

Sylvania City Council

October 19, 2020

7:30 p.m. Council Meeting

Agenda

1. Roll call. Mrs. Cappellini, Mr. Frye, Mr. Haynam, Mr. McCann, Mr. Richardson, Ms. Stough, Mrs. Westphal.
2. Pledge of Allegiance to the United States of America led by Mrs. Westphal.
3. Additions to the agenda.
4. Approval of the regular council meeting minutes of October 5, 2020.
5. Set 2021 Schedule – Council Meetings and Trick-Or-Treat
 - a. Set regular Council meetings.
 - b. Set Trick-Or-Treat date and time. (October 31, 2021 is a Sunday)
6. Zoning Ordinance Application No. SUP-1-2020 from David A. Sabo for a Zoning Change from “B-2”, General Business District to “B-2/SUP”, Special Use Permit for property located at 7600 W. Sylvania Avenue, Sylvania, Ohio 43560. (Referral to the Planning Commission)
7. Cushman Road Improvement Project – Temporary Easements.
 - a. Service Director’s report on temporary easements for project.
 - b. Proposed Ordinance No. 84-2020, Accepting a temporary construction easement from George H. Roberts and Bernadine Roberts for the improvement of Cushman Road.
 - c. Proposed Ordinance No. 85-2020, Accepting a temporary construction easement from George H. Roberts and Bernadine Roberts for the improvement of Cushman Road.
 - d. Proposed Ordinance No. 86-2020, Accepting a temporary construction easement from George H. Roberts and Bernadine Roberts for the improvement of Cushman Road.
 - e. Proposed Ordinance No. 87-2020, Accepting a temporary construction easement from Johnathan E. Kujawa for the improvement of Cushman Road.
8. Police Dispatch Staffing.
 - a. Proposed Ordinance No. 88-2020, Authorizing the Mayor & Director of Finance to enter into a Public Safety Dispatch Services Agreement on behalf of the City of Sylvania with Sylvania Township.
 - b. Service Director’s Report on long-term staffing recommendations. (Referral to Safety Committee)

9. 6302-6342 Brint Road Waterline Extension
 - a. Service Director's report on waterline extension.
 - b. Proposed Ordinance No. 89-2020, Accepting the proposal of Provo Construction for the 6302-6342 Brint Rd. waterline extension.
10. Proposed Ordinance No. 90-2020 Accepting the Annexation to the City of Sylvania, Ohio, the territory described in annexation petition number 201-5 (Village Inn).
11. Committee reports.
 - a. Finance Committee meeting held on October 13, 2020 to discuss the 2021 Budget.
12. Committee referrals.

INFORMATION

- A. Board of Architectural Review minutes from October 14, 2020.
- B. Municipal Planning Commission minutes from October 14, 2020.

Minutes of the Meeting of Council
October 5, 2020

The Council of the City of Sylvania, Ohio met in regular session on October 5, 2020 at 7:30 p.m. with Mayor Stough in the chair. Roll was called with the following members present: Katie Cappellini, Mark Frye, Doug Haynam, Brian McCann, Patrick Richardson, Lyndsey Stough, Mary Westphal; (7) present; (0) absent.

Roll call:
All present.

Pledge of Allegiance to the United States of America led by Ms. Stough.

Pledge of
Allegiance.

Mayor Stough stated that Council will now consider agenda item 3.

The following items were added to the agenda:

5A. Proposed Resolution 20-2020 (Rescind Order & Rule).

6A. Proposed Ordinance 74-2020, from Public Hearing on ZA-1-2020, South Briar LLC, (David Schmitt).

13A. Update on Downtown Masterplan and schedule a C.O.W. meeting for October 8, 2020 at 12:00 p.m.

Agenda approval.

Mrs. Westphal moved, Mr. Haynam seconded to approve the agenda as amended; roll call vote being: Cappellini, Frye, Haynam, McCann, Richardson, Stough, Westphal, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 4.

Mrs. Westphal presented the September 21, 2020 meeting minutes. Mrs. Westphal moved, Mr. Haynam seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of September 21, 2020 be approved; roll call vote being: Frye, Haynam, McCann, Richardson, Stough, Westphal, Cappellini, (7) yeas; (0) nays. The motion carried.

Approval of the
September 21,
meeting minutes.

Mayor Stough stated that Council will now consider agenda item 5.

Sheila Gibbs, Director of Support Services of the Lucas County Children's Services presented facts regarding Issue, 18, renewal their operating levy.

Lu Co Children's
Svcs. Levy Info

Mayor Stough stated that Council will now consider agenda item 5A.

Mr. Richardson presented and read aloud by title only, proposed Resolution No. 20-2020, a written copy of same having been previously furnished to each member of Council, "Urging the Governor to rescind Executive Order 2020-3D and the Ohio Liquor Control Commission to rescind Rule 4301:1-1-80; and declaring an emergency"; Mr. Richardson moved, Mrs. Westphal seconded, that Council dispense with the Second and Third Readings of said Resolution; roll call vote being: Westphal, Cappellini, Frye, Haynam, McCann, Stough, Richardson, (5) yeas; (2) nays. The

Resolution No.
20-2020
"Rescind Order
& Rule"

Minutes of the Meeting of Council
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Frye moved, Mr. Haynam seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Westphal, Cappellini, Frye, Haynam, McCann, Richardson, Stough, (7) yeas; (0) nays. The motion carried.

Cushman
Rd... Vincent L.
Sperling and Ms.
Kayla M.
Neiding..."

Mr. Frye moved, Mr. McCann seconded, that Ordinance No. 75-2020 be enacted as an emergency measure as declared therein; roll call vote being: Cappellini, Frye, Haynam, McCann, Richardson, Stough, Westphal, (7) yeas; (0) nays. The motion carried.

Mr. McCann presented and read aloud by title only, proposed Ordinance No. 76-2020, a written copy of same having been previously furnished to each member of Council, "Accepting a temporary construction easement from Peter E. Schultz for the improvement of Cushman Road; dedicating the temporary easement for public purposes; appropriating funds therefore; and declaring an emergency"; Mr. McCann moved, Mr. Haynam seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Frye, Haynam, McCann, Richardson, Stough, Westphal, Cappellini, (7) yeas; (0) nays. The motion carried.

Ordinance No.
76-2020,
"Temp
easement....
Cushman
Rd... Peter E.
Schultz..."

Mr. McCann moved, Mrs. Westphal seconded, that Ordinance No. 76-2020 be enacted as an emergency measure as declared therein; roll call vote being: Haynam, McCann, Richardson, Stough, Westphal, Cappellini, Frye, (7) yeas; (0) nays. The motion carried.

Mr. Haynam presented and read aloud by title only, proposed Ordinance No. 77-2020, a written copy of same having been previously furnished to each member of Council, "Accepting a temporary construction easement from Luke D. Cutlip and Brooke A. Cutlip for the improvement of Cushman Road; dedicating the temporary easement for public purposes; appropriating funds therefore; and declaring an emergency"; Mr. Haynam moved, Mrs. Westphal seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: McCann, Richardson, Stough, Westphal, Cappellini, Frye, Haynam, (7) yeas; (0) nays. The motion carried.

Ordinance No.
77-2020,
"Temp
easement....
Cushman
Rd... Luke D.
Cutlip and
Brooke A. Cutlip
Snapp..."

Mr. Haynam moved, Mr. Frye seconded, that Ordinance No. 77-2020 be enacted as an emergency measure as declared therein; roll call vote being: Richardson, Stough, Westphal, Cappellini, Frye, Haynam, McCann, (7) yeas; (0) nays. The motion carried.

Mrs. Cappellini presented and read aloud by title only, proposed Ordinance No. 78-2020, a written copy of same having been previously furnished to each member of Council, "Accepting a temporary construction easement from Chueng W. Tank for the improvement of Cushman Road; dedicating the temporary easement for public purposes; appropriating funds therefore; and declaring an emergency"; Mrs. Cappellini

Ordinance No.
78-2020,
"Temp
easement....
Cushman

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Mayor Stough stated that Council will now consider agenda item 9.

Service Director's report on the 30' Waterline Easement at 6454 Monroe Street was placed on file.

Mr. McCann presented and read aloud by title only, proposed Ordinance No. 81-2020, a written copy of same having been previously furnished to each member of Council, "Accepting a permanent waterline easement from Dave White Real Estate, LLC; dedicating the easement for public purposes; and declaring an emergency." Mr. McCann moved, Mrs. Westphal seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Haynam, McCann, Richardson, Stough, Westphal, Cappellini, Frye, (7) yeas; (0) nays. The motion carried.

Ordinance No. 81-2020, "Accepting permanent waterline easement...Dave White, 6454 Monroe St...."

Mr. McCann moved, Mr. Haynam seconded, that Ordinance No. 81-2020 be enacted as an emergency measure as declared therein; roll call vote being: McCann, Richardson, Stough, Westphal, Cappellini, Frye, Haynam, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 10.

Service Director's report on the South of Monroe (SOMO) – Engineering Contract for Retaining Wall Redesign Services was placed on file.

Ms. Stough presented and read aloud by title only, proposed Ordinance No. 82-2020, a written copy of same having been previously furnished to each member of Council, "Accepting the proposal of DGL Consulting Engineers, LLC to provide engineering services for the South of Monroe (SOMO) Retaining Wall Redesign; appropriating funds therefore in an amount not to exceed \$21,700; and declaring an emergency." Ms. Stough moved, Mr. Haynam seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: McCann, Richardson, Stough, Westphal, Cappellini, Frye, Haynam (7) yeas; (0) nays. The motion carried.

Ordinance No. 82-2020, "Accepting DGL ...engineering svcs...SOMO Retaining wall redesign...."

Ms. Stough moved, Mrs. Westphal seconded, that Ordinance No. 82-2020 be enacted as an emergency measure as declared therein; roll call vote being: Richardson, Stough, Westphal, Cappellini, Frye, Haynam, McCann, (7) yeas; (0) nays. The motion carried.

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Mayor Stough stated all agenda items have been addressed.

Mrs. Westphal moved, Mr. McCann seconded to adjourn at 9:00 p.m. Roll call vote being: Westphal, Cappellini, Frye, McCann, Haynam, Richardson, Stough, (7) yeas; (0) nays. The motion carried. Adjournment.

Clerk of Council

Mayor

**CITY OF SYLVANIA, OHIO
SCHEDULE OF REGULAR MEETINGS FOR THE YEAR 2021**

City Council meets in Council Chambers located in the Municipal Building (also the Police Division) at 6635 Maplewood Ave., Sylvania Ohio 43560 at **7:30 p.m.** unless otherwise noted

The Municipal Planning Commission meets in Council Chambers at **5:30 p.m.** unless otherwise noted

The Board of Appeals (Zoning) meets in Council Chambers at **7:00 p.m.** as needed

JANUARY

4 City Council Monday
13 Plan Commission Wed
19 City Council Tuesday

FEBRUARY

1 City Council Monday
10 Plan Commission Wed
16 City Council Tuesday

MARCH

1 City Council Monday
10 Plan Commission Wed
15 City Council Monday

APRIL

5 City Council Monday
14 Plan Commission Wed
19 City Council Monday

MAY

3 City Council Monday
12 Plan Commission Wed
17 City Council Monday

JUNE

7 City Council Monday
16 Plan Commission Wed
21 City Council Monday

JULY

14 Plan Commission Wed
19 City Council Monday

AUGUST

11 Plan Commission Wed
16 City Council Monday

SEPTEMBER

7 City Council Tuesday
15 Plan Commission Wed
20 City Council Monday

OCTOBER

4 City Council Monday
13 Plan Commission Wed
18 City Council Monday

NOVEMBER

1 City Council Monday
10 Plan Commission Wed
15 City Council Monday

DECEMBER

6 City Council Monday
15 Plan Commission Wed
20 City Council Monday

PETITION FOR ZONING ORDINANCE AMENDMENT

6

To: City of Sylvania, Ohio
City Council and
Municipal Planning Commission

Application No. SUP1-2020
Date 10/3/2020

Petitioner Name(s): DAVID A. SABO

Petitioner Address: 501 S. DIXIE HIGHWAY LIMA OH 45805

Email: DAVID.SABO@ANYTIMEFITNESS.COM Telephone: 614-558-0061

Location of property for which zoning amendment is requested:
7600 W. SYLVANIA AVE. SYLVANIA, OH 43560

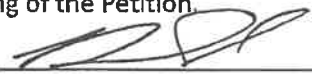
Purpose of amendment request: SEE ATTACHED

Current Zoning: B-2 Requested Zoning: B-2 w/ SPECIAL USE

The undersigned, being one or more of the owners, lessees or occupants within the area proposed to be changed by the amendment, hereby petition for an Amendment to the Zoning Code, pursuant to Chapter 1107 of the Codified Ordinances of the City of Sylvania, Ohio, as amended.

- Attachments:
1. Full legal description of the property for which the Zoning Amendment is proposed.
 2. Area location map.
 3. Site plan - if plan is larger than 11" x 17", eighteen (18) copies must be submitted.

A check for \$100.00 + cost of advertising, payable to the City of Sylvania is attached for processing of said Petition. It is understood that no refund is to be made after the filing of the Petition.

By: 
DAVID A. SABO

Date referred by Council: _____

Date of Commission Action: _____

Date of Council Action: _____

Action: _____

For Office Use Only

Date: 10/13/2020 Check #: 59943 Cash: — Fee: \$ 100.00
TSD



LETTER OF TRANSMITTAL

To: Tim Burns Zoning Administrator
City of Sylvania
6730 Monroe Street Suite 102
Sylvania Ohio 43560

Project #: M6330001
Date: October 12, 2020
Re: Petition for Zoning Ordinance Amendment

Enclosed are the following:

No. of Copies	Description
18	Overall Site Plan, 11x17
18	Harvest Site Plan per Realty
1	Petition for Zoning Ordinance Amendment
1	Midwest Shooting Center purpose narrative
1	Purpose for Special Use
1	Pictures
1	Check #59943

The above items are transmitted as checked below:

- For review and approval
- For review and comment
- Returned for corrections
- For your use
- Approved as submitted
- Approved as noted
- As requested
- Other: _____

Remarks:

Tim, On behalf of Midwest Shooting Center please accept the attached package for special use permit consideration by City of Sylvania. Please let us know if you have any questions. Thanks, Jeff.

