

**Sylvania City Council**  
December 16, 2019

**7:30 p.m. Council Meeting**  
Agenda

1. Roll call. Mrs. Cappellini, Mr. Frye, Mr. Haynam, Mrs. Husman, Mr. Luetke, Mr. Richardson, Mrs. Westphal
2. Pledge of Allegiance to the United States of America led by Mrs. Husman.
3. Additions to the agenda.
4. Approval of the regular council meeting minutes of 12/2/19.
5. Mayor's Proclamations:
  - a. Mark Luetke, Council member.
  - b. Sandy Husman, Council member.
  - c. John Bolster, Sister City Commission member.
6. Monroe & Silica Improvements Project.
  - a. Service Director's report on Engineering Services Agreement-Norfolk Southern Railway Company.
  - b. Proposed Ordinance No. 99-2019, Authorizing to enter into an agreement for preliminary engineering services with Norfolk Southern Railway Company relative to the Monroe & Silica Improvement project.
7. Sylvania River Trail Phase 2 Project.
  - a. Service Director's report on Change Order No. 4 (Final).
  - b. Proposed Ordinance No. 100-2019, Authorizing to approve Change Order No. 4 (Final) to this City's agreement with Miller Brothers Construction, Inc. for the River Trail Phase 2 project.
8. Harroun Park Invasive Species Treatment project.
  - a. Service Director's report on project.
  - b. Proposed Ordinance No. 101-2019, Authorizing to accept the proposal of the Nature Conservancy to provide Invasive Species Treatments in Harroun Park.
9. Proposed Ordinance No.102-2019, Authorizing to enter into an agreement with the Board of Lucas County Commissioners, for the provision of Public Defender Services to the Sylvania Municipal Court for the year 2020.

10. Proposed Ordinance No. 103-2019, Authorizing to enter into an agreement with the Board of Lucas County Commissioners for the Suburban Court Services Program; agreeing to participate in funding a portion of the local Share for suburban courts' services.
11. Proposed Ordinance No. 104-2019, To make certain adjustments to account allocations within the fund appropriations for the Fiscal Year ending December 31, 2019.
12. Proposed Ordinance No. 105-2019, Making certain position and compensation pay plan changes, making certain salary, wage and other service compensation adjustments.
13. Committee reports.
14. Committee referrals.

#### **INFORMATION**

- A. November 2019 Income Tax Report.
- B. November 2019 Bank Reconciliation.

Minutes of the Meeting of Council  
December 2, 2019

The Council of the City of Sylvania, Ohio met in regular session on December 2, 2019 at 7:30 p.m. with Mayor Stough in the chair. Roll was called with the following members present: Katie Cappellini, Mark Frye, Doug Haynam, Sandy Husman, Mark Luetke, Patrick Richardson, (6) present; Mary Westphal; (1) absent.

Roll call:  
All present.

Pledge of Allegiance to the United States of America led by Mr. Haynam.

Pledge of  
Allegiance.

Mayor Stough stated that Council will now consider agenda item 3.

The following items were added to the agenda:

- 3a. Election of President Pro-Tem.
- 4a. Funigan owners to provide update.
- 7a. Monroe St./Harroun Rd Improvement update.
- 7b. Heritage Sylvania year-end update.
- 8. Additional item to executive session discussion - potential litigation.

Mr. Luetke moved, Mrs. Husman seconded to approve the agenda as amended; roll call vote being: Cappellini, Frye, Haynam, Husman, Luetke, Richardson, (6) yeas; (0) nays. The motion carried.

Agenda  
approval.

Due to Mrs. Westphal's absence, Mr. Haynam moved, Mrs. Husman seconded to nominate Mark Luetke as President Pro Tem. There were no other nominations, roll call vote being: Frye, Haynam, Husman, Luetke, Richardson, Cappellini, (6) yeas; (0) nays. The motion carried.

Election  
President Pro  
Tem: Luetke.

Mayor Stough stated that Council will now consider agenda item 4.

Mr. Luetke presented the November 18, 2019 meeting minutes. Mr. Luetke moved, Mr. Haynam seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of November 18, 2019 be approved; roll call vote being: Frye, Haynam, Husman, Luetke, Richardson, Cappellini, (6) yeas; (0) nays. The motion carried.

Approval of the  
November 18  
meeting  
minutes.

Jason & Kevin Swearigan, owners of Funigans provided information on the changes made to address the complaints.

Funigan's  
Update.

Minutes of the Meeting of Council  
December 2, 2019

Mayor Stough stated that Council will now consider agenda item 5.

Service Director's report on South of Monroe (SOMO) Retaining Wall Extension Project was placed on file. Mrs. Husman presented and read aloud by title only, proposed Ordinance No. 97-2019, a written copy of same having been previously furnished to each member of Council, "Accepting the proposal of Fishbeck to provide professional engineering services for the South of Monroe (SOMO) Retaining Wall Improvement Project; appropriating funds therefore in the amount of \$212,915; and declaring an emergency." Mrs. Husman moved, Mr. Luetke seconded, that Council dispense with the Second and Third Reading of said Ordinance; roll call vote being: Richardson, Cappellini, Frye, Haynam, Husman, Luetke, (6) yeas; (0) nays. The motion carried.

Ordinance No. 97-2019:  
"...engineering services for the SOMO retaining wall improvement project...."

Mrs. Husman moved, Mr. Haynam seconded, that Ordinance No. 97-2019 be enacted as an emergency measure as declared therein; roll call vote being: Cappellini, Frye, Haynam, Husman, Luetke, Richardson, (6) yeas; (0) nays. The motion carried.

Mayor Stough stated there were no items for agenda item 6, so Council will now consider agenda item 7.

Deputy Service Director Shaw gave update on the preliminary plans for the Monroe Street-Harroun Road Improvements. There was discussion on the left turn eastbound and the stone wall.

Monroe St. Harroun Rd Improvement update.

Mrs. Husman provided a year-end update on Heritage Sylvania.

Heritage Sylvania YE update.

Mayor Stough stated that Council will now consider agenda item 8.

Mr. Frye moved, Mrs. Husman seconded to enter into Executive Session for the purpose of possible purchase of real estate and potential litigation at 8:15p.m. Roll call vote being: Cappellini, Frye, Haynam, Husman, Luetke, Richardson, (6) yeas; (0) nays. The motion carried.

Executive Session: R.E. Purchase, Litigation.

Mr. Luetke moved, Mr. Haynam seconded to return from Executive Session to General Session at 8:46 p.m. Roll call vote being: Frye, Haynam, Husman, Luetke, Richardson, Cappellini, (6) yeas; (0) nays. The motion carried.

Minutes of the Meeting of Council  
December 2, 2019

Mr. Luetke presented and read aloud by title only, proposed Ordinance No. 98-2019, a written copy of same having been previously furnished to each member of Council, "Authorizing the Mayor and Director of Finance to enter into an offer to purchase the property located at 8515 Sylvania-Metamora Road, Sylvania, Lucas County, Ohio 43560, owned by Rebecca S. Brown, Russell D. Brown and Cynthia L. Alt for the amount of \$225,000; providing funds for said purchase; authorizing the payment of the purchase price, and declaring an emergency." Mr. Luetke moved, Mr. Frye seconded, that Council dispense with the Second and Third Reading of said Ordinance; roll call vote being: Richardson, Cappellini, Frye, Haynam, Husman, Luetke, (6) yeas; (0) nays. The motion carried.

Ordinance No. 98-2019;"... "Authorizing purchase of 8515 Sylvania-Metamora Rd....."

Mr. Luetke moved, Mr. Haynam seconded, that Ordinance No. 98-2019 be enacted as an emergency measure as declared therein; roll call vote being: Cappellini, Frye, Haynam, Husman, Luetke, Richardson, (6) yeas; (0) nays. The motion carried.

Mr. Luetke moved, Mr. Frye seconded to adjourn at 8:50 p.m. Roll call vote being: Haynam, Husman, Luetke, Richardson, Cappellini, Frye, (6) yeas; (0) nays. The motion carried.

Adjournment.

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Clerk of Council

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Mayor

6a



DEPARTMENT OF PUBLIC SERVICE

KEVIN G. ALLER, PE DIRECTOR

December 16, 2019

To: The Mayor and Members of Sylvania City Council

Re: **Preliminary Engineering Services Agreement – Norfolk Southern Railway Company  
LUC-Monroe & Silica Improvements (PID 107489)**

Dear Mr. Mayor and Council Members:

One of the key components to improving congestion with the planned Monroe Street & Silica Drive Improvements Project is adding an additional lane of traffic in the eastbound direction between Silica Drive and Main Street. As a result there will be an impact to Norfolk Southern Railway facilities at their existing crossing of Monroe Street when the road is widened.

The first step in coordinating the proposed improvement with Norfolk Southern requires the City to enter into a Preliminary Engineering Services Agreement. This Agreement allows Norfolk Southern the ability to administer the project, review plans, make site visits, and if necessary design a new railroad signal. Once engineering is completed and the project is ready for construction the City will enter into a second Agreement to cover railroad related construction expenses.

Norfolk Southern has reviewed the scope of the project and has provided us with an Agreement including a cost estimate of \$38,142 to cover their expenses. Engineering services for this project was an appropriated item in the 2019 capital improvement budget. The necessary funds for this work would be used from account number 401-7610-53503.

