

Minutes of the Meeting of Council  
April 19, 2021

The Council of the City of Sylvania, Ohio met in regular session via in-person and Zoom on April 19, 2021 at 7:30 p.m. with Mayor Stough in the chair. Roll was called with the following members present: Katie Cappellini, Mark Frye, Doug Haynam, Brian McCann, Patrick Richardson, Lyndsey Stough; (6) present; Mary Westphal (1) absent.

Roll call:  
Westphal absent:  
excused.

Pledge of Allegiance to the United States of America led by Mr. Richardson.

Pledge of  
Allegiance.

Mayor Stough stated that Council will now consider agenda item 3.

The following items have been added to the agenda:

Item # 4a. Update & discussion of Cushman Road Project.

Item # 11 Withdrawn.

Item # 12a. Moved to 7a.

Mr. Frye moved, Mr. Haynam seconded to approve the agenda as amended; roll call vote being: Cappellini, Frye, Haynam, McCann, Richardson, Stough, (6) yeas; (0) nays. The motion carried.

Agenda approval.

Mayor Stough stated that Council will now consider agenda item 4.

Mr. Frye presented the April 5, 2021 meeting minutes. Mr. Frye moved, Mr. McCann seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of April 5, 2021 be approved; roll call vote being: Frye, Haynam, McCann, Richardson, Stough, Cappellini, (6) yeas; (0) nays. The motion carried.

Approval of the  
April 5, 2021  
meeting minutes.

There was discussion on the Cushman Road Improvement Project with residents regarding the drainage work. Administration will review.

Cushman Rd.  
Improvement  
discussion.

Mayor Stough stated that Council will now consider agenda item 5.

Mr. Frye reported on the 5:30 p.m. public hearing regarding Bicycle Parking. He provided an overview of the Proposed Ordinance No. 12-2021, Amending Chapter 1157-Off Street Parking of the Sylvania Codified Ordinances by adding Section 1157.16- Bicycle Parking. Several spoke in favor and no one against the legislation.

Report of P.H.  
Ordinance No.  
12-2021.

Mr. Frye moved, Mrs. Cappellini seconded to send Proposed Ordinance No. 12-2021 to the Zoning Commissioner for further review and recommendation. Roll call vote being: Frye, Haynam, McCann, Richardson, Stough, Cappellini, (6) yeas; (0) nays. The motion carried.

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Mayor Stough stated that Council will now consider agenda item 6.

Mr. Frye reported on the public hearing regarding SUP-1-2021 Sylvania Board of Education/Tarpon Towers Cell Tower. After a presentation from Tarpon Towers, no one spoke in favor of the application, six spoke against the application.

Report of P.H.  
SUP-1-2021,  
Cell Tower.

Mr. Frye moved, Mr. Haynam seconded to refer this matter back to the Zoning Committee for review and recommendation. Roll call vote being: Haynam, McCann, Richardson, Stough, Cappellini, Frye, (6) yeas; (0) nays. The motion carried.

Mr. Haynam moved, Mrs. Cappellini seconded to set a Zoning & Annexation Committee meeting for May 3, 2021 at 6:00p.m. to discuss proposed Ordinance No. 12-2021, Bicycle Parking; and SUP-1-2021, Sylvania School Board Cell Tower. Roll Call vote being: McCann, Richardson, Stough, Cappellini, Frye, Haynam, (6) yeas; (0) nays. The motion carried.

Set Zoning Com.  
Mtg: 5/3/21 @  
6:00 p.m. RE:  
Cell Tower,  
Bicycle Parking.

Mayor Stough stated that Council will now consider agenda item 7.

Ms. Stough stated the Buildings & Grounds Committee met on Friday, April 9, 2021 to continue discussion on the expansion of DORA. She provided a description of the proposed boundaries, survey results, Historical Village usage and other topics.

Ms. Stough moved, Mrs. Cappellini seconded to accept the DORA Application for expansion, and set the public hearing date for June 7, 2021 at 7:00 p.m. Roll call vote being: McCann, Richardson, Stough, Cappellini, Frye, Haynam, (6) yeas; (0) nays. The motion carried.

Accepted DORA  
Application and  
set P.H. for  
DORA  
Expansion for  
6/7/21 @ 7:00  
p.m.