Copies To: File
David A. Sabo

Signed: *Jeff S. Myers*
Printed: Jeff S. Myers
Senior Project Manager

This transmittal is subject to the following conditions to which you agree by accepting these terms on a reply to this message or using the information in any manner, including but not limited to, copying or using the information for reference.

- Any work product of The Mannik & Smith Group, Inc. may not be altered in manner, form or content without our prior express written consent.
- If you discover any errors and/or omissions in the attached information, you will promptly notify us so that we can make any necessary revisions.
- For any electronic file(s) attached hereto, The Mannik & Smith Group, Inc. is not responsible for any errors caused by the transmission of said files, your software, or your computer systems.

Midwest Shooting Center
501 S. Dixie Highway
Lima, Ohio 45805

October 3rd, 2020

RE: Purpose for Special Use Variance

Overview of Midwest Shooting Center

Midwest Shooting Center is a multi-location operator in the firearms retail and range industry. The product they bring to the community is of high quality with safety being of the utmost concern. The ownership structure of the business is broken-down into two classes. The first class is a group of 30 "Founding Members" who are composed of local business professionals, medical professionals, and Entrepreneurs. These are local owners that have an interest in the success of Midwest Shooting Center. The second class are the Operating Partners. David Sabo and Jeff Swinford are former United States Marine Corps Officers and day to day operators of the business. Both are well educated and have extensive business experience. Also assisting in the management of the business is Dr. Sam Patel. Sam is an Orthopaedic Surgeon and C.E.O. of Institute for Orthopaedic Surgery in Lima Ohio. Sam's main role is to assist David and Jeff in formulating business strategy.

Our locations provide patrons with access to approximately \$1,000,000 in retail product, Training classes, Membership Programs, (20) indoor shooting lanes, and firearms for rent. In the markets we currently serve, while we are open to the public, we have almost 3,000 active members. The range portion of the facility is designed to meet the requirements law enforcement have for the annual qualifications they must meet. As a community service, we allow law enforcement to utilize the facility before business hours on an "as needed" basis. We staff the facility free of charge for these events.

Sylvania Location

We believe that our annual revenue at this location will be in excess of \$9,000,000 annually. Given our experience in the industry, we expect to have regular customers as patrons of the facility from approximately 50 miles in all directions. Our Lima facility, for example, has regular customers hailing from both Toledo and Dayton. Most of this revenue will come from retail product sold and membership dues. Lane rentals, firearms rentals, and training classes will comprise approximately 25%-30% of total revenue. Our typical customer is very similar to the typical customer of a Top Golf. Middle age, primarily male (although about 30% of our customers are female), with typical median incomes from \$67,000-\$85,000.

Our employment structure at this location will require the company to hire 15 full-time employees and an equal number of part-time employees. Payroll, we believe, will be in excess of \$1,100,000 annually.

From a construction standpoint, the totality of the project will cost approximately \$7,000,000. We will utilize the existing structure located at 7600 W. Sylvania Avenue. The exterior of the building will be refreshed and the parking lot will receive a new coat of asphalt. We anticipate the building to look relatively new once our exterior improvements are completed. The suite we are occupying is 31,000 square feet and we will be utilizing approximately 15% for offices, 40% for retail product, 35% for the

range, and 10% for member areas. All of this construction is basic and common to other retailers in the area. The range itself, however, is unique. First, we install specialized Carey's HVAC systems in this portion of the facility. These HVAC systems create a constant flow of air that is moving away from the firing lines (away from the shooters). This air gets circulated through HEPA filters located within the system. These filters remove the lead from the air, providing for a safe and clean environment for our customer. Second, our bays do not utilize exterior walls. They are independent structures that are built with several layers (for both safety and noise). The shell is built out of cinder blocks, filled with concrete. This shell is built to the deck and is sealed to create an air-tight environment (needed for the HVAC system). The second layer is comprised of steel baffling on the ceiling (hanging at an angle) and side walls. This steel is then coated with 3" thick rubber that can absorb bullets (this is also a noise reduction device). Each lane is separated with bulletproof dividers approximately 50" apart. Each bay is comprised of 10 lanes with maximum occupancy of 20 shooters. Each bay is supported by 3 Range Safety Officers at all times (2 inside/1 in a security area reviewing security cameras that are on each lane). Bullets travel down range into a pool of granulated rubber and ultimately into a steel trap system (behind several feet of rubber). From a noise standpoint, customers will be able to hear a slight "Thud" from the common area outside of the range-specific area. Customers in the other areas of the facility will not hear anything audible from inside the range. No noise escapes the facility whatsoever.

We will be utilizing local contractors for the work.

Purpose for Special Use Variance

The property is currently zoned B-2 (General Business District). The historic use of the building has been retail with the former Owner operating a grocery store for many years. Reviewing the Lucas County Zoning Ordinance, our use falls within a B-2 category but the shooting range portion falls within a "gun club" operation and therefore requires a Special Use variance.

To complete this project, we are requesting a Special Use Variance.

As a matter of our Due Diligence period in acquiring the facility (that is critical to our opening of the business), we respectfully request consideration and approval of this variance. If our request is denied, it will be likely that our business will be prevented from opening in the Sylvania market for many years to come.

Midwest Shooting Center

Proven technology providing an environment for the safe and reliable containment of projectiles and noise from indoor shooting sports recreation.

Summary:

Midwest Shooting Center utilizes the absolute best technology available within the indoor shooting sports industry to ensure that no projectiles and no noise escapes the facility. MSC achieves this through the following measures;

- 1) The ballistic live-fire area is constructed using a complete, standalone internal concrete shell that completely seals the shooting area from the rest of the building and outside environment. This internal concrete shell is a completely self-contained unit within the building itself and is constructed using a double wall concrete exterior. This double wall enclosing the internal shell is built using cinder blocks filled with poured concrete in both walls, and the void separating these two walls is then filled with additional concrete and an insulation material made from foam lining. This foam insulation is also used in all joints of the structure to ensure an airtight environment for our specialized HVAC System, and to contain all noise from the shooting sports activities within. Lastly, the wall facing the internal range entrance is made from two panes of bullet-proof glass separated by a "clean air vestibule" used to preserve the integrity of the airtight environment and to acoustically seal the shooting range area from the rest of the facility.
- 2) The range equipment structure within the self-contained concrete shooting area is made of an underlying bullet-proof steel infrastructure, and an overlying rubber membrane. This membrane is made from densely compressed rubber that is designed to encapsulated projectiles in their entirety. This rubber membrane technology prevents the projectiles from impacting the underlying bare steel and emitting powered bullet debris into the shooting environment. This technology is state-of-the-art and very unique to only top-tier shooting facilities. This system has been in use with military, law enforcement, commercial ranges, and private residential ranges for many years with a proven 100% rate of reliability. This range system is designed to surpass even the most extreme use and abuse to ensure total dependability and consistency in performance. ***Reference the included pictures demonstrating range facilities operating in shopping centers with adjacent traditional businesses co-existing on either side of the range facility; note that this system is routinely used in densely populated commercial environments where noise and projectiles are completely contained.***
- 3) The specialized HVAC System utilized in the self-contained live-fire area requires an airtight seal to ensure a negative pressure environment and a positive flow of air circulation away from the firing line, downrange into the specialized air filtration system. This airtight environment provides a quiet, clean environment for both shooters on the range and patrons shopping in other departments within our facility. The self-contained airtight environment keeps all noise completely sealed within the building itself.

Narrative:

Midwest Shooting Center is a state-of-the-art indoor shooting facility that has been operating with tremendous success in the Lima Market for approximately 18 months and has established itself as a local institution for high-quality employment, top-tier customer service, a beacon of responsible firearm ownership, and an outlet for the safe practice of indoor shooting sports recreation. The MSC Brand is a certified 5-Star Facility from the National Shooting Sports Foundation and is nationally recognized as a leading business expert, and consistently held in high-regard by fellow peers within the industry for maintaining an extraordinarily organized and professionally managed operation.

As a certified 5-Star Facility, it is Midwest Shooting Center's obligation to spare no expense in maintaining a clean, safe, and family friendly environment. In large part, this core principle of the MSC Model is obtained through their partnership with only premier vendors within the indoor shooting sports industry. Since inception, Midwest Shooting Center has been closely partnered with Range Systems for all internal equipment requirements of their facility, ensuring the live-fire portion of the range provides noise abatement and contains all projectiles at a level of industry redundancy that goes well beyond the expectations of even the most extreme range use. Range Systems (<https://www.range-systems.com>) is the leading range equipment specialist that provides the highest technology system for indoor range-use available today. As a result of their comprehensive ballistic protection and noise suppressing materials, Range Systems Equipment is utilized in military installations, law enforcement facilities, top-tier commercial ranges embedded within major metropolitan areas, and even private residential ranges on an international scale.

The ballistic protection provided by the Range Systems installation is unique and a staple within the industry that has become synonymous with high-quality facilities looking to implement the cleanest, quietest, and safest materials modern technology has to offer. In providing contrast, most ranges utilizing outdated technology will have an internal structure comprised of steel ballistic baffling and a bare steel bullet-trap. Although these ranges are still very safe, they are typically dirty, and much louder than a range utilizing the Range Systems installation of materials. Rather than using bare steel to ballistically fortify the range area, Range Systems uses very thick highly compressed rubber that is adhered otop of the existing steel range structure. Additionally, the bullet-trap area is made from granulated fragments of the densely compressed rubber that is very tightly packed into the downrange area. Both the rubber-coated ballistic baffling and granulated rubber bullet-trap are designed to completely encapsulate the fired projectiles and prevent them from fragmenting, mutating, or distorting in any way. This complete encapsulation ensures that all projectiles fired are wholly captured and creates a clean air environment as a result of securing them entirely within the densely packed rubber. This is opposed to the archaic technology currently in-use by some ranges that allows projectiles to impact bare steel and fragment into the air as powdered debris that would then be circulated through the specialized HVAC System (<https://www.careyscentral.com>). The internal structure provided by Range Systems provides complete, 100% containment of all projectiles and has been used in thousands of military, law enforcement, and commercial facilities across the world with a countless number of projectiles having been fired. Through all of this repetitive use, there have been zero instances of a single projectile escaping their ballistic protection system.

In addition to the ballistic protection provided by the Range Systems installation, the unique rubber technology also provides exponential superiority in noise abatement over any other range equipment provider. As a result of the rubber materials used by Range Systems, there is a significant sound-deadening effect provided as the ballistic material absorbs the sound rather than amplifying it as would be seen with a range using antiquated steel-only technology. In addition to the natural sound-absorbing qualities of the ballistic rubber material, the rubber panels themselves are molded with an acoustic baffling texture (much like what would be observed on the walls of a recording studio). In combination with the material's natural sound-absorbing properties, the acoustic baffling texture, and the air tight negative pressure area required by our specialized HVAC System; there is very little noise that escapes the contained portion of the live-fire shooting area. To put this into context, a patron standing on our retail floor immediately next to the entrance of our live-fire area can expect to hear the very muffled sound of shooting activity. A patron standing in our parking lot or at the front entrance of our building will hear nothing at all. See pictures to follow demonstrating how Range-Systems equipped shooting facilities are able to co-habitat in a traditional shopping center positioned in between adjacent retailers.



****Note the above Range-Systems Equipped shooting range operating in a shopping center with adjacent neighbors operating traditional retail businesses.***



****As with the previous image, the above Range-Systems Equipped facility is able to operate within a traditional shopping center, flanked by neighboring retailers.***

Conclusion:

The technology utilized by Midwest Shooting Center is state-of-the art and will provide a completely secure, safe, clean, and quiet environment for both our customers and business neighbors within the community. This system has been proven safe with countless projectiles fired inside of facilities from all over the world and has demonstrated itself to be exceptionally quiet through implementation in some of the most extreme examples, such as; private indoor residential range use. The Range Systems Installation is second to none within the industry and the product is engineered to endure impossible limits of use and abuse. The Midwest Shooting Center Team is steadfast in using only the best equipment available and the integrity of the ballistic protection equipment utilized inside of MSC Facilities is unparalleled by any other provider within the indoor shooting sports arena.

7a.



DEPARTMENT OF PUBLIC SERVICE
KEVIN G. ALLER, PE DIRECTOR

October 19, 2020

To: The Mayor and Members of Sylvania City Council

Re: **Cushman Road Improvements Project**
Temporary Construction Easements – 5758, 5930, 5942, & 5954 Cushman Road

Dear Mr. Mayor and Council Members:

The construction plans for the Cushman Road Improvements Project are nearing completion. One of the goals of the project is to reestablish and reprofile the front yard drainage swales. This work includes flatter and more gradual side slopes to ease property maintenance.

In order to accommodate the improvement the Service Department needs to obtain temporary construction easements from 25 parcels as this work does not completely fall within the existing right-of-way. The easements allow the City to right to enter and construct the swales on private property during construction. In addition, some of these easement areas require additional vegetation removals beyond the right-of-way. Our Parks & Forestry Department has conducted tree appraisals on these removals and have determined compensation values based on species and size.

We met with the following property owners to discuss the improvements and have come to an agreement to compensate each owner for the easements and/or tree removals as follows:

- 5758 Cushman Road – Mr. Johnathan Kujawa, \$219
- 5930, 5942 & 5954 Cushman Road – Mr. & Mrs. George Roberts, \$1,841 (5930), \$221 (5942), \$940 (5954)

Procurement of these easements are known project expenses and were included within the project budget. We request approval of the attached easements and authorization of payment.

