

Sylvania City Council

February 3, 2020

7:00 p.m. Finance Committee Meeting
Downtown Sylvania Assoc. funding request

7:30 p.m. Council Meeting
Agenda

1. Roll call. Mrs. Cappellini, Mr. Frye, Mr. Haynam, Mr. McCann, Mr. Richardson, Ms. Stough, Mrs. Westphal.
2. Pledge of Allegiance to the United States of America led by Mrs. Cappellini.
3. Additions to the agenda.
4. Approval of the regular council meeting minutes of 1/21/20.
5. Dani Fuller to present proposal for Style Guide for the new City logo.
6. Acres Road Sanitary Sewer Extension Project.
 - a. Service Director's report on project.
 - b. Proposed Resolution No. 5-2020, Declaring it necessary to improve Acres Road by installing an eight-inch sanitary sewer line to 6024 & 6030 Acres Road.
7. Petition for Zoning Ordinance Amendment, ZA-1-2020, from South Briar LCC (David Schmitt), from "R-1", Single-Family Residential Large Lot District to "B-2" General Business District and "R-3" Multiple Dwelling Medium Density District. for property located at 5111 & 5123 Main Street, Sylvania, Ohio 43560. (Referral to the Planning Commission)
8. Proposed Ordinance No. 7-2020, Revising the Codified Ordinance Section 139.07 – Leaves of Absence, to create a Precinct Election Official Leave Program.
9. Committee reports.
 - a. Finance Committee meeting held on 1/23/20.
 - b. Finance Committee meeting held on this date.
10. Committee referrals.

INFORMATION

- A. 2019 Funds Report from Police Chief Schnoor.

Minutes of the Meeting of Council
January 21, 2020

The Council of the City of Sylvania, Ohio met in regular session on January 21, 2020 at 7:30 p.m. with Mayor Stough in the chair. Roll was called with the following members present: Katie Cappellini, Mark Frye, Doug Haynam, Brian McCann, Patrick Richardson, Lyndsey Stough, Mary Westphal; (7) present; (0) absent.

Roll call:
All present.

Pledge of Allegiance to the United States of America led by Mrs. Westphal.

Pledge of
Allegiance.

Mayor Stough stated that Council will now consider agenda item 3.

The following items were added to the agenda:

- 13b. Schedule a Finance Committee meeting.
- 11. Revised Resolution No. 3-2020.
- 12. Revised Resolution No. 4-2020.

Mrs. Westphal moved, Mr. Frye seconded to approve the agenda as amended; roll call vote being: Cappellini, Frye, Haynam, McCann, Richardson, Stough, Westphal, (7) yeas; (0) nays. The motion carried.

Agenda
approval.

Mayor Stough stated that Council will now consider agenda item 4.

Mrs. Westphal presented the January 6, 2020 meeting minutes. Mrs. Westphal moved, Mr. Haynam seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of January 21, 2020 be approved; roll call vote being: Frye, Haynam, McCann, Richardson, Stough, Westphal, Cappellini, (7) yeas; (0) nays. The motion carried.

Approval of the
January 6th
meeting
minutes.

Mayor Stough stated that Council will now consider agenda item 5.

Economic Development Director Sanford presented the new Sylvania Community Improvement Corp promotional video.

Sylvania CIC
promotional
video presented.

Mayor Stough stated that Council will now consider agenda item 6.

Mayor Stough introduced Mary Morrison, the City's representative to TARTA and Kimberly Dunham, the new General Manager of TARTA. Ms. Dunham reviewed the vision of TARTA which included funding strategy, vehicle replacement strategy, expanding services and rebranding.

TARTA Rep
and General
Mngr. intro.

Mayor Stough stated that Council will now consider agenda item 7

Minutes of the Meeting of Council
January 21, 2020

Service Director's report on the 2020 Microsurfacing Project was placed on file. Mr. Frye presented and read aloud by title only, proposed Ordinance No. 3-2020, a written copy of same having been previously furnished to each member of Council, "Accepting the proposal of Strawser Construction, Inc. to provide pavement rehabilitation work for the 2020 Microsurfacing Project; appropriating funds therefore in the amount of \$164,788.18; and declaring an emergency." Mr. Frye moved, Mrs. Westphal seconded, that Council dispense with the Second and Third Reading of said Ordinance; roll call vote being: Richardson, Stough, Westphal, Cappellini, Frye, Haynam, McCann, (7) yeas; (0) nays. The motion carried.

Ordinance No. 3-2020, "Accepting proposal for 2020 Microsurfacing Project..."

Mr. Frye moved, Mr. Haynam seconded, that Ordinance No. 3-2020 be enacted as an emergency measure as declared therein; roll call vote being: Stough, Westphal, Cappellini, Frye, Haynam, McCann, Richardson, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 8.

Chief of Police Schnoor's report on the purchase of three 2020 police vehicles was placed on file. Mrs. Westphal presented and read aloud by title only, proposed Ordinance No. 4-2020, a written copy of same having been previously furnished to each member of Council, "Authorizing the Mayor and Director of Finance to accept the proposal of Matthews Ford for the purchase of three new 2020 Ford Police Interceptor Utility Vehicles for the Sylvania City Police Department; and declaring an emergency." Mrs. Westphal moved, Mr. Haynam seconded, that Council dispense with the Second and Third Reading of said Ordinance; roll call vote being: Westphal, Cappellini, Frye, Haynam, McCann, Richardson, Stough, (7) yeas; (0) nays. The motion carried.

Ordinance No. 4-2020, "Accept proposal....3 new 2020 Police Interceptor vehicles..."

Mrs. Westphal moved, Mr. Haynam seconded, that Ordinance No. 4-2020 be enacted as an emergency measure as declared therein; roll call vote being: Cappellini, Frye, Haynam, McCann, Richardson, Stough Westphal, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 9.

Law Director Brinning and Service Director Aller's report on the Fossil Park Operating Agreement was placed on file. Council referred this agreement back to Administration for further review.

Ordinance No. 5-2020, referred back to Administration.

Minutes of the Meeting of Council
January 21, 2020

Mayor Stough stated that Council will now consider agenda item 10.

Mr. Haynam presented and read aloud by title only, proposed Ordinance No. 6-2020, a written copy of same having been previously furnished to each member of Council, "Accepting from David R. Webb and Diane M. Webb, a warranty deed of right-of-way; dedicating the same for public purposes; providing funds therefore; and declaring an emergency." Mr. Haynam moved, Mrs. Westphal seconded, that Council dispense with the Second and Third Reading of said Ordinance; roll call vote being, McCann, Richardson, Stough, Westphal, Cappellini, Frye, Haynam (7) yeas; (0) nays. The motion carried.

Ordinance No. 6-2020, "Accepting Warranty Deed of ROW from David & Diane Webb..."

Mr. Haynam moved, Ms. Stough seconded, that Ordinance No. 6-2020 be enacted as an emergency measure as declared therein; roll call vote being: Richardson, Stough Westphal, Cappellini, Frye, Haynam, McCann, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 11.

Mr. Haynam presented and read aloud by title only, the proposed Resolution No. 3-2020, a written copy of same having been previously furnished to each member of Council, "Adopting a statement, pursuant to Revised Code of Ohio 709.03(D), indicating what services will be provided to the area proposed to be annexed to the City of Sylvania by petition for annexation filed with the Board of Lucas County Commissioners; and declaring an emergency." Mr. Haynam moved, Mrs. Westphal seconded, that Council dispense with the Second and Third Reading of said Resolution; roll call vote being: Stough, Westphal, Cappellini, Frye, Haynam, McCann, Richardson, (7) yeas; (0) nays. The motion carried.

