

**Sylvania City Council**  
January 22, 2019

**7:00 p.m. Public Hearing**  
ZA-1-2018, Zoning Change-4713 King Rd.

**7:30 p.m. Council Meeting**  
Agenda

1. Roll call. Mrs. Cappellini, Mr. Frye, Mr. Haynam, Mrs. Husman, Mr. Luetke, Mr. Richardson, Mrs. Westphal.
2. Pledge of Allegiance to the United States of America led by Mrs. Husman.
3. Additions to the agenda.
4. Approval of the Council meeting minutes of January 7, 2019.
5. Report of Public hearing on ZA-1-2018 from this date.
6. Dump Truck Chassis purchase.
  - a. Service Director's report on purchase.
  - b. Proposed Ordinance No. 6 -2019, Authorizing to accept the proposal of Valley Freightliner & Western Star for a new dump truck chassis.
7. Brush Chipper purchase.
  - a. Service Director's report on purchase.
  - b. Proposed Ordinance No. 7-2019, Accepting the proposal of Vermeer Mid Atlantic for a Brush Chipper.
8. Committee reports.
9. Committee referrals.

**INFORMATION**

- A. Certificate of Notice, ZA-1-2018.
- B. Board of Architectural Review minutes from January 16, 2019.
- C. Municipal Planning Commission minutes from January 16, 2019.

Minutes of the Meeting of Council  
January 7, 2019

The Council of the City of Sylvania, Ohio met in regular session on January 7, 2019 at 7:30 p.m. with Mayor Stough in the chair. Roll was called with the following members present: Katie Cappellini, Mark Frye, Doug Haynam, Sandy Husman, Mark Luetke, Patrick Richardson, Mary Westphal; (7) present; (0) absent.

Roll call:  
All present.

Pledge of Allegiance to the United States of America led by Mr. Haynam.

Pledge of  
Allegiance.

Mayor Stough stated that Council will now consider agenda item 3.

The following items were added to the agenda:

- 4a. Township residents to speak regarding annexation.
- 7b. Proposed SAJRD appointment legislation.

Mrs. Westphal moved, Mr. Haynam seconded to approve the agenda as amended; roll call vote being: Cappellini, Frye, Haynam, Husman, Luetke, Richardson, Westphal, (7) yeas; (0) nays. The motion carried.

Agenda  
approval.

Mayor Stough stated that Council will now consider agenda item 4.

Mrs. Westphal presented the December 17, 2018 meeting minutes. Mrs. Westphal moved, Mr. Luetke seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of December 17, 2018 be approved; roll call vote being: Frye, Haynam, Husman, Luetke, Richardson, Westphal, Cappellini, (7) yeas; (0) nays. The motion carried.

Approval of the  
December 17  
meeting  
minutes.

Mayor Stough allowed Sylvania Township residents to speak regarding annexation to the City of Sylvania.

Mayor Stough stated that Council will now consider agenda item 5.

Mrs. Westphal presented and read aloud by title only, proposed Resolution No. 1-2019, a written copy of same having been previously furnished to each member of Council, "Accepting the petition of Vibrant Ventures, LLC, and Northwest Ohio Advanced Energy Improvement District to create an Energy Special Improvement District (ESID) under Ohio Revised Code Chapters 1710 and 727; authorizing the Council and Mayor to designate a member to serve on the Board of Director of the Northwest Ohio Advanced Energy Improvement District, the Nonprofit Corporation that will govern the ESID; and declaring the necessity of proceeding with the Special Energy Improvements Projects and approving the plans and specifications therefore; stating the method for making the special assessments against the benefitted properties and the amount of such special assessments; and declaring an emergency"; Mrs. Westphal moved, Mr. Frye seconded, that Council dispense with the Second and Third

Resolution No.  
1-2019,  
"Accepting  
petition of  
Vibrant  
Ventures, LLC  
& NW  
Advanced  
Energy  
Improvement  
District to create  
an ESID...."

Minutes of the Meeting of Council  
January 7, 2019

Reading of said Resolution; roll call vote being: Haynam, Husman, Luetke, Richardson, Westphal, Cappellini, Frye, (7) yeas; (0) nays. The motion carried.

Mrs. Westphal moved, Mr. Luetke seconded, that Resolution No. 1-2019 be enacted as an emergency measure as declared therein; roll call vote being: Husman, Luetke, Richardson, Westphal, Cappellini, Frye, Haynam, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 6.

