

Minutes of the Meeting of Council
March 4, 2019

The Council of the City of Sylvania, Ohio met in regular session on March 4, 2019 at 7:30 p.m. with Mayor Stough in the chair. Roll was called with the following members present: Katie Cappellini, Mark Frye, Doug Haynam, Sandy Husman, Mark Luetke, Patrick Richardson; (6) present; Mary Westphal; (1) absent.

Roll call:
Westphal;
absent, excused.

Pledge of Allegiance to the United States of America led by the Mr. Richardson.

Pledge of
Allegiance.

Mayor Stough stated that Council will now consider agenda item 3.

The following items were added to the agenda:

- 3a. Election of President Pro Tem.
- 13c. Schedule a Street Committee meeting.
- 13a. Schedule a Committee of the Whole meeting.

Mr. Luetke moved, Mrs. Husman seconded to approve the agenda as amended; roll call vote being: Cappellini, Frye, Haynam, Husman, Luetke, Richardson, (6) yeas; (0) nays. The motion carried.

Agenda
approval.

Due to Mrs. Westphal's absence, Mr. Haynam moved, Mrs. Cappellini seconded to nominate Mrs. Husman as President Pro-Tem. There were no other nominations and all present voted yea (6); (0) nays. The motion carried.

Election
President Pro-
Tem.

Mayor Stough stated that Council will now consider agenda item 4.

Mrs. Husman presented the February 19, 2019 meeting minutes. Mrs. Husman moved, Mr. Luetke seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of February 19, 2019 be approved; roll call vote being: Frye, Haynam, Husman, Luetke, Richardson, Cappellini, (6) yeas; (0) nays. The motion carried.

Approval of the
February 19
meeting minutes.

Mr. Luetke moved, Mrs. Husman seconded to allow Mr. Frye to push back from the table due to conflict of interest for agenda items 5 & 6. Roll call vote being: Cappellini, Haynam, Husman, Richardson, Luetke, (5) yeas; (0) nays. The motion carried.

Mr. Frye, push
back from table
due to conflict
of interest .

Mayor Stough stated that Council will now consider agenda item 5.

Law Director Brinning provided information on the Video Service Authorization Agreement with Buckeye Cablevision, Inc. Mrs. Husman presented and read aloud by title only, proposed Ordinance No. 19-2019, "Determining the Video Provider Fee to be paid by a Video Service Provider offering Video Service in the City pursuant to a Video Service Authorization; authorizing the Director of Public Service to give Notice to the Video Service Provider of the Video Service Provider Fee; and declaring an emergency." Mrs. Husman moved, Mr. Haynam seconded, that Council dispense with

Ordinance No.
12-2019, "...
Determining
Video Provider
Fee...Service
Authorization
Agreement-

Minutes of the Meeting of Council
March 4, 2019

Buckeye
Cablevision, Inc.

the Second and Third Reading of said Ordinance; roll call vote being: Richardson, Luetke, Cappellini, Haynam, Husman, (5) yeas; (0) nays. The motion carried.

Mrs. Husman moved, Mr. Luetke seconded, that Ordinance No. 19-2019 be enacted as an emergency measure as declared therein; roll call vote being: Luetke, Richardson, Cappellini, Haynam, Husman, (5) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 6.

Ordinance No.
20-2019;
“Authorizing
... Volunteer
Energy Svcs,
Inc. as City’s
Natural Gas
Aggregation
Supplier...2 yrs.

Mrs. Husman presented and read aloud by title only, proposed Ordinance No. 20-2019, “Authorizing the Mayor and Director of Finance to enter into an Agreement with Volunteer Energy Services, Inc. to act as the City’s Natural Gas Aggregation Supplier for a twenty-four (24) month period beginning in May, 2019 and ending in April 2021; and declaring an emergency.” Mrs. Husman moved, Mr. Luetke seconded, that Council dispense with the Second and Third Reading of said Ordinance; roll call vote being: Haynam, Husman, Luetke, Richardson, Cappellini, (5) yeas; (0) nays. The motion carried.

Mrs. Husman moved, Mr. Haynam seconded, that Ordinance No. 20-2019 be enacted as an emergency measure as declared therein; roll call vote being: Haynam, Husman, Luetke, Richardson, Cappellini, (5) yeas; (0) nays. The motion carried.

