

Minutes of the Meeting of Council  
October 19, 2020

The Council of the City of Sylvania, Ohio met in regular session on October 19, 2020 at 7:30 p.m. with Mayor Stough in the chair. Roll was called with the following members present: Katie Cappellini, Mark Frye, Doug Haynam, Brian McCann, Patrick Richardson, Lyndsey Stough, Mary Westphal; (7) present; (0) absent.

Roll call:  
All present.

Pledge of Allegiance to the United States of America led by Mrs. Westphal.

Pledge of  
Allegiance.

Mayor Stough stated that Council will now consider agenda item 3.

The following items were added to the agenda:

11B. Report on C.O.W. meeting held on October 8, 2020 at 12:00 p.m.

Mrs. Westphal moved, Mr. Frye seconded to approve the agenda as amended; roll call vote being: Cappellini, Frye, Haynam, McCann, Richardson, Stough, Westphal, (7) yeas; (0) nays. The motion carried.

Agenda approval.

Mayor Stough stated that Council will now consider agenda item 4.

Mrs. Westphal presented the October 5, 2020 meeting minutes. Mrs. Westphal moved, Mr. McCann seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of October 5, 2020 be approved; roll call vote being: Frye, Haynam, McCann, Richardson, Stough, Westphal, Cappellini, (7) yeas; (0) nays. The motion carried.

Approval of the  
October 5, 2020  
meeting minutes.

Mayor Stough stated that Council will now consider agenda item 5A.

A 2021 Calendar of Sylvania City Council meeting dates was provided ahead of time to all council members for review. Mrs. Westphal moved, Mr. McCann seconded, that the 2021 calendar be approved and set; roll call vote being: Westphal, Cappellini, Frye, Haynam, McCann, Stough, Richardson, (7) yeas; (0) nays. The motion carried.

Set 2021 Council  
Meeting Dates

Mr. Richardson moved, Mrs. Cappellini seconded, that the time for City of Sylvania trick-or-treating be extended from 6:00-7:30 p.m. to 6:00-8:00 p.m. and to be held on Sunday, October 31, 2021; roll call vote being: Cappellini, Frye, Haynam, McCann, Richardson, Stough, Westphal, (7) yeas; (0) nays. The motion carried.

Set 2021 Trick or  
Treat Date and  
Time

Mayor Stough stated that Council will now consider agenda item 6.

Mr. Haynam moved and Mr. McCann seconded to refer proposed Zoning Ordinance Application No. SUP-1-2020 from David A. Sabo requesting zoning change from "B-2" to "B-2/SUP" for property at 7600 W. Sylvania Avenue to the Planning Commission for their review and recommendation; roll call vote being: Westphal, Cappellini, Frye,

Referral to PC  
Zoning Ord.  
Appl. No. SUP-  
1-2020

Minutes of the Meeting of Council  
October 19, 2020

Haynam, McCann, Richardson, Stough, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 7.

Service Director's report on the Cushman Road Improvement project – Easements was placed on file.

Mr. McCann presented and read aloud by title only, proposed Ordinance No. 84-2020, a written copy of same having been previously furnished to each member of Council, "Accepting a temporary construction easement from George H. Roberts and Bernadine Roberts for the improvement of Cushman Road; dedicating the temporary easement for public purposes; appropriating funds therefore; and declaring an emergency"; Mr. McCann moved, Mrs. Westphal seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Westphal, Cappellini, Frye, Haynam, McCann, Richardson, Stough, (7) yeas; (0) nays. The motion carried.

Ordinance No.  
84-2020,  
"Temp  
easement....  
Cushman  
Rd...George H.  
Roberts and  
Bernadine  
Roberts..."

Mr. McCann moved, Ms. Stough seconded, that Ordinance No. 84-2020 be enacted as an emergency measure as declared therein; roll call vote being: Cappellini, Frye, Haynam, McCann, Richardson, Stough, Westphal, (7) yeas; (0) nays. The motion carried.

Mr. Frye presented and read aloud by title only, proposed Ordinance No. 85-2020, a written copy of same having been previously furnished to each member of Council, "Accepting a temporary construction easement from George H. Roberts and Bernadine Roberts for the improvement of Cushman Road; dedicating the temporary easement for public purposes; appropriating funds therefore; and declaring an emergency"; Mr. Frye moved, Mrs. Westphal seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Frye, Haynam, McCann, Richardson, Stough, Westphal, Cappellini, (7) yeas; (0) nays. The motion carried.

Ordinance No.  
85-2020,  
"Temp  
easement....  
Cushman  
Rd...George H.  
Roberts and  
Bernadine  
Roberts..."

Mr. Frye moved, Mrs. Cappellini seconded, that Ordinance No. 85-2020 be enacted as an emergency measure as declared therein; roll call vote being: Haynam, McCann, Richardson, Stough, Westphal, Cappellini, Frye, (7) yeas; (0) nays. The motion carried.

Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 86-2020, a written copy of same having been previously furnished to each member of

Ordinance No.  
86-2020,

Minutes of the Meeting of Council  
October 19, 2020

Council, “Accepting a temporary construction easement from George H. Roberts and Bernadine Roberts for the improvement of Cushman Road; dedicating the temporary easement for public purposes; appropriating funds therefore; and declaring an emergency”; Mr. Richardson moved, Mrs. Westphal seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: McCann, Richardson, Stough, Westphal, Cappellini, Frye, Haynam, (7) yeas; (0) nays. The motion carried.

“Temp easement... Cushman Rd... George H. Roberts and Bernadine Roberts...”

Mr. Richardson moved, Mr. Haynam seconded, that Ordinance No. 86-2020 be enacted as an emergency measure as declared therein; roll call vote being: Richardson, Stough, Westphal, Cappellini, Frye, Haynam, McCann, (7) yeas; (0) nays. The motion carried.