Mrs. Husman presented and read aloud by title only, proposed Ordinance No. 1-2019, a written copy of same having been previously furnished to each member of Council, "Determining to proceed with certain Vibrant Ventures Energy Improvement Projects by way of special assessments in accordance with Chapter 1710 and 727 of the Ohio Revised Code; and declaring an emergency." Mrs. Husman moved, Mr. Haynam seconded, that Council dispense with the Second and Third Reading of said Ordinance; roll call vote being: Luetke, Richardson, Westphal, Cappellini, Frye, Haynam, Husman, (7) yeas; (0) nays. The motion carried.

Ordinance No. 1-2019, "... proceed with certain Vibrant Ventures Energy Improvement Projects....".

Mrs. Husman moved, Mrs. Westphal seconded, that Ordinance No. 1-2019 be enacted as an emergency measure as declared therein; roll call vote being: Richardson, Westphal, Cappellini, Frye, Haynam, Husman, Luetke, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 7.

Mrs. Cappellini presented and read aloud by title only, proposed Ordinance No. 2-2019, a written copy of same having been previously furnished to each member of council, "Levying special assessments for the Vibrant Ventures Energy Improvement Project; and declaring an emergency". Mrs. Cappellini moved, Mr. Haynam seconded, that Council dispense with the Second and Third Reading of said Ordinance; Roll call vote being: Westphal, Cappellini, Frye, Haynam, Husman, Luetke, Richardson, (7) yeas; (0) nays. The motion carried.

Ordinance No. 2-2019, "Levying special assessments for Vibrant Ventures Energy Improvement project..."

Mrs. Cappellini moved, Mrs. Westphal seconded, that Ordinance No. 2-2019 be enacted as an emergency measure as declared therein; roll call vote being: Cappellini, Frye, Haynam, Husman, Luetke, Richardson, Westphal, (7) yeas; (0) nays. The motion carried.

Minutes of the Meeting of Council  
January 7, 2019

Mayor Stough stated that Council will now consider agenda item 8.

Service Director's report on the Silica Drive Resurfacing (Convent Boulevard to Northview High School) Project was placed on file. Mr. Richardson moved, Mrs. Westphal seconded to authorize to advertise for bids for the Silica Drive Resurfacing Project. Roll call vote being: Frye, Haynam, Husman, Luetke, Richardson, Westphal, Cappellini, (7) yeas; (0) nays. The motion carried.

Silica Dr.  
Resurfacing  
Project...  
advertise for  
bids.

Mayor Stough stated that Council will now consider agenda item 9.

Service Director's report on the Monroe & Silica Intersection Improvements Project, Consultant Letter of Interest Request was placed on file. Mr. Richardson moved, Mr. Haynam seconded to authorize to begin the Letters of Interest solicitation for the Monroe & Silica Intersection Improvements Project. Roll call vote being: Haynam, Husman, Luetke, Richardson, Westphal, Cappellini, Frye, (7) yeas; (0) nays. The motion carried.

Monroe & Silica  
Intersection  
Improvements...  
LOI solicitation.

Mayor Stough stated that Council will now consider agenda item 10.

Service Director's report on the Sylvania Avenue Pump Station Generator Project was placed on file. Mrs. Westphal moved, Mr. Haynam seconded to authorize to advertise for bids for the Sylvania Avenue Pump Station Generator Project. Roll call vote being: Husman, Luetke, Richardson, Westphal, Cappellini, Frye, Haynam, (7) yeas; (0) nays. The motion carried.

Sylvania Ave.  
Pump Station  
Generator,  
advertise for  
bids.

Mayor Stough stated that Council will now consider agenda item 11.

Service Director's report on the Erie Street & Monroe Street Traffic Study was placed on file. Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 3-2019, "Accepting the proposal of Tetra Tech to conduct a traffic study at the intersection of Erie Street and Monroe Street; appropriating funds therefore in the amount of \$18,500; and declaring an emergency." Mr. Richardson moved, Mrs. Westphal seconded, that Council dispense with the Second and Third Reading of said Ordinance; roll call vote being: Luetke, Richardson, Westphal, Cappellini, Frye, Haynam, Husman, (7) yeas; (0) nays. The motion carried.

Ordinance No.  
3-2019,  
"Accepting the  
proposal of  
Tetra Tech for  
Erie St &  
Monroe St  
traffic study.

