

Sylvania City Council
In-person/Zoom
April 19, 2021

5:30 p.m. Public Hearings
a. Proposed Ordinance No. 12-2021- Bicycle Parking
b. SUP-1-2021, Sylvania Board of Education-Cell Tower

7:30 p.m. Council Meeting
Agenda

1. Roll call. Mrs. Cappellini, Mr. Frye, Mr. Haynam, Mr. McCann, Mr. Richardson, Ms. Stough, Mrs. Westphal.
2. Pledge of Allegiance to the United States of America led by Mr. Richardson.
3. Additions to the agenda.
4. Approval of the regular council meeting minutes of April 5, 2021.
5. Report of public hearing on proposed Ordinance No. 12-2021, Bicycle Parking.
6. Report of public hearing on SUP-1-2021, Sylvania Board of Education-Cell tower.
7. Accept DORA Application for expansion. Set public hearing date.
8. Street Banner Application.
 - a. Application from Sylvania Schools.
 - b. Proposed Ordinance No. 31-2021, Approving the Banner Application of the Sylvania Schools.
9. ODOT Salt Bid.
 - a. Service Director's report on bid and purchase of salt.
 - b. Proposed Ordinance No. 32-2021, Authorizing to enter into an agreement with ODOT for the purchase of Roadway De-Icing Salt.
10. Proposed Ordinance No. 33-2021, Authorizing to enter into agreements with a Head Teacher, Teachers, and Aides for the Sylvania Safety City Program.
11. Cushman Road Improvement Project.
 - a. Service Director's report on additional tree removal compensation. (5864 Cushman)
 - b. Proposed Ordinance 34-2021, Authorizing compensation to Mr. & Mrs. Duvall relative to the Cushman Road Improvement Project.

12. Committee reports.
 - a. Buildings & Grounds Committee held April 9, 2021.
 - b. Employee & Community Relations Committee held April 9, 2021 and April 16, 2021.
13. Committee referrals.
14. Executive session- potential litigation.

INFORMATION

- A. Certificates of Notice for public hearings:
 1. Proposed Ordinance No. 12-2021.
 2. SUP-1-2021.
- B. Board of Architectural Review minutes from April 14, 2021.
- C. Municipal Planning Commission minutes from April 14, 2021.
- D. Letter from Ohio EPA regarding Charging Grant Application.

Minutes of the Meeting of Council
April 5, 2021

The Council of the City of Sylvania, Ohio met in regular session via in-person and Zoom on April 5, 2021 at 7:30 p.m. with Mayor Stough in the chair. Roll was called with the following members present: Katie Cappellini, Mark Frye, Doug Haynam, Brian McCann, Patrick Richardson, Lyndsey Stough, Mary Westphal; (7) present; (0) absent.

Roll call:
All present.

Pledge of Allegiance to the United States of America led by Mr. McCann.

Pledge of
Allegiance.

Mayor Stough stated that Council will now consider agenda item 3.

The following items have been added to the agenda:

14. Discussion on the American Rescue Plan Act Funds.

Mr. Frye moved, Mrs. Cappellini seconded to approve the agenda as amended; roll call vote being: Cappellini, Frye, Haynam, McCann, Richardson, Stough, Westphal, (7) yeas; (0) nays. The motion carried.

Agenda approval.

Mayor Stough stated that Council will now consider agenda item 4.

Mr. Frye presented the March 15, 2021 meeting minutes. Mr. Frye moved, Mrs. Westphal seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of March 15, 2021 be approved; roll call vote being: Frye, Haynam, McCann, Richardson, Stough, Westphal, Cappellini, (7) yeas; (0) nays. The motion carried.

Approval of the
March 15, 2021
meeting minutes.

Mayor Stough stated that Council will now consider agenda item 5.

Mayor Stough stated that no city employees are out due to COVID. Captain Miller stated no police personnel are out on COVID time off. Mayor Stough stated the City Hall doors have been unlocked. Mayor encourages all COVID protocols, i.e. vaccines, social distancing, etc.

COVID Update.

Mayor Stough stated that Council will now consider agenda item 6.

Ms. Stough presented the results from the DORA Survey, stating there were 260 responses with 83% of these responses City residents. Mr. Sanford presented a map with the possible expansion of DORA. Ms. Brinning provided the legislation/legal process for the possible expansion. Ms. Stough moved, Mr. Richardson seconded to set a Buildings and Grounds Committee meeting for Friday, April 9, 2021 at 9:00 a.m. in Council Chambers to discuss the DORA expansion. Roll call vote being: Haynam, McCann, Richardson, Stough, Westphal, Cappellini, Frye, (7) yeas; (0) nays. The motion carried.

DORA
Expansion
Survey Results.

Bldgs & Ground
Com Mts set for
4-9-21 at 9:00
a.m.

Minutes of the Meeting of Council
April 5, 2021

Mayor Stough stated that Council will now consider agenda item 7.

