

Board of Architectural Review

Minutes of the regular meeting of August 15, 2018. Mr. Lindsley called the meeting to order.

Members present: Mayor Craig Stough, Daniel Arnold, Brian McCann and Thomas Lindsley (4) present. Ken Marciniak excused. Zoning Administrator, Timothy Burns present.

Mr. Arnold moved, Mr. McCann seconded to approve the Minutes of the July 11, 2018, meeting as submitted. Vote being: Stough, Arnold, McCann and Lindsley (4) aye; (0) nay. Motion passed by a 4 to 0 vote.

Item 3 – Building Review – app. no. 35-2018 requested by William R. Steele of Poggemeyer Design for Mobile Care Group, 5160 Railroad Street, Sylvania, Ohio 43560. Application is for an addition of an ADA ramp. Mr. Steel was present and explained that the ADA ramp is needed for ingress and egress for a newly renovated area of the building. He said that the ramp would be stained with a wood preservative and that mesh would be installed as required. Mr. Joe Wallace of Mobile Care was also present. Mr. Arnold moved, Mr. McCann seconded, to grant a Certificate of Appropriateness for the ramp shown in the drawing submitted with the application. Vote being: McCann, Arnold, Stough and Lindsley (4) aye; (0) nay. Motion passed by a 4 to 0 vote.

Item 4 – Regulated Sign – app. no. 36-2018 requested by Karrie Brock of Fast Signs for Kidsville Childcare & Learning Center, 5227 Main Street, Sylvania, Ohio 43560. Application is for replacement panels for an existing monument sign. Ms. Brock was present and stated that a new 2-sided panel will be installed on an existing monument sign and that the sign will not be illuminated. Sign is within the limits of the Sylvania Sign Code. Mr. Arnold moved, Mr. McCann seconded, to grant a Certificate of Appropriateness for the sign shown in the drawing submitted with the application. Vote being: McCann, Arnold, Stough and Lindsley (4) aye; (0) nay. Motion passed by a 4 to 0 vote.

Item 5 – Regulated Sign – app. no. 37-2018 requested by Edward Tucker for Lawn Creations, 4507 Holland-Sylvania, Sylvania, Ohio 43560. Application is for a wall sign and a window mural/sign. Mr. Tucker was present and stated that some the signs shown in the application were put up before obtaining permits and coming before the Board of Architectural Review as he was unaware of the process; and that he has since learned that some of the signs that he put up are not allowed and have been taken down per request of Tim Burns. He added that he still has one sign to remove, and that it will be removed as soon as he has the money to remove the sign and make a needed repair to the window. Mr. Burns said that all but one of the remaining signs on the application are within code and that the approval of the signs should be subject to the remaining sign, on the South side of the building, being removed. Signs are within the limits of the Sylvania Sign Code. Mr. Arnold moved, Mr. McCann seconded, to grant a Certificate of Appropriateness for the signs shown in the drawing submitted with the application, subject to the illegal sign on the South side of the building being removed. Vote being: McCann, Arnold, Stough and Lindsley (4) aye; (0) nay. Motion passed by a 4 to 0 vote.

Item 6 – Regulated Sign – app. no. 38-2018 requested by Linda Kwapich for View Mediterranean

**Board of Architectural Review
Meeting of August 15, 2018
Page 2**

Catering, 7614 W Sylvania Avenue, Sylvania, Ohio 43560. Application is for a new wall sign. Sign is within the limits of the Sylvania Sign Code. Mr. Mr. McCann moved, Mr. Arnold seconded, to grant a Certificate of Appropriateness for the sign shown in the drawing submitted with the application. Vote being: McCann, Arnold, Stough and Lindsley (4) aye; (0) nay. Motion passed by a 4 to 0 vote.

Item 7 – Regulated Sign – app. no. 39-2018 requested by Lori Litzer for Signature Studio, 5665 Main Street, Sylvania, Ohio 43560. Application is for a new hanging sign and a new window sign. Ms. Litzer was present. Signs are within the limits of the Sylvania Sign Code. Mr. Arnold moved, Mr. McCann seconded, to grant a Certificate of Appropriateness for the signs shown in the drawing submitted with the application. Vote being: McCann, Arnold, Stough and Lindsley (4) aye; (0) nay. Motion passed by a 4 to 0 vote.

Item 8 – Building Review – app. no. 40-2018 requested by Kevin Kenney for OMSA Real Estate Investments, LLC., 6404 Monroe Street, Sylvania, Ohio 43560. Application is for an exterior renovation review. Mr. Kenney was present and explained that a portion of the building will be torn down and rebuilt, as it was unable to be saved, and that the exterior colors will have the industrial look and will be wood and metallic finishes. He also said that they are going through the permit process and that they will need to obtain a variance as a portion of the building will not meet the setback requirements. Mr. McCann moved, Mr. Arnold seconded, to grant a Certificate of Appropriateness for the building design shown in the drawing submitted with the application. Vote being: McCann, Arnold, Stough and Lindsley (4) aye; (0) nay. Motion passed by a 4 to 0 vote.

Mr. Arnold moved, Mr. McCann to adjourn the meeting. All present voted aye. Meeting adjourned.

Submitted by,

Debra Webb, Secretary
Municipal Planning Commission

Sylvania Municipal Planning Commission

Minutes of the regular meeting of August 15, 2018. Mr. Lindsley called the meeting to order.

Members present: Mayor Craig Stough, Daniel Arnold, Brian McCann and Thomas Lindsley (4) present. Ken Marciniak excused. Zoning Administrator, Timothy Burns present.

Mr. McCann moved, Mr. Arnold seconded to approve the Minutes of the July 11, 2018, meeting as submitted. Vote being: Stough, McCann, Arnold and Lindsley (4) aye; (0) nay. Motion passed by a 4 to 0 vote.

There being no other business on the Agenda, it is recommended that the August 15, 2018 meeting be canceled and that the Sylvania Municipal Planning Commission meet on September 12, 2018.

Mr. Arnold moved, Mr. McCann seconded to adjourn the meeting. All present voted aye. Meeting adjourned.

Submitted by,

Debra Webb, Secretary
Municipal Planning Commission