We would recommend approval of the Agreement in the amount of \$38,142 with Norfolk Southern Railway Company. Please call with any questions.

Sincerely,

Kevin G. Aller, P.E.  
Director of Public Service

**AGREEMENT FOR PRELIMINARY ENGINEERING SERVICES**

This agreement made by and between the City of Sylvania (hereinafter called "City \_\_\_\_\_"), and Norfolk Southern Railway Company, (hereinafter called "COMPANY").

The City will submit plans and specifications to said COMPANY for work which will involve or affect COMPANY facilities at the following location:

Town, County, State:	<u>Sylvania, Lucas County, OH</u>
AAR-DOT#:	<u>508870J</u>
Street /Bridge Name:	<u>Monroe Street</u>
Description:	<u>Widening of Monroe Street at-grade crossing (PID No. 107489)</u>
Mile Post	<u>XK-307.34</u>

Preliminary Engineering Cost Estimate: \$38,142

Therefore, in consideration of the benefits moving to each of the parties hereto, they do mutually agree as follows:

**ARTICLE 1. REIMBURSEMENT.** The City agrees to reimburse the COMPANY for actual cost of preliminary engineering necessary in connection with the project.

The COMPANY shall submit to the City fair and reasonable costs of the aforesaid work performed as evidenced by detailed invoices acceptable to the City. The City shall reimburse the COMPANY in the amount of the approved costs so submitted.

**ARTICLE 2. EFFECTIVE DATE OF AGREEMENT.** This agreement shall take effect at the time it is approved and signed by both the City and the COMPANY.

**ARTICLE 3. STARTING OF WORK.** This agreement covers preliminary engineering services performed starting 11/20/19. The COMPANY agrees to provide preliminary engineering services at the request of City or its agent, whether written or verbal.

**ARTICLE 4. SCOPE OF WORK.** The scope of this agreement is limited to review by the COMPANY of the plans and specifications to provide information to the COMPANY and the City regarding the project. This agreement does not constitute the COMPANY's approval of the project.

IN WITNESS WHEREOF, the City and the COMPANY have caused these presents to be signed by their duly authorized officers:

City of Sylvania  
Signature: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

COMPANY  
Signature: \_\_\_\_\_  
Name: Kevin Hauschildt  
Title: Chief Engineer Bridge & Structures  
Date: \_\_\_\_\_

## FORCE ACCOUNT ESTIMATE

Work to be Performed By:	Norfolk Southern Railway Company
Project Description:	Proposed Widening of Monroe St XAG
Location:	Sylvania, Lucas County, OH
Project No.:	PID No. 107489
Milepost:	XK-307.34
File:	CX0039833 (temp)
Date:	November 27, 2019

ITEM A - Preliminary Engineering	12,044
ITEM B - Construction Engineering	0
ITEM C - Accounting	1,098
ITEM D - Railroad Protective Services	0
ITEM E - Communications Changes	0
ITEM F - Signal & Electrical Changes	25,000
ITEM G - Track Work	0
ITEM H - T-Cubed	0
<b>GRAND TOTAL</b>	<b>\$ 38,142</b>

### ITEM A - Preliminary Engineering

(Review plans and special provisions,  
prepare estimates, etc.)

Labor:	20 Hours @ \$60 / hour=	1,200
Labor Additives:		944
Travel Expenses:		1,500
Services by Contract Engineer:		8,400
		<hr/>
	<b>NET TOTAL - ITEM A</b>	<b>\$ 12,044</b>

**ITEM B - Construction Engineering**

(Coordinate Railway construction activities,  
review contractor submittals, etc.)

Labor:	0 Hours @ \$60 / hour=	0
Labor Additives:		0
Travel Expenses:		0
Services by Contract Engineer:		0
	<b>NET TOTAL - ITEM B</b>	<hr/>
		\$ -

**ITEM C - Administration**

Agreement Construction, Review and/or Handling:		0
Accounting Hours (Labor):	20 Hours @ \$30 / hour=	600
Accounting Additives:		498
	<b>NET TOTAL - ITEM C</b>	<hr/>
		\$ 1,098

**ITEM D - Railroad Protective Services**

(During construction on, over,  
under, or adjacent to the track.)

Labor:	Protective Services	
	0 days @ 390.00 per day=	0
	(based on working 12 hours/day)	
Labor Additive:		0
Travel Expenses, Meals & Lodging:		
	0 days @ \$100/day=	0
Rental Vehicle	0 months @ \$950/month=	0
	<b>NET TOTAL - ITEM D</b>	<hr/>
		\$ -

**ITEM E - Communications Changes**

Material:		0
Labor:		0
Purchase Services:		0
Subsistence:		0
Additive:		0
	<b>NET TOTAL - ITEM E</b>	<hr/>
		\$ -

**ITEM F - Signal & Electrical Changes**

Material:	0
Labor:	0
Purchase Services:	25,000
Other:	0
	<hr/>
<b>NET TOTAL - ITEM F</b>	<b>\$ 25,000</b>

**ITEM G - Track Work**

Material:	0
Labor:	0
Additive:	0
Purchase Services:	0
	<hr/>
<b>NET TOTAL - ITEM G</b>	<b>\$ -</b>

**ITEM H - T-CUBED**  
Lump Sum

**\$ -**

**NOTES**

1. For all groups of CONTRACT employees, the composite labor surcharge rate used in this estimate (including insurance) is **185.81%**. Self Insurance - Public Liability Property Damage is estimated at 16.00%. Work will be billed at actual current audited rate in effect at the time the services are performed.
2. For all groups of NON-CONTRACT employees, the composite labor surcharge rate used in this estimate (including insurance) is **78.59%**. Self Insurance - Public Liability Property Damage is estimated at 16.00%. Work will be billed at actual current audited rate in effect at the time the services are performed.
3. All applicable salvage items due the Department will be made available to it at the jobsite for its disposal.
4. The Force Account Estimate is valid for one (1) year after the date of the estimate (11/27/2019). If the work is not performed within this time frame the Railway may revise the estimate to (1) include work not previously indicated as necessary and (2) reflect changes in cost to perform the force account work.

**ORDINANCE NO. 99 -2019**

**AUTHORIZING THE MAYOR AND DIRECTOR OF FINANCE TO ENTER INTO AN AGREEMENT FOR PRELIMINARY ENGINEERING SERVICES WITH NORFOLK SOUTHERN RAILWAY COMPANY RELATIVE TO THE MONROE & SILICA IMPROVEMENT PROJECT; APPROPRIATING FUNDS THEREFORE IN THE AMOUNT OF \$38,142; AND DECLARING AN EMERGENCY.**

WHEREAS, plans for the Monroe Street & Silica Drive Improvements Project have begun; and,

WHEREAS, adding an additional lane of traffic on Monroe Street in the eastbound direction between Silica Drive and Main Street will improve congestion at the intersection; and,

WHEREAS, the additional lane on Monroe Street will impact Norfolk Southern Railway facilities at its existing Monroe Street crossing; and,

WHEREAS, the Director of Public Service, by report dated December 16, 2019, has recommended that the City enter into a Preliminary Engineering Services Agreement with Norfolk Southern Railway which grants Norfolk Southern the ability to administer the project, review plans, make site visits, and if necessary, design a new railroad signal at an estimated cost of \$38,142.

NOW, THEREFORE BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio, \_\_\_\_\_ members elected thereto concurring:

SECTION 1. That the Agreement for Preliminary Engineering Services with Norfolk Southern Railway relative to the Monroe & Silica Improvements Project in the amount of Thirty-Eight Thousand One Hundred Forty-Two Dollars (\$38,142.00), is hereby approved and accepted.

SECTION 2. That the Director of Public Service shall promptly give notice to proceed under the proposal hereby approved and accepted.

SECTION 3. That to provide funds for said engineering services hereby authorized, there is hereby appropriated from the **CAPITAL IMPROVEMENT FUND** from funds therein not heretofore appropriated to **Account No. 401-7610-53503 – Street Improvements**, the amount of Thirty-Eight Thousand One Hundred Forty-Two Dollars (\$38,142.00).

SECTION 4. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 5. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 6. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that the Norfolk Southern Railway Company planning necessary for the Monroe & Silica Improvement Project should commence at the earliest possible time and therefore this Ordinance should be effective immediately. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Vote dispensing with the second and third readings:            Yeas \_\_\_\_\_ Nays \_\_\_\_\_

Passed, \_\_\_\_\_, 2019, as an emergency measure.

ATTEST:

\_\_\_\_\_  
President of Council  
APPROVED AS TO FORM:

\_\_\_\_\_  
Clerk of Council  
APPROVED:

\_\_\_\_\_  
Director of Law

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

7a



DEPARTMENT OF PUBLIC SERVICE

KEVIN G. ALLER, PE DIRECTOR

December 16, 2019

To: The Mayor and Members of Sylvania City Council

Re: **SYLVANIA RIVER TRAIL PHASE 2  
CHANGE ORDER NO. 4 (FINAL)**

Dear Mr. Mayor and Council Members:

The Sylvania River Trail Phase 2 Project was recently completed. The original contract amount with Miller Brothers Construction, Inc. was \$2,487,260.26 and received Council approval on November 6, 2017 by Ordinance 82-2017. Now that the project is completed, the final installed quantities have been resolved and a final change order is necessary to adjust the contract price.

