

Minutes of the Meeting of Council
November 18, 2019

The Council of the City of Sylvania, Ohio met in regular session on November 18, 2019 at 7:30 p.m. with Mayor Stough in the chair. Roll was called with the following members present: Katie Cappellini, Mark Frye, Doug Haynam, Sandy Husman, Mark Luetke, Patrick Richardson, Mary Westphal; (7) present; (0) absent.

Roll call:
All present.

Pledge of Allegiance to the United States of America led by Mr. Frye.

Pledge of
Allegiance.

Mayor Stough stated that Council will now consider agenda item 3.

The following items were added to the agenda:

- 4c. Funigan's update.
- 11b. Update of Woodstock/Sister City activities.
- 13. Service Director's report on Monroe/Silica Open House.
- 14. Heritage Sylvania update.

Mrs. Westphal moved, Mrs. Husman seconded to approve the agenda as amended; roll call vote being: Cappellini, Frye, Haynam, Husman, Luetke, Richardson, Westphal, (7) yeas; (0) nays. The motion carried.

Agenda
approval.

Mayor Stough stated that Council will now consider agenda item 4.

Mrs. Westphal presented the November 4, 2019 meeting minutes. Mrs. Westphal moved, Mr. Haynam seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of November 4, 2019 be approved; roll call vote being: Frye, Haynam, Husman, Luetke, Richardson, Westphal, Cappellini, (7) yeas; (0) nays. The motion carried.

Approval of the
November 4
meeting
minutes.

Mrs. Westphal presented the November 6, 2019 special meeting minutes. Mrs. Westphal moved, Mr. Luetke seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the special meeting of November 6, 2019 be approved; roll call vote being: Frye, Haynam, Husman, Luetke, Richardson, Westphal, Cappellini, (7) yeas; (0) nays. The motion carried.

Approval of the
November 6
Special meeting
minutes.

Law Director Brinning provided an update of Funigan's compliance of their Conditional Use permit.

Funigan's
Update.

Mayor Stough stated that Council will now consider agenda item 5.

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Mrs. Westphal presented and read aloud by title only, the proposed Ordinance No. 92-2019, a written copy of same having been previously furnished to each member of Council, "To make Appropriations for Current Expenditures and Other Expenditures of the City of Sylvania, Ohio, for the fiscal year ending December 31, 2020; and waving the third reading." Mrs. Westphal moved for final passage, Mr. Frye seconded, that Ordinance No. 92-2019 be enacted as declared therein; roll call vote being: Richardson, Westphal, Cappellini, Frye, Haynam, Husman, Luetke, (7) yeas; (0) nays. The motion carried.

Ordinance No. 92-2019;
2020 Budget.

Mayor Stough stated that Council will now consider agenda item 6.

Mr. Haynam moved, Mrs. Westphal seconded to set the public hearing on PD-1-2019 for January 6, 2020 at 7:00 p.m. and authorize the clerk to advertise for same. Roll call vote being: Westphal, Cappellini, Frye, Haynam, Husman, Luetke, Richardson, (7) yeas; (0) nays. The motion carried.

Set public hearing PD-1-2019; 1/6/20; 7:00 p.m.

Mayor Stough stated that Council will now consider agenda item 7.

Mr. Frye presented and read aloud by title only, proposed Ordinance No. 94-2019, a written copy of same having been previously furnished to each member of Council, "An Ordinance authorizing the Chief of Police to contribute unclaimed property in the possession of the Sylvania City Police Department; and declaring an emergency." Mr. Frye moved, Mr. Haynam seconded, that Council dispense with the Second and Third Reading of said Ordinance; roll call vote being: Richardson, Westphal, Cappellini, Frye, Haynam, Husman, Luetke, (7) yeas; (0) nays. The motion carried.

Ordinance No. 92-2019;"...
"Authorizing Police Chief to contribute unclaimed property..."

Mr. Frye moved, Mr. Luetke seconded, that Ordinance No. 94-2019 be enacted as an emergency measure as declared therein; roll call vote being: Westphal, Cappellini, Frye, Haynam, Husman, Luetke, Richardson, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 8.

Mr. Frye presented and read aloud by title only, proposed Ordinance No. 95-2019, a written copy of same having been previously furnished to each member of Council, "Accepting the proposal of Kiesler Police Supply for new duty weapons, with trade-ins for the City of Sylvania Police Department; and declaring an emergency." Mr. Frye moved, Mrs. Westphal seconded, that Council dispense with the Second and Third Reading of said Ordinance; roll call vote being: Cappellini, Frye, Haynam, Husman, Luetke, Richardson, Westphal, (7) yeas; (0) nays. The motion carried.

Ordinance No. 95-2019;
"Accepting proposal...new duty weapons"

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Mr. Frye moved, Mr. Luetke seconded, that Ordinance No. 95-2019 be enacted as an emergency measure as declared therein; roll call vote being: Frye, Haynam, Husman, Luetke, Richardson, Westphal, Cappellini, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 9.