Mr. Frye returned to the table.

Mayor Stough stated that Council will now consider agenda item 7.

Ordinance No.
21-2019;
“...Suburban
Court Services
Program...”

Mr. Frye presented and read aloud by title only, proposed Ordinance No. 21-2019, “Authorizing the Mayor and Director of Finance to enter into an agreement on behalf of the City of Sylvania between the City of Sylvania and the Board of Lucas County Commissioners for the Suburban Court Services Program; agreeing to participate in funding a portion of the local share for Suburban Courts’ Services; appropriating \$25,000 therefore; and declaring an emergency.” Mr. Frye moved, Mrs. Husman seconded, that Council dispense with the Second and Third Reading of said Ordinance; roll call vote being: Haynam, Husman, Luetke, Richardson, Cappellini, Frye; (6) yeas; (0) nays. The motion carried.

Mr. Frye moved, Mr. Luetke seconded, that Ordinance No. 21-2019 be enacted as an emergency measure as declared therein; roll call vote being: Husman, Luetke, Richardson, Cappellini, Frye, Haynam, (6) yeas; (0) nays. The motion carried.

Minutes of the Meeting of Council
March 4, 2019

Mayor Stough stated that Council will now consider agenda item 8.

Ordinance No. 22-2019;
“...River Trail Phase I mitigation monitoring svc-Smithgroup JJR...”

Service Director’s report on the River Trail Phase 1 Mitigation Monitoring was placed on file. Mrs. Cappellini presented and read aloud by title only, proposed Ordinance No. 22-2019, “Authorizing the Mayor and Director of Finance to accept the proposal of Smithgroup JJR to provide mitigation monitoring services for River Trail Phase 1; appropriating funds therefore in an amount not to exceed \$4,950; and declaring an emergency.” Mrs. Cappellini moved, Mr. Haynam seconded, that Council dispense with the Second and Third Reading of said Ordinance; roll call vote being: Frye, Luetke, Cappellini, Haynam, Husman, Richardson, (6) yeas; (0) nays. The motion carried.

Mrs. Cappellini moved, Mr. Haynam seconded, that Ordinance No. 22-2019 be enacted as an emergency measure as declared therein; roll call vote being: Luetke, Richardson, Cappellini, Haynam, Husman, Frye, (6) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 9.

Authorize to bid-Woodstream Farms Resurfacing , Phase 1.

Service Director’s report requesting to bid the Woodstream Farms Resurfacing, Phase 1 project was placed on file. Mr. Richardson moved, Mr. Frye seconded to authorize the clerk to bid the Woodstream Farms Resurfacing, Phase 1 project. Roll call vote being: Richardson, Cappellini, Frye, Haynam, Husman, Luetke, (6) yeas; (0) nays. The motion carried.

Ordinance No. 23-2019,
“...Construction testing & geotechnical engineering....Woodstream Farms, Phase 1”

Service Director’s report on the Woodstream Farms Resurfacing, Phase 1 -Construction Testing contract was placed on file. Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 23-2019, “Accepting the proposal of Bowser-Morner, Inc. to conduct Construction Testing and Geotechnical Engineering for the Woodstream Farms Resurfacing (Phase1) Project; appropriating funds therefore in the amount of \$5,550; and declaring an emergency.” Mr. Richardson moved, Mrs. Husman seconded, that Council dispense with the Second and Third Reading of said Ordinance; roll call vote being: Cappellini, Frye, Haynam, Husman, Luetke, Richardson, (6) yeas; (0) nays. The motion carried.

Mr. Richardson moved, Mr. Haynam seconded, that Ordinance No. 23-2019 be enacted as an emergency measure as declared therein; roll call vote being: Luetke, Richardson, Cappellini, Frye, Haynam, Husman, (6) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 10.

Minutes of the Meeting of Council
March 4, 2019

Service Director's report on the Ohio Domestic Action Workplan Subgrant Application was placed on file. Mrs. Cappellini presented and read aloud by title only, proposed Resolution No. 4-2019, "A Resolution authorizing the Mayor and Director of Finance to file a grant application with the Ohio Environmental Protection Agency; and declaring an emergency." Mrs. Cappellini moved, Mrs. Husman seconded, that Council dispense with the Second and Third Reading of said Resolution; roll call vote being: Richardson, Cappellini, Frye, Haynam, Husman, Luetke, (6) yeas; (0) nays. The motion carried.

