

Minutes of the Meeting of Council  
February 5, 2018

The Council of the City of Sylvania, Ohio met in regular session on February 5, 2018 at 7:30 p.m. with Mayor Stough in the chair. Roll was called with the following members present: Katie Cappellini, Mark Frye, Doug Haynam, Sandy Husman, Mark Luetke, Patrick Richardson, Mary Westphal; (7) present;, (0) absent.

Roll call:  
All present.

Pledge of Allegiance to the United State of America led by Mr. Haynam.

Pledge of  
Allegiance.

Mayor Stough stated that Council will now consider agenda item 3.

The following items were added to the agenda:

- 7c. Schedule an Utility Committee meeting.
- 17. Proposed Ordinance No. 7-2018.

Mrs. Westphal moved, Mr. Haynam seconded to approve the agenda as amended; roll call vote being: Cappellini, Frye, Haynam, Husman, Luetke, Richardson, Westphal, (7) yeas; (0) nays. The motion carried.

Agenda  
approval.

Mayor Stough stated that Council will now consider agenda item 4.

Mrs. Westphal presented the January 16, 2018 meeting minutes. Mrs. Westphal moved, Mr. Haynam seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of January 16, 2018 be approved; roll call vote being: Frye, Haynam, Husman, Luetke, Richardson, Westphal, Cappellini, (7) yeas; (0) nays. The motion carried.

Approval of the  
January 16  
meeting minutes.

Mayor Stough stated that Council will now consider agenda item 5.

Mayor Stough presented a Proclamation to William Geha for being selected as the "Top Drug Counselor of the Year for 2017-2018" by the International Association of Top Professionals.

Proclamation to  
William Geha...  
Top Drug  
Counselor...

Mayor Stough stated that Council will now consider agenda item 6.

Mrs. Westphal presented and read aloud by title only, proposed Resolution No. 3-2018, a written copy of same having been previously furnished to each member of Council, "Resolution accepting the Amounts and Rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor, and declaring an emergency"; Mrs. Westphal moved, Mrs. Husman seconded, that Council dispense with the Second and Third Reading of said Resolution; roll call vote being: Luetke, Richardson, Westphal, Cappellini, Frye, Haynam, Husman, (7) yeas; (0) nays. The motion carried.

Resolution No.  
3-2018,  
"..Accepting the  
Amounts and  
Rates by County  
Budget  
Commission..."

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Mrs. Westphal moved, Mr. Luetke seconded, that Resolution No. 3-2018 be enacted as an emergency measure as declared therein; roll call vote being: Richardson, Westphal, Cappellini, Frye, Haynam, Husman, Luetke, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 7.

Mrs. Westphal moved, Mr. Frye seconded to refer the proposed Ordinance No. 1-2018, Authorizing to enter into a Memorandum of Understanding for the development of a Plan of Operation for an Ohio Revised Code Chapter 6119 Entity to be established to provide Regional Water Resource Utility Services to be known as Toledo Area Water Authority to the Utility & Environment Committee. Roll call vote being: Westphal, Cappellini, Frye, Haynam, Husman, Luetke, Richardson, (7) yeas; (0) nays. The motion carried.

Referral of proposed Ordinance No. 1-2018 (Toledo Area Water Authority MOU) to Util. Committee.

Mrs. Westphal set an Utility & Environment Committee meeting for February 28, 2018 at 7:30 a.m. to discuss the Toledo Area Water Authority Memorandum of Understanding and proposed Ordinance No. 1-2018.

Utility Com Mtg.: 2/28/18, 7:30a.m.

Mrs. Westphal set a Committee-of-the-Whole for March 5, 2018 at 6:30 p.m. to discuss the Toledo Area Water Authority Memorandum of Understanding and proposed Ordinance No. 1-2018.

COW Mtg; 3/5/18, 6:30p.m.

Mayor Stough stated that Council will now consider agenda item 8.

Mrs. Husman presented and read aloud by title only, proposed Ordinance No. 2-2018, a written copy of same having been previously furnished to each member of Council, "Approving the First Amendment to Commercial Real Estate Purchase Agreement of Republic Development, LLC and J.C. Heart Company, Inc. to purchase the City's real estate known as the SOMO property located along Monroe Street; authorizing the Mayor and the Director of Finance to accept said First Amendment to Real Estate Purchase Agreement on behalf of the City of Sylvania; determining said real estate to be no longer needed for municipal purposes; and declaring an emergency."; Mrs. Husman moved, Mrs. Westphal seconded, that Council dispense with the Second and Third Reading of said Ordinance; roll call vote being: Cappellini, Frye, Haynam, Husman, Luetke, Richardson, Westphal, (7) yeas; (0) nays. The motion carried.