Mr. Richardson moved, Mr. Haynam seconded, that Ordinance No. 3-2019 be enacted as an emergency measure as declared therein; roll call vote being: Luetke, Richardson, Westphal, Cappellini, Frye, Haynam, Husman, (7) yeas; (0) nays. The motion carried.

Minutes of the Meeting of Council  
January 7, 2019

Mayor Stough stated that Council will now consider agenda item 12.

Service Director's report on the Alexis Road Relief Storm Sewer Study, professional engineering services was placed on file. Mrs. Westphal presented and read aloud by title only, proposed Ordinance No. 4-2019, a written copy of same having been previously furnished to each member of Council, "Accepting the proposal of Northwest Consultants, Inc. to provide professional engineering services for the Alexis Road Relief Storm Sewer Study, and declaring an emergency." Mrs. Westphal moved, Mr. Luetke seconded, that Council dispense with the Second and Third Reading of said Ordinance; roll call vote being: Cappellini, Frye, Haynam, Husman, Luetke, Richardson, Westphal, (7) yeas; (0) nays. The motion carried.

Ordinance No. 4-2019, "... Professional Engineering Svcs...Alexis Rd. Relief Storm Sewer Study..."

Mrs. Westphal moved, Mr. Luetke seconded, that Ordinance No. 4-2019 be enacted as an emergency measure as declared therein; roll call vote being: Frye, Haynam, Husman, Luetke, Richardson, Westphal, Cappellini, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 13.

Service Director's report on the survey RFP results for the South Main Street Sanitary Sewer Improvements, Phase 1 Project was placed on file. Mrs. Westphal presented and read aloud by title only, proposed Ordinance No. 5-2019, a written copy of same having been previously furnished to each member of Council, "Accepting the proposal of Lewandowski Engineers, Inc. to provide professional surveying services for the South Main Street Sanitary Sewer Improvement Project; appropriating funds therefore in the amount of \$ 8,564; and declaring an emergency." Mrs. Westphal moved, Mr. Frye seconded, that Council dispense with the Second and Third Reading of said Ordinance; roll call vote being: Haynam, Husman, Luetke, Richardson, Westphal, Cappellini, Frye, (7) yeas; (0) nays. The motion carried.

Ordinance No. 5-2019, "... Surveying services for South Main St. Sanitary Sewer Improvement Project.

Mrs. Westphal moved, Mrs. Husman seconded, that Ordinance No. 5-2019 be enacted as an emergency measure as declared therein; roll call vote being: Husman, Luetke, Richardson, Westphal, Cappellini, Frye, Haynam, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 14.

Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 54-2018, a written copy of same having been previously furnished to each member of Council, "Amending the Codified Ordinances of Sylvania, 1979, as amended, by adding Chapter 953-Small Cell Technology in the Right of Way; and declaring an emergency." Mr. Richardson moved, Mrs. Westphal seconded, that Council dispense with the Second and Third Reading of said Ordinance; roll call vote being: Luetke, Richardson, Westphal, Cappellini, Frye, Haynam, Husman, (7) yeas; (0) nays. The motion

Ordinance No. 54-2018, "...Small Cell Technology in ROW..."

Minutes of the Meeting of Council  
January 7, 2019

carried.

Mr. Richardson moved, Mr. Frye seconded, that Ordinance No. 54-2018 be enacted as an emergency measure as declared therein; roll call vote being: Richardson, Westphal, Cappellini, Frye, Haynam, Husman, Luetke, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 15.

Mrs. Westphal presented and read aloud by title only, proposed Resolution No. 2-2019, a written copy of same having been previously furnished to each member of Council, "A Resolution designating the Clerk of Council as the Mayor and City Council's Designee to attend training programs and seminars about the Public Records Law as required by Ohio Revised Code Section 109.43; and declaring an emergency." Mrs. Westphal moved, Mr. Haynam seconded, that Council dispense with the Second and Third Readings of said Resolution;, roll call vote being: Westphal, Cappellini, Frye, Haynam, Husman, Luetke, Richardson, (7) yeas; (0) nays. The motion carried.

Resolution No. 2-2019, "...designating Clerk as designee to attend Public Records Law training...".

Mrs. Westphal moved, Mr. Luetke seconded, that Resolution No. 2-2019 be enacted as an emergency measure as declared therein; roll call vote being: Cappellini, Frye, Haynam, Husman, Luetke, Richardson, Westphal, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 16.