Sincerely,

Kevin G. Aller, P.E.
Director of Public Service

TEMPORARY EASEMENT FOR CONSTRUCTION PURPOSES

KNOW ALL MEN BY THESE PRESENTS:

That **Johnathan E Kujawa**, the Grantor, in consideration of two hundred nineteen dollars (\$219), to him paid by the **City of Sylvania**, the Grantee, does hereby grant a temporary easement for a period of twelve (12) months to the said Grantee, its duly authorized agents or contractors, the proprietary right to enter, move material and operate the equipment essential to the construction of the Cushman Road Improvements Project, in, on, over and through the real estate in the City of Sylvania, Lucas County, Ohio, and legally described, Exhibit A, and drawn, Exhibit B as attached.

TO HAVE AND TO HOLD the same to said Grantee, its duly authorized agents or contractors, the proprietary right to enter upon and use the land above described, during the period beginning with the breaking of ground for the construction on the referenced improvement project and terminating when the completed work has been fully accepted by the City of Sylvania, or twelve (12) months from the date of entry on the subject easement area, whichever occurs first.

During construction, the said Grantee shall furnish reasonable access across the easement when such easement divides the property or the Grantor from the public roadway providing access thereto. Said Grantee shall provide that the easement area shall be restored to a condition similar to what exists prior to the commencement of construction, subject to the project construction plans.

The Power of Attorney, Lara Lee Roberts, on behalf of the said Grantor, hereby covenants that he is the true and lawful Owner of said premises and is well seized of the same, and have good right and full power to bargain, sell and convey the same in the manner aforesaid. Ms. Roberts has provided the Grantee with a copy of the Power of Attorney agreement as evidence she has the full power and authority to act on behalf of the Grantor's real estate interests.

IN WITNESS WHEREOF, **Johnathan E Kujawa**, by and through Lara Lee Roberts, the Power of Attorney of Jonathan E. Kujawa, hereunto has set her hand this Sept. 16 2020 day of September, 2020.

Johnathan E. Kujawa



By: **Lara Lee Roberts**
Power of Attorney



STATE OF OHIO

}SS

COUNTY OF LUCAS,

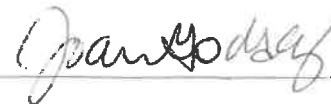
Before me, a Notary Public, in and for said County and State, personally appeared Lara Lee Roberts, the Power of Attorney for Johnathan E. Kujawa, who acknowledged the signing thereof to be her voluntary act and deed for the purpose therein mentioned.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my official seal on the day and year aforesaid.



JOAN GODSEY
Notary Public, State of Ohio
My Comm. Expires 02-24-2022
Recorded in the County of Henry

Notary Public



City of Sylvania, Ohio

By: _____
Craig. A. Stough, Mayor

By: _____
Toby Schroyer, Director of Finance

Approved:

Leslie B. Brining, Director of Law

EXHIBIT A

**TEMPORARY EASEMENT FOR THE PURPOSE OF PERFORMING THE WORK NECESSARY TO
INSTALL A WATER LINE AND GRADE THE AREA FOR 12 MONTHS FROM THE DATE OF ENTRY
BY THE CITY OF SYLVANIA**

Situated in the State of Ohio, County of Lucas, City of Sylvania, Northeast Quarter of Section 10, Town 9 South, Range 6 East, being part of a 0.640 acre tract of land conveyed to Johnathan E. Kujawa, by deed recorded in Instrument Number 200907100032555 in the deed records of the Lucas County Recorder's Office and being part of Lot 147 in Haverford Subdivision as recorded in Volume 31, Pages 37 & 38, Lucas County Book of Plats of the Lucas County Recorder's Office and being more particularly described as follows:

Commencing at an iron pin found in the centerline of Right-of-Way of Cushman Road, said monument also being at Station 33+86.97 in the construction plans for the Cushman Road Improvements Project on file with the City of Sylvania;

Thence South 01°09'44" East a distance of 1745.40' on the centerline of Right-of-Way of Cushman Road to a point, said point also being at Station 16+41.57;

Thence North 88°50'16" East a distance of 25.00' to the existing east Right-of-Way line of Cushman Road, said point being at the northwest corner of said Lot 147, said point also being at the southwest corner of Lot 148 except the north 24 feet, of said Haverford Subdivision, said point also being 25.00' right of Station 16+41.57 and being the **TRUE POINT OF BEGINNING**;

Thence continuing North 88°50'16" East along the northerly line of said Lot 147, a distance of 10.00' to a point, said point also being 35.00' right of Station 16+41.57;

Thence South 01°09'44" East a distance of 112.00' to a point on the said grantor's south property line and south line of said Lot 147, said point also being on the north line of Lot 24 of said Haverford Subdivision, said point also being on the north property line of a parcel of land conveyed to Nichole L. Purcel, by deed recorded in Instrument Number 201302270009924 in the deed records of the Lucas County Recorder's Office, said point also being 35.00' right of station 15+26.10;

Thence South 88°50'16" West along the south line of said Lot 147, a distance of 10.05' to the existing east Right-of-Way line of Cushman Road, said point also being 25.00' right of station 15+27.09;

Thence North 01°09'44" West along the east Right-of-Way line of Cushman Road, a distance of 111.64' to the **TRUE POINT OF BEGINNING**.

Said Temporary Easement contains 0.026 acres of land, more or less, and is subject to all legal highways and easements of record.

Bearings used herein are based on an assumed meridian and are for the express purpose of showing angular measurement only.

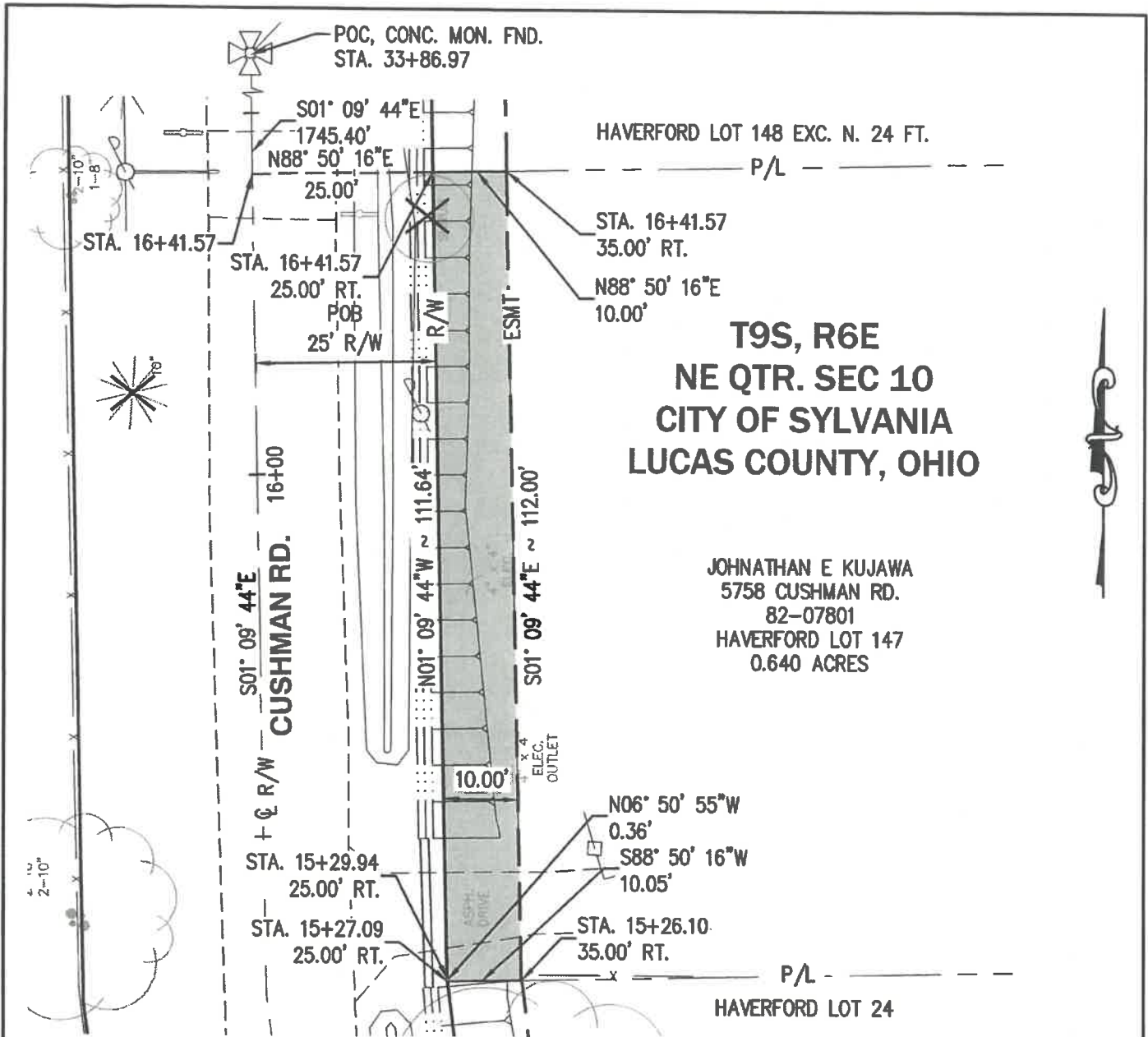
The above described area is contained within Lucas County Auditor's tax district parcel number 82-07801.

This description was prepared by Gregory L. Boudouris, Registered Surveyor 8083 in the State of Ohio.

Greg. L. Boudouris ← 5/18/2020

Gregory L. Boudouris
Registered Surveyor of Ohio: No. 8083

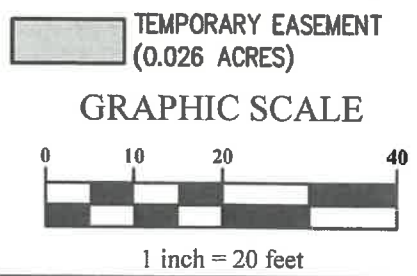




BASIS OF BEARINGS:
THE BASIS OF BEARINGS USED HEREON ARE BASED ON AN ASSUMED MERIDIAN AND ARE FOR THE EXPRESS PURPOSE OF SHOWING ANGULAR MEASUREMENT.

CERTIFICATION:
I HEREBY CERTIFY THAT THE FOREGOING WAS PREPARED FROM RECORDS AND SURVEY DATA PROVIDED BY THE CITY OF SYLVANIA, THAT TO THE BEST OF MY KNOWLEDGE, INFORMATION AND BELIEF, CORRECTLY SHOWS THE LOCATION OF THE BOUNDARIES.

Gregory L. Boudouris 5/18/2020
GREGORY L. BOUDOURIS, P.E., P.S.
PROFESSIONAL SURVEYOR NO. 8083



SCALE: 1" = 20'
JOB NUMBER: 28-26
DRAWING DATE: 5-15-20
DRAWN BY: RGS
EXHIBIT: B



ESA
Engineers, Surveyors & Associates, LLC
5333 Secor Rd., Toledo, Ohio, 43623 Phone (419) 476-9445

EXHIBIT "B"
TEMPORARY EASEMENT
FOR 5758 CUSHMAN RD.
CUSHMAN ROAD IMPROVEMENTS

FILED
WOOD COUNTY
PROBATE

7882 OCT 21 AM 10:08

PROBATE COURT OF WOOD COUNTY, OHIO
David E. Woessner, Judge

In the Matter of the GUARDIANSHIP of: Johnathan Edward Kujawa

Case No. 022035

Date: October 21, 2002
PROBATE JUDGE
DAVID E. WOESSNER

LETTERS OF GUARDIANSHIP
(R.C. 2111.02)

Lara Lee Roberts is appointed Guardian

of Johnathan Edward Kujawa, an XX Incompetent
~~Minor~~ person.

Guardian's powers are:

All powers conferred by the laws of Ohio and rules of this Court over the Ward's:

XX Person and Estate Person Only Estate Only


Limited to seek treatment for Wards' mental illness and to admit
Ward to treatment facilities if recommended by his
treating professionals.

Those guardianship powers, until revoked, are for
an:

XX Indefinite time period
 Definite time period to _____

The above-named Guardian has the power conferred by law to do and perform all the duties of Guardian as described. No
expenditures shall be made without prior Court authorization.

October 21, 2002
Date Journalized


David E. Woessner, Probate Judge

NOTICE TO FINANCIAL INSTITUTIONS

Funds being held in the name of the within-named Ward shall not be released to Guardian without a Court order directing
release of a specific fund and amounts thereof.


CERTIFICATE OF APPOINTMENT AND INCUMBENCY

The above document is a true copy of the original kept by me as custodian of the records of this Court. It constitutes the
appointment and letters of authority of the named Guardian, who is qualified and acting in such capacity.

Prepared by: _____
Attorney Name Chester H. Marcin
Address 440 East Poe Road
Bowling Green, Ohio 43402
Phone # (419) 352-8222
Registration # 0014336

(Seal)

DAVID E. WOESSNER
David E. Woessner, Probate Judge

By: 
Deputy Clerk Judith J. Clabaugh

October 21, 2002
Date

TEMPORARY EASEMENT FOR CONSTRUCTION PURPOSES

KNOW ALL MEN BY THESE PRESENTS:

That **George Henry Roberts & Bernadine A. Roberts**, the Grantors, in consideration of one thousand eight hundred forty-one dollars (\$1,841), to them paid by the **City of Sylvania**, the Grantee, do hereby grant a temporary easement for a period of twelve (12) months to the said Grantee, its duly authorized agents or contractors, the proprietary right to enter, move material and operate the equipment essential to the construction of the Cushman Road Improvements Project, in, on, over and through the real estate in the City of Sylvania, Lucas County, Ohio, and legally described, Exhibit A, and drawn, Exhibit B as attached.

TO HAVE AND TO HOLD the same to said Grantee, its duly authorized agents or contractors, the proprietary right to enter upon and use the land above described, during the period beginning with the breaking of ground for the construction on the referenced improvement project and terminating when the completed work has been fully accepted by the City of Sylvania, or twelve (12) months from the date of entry on the subject easement area, whichever occurs first.