Proposed Ordinance No. 29-2021, Amending the Codified Ordinances by adding Chapter 769 Mobile Food Vehicles was discussed. Mayor Stough provided possible additions to the legislation regarding electrical power. Mr. Sanford provided overview of the possible permit process. Mr. Richardson moved, Mr. McCann seconded to set a Employee and Community Relations Committee meeting for Friday, April 9, 2021 at 8:00 a.m. Roll call vote being: McCann, Richardson, Stough, Westphal, Cappellini, Frye, Haynam, (7) yeas; (0) nays. The motion carried.

Emp.&
Community
Relations Com
Mtg set for
4/9/21 at 8:00
a.m.

Mayor Stough stated that Council will now consider agenda item 8.

Ms. Stough introduced and read by title only Ordinance No. 30-2021, "Approving the Third Amendment to Real Estate Purchase Agreement of First Brookside, LLC to purchase the City's Real Estate located at 5705-5711 North Main Street, Sylvania, Ohio; authorizing the Mayor and the Director of Finance to accept said Third Amendment to Real Estate Purchase Agreement on behalf of the City of Sylvania; determining said real estate to be no longer needed for municipal purposes; and declaring an emergency" Ms. Stough moved, Mr. Richardson seconded for passage of Ordinance No. 30-2021 as an emergency measure; roll call vote being: Richardson, Stough, Westphal, Cappellini, Frye, Haynam, McCann, (7) yeas; (0) nays. The motion carried.

Ordinance No.
30-2021, "...3rd
amendment to
R.E. Purchase
Agreement...
5705-5811 North
Main Street...."

Mayor Stough stated that Council will now consider agenda item 9

Mr. Frye introduced and read by title only Resolution No. 5-2021, "A Resolution of the Council of the City of Sylvania joining the Toledo Regional Chamber of Commerce in strongly urging the United States Postal Service ("USPS") to consider returning mail processing operations to its sorting facility in Toledo, Ohio; and declaring an emergency." Mr. Frye moved, Mrs. Westphal seconded for passage of Resolution No. 5-2021 as an emergency measure; roll call vote being: Stough, Westphal, Cappellini, Frye, Haynam, McCann, Richardson, (7) yeas; (0) nays. The motion carried.

Resolution No.
5-2021; ...urging
USPS to return
mail processing
to Toledo...."

Minutes of the Meeting of Council
April 5, 2021

Mayor Stough stated that Council will now consider agenda item 10.

Mr. Frye moved, Mrs. Cappellini seconded to not request a hearing for liquor permit for Element 112, LLC, d./b/a Element 112 Excl Banquet Rooms, 5737 N. Main Street & Patio, Sylvania, OH 43560. Roll call vote being: Westphal, Cappellini, Frye, Haynam, McCann, Richardson, Stough, (7) yeas; (0) nays. The motion carried.

No Hearing for
liquor permit at
Element 112
LLC.

Mayor Stough stated that Council will now consider agenda item 11.

Mr. Frye moved, Mrs. Westphal seconded to confirm the Mayor's appointment of Scott Coolman to the Civil Service Commission. Roll call vote being: Cappellini, Frye, Haynam, McCann, Richardson, Stough, Westphal, (7) yeas; (0) nays. The motion carried.

Confirmation of
Scott Coolman to
Civil Service
Commission.

Mayor Stough stated that Council will now consider agenda item 12.

Mr. McCann stated the Utility & Environment Committee met on March 22, 2021 to discuss the Solid Waste-Recycling Collection service; proposed Ordinance No. 27-2021. He outlined the discussion regarding the city's possible purchase of the toters which will give the City flexibility for the RFP later this year. Council will provide direction to administration.

Utility Com. Mtg
report regarding
Solid
Waste/Recycling
collection
service.

Mayor Stough stated there were no items for agenda item 13 so Council will now consider agenda item 14.

Mayor Stough stated the City will receive 3.8 million dollars from the American Rescue Plan Act. Mr. Schroyer stated the city will receive 2 equal payments 12 month apart with a timeline to be spent by December 31, 2024. The City is awaiting clarification on the use of the funds from the Federal government.

American Rescue
Plan Act Funds.

Mayor Stough stated all agenda items have been addressed.

Mr. McCann moved, Mrs. Cappellini seconded to adjourn at 9:00 p.m. Roll call vote being: McCann, Richardson, Stough, Westphal, Cappellini, Frye, Haynam, (7) yeas; (0) nays.

Adjournment.

Clerk of Council

Mayor

2103752 8a

City of Sylvania

STREET BANNER APPLICATION/PERMIT

Name of Organization: Sylvania Schools
Contact Person: Amy Addington E-mail: aaddington@
Phone: (607) 419 8241 8553, (419) 419-3460-5010 Sylvanicschools.org
Explanation of the Qualifying Event*: Graduation

Dates of Event: June 6, 2021

Installation & Removal Dates of Banner: late May through mid-June
[maximum four (4) weeks]

Banner Location: Monroe Street Fee: \$100.00 (Installation by Applicant)
☒ Main Street Fee: \$700.00 (Installation by City of Sylvania)

Text of Banner: Congratulations Graduates
w/ Wogan and Wildcat logos

Company Installing Banner (Monroe Street Only): City of Sylvania

Address: 5403 S. Lincoln Dr. - Northside H.S.