Mr. Haynam moved, Mr. Frye seconded to not request a hearing on the liquor permit for a D1, D2, and D3 license for Element 112, LLC d/b/a Element 112 at 5737 N. Main Street & Patio, Sylvania, Ohio; roll call vote being: Frye, Haynam, Husman, Luetke, Richardson, Westphal, Cappellini, (7) yeas; (0) nays. The motion carried.

No hearing for liquor Permit: Element 112;

Mayor Stough stated that Council will now consider agenda item 17.

Mrs. Westphal reported the Committee of the Whole met on this date to receive information on the US23/Monroe Street Bridge Aesthetics project. Service Director Aller provided information regarding project schedule for 2021, review of other cities bridges, and stated ODOT will make final decision once the city provides input.

COW Mtg. Report: US23/Monroe St Bridge Aesthetics project.

Minutes of the Meeting of Council  
January 7, 2019

Mr. Luetke reported on the Employee & Community Relations Committee meeting held on this date at 5:30 p.m. He stated the Committee interviewed the final candidates for the SAJRD Board of Trustees appointment.

Emp & Com.  
Relations  
Committee mtg  
report from  
1/7/19.

Mr. Luetke presented and read aloud by title only, proposed Resolution No. 3-2019, a written copy of same having been previously furnished to each member of Council, "Appointing Brian Kezur to the Board of Trustees of Sylvania Area Joint Recreation District ("SAJRD") for a term expiring December 31, 2021; and declaring an emergency." Mr. Luetke moved, Mrs. Westphal seconded, that Council dispense with the Second and Third Reading of said Resolution; roll call vote being: Haynam, Husman, Luetke, Richardson, Westphal, Cappellini, Frye, (7) yeas; (0) nays. The motion carried.

Resolution No.  
3-2019,  
Appointing  
Brian Kezur to  
SAJRD Board  
of Trustees.

Mr. Luetke moved, Mr. Haynam seconded, that Resolution No. 3-2019 be enacted as an emergency measure as declared therein; roll call vote being: Husman, Luetke, Richardson, Westphal, Cappellini, Frye, Haynam, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that all items on the agenda had been considered.

Mrs. Westphal moved, Mr. Haynam seconded that this meeting adjourn; all present voting yea (7); (0) nays. The motion carried and the meeting adjourned at 8:52 p.m.

Adjournment.

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Clerk of Council

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Mayor



DEPARTMENT OF PUBLIC SERVICE

KEVIN G. ALLER, PE DIRECTOR

January 17, 2019

To: The Mayor and Members of Sylvania City Council

Re: **Dump Truck Chassis**

Dear Mr. Mayor and Council Members:

We are requesting approval to purchase a new dump truck chassis per current Ohio Department of Transportation contract. This purchase was included in the 2019 capital improvement plan and will be placed into service in our streets department.

We believe this to be a needed replacement and recommend purchasing a Freightliner Truck Chassis from Valley Freightliner & Western Star at a cost of \$82,612. This vender participates in the ODOT cooperative purchasing program via Contract 023-19. Funds are available in capital improvement fund 401-7610-53401.

We hereby request approval to move forward with this purchase.

Sincerely,

Kevin G. Aller, P.E.  
Director of Public Service  
KGA/dsw

ORDINANCE NO. 6-2019

**AUTHORIZING THE MAYOR AND DIRECTOR OF FINANCE TO ACCEPT THE PROPOSAL OF VALLEY FREIGHTLINER & WESTERN STAR FOR THE PROVISION OF A NEW DUMP TRUCK CHASSIS FOR THE DIVISION OF STREETS, DEPARTMENT OF PUBLIC SERVICE; APPROPRIATING \$82,612 THEREFORE; AND DECLARING AN EMERGENCY.**

WHEREAS, the Streets Division is in need of a new one-ton dump truck chassis; and,

WHEREAS, the Director of Public Service has received a proposal from Valley Freightliner & Western Star for the purchase of one (1) new dump truck chassis at a total cost of \$82,612; and,

WHEREAS, the Director of Public Service, by report dated January 17, 2019, has recommended acceptance of the proposal of Valley Freightliner & Western Star to purchase a new dump truck chassis for the Streets Division, Department of Public Service.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio, \_\_\_\_\_ members elected thereto concurring:

SECTION 1. That the Mayor and the Director of Finance be, and they hereby are, authorized to sign the proposal of Valley Freightliner & Western Star on behalf of this City, thereby indicating such approval and acceptance for the provision of a new dump body and safety package for the Division of Streets, Department of Public Service.