During construction, the said Grantee shall furnish reasonable access across the easement when such easement divides the property or the Grantors from the public roadway providing access thereto. Said Grantee shall provide that the easement area shall be restored to a condition similar to what exists prior to the commencement of construction, subject to the project construction plans.

The Grantors hereby covenant that they are the true and lawful Owners of said premises and is well seized of the same, and have good right and full power to bargain, sell and convey the same in the manner aforesaid.

IN WITNESS WHEREOF, the Grantors, **George Henry Roberts & Bernadine A.**

Roberts, have hereunto set their hands this 21st day of au
August, 2020.

George Henry Roberts
George Henry Roberts

Bernadine A. Roberts
Bernadine A. Roberts


STATE OF OHIO

}SS

COUNTY OF LUCAS,

Before me, a Notary Public, in and for said County and State, personally appeared George Henry Roberts & Bernadine A. Roberts, who acknowledged the signing thereof to be their voluntary act and deed for the purpose therein mentioned.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my official seal on the day and year aforesaid.

 Stephanie D Key Notary Public Stephanie D Key
Resident of Cass County, IN
Commission Expires: May 9, 2021 City of Sylvania, Ohio

By: _____
Craig A. Stough, Mayor

By: _____
Toby Schroyer, Director of Finance

Approved:

Leslie B. Brining, Director of Law

EXHIBIT A

**TEMPORARY EASEMENT FOR THE PURPOSE OF PERFORMING THE WORK NECESSARY TO
INSTALL A WATER LINE AND GRADE THE AREA FOR 12 MONTHS FROM THE DATE OF ENTRY
BY THE CITY OF SYLVANIA**

Situated in the State of Ohio, County of Lucas, City of Sylvania, Southeast Quarter of Section 3, Town 9 South, Range 6 East, being part of a 0.648 acre tract of land conveyed to George Henry and Bernadine A. Roberts, by deed recorded in Instrument Number 200203270214366 in the deed records of the Lucas County Recorder's Office and being part of Lot 157 in Haverford Subdivision as recorded in Volume 31, Pages 37 & 38, Lucas County Book of Plats of the Lucas County Recorder's Office and being more particularly described as follows:

Commencing at an iron pin found in the centerline of Right-of-Way of Cushman Road, said monument also being at Station 33+86.97 in the construction plans for the Cushman Road Improvements Project on file with the City of Sylvania;

Thence South 01°09'44" East a distance of 577.40' on the centerline of Right-of-Way of Cushman Road to a point, said point also being at Station 28+09.57;

Thence North 88°50'16" East a distance of 25.00' to the existing east Right-of-Way line of Cushman Road, said point being at the northwest corner of said Lot 157, said point also being at the southwest corner of Lot 158 of said Haverford Subdivision, said point also being 25.00' right of Station 28+09.57 and being the **TRUE POINT OF BEGINNING**;

Thence continuing North 88°50'16" East along the northerly line of said Lot 157, a distance of 10.00' to a point, said point also being 35.00' right of Station 28+09.57;

Thence South 01°09'44" East a distance of 112.00' to a point on the said grantor's south property line and south line of said Lot 157, said point also being on the north line of Lot 156 of said Haverford Subdivision, said point also being on the north property line of a parcel of land conveyed to Marilyn Scuralli, by deed recorded in Instrument Number 201711170050744 in the deed records of the Lucas County Recorder's Office, said point also being 35.00' right of station 26+97.57;

Thence South 88°50'16" West along the south line of said Lot 157, a distance of 10.00' to the existing east Right-of-Way line of Cushman Road, said point also being 25.00' right of station 26+97.57;

Thence North 01°09'44" West along the east Right-of-Way line of Cushman Road, a distance of 112.00' to the **TRUE POINT OF BEGINNING**.

Said Temporary Easement contains 0.026 acres of land, more or less, and is subject to all legal highways and easements of record.

Bearings used herein are based on an assumed meridian and are for the express purpose of showing angular measurement only.

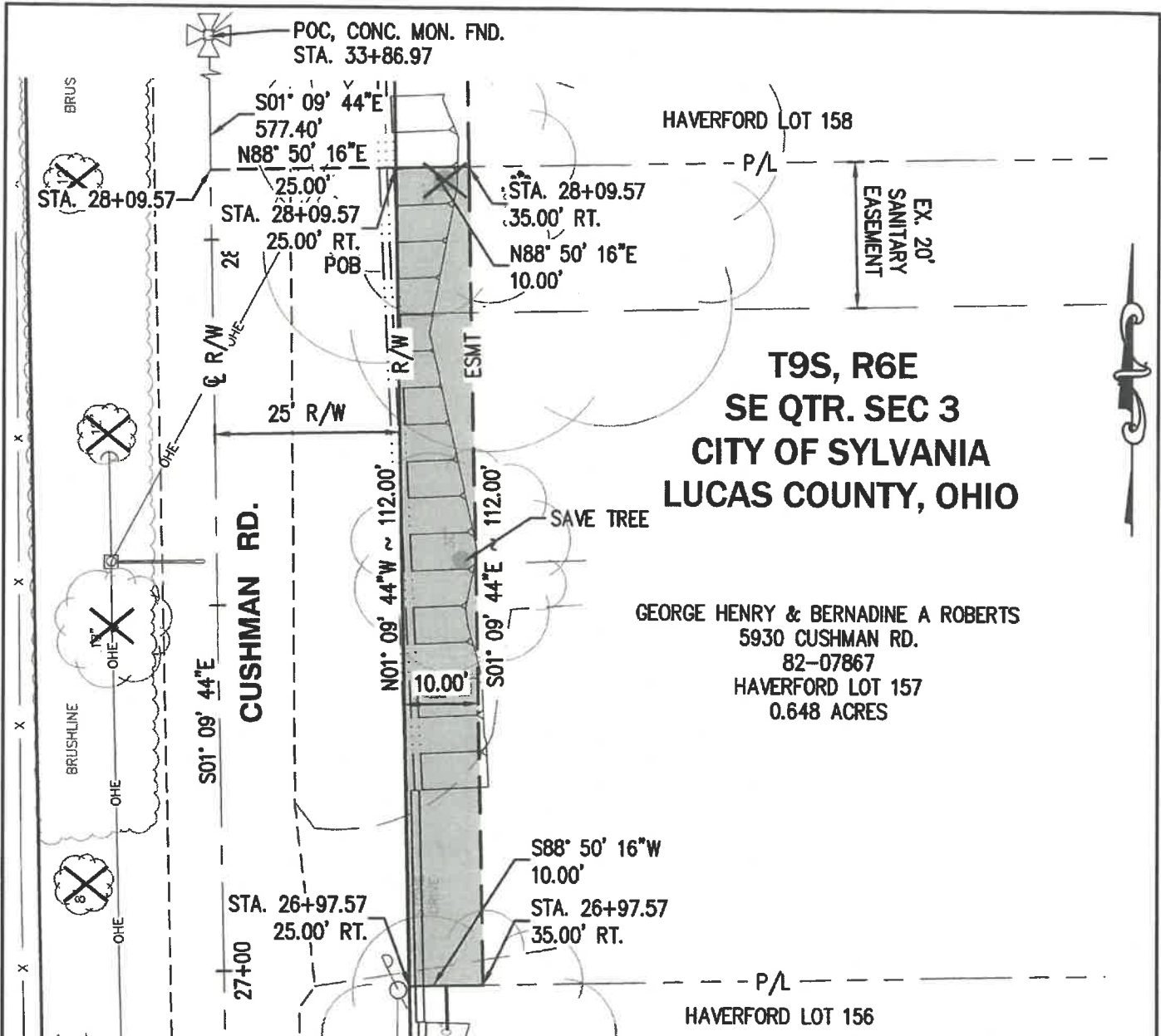
The above described area is contained within Lucas County Auditor's tax district parcel number 82-07867.

This description was prepared by Gregory L. Boudouris, Registered Surveyor 8083 in the State of Ohio.

Gregory L. Boudouris 5/18/2020

Gregory L. Boudouris
Registered Surveyor of Ohio: No. 8083



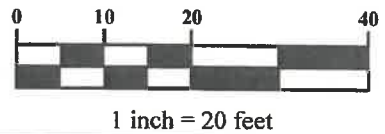


BASIS OF BEARINGS:
 THE BASIS OF BEARINGS USED HEREON ARE BASED ON AN ASSUMED MERIDIAN AND ARE FOR THE EXPRESS PURPOSE OF SHOWING ANGULAR MEASUREMENT.

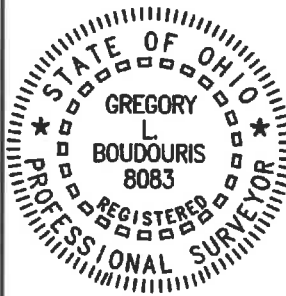
CERTIFICATION:
 I HEREBY CERTIFY THAT THE FOREGOING WAS PREPARED FROM RECORDS AND SURVEY DATA PROVIDED BY THE CITY OF SYLVANIA, THAT TO THE BEST OF MY KNOWLEDGE, INFORMATION AND BELIEF, CORRECTLY SHOWS THE LOCATION OF THE BOUNDARIES.

Gregory L. Boudouris 5/18/2020
 GREGORY L. BOUDOURIS, P.E., P.S.
 PROFESSIONAL SURVEYOR NO. 8083

TEMPORARY EASEMENT
 (0.026 ACRES)
GRAPHIC SCALE



SCALE: 1" = 20'
JOB NUMBER: 28-26
DRAWING DATE: 5-15-20
DRAWN BY: RGS
EXHIBIT: B



ESA
Engineers, Surveyors & Associates, LLC
 1523 Secor Rd., Toledo, Ohio, 43623 Phone (419) 478-9445

EXHIBIT "B"
 TEMPORARY EASEMENT
 FOR 5930 CUSHMAN RD.
 CUSHMAN ROAD IMPROVEMENTS

TEMPORARY EASEMENT FOR CONSTRUCTION PURPOSES

KNOW ALL MEN BY THESE PRESENTS:

That **George Henry Roberts & Bernadine A. Roberts**, the Grantors, in consideration of two hundred twenty-one dollars (\$221), to them paid by the **City of Sylvania**, the Grantee, do hereby grant a temporary easement for a period of twelve (12) months to the said Grantee, its duly authorized agents or contractors, the proprietary right to enter, move material and operate the equipment essential to the construction of the Cushman Road Improvements Project, in, on, over and through the real estate in the City of Sylvania, Lucas County, Ohio, and legally described, Exhibit A, and drawn, Exhibit B as attached.

TO HAVE AND TO HOLD the same to said Grantee, its duly authorized agents or contractors, the proprietary right to enter upon and use the land above described, during the period beginning with the breaking of ground for the construction on the referenced improvement project and terminating when the completed work has been fully accepted by the City of Sylvania, or twelve (12) months from the date of entry on the subject easement area, whichever occurs first.

During construction, the said Grantee shall furnish reasonable access across the easement when such easement divides the property or the Grantors from the public roadway providing access thereto. Said Grantee shall provide that the easement area shall be restored to a condition similar to what exists prior to the commencement of construction, subject to the project construction plans.

The Grantors hereby covenant that they are the true and lawful Owners of said premises and is well seized of the same, and have good right and full power to bargain, sell and convey the same in the manner aforesaid.

IN WITNESS WHEREOF, the Grantors, **George Henry Roberts & Bernadine A.**

Roberts, have hereunto set their hands this 21st day of

August, 2020.

George Henry Roberts
George Henry Roberts

Bernadine A. Roberts
Bernadine A. Roberts

STATE OF OHIO

}SS

COUNTY OF LUCAS,

Before me, a Notary Public, in and for said County and State, personally appeared George Henry Roberts & Bernadine A. Roberts, who acknowledged the signing thereof to be their voluntary act and deed for the purpose therein mentioned.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my official seal on the day and year aforesaid.

Notary Public

Stephanie D Kay



Stephanie Kay
Resident of Cass County, IN
Commission Expires: May 9, 2021

City of Sylvania, Ohio

By: _____

Craig. A. Stough, Mayor

By: _____

Toby Schroyer, Director of Finance

Approved:

Leslie B. Brining, Director of Law

EXHIBIT A

TEMPORARY EASEMENT FOR THE PURPOSE OF PERFORMING THE WORK NECESSARY TO
INSTALL A WATER LINE AND GRADE THE AREA FOR 12 MONTHS FROM THE DATE OF ENTRY
BY THE CITY OF SYLVANIA

Situated in the State of Ohio, County of Lucas, City of Sylvania, Southeast Quarter of Section 3, Town 9 South, Range 6 East, being part of a 0.648 acre tract of land conveyed to George Henry and Bernadine A. Roberts, by deed recorded in Instrument Number 200203270214364 in the deed records of the Lucas County Recorder's Office and being part of Lot 158 in Haverford Subdivision as recorded in Volume 31, Pages 37 & 38, Lucas County Book of Plats of the Lucas County Recorder's Office and being more particularly described as follows:

Commencing at an iron pin found in the centerline of Right-of-Way of Cushman Road, said monument also being at Station 33+86.97 in the construction plans for the Cushman Road Improvements Project on file with the City of Sylvania;

Thence South 01°09'44" East a distance of 465.40' on the centerline of Right-of-Way of Cushman Road to a point, said point also being at Station 29+21.57;

Thence North 88°50'16" East a distance of 25.00' to the existing east Right-of-Way line of Cushman Road, said point being at the northwest corner of said Lot 158, said point also being at the southwest corner of Lot 159 of said Haverford Subdivision, said point also being 25.00' right of Station 29+21.57 and being the **TRUE POINT OF BEGINNING**;

Thence continuing North 88°50'16" East along the northerly line of said Lot 158, a distance of 10.00' to a point, said point also being 35.00' right of Station 29+21.57;

Thence South 01°09'44" East a distance of 112.00' to a point on the said grantor's south property line and south line of said Lot 158, said point also being on the north line of Lot 157 of said Haverford Subdivision, said point also being on the north property line of a parcel of land conveyed to George Henry and Bernadine A. Roberts, by deed recorded in Instrument Number 200203270214366 in the deed records of the Lucas County Recorder's Office, said point also being 35.00' right of station 28+09.57;

Thence South 88°50'16" West along the south line of said Lot 158, a distance of 10.00' to the existing east Right-of-Way line of Cushman Road, said point also being 25.00' right of station 28+09.57;

Thence North 01°09'44" West along the east Right-of-Way line of Cushman Road, a distance of 112.00' to the **TRUE POINT OF BEGINNING**.