Email: _____ Phone: _____

Fax: _____

Insurance on File: _____

Edison Approval: _____

City Approval: _____

The banner and installation shall meet the attached specifications.

- * The purpose of the banner installation shall be one of the following reasons:
- a. A Sylvania charitable or civic event.
 - b. Banners may not be installed for private commercial or political gain.



8b

ORDINANCE NO. 31 -2021

APPROVING THE BANNER APPLICATION OF THE SYLVANIA SCHOOLS; AUTHORIZING THE ZONING ADMINISTRATOR TO INDICATE SUCH APPROVAL ON BEHALF OF THE CITY OF SYLVANIA; AND DECLARING AN EMERGENCY.

WHEREAS, Resolution No. 19-2000, passed June 5, 2000, granted permission to install banners in the public right-of-way on the Toledo Edison poles located on Monroe Street by Wendy's across to the area in front of Country Squire Plaza (near the intersection of Corey Road and Monroe Street); and,

WHEREAS, Resolution No. 19-2000 provided that the applications were to be reviewed on an application-by-application basis and set forth the criterion on which the applications were to be considered; and,

WHEREAS, Ordinance No. 20-2018, passed May 21, 2018, amended Part Eleven – Planning and Zoning Code of the Codified Ordinances of Sylvania, 1979, as amended, by amending Section 1166.07 – Standards for Permitted Signs to permit banners to be installed in the downtown; and,

WHEREAS, Sylvania Schools have submitted a request to hang a banner within said Main Street public right-of-way to congratulate the Sylvania Northview High School and Southview High School graduates; and,

WHEREAS, the banner will hang from late May through mid-June and will comply with all of the terms and conditions set forth in Resolution No. 19-2000 and Ordinance No. 20-2018.

NOW, THEREFORE BE IT ORDINANCE by the Council of the City of Sylvania, Lucas County, Ohio, _____ members elected thereto concurring:

SECTION 1. That the application of the Sylvania School District to hang a banner across the downtown block of Main Street between Maplewood Avenue and Monroe Street is found to comply with Section 1166.07(h)(2)(A)(1) and is hereby approved.

SECTION 2. That the Zoning Administrator is authorized to sign said permit granting permission to proceed under the application hereby approved.

SECTION 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 4. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 5. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that permission should be granted immediately to provide for the installation of the banner. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Vote on passage as an emergency: Yeas _____ Nays _____

Passed, _____, 2021, as an emergency measure.

President of Council

ATTEST:

APPROVED AS TO FORM:

Clerk of Council

Director of Law

APPROVED:

Mayor

Date

9a.



DEPARTMENT OF PUBLIC SERVICE

KEVIN G. ALLER, PE DIRECTOR

April 16, 2021

To: The Mayor and Members of Sylvania City Council

Re: **ODOT Salt Bid**

Dear Mr. Mayor and Council Members:

The Ohio Department of Transportation (ODOT) has advised us that they will receive bids for the 2021-2022 supply of rock salt.

Based on our current supply, it is our intention to purchase a total of 2,000 tons within this contract.

We hereby request authorization to participate in the ODOT Cooperative Purchasing Program for the quantity listed above.

Please call if you have any questions.

Sincerely,

Kevin G. Aller, P.E.

Director of Public Service

KGA/dsw

ORDINANCE NO. 32 -2021**AUTHORIZING THE MAYOR AND DIRECTOR OF FINANCE OF THE CITY OF SYLVANIA, OHIO, TO ENTER INTO AN AGREEMENT WITH THE OHIO DEPARTMENT OF TRANSPORTATION FOR THE PURCHASE OF ROADWAY DE-ICING SALT; AND DECLARING AN EMERGENCY.**

WHEREAS, the City of Sylvania (hereinafter referred to as the "Political Subdivision") hereby submits this written agreement to participate in the Ohio Department of Transportation's (ODOT) annual winter road salt bid in accordance with Ohio Revised Code 5513.01(B) and hereby agrees to all of the following terms and conditions in its participation of the ODOT winter road salt contract; and,

WHEREAS, the Director of Public Service, by report dated April 16, 2021, has recommended that the City of Sylvania participate in the State of Ohio contract for roadway de-icing salt; and,

WHEREAS, the City of Sylvania has participated in the State of Ohio contract for roadway de-icing salt for 2011, 2012, 2013, 2014, 2015, 2016, 2017, 2019 and 2020.

NOW, THEREFORE BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio, _____ members elected thereto concurring:

SECTION 1. That the Mayor and Director of Finance be, and they hereby are, authorized to enter into, on behalf of this City, a Purchasing Services Contract with the Ohio Department of Transportation in the form and substance of said "Exhibit A."