There were three (3) previously approved change orders on the project (Ordinances 52-2018, 71-2019 & 72-2019) which increased the contract amount to \$2,905,564.10. A summary of additional modifications to the contract included as a part of this change order request are as follows:

- Deduct adjustments to Project Change Orders #5 and #6 to reflect the actual installed work.
- New Project Change Orders #7 through #11 with descriptions and documentation enclosed.
- Final installed quantity and contingency quantity adjustments.

As a result a change order in the amount of \$16,744.14 is necessary to decrease the final contract amount from \$2,905,564.10 to \$2,888,819.96. In addition, the City has been reimbursed \$378,077.75 from the Design Engineer to cover the installed costs associated with the hydrodemolition and concrete overlay work performed on the elevated walkway.

We would recommend approval of Change Order No. 4 (Final) which will decrease the contract amount from \$2,905,564.10 to \$2,888,819.96. Please call if you have any questions.

Sincerely,

Kevin G. Aller, P.E.  
Director of Public Service

**CITY OF SYLVANIA, OHIO**

**CHANGE ORDER      Number 4 (Final)**

Project Ordinance No.: 82-2017      Purchase Order No. 54535

Contract: Sylvania River Trail Phase II

Title of Change Order: \_\_\_\_\_

Date: 12/3/2019

Description of Change:	Project CO #5 Adjustment	(\$1,017.96)
	Project CO #6 Adjustment	(\$18,037.08)
	Surface Runoff Correction (Project CO #7)	\$2,734.32
	Add Top Rail to Black Vinyl Fence (Project CO #8)	\$7,258.68
	Graffiti Cover-Up (Project CO #9)	\$9,074.08
	Storm Sewer Conflict with Sanitary Manhole (Project CO #10)	\$3,026.92
	Monroe Street Pump Station Asphalt Deduct (Project CO #11)	(\$1,025)
	Installed Quantity Adjustments	(\$40,304.30)
	Contingency Adjustments	\$16,546.20
	<b>TOTAL</b>	<b>(\$16,744.14)</b>

RECOMMENDED FOR APPROVAL BY:

*Kevin G. Aller*  
Kevin G. Aller, P.E.  
Public Service Director

*12/6/19*  
Date

Original Contract Amt	\$ 2,487,260	26	REVIEWED BY:	<i>Joseph F. Shaw</i> Engineer
Previous Changes (+ or --)	\$ 418,303	84	DATE:	<i>12/5/19</i>
This Change (+ or --)	\$ -16,744	14	SUBMITTED BY:	<i>Milco Bros. Const. Inc.</i> Name of Contractor
Adjusted Contract Amt	\$ 2,888,819	96	DATE:	<i>12/5/19</i> Contractor's Signature

City of Sylvania, Ohio

The above proposal is hereby approved.

The above proposal is hereby approved.

*Craig A. Stough*, Mayor

Date

*Toby Schroyer*, Finance Director

Date

7b

**ORDINANCE NO. 100 -2019**

**AUTHORIZING THE MAYOR AND DIRECTOR OF FINANCE TO APPROVE CHANGE ORDER NO. 4 (FINAL) TO THIS CITY'S AGREEMENT WITH MILLER BROTHERS CONSTRUCTION, INC. FOR THE RIVER TRAIL PHASE 2 PROJECT WHICH REFLECTS THE FINAL INSTALLED QUANTITY AND CONTINGENCY QUANTITY ADJUSTMENTS; DECREASING THE CONTRACT AMOUNT BY \$16,744.14; AND DECLARING AN EMERGENCY.**

WHEREAS, Ordinance No. 82-2017, passed November 6, 2017, accepted the bid of Miller Brother Construction, Inc. for the River Trail Phase 2 Project, which bid was in the amount of \$2,487,260.26; and,

WHEREAS, Ordinance No. 52-2018, passed September 17, 2018, authorized the Mayor and Director of Finance to approve Change Order No. 1 to the City's Agreement with Miller Brothers Construction, Inc. for the River Trail Phase 2 Project and increased the contract amount by \$10,380.71, for a total project cost of \$2,497,640.97; and,

WHEREAS, Ordinance No. 71-2019, passed September 3, 2019, authorized the Mayor and Director of Finance to approve Change Order No. 2 to the City's Agreement with Miller Brothers Construction, Inc. for the River Trail Phase 2 Project and increased the contract amount by \$16,808.30, for a total project cost of \$2,514,449.01; and,

WHEREAS, Ordinance No. 72-2019, passed September 3, 2019, authorized the Mayor and Director of Finance to approve Change Order No. 3 to the City's Agreement with Miller Brothers Construction, Inc. for the River Trail Phase 2 Project and increased the project amount by \$391,114.83, for a total project cost of \$2,905,564.10; and,

WHEREAS, the Director of Public Service, by report dated December 16, 2019, has recommended the acceptance of Change Order No. 4 (Final) of Miller Brothers Construction,

Inc. for said River Trail Phase 2 Project to decrease the final contract amount by \$16,744.14, from \$2,905,564.10 to \$2,888,819.96.

NOW THEREFORE BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio, \_\_\_\_\_ members elected thereto concurring:

SECTION 1. That said change order decreasing the contract amount by the sum of Sixteen Thousand Seven Hundred Forty-Four and 14/100 Dollars (\$16,744.14), authorized to be appropriated be, and the same hereby is, approved, and the Mayor and the Director of Finance be, and they hereby are, authorized to sign said change order on behalf of this City, thereby indicating such approval and changing the total contract amount.

SECTION 2. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 3. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that the adjustments in the contract for the additional work performed on the project should be approved immediately. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

SECTION 4. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Vote dispensing with the second and third readings:           Yeas \_\_\_\_\_ Nays \_\_\_\_\_

Passed, \_\_\_\_\_, 2019, as an emergency measure.

\_\_\_\_\_  
President of Council

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Director of Law

APPROVED:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

8a



DEPARTMENT OF PUBLIC SERVICE

KEVIN G. ALLER, PE DIRECTOR

December 11, 2019

To: The Mayor and Members of Sylvania City Council

Re: **Harroun Park Invasive Species Treatment**

Dear Mr. Mayor and Council Members:

In October meetings, the Parks and Forestry Committee heard about improvements that could be provided to Harroun Park in reducing the large amount of invasive species currently existing.

The Nature Conservancy provided a presentation regarding services they could provide towards the elimination of invasive species. They have provided the attached proposal for those efforts. We believe this to be a worthwhile investment in Harroun Park and will make a marked improvement. Additionally, we believe this effort will make great strides in satisfying an Ohio EPA requirement of controlling invasive species within a wetland area of Priority 1, Exhibit A. This reduction of invasive species is a requirement of a wetland permit obtained for construction of the first phase of the River Trail.

We hereby request approval to move forward with The Nature Conservancy in the amount of \$41,000 Capital Improvement funds 401-7310-53502.

Please call if you have any questions.

Sincerely,

Kevin G. Aller, P.E.  
Director of Public Service  
KGA/dsw



Contract Number:	
Accounting Information –	
Project Name:	OH IRT Contracting – Sylvania
Project-Award-Activity Number:	

**CONTRACT FOR SERVICES**

This Contract is entered into by and between **The Nature Conservancy**, a nonprofit corporation (the “Conservancy”), through the following U.S. office:

Business Unit:	Oak Openings Project Office
Contact:	Ashlee Decker
Address:	10420 Old State Line Rd, Swanton OH
Telephone:	419-455-4192
Email Address:	Ashlee.decker@tnc.org

and the following person or entity (“**Recipient**”):

Name of Recipient:	City of Sylvania
Contact:	Kevin Aller
Address:	6730 Monroe Street, Sylvania, OH
Telephone:	419-885-8965
Email Address:	kaller@cityofsylvania.com

(HEREAFTER “**RECIPIENT**”).

THE CONSERVANCY AND THE RECIPIENT AGREE AS FOLLOWS:

1. **CONSERVANCY'S DUTIES.** The Conservancy agrees to perform the services described below as an independent contractor:

The Conservancy will conduct invasive species treatments on property owned or managed by the Recipient, located in the County of **Lucas**, State of **Ohio**, as more particularly described on the map attached as Exhibit A (the “Property”). Treatments and services to include:

- Mechanical removal of invasive shrubs in Priority Areas 1, 2, and 3 as labeled in Exhibit A using a skid steer with forestry mower attachment and power brushcutters or chainsaws.
- Two foliar spray applications per year of invasive plants throughout Priority Areas 1, 2, and 3.
- Two hand-wicking applications of herbicide per year to invasive grasses in Priority Area 1.
- Once per year patch mowing of shrubs and invasive plants in grassland area of Priority 3.

2. **PAYMENTS.**

**Compensation:** For all of the services described above and all goods and materials supplied by the Conservancy, the Recipient shall pay the Conservancy a total of \$41,000. The Conservancy will invoice the Recipient in four equal installments of \$10,250 by the end of the month of May 2020, December 2020, May 2021, and December 2021.

A. **Terms of Payment:** The Recipient shall pay the Conservancy promptly upon receipt of invoice, but in no event later than 30 days after receipt of invoice.

3. **TERM OF CONTRACT.** This Contract shall begin on December 16, 2019 and shall expire on or about December 31, 2021 (the "Expiration Date").