Mayor Stough stated that Council will now consider agenda item 8.

Mayor Stough presented the Application for a Street Banner from Sylvania Schools. Mr. Haynam introduced and read by title only Ordinance No. 31-2021, "Approving the Banner Application of the Sylvania Schools; authorizing the Zoning Administrator to indicate such approval on behalf of the City of Sylvania; and declaring an emergency" Mr. Haynam moved, Mr. Richardson seconded for passage of Ordinance No. 31-2021 as an emergency measure; roll call vote being: Richardson, Stough, Cappellini, Frye, Haynam, McCann, (6) yeas; (0) nays. The motion carried.

Ordinance No.  
31-2021,  
"approving  
Banner  
Application...  
Sylvania  
Schools...."

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Mayor Stough stated that Council will now consider agenda item 9

Service Director's report on Ohio Department of Transportation De-Icing Salt Bid was placed on file. Mr. Richardson introduced and read by title only Ordinance No. 32-2021, "Authorizing the Mayor and Director of Finance of the City of Sylvania, Ohio, to enter into an Agreement with the Ohio Department of Transportation for the purchase of Roadway De-Icing Salt; and declaring an emergency" Mr. Richardson moved, Mr. Haynam seconded for passage of Ordinance No. 32-2021 as an emergency measure"; roll call vote being: Stough, Cappellini, Frye, Haynam, McCann, Richardson, (6) yeas; (0) nays. The motion carried.

Ordinance No. 32-2021; "... Authorizing agreement with ODOT...De-Icing Salt..."

Mayor Stough stated that Council will now consider agenda item 10.

Mr. Frye introduced and read by title only Ordinance No. 33-2021, "Authorizing the Mayor and Director of Finance to enter into Agreements with a Head Teacher, Teachers, and Aides for the Sylvania Safety City Program being conducted by the Sylvania Division of Police; providing funds therefore; and declaring an emergency." Mr. Frye moved, Mr. McCann seconded for passage of Ordinance No. 33-2021 as an emergency measure; roll call vote being: Cappellini, Frye, Haynam, McCann, Richardson, Stough, (6) yeas; (0) nays. The motion carried.

Ordinance No. 33-2021, "... Agreements ...Safety City Teachers, Aides for Safety City...."

Mayor Stough stated that agenda item 11 was withdrawn.

Mayor Stough stated that Council will now consider agenda item 12.

Mr. Richardson stated the Employee & Community Relations Committee met on April 9<sup>th</sup> and April 16, 2021 to discuss proposed Ordinance No. 29-2021, Amending the Codified Ordinances by adding Chapter 769-Mobile Food Vehicles. He stated the need for food truck legislation, the reservation process, penalties and a software program to track.

Emp & Com. Relations Mtg: Re: Ordinance No. 29-2021-Mobile Food Vehicles..."

Mr. Richardson moved, Mrs. Cappellini seconded to set a Employee & Community Relations committee for Thursday, May 6, 2021 at 5:00 p.m. to continue the discussion for Mobile Food Trucks. Roll call vote being: Cappellini, Frye, Haynam, McCann, Richardson, Stough, (6) yeas; (0) nays. The motion carried.

Emp & Com Relations Mtg set for 5/6/21 @5:00 p.m. Re: Food Trucks.

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Mayor Stough stated there were no items for agenda item 13 so Council will now consider agenda item 14.

Mr. Frye moved, Mrs. Cappellini seconded to enter into COW Executive Session for the purpose of possible litigation at 8:39 p.m. Roll call vote being: Cappellini, Frye, Haynam, McCann, Richardson, Stough, (6) yeas; (0) nays. The motion carried.

Executive  
Session Re:  
Possible  
Litigation.

Mr. Frye moved, Mr. Richardson seconded to return from COW Executive Session to General Session at 9:02 p.m. Roll call vote being: Frye, Haynam, McCann, Richardson, Stough, Cappellini, (6) yeas; (0) nays. The motion carried.

Mayor Stough stated all agenda items have been addressed.

Mr. Haynam moved, Mr. Cappellini seconded to adjourn at 9:05 p.m. Roll call vote being: McCann, Richardson, Stough, Cappellini, Frye, Haynam, (6) yeas; (0) nays.

Adjournment.

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Clerk of Council

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Mayor

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