SECTION 2. As a participant in this agreement, the Political Subdivision agrees:

- A. To be bound by all terms and conditions established by ODOT in the winter road salt contract and acknowledges that upon award of the contract by the Director of ODOT it shall be bound by all such terms and conditions included in the contract.
- B. The City of Sylvania hereby acknowledges that upon the Director of ODOT's signing of the winter road salt contract, it shall effectively form a contract between the awarded salt supplier and the Political Subdivision.
- C. The Political Subdivision agrees to be solely responsible for resolving all claims or disputes arising out of its participation in the ODOT winter road salt contract and agrees to hold the Department of Transportation harmless

for any claims, actions, expenses or other damages arising out of the City of Sylvania's participation in the winter road salt contract.

- D. The Political Subdivision's electronic order for Sodium Chloride will be the amount the Political Subdivision agrees to purchase from its awarded salt supplier, which the Director of Service is recommending 2,000 tons at the delivered bid price per ton awarded by the Director of ODOT.
- E. The City of Sylvania hereby agrees to purchase a minimum of 90% of its above-requested salt quantities from its awarded salt supplier during the contract's effective period of September 1, 2021 through April 30, 2022.
- F. The City of Sylvania hereby agrees to place orders with and directly pay the awarded salt supplier on a net 30 basis for all road salt it receives pursuant to ODOT winter salt contract.
- G. The City of Sylvania acknowledges that should it wish to rescind this participation agreement it will do so by written, emailed request. The written, emailed request to rescind this participation agreement must be received by the ODOT Office of Contract Sales, Purchasing Section email: Contracts.Purchasing@dot.ohio.gov by the deadline. The Department, upon receipt, will respond that it has received the request and that it has effectively removed the Political Subdivision's participation request. Furthermore, it is the sole responsibility of the Political Subdivision to ensure ODOT has received this participation agreement as well as the receipt of any request to rescind this participation agreement. The Department shall not be held responsible or liable for failure to receive a Political Subdivision's participation agreement and/or the Political Subdivision's request to rescind its participation agreement.

SECTION 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 4. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 5. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that the City should indicate its participation in the Ohio Department of Transportation's roadway de-icing salt purchasing contract immediately. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Vote on passage as an emergency: Yeas _____ Nays _____

Passed, _____, 2021 as an emergency measure.

President of Council

ATTEST:

APPROVED AS TO FORM:

Clerk of Council

Director of Law

APPROVED:

Mayor

Date

ORDINANCE NO. 33 -2021**AUTHORIZING THE MAYOR AND DIRECTOR OF FINANCE
TO ENTER INTO AGREEMENTS WITH A HEAD TEACHER,
TEACHERS, AND AIDES FOR THE SYLVANIA SAFETY CITY
PROGRAM BEING CONDUCTED BY THE SYLVANIA DIVISION
OF POLICE; PROVIDING FUNDS THEREFORE; AND DECLARING AN
EMERGENCY.**

WHEREAS, this Council passed Resolution No. 4-86 establishing the SYLVANIA SAFETY CITY FUND for the purpose of receiving funds for educating the preschool children of this City by initiating and maintaining a high quality safety education program through proper and effective teaching techniques, the name of which fund was, by Resolution No. 29-90, passed November 15, 1990, changed to POLICE COMMUNITY AFFAIRS PROGRAM FUND; and,

WHEREAS, the Sylvania Division of Police, as the lead agency, in cooperation with, and through the support of, the Sylvania City Schools, service clubs, citizens and others, have planned the educational safety program for the period beginning and ending in June of 2019; and,

WHEREAS, attached hereto as "Exhibit A" is a list of the persons and their general duties, with amounts designated for each person for the accomplishment of their respective duties at a total cost of Four Thousand Six Hundred Dollars (\$4,600.00); and,

WHEREAS, agreements for the providing of such services should be authorized and payment therefore should be authorized.

NOW, THEREFORE BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio, _____ members elected thereto concurring:

SECTION 1. That the Mayor and Director of Finance be, and they hereby are, authorized and directed to enter into agreements for the providing of services for the Safety City Program for the period beginning and ending in June of 2021, at a total cost of not to exceed Four Thousand Six Hundred Dollars (\$4,600.00), with each of the persons listed on "Exhibit A" at an amount for each as designated on said Exhibit for each, which written agreements shall be approved as to form by the Director of Law.

SECTION 2. That the Mayor and Director of Finance be, and they are hereby are, authorized and directed to enter into agreements for the services of persons for the said Safety City Program for the period beginning and ending in June of 2021, and for such substitute and additional persons as the Mayor and Director of Finance may deem necessary, which written agreements shall be approved as to form by the Director of Law, but no agreements shall be made that will exceed the amount currently appropriated for such purpose.

SECTION 3. That the amounts payable pursuant to agreements for said services so provided shall be charged to and paid from **Account No. 810 7160 1250-Contracts, Safety City.**

SECTION 4. That the Director of Finance of this City be, and hereby is, authorized and directed to draw his warrant or warrants against said account in payment of services to be provided under the agreements hereby authorized in the total sum of the amount appropriated to said account, upon presentation of proper voucher or vouchers therefore, duly approved by the Director of Public Safety.