Ordinance No. 2-2018, "Approving 1<sup>st</sup> amendment to purchase agreement.... SOMO property..."

Mrs. Husman moved, Mr. Luetke seconded, that Ordinance No. 2-2018 be enacted as an emergency measure as declared therein; roll call vote being: Frye, Haynam, Husman, Luetke, Richardson, Westphal, Cappellini, (7) yeas; (0) nays. The motion carried.

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Mayor Stough stated that Council will now consider agenda item 9.

Mrs. Husman presented and read aloud by title only, proposed Ordinance No. 3-2018, a written copy of same having been previously furnished to each member of Council, “Granting a license to Inside the Five Brewing to enter a portion of City owned right-of-way to install and maintain an ingress/egress ramp; authorizing the Mayor and Director of Finance to sign the license agreement; and declaring an emergency.”; Mrs. Husman moved, Mr. Luetke seconded, that Council dispense with the Second and Third Reading of said Ordinance; roll call vote being: Haynam, Husman, Luetke, Richardson, Westphal, Cappellini, Frye, (7) yeas; (0) nays. The motion carried.

Ordinance No.  
3-2018,  
“Granting  
license to Inside  
the Five  
Brewing...”

Mrs. Husman moved, Mr. Luetke seconded, that Ordinance No. 3-2018 be enacted as an emergency measure as declared therein; roll call vote being: Husman, Luetke, Richardson, Westphal, Cappellini, Frye, Haynam, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 10.

Mr. Luetke presented and read aloud by title only, proposed Ordinance No. 4-2018, a written copy of same having been previously furnished to each member of Council, “Revising the Administrative, Departmental, and Divisional Organization of the City and the Codified Ordinances thereof by amending Sylvania Codified Ordinance Section 139.02 to change the Class Grade of the Chief Probation Officer from Class Grade 15 to Class Grade 21; and declaring an emergency.”; Mr. Luetke moved, Mr. Haynam seconded, that Council dispense with the Second and Third Reading of said Ordinance; roll call vote being: Luetke, Richardson, Westphal, Cappellini, Frye, Haynam, Husman, (7) yeas; (0) nays. The motion carried.

Ordinance No.  
4-2018,  
“Revising....  
Chief Probation  
Officer...Class  
Grade 15 to  
Class 21....”

Mr. Luetke moved, Mr. Frye seconded, that Ordinance No. 4-2018 be enacted as an emergency measure as declared therein; roll call vote being: Richardson, Westphal, Cappellini, Frye, Haynam, Husman, Luetke, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 11.

Service Director’s report on Main Street Reconstruction Project was placed on file. Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 5-2018, a written copy of same having been previously furnished to each member of Council, “Accepting the proposal of Stantec to provide construction engineering services relative to the Main Street Reconstruction Project; appropriating funds therefore in the amount of \$81,400; and declaring an emergency.”; Mr. Richardson moved, Mrs. Westphal

Ordinance No.  
5-2018,  
“Accepting  
proposal of  
Stantec...Main  
St Recon.

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Project...”

seconded, that Council dispense with the Second and Third Reading of said Ordinance; roll call vote being: Westphal, Cappellini, Frye, Haynam, Husman, Luetke, Richardson, (7) yeas; (0) nays. The motion carried.

Mr. Richardson moved, Mrs. Husman seconded, that Ordinance No. 5-2018 be enacted as an emergency measure as declared therein; roll call vote being: Cappellini, Frye, Haynam, Husman, Luetke, Richardson, Westphal, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 12.

Service Director’s report on Harroun Road and Monroe Street was placed on file. Mrs. Cappellini presented and read aloud by title only, proposed Ordinance No. 6-2018, a written copy of same having been previously furnished to each member of Council, “Authorizing the Mayor and Director of Finance to accept the proposal of JJR, LLC to provide Conceptual Design for Streetscape Enhancements at the southwest corner of the Monroe Street and Harroun Road; appropriating funds therefore in an amount not to exceed \$5,500; and declaring an emergency.”; Mrs. Cappellini moved, Mrs. Westphal seconded, that Council dispense with the Second and Third Reading of said Ordinance; roll call vote being: Frye, Haynam, Husman, Luetke, Richardson, Westphal, Cappellini, (7) yeas; (0) nays. The motion carried.

