

Minutes of the Meeting of Council  
October 21, 2019

The Council of the City of Sylvania, Ohio met in regular session on October 21, 2019 at 7:30 p.m. with Mayor Stough in the chair. Roll was called with the following members present: Katie Cappellini, Mark Frye, Doug Haynam, Sandy Husman, Mark Luetke, Patrick Richardson, Mary Westphal; (7) present; (0) absent.

Roll call:  
All present.

Pledge of Allegiance to the United States of America led by Mr. Richardson.

Pledge of  
Allegiance.

Mayor Stough stated that Council will now consider agenda item 3.

The following items were added to the agenda:

- 5b. Proposed Ordinance No. 91-2019 (SUP-1-2019)
- 6. Schedule a Zoning & Annexation Committee meeting.
- 6a. Funigan's update.
- 15. Public Information Meeting scheduled for 11/19/19.
- 16. SCAT update.
- 17. Review of Fall Festival/Sister City activities.

Mrs. Westphal moved, Mr. Haynam seconded to approve the agenda as amended; roll call vote being: Cappellini, Frye, Haynam, Husman, Luetke, Richardson, Westphal, (7) yeas; (0) nays. The motion carried.

Agenda  
approval.

Mayor Stough stated that Council will now consider agenda item 4.

Mrs. Westphal presented the October 7, 2019 meeting minutes. Mrs. Westphal moved, Mr. Haynam seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of October 7, 2019 be approved; roll call vote being: Frye, Haynam, Husman, Luetke, Richardson, Westphal, Cappellini, (7) yeas; (0) nays. The motion carried.

Approval of the  
October 7  
meeting  
minutes.

Mayor Stough stated that Council will now consider agenda item 5.

Mrs. Westphal reported on the public hearing held at 7:00 p.m. on this date to consider Zoning Ordinance Amendment SUP-1-2019 from Shalom of the Pie, LLC, 8216 Erie Street, Sylvania OH 43560 request for change of hours and use of kitchen for catering. Several spoke in favor of the request. No one spoke in opposition of the request.

Report of P.H.  
SUP-1-2019,  
Shalom of the  
Pie, LLC.

Mrs. Westphal presented and read aloud by title only, proposed Ordinance No. 91-2019, a written copy of same having been previously furnished to each member of Council, "Amending the Special Use Permit for Shalom of the Pie, LLC to provide for additional hours of operation for the property located at 8216 Erie Street, Sylvania, Ohio; approving the recommendation of the Municipal Planning Commission; and declaring an emergency." Mrs. Westphal moved, Mr. Frye seconded, that Council dispense with the Second and Third Reading of said Ordinance; roll call vote being: Husman, Luetke, Richardson, Westphal, Cappellini, Frye, Haynam, (7) yeas; (0) nays. The motion carried.

Ordinance No.  
91-2019;  
"Amending  
SUP for Shalom  
of the Pie,  
LLC...."

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Mrs. Westphal moved, Mr. Luetke seconded, that Ordinance No. 91-2019 be enacted as an emergency measure as declared therein; roll call vote being: Luetke, Richardson, Westphal, Cappellini, Frye, Haynam, Husman, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 6.

Zoning Ordinance Amendment Application ZA-2-2019 from Louisville Title Agency of N.W. Ohio for zoning change from B-2 “General Business District” to R-4 “Multi Dwelling Medium High Density District” Planned Development for property located at 3921 & 3859 Sylvan Lakes Blvd., Sylvania, Ohio 43560. (Referral to the Plan Commission.) Refer ZA-2-2019, Zoning Change B-2 to R-4 PD to Plan Commission.

Mr. Haynam moved, Mr. Luetke seconded to refer ZA-2-2019 from Louisville Title Agency of NW Ohio to the Plan Commission for review and recommendation. Roll call vote being: Haynam, Husman, Luetke, Richardson, Westphal, Cappellini, Frye, (7) yeas; (0) nays. The motion carried. Refer ZA-2-2019 to Plan Commission.

Mr. Hayman scheduled a Zoning & Annexation Committee meeting on November 4, 2019 at 6:00 p.m. to discuss Zoning application ZA-2-2019 from Louisville Title.

Clerk’s Note: Corrected application number for this request: ZA-2-2019 should be PD-1-2019. All further correspondence will be with corrected number.

Law Director Brinning provided an update on the Funigan’s paintball issue. Funigan’s paintball update.

Mayor Stough stated that Council will now consider agenda item 7.

Safety Director and Law Director’s report on School Resource Officer agreement.