Resolution No. 3-2020, "Adopting statement... what services to annexed area..." (Corner Brint and Holland-Sylvania Rds.)

Mr. Haynam moved, Mrs. Westphal seconded, that Resolution No. 3-2020 be enacted as an emergency measure as declared therein; roll call vote being: Westphal, Cappellini, Frye, Haynam, McCann, Richardson, Stough, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 12.

Mr. Haynam presented and read aloud by title only, the proposed Resolution No. 4-2020, a written copy of same having been previously furnished to each member of Council, "Adopting a statement, pursuant to Revised Code of Ohio 709.03(D), indicating what services will be provided to the area proposed to be annexed to the City of Sylvania by petition for annexation filed with the Board of Lucas County Commissioners; and declaring an emergency." Mr. Haynam moved, Mrs. Westphal seconded, that Council dispense with the Second and Third Reading of said Resolution;

Resolution No. 4-2020, "Adopting statement... what services to annexed area..." (Country Walk

Minutes of the Meeting of Council
January 21, 2020

roll call vote being: Cappellini, Frye, Haynam, McCann, Richardson, Stough, Westphal, (7) yeas; (0) nays. The motion carried. Subdivision)

Mr. Haynam moved, Mr. Richardson seconded, that Resolution No. 4-2020 be enacted as an emergency measure as declared therein; roll call vote being, Frye, Haynam, McCann, Richardson, Stough, Westphal, Cappellini (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 13.

Mr. Richardson stated the Employee & Community Relations Committee met on January 13, 2020 to discuss the City's Banner Policy, live streaming of council meetings, and new Logo press release. There was discussion on planters vs. banners. Administration will research the cost of live streaming and the time line for the new Logo press release. Emp & Com Relations Com Report.

Mrs. Westphal scheduled a Finance Committee meeting for February 3, 2020 at 7:00 p.m. to discuss the 2020 funding request from the Downtown Sylvania Association. Finance Com Mtg; 2/3/20, 7:00 p.m.

Mrs. Westphal moved, Mr. Richardson seconded to adjourn at 8:44 p.m. Roll call vote being: Haynam, McCann, Richardson, Stough, Westphal, Cappellini, Frye, (7) yeas; (0) nays. The motion carried. Adjournment

Clerk of Council

Mayor

January 31, 2020

MEMO

To: Mayor Stough & City Council
Fm: Bill Sanford
Re: City Logo

Attached please find a proposal from Dani Fuller concerning having a Style Guide for our new City logo.

After our logo was finalized there were questions raised on how to use the logo going forward on signs, letterhead, flags, business cards, clothing, etc. In response to these questions I asked Dani for this proposal.

If you have any questions please let me know.

PROJECT INVOICE

PROPOSED ESTIMATE

FULLER ART HOUSE

JANUARY 24, 2020

CLIENT | CITY OF SYLVANIA

Advanced Style Guide

Logo placement, direction and style format



fuller art house

gallery | art | design

SERVICE DESCRIPTION

This City Guide will be an advanced format handbook used to direct usage of logo in conjunction with city planning, the city's overall arching design and the city's desire for a modern professional appeal moving forward. The City of Sylvania has recently redesigned their logo and seeking to consistently and creatively utilize its new face on a variety of new structures and surfaces. It would be my role, as the designer, to develop a guide that the city will reference to maintain strict policy, uniformity and usage.

- City Flag
- Signage on Buildings
- Our Wayfinding Sign System
- Business Cards
- Stationary/Letterhead
- Council Name Tags/City Pins
- Banners
- Council Chambers
- Patrol Cars
- Clothing (hats, shirts, sweaters...etc.)
- City Vehicles

Given the time and thorough attention needed for the items above and the handbook developed, my proposed estimate for this project is \$6200. Each additional need beyond the formatting of the above will be billed at \$50/hr and added to the guide.

I would like to suggest a secondary role and that would be - when placing orders for the different needs and usages of each developed design moving forward, that I be included in the correspondence. Creative terms, vector needs and specific files are often needed, and feel I will be useful in moving each project forward. As the guide develops and continued communication as a team evolves - my assistance will be less.

TOTAL | \$6200

PLEASE MAKE CHECKS PAYABLE TO

FULLER ART HOUSE

5679 MAIN STREET | SYLVANIA OHIO 43560

PROJECT PROPOSAL

FULLER ART HOUSE
JAN 11, 2019

CITY OF SYLVANIA LOGO
CONCEPT AND DESIGN



BUILD ORIGINAL CONCEPT & FINAL DESIGN FOR CITY OF SYLVANIA LOGO

Prepare concept and design in full vector and color

Work with city to modify and solidify final logo.

Final logo design to be prepared for business cards, banners, web and print material.

5 revisions of design in order to meet the needs of the city and their new logo.

Create vector logo template to support all printed material.

See attached for concept. Design illustrates a maple leaf that can also be seen by the viewer as a tree. Consideration for the design reflected that of our tree city with a modern artistic approach. The simple line work indicates a continuous flow and connection. Final color and detail can be adjusted during the revision phase.

TOTAL | \$2900



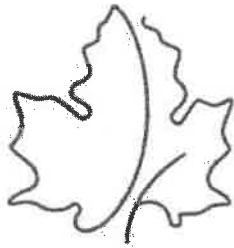
The City of Trees
SYLVANIA



THE CITY OF TREES
SYLVANIA



tree logo in circle



tree flipped is a maple leaf



outline



full color



solid single color



The City of Trees
SYLVANIA

LAURA B. BIGELOW
ADMIN. ASSISTANT
CITY OF SYLVANIA
MAYOR STOUGH'S OFFICE
P: 419-885-8926

LBIGELOW@CITYOFSYLVANIA.COM



The City of Trees
SYLVANIA

LAURA B. BIGELOW
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6a



February 3, 2020

To: The Mayor and Members of Sylvania City Council

Re: Acres Road Sanitary Sewer Extension (6024 & 6030 Acres Road)

Dear Mr. Mayor and Council Members:

The plans and specifications for the Acres Road Sanitary Sewer Extension Project are complete. The project consists of extending the 8" sanitary sewer approximately 140 feet to the residences located at 6024 and 6030 Acres Road. The septic systems for these two homes are failing and the property owners wish to connect to a public sanitary sewer.

It is our recommendation that the cost of the project be assessed to the benefitting properties. The plans, specifications, estimated cost and list of tentative assessments have been filed with the Clerk of Council.

The estimated cost of the project is \$15,247.44 and there are two properties that benefit from this project. Therefore, we recommend a unit assessment for this project which results in an assessment for each of the parcels estimated to be \$7,623.72. We would recommend a payment term of 20 years at an interest rate of 2.42%, the current rate for Ohio Water Development Authority loans.

We would recommend that a Resolution of Necessity be approved in order to proceed with the project.

Please call if you have any questions.