Said Temporary Easement contains 0.026 acres of land, more or less, and is subject to all legal highways and easements of record.

Bearings used herein are based on an assumed meridian and are for the express purpose of showing angular measurement only.

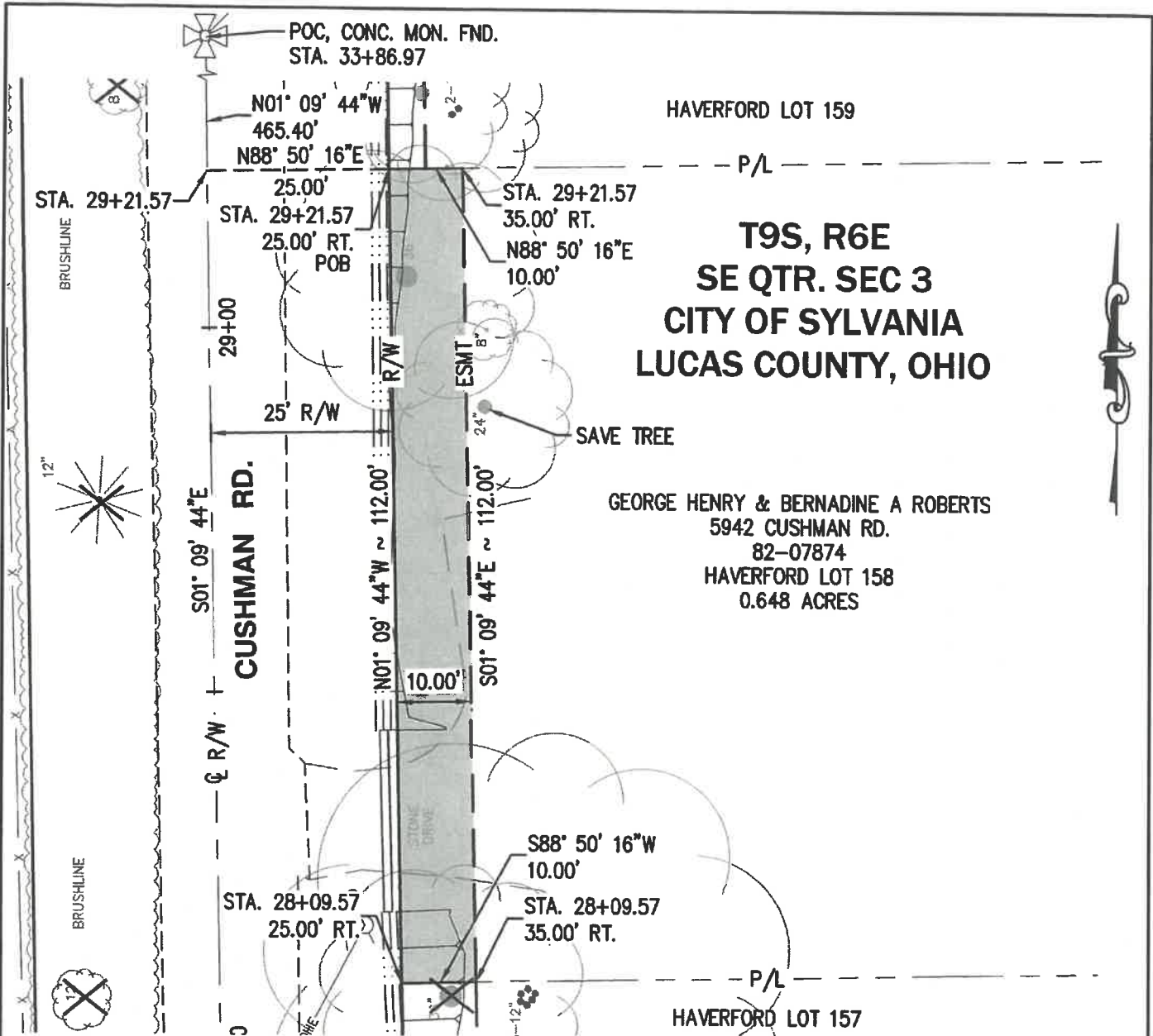
The above described area is contained within Lucas County Auditor's tax district parcel number 82-07874.

This description was prepared by Gregory L. Boudouris, Registered Surveyor 8083 in the State of Ohio.

Gregory L. Boudouris 5/18/2020

Gregory L. Boudouris
Registered Surveyor of Ohio: No. 8083





HAVERFORD LOT 159

P/L

T9S, R6E
SE QTR. SEC 3
CITY OF SYLVANIA
LUCAS COUNTY, OHIO

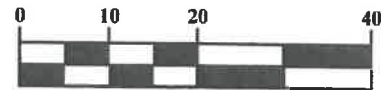
GEORGE HENRY & BERNADINE A ROBERTS
 5942 CUSHMAN RD.
 82-07874
 HAVERFORD LOT 158
 0.648 ACRES

BASIS OF BEARINGS:
 THE BASIS OF BEARINGS USED HEREON ARE BASED ON AN ASSUMED MERIDIAN AND ARE FOR THE EXPRESS PURPOSE OF SHOWING ANGULAR MEASUREMENT.

CERTIFICATION:
 I HEREBY CERTIFY THAT THE FOREGOING WAS PREPARED FROM RECORDS AND SURVEY DATA PROVIDED BY THE CITY OF SYLVANIA, THAT TO THE BEST OF MY KNOWLEDGE, INFORMATION AND BELIEF, CORRECTLY SHOWS THE LOCATION OF THE BOUNDARIES.

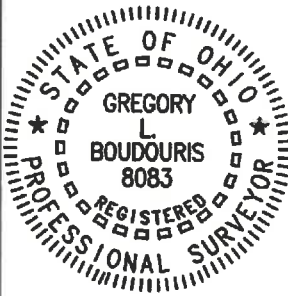
Gregory L. Boudouris 5/18/2020
 GREGORY L. BOUDOURIS, P.E., P.S.
 PROFESSIONAL SURVEYOR NO. 8083

TEMPORARY EASEMENT
 (0.026 ACRES)
GRAPHIC SCALE



1 inch = 20 feet

SCALE: 1" = 20'
JOB NUMBER: 28-26
DRAWING DATE: 5-15-20
DRAWN BY: RGS
EXHIBIT: B



ESA
Engineers, Surveyors & Associates, LLC
 1233 Secor Rd., Toledo, Ohio, 43623 Phone (419) 475-9445

EXHIBIT "B"
TEMPORARY EASEMENT
FOR 5942 CUSHMAN RD.
CUSHMAN ROAD IMPROVEMENTS

TEMPORARY EASEMENT FOR CONSTRUCTION PURPOSES

KNOW ALL MEN BY THESE PRESENTS:

That **George Henry Roberts & Bernadine A. Roberts**, the Grantors, in consideration of nine hundred forty dollars (\$940), to them paid by the **City of Sylvania**, the Grantee, do hereby grant a temporary easement for a period of twelve (12) months to the said Grantee, its duly authorized agents or contractors, the proprietary right to enter, move material and operate the equipment essential to the construction of the Cushman Road Improvements Project, in, on, over and through the real estate in the City of Sylvania, Lucas County, Ohio, and legally described, Exhibit A, and drawn, Exhibit B as attached.

TO HAVE AND TO HOLD the same to said Grantee, its duly authorized agents or contractors, the proprietary right to enter upon and use the land above described, during the period beginning with the breaking of ground for the construction on the referenced improvement project and terminating when the completed work has been fully accepted by the City of Sylvania, or twelve (12) months from the date of entry on the subject easement area, whichever occurs first.

During construction, the said Grantee shall furnish reasonable access across the easement when such easement divides the property or the Grantors from the public roadway providing access thereto. Said Grantee shall provide that the easement area shall be restored to a condition similar to what exists prior to the commencement of construction, subject to the project construction plans.

The Grantors hereby covenant that they are the true and lawful Owners of said premises and is well seized of the same, and have good right and full power to bargain, sell and convey the same in the manner aforesaid.

IN WITNESS WHEREOF, the Grantors, **George Henry Roberts & Bernadine A.**

Roberts, have hereunto set their hands this 21st day of August, 2020.

George Henry Roberts
George Henry Roberts

Bernadine A. Roberts
Bernadine A. Roberts

STATE OF OHIO

}SS

COUNTY OF LUCAS,

Before me, a Notary Public, in and for said County and State, personally appeared George Henry Roberts & Bernadine A. Roberts, who acknowledged the signing thereof to be their voluntary act and deed for the purpose therein mentioned.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my official seal on the day and year aforesaid.



Stephanie D. Kay
Resident of Cass County, IN
Commission Expires: May 9, 2021

Notary Public

Stephanie D. Kay

City of Sylvania, Ohio

By: _____
Craig A. Stough, Mayor

By: _____
Toby Schroyer, Director of Finance

Approved:

Leslie B. Brining, Director of Law

EXHIBIT A

TEMPORARY EASEMENT FOR THE PURPOSE OF PERFORMING THE WORK NECESSARY TO
INSTALL A WATER LINE AND GRADE THE AREA FOR 12 MONTHS FROM THE DATE OF ENTRY
BY THE CITY OF SYLVANIA

Situated in the State of Ohio, County of Lucas, City of Sylvania, Southeast Quarter of Section 3, Town 9 South, Range 6 East, being part of a 0.648 acre tract of land conveyed to George Henry and Bernadine A Roberts, by deed recorded in Instrument Number 200203270214368 in the deed records of the Lucas County Recorder's Office and being part of Lot 159 in Haverford Subdivision as recorded in Volume 31, Pages 37 & 38, Lucas County Book of Plats of the Lucas County Recorder's Office and being more particularly described as follows:

Commencing at an iron pin found in the centerline of Right-of-Way of Cushman Road, said monument also being at Station 33+86.97 in the construction plans for the Cushman Road Improvements Project on file with the City of Sylvania;

Thence South 01°09'44" East a distance of 353.40' on the centerline of Right-of-Way of Cushman Road to a point, said point also being at Station 30+33.57;

Thence North 88°50'16" East a distance of 25.00' to the existing east Right-of-Way line of Cushman Road, said point being at the northwest corner of said Lot 159, said point also being at the southwest corner of Lot 160 of said Haverford Subdivision, said point also being 25.00' right of Station 30+33.57 and being the **TRUE POINT OF BEGINNING**;

Thence continuing North 88°50'16" East along the northerly line of said Lot 159, a distance of 5.00' to a point, said point also being 30.00' right of Station 30+33.57;

Thence South 01°09'44" East a distance of 112.00' to a point on the said grantor's south property line and south line of said Lot 159, said point also being on the north line of Lot 158 of said Haverford Subdivision, said point also being on the north property line of a parcel of land conveyed to George Henry and Bernadine A. Roberts, by deed recorded in Instrument Number 200203270214364 in the deed records of the Lucas County Recorder's Office, said point also being 30.00' right of station 29+21.57;

Thence South 88°50'16" West along the south line of said Lot 159, a distance of 5.00' to the existing east Right-of-Way line of Cushman Road, said point also being 25.00' right of station 29+21.57;

Thence North 01°09'44" West along the east Right-of-Way line of Cushman Road, a distance of 112.00' to the **TRUE POINT OF BEGINNING**.

Said Temporary Easement contains 0.013 acres of land, more or less, and is subject to all legal highways and easements of record.

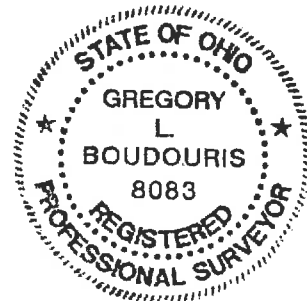
Bearings used herein are based on an assumed meridian and are for the express purpose of showing angular measurement only.