4. **RECIPIENT PERMISSION.** Recipient represents and warrants that he/she/it is the owner of the Property. Recipient hereby grants permission to the Conservancy, its agents, employees and third parties (collectively, the "Conservancy Parties") to enter the Property and to conduct invasive species treatments on that portion of the Property outlined and identified on Exhibit A.

5. **LIABILITY.** Recipient releases the Conservancy, and agrees to indemnify and hold the Conservancy harmless from any and all liability, claims, loss or injuries arising in any way out of the performance of this Contract, except to the extent such liability, claims, loss or injuries are proximately caused by the gross negligence or willful misconduct of the Conservancy.

6. **TERMINATION AND REMEDIES.** The Conservancy may terminate this Contract at any time. In the event of termination, the Recipient shall pay to the Conservancy for the work performed and reasonable costs and obligations incurred by the Conservancy up to the date of termination.

7. **ASSIGNMENT/SUBCONTRACT.** The Conservancy may assign or subcontract any part of the work to be performed.

8. **INDEPENDENT CONTRACTOR.** The parties intend that an independent contractor-client relationship will be created by this Contract. The conduct and control of the work will lie solely within the purview of the Conservancy. The Conservancy is not to be considered an agent or employee of the Recipient for any purpose, and no joint venture or principal-agent relationship exists. Neither the Conservancy nor the Recipient shall have any right, power, or authority to create any obligation, expressed or implied, on behalf of the other.

9. **OWNERSHIP OF DOCUMENTS AND DATA:** Any reports, studies, photographs (and negatives), computer programs, drawings, writings or other similar works or documents, along with all supporting data and material, produced under this Contract are the exclusive property of the Conservancy. These materials and data may be used by the Recipient only for the purpose for which they are provided by the Conservancy; and any use of these materials or data will include an acknowledgment that the materials or data are the property of The Nature Conservancy. The Recipient warrants to the Conservancy that the Recipient will not infringe the intellectual property rights of others in connection with this Contract.

10. **USE OF CONSERVANCY NAME/LOGO.** The Conservancy consents to the Recipient using its name and logo on informational signs posted on the Property during the term of the Contract that explain the invasive species treatments to be performed pursuant to this Contract.

11. **CONFIDENTIAL INFORMATION.** During the course of the performance of this Contract, the Recipient may have access to materials, data, strategies, other information relating to the Conservancy and its programs, or systems, which are intended for internal use only. Any such information acquired by the Recipient shall not be used, published, or divulged by the Recipient to any person, firm, or corporation or in any advertising or promotion regarding the Recipient, or in any manner or connection whatsoever without first having obtained the written permission of the Conservancy, which permission the Conservancy may withhold in its sole discretion.

13. **CHOICE OF LAW/FORUM.** This Contract shall be interpreted, construed and governed by the laws of Ohio and such laws of the United States as may be applicable. In the event of any litigation over the interpretation or application of any of the terms or provisions of this Contract, the Conservancy and the Recipient agree that litigation shall be conducted in Ohio.

13. **NOTICES.** Any notice required by this Contract shall be sent certified mail, return receipt requested, to the parties at the addresses set out above.

14. **BINDING EFFECT/AMENDMENTS.** This Contract shall become binding when signed by the parties. This contract contains the entire agreement of the parties and no amendment shall be effective except in writing signed by both parties.

THE NATURE CONSERVANCY

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

RECIPIENT:

\_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

RECIPIENT:

\_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

**EXHIBIT A**

**Harroun Park  
Proposed Restoration**



8b

**ORDINANCE NO. 101 -2019**

**AUTHORIZING THE MAYOR AND DIRECTOR OF FINANCE TO ACCEPT THE PROPOSAL OF THE NATURE CONSERVANCY TO PROVIDE INVASIVE SPECIES TREATMENTS IN HARROUN PARK; APPROPRIATING FUNDS THEREFORE IN AN AMOUNT NOT TO EXCEED \$41,000; AND DECLARING AN EMERGENCY.**

WHEREAS, at the September 16, 2019 meeting of Sylvania City Council, a Parks and Forestry Committee meeting was scheduled to hear a presentation from the Ohio Environmental Council regarding natural parks and urban settings; and,

WHEREAS, the Parks and Forestry Committee met on October 7, 2019 to listen to the presentation on the Green River Initiative in Harroun Park by the Ohio Environmental Council; and,

WHEREAS, the Parks and Forestry Committee met on October 21, 2019 to discuss the Green River Initiative and proposed restoration of Harroun Park and thereafter the committee recommended that The Nature Conservancy be retained to conduct invasive species treatments in Harroun Park; and,

WHEREAS, the Director of Public Service, by report dated December 10, 2019, has recommended approval of the proposal of The Nature Conservancy for the provision of services they can provide to help eliminate invasive species in Harroun Park at a cost not to exceed Forty-One Thousand Dollars (\$41,100.00); and,

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio, \_\_\_\_\_ members elected thereto concurring:

**SECTION 1.** That the Mayor and the Director of Finance be, and they hereby are, authorized to sign the proposal of The Nature Conservancy on behalf of this City, thereby indicating such approval of the proposal for the invasive species treatments in Harroun Park as provided in the Proposal now on file with the Clerk of Council.

SECTION 2. That to provide funds for said services hereby authorized, there is hereby allocated from the **CAPITAL IMPROVEMENT FUND** from funds therein not heretofore allocated to **Account No. 401-7310-53502, Park Improvements**, an amount not to exceed Forty-One Thousand Dollars (\$41,000.00).

SECTION 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

SECTION 4. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 5. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that proposal for said professional services should be approved immediately so that the invasive species treatments in Harroun Park can proceed at the earliest possible time. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Vote dispensing with the second and third readings:            Yeas \_\_\_\_\_ Nays \_\_\_\_\_

Passed, \_\_\_\_\_, 2019, as an emergency measure.

\_\_\_\_\_  
President of Council

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Assistant Director of Law

APPROVED:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

**ORDINANCE NO. 102 -2019**

**AUTHORIZING THE MAYOR AND DIRECTOR OF FINANCE TO ENTER INTO AN AGREEMENT, ON BEHALF OF THE CITY OF SYLVANIA, OHIO, WITH THE BOARD OF LUCAS COUNTY COMMISSIONERS, FOR THE PROVISION OF PUBLIC DEFENDER SERVICES TO THE SYLVANIA MUNICIPAL COURT FOR THE YEAR 2020; AND DECLARING AN EMERGENCY.**

WHEREAS, the Board of Lucas County Commissioners created a public defender commission to contract for public defender services for the legal representation of indigent persons; and,

WHEREAS, the City of Sylvania desires to be included within the plan for appointment of counsel in the Sylvania Municipal Court; and,

WHEREAS, Ordinance No. 82-2005, passed December 19, 2005, authorized the Mayor and Director of Finance to enter into an Agreement with the Board of Lucas County Commissioners for providing public defender services to the Sylvania Municipal Court for the year 2006 at a cost of Twenty-Eight Thousand Dollars (\$28,000.00); and,

WHEREAS, Ordinance No. 32-2008, passed April 7, 2008, authorized the Mayor and Director of Finance to enter into an Agreement with the Board of Lucas County Commissioners for the provision of public defender services to the Sylvania Municipal Court for the years 2007 and 2008 at a cost of Forty-Two Thousand Fifty Dollars (\$42,050.00) per year; and,

WHEREAS, Ordinance No. 101-2009, passed October 5, 2009, authorized the Mayor and Director of Finance to enter into an Agreement with the Board of Lucas County Commissioners for the provision of public defender services to the Sylvania Municipal Court for the year 2009 at a cost of Forty-Two Thousand Fifty Dollars (\$42,050.00); and,

WHEREAS, Ordinance No. 114-2009, passed November 2, 2009, authorized the Mayor and Director of Finance to enter into an Agreement with the Board of Lucas County Commissioners for the provision of public defender services to the Sylvania Municipal Court for the year 2010 at a cost of Forty-Two Thousand Fifty Dollars (\$42,050.00); and,

WHEREAS, Ordinance No. 6-2011, passed February 7, 2011, authorized the Mayor and Director of Finance to enter into an Agreement with the Board of Lucas County Commissioners for the provision of public defender services to the Sylvania Municipal Court for the year 2011 at a cost of Forty-Six Thousand Six Hundred Sixty-Five Dollars (\$46,665.00); and,

WHEREAS, Ordinance No. 10-2012, passed January 18, 2012, authorized the Mayor and Director of Finance to enter into an Agreement with the Board of Lucas County Commissioners for the provision of public defender services to the Sylvania Municipal Court for the year 2012 at a cost of Forty-Six Thousand Six Hundred Sixty-Five Dollars (\$46,665.00); and,

WHEREAS, Ordinance No. 38-2013, passed April 15, 2013, authorized the Mayor and Director of Finance to enter into an Agreement with the Board of Lucas County Commissioners for the provision of public defender services to the Sylvania Municipal Court for the year 2013 at a cost of Forty-Six Thousand Six Hundred Sixty-Five Dollars (\$46,665.00); and,

WHEREAS, Ordinance No. 1-2014, passed January 6, 2014, authorized the Mayor and Director of Finance to enter into an Agreement with the Board of Lucas County Commissioners for the provision of public defender services to the Sylvania Municipal Court for the year 2014 at a cost of Forty-Six Thousand Six Hundred Sixty-Five Dollars (\$46,665.00); and,

WHEREAS, Ordinance No. 51-2016, passed August 15, 2016, authorized the Mayor and Director of Finance to enter into an Agreement with the Board of Lucas County Commissioners for the provision of public defender services to the Sylvania Municipal Court for the year 2015 at a cost of \$32,700 and 2016 at a cost of \$29,400; and,

WHEREAS, Ordinance No. 76-2016, passed November 21, 2016, authorized the Mayor and Director of Finance to enter into an Agreement with the Board of Lucas County Commissioners for the provision of public defender services to the Sylvania Municipal Court for the year 2017 at a cost of \$29,400; and,

WHEREAS, Ordinance No. 83-2017, passed November 6, 2017, authorized the Mayor

and Director of Finance to enter into an Agreement with the Board of Lucas County Commissioners for the provision of public defender services to the Sylvania Municipal Court for the year 2018 at a cost of \$24,000; and,

WHEREAS, Ordinance No. 74-2018, passed December 17, 2018, authorized the Mayor and Director of Finance to enter into an Agreement with the Board of Lucas County Commissioners for the provision of public defender services to the Sylvania Municipal Court for the year 2019 at a cost of \$24,600; and,

WHEREAS, the Director of Law has received the proposed Agreement with the Board of Lucas County Commissioners for the provision of Public Defender services to the Sylvania Municipal Court for the year 2020; and,

WHEREAS, the proposed Agreement provides that the City will pay \$12,900 for public defender services for 2020.

