

Minutes of the Meeting of Council
December 21, 2020

The Council of the City of Sylvania, Ohio met in regular session on December 21, 2020 at 7:50 p.m. with Mayor Stough in the chair. Roll was called with the following members present: Katie Cappellini, Mark Frye, Doug Haynam, Brian McCann, Patrick Richardson, Lyndsey Stough, Mary Westphal; (7) present; (0) absent.

Roll call:
All present.

Pledge of Allegiance to the United States of America led by Mr. McCann.

Pledge of
Allegiance.

Mayor Stough stated that Council will now consider agenda item 3.

The following items have been added to the agenda:

19a. Schedule a Zoning & Annexation Committee meeting.

Agenda approval.

Mrs. Westphal moved, Mr. Haynam seconded to approve the agenda as amended; roll call vote being: Cappellini, Frye, Haynam, McCann, Richardson, Stough, Westphal, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 4.

Mrs. Westphal presented the December 7, 2020 meeting minutes. Mrs. Westphal moved, Mr. McCann seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of December 7, 2020 be approved; roll call vote being: Frye, Haynam, McCann, Richardson, Stough, Westphal, Cappellini, (7) yeas; (0) nays. The motion carried.

Approval of the
December 7,
2020 meeting
minutes.

Mayor Stough stated that Council will now consider agenda item 5.

Mayor Stough provided an COVID-19 Update. Mayor stated no city employees in City Hall have been affected by COVID. The building is locked, with citizens ability to call and make appointments. He reported on Lucas County's statistics and the vaccine distribution.

COVID-19
Update.

Mayor Stough stated that Council will now consider agenda item 6.

Mrs. Westphal reported on the public hearing held at 6:30p.m. to consider a zoning amendment application for Application No. SUP-1-2020 from David A. Sabo for a Zoning Change from "B-2", General Business District to "B-2/SUP", Special Use Permit for property located at 7600 W. Sylvania Avenue, Sylvania, Ohio 43560. Mrs. Westphal provided information that 6 people spoke in favor and 20 against. She stated Council is in receipt of over 200 emails for and against this project. No action was taken, but will consider at the January 4th meeting.

Report of P.H.
for SUP-1-2020.

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Mayor Stough stated that Council will now consider agenda item 7.

Service Director’s report on the 6302-6342 Brint Road Waterline project was placed on file. Mr. McCann presented and read aloud by title only, proposed Ordinance No. 110-2020, a written copy of same having been previously furnished to each member of Council, “Authorizing the Mayor and Director of Finance to approve Change Order No. 1 (Final) to this City’s Agreement with Provo Construction for the 6302-6343 Brint Road Waterline Project which reflects the final installed quantities of the Project; increasing the Contract amount by \$2,632; appropriating funds therefore; and declaring an emergency”; Mr. McCann moved, Mrs. Westphal seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Frye, Haynam, McCann, Richardson, Stough, Westphal, Cappellini, (7) yeas; (0) nays. The motion carried.

Ordinance No. 110-2020, “Authorizing... Change Order No. 1 (Final) ...Brint Rd. waterline project...”

Mr. McCann moved, Mr. Haynam seconded, that Ordinance No. 110-2020 be enacted as an emergency measure as declared therein; roll call vote being: Haynam, McCann, Richardson, Stough, Westphal, Cappellini, Frye; (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 8.

Service Director’s report on the Dellbrook Dr., Dornell Dr., Hollybrook Ln., & Marshall Road Improvements Project, Qualifications Based Selection (QBS) was placed on file. Mr. Frye moved, Mrs. Westphal seconded to authorize to advertise for Qualification Based Selection bids for said project. Roll call vote being: Frye, Haynam, McCann, Richardson, Stough, Westphal, Cappellini, (7) yeas; (0) nays

Authorize to advertise for QBS bids... Dellbrook, Dornell, Hollybrook & Marshall Improvements.

Mayor Stough stated that Council will now consider agenda item 9.

Service Director’s report on the Sewer Rates was placed on file. Mr. McCann presented and read aloud by title only, proposed Ordinance No. 111-2020, a written copy of same having been previously furnished to each member of Council, “Amending Chapter 925 of the Sylvania Codified Ordinances by amending Section 925.05 – Sewer Charges Levied to increase the Sewer Charges for both Industrial and Non-Industrial City and Non-City Users; and declaring an emergency”; Mr. McCann moved, Mrs. Westphal seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Haynam, McCann, Richardson, Stough, Westphal, Cappellini, Frye, (7) yeas; (0) nays. The motion carried.

Ordinance No. 111-2020, “Amending Chapter 925...Sewer Rates...increase ...”

