

Minutes of the Meeting of Council
November 2, 2020

The Council of the City of Sylvania, Ohio met in regular session on November 2, 2020 at 7:30 p.m. with Mayor Stough in the chair. Roll was called with the following members present: Katie Cappellini, Mark Frye, Doug Haynam, Brian McCann, Patrick Richardson, Lyndsey Stough; (6) present; (1) absent, Mary Westphal.

Roll call:
6 present, 1
absent.

Pledge of Allegiance to the United States of America led by Mrs. Cappellini.

Pledge of
Allegiance.

Mayor Stough stated that Council will now consider agenda item 3.

The following items were added to the agenda: Item 3a. Election of President Pro-Tem in Mary Westphal's absence. Item 4a. Recognize Fire Chief Mike Ramm and allow levy update. Item 15a. Discuss 2 expiring BZA council appointments and how to replace. Item 16. Downtown Masterplan update.

Mr. Frye moved, Mr. McCann seconded to approve the agenda as amended; roll call vote being: Cappellini, Frye, Haynam, McCann, Richardson, Stough, (6) yeas; (0) nays. The motion carried.

Agenda approval.

Mayor Stough stated that Council will now consider agenda item 3a.

Mr. McCann moves to nominate Mr. Frye as City Council President Pro-Tem in Mrs. Westphal's absence, Mrs. Cappellini seconded: roll call vote being: Frye, Haynam, McCann, Cappellini, Richardson, Stough, (6) yeas; (0) nays. The motion carried.

Elect Council
President Pro-
Tem (Frye)

Mayor Stough stated that Council will now consider agenda item 4.

Mr. Frye presented the October 19, 2020 meeting minutes as amended. Mr. Frye moved, Ms. Stough seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of October 19, 2020 be approved as amended; roll call vote being: Frye, Haynam, McCann, Richardson, Stough, Cappellini, (6) yeas; (0) nays. The motion carried.

Approval of the
October 19, 2020
meeting minutes
as amended.

Mayor Stough stated that Council will now consider agenda item 4a.

Sylvania Township Fire Chief Mike Ramm reported that he and the fire department have been working very hard to get the fire levy passed and thanked City Council for allowing him to speak.

Fire Chief Mike
Ramm

Mayor Stough stated that Council will now consider agenda item 5 (at 8:25 p.m.).

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Mayor Stough introduced Dr. Richard Munk at 8:25 p.m., Sylvania’s Representative on the Lucas County Health Department. Dr. Munk provided an update of COVID-19. 352 people were tested at the Tam-O-Shanter drive-thru testing site on October 27, 2020. Lucas County hospitals are handling the pandemic very well at this time.

Dr. Richard Munk, update on COVID-19.

Mayor Stough stated that Council will now consider agenda item 6.

Mr. Frye presented and read aloud by title only, proposed Ordinance No. 91-2020, a written copy of same having been previously furnished to each member of Council, “Determining the payroll of Public Safety Personnel expenses of the Police Division from March 1, 2020-December 31, 2020 to be substantially dedicated to responding to the COVID-19 pandemic; appropriating funding for said expense from the Cares Act Funding received by the City; and declaring an emergency”; Mr. Frye moved, Mr. Haynam seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Cappellini, Frye, Haynam, McCann, Richardson, Stough, (6) yeas; (0) nays. The motion carried.

Ordinance No. 91-2020, “...payroll of public safety personnel expenses related to COVID-19.

Mr. Frye moved, Mrs. Cappellini seconded, that Ordinance No. 91-2020 be enacted as an emergency measure as declared therein; roll call vote being: Cappellini, Frye, Haynam, McCann, Richardson, Stough, (6) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 7.

Mr. Frye presented and read aloud by title only, proposed Ordinance No. 92-2020, a written copy of same having been previously furnished to each member of Council, “To make Appropriations for current expenditures and other expenditures of the City of Sylvania, Ohio, for the fiscal year ending December 31,2021 and declaring an emergency”; Mr. Frye moved, Mr. McCann seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Cappellini, Frye, Haynam, McCann, Richardson, Stough, (6) yeas; (0) nays. The motion carried.