NOW, THEREFORE BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio, \_\_\_\_\_ members elected thereto concurring:

SECTION 1. That the Mayor and Director of Finance be, and they hereby are authorized to enter into Agreements with the Board of Lucas County Commissioners, in the form and substance of "Exhibit A" this Council hereby agreeing to appropriate the necessary funds for payment required under said Agreement.

SECTION 2. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 3. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 4. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that the Agreement should be authorized immediately so that defendants appearing in Sylvania Municipal Court can continue to receive Public Defender services. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved

by the Mayor or as otherwise provided by the Charter.

Vote dispensing with the second and third readings:      Yeas \_\_\_\_\_ Nays \_\_\_\_\_

Passed, \_\_\_\_\_, 2019, as an emergency measure.

\_\_\_\_\_  
President of Council

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Director of Law

APPROVED:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

## AGREEMENT

This Agreement is made this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ by and between the Lucas County Public Defender Commission and the City of Sylvania.

**WHEREAS**, the Board of Lucas County Commissioners (hereinafter referred to as "the County") has created a Public Defender Commission pursuant to Ohio Revised Code Section 120.13; and

**WHEREAS**, the Lucas County Public Defender Commission (hereinafter referred to as "LCPDC") pursuant to Sections 120.04 and 120.13 of the Ohio Revised Code, may contract for public defender services for the legal representation of indigent persons; and

**WHEREAS**, the City of Sylvania desires public defender services for every Monday 8:30 a.m. to 12:30 p.m. with one staff or contract attorney plus intern support, and Wednesday 8:30 a.m. to 4:30 p.m. with one staff attorney, one contract attorney, and intern support.

**NOW, THEREFORE, IT IS HEREBY AGREED:**

1. That this contract will be in effect from January 1, 2020 to December 31, 2020.
2. The City of Sylvania will pay "the County" Twelve Thousand Nine Hundred and 00/100 Dollars (\$12,900.00) for 2020. The City of Sylvania shall deposit with Lucas County the annual contracted amount in February, 2020 to cover the necessary expenses and cost of counsel to represent indigent persons charged with a violation of municipal ordinances of the City of Sylvania, for which the penalty or possible adjudication includes the potential loss of liberty. This legal representation could include providing representation to indigent persons charged with traffic offenses arising out of a violation of the municipal ordinances of the City of Sylvania, other than minor misdemeanors, for which the penalty or any possible adjudication includes the potential loss of liberty. Representation commenced under this section shall continue through all trial court proceedings and probation violation hearings.
3. No provisions of this contract prohibit the public defenders from withdrawing from a case due to a conflict of interest recognized by a court due to a finding of the client's financial ineligibility for services, or due to the attorney's excessive workload as determined pursuant to rule 120-1-07 of the Administrative Code. No provisions of this contract prohibit the public defenders from withdrawing from a case due to other conflicts of interest that may arise. It is anticipated that a conflict of interest for an individual public defender does not necessarily mean that representation cannot continue through a different public defender. The reassignment of a case to a different public defender shall not be considered a new appointment for the purposes of identifying the number of cases referred. In the event

that a conflict of interest does exist which prevents representation by the public defenders then the Court shall assign a private attorney to represent the indigent client.

4. The Lucas County Public Defender Commission (LCPDC) agrees that it could require the public defender to furnish upon request, to the City, on a quarterly basis, a list of criminal charges filed. Said list shall include the names of the indigents for whom representation was provided, the violation or violations with which the indigent had been charged, and the Municipal Court case number of said charges.

5. The LCPDC, at the City's request, agrees to review the public defender operations and budget with the City.

6. It is further agreed that the contract shall be reviewed each year after July 1 and after October 1 in light of any standards that may be imposed by the State Public Defender Commission and to determine whether the advances called for under the contract are sufficient or insufficient for the purpose intended.

7. The City of Sylvania and the Judge of the Sylvania Municipal Court agree to coordinate Public Defender days for the Sylvania Municipal Court with the Judges of the Maumee and Oregon Municipal Courts and the Toledo Legal Aid Society.

8. The Sylvania Municipal Court agrees to furnish the LCPDC its latest completed annual report with a breakdown of cases by jurisdiction, which may be used as a factor for future public defender contracts.

9. All reimbursement to the City of Sylvania from the Lucas County Commissioners shall be pursuant to the provisions under the Ohio Revised Code and the percentage established by the State Public Defender's Office.

10. Future contracts between LCPDC and the City of Sylvania may be by a contractual amount or a fee schedule, however, in either event the payment shall not exceed the fee schedule in effect and adopted by the Lucas County Commissioners.

11. This Agreement shall provide for conformity with the standards of indigency and other rules and standards established by the Ohio Public Defender Commission and the State Public Defender.

12. Pursuant to OAC 120-1-72 (7), this contract provides that the Toledo Legal Aid Society shall compensate its staff employees, subcontractors and retained forensic experts at rates commensurate with their training, experience and responsibilities, and compensation paid to persons doing similar work in public agencies in the jurisdiction.

**CITY OF SYLVANIA, OHIO**

**LUCAS COUNTY PUBLIC DEFENDER  
COMMISSION**

By: \_\_\_\_\_  
Mayor

\_\_\_\_\_  
Jeffrey J. Madrzykowski, Chairman  
On behalf of the entire Lucas County  
County Public Defender Commission

By: \_\_\_\_\_  
Director of Finance

By: \_\_\_\_\_  
Director of Law

**APPROVED BY THE BOARD OF  
COUNTY COMMISSIONERS,  
LUCAS COUNTY, OHIO**

Resolution Number \_\_\_\_\_

Adopted \_\_\_\_\_

**APPROVED AS TO FORM BY  
STATE OF OHIO PUBLIC DEFENDER  
COMMISSION**

By: \_\_\_\_\_

Date: \_\_\_\_\_

**APPROVED AS TO FORM**  
Julia R. Bates, Prosecuting Attorney

By: \_\_\_\_\_  
Assistant Prosecuting Attorney

Date: \_\_\_\_\_

**ORDINANCE NO. 103 - 2019**

**AUTHORIZING THE MAYOR AND DIRECTOR OF FINANCE TO ENTER INTO AN AGREEMENT ON BEHALF OF THE CITY OF SYLVANIA BETWEEN THE CITY OF SYLVANIA AND THE BOARD OF LUCAS COUNTY COMMISSIONERS FOR THE SUBURBAN COURT SERVICES PROGRAM; AGREEING TO PARTICIPATE IN FUNDING A PORTION OF THE LOCAL SHARE FOR SUBURBAN COURTS' SERVICES; APPROPRIATING \$25,000 THEREFORE; AND DECLARING AN EMERGENCY.**

WHEREAS, Ordinance No. 169-97 approved the application by the Suburban Court Services to the Victims of Crime Assistance (hereinafter "VOCA") grant and authorized the City of Sylvania to share one-third of the 25% match required by the grant; and,

WHEREAS, said Ordinance authorized the expenditure of up to \$12,622.00 for Sylvania's local share of this grant; and,

WHEREAS, Ordinance No. 56-99, passed May 17, 1999, approved the Suburban Court Services grant application for federal funds under the Victims of Crime Act ("VOCA") through the office of the Ohio Attorney General's Office and agreed to participate in funding a portion of the local share up to \$15,056.34 for Sylvania's share of this grant; and,

WHEREAS, by Ordinance No. 17-2001, passed February 20, 2001, the City of Sylvania agreed to participate in a portion of the local share funding of Suburban Court Services which portion of funding increased to \$36,568.14 for the year 2001 due to the expiration of funding through the Byrne Memorial Grant and also included a three percent per year increase over the duration of the Agreement through September 30, 2003; and,

WHEREAS, by Ordinance No. 25-2004, passed March 15, 2004, the City of Sylvania agreed to participate in a portion of the local share funding of Suburban Court Services from October 1, 2003 through September 30, 2004 in the amount of \$38,795.14; and,

WHEREAS, by Ordinance No. 94-2004, passed November 15, 2004, the City of Sylvania agreed to participate in a portion of the local share funding of Suburban Court Services from October 1, 2004 through September 30, 2005 in the amount of \$38,795.14; and,

WHEREAS, by Ordinance No. 97-2006, passed October 2, 2006, the City of Sylvania agreed to participate in a portion of the local share funding of Suburban Court Services from October 1, 2006 through September 30, 2007 in the amount of \$9,635.00, which price decrease was a result of the City now providing office space and supplies; and,

WHEREAS, by Ordinance No. 33-2008, passed April 7, 2008, the City of Sylvania agreed to participate in a portion of the local share funding of Suburban Court Services from October 1, 2007 through September 30, 2008 in the amount of \$25,000; and,

WHEREAS, since 2008, the City of Sylvania has participated in a portion of the local share funding of Suburban Court Services in the amount of \$25,000; and,

WHEREAS, the City of Sylvania has received a request for funding Suburban Court Services in the amount of \$25,000.00 for October 1, 2019 through September 30, 2020.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio, \_\_\_\_\_ members elected thereto concurring:

**SECTION 1.** That City of Sylvania hereby agrees to participate in funding a portion of the local share in an amount of not to exceed Twenty-Five Thousand Dollars (\$25,000.00) for the year October 1, 2019 – September 30, 2020.