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Mr. McCann moved, Mr. Haynam seconded, that Ordinance No. 111-2020 be enacted as an emergency measure as declared therein; roll call vote being: McCann, Richardson, Stough, Westphal, Cappellini, Frye, Haynam; (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 10.

Mrs. Westphal presented and read aloud by title only, the proposed Ordinance No. 112-2020, a written copy of same having been previously furnished to each member of Council, "Authorizing the Mayor and Director of Finance to enter into an amended agreement with the Chairman of the Lucas County General Health District Advisory Council for a Contract providing for the Administration of Health and Environmental Affairs in the Regional Combined Health District; and declaring an emergency." Mrs. Westphal moved, Mr. Haynam seconded, that Council dispense with the Second and Third Reading of said Ordinance; roll call vote being: Richardson, Stough, Westphal, Cappellini, Frye, Haynam, McCann, (7) yeas; (0) nays. The motion carried.

Ordinance No. 112-2020, "Authorizing an amended agreement with Chairman of Lu Co General Health District Advisory Council..."

Mrs. Westphal moved, Mr. Haynam seconded, that Ordinance No. 112-2020 be enacted as an emergency measure as declared therein; roll call vote being: Stough, Westphal, Cappellini, Frye, Haynam, McCann, Richardson, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 11.

Mrs. Westphal presented and read aloud by title only, the proposed Ordinance No. 113-2019, a written copy of same having been previously furnished to each member of Council, "To make certain adjustments to account allocations within the Fund Appropriations for the Fiscal year ending December 31, 2020; and declaring an emergency." Mrs. Westphal moved, Mr. Frye seconded, that Council dispense with the Second and Third Reading of said Ordinance; roll call vote being: Westphal, Cappellini, Frye, Haynam, McCann, Richardson, Stough, (7) yeas; (0) nays. The motion carried.

Ordinance No. 113-2020; "...adjustments to Fund Appropriations for FY ending 12/31/20..."

Mrs. Westphal moved, Ms. Stough seconded, that Ordinance No. 113-2020 be enacted as an emergency measure as declared therein; roll call vote being: Cappellini, Frye, Haynam, McCann, Richardson, Stough, Westphal, (7) yeas; (0) nays. The motion carried.

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Mrs. Westphal presented and read aloud by title only, the proposed Ordinance No. 114-2020, a written copy of same having been previously furnished to each member of Council, "To make certain adjustments to account allocations within the General and Capital Improvement Fund Appropriations for the Fiscal year ending December 31, 2020; and declaring an emergency." Mrs. Westphal moved, Mr. McCann seconded, that Council dispense with the Second and Third Reading of said Ordinance; roll call vote being: Frye, Haynam, McCann, Richardson, Stough, Westphal, Cappellini, (7) yeas; (0) nays. The motion carried.

Ordinance No. 114-2020, "...adjustments to General & Capital Imp. Fund Appropriations for FY ending 12/31/20..."

Mrs. Westphal moved, Mr. Haynam seconded, that Ordinance No. 114-2020 be enacted as an emergency measure as declared therein; roll call vote being: Haynam, McCann, Richardson, Stough, Westphal, Cappellini, Frye, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 12.

Mayor Stough presented a Notice of Transfer of D5 (Spirituous liquor for on premises consumption only, beer, wine and mixed beverages for on premises, or off premises in original sealed containers until 2:30a.m.) and D6 (Sale of intoxicating liquor on Sunday between the hours of 10:00 a.m. and midnight) permit for property located at 7625-7627 Sylvania Avenue, Sylvania, Ohio from Vardean LLC, d/b/a Smokehouse Bistro to MPN Group LLC d/b/a Jeds. Mrs. Westphal moved, Mr. Haynam seconded to not request a hearing for this liquor permit transfer; roll call vote being: Haynam, McCann, Richardson, Stough, Westphal, Cappellini, Frye; (7) yeas; (0) nays. The motion carried.

No Hearing: Liquor permit transfer, 7625-7627 Sylvania Ave.

Mayor Stough stated that Council will now consider agenda item 13.

Mr. Richardson presented and read aloud by title only, the proposed Resolution No. 26-2020, a written copy of same having been previously furnished to each member of Council, "Re-Appoint Stephan Risher to the Zoning Board of Appeals for a term expiring December 31, 2023; and declaring an emergency." Mr. Richardson moved, Mrs. Westphal seconded, that Council dispense with the Second and Third Reading of said Resolution; roll call vote being: McCann, Richardson, Stough, Westphal, Cappellini, Frye, Haynam, (7) yeas; (0) nays. The motion carried.

Resolution No. 26-2020, "Re-Appointing Stephan Risher to the Zoning Board of Appeals for term expiring 12/31/23..."

Mr. Richardson moved, Mr. Frye seconded, that Resolution No. 26-2020 be enacted as an emergency measure as declared therein; roll call vote being: Richardson, Stough, Westphal, Cappellini, Frye, Haynam, McCann, (7) yeas; (0) nays. The motion carried.