Sincerely,

Kevin G. Aller, P.E.
Director of Public Service
KGA/dsw

RESOLUTION NO. 5 - 2020**DECLARING IT NECESSARY TO IMPROVE THE CITY OF SYLVANIA, LUCAS COUNTY, OHIO, ACRES ROAD BY INSTALLING AN EIGHT INCH SANITARY SEWER LINES AND OTHER RELATED APPURTANANCES TO 6024 AND 6030 ACRES ROAD; AND DECLARING AN EMERGENCY.**

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Sylvania, Lucas County, Ohio, _____ members elected thereto concurring:

SECTION 1. That it is hereby determined to be necessary to improve Acres Road by installing an eight inch sanitary sewer line together with other necessary related appurtenances to 6024 and 6030 Acres Road.

SECTION 2. That the plans, profiles, specifications and the estimate of cost for said improvements, heretofore prepared by this City's consulting engineers and, by the Director of Public Service, placed on file in the Office of the Clerk of Council be, and the same hereby are approved.

SECTION 3. That it is hereby found and determined that the method of, and procedure for making, awarding, advertising, modifying and enforcing the contract for such improvement and the method, procedure, time and manner of payment thereunder shall be as set forth in such plans, specifications and contract documents now on file with the Clerk of this Council.

SECTION 4. That the entire cost of the improvement, estimated to be Fifteen Thousand Two Hundred Forty-Seven and 44/100 Dollars (\$15,247.44), shall be assessed, in proportion to the benefits which may result from the improvement, upon all the lots and lands bounding and abutting upon such improvement between and including the termini of the improvement, which lots and lands are hereby determined to be specifically benefited by said improvement.

SECTION 5. That the cost of the improvement shall include the cost of preliminary and other surveys, plans, specifications, profiles and estimates and of printing, serving and publishing notices, Resolutions and Ordinances, the amount of any damages resulting from the improvement and the interest thereon, the costs incurred in connection with the preparation, levy and collection of the special assessments, the cost of purchasing, appropriating and otherwise obtaining legal opinions, cost of labor and material, and interest on securities issued in anticipation of the levy and collection of the special assessments or if securities in anticipation of the levy of the special assessments are not issued, interest at the rate of two (2%) percent per year on moneys advanced by this City for the cost of that improvement in anticipation of the levy of the special assessments, together with all other necessary expenditures.

SECTION 6. That the Director of Public Service be, and he hereby is, authorized and directed to prepare and file, in the Office of the Clerk of this Council, the estimated assessments of the cost of the improvement described in this Resolution. Such estimated assessments shall be based upon the estimate of cost of said improvement now on file in the Office of the Clerk of this Council and shall be prepared pursuant to the provisions of this Resolution. When such estimated assessments have been so filed, said Clerk shall cause notice of the adoption of this Resolution and the filing of said estimated assessments to be served on the owners of all lots and lands to be assessed in the manner as provided in the Revised Code of Ohio, Section 727.13.

SECTION 7. The special assessments to be levied shall be paid in twenty (20) annual installments, with interest on the rate or rates of interest as shall be borne by the securities to be issued in anticipation of the collection of the total of the unpaid special assessments or, if such securities are not issued, at the rate or rates of interest determined by this Council when it passes the assessing Ordinance levying those special assessments; provided that the owner of any property assessed may pay the special assessment in cash within thirty (30) days after passage of the assessing Ordinance.

SECTION 8. That the remainder of the entire cost of said improvement not specifically assessed shall be assumed by the City of Sylvania and paid in cash or by issuance of bonds, or notes in anticipation thereof, as provided by law or from other funds available and appropriated for such purpose.

SECTION 9. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 10. That the Clerk of Council is hereby directed to post a copy of this Resolution in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 11. That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the reason that proceedings for assessing the cost of the improvement referred to herein are required without delay in order to timely place said assessment upon the tax duplicate at the earliest possible time. Provided this Resolution receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Vote dispensing with the second and third readings: Yeas _____ Nays _____

Passed, _____, 2020 as an emergency measure.

President of Council

ATTEST:

Clerk of Council

APPROVED:

Mayor

Date

APPROVED AS TO FORM:

Director of Law

PETITION FOR ZONING ORDINANCE AMENDMENT

To: City of Sylvania, Ohio
City Council and
Municipal Planning Commission

Application No. ZA-1-2020
Date 1/25/2020

Petitioner Name(s): SOUTH BRIAR LLC (DAVID SCHMITT)
Petitioner Address: 5123 MAIN ST. SYLVANIA OHIO 43560

Email: SCHMITT7605@AOL.COM Telephone: 419-270-5359

Location of property for which zoning amendment is requested:
5111 & 5123 MAIN ST. SYLVANIA OHIO 43560

Purpose of amendment request: PARKING LOT EXPANSION AND
THREE SINGLE FAMILY UNITS ON ONE LOT.

Current Zoning: R-1 Requested Zoning: BZ & R3

The undersigned, being one or more of the owners, lessees or occupants within the area proposed to be changed by the amendment, hereby petition for an Amendment to the Zoning Code, pursuant to Chapter 1107 of the Codified Ordinances of the City of Sylvania, Ohio, as amended.

- Attachments:
- 1. Full legal description of the property for which the Zoning Amendment is proposed.
 - 2. Area location map.
 - 3. Site plan - if plan is larger than 11" x 17", eighteen (18) copies must be submitted.

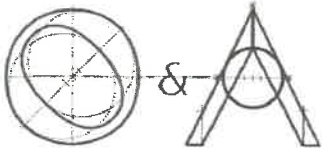
A check for \$100.00 + cost of advertising, payable to the City of Sylvania is attached for processing of said Petition. It is understood that no refund is to be made after the filing of the Petition.

By: David Schmitt

Date referred by Council: _____
Date of Commission Action: _____
Date of Council Action: _____
Action: _____

For Office Use Only

Date: 1/27/20 Check #: 1858 Cash: _____ Fee: \$ 100.00



Oravec & Associates, L.L.C.

5333 Secor Road
Unit Two
Toledo, Ohio 43623

August 1, 2019

George V. Oravec, PE, PS
Principal
Emma Oravec, ME
Office Manager

Mr. Tim Burns
Zoning Administrator
City of Sylvania
6730 Monroe Street
Sylvania, OH 43560

Mark Heinzer, PE
Engineer
Nichole Heinzer, BSCE, MSA
Allen Szczublewski, P.S.
Surveyor
Richard D. Cummins, Jr., P.S.
Surveyor
Robert Stewart
Surveyor
Tara St. Aubin
Surveyor/CAD Technician

RE: 5111 and 5123 Main Street

Dear Mr. Burns;

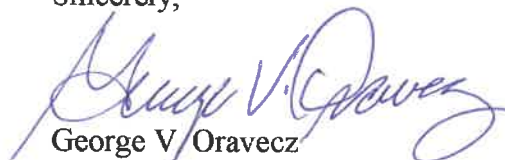
I am submitting an application for zoning change at 5111 and 5123 Main Street.

Please notify me as to the public hearing date of the Plan Commission and City Council on this project.

Shanna McBee
Administrative Assistant

Thank you for your cooperation in this matter.

Sincerely,


George V. Oravec
P.E. P.S.

