

Minutes of the Meeting of Council  
November 19, 2018

The Council of the City of Sylvania, Ohio met in regular session on November 19, 2018 at 7:30 p.m. with Mayor Stough in the chair. Roll was called with the following members present: Katie Cappellini, Mark Frye, Doug Haynam, Sandy Husman, Mark Luetke, Patrick Richardson, Mary Westphal; (7) present; (0) absent.

Roll call:  
All present.

Pledge of Allegiance to the United States of America led by Mrs. Westphal.

Pledge of  
Allegiance.

Mayor Stough stated that Council will now consider agenda item 3.

The following items were added to the agenda:

- 11a. Schedule a Streets Committee meeting.
- 13. Sister City delegation to Woodstock, Ont.
- 14. 2019 Community Calendar update.

Mrs. Westphal moved, Mrs. Husman seconded to approve the agenda as amended; roll call vote being: Cappellini, Frye, Haynam, Husman, Luetke, Richardson, Westphal, (7) yeas; (0) nays. The motion carried.

Agenda  
approval.

Mayor Stough stated that Council will now consider agenda item 4.

Mrs. Westphal presented the November 5, 2018 meeting minutes. Mrs. Westphal moved, Mr. Luetke seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of November 5, 2018 be approved; roll call vote being: Frye, Haynam, Husman, Luetke, Richardson, Westphal, Cappellini, (7) yeas; (0) nays. The motion carried.

Approval of the  
November 5  
meeting minutes.

Mayor Stough stated that Council will now consider agenda item 5.

Mrs. Westphal reported on the Finance Committee meeting from November 15<sup>th</sup>. The committee gathered to consider Mrs. Cappellini's proposal to fund \$44,200 JJR Sylvania River Trail Master Plan and do it by reducing funds to the Sylvania Historical Village. After discussions, the committee supported moving the budget forward, as is, for the first reading.

Finance Com.  
Mtg. Report  
...2019 Budget.

Mrs. Westphal presented the first reading and read aloud by title only, proposed Ordinance No. 60-2018, a written copy of same having been previously furnished to each member of Council, "To make Appropriations for Current Expenditures and Other Expenditures of the City of Sylvania, Ohio, for the fiscal year ending December 31, 2019."

1st reading:  
Ordinance No.  
60-2018;  
2019 Budget.

Minutes of the Meeting of Council  
November 19, 2018

Mayor Stough stated that Council will now consider agenda item 6.

Mr. Luetke presented and read aloud by title only, proposed Ordinance No. 61-2018, a written copy of same having been previously furnished to each member of Council, “Authorizing the Mayor and Director of Finance to enter into a 3-year Collective Bargaining Agreement commencing January 1, 2019, on behalf of the City of Sylvania Municipal Employees Association (SMEA), affiliated with District 8, American Federation of State, County and Municipal Employees, AFL-CIO; and declaring an emergency.” Mr. Luetke moved, Mr. Frye seconded, that Council dispense with the Second and Third Reading of said Ordinance; roll call vote being: Haynam, Husman, Luetke, Richardson, Westphal, Cappellini, Frye, (7) yeas; (0) nays. The motion carried.

Ordinance No. 61-2018, Collective Bargaining Agreement; SMEA.

Mr. Luetke moved, Mrs. Westphal seconded, that Ordinance No. 61-2018 be enacted as an emergency measure as declared therein; roll call vote being: Husman, Luetke, Richardson, Westphal, Cappellini, Frye, Haynam, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 7.

Service Director’s report on the Brookhill Court Improvement Project was placed on file. Mr. Richardson moved, Mrs. Westphal seconded to authorize the Clerk to advertise for bids for the Brookhill Court Improvement Project. Roll call vote being: Luetke, Richardson, Westphal, Cappellini, Frye, Haynam, Husman, (7) yeas; (0) nays. The motion carried.

Authorize to advertise: Brookhill Ct. Imp. Project.

Mayor Stough stated that Council will now consider agenda item 8.