Service Director's report on Engineering Services Contract for the Cushman Road Improvements was placed on file. Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 96-2019, a written copy of same having been previously furnished to each member of Council, "Authorizing the Mayor and Director of Finance to accept the proposal of ESA, LLC to provide engineering services for the Cushman Road Improvements Project; appropriating funds therefore in the amount of \$12,500; and declaring an emergency." Mr. Richardson moved, Mr. Haynam seconded, that Council dispense with the Second and Third Reading of said Ordinance; roll call vote being: Haynam, Husman, Luetke, Richardson, Westphal, Cappellini, Frye, (7) yeas; (0) nays. The motion carried.

Ordinance No. 96-2019;
"Authorizing proposal of ESA, LLC... Engineering services... Cushman Road Improvements ..."

Mr. Richardson moved, Mrs. Westphal seconded, that Ordinance No. 96-2019 be enacted as an emergency measure as declared therein; roll call vote being: Husman, Luetke, Richardson, Westphal, Cappellini, Frye, Haynam, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 10.

Mrs. Westphal moved, Mr. Richardson seconded to set the 2020 Organizational meeting of Council as required by Charter for January 2, 2020 at 12:00 noon. Roll call vote being: Luetke, Richardson, Westphal, Cappellini, Frye, Haynam, Husman, (7) yeas; (0) nays. The motion carried.

Set Organizational Meeting of Council; 1/2/20; 12:00 noon.

Mayor Stough stated that Council will now consider agenda item 11.

Mr. Luetke stated the Employee & Community Relations Committee held a meeting on November 13, 2019 to discuss the 2020 Board of Zoning Appeals appointment. The Committee interviewed three candidates and voted to advance to council for approval the appointment of Matthew Snell to a three year term expiring December 31, 2022. The Committee also voted to advance to council the re-appointment of George France to the Sylvania Area Joint Recreation District for a three year term expiring December 31, 2022.

Report from Emp. & Com. Relations Committee re: BZA Appt.

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Mr. Luetke presented and read aloud by title only, proposed Resolution No. 19-2019, a written copy of same having been previously furnished to each member of Council, “Appointing Matthew J. Snell to the Zoning Board of Appeals for a term expiring December 31, 2022; and declaring an emergency.” Mr. Luetke moved, Mrs. Westphal seconded, that Council dispense with the Second and Third Reading of said Resolution; roll call vote being: Westphal, Cappellini, Frye, Haynam, Husman, Luetke, Richardson, (7) yeas; (0) nays. The motion carried.

Resolution No. 19-2019; “Appointing Matthew Snell to BZA for 3yr term expiring 12/31/22...”

Mr. Luetke moved, Mrs. Husman seconded, that Resolution No. 19-2019 be enacted as an emergency measure as declared therein; roll call vote being: Cappellini, Frye, Haynam, Husman, Luetke, Richardson, Westphal, (7) yeas; (0) nays. The motion carried.

Mr. Luetke presented and read aloud by title only, proposed Resolution No. 18-2019, a written copy of same having been previously furnished to each member of Council, “Re-appointing George France to the Board of Trustees of Sylvania Area Joint Recreation District (SAJRD) for a three year term to expire on December 31, 2022; and declaring an emergency.” Mr. Luetke moved, Mrs. Westphal seconded, that Council dispense with the Second and Third Reading of said Resolution; roll call vote being: Luetke, Richardson, Westphal, Cappellini, Frye, Haynam, Husman, (7) yeas; (0) nays. The motion carried.

Resolution No. 18-2019; “Re-appointing George France to SAJRD...3yr term expiring 12/31/22....”

Mr. Luetke moved, Mr. Haynam seconded, that Resolution No. 18-2019 be enacted as an emergency measure as declared therein; roll call vote being: Richardson, Westphal, Cappellini, Frye, Haynam, Husman, Luetke, (7) yeas; (0) nays. The motion carried.

Mr. Luetke provided an overview of the City’s delegation activities attending the Santa Claus parade in Woodstock this past weekend. Mayor Stough stated the City received an art piece from the City of Woodstock that will hang in city hall.

Sister City activities update.

Mayor Stough stated there were no items for agenda item 12, so Council will now consider agenda item 13.

Service Director Aller provided a report on the Monroe-Silica Open House held this evening at Northview high school to provide information on the intersection upgrades. He stated it was well attended and many provided written comments for review. The consultant will review and a recommendation will come to Council in January.

Monroe/Silica intersection upgrade Open House.

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Mayor Stough stated that Council will now consider agenda item 14.

Mrs. Husman provided information on the Heritage Sylvania Deck the Halls for History Silent Auction to be held on December 6th & 7th. Heritage Sylvania update.

Mrs. Westphal moved, Mr. Richardson seconded to adjourn at 8:32 p.m. Roll call vote being: Haynam, Husman, Luetke, Richardson, Westphal, Cappellini, Frye, (7) yeas; (0) nays. The motion carried. Adjournment.

Clerk of Council

Mayor