Mrs. Cappellini presented and read aloud by title only, proposed Ordinance No. 87-2020, a written copy of same having been previously furnished to each member of Council, “Accepting a temporary construction easement from Johnathan E. Kujawa for the improvement of Cushman Road; dedicating the temporary easement for public purposes; appropriating funds therefore; and declaring an emergency”; Mrs. Cappellini moved, Mrs. Westphal seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Stough, Westphal, Cappellini, Frye, Haynam, McCann, Richardson, (7) yeas; (0) nays. The motion carried.

Ordinance No. 87-2020, “Temp easement... Cushman Rd...Johnathan E. Kujawa...”

Mrs. Cappellini moved, Mr. McCann seconded, that Ordinance No. 87-2020 be enacted as an emergency measure as declared therein; roll call vote being: Westphal, Cappellini, Frye, Haynam, McCann, Richardson, Stough, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 8.

Mrs. Westphal presented and read aloud by title only, proposed Ordinance No. 88-2020, a written copy of same having been previously furnished to each member of Council, “Authorizing the Mayor and Finance Director to enter into a Public Safety Dispatch Services Agreement on behalf of the City with Sylvania Township; and declaring an emergency.” Mrs. Westphal moved, Mr. Frye seconded, that Council dispense with the Second and Third Reading of said Ordinance; roll call vote being: Haynam, McCann, Richardson, Stough, Westphal, Cappellini, Frye, (7) yeas; (0) nays. The motion carried.

Ordinance No. 88-2020, “Authorizing... Public Safety Dispatch Services...”

Mrs. Westphal moved, Mr. McCann seconded, that Ordinance No. 88-2020 be enacted as an emergency measure as declared therein; roll call vote being: McCann, Richardson, Stough, Westphal, Cappellini, Frye, Haynam, (7) yeas; (0) nays. The motion carried.

Minutes of the Meeting of Council  
October 19, 2020

Service Director’s report on City of Sylvania Police Dispatch staffing recommendations and requesting a Safety Committee meeting to discuss long-term dispatch planning.

Mrs. Westphal moved, Ms. Stough seconded, that a Safety Committee meeting be set for Monday, November 2, 2020 at 6:30 p.m. in City Council Chambers; roll call vote being: Haynam, McCann, Richardson, Stough, Westphal, Cappellini, Frye, (7) yeas; (0) nays. The motion carried.

Request for  
Safety Comm.  
Meeting.

Mayor Stough stated that Council will now consider agenda item 9.

Service Director’s report on waterline extension at 6302-6342 Brint Road was placed on file.

Mr. McCann presented and read aloud by title only, proposed Ordinance No. 89-2020, a written copy of same having been previously furnished to each member of Council, “Accepting the proposal of Provo Construction for the 6302-6342 Brint Road waterline extension; and declaring an emergency.” Mr. McCann moved, Mrs. Westphal seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Haynam, McCann, Richardson, Stough, Westphal, Cappellini, Frye, (7) yeas; (0) nays. The motion carried.

Ordinance No.  
89-2020,  
“Accepting the  
proposal of  
Provo  
Construction...”

Mr. McCann moved, Mr. Frye seconded, that Ordinance No. 89-2020 be enacted as an emergency measure as declared therein; roll call vote being: McCann, Richardson, Stough, Westphal, Cappellini, Frye, Haynam, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 10.

Mr. Haynam presented and read aloud by title only, proposed Ordinance No. 90-2020, a written copy of same having been previously furnished to each member of Council, “Accepting the annexation to the City of Sylvania, Ohio, territory described in annexation petition number 201-5 (Village Inn); and declaring an emergency.” Mr. Haynam moved, Mrs. Westphal seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: McCann, Richardson, Stough, Westphal, Cappellini, Frye, Haynam (7) yeas; (0) nays. The motion carried.

Ordinance No.  
90-2020,  
“Accepting the  
annexation to the  
City...petition  
number 201-  
5....”

Mr. Haynam moved, Mr. McCann seconded, that Ordinance No. 90-2020 be enacted as an emergency measure as declared therein; roll call vote being: Richardson, Stough, Westphal, Cappellini, Frye, Haynam, McCann, (7) yeas; (0) nays. The motion carried.

Minutes of the Meeting of Council  
October 19, 2020

Mayor Stough stated that Council will now consider agenda item 11.

Mrs. Westphal provided an update on the Finance Committee meeting held on October 13, 2020; the Finance Director discussed the balanced budget. Mrs. Westphal moved, Mr. Haynam seconded, requesting the administration to prepare legislation for next year's budget. roll call vote being: Richardson, Stough, Westphal, Cappellini, Frye, Haynam, McCann, (7) yeas; (0) nays. The motion carried.

Finance  
Committee  
Meeting Update

Mrs. Westphal provided an update on the Committee of the Whole meeting held on October 8, 2020; Michelle Johnson reviewed our Downtown Masterplan and feels it is ready to move forward for finalization. Another meeting will be planned for the near future per Economic Development Director, Mr. Sanford.

C.O.W. meeting  
update.

Mayor Stough stated that there is nothing for agenda item 12.

Mayor Stough stated all agenda items have been addressed.

Mayor Stough acknowledged the information item A, being the Board of Architectural Review minutes from October 14, 2020 and information item B, being the Municipal Planning Commission minutes from October 14, 2020.

Mrs. Westphal moved, Mr. McCann seconded to adjourn at 8:51 p.m. Roll call vote being: Westphal, Cappellini, Frye, McCann, Haynam, Richardson, Stough, (7) yeas; (0) nays. The motion carried.

Adjournment.

---

Clerk of Council

---

Mayor

Minutes of the Meeting of Council  
October 19, 2020