SECTION 2. That the Mayor and Director of Finance be, and hereby are, authorized and directed to sign any and all instruments and to do any and all things necessary to complete said purchase.

SECTION 3. That, upon receipt of delivery of said dump truck chassis by the City of Sylvania, the Director of Finance is hereby authorized to issue his warrant or warrants in payment therefore from the **CAPITAL IMPROVEMENT FUND** from funds therein not heretofore appropriated to **Account No. 401-7110-53401 – Vehicles**, the total sum of Eighty-Two Thousand Six Hundred Twelve Dollars (\$82,612.00).

SECTION 4. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

SECTION 5. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 6. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that proposal for said dump truck chassis should be approved immediately so that the purchase can be made at the earliest possible time. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Vote dispensing with the second and third readings:            Yeas \_\_\_\_\_ Nays \_\_\_\_\_

Passed, \_\_\_\_\_, 2019, as an emergency measure.

\_\_\_\_\_  
President of Council

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Director of Law

APPROVED:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

7a



January 17, 2019

To: The Mayor and Members of Sylvania City Council

Re: **Brush Chipper**

Dear Mr. Mayor and Council Members:

We are requesting approval to purchase a new brush chipper per the attached quote. This purchase was included in the 2019 capital improvement plan and will be placed into service in our parks department.

We believe this to be a needed replacement and recommend purchasing a Vermeer Model BC 1200XL from Vermeer Mid Atlantic at a cost of \$39,140, \$43,140 less \$4,000 trade-in value of existing unit. This vender participates in the State Term Pricing Program via Contract No. 800311. Funds are available in the Tree Removal and Replacement fund 501-7440-52240.

We hereby request approval to move forward with this purchase.

Sincerely,

Kevin G. Aller, P.E.  
Director of Public Service  
KGA/dsw



7b

ORDINANCE NO. 7-2019

**ACCEPTING THE PROPOSAL OF VERMEER MID ATLANTIC FOR THE PURCHASE OF A VERMEER MODEL BC 1200 XL BRUSH CHIPPER; APPROPRIATING FUNDS THEREFORE IN THE AMOUNT OF \$39,140; AND DECLARING AN EMERGENCY.**

WHEREAS, the Division of Parks and Forestry is in need of a new brush chipper; and,

WHEREAS, the Director of Public Service has received a proposal from Vermeer Mid Atlantic for the provision of a new Vermeer Model BC1200XL at a cost of \$43,140, with trade-in of \$4,000, for a net cost of \$39,140; and,

WHEREAS, the Director of Public Service, by report dated January 17, 2019, has recommended that the proposal of Vermeer Mid Atlantic for the purchase of a new Vermeer Model BC 1200XL for the Division of Parks and Forestry at a net cost of Thirty-Nine Thousand One Hundred Forty Dollars (\$39,140.00), be accepted.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio, \_\_\_\_\_ members elected thereto concurring:

SECTION 1. That the proposal of Vermeer Mid Atlantic in the amount Thirty-Nine Thousand One Hundred Forty Dollars (\$39,140.00) for the purchase of a Vermeer Model BC 1200XL brush chipper, is hereby accepted.

SECTION 2. That the Director of Public Service shall promptly give notice to said company to proceed under the proposal hereby approved and accepted.

SECTION 3. That to provide funds for said brush chipper purchase hereby authorized, there is hereby appropriated from the **TREE REMOVAL AND REPLACEMENT FUND** from funds therein not heretofore appropriated to **Account No. 501-7440-52240** the sum of Thirty-Nine Thousand One Hundred Forty Dollars (\$39,140.00).

SECTION 4. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 5. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 6. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that the City should provide for the purchase of the brush chipper at the earliest possible time. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and

approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Vote dispensing with the second and third readings:        Yeas \_\_\_\_\_ Nays \_\_\_\_\_

Passed, \_\_\_\_\_, 2019, as an emergency measure.