Office: 419.474.6664

419.474.2405

Office Fax: 419.474.5059

Oravec Home: 419.866.8362

Mobile: 419.351.2725

Email:

goravec@oraveczassociates.com

Registered In
Ohio
Michigan
Colorado
Florida

RECEIVED

DEC 23 2019

CITY OF SYLVANIA
DEPT. OF PUBLIC SERVICE



PARCEL ID: 8204081
MARKET AREA: 1908R
SOUTH BRIAR LLC
TAX YEAR: 2019

ASSESSOR#: 45015002
ROLL: RP_OH
5111 MAIN ST
STATUS: Active

Summary - General

Tax District	SYLVANIA CITY - SYLVANIA CSD
Class	RESIDENTIAL
Land Use	501 : R - RESIDENTIAL, 0-9.999 AC
Market Area	1908R - Click here to view map
Zoning Code	31-R1 - Click here for zoning details
Zoning Description	Single-Fam Res. Large Lot
Water and Sewer	CITY WATER / CITY SEWER
Traffic	MAIN - MAJOR ARTERY
Street Type	CONCRETE OR BLACKTOP
Owner	SOUTH BRIAR LLC
Property Address	5111 MAIN ST SYLVANIA OH 43560
Mailing Address	5123 MAIN ST SYLVANIA OH 43560
Legal Desc.	6 9 10 SW 1/4 PT SE 1/4 SW OF MAUMEE RD. ...N .75 AC EXC RD & EXC N 220 FT ON 1/4 SEC LINE BY 210 FT ON W LINE RD
Certified Delinquent Year	
Census Tract	82.02

Summary - Most Recent Sale

Prior Owner	CRANDALL JOSEPH D
Sale Amount	\$54,000
Deed	19100830
Sales Date	13-FEB-19

Summary - Values

	35% Values	100% Values	35% Roll	100% Roll
Land	6,130	17,500	6,130	17,500
Building	0	0	0	0
Total	6,130	17,500	6,130	17,500

Tax Credits

Homestead Exemption	NO
Owner Occupied Credit	NO
CAUV	NO
Agricultural District	NO

Printed on Wednesday, July 31, 2019, at 9:13:07 AM EST

PARCEL ID: 8204084
MARKET AREA: 1908R
SOUTH BRIAR LLC
TAX YEAR: 2019

ASSESSOR#: 45015011
ROLL: RP_OH
5123 S MAIN ST
STATUS: Active

Summary - General

Tax District	SYLVANIA CITY - SYLVANIA CSD
Class	RESIDENTIAL
Land Use	511 : R - SINGLE FAMILY, 0-9.999 AC
Market Area	1908R - Click here to view map
Zoning Code	31-R1 - Click here for zoning details
Zoning Description	Single-Fam Res. Large Lot
Water and Sewer	CITY WATER / CITY SEWER
Traffic	MAIN - MAJOR ARTERY
Street Type	CONCRETE OR BLACKTOP
Owner	SOUTH BRIAR LLC
Property Address	5123 S MAIN ST SYLVANIA OH 43560
Mailing Address	5123 MAIN ST SYLVANIA OH 43560
Legal Desc.	6 9 10 SW 1/4 PT SE 1/4 SW OF MAUMEE RD. ...N 220 FT ON 1/4 SEC LINE BY 210 FT ON W LINE RD
Certified Delinquent Year	
Census Tract	82.02

Summary - Most Recent Sale

Prior Owner	CRANDALL JOSEPH D
Sale Amount	\$54,000
Deed	19100830
Sales Date	13-FEB-19

Summary - Values

	35% Values	100% Values	35% Roll	100% Roll
Land	9,450	27,000	9,450	27,000
Building	19,570	55,900	19,570	55,900
Total	29,020	82,900	29,020	82,900

Tax Credits

Homestead Exemption	NO
Owner Occupied Credit	NO
CAUV	NO
Agricultural District	NO

EXHIBIT "A"
ORAVECZ & ASSOCIATES, LLC
Surveyors & Engineers
5333 Secor Road, Suite 2, Toledo, Ohio, 43623
Office: (419) 474-6664
Email: goravec@oraveczassociates.com

July 26, 2019
South Briar, LLC
0.412 of an acre Parcel Split and a
Proposed Zoning Change to R-3

A parcel of land being part of Southeast 1/4 of the Southwest 1/4 of Section 10, Town 9 North, Range 6 East in the City of Sylvania, Lucas County, Ohio, bounded and described as follows (all iron rods set mentioned in this description are 5/8 inch diameter topped with a surveyor's cap ORAVECZ PS 5439):

Commencing at a iron rod set at the most Northerly corner of a parcel of land now or formerly owned by South Briar, LLC, described as Parcel 2 being recorded in OR 20190213-0005459, Lucas County, Ohio records, said most Northerly corner being the intersection of the Southwesterly right-of-way of South Main Street (60 foot wide right-of-way) and the West line of the Southeast 1/4 of the Southwest 1/4 of said Section 10;

thence South $01^{\circ}-59'-36''$ West, along the West line of the Southeast 1/4 of the Southwest 1/4 of said Section 10, also being along the East line of a parcel of land as described in Declaration of Condominium Ownership by Southbriar Condominium in M.F. 86-00576-B06, Lucas County, Ohio records, a distance of 142.00 feet to a set iron rod at the point of BEGINNING of the herein after described parcel of land;

thence North $59^{\circ}-49'-00''$ East, a distance of 92.96 feet to an iron rod set on the West right-of-way line South Main Street;

thence along a curve to the right having a radius of 924.93 feet, a central angle of $04^{\circ}-35'-31''$, arc length of 74.13 feet, a chord of 74.11 feet and a chord bearing of South $32^{\circ}-20'-07''$ East, to a set iron rod;

July 26, 2019
South Briar, LLC
0.412 of an acre Parcel Split and a
Proposed Zoning Change to R-3

thence South 30°-02'-22" East, along the West right-of-way line South Main Street a distance of 108.81 feet to the Southeasterly corner of a parcel of land now or formerly owned by South Briar, LLC, described as Parcel 1 being recorded in OR 20190213-0005459, Lucas County, Ohio records, said Southeast corner also being the Northeasterly corner of a parcel of land now or formerly owned by Roxanne V. Esterline, recorded in OR 20150803-0031677, Lucas County, Ohio records;

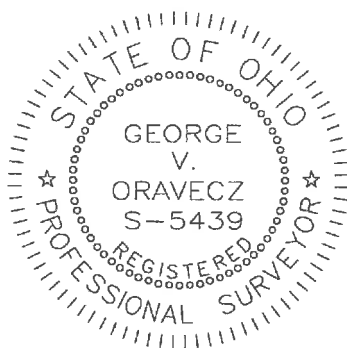
thence North 88°-00'-24" West, along a common line between said parcels recorded in OR 20190213-0005459, OR 20150803-0031677 and a parcel of land now or formerly owned by the City of Sylvania, recorded in M.F. 81-00099-B10, Lucas County, Ohio records, passing through a found concrete monument at 0.48 feet for a total distance of 178.19 to an iron rod set on the West line of the Southeast 1/4 of the Southwest 1/4 of said Section 10;

thence North 01°-59'-36" East, along the West line of the Southeast 1/4 of the Southwest 1/4 of said Section 10, a distance of 103.93 feet to the point of BEGINNING.

Containing 0.412 of an acre, more or less, of which 0.210 of an acre lies within parcel number 82-04084 and 0.202 of an acre lies within parcel number 82-04081 and is subject to all legal highways, legal easements, restrictions, leases of record, records in respective utility offices and other conveyances, if any.

This description is based on a field survey made by Oravec & Associates, LLC in July of 2019.

