Regulated District Building Review – 51-2017 requested by Brandon Fields for Inside the Five, 5703 Main Street, Sylvania, Ohio 43560. Application is for Building Review. Mr. Jessie Miller of Miller Diversified present. Mr. Burns recommended that the door and the ADA ramp be voted on separately as the ramp must get further approval from the City as it's located in the City's right-of-way. Mr. Arnold moved, Mr. McCann seconded, to grant a Certificate of Appropriateness for the door shown in the drawing submitted with the application. Vote being: McCann, Arnold, Stough and Lindsley (4) aye; (0) nay. Motion passed by a 4 to 0 vote. Mr. Arnold moved, Mr. McCann seconded, to grant a Certificate of Appropriateness for the ramp shown in the drawing submitted with the application subject to approval by the City. Vote being: McCann, Arnold, Stough and Lindsley (4) aye; (0) nay. Motion passed by a 4 to 0 vote.

Item 4 – Regulated Sign – app. no. 1-2018 requested by Dana Fairchild of Toledo Sign for Healthy Family Chiropractic, 6377 Monroe St., Sylvania, Ohio 43560. Application is for a new face on a wall sign and a new panel on an existing monument sign. Mr. Fairchild was present. Mayor Stough stated that he would need to push away from the table for the discussion and vote due to a business conflict. Sign are within the limits of the Sylvania Sign Code. Mr. McCann moved, Mr. Arnold seconded, to grant a Certificate of Appropriateness for the signs shown in the drawing submitted with the application. Vote being: McCann, Arnold and Lindsley (3) aye; (0) nay. Motion passed by a 3 to 0 vote.

Mayor Stough returned to the table.

Item 5 – Regulated Sign – app. no. 2-2018 requested by Julie Bair of Bennet Management Corp. for Tony Packo's Café, 5812 Alexis Rd., Sylvania, Ohio 43560. Application is for a new wall sign, a new monument sign and two directional signs. Ms. Bair was present. Mr. Burns stated that the wall sign on the west sign of the building shown in drawings is not up for review as the code only allows for one wall sign and that Bennet Management has been informed. Ms. Bair acknowledged that she was informed that they could not have two wall signs and agreed that the sign shown on the west wall is not part of this review and asked if they could apply for a variance. Mr. Burns stated that the application for a variance would need to be filed with the Board of Zoning Appeals. Mr. McCann moved, Mr. Arnold seconded, to grant a Certificate of Appropriateness for the wall sign on the south side of the building, the monument sign and the directional signs shown in the drawing submitted with the application. Vote being: McCann, Arnold, Stough and Lindsley (4) aye; (0) nay. Motion passed by a 4 to 0 vote.

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Item 6 – Regulated District Building Review – app. no. 3-2018 requested by Julie Bair of Bennet Management Corp. for Tony Packo’s Café, 5812 Alexis Rd., Sylvania, Ohio 43560. Application is for a Building Review. Ms. Bair was present and presented pictures of the Secor Location and stated that this building would be very similar. Mr. Arnold moved, Mr. McCann seconded, to grant a Certificate of Appropriateness building design shown in the drawings submitted with the application and presented at the meeting. Vote being: McCann, Arnold, Stough and Lindsley (4) aye; (0) nay. Motion passed by a 4 to 0 vote.

Item 7 – Regulated Sign – app. no. 5-2018 requested by Tim Grohnke of Gardner Signs, Inc. for Cricket, 5553 Monroe St., Sylvania, Ohio 43560. Application is for a new wall sign and a window sign. Signs are within the limits of the Sylvania Sign Code. Mr. McCann moved, Mr. Arnold seconded, to grant a Certificate of Appropriateness for the signs shown in the drawing submitted with the application. Vote being: McCann, Arnold, Stough and Lindsley (4) aye; (0) nay. Motion passed by a 4 to 0 vote.

Mr. Arnold moved, Mr. McCann seconded to adjourn the meeting. All present voted aye. Meeting adjourned.

Submitted by,

Debra Webb, Secretary  
Municipal Planning Commission

## Sylvania Municipal Planning Commission

Minutes of the regular meeting of January 10, 2018. Mr. Lindsley called the meeting to order.

Members present: Mayor Craig Stough, Daniel Arnold, Brian McCann, and Thomas Lindsley (4) present. Ken Marciniak excused. Zoning Administrator, Timothy Burns present.

Mr. McCann moved, Mr. Arnold seconded to approve the Minutes of the December 13, 2017 meeting as submitted. Vote being: Stough, Arnold, McCann, and Lindsley (4) aye; (0) nay. Motion passed by a 4 to 0 vote.

### 1. Organizational Meeting

#### a. Election of Officers:

1. Chair – Mayor Stough moved, Mr. McCann seconded to elect Tom Lindsley as Chair of the Sylvania Municipal Planning Commission. Vote being: McCann, Arnold, Stough and Lindsley (4) aye; (0) nay. Motion passed by a 4 to 0 vote.

2. Vice-Chair Mr. Lindsley moved, Mr. Arnold seconded to elect Brian McCann as Vice-Chair of the Sylvania Municipal Planning Commission. Vote being: McCann, Arnold, Stough and Lindsley (4) aye; (0) nay. Motion passed by a 4 to 0 vote.

### 2. Additions

Mr. McCann moved, Mr. Arnold seconded to adjourn the meeting. All present voted aye. Meeting adjourned.

Submitted by,

Debra Webb, Secretary  
Municipal Planning Commission