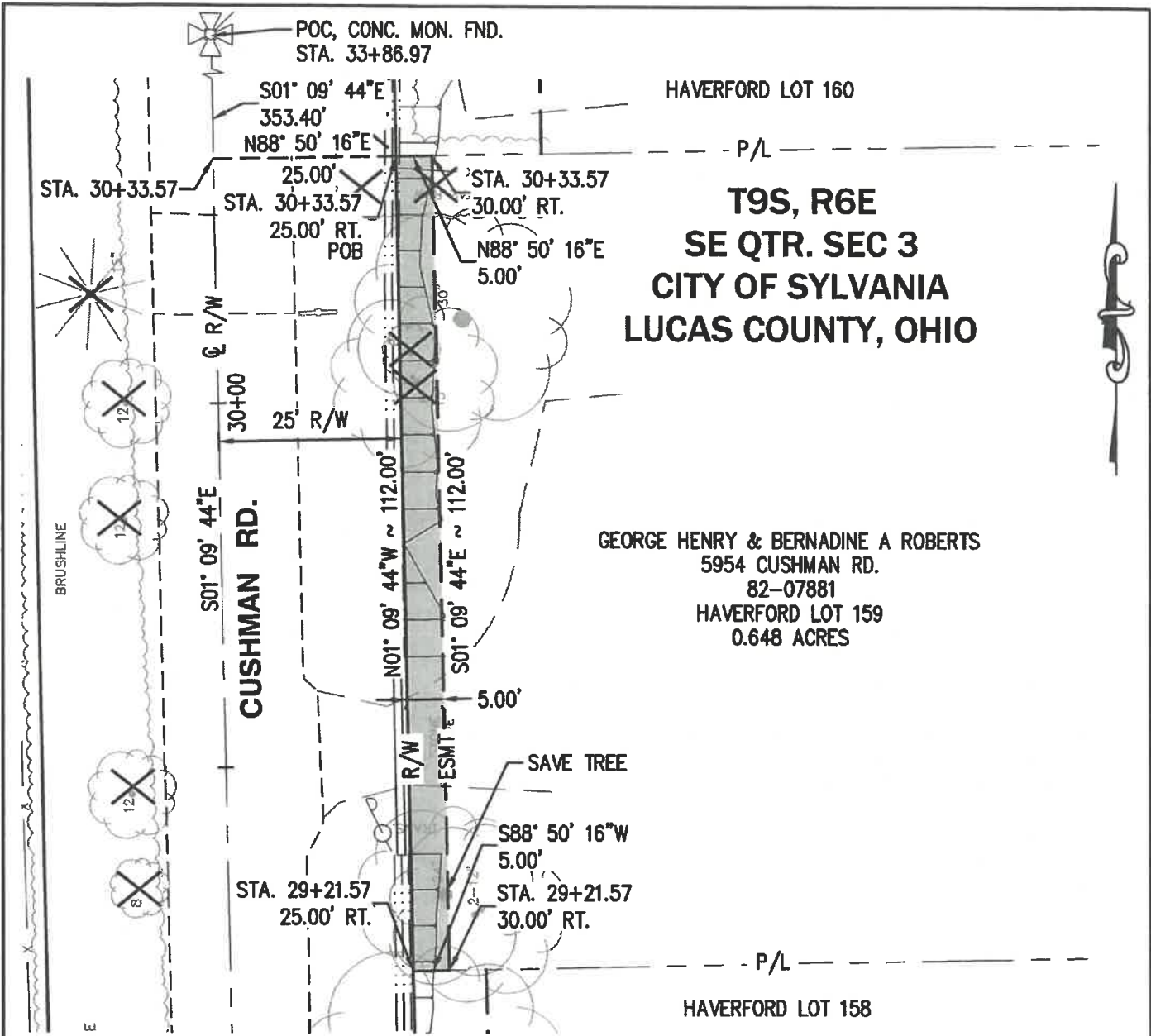
The above described area is contained within Lucas County Auditor's tax district parcel number 82-07881.

This description was prepared by Gregory L. Boudouris, Registered Surveyor 8083 in the State of Ohio.

Gregory L. Boudouris — 5/18/2020

Gregory L. Boudouris
Registered Surveyor of Ohio: No. 8083





HAVERFORD LOT 160

T9S, R6E
SE QTR. SEC 3
CITY OF SYLVANIA
LUCAS COUNTY, OHIO

GEORGE HENRY & BERNADINE A ROBERTS
5954 CUSHMAN RD.
82-07881
HAVERFORD LOT 159
0.648 ACRES

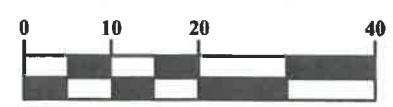
HAVERFORD LOT 158

BASIS OF BEARINGS:
THE BASIS OF BEARINGS USED HEREON ARE BASED ON AN ASSUMED MERIDIAN AND ARE FOR THE EXPRESS PURPOSE OF SHOWING ANGULAR MEASUREMENT.

CERTIFICATION:
I HEREBY CERTIFY THAT THE FOREGOING WAS PREPARED FROM RECORDS AND SURVEY DATA PROVIDED BY THE CITY OF SYLVANIA, THAT TO THE BEST OF MY KNOWLEDGE, INFORMATION AND BELIEF, CORRECTLY SHOWS THE LOCATION OF THE BOUNDARIES.

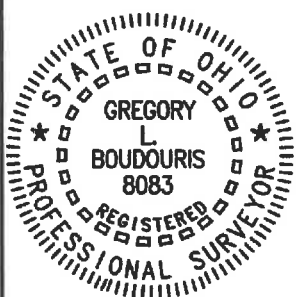
Gregory L. Boudouris 5/18/2020
GREGORY L. BOUDOURIS, P.E., P.S.
PROFESSIONAL SURVEYOR NO. 8083

TEMPORARY EASEMENT
(0.013 ACRES)
GRAPHIC SCALE



1 inch = 20 feet

SCALE: 1" = 20'
JOB NUMBER: 28-26
DRAWING DATE: 5-15-20
DRAWN BY: RGS
EXHIBIT: B



ESA
Engineers, Surveyors & Associates, LLC
5353 Secor Rd., Toledo, Ohio, 43623 Phone (419) 478-9445

EXHIBIT "B"
TEMPORARY EASEMENT
FOR 5954 CUSHMAN RD.
CUSHMAN ROAD IMPROVEMENTS

ORDINANCE NO. 84-2020**ACCEPTING A TEMPORARY CONSTRUCTION EASEMENT FROM
GEORGE HENRY ROBERTS AND BERNADINE ROBERTS FOR THE
IMPROVEMENT OF CUSHMAN ROAD; DEDICATING THE
TEMPORARY EASEMENT FOR PUBLIC PURPOSES;
APPROPRIATING FUNDS THEREFORE; AND DECLARING AN
EMERGENCY.**

WHEREAS, plans for the improvement of Cushman Road in the City of Sylvania, Ohio have been completed; and,

WHEREAS, the project includes re-establishing and re-profiling the front yard drainage swales including flatter and more gradual side slopes to ease property maintenance; and,

WHEREAS, Mr. and Mrs. Roberts are entitled to receive payment of just compensation representing the fair market value of the temporary easement after an appraisal of those rights and they have executed and delivered a grant of temporary easement to this City for which they will be paid the sum of One Thousand Eight Hundred Forty-One Dollars (\$1,841.00), a copy of which grant of temporary easement is attached hereto as "Exhibit A"; and,

WHEREAS, said grant of temporary easement is presented to this Council for acceptance and for appropriation of funds and authorization of payment thereof to the Grantors.

NOW, THEREFORE BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio, _____ members elected thereto concurring:

SECTION 1. That the temporary easement as to executed and tendered as described on "Exhibit A" be, and the same hereby is, accepted from George Henry Roberts and Bernadine Roberts, the grantors therein.

SECTION 2. That the temporary easement area identified and described in said temporary easement as set forth on "Exhibit A" be, and the same hereby is, dedicated for the respective public purposes expresses in said temporary easement.

SECTION 3. That the Director of Law is hereby directed to deliver the recorded temporary easement document to the Director of Finance for retention by him as custodian of the

records of this City.

SECTION 4. That, to provide funds for payment to the Grantors of said temporary easement hereby accepted, there is hereby appropriated from the **WATER FUND**, from funds therein not heretofore appropriated, to **Account No. 701-7525-53501 – Utility Improvements**, the sum of One Thousand Eight Hundred Forty-One Dollars (\$1,841.00).

SECTION 5. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 6. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 7. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that the improvement of Cushman Road should proceed as soon as possible and accordingly the acquisition of the necessary temporary easements should proceed forthwith and therefore this Ordinance should be effective immediately. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Vote dispensing with the second and third readings: Yeas _____ Nays _____

Passed, _____, 2020, as an emergency measure.

President of Council

ATTEST:

APPROVED AS TO FORM:

Clerk of Council

Director of Law

APPROVED:

Mayor

Date

7c.

ORDINANCE NO. 85-2020

**ACCEPTING A TEMPORARY CONSTRUCTION EASEMENT FROM
GEORGE HENRY ROBERTS AND BERNADINE ROBERTS FOR THE
IMPROVEMENT OF CUSHMAN ROAD; DEDICATING THE
TEMPORARY EASEMENT FOR PUBLIC PURPOSES;
APPROPRIATING FUNDS THEREFORE; AND DECLARING AN
EMERGENCY.**

WHEREAS, plans for the improvement of Cushman Road in the City of Sylvania, Ohio have been completed; and,

WHEREAS, the project includes re-establishing and re-profiling the front yard drainage swales including flatter and more gradual side slopes to ease property maintenance; and,

WHEREAS, Mr. and Mrs. Roberts are entitled to receive payment of just compensation representing the fair market value of the temporary easement after an appraisal of those rights and they have executed and delivered a grant of temporary easement to this City for which they will be paid the sum of Two Hundred Twenty-One Dollars (\$221.00), a copy of which grant of temporary easement is attached hereto as "Exhibit A"; and,

WHEREAS, said grant of temporary easement is presented to this Council for acceptance and for appropriation of funds and authorization of payment thereof to the Grantors.

NOW, THEREFORE BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio, _____ members elected thereto concurring:

SECTION 1. That the temporary easement as to executed and tendered as described on "Exhibit A" be, and the same hereby is, accepted from George Henry Roberts and Bernadine Roberts, the grantors therein.

SECTION 2. That the temporary easement area identified and described in said temporary easement as set forth on "Exhibit A" be, and the same hereby is, dedicated for the respective public purposes expresses in said temporary easement.

SECTION 3. That the Director of Law is hereby directed to deliver the recorded temporary easement document to the Director of Finance for retention by him as custodian of the

records of this City.

SECTION 4. That, to provide funds for payment to the Grantors of said temporary easement hereby accepted, there is hereby appropriated from the **WATER FUND**, from funds therein not heretofore appropriated, to **Account No. 701-7525-53501 – Utility Improvements**, the sum of Two Hundred Twenty-One Dollars (\$221.00).

SECTION 5. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 6. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building pursuant to **ARTICLE III, Section 12**, of the Charter of this City.

SECTION 7. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that the improvement of Cushman Road should proceed as soon as possible and accordingly the acquisition of the necessary temporary easements should proceed forthwith and therefore this Ordinance should be effective immediately. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Vote dispensing with the second and third readings: Yeas _____ Nays _____

Passed, _____, 2020, as an emergency measure.

President of Council

ATTEST:

APPROVED AS TO FORM:

Clerk of Council

Director of Law

APPROVED:

Mayor

Date

7d.

ORDINANCE NO. 86-2020

ACCEPTING A TEMPORARY CONSTRUCTION EASEMENT FROM GEORGE HENRY ROBERTS AND BERNADINE ROBERTS FOR THE IMPROVEMENT OF CUSHMAN ROAD; DEDICATING THE TEMPORARY EASEMENT FOR PUBLIC PURPOSES; APPROPRIATING FUNDS THEREFORE; AND DECLARING AN EMERGENCY.

WHEREAS, plans for the improvement of Cushman Road in the City of Sylvania, Ohio have been completed; and,

WHEREAS, the project includes re-establishing and re-profiling the front yard drainage swales including flatter and more gradual side slopes to ease property maintenance; and,

WHEREAS, Mr. and Mrs. Roberts are entitled to receive payment of just compensation representing the fair market value of the temporary easement after an appraisal of those rights and they have executed and delivered a grant of temporary easement to this City for which they will be paid the sum of Nine Hundred Forty Dollars (\$940.00), a copy of which grant of temporary easement is attached hereto as "Exhibit A"; and,

WHEREAS, said grant of temporary easement is presented to this Council for acceptance and for appropriation of funds and authorization of payment thereof to the Grantors.

NOW, THEREFORE BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio, _____ members elected thereto concurring:

SECTION 1. That the temporary easement as to executed and tendered as described on "Exhibit A" be, and the same hereby is, accepted from George Henry Roberts and Bernadine Roberts, the grantors therein.

SECTION 2. That the temporary easement area identified and described in said temporary easement as set forth on "Exhibit A" be, and the same hereby is, dedicated for the respective public purposes expresses in said temporary easement.

SECTION 3. That the Director of Law is hereby directed to deliver the recorded temporary easement document to the Director of Finance for retention by him as custodian of the

records of this City.

SECTION 4. That, to provide funds for payment to the Grantors of said temporary easement hereby accepted, there is hereby appropriated from the **WATER FUND**, from funds therein not heretofore appropriated, to **Account No. 701-7525-53501 – Utility Improvements**, the sum of Nine Hundred Forty Dollars (\$940.00).

SECTION 5. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 6. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building pursuant to **ARTICLE III, Section 12**, of the Charter of this City.

SECTION 7. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that the improvement of Cushman Road should proceed as soon as possible and accordingly the acquisition of the necessary temporary easements should proceed forthwith and therefore this Ordinance should be effective immediately. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Vote dispensing with the second and third readings: Yeas _____ Nays _____

Passed, _____, 2020, as an emergency measure.

President of Council

ATTEST:

APPROVED AS TO FORM:

Clerk of Council

Director of Law

APPROVED:

Mayor

Date

7e.

ORDINANCE NO. 87-2020

ACCEPTING A TEMPORARY CONSTRUCTION EASEMENT FROM JOHNATHAN E. KUJAWA FOR THE IMPROVEMENT OF CUSHMAN ROAD; DEDICATING THE TEMPORARY EASEMENT FOR PUBLIC PURPOSES; APPROPRIATING FUNDS THEREFORE; AND DECLARING AN EMERGENCY.

WHEREAS, plans for the improvement of Cushman Road in the City of Sylvania, Ohio have been completed; and,

WHEREAS, the project includes re-establishing and re-profiling the front yard drainage swales including flatter and more gradual side slopes to ease property maintenance; and,

WHEREAS, Mr. Kujawa is entitled to receive payment of just compensation representing the fair market value of the temporary easement after an appraisal of those rights and he has executed and delivered a grant of temporary easement to this City for which he will be paid the sum of Two Hundred Nineteen Dollars (\$219.00), a copy of which grant of temporary easement is attached hereto as "Exhibit A"; and,

WHEREAS, said grant of temporary easement is presented to this Council for acceptance and for appropriation of funds and authorization of payment thereof to the Grantor.