ORAVECZ & ASSOCIATES, LLC



George V. Oravec Date
Ohio Registered Surveyor No. 5439
Order No. 23962

EXHIBIT "A"
ORAVECZ & ASSOCIATES, LLC
Surveyors & Engineers
5333 Secor Road, Suite 2, Toledo, Ohio, 43623
Office: (419) 474-6664
Email: goravecz@oraveczassociates.com

July 26, 2019
South Briar, LLC
0.132 of an acre Parcel Split and a
Proposed Zoning Change to B-2

A parcel of land being part of Southeast 1/4 of the Southwest 1/4 of Section 10, Town 9 North, Range 6 East in the City of Sylvania, Lucas County, Ohio, bounded and described as follows (all iron rods set mentioned in this description are 5/8 inch diameter topped with a surveyor's cap ORAVECZ PS 5439):

BEGINNING at a iron rod set at the most Northerly corner of a parcel of land now or formerly owned by South Briar, LLC, described as Parcel 2 being recorded in OR 20190213-0005459, Lucas County, Ohio records, said most Northerly corner being the intersection of the Southwesterly right-of-way of South Main Street (60 foot wide right-of-way) and the West line of the Southeast 1/4 of the Southwest 1/4 of said Section 10;

thence along a curve to the right having a radius of 924.93 feet, a central angle of 07°-31'-40", arc length of 121.52 feet, a chord of 121.43 feet and a chord bearing of South 38°-23'-42" East, to a set iron rod;

thence South 59°-49'-00" West, a distance of 92.96 feet to an iron rod set on the West line of the Southeast 1/4 of the Southwest 1/4 of said Section 10;

thence North 01°-59'-36" East, along the West line of the Southeast 1/4 of the Southwest 1/4 of said Section 10, also being along the East line of a parcel of land as described in Declaration of Condominium Ownership by Southbriar Condominium in M.F. 86-00576-B06, Lucas County, Ohio records, a distance of 142.00 feet to the point of BEGINNING.

Page 2

July 26, 2019

South Briar, LLC

0.132 of an acre Parcel Split and a
Proposed Zoning Change to B-2

Containing 0.132 of an acre, more or less, all of which lies within parcel number 82-04084 and is subject to all legal highways, legal easements, restrictions, leases of record, records in respective utility offices and other conveyances, if any.

This description is based on a field survey made by Oravec & Associates, LLC in July of 2019.

ORAVECZ & ASSOCIATES, LLC



George V. Oravec Date
Ohio Registered Surveyor No. 5439
Order No. 23962

EXHIBIT "B"
PARCEL SPLIT AND ZONING CHANGE
FOR
SOUTH BRIAR, LLC

PART OF THE SE 1/4 OF THE SW 1/4, SECTION 10, T-9-S, R-6-E
 CITY OF SYLVANIA, LUCAS COUNTY, OHIO

1 Owner: South Briar, LLC
 Deed: OR 20190213-0005459
 Parcel 2
 Parcel: 82-04084

2 Owner: South Briar, LLC
 Deed: OR 20190213-0005459
 Parcel 1
 Parcel: 82-04081

3 Owner: Roxanne V. Esterline
 Deed: OR 20150803-0031677
 Parcel: 82-04071

4 Owner: City of Sylvania
 Deed: M.F. 81-099B10
 Parcel: 82-04064

5 Southbriar Condominium
 Declaration of Condominium Ownership
 by Southbriar Condominium, MF 86-576-B06

Curve #1
 Radius - 924.93'
 Delta - 7°-31'-40"
 Arc - 121.52'
 Chord Bearing - South 38°-23'-42" East
 Chord Distance - 121.43'

Curve #2
 Radius - 924.93'
 Delta - 4°-35'-31"
 Arc - 74.13'
 Chord Bearing - South 32°-20'-07" East
 Chord Distance - 74.11'

Curve #3
 Radius - 954.93'
 Delta - 25°-53'-30"
 Arc - 431.53'
 Chord Bearing - South 42°-59'-07" East
 Chord Distance - 427.87'

Curve #4
 Radius - 924.93'
 Delta - 13°-46'-20"
 Arc - 222.33'
 Chord Bearing - South 49°-02'-42" East
 Chord Distance - 221.79'

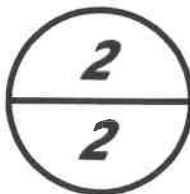
REFERENCE SURVEYS

Southbriar Condominium Owners
 Association, Inc.
 Site Plan: Farnham, Wirries & Bering
 Dated: 12-24-86
 Filed: Volume 113, Page 63, Lucas
 County, Ohio Records

Survey of a Parcel of Land in the
 Southeast 1/4 of the Southwest 1/4 of
 Section 10, T-9-S, R-6-E, Sylvania Village
 (Now City of Sylvania), Lucas
 County, Ohio by Lewandowski Engineers
 dated January 1957 as filed
 in the Survey Records of the Lucas
 County Engineers Office.

KEY

- R/W - Right-of-Way
- C/L - Centerline
- Ⓜ - 5/8" Iron Rod Set with Cap
 "ORAVECZ PS 5439"
- ⊕ - Concrete Monument Found
- - Iron Pipe Found



George V. Oravec
 George V. Oravec
 Registered Surveyor No. 5439

	ORDER NO.	23962
	DRAWN BY	RDC
	REVISED	
	DATE	7/26/2019
	SCALE	

ORAVECZ & ASSOCIATES, LLC
ENGINEERS & SURVEYORS
 5333 SECOR ROAD, SUITE 2, TOLEDO, OHIO, 43623
 PHONE: 419-474-6664 or 419-474-2405
 FAX: 419-474-5059
 EMAIL: GORAVECZ@ORAVECZASSOCIATES.COM