**SECTION 2.** That the Mayor and Director of Finance be, and they hereby are, authorized to evidence such approval and agreement by signing such documents as may be necessary and the Clerk of this Council is hereby authorized and directed to certify a copy of this Ordinance and provide such certified copy to Judge Ramey.

**SECTION 3.** That to provide funds for said services hereby authorized, there is hereby appropriated from the **GENERAL FUND** from funds therein not heretofore appropriated to **Account No. 110-7740-51295 - LCCPC Board Services** the total sum of Twenty-Five Thousand Dollars (\$25,000.00).

**SECTION 4.** It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 5. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 6. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that funding for Suburban Court Services should be provided for immediately. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Vote dispensing with the second and third readings: Yeas \_\_\_\_\_ Nays \_\_\_\_\_

Passed, \_\_\_\_\_, 2019, as an emergency measure.

\_\_\_\_\_  
President of Council

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Director of Law

APPROVED:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

**AGREEMENT BETWEEN THE CITY OF SYLVANIA AND  
THE BOARD OF LUCAS COUNTY COMMISSIONERS  
FOR THE SUBURBAN COURT SERVICES PROGRAM**

This agreement executed this \_\_\_\_ day of December, 2019 by and between the City of Sylvania, Ohio and the Board of Lucas County Commissioners (Lucas County), political subdivisions of the State of Ohio.

WHEREAS, since 1997 the parties have participated in the Suburban Court Services Program which provides victim advocacy services to victims and witnesses of misdemeanor crimes in the participating courts; and,

WHEREAS, all parties desire to continue the Suburban Court Services Program;

NOW, THEREFORE, the parties to this contract agree to the following terms and conditions:

1. The Board of Lucas County Commissioners shall administer the program through the Lucas County Prosecutor's Office.
2. Subject to the provisions of paragraph 5, the term of the Suburban Court Services Program shall be from October 1, 2019 through September 30, 2020, coinciding with the funding from the Victims of Crime Act.
3. The City of Sylvania shall pay the Board of Lucas County Commissioners the sum of \$25,000 to be used as matching dollars for the VOCA grant and for the use of the services of the program during the contract period.
4. The matching dollars needed are to coincide with a federal funding period which is October 1, 2019 through September 30, 2020.
5. Lucas County may cancel or modify this agreement, without prior notification, if there is a termination or change in the amount of funding from the Victims of Crime Act. Lucas County may cancel the agreement, after having given the other parties 60 days written notice. A municipality may terminate its participation in this agreement, after having given the other parties 60 days written notice.

IN WITNESS WHEREOF, this contract has been executed by the parties as of the day and year first written above. This contract contains two (2) pages.

**LUCAS COUNTY BOARD OF COMMISSIONERS**

Date \_\_\_\_\_

\_\_\_\_\_  
Commissioner Wozniak

\_\_\_\_\_  
Commissioner Byers

\_\_\_\_\_  
Commissioner Gerken

Approved as to form:

\_\_\_\_\_  
Assistant Prosecuting Attorney

**CITY OF SYLVANIA**

Date \_\_\_\_\_

\_\_\_\_\_  
Mayor

Approved as to form:

\_\_\_\_\_  
Finance Director

\_\_\_\_\_  
Law Director

\_\_\_\_\_  
Judge of the Municipal Court

11

ORDINANCE NO. 104-2019

TO MAKE CERTAIN ADJUSTMENTS TO ACCOUNT ALLOCATIONS  
WITHIN THE FUND APPROPRIATIONS FOR THE FISCAL YEAR  
ENDING DECEMBER 31, 2019; AND DECLARING AN EMERGENCY.

WHEREAS, City Council duly passed Ordinance No. 60-2018 on December 17, 2018, providing for the annual appropriations for fiscal year 2019, and,

WHEREAS, it is necessary to adjust the 2019 annual appropriation ordinance, by making certain additional appropriations and deductions from previous appropriations, in order to meet the present conditions and to keep appropriations within the anticipated receipts for the year 2019; and,

WHEREAS, attached hereto is "Exhibit A" entitled Adjusted 2019 Budget - Summary of Expenditure Estimates which exhibit identifies by a four-digit department code number and name each account in a Fund identified by a three-digit code and name to which an appropriation adjustment within each Fund is made by this ordinance; and,

WHEREAS, attached hereto is "Exhibit B" entitled Adjusted 2019 Budget – Summary of Revenue Estimates referred to herein as estimated additional resources.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio \_\_\_\_\_ members elected thereto concurring:

SECTION 1. That the 2019 annual appropriation ordinance, be adjusted as reflected in Exhibits A and B attached hereto and made a part hereof.

SECTION 2. That there be and is hereby appropriated to and is hereby withdrawn from accounts of the GENERAL FUND listed in Exhibit A the amounts as indicated for each account with the total amount being changed by the net sum of \$0.

SECTION 3. That there be and is hereby appropriated to and is hereby withdrawn from the account of the STREET CM&R FUND listed in Exhibit A and the amounts as indicated for each account with the total amount being changed by the net the sum of \$0.

SECTION 4. That there be and is hereby appropriated to and is hereby withdrawn from the account of the CITY PERMISSIVE TAX FUND listed in Exhibit A and the amounts as indicated for each account with the total amount being changed by the net the sum of \$0.

SECTION 5. That there be and is hereby appropriated to and is hereby withdrawn from the account of the STATE HIGHWAY IMPROVEMENT FUND listed in Exhibit A and the amounts as indicated for each account with the total amount being changed by the net the sum of \$0.

SECTION 6. That there be and is hereby appropriated to and is hereby withdrawn from the account of the INDIGENT DRIVER ALCOHOL MONITOR FUND listed in Exhibit A and the amounts as indicated for each account with the total amount being changed by the net the sum of \$16,000. There is a sufficient balance in the Fund available for appropriation.

SECTION 7. That there be and is hereby appropriated to and is hereby withdrawn from the account of the INDIGENT SUPPORT FUND listed in Exhibit A and the amounts as indicated for each account with the total amount being changed by the net the sum of \$19,000. There is a sufficient balance in the Fund available for appropriation.

SECTION 8. That there be and is hereby appropriated to and is hereby withdrawn from the accounts of the DEBT SERVICE FUND listed in Exhibit A and the amounts as indicated for each account with the total amount being changed by the net sum of \$0.

SECTION 9. That there be and is hereby appropriated to and is hereby withdrawn from the accounts of the CAPITAL IMPROVEMENT FUND listed in Exhibit A and the amounts as indicated for each account with the total amount being changed by the net sum of \$800,000. There is a sufficient balance in the Fund available for appropriation.

SECTION 10. That there be and is hereby appropriated to and is hereby withdrawn from the accounts of the WATER FUND listed in Exhibit A and the amounts as indicated for each account with the total amount being changed by the net sum of \$0.

SECTION 11. That there be and is hereby appropriated to and is hereby withdrawn from the accounts of the SEWER FUND listed in Exhibit A and the amounts as indicated for each account with the total amount being changed by the net sum of \$0.

SECTION 12. That there be and is hereby appropriated to and is hereby withdrawn from the accounts of the RESOURCE RECOVERY FUND listed in Exhibit A and the amounts as indicated for each account with the total amount being changed by the net sum of \$0.

SECTION 13. That there be and is hereby appropriated to and is hereby withdrawn from the accounts of the MEDICAL CARE FUND listed in Exhibit A and the amounts as indicated for each account with the total amount being changed by the net sum of \$125,000. There is a sufficient balance in the Fund available for appropriation.

SECTION 14. That there be and is hereby appropriated to and is hereby withdrawn from the accounts of the PROPERTY ROOM FUND listed in Exhibit A and the amounts as indicated for each account with the total amount being changed by the net sum of \$2,000. There is a sufficient balance in the Fund available for appropriation.

SECTION 15. That there be and is hereby appropriated to and is hereby withdrawn from accounts of the INCOME TAX FUND listed in Exhibit A the amounts as indicated in for each account with the total amount being changed by the net sum of \$0.