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Mayor Stough stated that Council will now consider agenda item 14.

Mr. Richardson presented and read aloud by title only, the proposed Resolution No. 27-2020, a written copy of same having been previously furnished to each member of Council, “Re-Appoint Danny Royer to the Zoning Board of Appeals for a term expiring December 31, 2023; and declaring an emergency.” Mr. Richardson moved, Mr. Haynam seconded, that Council dispense with the Second and Third Reading of said Resolution; roll call vote being: Stough, Westphal, Cappellini, Frye, Haynam, McCann, Richardson, (7) yeas; (0) nays. The motion carried.

Resolution No. 27-2020, “Re-Appointing Danny Royer to the Zoning Board of Appeals for term expiring 12/31/23...”

Mr. Richardson moved, Mr. McCann seconded, that Resolution No. 27-2020 be enacted as an emergency measure as declared therein; roll call vote being: Westphal, Cappellini, Frye, Haynam, McCann, Richardson, Stough, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 15.

Mrs. Cappellini presented and read aloud by title only, the proposed Resolution No. 28-2020, a written copy of same having been previously furnished to each member of Council, “Re-Appointing Brian Kezur to the Board of Trustees of Sylvania Area Joint Recreation District (“SAJRD”) for a term expiring December 31, 2023; and declaring an emergency.” Mrs. Cappellini moved, Mr. Richardson seconded, that Council dispense with the Second and Third Reading of said Resolution; roll call vote being: Cappellini, Frye, Haynam, McCann, Richardson, Stough, Westphal, (7) yeas; (0) nays. The motion carried.

Resolution No. 28-2020, “Re-Appointing Brian Kezur to SAJRD for term expiring 12/31/23...”

Mrs. Cappellini moved, Ms. Stough seconded, that Resolution No. 28-2020 be enacted as an emergency measure as declared therein; roll call vote being: Frye, Haynam, McCann, Richardson, Stough, Westphal, Cappellini, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 16.

Mr. Haynam presented and read aloud by title only, the proposed Resolution No. 29-2020, a written copy of same having been previously furnished to each member of Council, “Re-Appointing Katie Cappellini to the Board of Trustees of Sylvania Area Joint Recreation District (“SAJRD”), she being a member of the Council of this Appointing Political Subdivision, for the full calendar year of 2021; declaring an emergency.” Mr. Haynam moved, Mrs. Westphal seconded, that Council dispense with the Second and Third Reading of said Resolution; roll call vote being: Haynam, McCann, Richardson, Stough, Westphal, Cappellini, Frye (7) yeas; (0) nays. The

Resolution No. 29-2020, “Re-Appointing Katie Cappellini to SAJRD for 2021...”

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motion carried.

Mr. Haynam moved, Mr. McCann seconded, that Resolution No. 28-2020 be enacted as an emergency measure as declared therein; roll call vote being: McCann, Richardson, Stough, Westphal, Cappellini, Frye, Haynam, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 17.

Mrs. Westphal moved, Mr. McCann seconded to confirm the Mayor's appointment of Mr. Jeff Schaaf to the Sylvania Municipal Planning Commission. roll call vote being: Richardson, Stough, Westphal, Cappellini, Frye, Haynam, McCann, (7) yeas; (0) nays. The motion carried.

Confirmation of
Jeff Schaaf to the
Municipal
Planning
Commission.

Mayor Stough stated that Council will now consider agenda item 18.

Mrs. Westphal moved, Mr. Haynam seconded to set a Committee of the Whole for Wednesday, January 6, 2021 at 3:30p.m. via Zoom to discuss the Downtown Master Plan. Roll call vote being: Richardson, Stough, Westphal, Cappellini, Frye, Haynam, McCann, (7) yeas; (0) nays. The motion carried.

C-O-W mtg. set
for 1/6/21
@3:30 p.m. –
Downtown
Master Plan.

Mayor Stough stated that Council will now consider agenda item 19a.

Mr. Haynam moved to schedule a Zoning & Annexation Committee meeting for January 4, 2021 at 6:30 p.m. to discuss changes in the Zoning Code to accommodate Bike Racks and to discuss zoning requirements for first floor retail use in the first two block of Main Street off Monroe Street.

Z & A Com Mtg.
set for 1/4/21 @
6:30 p.m.

Mayor Stough stated all agenda items have been addressed.

Mrs. Westphal moved, Mr. McCann seconded to adjourn at 9:32 p.m. Roll call vote being; Stough, Westphal, Cappellini, Frye, McCann; Haynam, Richardson, (7) yeas; (0) nays. The motion carried.

Adjournment.

Clerk of Council

Mayor

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