Ordinance No. 92-2020, “2021 Budget”

Mr. Frye moved, Mr. Haynam seconded, that Ordinance No. 92-2020 be enacted as an emergency measure as declared therein; roll call vote being: Cappellini, Frye, Haynam, McCann, Richardson, Stough, (6) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 8.

Service Director’s report on the Cushman Road Improvement project was placed on file. Mr. McCann moved, Mr. Haynam seconded to authorize the Clerk to advertise for bids for the Cushman Road Improvements; roll call vote being: Haynam, McCann, Richardson, Stough, Cappellini, Frye, (6) yeas; (0) nays. The motion carried.

Cushman Rd. Improvements authorization to bid.

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Mayor Stough stated that Council will now consider agenda item 9.

Mr. McCann presented and read aloud by title only, proposed Ordinance No. 93-2020, a written copy of same having been previously furnished to each member of Council, “Accepting a permanent sanitary sewer easement from Zachary Brumbaugh and Olivia Kish; dedicating the easement for public purposes; and declaring an emergency”; Mr. McCann moved, Mr. Frye seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Richardson, Stough, Cappellini, Frye, Haynam, McCann, (6) yeas; (0) nays. The motion carried.

Ordinance No. 93-2020, “Permanent sewer easement 4902 King Rd....”

Mr. McCann moved, Ms. Stough seconded, that Ordinance No. 93-2020 be enacted as an emergency measure as declared therein; roll call vote being: Stough, Cappellini, Frye, Haynam, McCann, Richardson, (6) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 10.

Service Director’s report to participate in a Joint OPWC Application – Brint Road Resurfacing. Project was placed on file. Mr. Frye presented and read aloud by title only, proposed Resolution No. 21-2020, a written copy of same having been previously furnished to each member of Council, “A Resolution authorizing the Mayor and Director of Finance to file a Joint Agency Ohio Public Works Commission Grant/Loan Application with the Lucas County Engineer for the Brint Road Resurfacing Project; and declaring an emergency”; Mr. Frye moved, Mr. McCann seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Cappellini, Frye, Haynam, McCann, Richardson, Stough, (6) yeas; (0) nays. The motion carried.

Resolution No. 21-2020, “Temp easement.... Cushman Rd... George H. Roberts and Bernadine Roberts...”

Mr. Frye moved, Mr. Haynam seconded, that Resolution No. 21-2020 be enacted as an emergency measure as declared therein; roll call vote being: Cappellini, Frye, Haynam, McCann, Richardson, Stough, (6) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 11.

Service Director’s report on two vehicles purchases for the Street Department was placed on file. Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 94-2020, a written copy of same having been previously furnished to each member of Council, “Authorizing the Mayor and Director of Finance to accept the proposal of Sherry Chrysler for the provision of a new Dodge RAM ½ Ton Quad Cab Pickup Truck for the Division of Streets, Department of Public Service; appropriating \$24,358 therefore; and declaring an emergency.” Mr. Richardson moved, Mr. Haynam seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Frye, Haynam, McCann, Richardson, Stough,

Ordinance No. 94-2020, “...Provision of Dodge RAM truck for the Streets Department...”

Cappellini, (6) yeas; (0) nays. The motion carried.

Mr. Richardson moved, Mr. McCann seconded, that Ordinance No. 94-2020 be enacted as an emergency measure as declared therein; roll call vote being: Haynam, McCann, Richardson, Stough, Cappellini, Frye, (6) yeas; (0) nays. The motion carried.

Mr. Haynam presented and read aloud by title only, proposed Ordinance No. 95-2020, a written copy of same having been previously furnished to each member of Council, “Authorizing the Mayor and Director of Finance to accept the proposal of Middletown Ford for the provision of a new Ford F-250 Pickup Truck for the Division of Streets, Department of Public Service; appropriating \$28,179 therefore; and declaring an emergency.” Mr. Haynam moved, Mrs. Cappellini seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: McCann, Richardson, Stough, Cappellini, Frye, Haynam, (6) yeas; (0) nays. The motion carried.

Ordinance No. 95-2020, “...provision of Ford F-250 truck for Street Department...”

Mr. Haynam moved, Ms. Stough seconded, that Ordinance No. 95-2020 be enacted as an emergency measure as declared therein; roll call vote being: Richardson, Stough, Cappellini, Frye, Haynam, McCann, (6) yeas; (0) nays. The motion carried.