SECTION 5. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 6. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 7. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that the agreements must be authorized immediately to provide the services required. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Vote dispensing with the second and third readings: Yeas _____ Nays _____

Passed, _____, 2021, as an emergency measure.

President of Council

ATTEST:

APPROVED AS TO FORM:

Clerk of Council
APPROVED:

Director of Law

Mayor

Date

2021 SAFETY CITY TEACHERS AND AIDES

1.	Valerie Shnider 5100 Brint Crossing Blvd. Sylvania, OH 43560 EDUCATION COORDINATOR	\$770.00
2.	Katherine Louise Blake 5730 Centerview Dr. Sylvania, OH 43560 TEACHER	\$590.00
3.	Lauren Colletti-Heil 2031 Key St. Apt. L Maumee, OH 43537 TEACHER	\$590.00
4.	Angela Lawson 4621 Framingham Dr. Sylvania, OH 43560 TEACHER	\$590.00
5.	Emily Pasch 914 Pierce St. Maumee, OH 43537 TEACHER	\$590.00
6.	Emma Hawley 12341 Waterstone Lane, #1010 Perrysburg, OH 43551 TEACHER AIDE	\$245.00
7.	Brandon Arndt 12319 Waterstone Lane, #418 Perrysburg, Ohio 43551 TEACHER AIDE	\$245.00
7.	Kylie Paprocki 6926 Elden Dr. Sylvania, OH 43560 TEACHER AIDE	\$245.00
8.	Alyssa Marvin 5140 Honora Dr. Sylvania, OH 43560 TEACHER AIDE	\$245.00
9.	Jacob Wagner 5911 Garden Park Dr. Sylvania, OH 43560 TEACHER AIDE	\$245.00
11.	Jenna Lynn Wilkinson 5944 Wakefield Dr. Sylvania, OH 43560 POLICE AIDE	\$245.00



DEPARTMENT OF PUBLIC SERVICE

KEVIN G. ALLER, PE DIRECTOR

11a

April 19, 2021

To: The Mayor and Members of Sylvania City Council

Re: **Cushman Road Improvements Project**
Additional Tree Removal Compensation – 5824 Cushman Road

Dear Mr. Mayor and Council Members:

On September 8, 2020 Council authorized the payment of \$823 to Mr. and Mrs. Larry Duvall for a temporary construction easement and for the loss of a 3" Japanese Maple anticipated with construction operations on the Cushman Road Improvements Project (Ord. 61-2020).

During property owner discussions in July 2020, we noted four (4) additional small trees that could possibly be impacted by construction operations. These trees were located near the back of slope line for a drainage swale, but it was decided to note these trees as "saved" on the construction plans with the hope of being able to grade around them.

The contractor has started rough grading work on the property and it was determined that the four trees cannot be saved. As a result our Parks & Forestry Department was authorized to conduct tree appraisals and they have determined the following compensation values based on species and size:

- 2~3" Norway Maple, \$320 each, \$640 total
- 7" Flowering Cherry, \$340
- 8" Flowering Cherry, \$780

Since these trees are located outside of the permanent right-of-way, the property owner should be compensated for the loss. Therefore, we request approval to compensate Mr. & Mrs. Larry Duvall in the amount of \$1,420 for the loss of the trees. Please call with any questions.

Sincerely,

Kevin G. Aller, P.E.

Director of Public Service

ORDINANCE NO. 34 -2021

AUTHORIZING COMPENSATION IN THE AMOUNT OF \$1,420.00 TO MR. AND MRS. LARRY DUVALL RELATIVE TO THE CUSHMAN ROAD IMPROVEMENT PROJECT; APPROPRIATING FUNDS THEREFORE; AND DECLARING AN EMERGENCY.

WHEREAS, plans for the improvement of Cushman Road in the City of Sylvania, Ohio have been completed; and,

WHEREAS, the project includes re-establishing and re-profiling the front yard drainage swales including flatter and more gradual side slopes to ease property maintenance; and,

WHEREAS, Ordinance No. 61-2020, passed by Sylvania City Council on September 8, 2020, accepted a Temporary Construction Easement from Sharon Duvall and Larry Duvall for the improvement of Cushman Road and authorized compensation to Mr. and Mrs. Duvall in the amount of Eight Hundred Twenty-Three Dollars (\$823.00); and,

WHEREAS, the contractor has begun rough grading work on the property and it has been determined that four additional trees on Mr. and Mrs. Duvall's property will need to be removed to complete the project; and,

WHEREAS, Mr. and Mrs. Larry Duvall are entitled to receive payment of just compensation representing the fair market value of the four additional trees that will be required to be removed as part of the project for which they will be paid the sum of One Thousand Four Hundred Twenty Dollars (\$1,420.00); and,

WHEREAS, the Director of Public Service, by report dated April 19, 2021, has recommended that the additional four trees be removed and that Mr. and Mrs. Duvall be compensated in the amount of \$1,420.00 which represents the fair market value of the trees.