Ordinance No.  
6-2018,  
“Authorizing  
JJR, LLC...  
Conceptual  
Design...  
Monroe &  
Harroun Rds...”

Mrs. Cappellini moved, Mr. Luetke seconded, that Ordinance No. 6-2018 be enacted as an emergency measure as declared therein; roll call vote being: Haynam, Husman, Luetke, Richardson, Westphal, Cappellini, Frye, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 13.

Mr. Luetke presented and read aloud by title only, proposed Resolution No. 4-2018, a written copy of same having been previously furnished to each member of Council, “Appointing Patrick Richardson to the Board of Trustees of Sylvania Community Services for the full calendar year of 2018; and declaring an emergency”; Mr. Luetke moved, Mr. Haynam seconded, that Council dispense with the Second and Third Reading of said Resolution; roll call vote being: , Husman, Luetke, Richardson, Westphal, Cappellini, Frye, Haynam (7) yeas; (0) nays. The motion carried.

Resolution No.  
4-2018,  
“Appointing  
Patrick  
Richardson to  
SCS for  
2018...”

Mr. Luetke moved, Mrs. Westphal seconded, that Resolution No. 4-2018 be enacted as an emergency measure as declared therein; roll call vote being: Luetke, Richardson, Westphal, Cappellini, Frye, Haynam, Husman, (7) yeas; (0) nays. The motion carried.

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Mayor Stough stated that Council will now consider agenda item 14.

Mayor Stough reviewed the Lourdes University banner request. Mr. Luetke moved, Mr. Haynam seconded to refer the request from Lourdes University regarding banners to be hung on Main Street to the Employee & Community Relations Committee for review and recommendation. Roll call vote being: Richardson, Westphal, Cappellini, Frye, Haynam, Husman, Luetke, (7) yeas; (0) nays. The motion carried.

Referral of  
Lourdes banner  
request to Emp.  
& Com  
Relations .

Mayor Stough stated that Council will now consider agenda item 15.

Mr. Luetke stated the Employee & Community Relations Committee met at 7:00 p.m. on this date to discuss the 2019 city calendar project. He stated that due to the RFQ process, there were 2 companies that submitted proposals. After review, the committee agrees to meeting with Flanders & Fuller to discuss their concept.

Employee &  
Com Relations  
report from  
7:00p.m. re:  
2019 Calendar.

Mayor Stough stated that since there was no items for agenda item 16, Council will now consider added agenda item 17.

Mrs. Westphal presented and read aloud by title only, proposed Ordinance No. 7-2018, a written copy of same having been previously furnished to each member of Council, "Authorizing the Mayor and Director of Finance to enter into an agreement with the Village of Centennial Crossing Property Owners Association and Centennial Crossings, LLC relative to the sanitary sewer pumping station; and declaring an emergency."; Mrs. Westphal moved, Mr. Frye seconded, that Council dispense with the Second and Third Reading of said Ordinance; roll call vote being: Frye, Haynam, Husman, Luetke, Richardson, Westphal, Cappellini, (7) yeas; (0) nays. The motion carried.

Ordinance No.  
7-2018, "...  
agreement with  
Centennial  
Crossings...  
sanitary sewer  
pumping  
station..."

Mrs. Westphal moved, Mr. Haynam seconded, that Ordinance No. 6-2018 be enacted as an emergency measure as declared therein; roll call vote being: Haynam, Husman, Luetke, Richardson, Westphal, Cappellini, Frye, (7) yeas; (0) nays. The motion carried.

Mayor Stough reported on information item B. He reviewed a letter from TMACOG stated that the City of Sylvania's CMAQ application for the Monroe Street and Silica Drive Roundabout has been approved for funding in the amount of \$2,373,500 in state fiscal year 2022.

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Mayor Stough stated that all items on the agenda had been considered.

Adjournment.

Mrs. Westphal moved, Mr. Haynam seconded that this meeting adjourn; all present voting yea (7); (0) nays. The motion carried and the meeting adjourned at 8:34 p.m.

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Clerk of Council

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Mayor