SECTION 16. It is hereby found and determined that all formal actions of the Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such action, were in meetings open to the public, in compliance with all requirements including Section 121.22 of the Ohio Revised Code.

SECTION 17. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building, pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 18. That this Ordinance is hereby declared to be an emergency measure, necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that immediate provision should be made for the enactment of additional appropriations for the payment of current expenditures for the calendar year of 2019. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Vote dispensing with the second and third readings: \_\_\_\_ Yeas \_\_\_\_ Nays passed,  
\_\_\_\_\_, 2019, as an emergency measure.

ATTEST:

\_\_\_\_\_  
Clerk of Council

APPROVED:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
President of Council

APPROVED AS TO FORM:

\_\_\_\_\_  
Director of Law

Exhibit "A"  
Adjusted 2019 Budget  
Summary of Expenditure Estimates

Dept.	Name	Personal Services	Contract Services	Materials & Supplies	Capital Outlay	Transfers	Totals
110	General Fund						
7110	Police Law Enforcement	-109,300	-18,000	-10,000			-137,300
7115	Fire Prevention & Insp.						0
7125	Police/Fire Communications	23,000					23,000
7140	Safety Admin.Support						0
7210	Correctional Programs	-10,000					-10,000
7215	Cemetery		-8,000				-8,000
7220	Pymt.Co.Board of Health						0
7235	Sylvania Comm. Serv.						0
7310	Parks & Forestry	21,500	-11,500	14,000			24,000
7320	Community Programs		-14,000				-14,000
7415	Zoning Board of Appeals	1,500	-1,500	-2,200			-2,200
7425	Mowing-Private Property		-800				-800
7515	Garbage.& Refuse Collection	-15,000	46,000	-500			30,500
7620	Street Cleaning	5,500	6,000	5,400			16,900
7710	Mayor's Office		-1,000				-1,000
7715	Finance Administration	4,000	5,000				9,000
7725	Legal Administration	2500		-2,500			0
7726	Prosecutors' Office	-79,000	37,000	18,000			-24,000
7730	Service Administration	1,000	-1,000	-1,500			-1,500
7735	Legislation	3,200	-1,800	-1,400			0
7740	Municipal Court	140,000	-5,900	-9,000			125,100
7745	Civil Service Commission		-800	-900			-1,700
7750	Lands & Buildings	-3,000	-9,000	-2,000			-14,000
7755	Engineering			-10,000			-10,000
7765	Elections		-4,000				-4,000
7775	Delinquent Land Advertising		400				400
8000	Transfers					-400	-400
8020	Information Technology		-5,000	5,000			0
	Totals	-14,100	12,100	2,400		-400	0

Exhibit "A"  
Adjusted 2019 Budget  
Summary of Expenditure Estimates

Dept. Code	Name	Personal Services	Contract Services	Materials & Supplies	Capital	Debt Service	Transfers	Totals
=====								
222	Streets CM&R							
=====								
7610	Streets CM&R			-14,000				-14,000
7635	Traffic Signals			14,000				14,000
	Total	0	0	0				0
=====								
223	City Permissive Tax							
=====								
7611	Vehicle - Fuel			10,000				10,000
7611	Street Improvements				-10,000			-10,000
	Total	0		10,000	-10,000			0
=====								
224	State Highway Improvement							
=====								
7612	Mainstenance to US23		-1,000					-1,000
7612	Repair Materials			1,000				1,000
	Total	0		1,000	0			0
=====								
228	Ind. Driver Alcohol Monitor							
=====								
7740	Ind. Driver Alcohol Monitor		16,000					16,000
=====								
231	Indigent Support							
=====								
7740	Domestic/Theft - ISFC		19,000					19,000
=====								
331	Debt Service							
=====								
7910	Auditor & Treas Fees		1,000					1,000
7910	Interest Pymts		-1,000					-1,000
	Total		0					0
=====								
401	Capital Improvement Fund							
=====								
7110	Police				-9,500			-9,500
7610	Streets				200,000			200,000
7635	traffic Signals				-8,000			-8,000
7750	Lands & Buildings			8,000	430,000			438,000
7970	Promissory Note-Principal					170,000		170,000
8020	Information Tech				9,500			9,500
	Totals	0	0	8,000	622,000	170,000		800,000
=====								
701	Water Fund							
=====								
7520	Water Administration		-10,500	10,500				0
7525	Water Distribution				-125,000	125,000		0
	Totals	0	-10,500	10,500	-125,000			0
=====								
702	Sewer Fund							
=====								
7530	Sewer Administration	10,000		17,000				27,000
7540	Sewer Collection			-2,000	-25,000			-27,000
	Totals	10,000	0	15,000	-25,000			0

Exhibit "A"  
Adjusted 2019 Budget  
Summary of Expenditure Estimates

Dept. Code	Name	Personal Services	Contract. Services	Materials & Supplies	Capital	Debt Service	Transfers	Totals
=====								
705	Resource Recovery							
=====								
7314	Resource Recovery	14,000	-11,000	-3,000				0
	Totals	14,000	-11,000	-3,000	0			0
=====								
707	Medical Care							
=====								
8030	Claims Paid	138,000						138,000
8030	Re-Insurance		-13,000					
	Totals	138,000	-13,000	0	0			125,000
=====								
802	Property Room							
=====								
7170	Refunds			2,000				2,000
	Totals	0	0	2,000	0			2,000
=====								
804	Income Tax							
=====								
7760	Income Tax			50,000			-50,000	0
	Totals	0	0	50,000	0		-50,000	0

Exhibit "B"  
Adjusted 2019 Revenue Estimates  
Summary of Revenue Estimates

General Fund		
110-0000-40201	Income Tax	300,000
110-0000-41002	Municipal Court - Costs	<u>200,000</u>
Total General Fund		500,000

Street C, M & R		
222-0000-40405	Gasoline Taxes	<u>80,000</u>
Total Street C,M, & R Fund		80,000

Capital Improvement Fund		
401-0000-41105	Miscellaneous Revenue	<u>1,300,000</u>
Total Capital Improvement Fund		1,300,000

Medical Care Fund		
707-0000-41105	Miscellaneous Revenue	<u>300,000</u>
Total Medical Care Fund		300,000

Police Pension Fund		
801-0000-40101	Real Estate Taxes	<u>30,000</u>
Total Police Pension Fund		30,000

Property Room Fund		
802-0000-41132	Property Room Revenues	<u>8,000</u>
Total Property Room Fund		8,000

Income Tax Fund		
804-0000-40201	Income Tax	<u>290,000</u>
Total Income Tax Fund		290,000

12

**ORDINANCE NO. 105-2019**

**MAKING CERTAIN POSITION AND COMPENSATION PAY PLAN CHANGES, MAKING CERTAIN SALARY, WAGE AND OTHER SERVICE COMPENSATION ADJUSTMENTS TO THE CODIFIED ORDINANCES OF SYLVANIA, 1979, AS AMENDED, AND OTHER ORDINANCES; BY GRANTING PAY INCREASES TO THE APPOINTED OFFICIALS WHOSE TITLES ARE LISTED IN SECTION 139.03(e)(3), BY GRANTING A TWO AND ONE-HALF PERCENT (2.50%) PAY INCREASE TO ALL NON-UNION CITY EMPLOYEES AND COURT EMPLOYEES WHOSE POSITIONS ARE INCLUDED IN THE LIST OF OCCUPATIONAL TITLES OF SECTION 139.02(a) OF THE CODIFIED ORDINANCES OF SYLVANIA WHICH INCREASE IS REFLECTED IN THE ANNUAL WAGE RATE SCHEDULE 4 OF SECTION 139.10(D) OF THE SYLVANIA CODIFIED ORDINANCES; BY GRANTING PAY INCREASES FOR SOME OF THE EMPLOYEES IN THE LABOR AND TRADES SUPERVISION GROUP; AND DECLARING AN EMERGENCY.**

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio, \_\_\_\_\_ members elected thereto concurring:

SECTION 1. That Section 139.03(e) (3) of the Codified Ordinances of Sylvania, 1979, as amended, be and it is, hereby further amended to read as set forth on the attached "Exhibit A" effective on and after January 1, 2020.

SECTION 2. That Section 139.03(e) (4) of the Codified Ordinances of Sylvania, 1979, as amended, be and it is, hereby further amended to read as set forth on the attached "Exhibit B" effective on and after January 1, 2020.

SECTION 3. That Section 139.10(D) of the Codified Ordinances of Sylvania, 1979, as amended, be and it is, hereby further amended to read as set forth on the attached "Exhibit C" effective on and after January 1, 2020.

SECTION 4. That Section 139.02(b) of the Codified Ordinances of Sylvania, 1979, as amended, be and it is, hereby further amended to read as set forth on the attached "Exhibit D" effective on and after January 1, 2020.

SECTION 5. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

SECTION 6. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

**SECTION 7.** That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that the pay increases should be provided for immediately. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by this Charter.

Vote dispensing with the second and third readings:      Yeas \_\_\_\_\_ Nays \_\_\_\_\_

Passed, \_\_\_\_\_, 2019, as an emergency measure.

