

Minutes of the Meeting of Council
February 1, 2021

The Council of the City of Sylvania, Ohio met in regular session via Zoom on February 1, 2021 at 7:30 p.m. with Mayor Stough in the chair. Roll was called with the following members present: Katie Cappellini, Mark Frye, Doug Haynam, Brian McCann, Patrick Richardson, Lyndsey Stough, Mary Westphal; (7) present; (0) absent.

Roll call:
All present.

Pledge of Allegiance to the United States of America led by Mrs. Westphal.

Pledge of
Allegiance.

Mayor Stough stated that Council will now consider agenda item 3.

The following items have been added to the agenda:

- 7a. Report of Committee of the Whole held on 1/6/21.
- 9a. Report of Finance Committee Meeting held on this date.
- 11. Executive Session to discuss items of litigation.

Mr. Frye moved, Mr. McCann seconded to approve the agenda as amended; roll call vote being: Cappellini, Frye, Haynam, McCann, Richardson, Stough, Westphal, (7) yeas; (0) nays. The motion carried.

Agenda approval.

Mayor Stough stated that Council will now consider agenda item 4.

Mr. Frye presented the January 19, 2021 meeting minutes. Mr. Frye moved, Ms. Stough seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of January 19, 2021 be approved; roll call vote being: Frye, Haynam, McCann, Richardson, Stough, Westphal, Cappellini, (7) yeas; (0) nays. The motion carried.

Approval of the
January 19th,
2021 meeting
minutes.

Mayor Stough stated that Council will now consider agenda item 5.

Mayor Stough provided a COVID-19 Update. He stated one employee in administration contracted the virus, but is now back to work. Three city police officers have been vaccinated and others will when available. Mayor stated he will be updated tomorrow from the Governor.

COVID-19
Update.

Mayor Stough stated that Council will now consider agenda item 6.

Mr. Haynam introduced and read by title only Resolution No. 2-2021, "Adopting a Statement, pursuant to Revised Code of Ohio 709.03(D), indicating what services will be provided to the area proposed to be annexed to the City of Sylvania by Petition for Annexation filed with the Lucas County Commissioners; and declaring and emergency"; Mr. Haynam moved, Mr. McCann seconded passage of Resolution No. 2-2021 as an emergency measure. Roll call vote being: Haynam, McCann, Richardson, Stough, Westphal, Cappellini, Frye, (7) yeas; (0) nays. The motion carried.

Resolution No.
2-2021,
"...statement of
what services to
Annexed area..."
(Centennial
Terrace).

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Mayor Stough stated that Council will now consider agenda item 7.

Mr. Sanford reported on the proposed amended contract with Environmental Design, which adds an additional meeting. This meeting will be a Virtual Open House for review and comments on the Downtown Master Plan.

Downtown
Master Plan
Contract
amendment.

Mr. Frye reported on the Committee of the Whole meeting held on January 6, 2021 with Michelle Johnson and Ben McKeeman of Environmental Design Group. Discussion was mainly about the potential use of a Tax Incremental Financing (TIF) structure for downtown. Other discussions included new leases on the first floor in downtown to be retail and local small developers rather than one large developer for downtown.

COW Mtg
Report:
Downtown
Master Plan.

Mr. Frye introduced and read by title only Ordinance No. 14-2021, "Accepting the Amendment to the Proposal of Environmental Design Group relative to the Sylvania Downtown Master Plan; appropriating funds therefore in the amount of \$1,998; and declaring an emergency"; Mr. Frye moved, Mr. Haynam seconded passage of Ordinance No. 9-2021 as an emergency measure. Roll call vote being: McCann, Richardson, Stough, Westphal, Cappellini, Frye, Haynam, (7) yeas; (0) nays. The motion carried.

Ordinance No.
14-2021,
"Accepting
Amendment...En
vironmental
Design Group
contract..."

Mayor Stough stated that Council will now consider agenda item 8.

Service Director's report on a list of obsolete equipment to be offered for auction on GovDeals.com was placed on file. Mrs. Cappellini moved, Mr. Richardson seconded to approve the items listed on the Service Director's report to be offered for auction on GovDeals.com. Roll call vote being: Richardson, Stough, Westphal, Cappellini, Frye, Haynam, McCann; (7) yeas; (0) nays. The motion carried.

Approval of
items for auction
on
GovDeals.com.

Mayor Stough stated that Council will now consider agenda item 9.

Mr. Frye reported on the Finance Committee meeting held on this date at 6:45p.m. to discuss the City's Debt Policy. Mr. Schroyer addressed items for possible modification of the Policy including income tax flow, bank depository agreement and interfund transfers be approved by Council in advance.

Finance Com.
Mtg report from
2/1/21.

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Mayor Stough stated there are no items for agenda item 10, so Council will now consider agenda item 11.

Mr. Frye moved, Mr. Haynam seconded to enter into Executive Session for discussion on items of litigation. at 8:09 p.m. Roll call vote being: Stough, Westphal, Cappellini, Frye, Haynam, McCann, Richardson, (7) yeas; (0) nays. The motion carried.

Executive
Session: Items
of Litigation.

Mr. Haynam moved, Mr. McCann seconded to return from Executive Session to General Session at 8:25 p.m. Roll call vote being: Westphal, Cappellini, Frye, Haynam, McCann, Richardson, Stough, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated all agenda items have been addressed.

Mr. Richardson moved, Mr. Haynam seconded to adjourn at 8:27 p.m. Roll call vote being: McCann, Richardson, Stough, Westphal, Cappellini, Frye, Haynam, (7) yeas; (0) nays.

Adjournment.

Clerk of Council

Mayor

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