NOW, THEREFORE BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio, _____ members elected thereto concurring:

SECTION 1. That the temporary easement as to executed and tendered as described on "Exhibit A" be, and the same hereby is, accepted from Johnathan E. Kujawa, the grantor therein.

SECTION 2. That the temporary easement area identified and described in said temporary easement as set forth on "Exhibit A" be, and the same hereby is, dedicated for the respective public purposes expresses in said temporary easement.

SECTION 3. That the Director of Law is hereby directed to deliver the recorded temporary easement document to the Director of Finance for retention by him as custodian of the records of this City.

SECTION 4. That, to provide funds for payment to the Grantors of said temporary easement hereby accepted, there is hereby appropriated from the **WATER FUND**, from funds therein not heretofore appropriated, to **Account No. 701-7525-53501 – Utility Improvements**, the sum of Two Hundred Nineteen Dollars (\$219.00).

SECTION 5. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 6. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 7. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that the improvement of Cushman Road should proceed as soon as possible and accordingly the acquisition of the necessary temporary easements should proceed forthwith and therefore this Ordinance should be effective immediately. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Vote dispensing with the second and third readings: Yeas _____ Nays _____

Passed, _____, 2020, as an emergency measure.

ATTEST:

President of Council
APPROVED AS TO FORM:

Clerk of Council

Director of Law

APPROVED:

Mayor

Date

8a.

ORDINANCE NO. 88-2020

**AUTHORIZING THE MAYOR AND DIRECTOR OF FINANCE
TO ENTER INTO A PUBLIC SAFETY DISPATCH SERVICES
AGREEMENT, ON BEHALF OF THE CITY OF SYLVANIA, OHIO
WITH SYLVANIA TOWNSHIP; AND DECLARING AN EMERGENCY.**

WHEREAS, the City and Township each currently operate a Public Safety Dispatch Center with a Public Safety Answering Point (“PSAP”); and,

WHEREAS, the City, by Ordinance No. 11-2020, passed February 18, 2020, authorized the Mayor and Director of Finance to enter into an agreement to establish the Lucas County 911 Regional Council of Governments and consolidate all 911 dispatching throughout Lucas County, on behalf of the City of Sylvania; and,

WHEREAS, the Township Trustees, by Resolution No. 19-120, passed October 1, 2019, supported the proposal by Lucas County on merged and consolidated 911 services; and,

WHEREAS, the Agreement provided for the establishment of the Lucas County 911 Regional Council of Governments to consolidate the Lucas County PSAPs on or before January 1, 2021, however, due to the COVID-19 pandemic, the consolidation has been delayed until on or around September 1, 2021; and,

WHEREAS, one of the City’s telecommunicators has accepted a position with another agency and it is therefore necessary to contract with Sylvania Township to provide dispatching services for the third shift, from 11 p.m. – 7 a.m. until the consolidation takes place; and,

WHEREAS, the proposed Agreement is attached hereto as “Exhibit A.”

NOW, THEREFORE BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio, _____ members elected thereto concurring:

SECTION 1. That the Mayor and Director of Finance be, and they hereby are authorized to enter into an Agreement with Sylvania Township, on behalf of the City of Sylvania, to provide Public Safety Dispatch Services as attached hereto as "Exhibit A."

SECTION 2. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 3. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 4. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that the Agreement should be entered into at the earliest possible time. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Vote dispensing with the second and third readings: Yeas _____ Nays _____

Passed, _____, 2020, as an emergency measure.

President of Council

ATTEST:

APPROVED AS TO FORM:

Clerk of Council

Director of Law

APPROVED:

Mayor

Date

PUBLIC SAFETY DISPATCH SERVICES AGREEMENT

This Agreement is entered into this _____ day of _____, 2020 by and between the City of Sylvania, Lucas County, Ohio, a political subdivision and municipal corporation, duly organized and existing under the Constitution and laws of the State of Ohio (the "City"), and Sylvania Township, organized and existing under the laws of the State of Ohio ("Township").

WITNESSETH:

WHEREAS, the City and Township each currently operate a Public Safety Dispatch Center with a Public Safety Answering Point ("PSAP"); and,

WHEREAS, the City, by Ordinance No. 11-2020, passed February 18, 2020, authorized the Mayor and Director of Finance to enter into an agreement to establish the Lucas County 911 Regional Council of Governments and consolidate all 911 dispatching throughout Lucas County, on behalf of the City of Sylvania; and,

WHEREAS, the Township Trustees, by Resolution No. 19-120, passed October 1, 2019, supported the proposal by Lucas County on merged and consolidated 911 services; and,

WHEREAS, the Agreement provided for the establishment of the Lucas County 911 Regional Council of Governments to consolidate the Lucas County PSAPs on or before January 1, 2021, however, due to the COVID-19 pandemic, the consolidation has been delayed until on or around September 1, 2021; and,

WHEREAS, in the interim, the City desires to utilize the services of Township for providing Public Safety Dispatch Services and Township agrees to provide said services pursuant to the terms set forth below.

NOW, THEREFORE, the Parties intending to be bound hereby agree to and for each other as follows:

1. Engagement. The City hereby engages Township to provide Public Safety Dispatch Services between the hours of 11:00 p.m. and 7:00 p.m. every day and Township agrees to provide such services in and for the benefit of the City and its occupants during the term of this Agreement.

2. Nature and Scope of Services. The Township agrees to provide Public Safety Dispatch Services to the City at the same level as such services are provided within the geographical boundaries of the Township. Public Safety Dispatch Services include, but are not limited to, the following: dispatching City of Sylvania Police and Service Department resources on emergency incidents, tracking and documenting the activity of Township personnel providing dispatch services to Sylvania on incidents, verification of warrants, providing communication support on incidents, including requesting tow trucks as needed by officers, providing statistical information on incident activity to the Sylvania City Police Chief on an as requested basis, maintaining dispatching services to be police LEADS capable, handling non-emergency calls by transferring them to voicemail for City to respond to after 7:00 a.m. Additionally, Township agrees to conduct all Public Safety Dispatch Services and PSAP operations in accordance with

federal, state, and local law and within Federal, State and Local standards for said services.

3. Personnel. Township shall provide all personnel necessary to provide Public Safety Dispatch Services to City from 11:00 p.m. to 7:00 a.m. (i.e., midnight shift) seven days per week. In the event of an emergency requiring additional dispatch services on the 7 a.m. to 3 p.m. or 3 p.m. to 11 p.m. shifts, the City would compensate the township at a rate of \$50 per hour. Township agrees to devote professionally trained personnel and resources sufficient to perform such services and to meet the need of Public Safety Dispatching Services in the City. Township shall be the employer of all personnel performing such dispatching services pursuant to this Agreement and shall ensure the dispatching personnel have the necessary training and certifications required to provide Public Safety Dispatch and PSAP Services.

4. Manner of Providing Dispatching Services. Township shall dispatch calls for service and dispatch public safety personnel in a manner consistent with City Police CAD system response plan.

5. Payment for Services. In consideration of Township's performance of these services, City will pay to Township the sum of Three Thousand Five Hundred Dollars (\$3,500.00) per month for the provision of Public Safety Dispatch Services daily from 11:00 p.m. to 7:00 a.m. Any additional services provided will be charged at a rate of \$50.00 per hour. Said sum shall be due and payable the first of each month and submitted to and received by the Township no later than the 10th of each month.

6. Contract Term and Renewal. The term of this Agreement shall be for an initial period of ten (10) months commencing November 1, 2020 and expiring August 31, 2021 (the "Initial Term"). This Agreement may be renewed on a month-to-month basis upon the same terms and conditions as applicable in the Initial Term. Either City or Township may terminate this Agreement effective at the end of the Initial Term or any renewal term upon the giving of thirty (30) days written notice to the other party prior to the end of the Initial or any renewal term. Otherwise, this Agreement shall automatically renew.

7. Termination. This Agreement shall terminate upon the consolidation of Lucas County 911 Dispatch services, currently expected to be on or around September 1, 2021. However, in the event the consolidation occurs before its anticipated date, this Agreement is hereby terminated. For purposes of termination consolidation shall include, but not be limited to: (i) the point at which the Township dispatch staff and services has been relocated to the Lucas County 911 Regional Council of Governments, or; (ii) the Township dispatch staff and services is in the process of being relocated to the Lucas County 911 Regional Council of Governments or the Township dispatch staffing level decreases to the extent the the Township is no longer able to provide the services to the City as provided herein,.

8. No Delegation or Assignment. No delegation of duties and no assignment or other transfer of any right or obligation under this Agreement shall be made by either party without the Agreement of the other party. Any attempt to delegate a duty or to assign or transfer any such right or obligation without the express consent of the other party shall be a breach of this Agreement and of no effect.

9. Liability. In the event of liability for damages arising out of bodily injury or death to person or persons or damage to property caused by or resulting from the concurrent negligence of both parties, each party's liability hereunder shall be proportionate to the extent of

Witnesses as to Sylvania Township:

SYLVANIA TOWNSHIP TRUSTEES

By _____
John Crandall, Trustee

By _____
John Jennewine, Trustee

By _____
Neal Mahoney, Trustee

STATE OF OHIO, COUNTY OF LUCAS, SS:

The foregoing instrument was acknowledged before me this _____ day of _____, 2020 by Craig A. Stough, Mayor, and Toby A. Schroyer, Director of Finance, respectively, of the City of Sylvania, an Ohio Municipal Corporation, on behalf of the corporation.

Notary Public

STATE OF OHIO, COUNTY OF LUCAS, SS:

The foregoing instrument was acknowledged before me this _____ day of _____, 2020 by John Crandall, John Jennewine and Neal Mahoney, as Trustees of Sylvania Township, organized under the laws of the State of Ohio, on behalf of said Township.

Notary Public

This Instrument Prepared By:
Leslie B. Brinning, Director of Law
City of Sylvania
6730 Monroe Street
Sylvania, Ohio 43560
(419) 885-7865

86.



DEPARTMENT OF PUBLIC SERVICE

KEVIN G. ALLER, PE DIRECTOR

October 13, 2020

To: Mayor Stough and Sylvania City Council

Re: **Staffing Recommendations**

Dear Mr. Mayor and Council Members,

The Lucas County 911 Regional Council of Governments was approved by City Council via Ordinance 11-2020 on February 16, 2020. Per the agreement, police telecommunication services will be operated in a central Public Safety Answering Point (PSAP) in the Lucas County Emergency Services building, currently anticipated to begin in September of 2021.

As a result, we will no longer require the employment of our current police telecommunication employees. All employees will be offered employment in the new PSAP per the agreement.

However, we will still have needs to be filled within our department that our telecommunications employees have fulfilled in addition to their dispatching duties in the past. Records keeping, monthly reports, and front window customer service are just some of the duties that our staff has handled. In addition, due to our current low staffing level, our certified officers perform many functions that are performed by civilian personnel in most other departments. This practice takes our officers off of the road where we believe they are most needed and most beneficial to the community. This practice has been the topic of internal discussions for a few years even before the talks of a central PSAP began.

We would like to request a meeting of the Safety Committee to review staffing options as we move into the future and the new PSAP opens its operation. This decision will impact not only who is performing certain duties but also impacts the hours that our police department will be readily available to our general public.

We look forward to reviewing our proposals with the committee. Please feel free to contact us at any time to discuss this matter further.

Sincerely,

Kevin G. Aller
Director of Public Safety

9a.



City Of Sylvania

DEPARTMENT OF PUBLIC SERVICE

KEVIN G. ALLER, PE DIRECTOR

October 19, 2020

To: Mayor Stough and Sylvania City Council

Re: **6302-6342 Brint Road Waterline Extension**

Dear Mr. Mayor and Council Members,

Lot splits on the northwest corner of the Brint Road / Harroun Road intersection were approved by the Sylvania Planning Commission on February 12, 2020. The property owner has built their home on one of the five lots created with the lot split and plans to sell the other four lots for residential development.

We currently have a 16-inch diameter water transmission main along Brint Road but do not allow individual taps into such transmission mains due to the increase of leak concerns. Accordingly, an 8-inch diameter service line is proposed to serve the five lots. We have obtained quotes from three local contractors as follows:

CM Smith	\$29,207
Provo Construction	\$33,158
Ohio Excavating	\$39,940

The lowest quote was submitted by CM Smith. CM Smith has not performed prior work for the City, so references were requested from the contractor for similar work. None were provided.

The next lowest quote was provided by Provo Construction. While Provo Construction has not performed any projects directly for the City, they have been involved in several projects in the City as well as similar projects throughout the area. Based on the lack of experience of CM Smith and the proven track record of Provo Construction, we believe it is in the best interest of the City to award the contract to Provo Construction. Therefore, it is our recommendation that the contract be awarded to Provo Construction in the amount of \$33,158.

Upon completion of the project a Cost Recovery area will be established encompassing the five lots and the costs of this project will be recouped via cost recovery fees as the individual lots request water service. Please call if you have any questions.

Sincerely,

Kevin G. Aller, P.E.
Director of Public Service

96.

ORDINANCE NO. 89-2020

ACCEPTING THE PROPOSAL OF PROVO CONSTRUCTION FOR THE 6302-6342 BRINT ROAD WATERLINE EXTENSION; APPROPRIATING FUNDS THEREFORE IN THE AMOUNT OF \$33,158; AND DECLARING AN EMERGENCY.