NOW, THEREFORE BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio, _____ members elected thereto concurring:

SECTION 1. That Mr. and Mrs. Larry Duvall should be compensated in the amount of One Thousand Four Hundred Twenty Dollars (\$1,420.00) for the additional four trees that need to be removed from their property relative to the Cushman Road Improvement Project.

SECTION 2. That, to provide funds for payment to Mr. and Mrs. Duvall for the four additional trees be removed, there is hereby appropriated from the **WATER FUND**, from funds therein not heretofore appropriated, to **Account No. 701-7525-53501 – Utility Improvements**, the sum of One Thousand Four Hundred Twenty Dollars (\$1,420.00).

SECTION 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 4. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 5. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that the improvement of Cushman Road should proceed as soon as possible and accordingly the acquisition of the necessary temporary easements should proceed forthwith and therefore this Ordinance should be effective immediately. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Vote on passage as an emergency: Yeas _____ Nays _____

Passed, _____, 2021, as an emergency measure.

President of Council

ATTEST: .

APPROVED AS TO FORM:

Clerk of Council

Director of Law

APPROVED:

Mayor

Date

A 1.



SYLVANIA CITY COUNCIL
SHARON M. BUCHER, CLERK

To: Mayor Craig A. Stough and Members of City Council

From: Sharon Bucher, Clerk of Council

Certificate of Notice
Proposed Ordinance 12-2021
Bicycle Parking

The undersigned Clerk of Council hereby certifies as follows:

- A. Thirty (30) days of time and place of public hearing was published in the Toledo Blade on 3/18/21.

Sharon Bucher

Clerk of Council

3/19/21

Date

A2.



SYLVANIA CITY COUNCIL
SHARON M. BUCHER, CLERK

To: Mayor Craig A. Stough and Members of City Council

From: Sharon Bucher, Clerk of Council

Certificate of Notice
SUP-1-2021, Sylvania Board of Education – Cell Tower

The undersigned Clerk of Council hereby certifies as follows:

- A. Thirty (30) days of time and place of public hearing was published in the Toledo Blade on 3/18/21.
- B. Written notice of hearing was mailed by first class mail, twenty (20) or more days prior to the scheduled hearing date to all owners of property within, contiguous to, and directly across the street from the subject parcel or parcels, which owners, so notified, are listed as follows:

Owner

Property Address

Owner Address

See attached Listing (1 page)

Sharon Bucher

Clerk of Council

3/19/21

Date

SUP-1-2021
5403 Silica Drive, Sylvania, OH 43560
To allow placement of a Communication Facility