Mr. Frye presented and read aloud by title only, proposed Ordinance No. 87-2019, a written copy of same having been previously furnished to each member of Council, “Authorizing the Mayor and Director of Finance of the City of Sylvania, Ohio, to enter into an agreement with the Sylvania School District for School Resource Officers; and declaring an emergency.” Mr. Frye moved, Mrs. Husman seconded, that Council dispense with the Second and Third Reading of said Ordinance; roll call vote being: Husman, Luetke, Richardson, Westphal, Cappellini, Frye, Haynam, (7) yeas; (0) nays. The motion carried. Ordinance No. 87-2019;”... Agreement..... School Resource Officer.... ”

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Mr. Frye moved, Mr. Haynam seconded, that Ordinance No. 87-2019 be enacted as an emergency measure as declared therein; roll call vote being: Luetke, Richardson, Westphal, Cappellini, Frye, Haynam, Husman, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 8.

Service Director's report on water rates was placed on file. Mrs. Westphal presented and read aloud by title only, proposed Ordinance No. 88-2019, a written copy of same having been previously furnished to each member of Council, "Amending the Codified Ordinances of Sylvania, 1979, as amended, by decreasing water service charges per one thousand gallons (1,000) from Eleven and 65/100 dollars (\$11.65) to eight and 74/100 dollars (\$8.74) for city users and from fourteen and 57/100 dollars (\$14.57) to ten and 93/100 dollars (\$10.93) for Non-City users commencing November 25, 2019 and declaring an emergency." Mrs. Westphal moved, Mr. Haynam seconded, that Council dispense with the Second and Third Reading of said Ordinance; roll call vote being: Richardson, Westphal, Cappellini, Frye, Haynam, Husman, Luetke, (7) yeas; (0) nays. The motion carried.

Ordinance No. 88-2019, "...decreasing water service charges.... effective 11/25/19...."

Mrs. Westphal moved, Mr. Frye seconded, that Ordinance No. 88-2019 be enacted as an emergency measure as declared therein; roll call vote being: Westphal, Cappellini, Frye, Haynam, Husman, Luetke, Richardson, (7) yeas; (0) nays. The motion carried.

Service Director's report on sewer rates was placed on file. Mrs. Westphal presented and read aloud by title only, proposed Ordinance No. 89-2019, a written copy of same having been previously furnished to each member of Council, "Amending Chapter 925 of the Sylvania Codified Ordinances by amending Section 925.05-Sewer Charges levied to increase the sewer charges for both Industrial and Non-Industrial City and Non-City users; and declaring an emergency." Mrs. Westphal moved, Mr. Luetke seconded, that Council dispense with the Second and Third Reading of said Ordinance; roll call vote being: Cappellini, Frye, Haynam, Husman, Luetke, Richardson, Westphal, (7) yeas; (0) nays. The motion carried.

Ordinance No. 89-2019; "...increase the Sewer Charges .....effective 11/25/19..."

Mrs. Westphal moved, Mrs. Husman seconded, that Ordinance No. 89-2019 be enacted as an emergency measure as declared therein; roll call vote being: Frye, Haynam, Husman, Luetke, Richardson, Westphal, Cappellini, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 9.

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Service Director's report on OPWC Application-Maplewood Construction was placed on file. Mr. Richardson presented and read aloud by title only, proposed Resolution No. 14-2019, a written copy of same having been previously furnished to each member of Council, " A Resolution authorizing the Mayor and Director of Finance to file a Grant Application with the Ohio Public Works Commission for the Maplewood Avenue-Main Street to Norfolk Southern Railroad Tracks Reconstruction Project; and declaring an emergency"; Mr. Richardson moved, Mr. Haynam seconded, that Council dispense with the Second and Third Reading of said Resolution; roll call vote being: Haynam, Husman, Luetke, Richardson, Westphal, Cappellini, Frye, (7) yeas; (0) nays. The motion carried.

Resolution No. 14-2019,  
"OPWC Grant Application Maplewood Ave Reconstruction ...."

Mr. Richardson moved, Mr. Frye seconded, that Resolution No. 14-2019 be enacted as an emergency measure as declared therein; roll call vote being: Husman, Luetke, Richardson, Westphal, Cappellini, Frye, Haynam, (7) yeas; (0) nays. The motion carried.

Service Director's report on OPWC Grant Application -Truck Sanitary Sewer Lining Phase 2 Project was placed on file. Mrs. Westphal presented and read aloud by title only, proposed Resolution No. 15-2019, a written copy of same having been previously furnished to each member of Council, " A Resolution authorizing the Mayor and Director of Finance to file a Grant Application with the Ohio Public Works Commission for Truck Sanitary Sewer Lining Phase 2 Project; and declaring an emergency"; Mrs. Westphal moved, Mr. Haynam seconded, that Council dispense with the Second and Third Reading of said Resolution; roll call vote being: Luetke, Richardson, Westphal, Cappellini, Frye, Haynam, Husman, (7) yeas; (0) nays. The motion carried.

Resolution No. 15-2019;  
"...OPWC Grant App for Truck Sanitary Sewer Lining Phase 2 Project...."

Mrs. Westphal moved, Mr. Luetke seconded, that Resolution No. 15-2019 be enacted as an emergency measure as declared therein; roll call vote being: Richardson, Westphal, Cappellini, Frye, Haynam, Husman, Luetke, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 10.