\_\_\_\_\_  
President of Council

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Director of Law

APPROVED:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

A



SYLVANIA CITY COUNCIL  
SHARON M. BUCHER, CLERK

To: Mayor Craig A. Stough and Members of City Council

From: Sharon Bucher, Clerk of Council

**Certificate of Notice**

ZA-1-2018  
Zoning Change from R-1 to R-1 PD  
4713 King Road  
Sylvania, Ohio 43560

The undersigned Clerk of Council hereby certifies as follows:

- A. Thirty (30) days of time and place of public hearing was published in the The Blade on December 21, 2018.
- B. Written notice of hearings were mailed by first class mail, twenty (20) or more days prior to the scheduled hearing date to all owners of property within, contiguous to, and directly across the street from the subject parcel or parcels, which owners, so notified, are listed as follows:

<u>Owner</u>	<u>Property Address</u>	<u>Owner Address</u>
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See attached List.

Sharon Bucher      12/21/18  
 Clerk of Council                      Date

**ZA-1-2018**  
**Zoning Change from R-1 to R-1 PD**  
**4713 King Road**

Parcel #	Owner	Property Address	Mailing Address
7907201	BLOOM CHARLES E & SHERRY CLYMER	7546 WIND RIVER DR	5800 MONROE ST BLDG D STE 1 SYLVANIA OH 43560
7907197	SOBER JOSEPH S & KAREN E	7536 WIND RIVER DR	SYLVANIA OH 43560
7907207	WIN THOMAS T & PAMELA A	7602 WIND RIVER DR	SYLVANIA OH 43560
7910021	LEGGETT ERIC S & JULIE A	7445 KENDALL WAY	7445 KENDALL WAY SYLVANIA OH 43560
7971738	BAHREN JAMES W & JUDITH A	4656 DOVEWOOD LN	SYLVANIA OH 43560
7971739	MARTIN KEITH A & BARBARA S	4648 DOVEWOOD LN	SYLVANIA OH 43560
7972897	RAHE PAUL J	7551 OLYMPIC PKWY	SYLVANIA OH 43560
8293533	HALL SUSAN G	4735 N KING RD	4735 KING RD SYLVANIA OH 43560
7972898	KANJUPARAMBAN JACOB	7559 OLYMPIC PKWY	SYLVANIA OH 43560
7972899	HAYNES TIMOTHY F & JESSICA	7567 OLYMPIC PKWY	SYLVANIA OH 43560
7907211	WILLIAMS KENNETH F & MARIA R	7614 WIND RIVER DR	SYLVANIA OH 43560
7907214	WIEGAND ANDREW & JENNIFERLEE	7624 WIND RIVER DR	SYLVANIA OH 43560
7910011	RAO RAMA-JASTY-	4723 CARRIAGE CROSSING	4723 CARRIAGE CROSSING SYLVANIA OH 43560
7907204	MOWAT REX B & LINDA	7558 WIND RIVER DR	SYLVANIA OH 43560
7910017	AL QURAISHI MUTHANA A & SUHAD KHEDHAIR	4703 CARRIAGE CROSSING	4703 CARRIAGE CROSSING SYLVANIA OH 43560
7972900	KODALI RAVI P & BHARATI P	7605 OLYMPIC PKWY	SYLVANIA OH 43560
8200016	LAMBDIN DONAL & JENNIFER	4655 N KING RD	4936 PARKLANDS SYLVANIA OH 43560
7910014	SALVI USHA A, TRUSTEE	4713 CARRIAGE CROSSING	4713 CARRIAGE CROSSING SYLVANIA OH 43560
7972901	BACHMANN KENNETH A & LAURA L FONDREN, SR., BRUCE J.	7619 OLYMPIC PKWY	7619 OLYMPIC PKWY SYLVANIA OH 43560
			9029 IDA WEST RD. IDA MI 48140

B

Board of Architectural Review

Minutes of the regular meeting of January 16, 2019. Mr. Lindsley called the meeting to order.

Members present: Daniel Arnold, Ken Marciniak, Brian McCann, and Thomas Lindsley (4) present. Mayor Craig Stough excused. Zoning Administrator, Timothy Burns present.

Mr. Arnold moved, Mr. McCann seconded to approve the Minutes of the December 12, 2018, meeting as submitted. Vote being: Arnold, McCann, Marciniak and Lindsley (4) aye; (0) nay. Motion passed by a 4 to 0 vote.