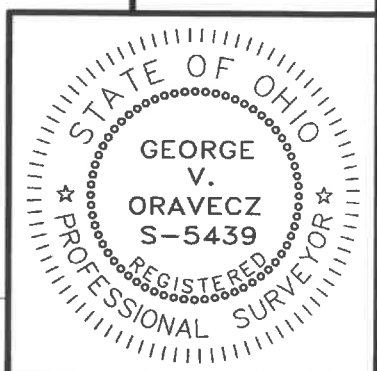
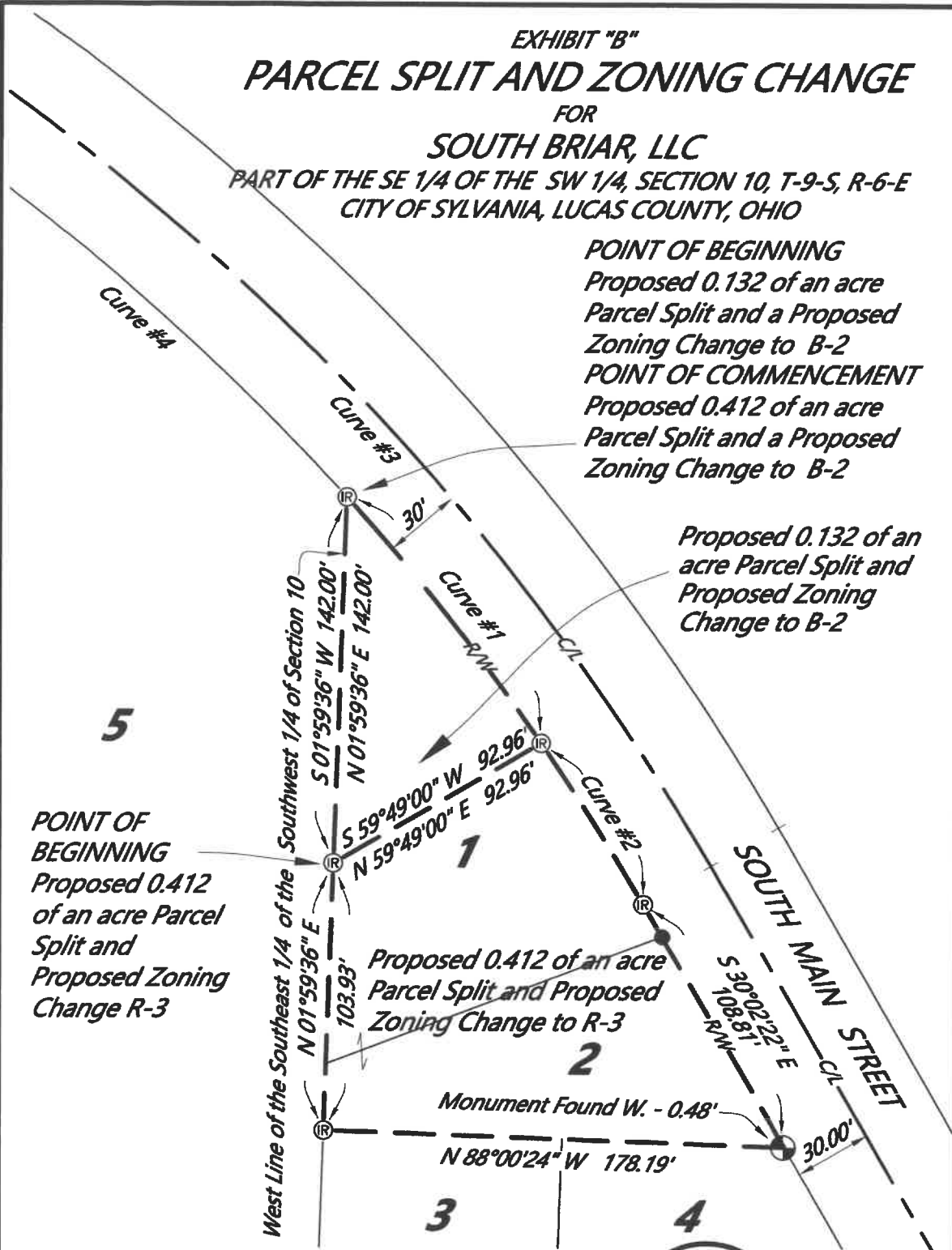


EXHIBIT "B"
PARCEL SPLIT AND ZONING CHANGE

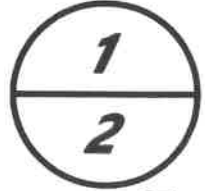
FOR
SOUTH BRIAR, LLC
 PART OF THE SE 1/4 OF THE SW 1/4, SECTION 10, T-9-S, R-6-E
 CITY OF SYLVANIA, LUCAS COUNTY, OHIO

POINT OF BEGINNING
 Proposed 0.132 of an acre
 Parcel Split and a Proposed
 Zoning Change to B-2
POINT OF COMMENCEMENT
 Proposed 0.412 of an acre
 Parcel Split and a Proposed
 Zoning Change to B-2

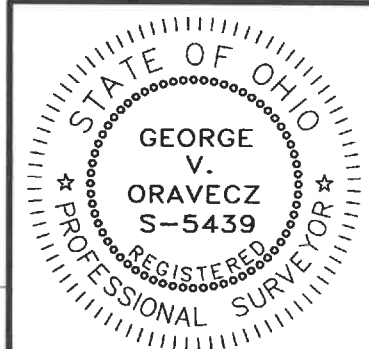


	ORDER NO.	23962
	DRAWN BY	RDC
	REVIS	
	DATE	7/26/2019
SCALE	1" = 60'	

ORAVECZ & ASSOCIATES, LLC
 ENGINEERS & SURVEYORS
 5333 SECOR ROAD, SUITE 2, TOLEDO, OHIO, 43623
 PHONE: 419-474-6664 or 419-474-2405
 FAX: 419-474-5059
 EMAIL: GORAVECZ@ORAVECZASSOCIATES.COM



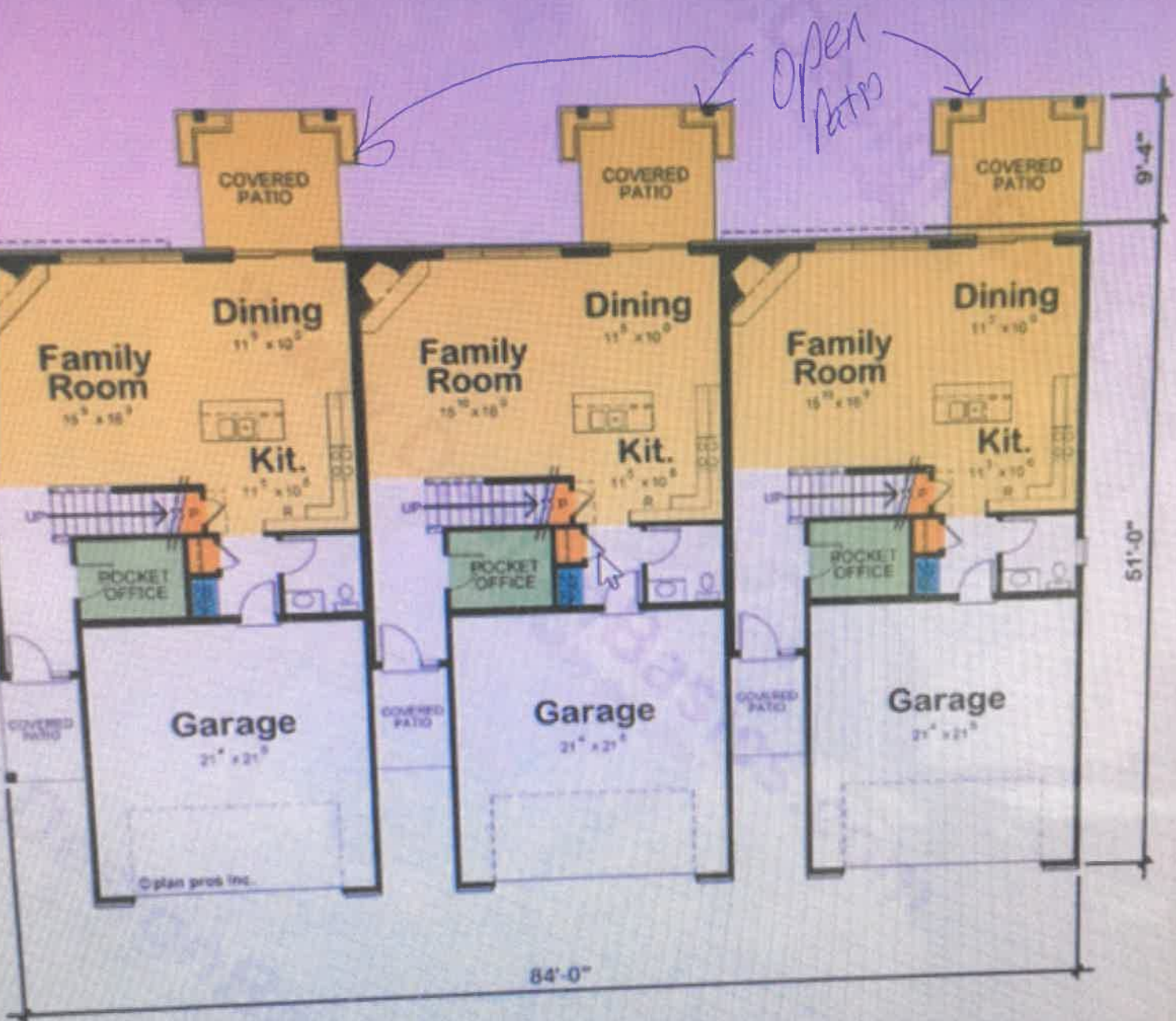
George V. Oravec
 Registered Surveyor No. 5439



