

INVITATION TO BID

SEALED BIDS for the furnishing of the necessary materials and construction of the **Roof Replacements (City Administration Building and Sylvania Municipal Court), City of Sylvania, Lucas County, Ohio** will be received by the City of Sylvania, Lucas County, Ohio in the office of the Clerk of Council, City of Sylvania, 6730 Monroe Street, Suite 201, Sylvania, Ohio 43560 until 10:00 a.m., local time, on March 25, 2020, and at that time and place will be publicly opened and read aloud.

The proposed work consists of: Removal and replacement of asphalt shingle roofing at two locations in the City of Sylvania including all flashing, aluminum trims, drip edges, protective underlayment, valleys, ice guards, boots for all penetrations, and clean-up.

Copies of the Contract Documents may be obtained from the City of Sylvania Service Department at 6730 Monroe Street, Suite 101, Sylvania, Ohio upon receipt of \$10.00. The deposit will not be refunded. Copies may be examined at the above office.

All bids shall be signed and submitted on the blanks which are bound in the bidding documents. Bid blanks must be returned in the bound documents. Bids shall state the unit prices on the blanks provided therefore; shall be enclosed in a sealed envelope marked – BID FOR Roof Replacements (City Administration Building and Sylvania Municipal Court).

Bids received after the scheduled bid opening date and time will neither be read nor considered and will be returned unopened to the bidder. The City of Sylvania reserves the right to reject any and all bids and to waive any irregularity in any bid, to determine the lowest and best bidder, and to waive any informalities in bidding. The bid guaranty may be of two forms: 1. A Bid Guaranty and Contract Bond using the form in this booklet. (The amount of the bid does NOT have to appear on this form.) 2. A certified check, cashier's check or letter of credit in favor of the City of Sylvania in the amount of 10% of the bid. If the contract is awarded, a Contract Bond will be required, which is a 100% payment and performance bond. Upon acceptance of the work, a one year maintenance bond in the amount of 25% of the contract will be required to guarantee such work. No bidder may withdraw his bid for a period of 60 days after the scheduled closing time for the receipt of bids.

By order of the Council of the City of Sylvania, Ohio.

Sharon Bucher, Clerk of Council, 419-885-8965

Advertise: March 4, 2020