Service Director’s report on a vehicle purchase for the Water Department was placed on file. Mr. McCann presented and read aloud by title only, proposed Ordinance No. 96-2020, a written copy of same having been previously furnished to each member of Council, “Authorizing the Mayor and Director of Finance to accept the proposal of Dave White Chevrolet for the provision of a new Chevrolet Silverado 1500 1-ton Pickup Truck for the Division of Water, Department of Public Service; appropriating \$43,814 therefore; and declaring an emergency.” Mr. McCann moved, Mrs. Cappellini seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Stough, Cappellini, Frye, Haynam, McCann, Richardson, (6) yeas; (0) nays. The motion carried.

Ordinance No. 96-2020, “...provision of Chevy Silverado for Water Department...”

Mr. McCann moved, Mr. Haynam seconded, that Ordinance No. 96-2020 be enacted as an emergency measure as declared therein; roll call vote being: Cappellini, Frye, Haynam, McCann, Richardson, Stough, (6) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 12.

Mr. McCann asks council to push back from table on this item due to possible conflict of interest. Mr. Frye moved, Mrs. Cappellini seconded, to allow Mr. McCann to refrain from voting; roll call being: Cappellini, Frye, Richardson, Stough, Haynam, (5) yeas; (0) nays. The motion carries.

Mr. McCann pushes back from table.

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Ms. Stough presented and read aloud by title only, proposed Ordinance No. 97-2020, a written copy of same having been previously furnished to each member of Council, “Granting a License to Highland Meadows Golf Club to enter a portion of City owned right-of-way to install and maintain two pedestal signs; authorizing the Mayor and Director of Finance to sign the License Agreement; and declaring an emergency.” Ms. Stough moved, Mr. Haynam seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Stough, Cappellini, Frye, Haynam, Richardson, (5) yeas; (0) nays. The motion carried.

Ordinance No. 97-2020, “...Highland Meadows... license agreement to install two signs....”

Ms. Stough moved, Mr. Haynam seconded, that Ordinance No. 97-2020 be enacted as an emergency measure as declared therein; roll call vote being: Cappellini, Frye, Haynam, Richardson, Stough, (5) yeas; (0) nays. The motion carried.

Mayor Stough announced that Mr. McCann has rejoined the table for the next item.

Mayor Stough stated that Council will now consider agenda item 13.

Mr. Frye moved, Mr. McCann seconded to approve the two police department vehicles (2002 Chery Astro Minivan and 2004 Ford Explorer) to be offered for auction on GovDeals.com. Roll call vote being: Cappellini, Frye, Haynam, McCann, Richardson, Stough, (6) yeas; (0) nays. The motion carried.

Authorize 2 police vehicles to auction on GovDeals.com.

Mayor Stough stated that Council will now consider agenda item 14.

Mr. Frye reported on the Safety Committee meeting held on this date to discuss City of Sylvania Police Dispatching staffing options. Mr. Aller reviewed consolidation of 911 Dispatch Center and cost projections for 4th quarter of 2021; PSAP was delayed until 4th quarter, 2021 due to pandemic. Mr. Aller is working on how to educate our citizens on non-emergency and emergency phone numbers.

Safety Com Mtg. report on Police Dispatching options.

Mayor Stough stated that Council will now consider agenda item 15.

Mr. Richardson stated that 2 BZA appointments are due to expire at the end of this year. He questioned whether or not to post the openings or re-appoint the 2 members. Mr. Richardson will get more information on the appointments and report back to Council. Mr. Haynam suggests following policy on re-appointment of persons if position held is less than 2 terms.

BZA appts. Expiring end of this year.

Mayor Stough stated that Council will now consider agenda item 16.

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Mr. Sanford gave an update on the Downtown Masterplan being done by Michelle Johnson at Environmental Design Group. They continue to work towards finalizing the plan and will have a draft after Thanksgiving.

Downtown
Masterplan
update.

Mayor Stough stated all agenda items have been addressed.

Mr. McCann moved, Mr. Frye seconded to adjourn at 9:02 p.m. Roll call vote being: Cappellini, Frye, McCann, Haynam, Richardson, Stough, (6) yeas; (0) nays. The motion carried.

Adjournment.

Clerk of Council

Mayor

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