Parcel#	Owner	Property Address	City	State	Zip Code	Mailing Address	Mailing City,St, Zip
8228257	KASTNER MICHAEL J & KIMBERLY A	6944 HICKORY RIDGE RD	SYLVANIA	OH	43560	6944 HICKORY RIDGE RD	SYLVANIA OH 43560 1181
8228247	CROWELL JUSTIN A & DAWN E	6953 HICKORY RIDGE RD	SYLVANIA	OH	43560	6953 HICKORY RIDGE	SYLVANIA OH 43560
8228251	RASEY MATTHEW D & AMANDA L	6945 HICKORY RIDGE RD	SYLVANIA	OH	43560	6945 HICKORY RIDGE RD	SYLVANIA OH 43560 1169
8228234	BLAKELY CHRISTOPHER W II (TRUSTEE)	7027 HICKORY RIDGE RD	SYLVANIA	OH	43560	7027 HICKORY RIDGE RD	SYLVANIA OH 43560 1108
8228237	RHODUS WILLIAM H & ANN L	7017 HICKORY RIDGE RD	SYLVANIA	OH	43560	7017 HICKORY RIDGE	SYLVANIA OH 43560
8228244	OSWALD ZACHERY F ET AL (ORSURVTC)	7001 HICKORY RIDGE RD	SYLVANIA	OH	43560	7001 HICKORY RIDGE RD	SYLVANIA OH 43560
8228241	HILFINGER GEORGE E & MARGARET L	7009 HICKORY RIDGE RD	SYLVANIA	OH	43560	7009 HICKORY RIDGE RD	SYLVANIA OH 43560 1108
8228227	JOHNSON ERIC P & HEIDI A	7045 HICKORY RIDGE RD	SYLVANIA	OH	43560	7045 HICKORY RIDGE RD	SYLVANIA OH 43560 1108
8228224	GALE STEVEN S TR	7055 HICKORY RIDGE RD	SYLVANIA	OH	43560	7055 HICKORY RIDGE RD	SYLVANIA OH 43560 1108
8228231	STONEHILL DAVID D & KATHLEEN H TRUSTEES	7037 HICKORY RIDGE RD	SYLVANIA	OH	43560	7037 HICKORY RIDGE RD	SYLVANIA OH 43560 1108
8228254	REALIZE REALTY LLC AN OHIO LLC	6941 HICKORY RIDGE RD	SYLVANIA	OH	43560	7037 HICKORY RIDGE RD	SYLVANIA OH 43560 1108
8228311	SCHNEIDER TOLEDO CORP	6943 HICKORY RIDGE RD	SYLVANIA	OH	43560	4271 CRANBERRY LN	SYLVANIA OH 43560
8228221	ZECHMAN REBECCA A.D. & JOHN C	5522 BENT OAK RD	SYLVANIA	OH	43560	5558 BENT OAK RD	SYLVANIA OH 43560 1186
8228214	MAZUR MARGARET L	5508 BENT OAK RD	SYLVANIA	OH	43560	5522 BENT OAK RD	SYLVANIA OH 43560 1101
8228217	HEMSOTH ROBERT H & KAREN E	5514 BENT OAK RD	SYLVANIA	OH	43560	5508 BENT OAK DR	SYLVANIA OH 43560
8228121	MEADE ROBERT L JR	7111 CRABTREE LN	SYLVANIA	OH	43560	5514 BENT OAK RD	SYLVANIA OH 43560 1101
8228124	TRAPP ROBERT F & PAMELA J	7101 CRABTREE LN	SYLVANIA	OH	43560	7111 CRABTREE LN	SYLVANIA OH 43560 1107
8228127	KELLEY JUSTIN T ET AL (ORSURVTC)	7110 CRABTREE LN	SYLVANIA	OH	43560	7101 CRABTREE LN	SYLVANIA OH 43560 1107
8228101	NELSON JOHN K & CATHLEENJ	7101 PINE BIRR LN	SYLVANIA	OH	43560	7110 CRAB TREE LN	SYLVANIA OH 43560
8228097	BRIGGLE BENJAMIN J & SANDRA J	7111 PINE BIRR LN	SYLVANIA	OH	43560	7101 PINE BIRR	SYLVANIA OH 43560
8228104	KUPETZ ROBERT B & KAREN M	7110 PINE BIRR LN	SYLVANIA	OH	43560	7111 PINE BIRR LN	SYLVANIA OH 43560 1121
8228331	SCHNEIDER TOLEDO CORP	6950 HICKORY RIDGE RD (PR SYLVANIA	SYLVANIA	OH	43560	7110 PINE BIRR LN	SYLVANIA OH 43560 1121
8201971	SYL EXEMPTED VILLSCH DIST PUB LIBRARY	6753 MONROE ST	SYLVANIA	OH	43560	5558 BENT OAK RD	SYLVANIA OH 43560 1186
8201949	GREAT LAKES DISTRICT OF THE CHRISTIAN AN	5516 SILICA DR	SYLVANIA	OH	43560	325 MICHIGAN ST	TOLEDO OH 43604
8202181	FRANCISCAN SISTERS	6520 CONVENT BLVD	SYLVANIA	OH	43560	2250 S HURON PKWY	ANN ARBOR MI 48104 518
Applicant	PBM Wireless Services, Attn: Stephen E. Carr	2894 Aldersgate Dr.	Greenwood	IN	46143	6832 CONVENT BLVD UNIT 1	SYLVANIA OH 43560
Applicant	Sylvania Schools Board of Education	4747 Holland-Sylvania Rd	Sylvania	OH	43560		

Board of Architectural Review

B

Minutes of the regular meeting of April 14, 2021. Mayor Stough called the meeting to order.

Members present: Carol Lindhuber, Mayor Craig Stough and Jeff Schaaf (3) present. Ken Marciniak and Kate Fischer, excused. Zoning Administrator, Timothy Burns also present.

The following item was added to the agenda.

a. Item 2 – Election of Chairman Pro Tem

Mayor Stough stated that in absence of our Chair and Vice-Chair, the following item would be added to the agenda:

Item 2 – Election of Chairman Pro-Tem - Mayor Stough moved, Ms. Lindhuber seconded, to nominate Jeff Schaaf as Chairman Pro-Tem. Vote being: Stough, Lindhuber and Schaaf (3) aye; (0) nay. Motion passed by a 3 to 0 vote.

Ms. Lindhuber moved, Mayor Stough seconded to approve the Minutes of the March 10, 2021, meeting as submitted. Vote being: Stough, Lindhuber and Schaaf (3) aye; (0) nay. Motion passed by a 3 to 0 vote.

Item 4 – Regulated Sign – app. no. 8-2021 requested by Rami Shaheen of Sign Dezin USA for Bambino's, 5155 Main Street, Sylvania, Ohio 43560. Application is for a face replacement of a sign in an existing cabinet.

Sign is within the limits of the Sylvania Sign Code.

Ms. Lindhuber moved, Mayor Stough seconded, to approve the sign shown in the drawing submitted with the application. Vote being: Stough, Lindhuber and Schaaf (3) aye; (0) nay. Motion passed by a 3 to 0 vote.