Service Director’s report on the Main Street Reconstruction Project, Change Order No. 2 (Final) was placed on file. Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 62-2018, a written copy of same having been previously furnished to each member of Council, “Authorizing the Mayor and Director of Finance to approve Change Order No. 2 (Final) to this City’s Agreement with Helms and Sons Excavating, Inc. for the Main Street Reconstruction Project which reflects the actual work performed on this project; decreasing the contract amount by \$43,364.21; and declaring an emergency.” Mr. Richardson moved, Mrs. Westphal seconded, that Council dispense with the Second and Third Reading of said Ordinance; roll call vote being: Richardson, Westphal, Cappellini, Frye, Haynam, Husman, Luetke, (7) yeas; (0) nays. The motion carried.

Ordinance No. 62-2018, “...Main St Reconstruction Project CO#2, (Final) ...”

Mr. Richardson moved, Mr. Haynam seconded, that Ordinance No. 62-2018 be enacted

Minutes of the Meeting of Council  
November 19, 2018

as an emergency measure as declared therein; roll call vote being: Westphal, Cappellini, Frye, Haynam, Husman, Luetke, Richardson, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 9.

Service Director's report on the Water Storage Tank Inspections was placed on file. Mrs. Westphal presented and read aloud by title only, proposed Ordinance No. 63-2018, a written copy of same having been previously furnished to each member of Council, "Accepting the proposal of Dixon Engineering, Inc. to provide Water Storage Tank Inspection Services for the three of the City's water storage tanks; appropriating fund therefore in the amount of \$9,219; and declaring an emergency." Mrs. Westphal moved, Mrs. Husman seconded, that Council dispense with the Second and Third Reading of said Ordinance; roll call vote being: Cappellini, Frye, Haynam, Husman, Luetke, Richardson, Westphal, (7) yeas; (0) nays. The motion carried.

Ordinance No. 63-2018, "Accepting proposal... water storage tank inspections...."

Mrs. Westphal moved, Mr. Luetke seconded, that Ordinance No. 63-2018 be enacted as an emergency measure as declared therein; roll call vote being: Frye, Haynam, Husman, Luetke, Richardson, Westphal, Cappellini, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 10.

Mrs. Westphal presented and read aloud by title only, proposed Ordinance No. 64-2018, a written copy of same having been previously furnished to each member of Council, "Approving the Second Amendment to Commercial Real Estate Purchase Agreement of SOMO MF Partners, LLC and SOMO Retail Holdings, LLC to purchase the City's real estate known as the SOMO property located along Monroe Street; authorizing the Mayor and the Director of Finance to accept said Second Amendment to Commercial Real Estate Purchase Agreement on behalf of the City of Sylvania; determining said real estate to be no longer needed for municipal purposes; and declaring an emergency." Mrs. Westphal moved, Mr. Luetke seconded, that Council dispense with the Second and Third Reading of said Ordinance; roll call vote being: Haynam, Husman, Luetke, Richardson, Westphal, Cappellini, Frye, (7) yeas; (0) nays. The motion carried.

Ordinance No. 64-2018, Approving 2<sup>nd</sup> amendment to purchase agreement... SOMO property..."

Mrs. Westphal moved, Mr. Frye seconded, that Ordinance No. 64-2018 be enacted as an emergency measure as declared therein; roll call vote being: Husman, Luetke, Richardson, Westphal, Cappellini, Frye, Haynam, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 11.

Minutes of the Meeting of Council  
November 19, 2018

Mr. Richardson scheduled a Streets Committee meeting for discussion on proposed Ordinance No. 54-2018, Small Cell Technology for December 17, 2018 at 7:00 p.m.

Streets Com.  
Mtg. 12/17/18  
at 7:00 p.m.

Mayor Stough stated there were no items for agenda item 12 so Council will now consider agenda item 13.

Mr. Luetke provided a report of the activities of the Sister City delegation that traveled to Woodstock for their Santa Claus parade and activities last weekend.

Sister City  
Update.

Mr. Sanford reported on the 2019 Community Calendar requesting final comments from the Mayor and Council before going to printer next week.

2019 Calendar  
Update.

Mayor Stough stated that all items on the agenda had been considered.

Mrs. Westphal moved, Mrs. Cappellini seconded that this meeting adjourn; all present voting yea (7); (0) nays. The motion carried and the meeting adjourned at 8:05 p.m.

Adjournment.

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Clerk of Council

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Mayor