\_\_\_\_\_  
President of Council

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Director of Law

APPROVED:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

139.03(e) (3) COMPENSATION FOR ELECTIVE AND APPOINTED OFFICIALS

The following elective and appointed officials which are not otherwise provided for in this chapter shall be compensated as follows:

<u>TITLE</u>	<u>RATE</u>
Director of Finance*	\$109,902 annually commencing Jan.1, 2020 thru Dec. 31, 2020.
Deputy Director of Public Service*	\$108,032 annually commencing Jan.1, 2020 thru Dec. 31, 2020.
Director of Law*	\$108,895 annually commencing Jan.1, 2020 thru Dec. 31, 2020.
Director of Public Safety	\$4,092 annually commencing Jan.1, 2020 thru Dec. 31, 2020.
Treasurer	\$5,261 annually commencing Jan.1, 2020 thru Dec. 31, 2020.
Chief of Police	\$110,700 annually commencing Jan.1, 2020 thru Dec. 31, 2020.
Police Captain (2)	\$100,056 annually commencing Jan.1, 2020 thru Dec. 31, 2020.
Director of Public Service*	\$118,781 annually commencing Jan.1, 2020 thru Dec. 31, 2020.
Clerk of Courts*	\$89,452 annually commencing Jan.1, 2020 thru Dec. 31, 2020.
Magistrate	\$97,416 annually commencing Jan.1, 2020 thru Dec. 31, 2020.
Commissioner – Taxation*	\$89,452 annually commencing Jan.1, 2020 thru Dec. 31, 2020.
Prosecutor	\$83,077 annually commencing Jan.1, 2020 thru Dec. 31, 2020.
Assistant Prosecutor	\$45.04 / hour commencing January 1, 2020 and thereafter.
Information Technology Manager	\$99,381 annually commencing Jan.1, 2020 thru Dec. 31, 2020.
Information Technology Specialist	\$70,853 annually commencing Jan.1, 2020 thru Dec. 31, 2020.
Zoning Administrator	\$81,481 annually commencing Jan.1, 2020 thru Dec. 31, 2020.
GIS Coordinator	\$70,151 annually commencing Jan.1, 2020 thru Dec.31,2020.
Economic Development/ Administrative Services Coord. *	\$114,291 annually commencing Jan.1,2020 thru Dec.31,2020.

\*Those persons in this subsection (e)(3) occupying the positions indicated above by an asterisk after such position shall each have the sum of one thousand dollars (\$1,000) paid and deposited by the City to their respective credit in one of the City's approved deferred compensation plans, annually commencing with the year 1991.

(Ord. \_\_\_\_-2019. Passed \_\_\_\_-2019.)

“Exhibit A”

139.03(e) (4) COMPENSATION FOR THE LABOR AND TRADES SUPERVISION GROUP

The following members of the Labor and Trades Supervision Group which are not otherwise provided for in this chapter shall be compensated as follows:

<u>TITLE</u>	<u>RATE</u>
Superintendent of Parks and Forestry*	\$104,620 annually commencing Jan.1, 2020 thru Dec. 31, 2020.
Vehicle Maintenance Manager	\$79,935 annually commencing Jan.1, 2020 thru Dec. 31, 2020.
Water Foreman	\$99,381 annually commencing Jan.1, 2020 thru Dec. 31, 2020.
Sewage Foreman	\$99,381 annually commencing Jan.1, 2020 thru Dec. 31, 2020.
Street and Highway Foreman	\$99,381 annually commencing Jan.1, 2020 thru Dec. 31, 2020.
Sewage Maintenance Crew Leader	\$79,935 annually commencing Jan.1, 2020 thru Dec. 31, 2020.
Parks and Forestry Foreman	\$93,479 annually commencing Jan.1, 2020 thru Dec. 31, 2020.
Street Maintenance Crew Leader	\$79,935 annually commencing Jan.1, 2020 thru Dec. 31, 2020.
Utility Manager	\$87,386 annually commencing Jan.1, 2020 thru Dec. 31, 2020.
Water Maintenance Crew Leader	\$79,935 annually commencing Jan.1, 2020 thru Dec. 31, 2020.
Parks and Forestry Crew Leader	\$79,935 annually commencing Jan.1, 2020 thru Dec. 31, 2020.

\*Those persons in this subsection (e)(4) occupying the positions indicated above by an asterisk after such position shall each have the sum of one thousand dollars (\$1,000) paid and deposited by the City to their respective credit in one of the City's approved deferred compensation plans, annually commencing with the year 1995.

(Ord. \_\_\_\_-2019. Passed \_\_\_\_-2019.)

"Exhibit B"

Hourly Wage Rate schedule Effective January 1, 2020 - 2.50%

<u>Grade</u>	<u>Start</u>	<u>Year 1</u>	<u>Year 2</u>	<u>Year 3</u>	<u>Year 5</u>
7	17.02	17.89	18.79	19.74	20.33
8	17.76	18.67	19.61	20.61	21.22
9	18.54	19.53	20.52	21.55	22.18
10	19.30	20.30	21.41	22.42	23.18
11	20.09	21.17	22.24	23.35	24.06
12	21.07	22.11	23.19	24.34	25.07
13	21.98	23.08	24.29	25.50	26.28
14	22.93	24.13	25.34	26.58	27.37
15	24.02	25.24	26.49	27.83	28.66
16	25.02	26.29	27.61	29.00	29.86
17	26.24	27.53	28.89	30.36	31.28
18	27.45	28.78	30.24	31.79	32.74
19	28.64	30.05	31.56	33.17	34.16
20	30.02	31.44	32.94	34.62	35.66
21	31.18	32.68	34.16	36.00	37.13
22	32.51	34.11	35.83	37.64	38.77
23	34.02	35.73	37.41	39.28	40.45
24	35.53	37.28	39.19	41.15	42.38
25	37.24	39.17	41.07	43.18	44.49
26	38.96	40.91	42.97	45.11	46.47
27	40.85	42.71	44.91	47.14	48.55
28	42.71	44.85	47.14	49.51	50.99
29	44.56	46.74	49.08	51.53	52.84
30	46.67	49.00	51.43	54.02	55.64

139.02      CONTENT AND COVERAGE OF THE COMPENSATION PLAN.

b)      There are hereby created the following special temporary or seasonal positions:

<u>Title</u>	<u>Rate (Hourly)</u>
Filing Clerk I	\$10.13
Filing Clerk II	10.25
Filing Clerk III	10.79
Engineering Intern I	12.30

(Ord. \_\_\_\_-2019. Passed \_\_\_\_\_-2019.)

“Exhibit D”



A

# City of Sylvania

DIVISION OF TAXATION

CHRISTY M. GOLIS, COMMISSIONER OF TAXATION

December 3, 2019

Mayor Craig A. Stough and Members of Council  
City of Sylvania  
Sylvania, Ohio

Dear Mayor Stough and Council Members:

The monthly cash report from the Division of Taxation is as follows:

	Deposits	Refunds	Balance
November 30, 2019	\$768,822.69	\$19,103.54	\$749,719.15
November 30, 2018	\$726,882.70	\$15,287.14	\$711,595.56
Monthly Difference	\$41,939.99	\$3,816.40	\$38,123.59
Year to Date 2019	\$10,566,630.82	\$271,387.09	\$10,295,243.73
Year to Date 2018	\$9,877,054.77	\$283,371.38	\$9,593,683.39
Yearly Difference	\$689,576.05	-\$11,984.29	\$701,560.34
			7.31%

Respectfully submitted,

Christy M. Golis  
Tax Commissioner

c: Mr. Toby Schroyer, Finance Director

**City of Sylvania**  
**Bank Reconciliation**  
**November 2019**

**B**

Ending balance for October 2019	29,127,599.47
Add: Monthly Receipts	<u>2,119,872.28</u>
Subtotal	\$ 31,247,471.75
Less: Monthly Disbursements	<u>4,072,181.01</u>
Ending balance for November 2019	\$ 27,175,290.74

Less:	
CD Metamora Bank	\$ (2,112,763.72)
Star Ohio	(81,585.73)
Petty Cash (1)	(2,050.00)
Cemetery Savings	(1,062.86)
Toledo Community Fund	(31,803.18)
Key Bank Securities	(8,167.75)
5/3rd Securities	(7,944,075.70)
SJS Account	(5,735,122.50)
Morgan Stanley Investment	(200,000.00)
USB Financial	(4,015,026.22)
First Federal Bank (CD)	(2,031,013.65)
Key Bank (CD)	(1,014,895.83)
Sylvania Township Bonds	(305,000.00)
	\$ 3,692,723.60

Adj. Income Tax Payment	100.00
11/29/19 Payment Reported 12/2/19	

(1)	
Division of Public Service	\$ 150.00
Department of Finance	100.00
Division of Water	600.00
Division of Police	200.00
Municipal Court	700.00
Division of Taxation	150.00
Division of Forestry	150.00

Petty Cash Balance	\$ 2,050.00
--------------------	-------------

<b>BANK BALANCE</b>	
EOM 5/3rd Bank Balance	\$ 4,129,614.21
Deposit in Transit:	
Income Tax	-
General Deposit	-
Subtotal	\$ 4,129,614.21
Less: Outstanding Checks (2)	436,790.61
Adjusted Bank Balance	\$ 3,692,823.60
(2)	
October Outstanding Checks	\$ 116,988.01
Checks written this month	1,351,044.55
Subtotal	<u>\$ 1,468,032.56</u>
Checks Cleared this month	<u>(1,031,241.95)</u>
November Outstanding Checks	\$ 436,790.61

  
**Toby Schroyer**  
 Director of Finance, City of Sylvania