Colbourne Acres 29377 - Traditional Home Plan at Design Basics



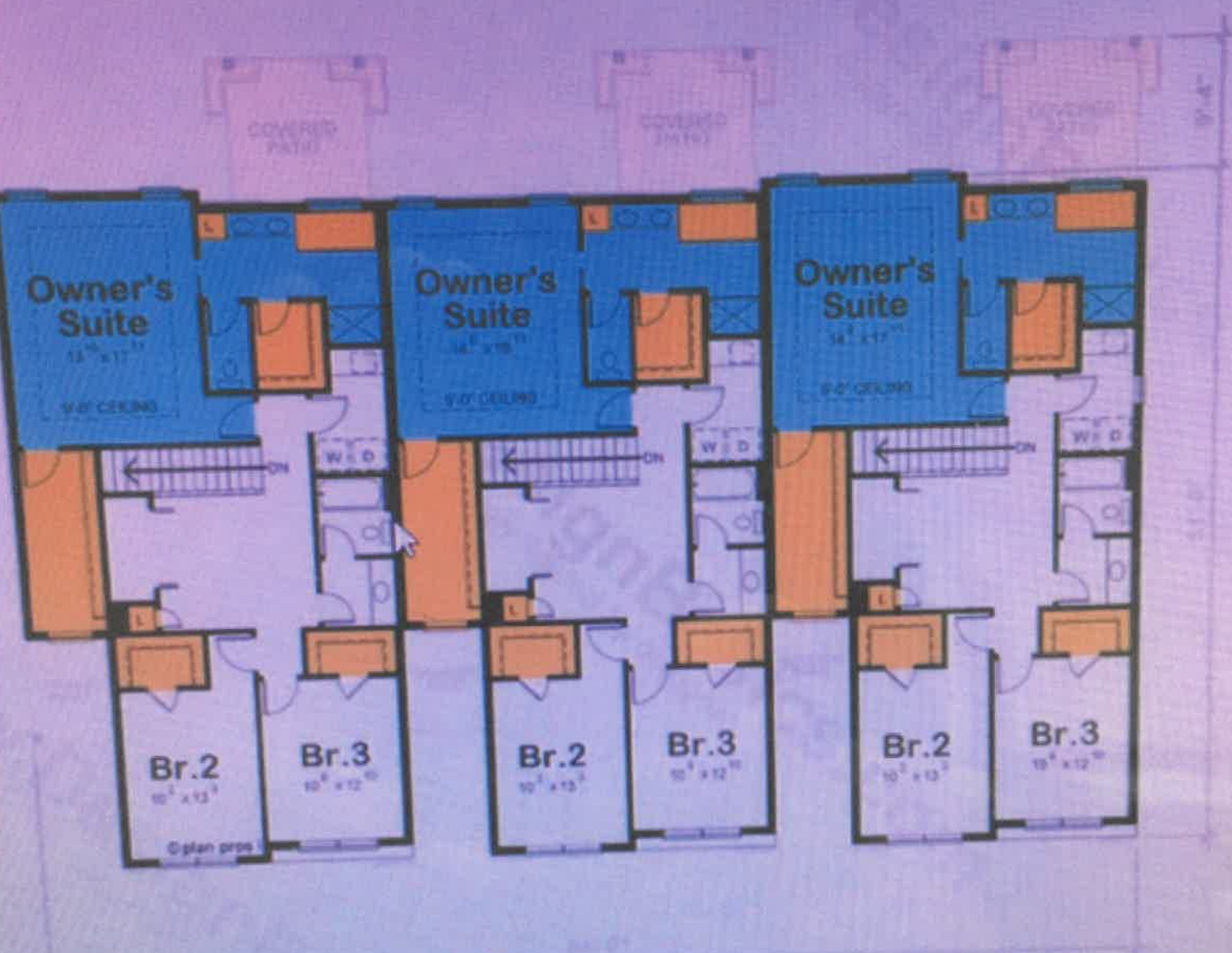
#29377 the Colbourne Acres



Livability at a Glance™

ENTERTAINING ■ DE-STRESSING ■ STORING ■ FLEXIBLE LIVING ■

#29377 the Colbourne Acres



Livability of a Glance™

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- DE-STRESSING
- STORING
- FLEXIBLE LIVING