WHEREAS, on February 12, 2020, lot splits were approved by the Sylvania Municipal Planning Commission for property on the northwest corner of the Brint and Harroun intersection to create five lots on the property; and,

WHEREAS, the property owner plans to retain one of the lots and sell the remaining four lots for residential development; and,

WHEREAS, in order to provide water service to the lots, an 8-inch waterline needs to be extended; and,

WHEREAS, the Director of Public Service, in a report dated October 19, 2020, solicited proposals from three local contractors to perform the work and the following proposals were received:

<u>CONTRACTOR</u>	<u>PROPOSAL PRICE</u>
CM Smith	\$ 29,207
Provo Construction	33,158
Ohio Excavating	39,940

WHEREAS, although the proposal of CM Smith was the lowest proposal received, CM Smith has not performed work for the City before so references were requested from the contractor for similar work and none were provided; and,

WHEREAS, Provo Construction has been involved in several projects in the City and similar projects throughout the area; and,

WHEREAS, therefore, the Director of Public Service, by report dated October 19, 2020 has recommended that the proposal of Provo Construction to construct the 8-inch diameter service line to serve the five lots at the northwest corner of the Brint Road and Harroun Road intersection at a cost of Thirty-Three Thousand One Hundred Fifty-Eight Dollars (\$33,158.00), be accepted; and,

WHEREAS, once the waterline extension is completed, a Cost Recovery Area will be established for the five lots and the costs of the project will be reimbursed to the City as the lots are sold and request water service.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio, _____ members elected thereto concurring:

SECTION 1. That the proposal of Provo Construction in the amount of Thirty-Three Thousand One Hundred Fifty-Eight Dollars (\$33,158.00) for the 6302-6342 Brint Road Waterline Extension Project, is hereby accepted.

SECTION 2. That the Director of Public Service shall promptly give notice to said contractor to proceed under the proposal hereby approved and accepted.

SECTION 3. That to provide funds for said inspection services hereby authorized, there is hereby appropriated from the **WATER FUND** from funds therein not heretofore appropriated to **Account No. 701-7525-53501 – Utility Improvements** the amount of Thirty-Three Thousand One Hundred Fifty-Eight Dollars (\$33,158.00).

SECTION 4. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 5. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 6. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare

and for the further reason that the City should provide for the extension of the waterline at the earliest possible time. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Vote dispensing with the second and third readings: Yeas _____ Nays _____

Passed, _____, 2020, as an emergency measure.

President of Council

ATTEST:

APPROVED AS TO FORM:

Clerk of Council

Director of Law

APPROVED:

Mayor

Date

ORDINANCE NO. 90-2020

ACCEPTING FOR ANNEXATION TO THE CITY OF SYLVANIA, OHIO, THE TERRITORY DESCRIBED IN ANNEXATION PETITION NUMBER 201-5 FOR WHICH JAMES E. MOAN IS THE AGENT, AND AS HEREINAFTER DESCRIBED; PROVIDING FOR THE INTERIM ZONING OF SAID TERRITORY; AND DECLARING AN EMERGENCY.

BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio, _____

members elected thereto concurring:

SECTION 1. That the petition for annexation of the following described territory, in Sylvania Township, Lucas County, Ohio, contiguous to the City of Sylvania, Ohio, to-wit:

Located in the northwest quarter of Section 15, Town 9 South, Range 6 East, Sylvania Township, Lucas County, State of Ohio and being bounded and more particularly described as follows: Commencing at a 1/2" iron pin found in a monument box found at the intersection of the centerline of right-of-way of Brint Road (west of Main Street and Holland-Sylvania Road) with the centerline of right-of-way of Main Street and Holland-Sylvania Road; said iron pin found also being 12.36' southeasterly of the intersection of the centerline of right-of-way of Brint Road (east of Main Street) and with the centerline of right-of-way of Main Street, said iron pin found also being 12.36' southeasterly of the intersection of the north section line of Section 15 with the centerline of right-of-way of Main Street; Thence on the centerline of right-of-way of Holland-Sylvania Road South 31°46'10" East a distance of 22.19' to the extended intersection of the south right-of-way line of Brint Road with the centerline of right-of-way of Holland-Sylvania Road, said extended south right-of-way line of Brint Road also being 30' southerly of and parallel to the centerline of right-of-way of Brint Road (east of Main Street) and the said north section line of Section 15 and also being the TRUE POINT OF BEGINNING; Thence on the said extended south right-of-way line of Brint Road and the south right-of-way line of Brint Road North 87°57'49" East a distance of 637.51' to the intersection of the extended south right-of-way line of Brint Road (east of Main Street) with the north-south center of section line of Section 15; Thence on the said north-south center of section line of Section 15 South 01°41'08" East a distance of 69.00' to the extended intersection of the south property line of a parcel of land conveyed to 4984 Holland LLC by deed recorded in Instrument Number 20190424-014650 in the Deed Records of the Lucas County Recorder's Office; Thence on the said extended south property line and the south property line of a parcel of land conveyed to 4984 Holland LLC South 76°35'48" West a distance of 297.00' to a point; Thence continuing on the said south property line of a parcel of land conveyed to 4984 Holland LLC South 59°45'12" West a distance of 237.20' to the centerline of right-of-way of Holland-Sylvania Road; Thence on the said centerline of right-of-way of Holland-Sylvania Road North 31°46'10" West a distance of 276.00' to the TRUE POINT OF BEGINNING.

having been filed with the Board of County Commissioners of Lucas County, Ohio, on December 5, 2019, presented to said Board of County Commissioners at a regular session thereof held on January 7, 2020, and acted upon favorably by said Board of County Commissioners on February 25, 2020, passed Resolution No. 20-122 to approve Annexation Petition 2019-5 together with the accompanying map of the territory and a certified transcript of the proceedings of said Board of County Commissioners, deposited with the Clerk of Council of the City of

Sylvania, Ohio, by said Board of County Commissioners on the 13th day of April, 2020, be, and the same is hereby accepted.

SECTION 2. That the Council of the City of Sylvania, Ohio, hereby finds and determines that the property is currently zoned C-2 and, therefore, comparable zoning should be established for all of the hereinabove described territory, that is, B-2.

SECTION 3. That the Clerk of Council be, and she is hereby, authorized and directed to make three (3) copies of this Ordinance to each of which shall be attached a copy of the map accompanying the petition for annexation, a copy of the transcript of the proceedings of the Board of County Commissioners relating thereto and a certificate as to the corrections thereof. The Clerk of Council shall then forthwith deliver one (1) copy to the County Auditor, one (1) copy to the County Recorder, and one (1) copy to the Secretary of State and shall file Notice of this annexation with the Board of Elections within thirty (30) days after it becomes effective, and the Clerk shall do all other things required by law.

SECTION 4. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 5. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 6. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that provision for the acceptance of said annexation and establishment of interim zoning thereof should be made promptly so as to promptly establish the jurisdiction having authority over future developments of said real estate and therefore this Ordinance should be effective forthwith. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Vote dispensing with the second and third readings: Yeas _____ Nays _____

Passed, _____, 2020, as an emergency measure.

ATTEST:

President of Council
APPROVED AS TO FORM:

Clerk of Council
APPROVED:

Director of Law

Mayor

Date

A

Board of Architectural Review

Minutes of the regular meeting of October 14, 2020. Mr. Lindsley called the meeting to order.

Members present: Mayor Craig Stough, Carol Lindhuber, Kathleen Fischer and Thomas Lindsley (4) present. Ken Marciniak, absent. Zoning Administrator, Timothy Burns present.

Ms. Fischer moved, Ms. Lindhuber seconded to approve the Minutes of the September 16, 2020, meeting as submitted. Vote being: Stough, Lindhuber, Fischer and Lindsley (4) aye; (0) nay. Motion passed by a 4 to 0 vote.

Item 3 – Regulated Sign – app. no. 35-2020 requested by Joseph Dianda of Colonial Signs for Peace, Love and Pottery, 6740 Sylvania Avenue, Sylvania, Ohio 43560. Application is for a new wall sign.

Sign is within the limits of the Sylvania Sign Code.

Ms. Lindhuber moved, Ms. Fischer seconded, to grant a Certificate of Appropriateness for the sign shown in the drawing submitted with the application. Vote being: Lindhuber, Fischer, Stough and Lindsley (4) aye; (0) nay. Motion passed by a 4 to 0 vote.

Item 4 – Regulated Sign – app. no. 36-2020 requested by Edie Victor of Gardner Signs for Sophia Center, 6832 Convent Blvd., Sylvania, Ohio 43560. Mr. Jeff Prymas was present. Application is for a new wall sign.

Mr. Prymas said the sign will be a non-illuminated sign that will be installed above the entryway.

Sign is within the limits of the Sylvania Sign Code.

Ms. Fischer moved, Ms. Lindhuber seconded, to grant a Certificate of Appropriateness for the sign shown in the drawing submitted with the application. Vote being: Lindhuber, Fischer, Stough and Lindsley (4) aye; (0) nay. Motion passed by a 4 to 0 vote.

Item 5 – Regulated Sign – app. no. 37-2020 requested by Edie Victor of Gardner Signs for Promedica, 5360 Harroun Road, Sylvania, Ohio 43560. Mr. Jeff Prymas was present. Application is for a replacement monument sign, a replacement wall sign and a new logo wall sign.

Mr. Prymas said that the signs were due to HCR Manorcare being bought out by Promedica.

Signs are within the limits of the Sylvania Sign Code.

Ms. Lindhuber moved, Ms. Fischer seconded, to grant a Certificate of Appropriateness for the sign shown in the drawing submitted with the application. Vote being: Lindhuber, Fischer, Stough and Lindsley (4) aye; (0) nay. Motion passed by a 4 to 0 vote.

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Item 6 – Regulated Sign – app. no. 38-2020 requested by Mark Poll of Sign Art Inc. for Rite Aid, 5890 Monroe Street, Sylvania, Ohio 43560. Mr. Brad Rhodes was present. Application is for two replacement wall signs and two replacement pylon signs.

Mr. Rhodes said that the new signs would be replacing the old signs, like for like, due to Rite Aids rebranding.

Signs are within the limits of the Sylvania Sign Code.

Ms. Fischer moved, Ms. Lindhuber seconded, to grant a Certificate of Appropriateness for the signs shown in the drawing submitted with the application. Vote being: Lindhuber, Fischer, Stough and Lindsley (4) aye; (0) nay. Motion passed by a 4 to 0 vote.

Item 7 – Regulated Sign – app. no. 39-2020 requested by Mark Poll of Sign Art Inc. for Rite Aid, 6484 Monroe Street, Sylvania, Ohio 43560. Mr. Brad Rhodes was present. Application is for two replacement wall signs and a replacement monument sign.

Mr. Rhodes said that, just like as discussed in the previous application, the new signs would be replacing the old signs, like for like, due to Rite Aids rebranding.

Signs are within the limits of the Sylvania Sign Code.

Ms. Lindhuber moved, Ms. Fischer seconded, to grant a Certificate of Appropriateness for the signs shown in the drawing submitted with the application. Vote being: Lindhuber, Fischer, Stough and Lindsley (4) aye; (0) nay. Motion passed by a 4 to 0 vote.

Item 8 – Regulated Sign – app. no. 40-2020 requested by Brian Heil of Toledo Sign Co. for GBQ Holdings, 5580 Sylvania, Ohio 43560. Mr. Heil was present. Application is for a new wall sign and a face replacement on a monument sign.

Signs are within the limits of the Sylvania Sign Code.

Ms. Fischer moved, Ms. Lindhuber seconded, to grant a Certificate of Appropriateness for the sign shown in the drawing submitted with the application. Vote being: Lindhuber, Fischer, Stough and Lindsley (4) aye; (0) nay. Motion passed by a 4 to 0 vote.

Item 9 – Regulated Sign – app. no. 41-2020 requested by Scotty B's LEDs for Evolve Nail Spa, 6740 Sylvania Avenue, Sylvania, Ohio 43560. Mr. Scott Burns was present. Application is for a replacement wall sign and a replacement pylon sign.

Signs are within the limits of the Sylvania Sign Code.

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Page 3

Ms. Fischer moved, Ms. Lindhuber seconded, to grant a Certificate of Appropriateness for the sign shown in the drawing submitted with the application. Vote being: Lindhuber, Fischer, Stough and Lindsley (4) aye; (0) nay. Motion passed by a 4 to 0 vote.

Item 10 – Regulated Sign – app. no. 42-2020 requested by Brent Wettle of Wettle Corp for Sylvania Area Federal Credit Union, 6613 Maplewood Avenue, Sylvania, Ohio 43560. Mr. Wettle was present. Application is for replacement awning signs.

Mr. Wettle explained that the awning covers would be replaced in a covering that will closely match the present covering, and that an updated logo and lettering would be applied to those new covers.

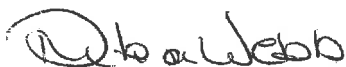
Signs are within the limits of the Sylvania Sign Code.

Ms. Lindhuber moved, Ms. Fischer seconded, to grant a Certificate of Appropriateness for the sign shown in the drawing submitted with the application. Vote being: Lindhuber, Fischer, Stough and Lindsley (4) aye; (0) nay. Motion passed by a 4 to 0 vote.

Mr. Kenneth Pool, of Colonial Signs, entered the meeting room. He explained that he was there to represent Peace, Love and Pottery, and that he was late as he had gone to the wrong building. Mr. Pool was advised by the Chairman that the application had already been approved.

Ms. Lindhuber moved, Ms. Fischer seconded, to adjourn the meeting. All present voted aye. Meeting adjourned.

Submitted by,



Debra Webb, Secretary
Municipal Planning Commission

B

Sylvania Municipal Planning Commission

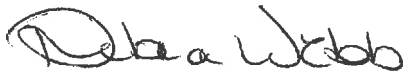
Minutes of the regular meeting of October 14, 2020. Mr. Lindsley called the meeting to order.

Members present: Mayor Craig Stough, Carol Lindhuber, Kathleen Fischer and Thomas Lindsley (4) present. Ken Marciniak, absent. Zoning Administrator, Timothy Burns present.

Ms. Lindhuber moved, Ms. Fischer seconded, to approve the Minutes of the September 16, 2020, meeting as submitted. Vote being: Stough, Lindhuber, Fischer and Lindsley (4) aye; (0) nay. Motion passed by a 4 to 0 vote.

Ms. Lindhuber moved, Ms. Fischer seconded, to adjourn the meeting. All present voted aye. Meeting adjourned.

Submitted by,



Debra Webb, Secretary
Municipal Planning Commission