Service Director's report on the Centennial Crossing Pumping Station Replacement Project was placed on file. Mrs. Westphal presented and read aloud by title only, proposed Ordinance No. 90-2019, "Authorizing the Mayor and Director of Finance to accept the proposal of FET Construction Services, LLC to provide electrical services for the Centennial Crossings Pumping Station Replacement Project; appropriating funds therefore in an amount not to exceed \$10,158; and declaring an emergency." Mrs. Westphal moved, Mr. Haynam seconded, that Council dispense with the Second

Ordinance No. 90-2019,  
"...electrical services for Centennial Crossing Pumping Station

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and Third Reading of said Ordinance; roll call vote being: Westphal, Cappellini, Frye, Haynam, Husman, Luetke, Richardson, (7) yeas; (0) nays. The motion carried. Replacement...

Mrs. Westphal moved, Mrs. Husman seconded, that Ordinance No. 90-2019 be enacted as an emergency measure as declared therein; roll call vote being: Cappellini, Frye, Haynam, Husman, Luetke, Richardson, Westphal, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 11.

Mr. Luetke presented and read aloud by title only, proposed Resolution No. 16-2019, "Adopting and designating a new official logo and flag for the City of Sylvania; and declaring an emergency." Mr. Luetke moved, Mr. Haynam seconded, that Council dispense with the Second and Third Reading of said Resolution; roll call vote being: Frye, Haynam, Husman, Luetke, Richardson, Westphal, Cappellini, (7) yeas; (0) nays. The motion carried. Resolution No. 16-2019, "Adopting new city logo and flag...."

Mr. Luetke moved, Mrs. Husman seconded, that Resolution No. 16-2019 be enacted as an emergency measure as declared therein; roll call vote being: Haynam, Husman, Luetke, Richardson, Westphal, Cappellini, Frye, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 12.

Mrs. Westphal moved, Mr. Haynam seconded to confirm the Mayor's re-appointment of Ken Marciniak to the Municipal Planning Commission for a term commencing on January 1, 2020 and expiring on December 31, 2023. Roll call vote being: Husman, Luetke, Richardson, Westphal, Cappellini, Frye, Haynam, (7) yeas; (0) nays. The motion carried. Confirmation of Ken Marciniak reappointment to Plan Com. 1/1/20-12/31/23.

Mrs. Westphal moved, Mrs. Husman seconded to confirm the Mayor's appointment of Mary Morrison to the Toledo Area Regional Transit Authority to fill the unexpired term of William Pitzen, which expires on December 31, 2021. Roll call vote being: Luetke, Richardson, Westphal, Cappellini, Frye, Haynam, Husman, (7) yeas; (0) nays. The motion carried. Confirmation of Mary Morrison to TARTA expiring 12/31/21.

Mayor Stough stated that Council will now consider agenda item 13.

Mrs. Westphal stated the Finance Committee held a meeting on October 17, 2019 to discuss the 2020 Budget. Finance Director Schroyer provided an overview of the 2020 Budget that presents a balanced General fund. Westphal reported proposed Ordinance No. 74-2019, "Unpaid Tax Collection" will be addressed after first of the year. Report of Finance Committee re: 2020.

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Mrs. Cappellini stated the Parks & Forestry Committee held a meeting on this date to discuss the Green River Initiative - Harroun Park. She provided an overview of the proposed restoration of Harroun Park. The process will be initiated.

Report of Parks Committee re: Harroun Park restoration.

Mayor Stough stated there were no items for agenda item 14, so Council will now consider agenda item 15.

Service Director provided information on a public meeting on the Monroe Street and Silica Drive Intersection Improvements to be held on November 18, 2019, 4:30 - 6:30 p.m. in Sylvania Northview High School Cafeteria. Public Comments can be submitted at the meeting or online at: [www.cityofsylvania.com](http://www.cityofsylvania.com).

Monroe/Silica Improvements public meeting: 11/18/19.

Mayor Stough stated that Council will now consider agenda item 16.

Mrs. Husman provided information on the Sylvania Community Action Team (SCAT)'s 14<sup>th</sup> Annual SCATACULAR Breakfast Fundraiser on Wednesday, October 30<sup>th</sup> at 7-7:30 breakfast, and 7:30-8:30 a.m. program to be held at the Sylvania Senior Center, 7140 Sylvania Ave.

SCAT fundraiser, 10/30/19 7:00 a.m. at Sylvania Senior Center.

Mayor Stough stated that Council will now consider agenda item 17.

Mayor Stough provided a review of the Fall Festival/Sister City activities last weekend. He stated it was the best attendance to date. He recognized Michelle Sprott and Mark Luetke for their role in the event.

Fall Festival/Sister City update.

Mrs. Westphal moved, Mr. Richardson seconded to adjourn at 8:48p.m. Roll call vote being: Richardson, Westphal, Cappellini, Frye, Haynam, Husman, Luetke, (7) yeas; (0) nays. The motion carried.

Adjournment.

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Clerk of Council

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Mayor

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