#29377 the Colbourne Acres

CONSTRUCTION PLAN

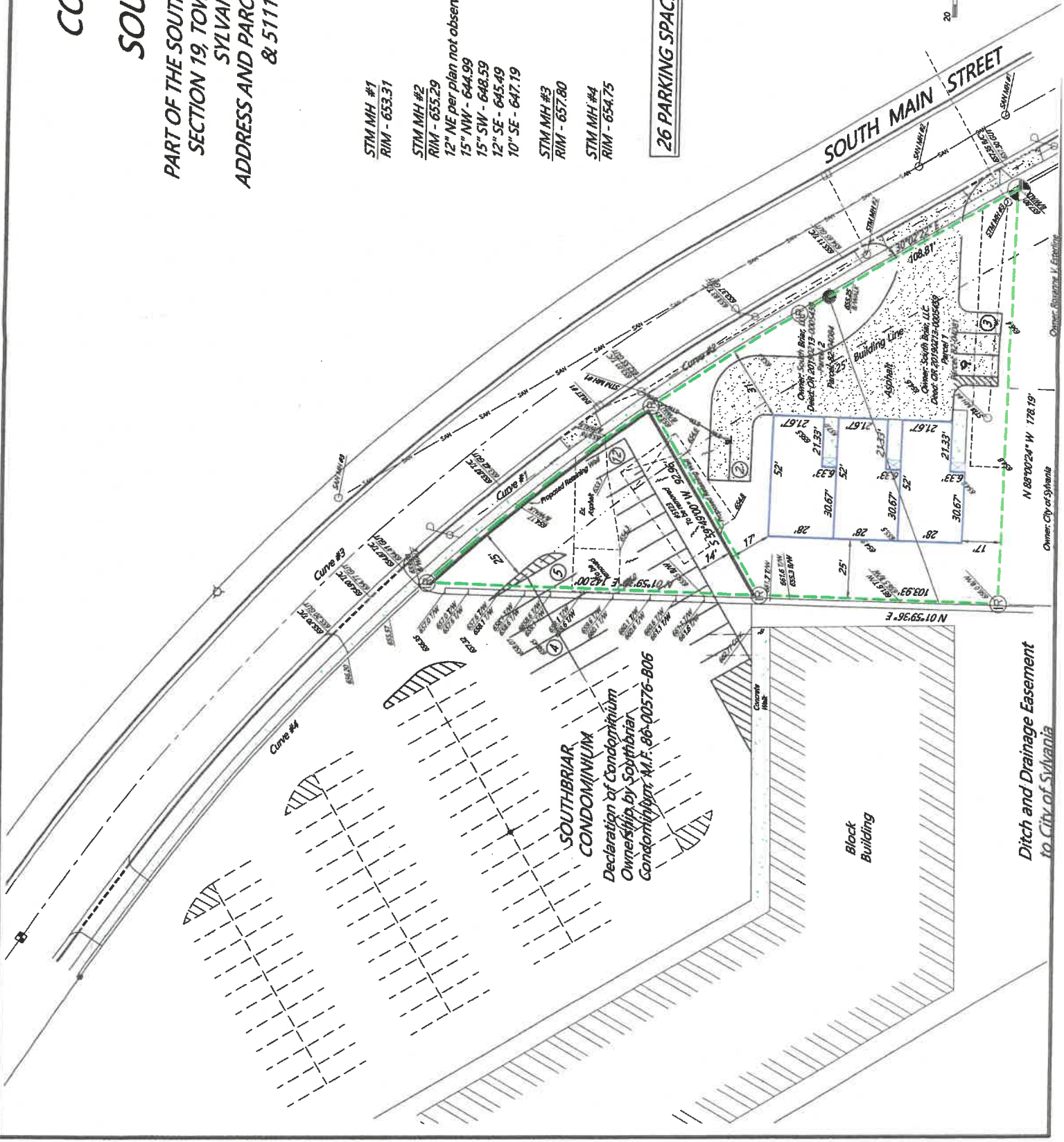
PRINT OPTIONS & PRICING

CONCEPT PLAN FOR SOUTH BRIAR, LLC

PART OF THE SOUTHEAST 1/4 OF THE SOUTH SECTION 19, TOWN 9 SOUTH, RANGE 6 EAST, SYLVANIA, LUCAS COUNTY, OHIO
ADDRESS AND PARCEL NO.: 5123 S. MAIN STREET & 5111 S. MAIN STREET, 82-0408

- STM MH #1
RIM - 653.31
- STM MH #2
RIM - 653.29
- 12" NE per plan not observed
- 15" NW - 644.99
- 15" SW - 648.59
- 12" SE - 645.49
- 10" SE - 647.19
- INLET #1
T/C - 653.03
GUTTER - 652.57
- SAN MH #1
RIM -
- SAN MH #2
RIM -
- SAN MH #3
RIM -
- STM MH #3
RIM - 657.80
- STM MH #4
RIM - 654.75

26 PARKING SPACES ADDED



SOUTH BRIAR CONDOMINIUM
Declaration of Condominium
Ownership by South Briar
Condominium, M.F. 86-00576-806

Ditch and Drainage Easement
to City of Sylvania

8

ORDINANCE NO. 7 -2020

REVISING THE ADMINISTRATIVE, DEPARTMENTAL AND DIVISIONAL ORGANIZATION OF THE CITY AND THE CODIFIED ORDINANCES THEREOF BY AMENDING SYLVANIA CODIFIED ORDINANCE SECTION 139.07 – LEAVES OF ABSENCE, TO CREATE A PRECINCT ELECTION OFFICIAL LEAVE PROGRAM; AND DECLARING AN EMERGENCY.

WHEREAS, Ohio Revised Code Section 3501.28(F)(1)(b) authorizes leave with pay to public employees of the State of Ohio and its subdivisions who serve as judges of elections on Election Day; and,

WHEREAS, this leave does not reduce the accrued sick, vacation, personal or compensatory leave accrual of the participating employees; and,

WHEREAS, in order to establish this program in the City, Sylvania Codified Ordinance Section 139.07 – Leaves of Absence, should be amended to read as set forth on the attached “Exhibit A.”

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio, _____ members elected thereto concurring:

SECTION 1. That Section 139.07 of the Codified Ordinances of Sylvania, 1979, as amended, be and it is, hereby further amended to read as set forth on the attached “Exhibit A.”

SECTION 2. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

SECTION 3. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 4. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that the amendment to this Chapter should be provided for immediately.

Provided this Ordinance receives the affirmative vote of five (5) or more members elected to

Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by this Charter.

Vote dispensing with the second and third readings:

Yeas _____

Nays _____

Passed, _____, 2020, as an emergency measure.

ATTEST:

President of Council

APPROVED AS TO FORM:

Clerk of Council

Director of Law

APPROVED:

Mayor

Date

139.07 LEAVES OF ABSENCE.

* * *

(g) Precinct Election Official Leave. All non-bargaining unit employees in the City service, except temporary, part-time and seasonal employees, shall be allowed a pre-approved leave with pay to work as election judges on Election Day, however, the employee's supervisor reserves the right to reject the request based on operational need. The employee's accrued, sick, vacation, personal, compensatory leave accruals are not reduced by participation in this voluntary program.

(Ord. _____-2020. Passed _____-2020.)



City Of Sylvania

DIVISION OF POLICE
 FREDERICK L. SCHNOOR, JR.
 CHIEF OF POLICE

January 28, 2019

To: The Mayor and Members of the City Council

Re: 2019 Law Enforcement Trust Fund Report
 2019 Drug Law Enforcement Fund Report
 2019 Federal Equitable Sharing Fund
 2019 Property Seized/Forfeited Report

Pursuant to resolutions 11-90 and 12-90.

Law Enforcement Trust Fund - Resolution 11-90 (account - 225)

<u>Revenue</u>	<u>Expenditures</u>	<u>2019 Ending Balance</u>
\$32,400.34 balance from 2018	\$2150.00 training	\$21,790.64
\$25,675.60 property/cash seizures	\$2,035.30 SRT equipment	
\$ other miscellaneous	\$-0- investigations	
	\$32,100.00 LEXIPOL Policy and Training	

Drug Law Enforcement Fund - Resolution 12-90 (account - 226)

<u>Revenue</u>	<u>Expenditures</u>	<u>2019 Ending Balance</u>
\$10,919.21 balance from 2018	\$-0- training	\$13,601.11
\$3271.90 Sylvania Court mandatory fines	\$-0- equipment	
\$-0- Common Pleas Court mandatory fines	\$-0- investigations	
\$-0- other miscellaneous	\$590.00 other miscellaneous (NVHS After Prom, SCAT)	

Federal Equitable Sharing Fund (account - 229)

<u>Revenue</u>	<u>Expenditures</u>	<u>2019 Ending Balance</u>
\$40,887.60 balance from 2018	\$-0- training	\$46,053.75
\$5,071.78 Federal seizures (USSS)	\$-0- equipment	
\$94.37 interest posted	\$-0- investigations	
\$-0- other	\$-0- leased vehicles	

Seized/Forfeited Property in 2019

Seized Property

\$25,757.60 forfeited cash or bond back property
\$20,705.53 seized this year.
\$24,646.53 Pending disposition

Disposition/Proceeds

\$25,675.60 Forfeit to PD account 225
\$315.05 Seized money returned to owner
\$453 returned found cash

Non-cash Seizures (2018)

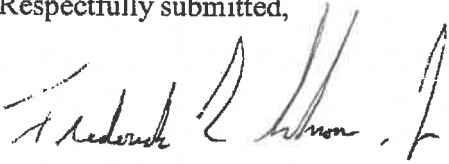
2004 Chevrolet Express G3500 - White Box Truck
VIN: 1GBJG31V0411

Disposition (2019)

Returned to Owner (USSS Case)

There were no other revenues, expenditures, or seizures during this reporting period.

Respectfully submitted,



Frederick L. Schnoor, Jr., MA, CLEE
Chief of Police