Resolution No. 4-2019, "...grant application with Ohio Environmental Protection Agency..."

Mrs. Cappellini moved, Mr. Haynam seconded, that Resolution No. 4-2019 be enacted as an emergency measure as declared therein; roll call vote being: Cappellini, Frye, Haynam, Husman, Luetke, Richardson, (6) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 11.

Service Director's report on the 2019 Pickup Truck purchase was placed on file. Mrs. Cappellini presented and read aloud by title only, proposed Ordinance No. 24-2019, "Authorizing the Mayor and Director of Finance to accept the proposal of Yark Automotive for the provision of a 2019 Pickup Truck for the Division of Parks & Forestry, Department of Public Service; appropriating \$27,286.50 therefore; and declaring an emergency." Mrs. Cappellini moved, Mrs. Husman seconded, that Council dispense with the Second and Third Reading of said Ordinance; roll call vote being: Frye, Haynam, Husman, Luetke, Richardson, Cappellini, (6) yeas; (0) nays. The motion carried.

Ordinance No. 24-2019, "...provision of 2019 pickup truck ...Parks & Forestry..."

Mrs. Cappellini moved, Mr. Haynam seconded, that Ordinance No. 24-2019 be enacted as an emergency measure as declared therein; roll call vote being: Cappellini, Frye, Haynam, Husman, Luetke, Richardson, (6) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 12.

Mr. Frye moved, Mr. Haynam seconded to not request a hearing for a new D-1, D-2 and D3 liquor permit from My Way Bistro LLC, d/b/a My Way Bistro, 5827 Monroe St., Sylvania, OH 43560; roll call vote being: Frye, Haynam, Husman, Luetke, Richardson, Cappellini, (6) yeas; (0) nays. The motion carried.

No hearing for liquor permit ...My Way Bistro, 5827 Monroe St.

Mayor Stough stated that Council will now consider agenda item 13.

COW report

Minutes of the Meeting of Council
March 4, 2019

Mrs. Husman reported on the Committee of the Whole meeting held on February 22, 2019 to discuss the 2020 budget. Each council member provided input on areas to increase revenue, decrease expenses and other. The committee will address the Streets Capital Improvements, as this is significant in the budget, at a Streets Committee to be scheduled.

from 2/22/19 re:
2020 Budget.

Mr. Luetke moved, Mr. Haynam seconded to set a Committee of the Whole meeting for April 1, 2019 at 7:00 p.m. to have a discussion on the selection of a company to create the new city logo; roll call vote being: Frye, Haynam, Husman, Luetke, Richardson, Cappellini, (6) yeas; (0) nays. The motion carried.

Set COW mtg;
4/1/19 @ 7:00
p.m. - City
Logo.

Mr. Frye reported on the Safety Committee meeting held on February 25, 2019 that discussed the Designated Outdoor Refreshment Area (DORA). There was review of the Ad Hoc committee findings and discussion on police presence, education of business owners, parklet expenses, and liability insurance.

Safety Com.
Mtg Report
from 2/25/19
Re: DORA.

Mr. Frye moved, Mr. Luetke seconded to set a public hearing for the Designated Outdoor Refreshment Area (DORA) for March 18, 2019 at 6:30 p.m. Roll call vote being: Frye, Haynam, Husman, Luetke, Richardson, Cappellini, (6) yeas; (0) nays. The motion carried.

DORA Public
Hearing set for
3/18/19 at 6:30
p.m.

Mr. Richardson set a Streets Committee meeting to discuss Streets Capital Improvements projects focusing on the 2020 Budget for Monday, March 25, 2019 at 7:30 a.m.; roll call vote being: Cappellini, Frye, Haynam, Husman, Luetke, Richardson, (6) yeas; (0) nays. The motion carried.

Streets Com.
Mtg., set for
3/25/19 @
7:30 a.m.

Mayor Stough stated that all items on the agenda had been considered.

Adjournment.

Mr. Luetke moved, Mrs. Cappellini seconded that this meeting adjourn; all present voting yea (6); (0) nays. The motion carried and the meeting adjourned at 8:30 p.m.

Clerk of Council

Mayor

Minutes of the Meeting of Council
March 4, 2019