Item 3 – Regulated Sign – app. no. 1-2019 requested by Jim Grzywinski of Appliance Center, 5656 Monroe Street, Sylvania, Ohio 43560. Application is for a new wall sign. Mr. Grzywinski was present and explained that the “Living” section of the current sign will be replaced with the “Appliance Center Logo”. Sign is within the limits of the Sylvania Sign Code. Mr. Marciniak moved, Mr. Arnold seconded, to grant a Certificate of Appropriateness for the sign shown in the drawing submitted with the application. Vote being: McCann, Marciniak, Arnold and Lindsley (4) aye; (0) nay. Motion passed by a 4 to 0 vote.

Item 4 – Regulated Sign – app. no. 2-2019 requested by Karrie Brock of Fast Signs for St. Joseph Parish and School, 5365 Main Street, Sylvania, Ohio 43560. Application is for 2 new wall signs. Mr. Burns said that the new signs are being installed to direct traffic between church and school. Signs are within the limits of the Sylvania Sign Code. Mr. Marciniak moved, Mr. McCann seconded, to grant a Certificate of Appropriateness for the signs shown in the drawing submitted with the application. Vote being: McCann, Marciniak, Arnold and Lindsley (4) aye; (0) nay. Motion passed by a 4 to 0 vote.

Item 5 – Regulated Sign – app. no. 3-2019 requested by Bradley Jon Dunkle of Wildwood Outfitters LLC, 5625 Main Street, Sylvania, Ohio 43560. Application is for 5 new signs including a wall sign and a projecting/hanging sign on the front of the store, a wall sign on the rear of the building and also window and door (both front and back) decal signs. Signs are within the limits of the Sylvania Sign Code. Mr. Arnold moved, Mr. Marciniak seconded, to grant a Certificate of Appropriateness for the sign shown in the drawing submitted with the application. Vote being: McCann, Marciniak, Arnold and Lindsley (4) aye; (0) nay. Motion passed by a 4 to 0 vote.

Mr. McCann moved, Mr. Arnold seconded to adjourn the meeting. All present voted aye. Meeting adjourned.

Submitted by,



Debra Webb, Secretary  
Municipal Planning Commission

Sylvania Municipal Planning Commission

Minutes of the regular meeting of January 16, 2019. Mr. Lindsley called the meeting to order.

Members present: Daniel Arnold, Ken Marciniak, Brian McCann, and Thomas Lindsley (4) present. Mayor Craig Stough excused. Zoning Administrator, Timothy Burns present.

Mr. Arnold moved, Mr. McCann seconded to approve the Minutes of the December 12, 2018, meeting as submitted. Vote being: Arnold, McCann, Marciniak and Lindsley (4) aye; (0) nay. Motion passed by a 4 to 0 vote.

Item 3 - Lot Split – App No. 2-2018 - 5539 Monroe Street, 5549 Monroe Street and 5024 Skelly Road, Sylvania, Ohio 43560 requested by Adam Pychewicz of MS Consultants for Monroe Retail Investments LLC. Mr. Pychewicz and Steve Swidrak, Contruction Manager for Aldi, were present. Mr. Pychewicz explained that the lot split was necessary in order to obtain property needed for additional parking from the adjacent property owner, Monroe Retail Investments, LLC. The lot split would create a total of 6 lots from the current 4 lots. Mr. Burns stated that he believed all of the comments issued by Joe Shaw have been addressed. Mr. Swidrak said that he believed that they had been. Mr. McCann moved, Mr. Marciniak seconded to approve the lot splits inclusive of the stipulations in the comments submitted by Deputy Service Director Joe Shaw on December 20, 2018. Vote being: Arnold, McCann, Marciniak and Lindsley (4) aye; (0) nay. Motion passed by a 4 to 0 vote.

Item 4 - Organization Meeting

a. Election of Officers:

1. Chair

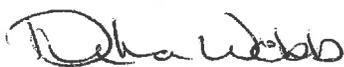
Mr. McCann move, Mr. Arnold seconded to elect Tom Lindsley as Chair. Vote being: McCann, Arnold and Marciniak (3) aye; (0) nay. Motion passed by a 3 to 0 vote.

2. Vice-Chair

Mr. Arnold moved, Mr. Marciniak seconded to elect Brian McCann as Vice-Chair. Vote being: Arnold, Marciniak and Lindsley (3) aye; (0) nay. Motion passed by a 3 to 0 vote.

Mr. McCann moved, Mr. Arnold seconded to adjourn the meeting. All present voted aye. Meeting adjourned.

Submitted by,



Debra Webb, Secretary  
Municipal Planning Commission