Item 5 – Regulated Sign – app. no. 9-2021 requested by Karri Brock of Fast Signs for Afterglow Yoga, 6600 W. Sylvania Avenue, Sylvania, Ohio 43560.

Ms. Brock was present and stated that the new sign will be standard channel letters mounted to a raceway sign.

Sign is within the limits of the Sylvania Sign Code.

Ms. Lindhuber moved, Mayor Stough seconded, to approve the sign shown in the drawing submitted with the application. Vote being: Stough, Lindhuber and Schaaf (3) aye; (0) nay. Motion passed by a 3 to 0 vote.

Ms. Lindhuber moved, Mayor Stough seconded to adjourn the meeting. All present voted aye. Meeting adjourned.

Submitted by,



Debra Webb, Secretary
Municipal Planning Commission

C

Sylvania Municipal Planning Commission

Minutes of the regular meeting of April 14, 2021. Mayor Stough called the meeting to order.

The following items were added to the agenda.

- a. Item 1 – Election of Chairman Pro Tem
- b. Item 4 – Lot Split 2-2021

Mayor Stough stated that in absence of our Chair and Vice-Chair, the following item would be added to the agenda.

Item 1 - Election of Chairman Pro-Tem. Mayor Stough moved, Ms. Lindhuber seconded, to nominate Jeff Schaaf as Chairman Pro-Tem. Vote being: Stough, Lindhuber and Schaaf (3) aye; (0) nay. Motion passed by a 3 to 0 vote.

Members present: Carol Lindhuber, Mayor Craig Stough and Jeff Schaaf (3) present. Ken Marciniak and Kate Fischer, excused. Zoning Administrator, Timothy Burns also present.

Ms. Lindhuber moved, Mayor Stough seconded to approve the Minutes of the March 10, 2021, meeting as submitted. Vote being: Stough, Lindhuber and Schaaf (3) aye; (0) nay. Motion passed by a 3 to 0 vote.

Item 4 – Lot Split 2-2021, submitted by Timothy Burns for the City of Sylvania, for the property located at 5723 Main Street, Sylvania, Ohio 43560.

Mr. Burns explained that the portion of the lot to be split off has two buildings, each containing two units, that will be split off. He added that there is also a cross access easement on the property which is shared with Heritage Village.

Mayor Stough moved, Ms. Lindhuber seconded, to approve the lot split as submitted. Vote being: Stough, Lindhuber and Schaaf (3) aye; (0) nay. Motion passed by a 3 to 0 vote.

Ms. Lindhuber moved, Mayor Stough seconded to adjourn the meeting. All present voted aye. Meeting adjourned.

Submitted by,



Debra Webb, Secretary
Municipal Planning Commission



Mike DeWine, Governor
Jon Husted, Lt. Governor
Laurie A. Stevenson, Director

D

April 9, 2021

Mr. Craig Stough
City of Sylvania
6730 Monroe Street
Sylvania, OH 43560

Re: VW/DMTF Level 2 EV Charging Grant Application #V21EVL2-0046

Dear Mr. Stough:

On behalf of Ohio Environmental Protection Agency Director Laurie Stevenson, please accept our congratulations on submitting a successful project application to the Diesel Mitigation Trust Fund (DMTF) program!

I am pleased to confirm that your proposal is receiving the funding listed below for installation of charging station ports in accordance with the information provided in your application:

<u>Grant Number</u>	<u>County</u>	<u>Location</u>	<u>Number of Proposed Ports</u>	<u>Dollar Amount</u>
V21EVL2-0046	Lucas	Municipal Parking Lot	2	\$14,800
		Total:	2	\$14,800

Enclosed you will find a copy of the Grant Agreement **#V21EVL2-0046** to be executed between the Ohio EPA and City of Sylvania. Please use this grant number in all correspondence with us about the project.

As next steps, please note the following:

1. Please read through the Grant Agreement carefully to be sure you concur with the conditions, then have the person identified as the Authorizing Agent on your grant application **sign and date** the agreement on the signature page and **return an electronic scan of the signed copy** to evcharging@epa.ohio.gov.

2. A fully executed copy will be returned to you *after* we have obtained the signature of the Director of the Ohio Environmental Protection Agency. The grant agreement is executed on the date of the Ohio EPA Director's signature. We will include with the executed contract, an authorization to proceed letter and a Grant Administration Reference Folder (GARF) with forms and instructions for submitting progress reports and reimbursement requests. **Please note that we will not reimburse any expenses incurred before the date of the authorization to proceed letter and executed contract.**

3. These grants are supported with dollars allocated to Ohio under the court-supervised settlement of a federal civil enforcement case against Volkswagen and its affiliated companies. Under state cash management and recordkeeping requirements, it will be necessary for you to separately track and account for the use of these funds.

4. Ohio EPA must certify to the Trustee of the Volkswagen Mitigation Trust that all vendors were selected in accordance with state public contract laws, found in Ohio Revised Code section 125.05. Prior to reimbursement, you will be required to certify that all applicable federal, state and local procurement laws were adhered to. **Again, please do not purchase equipment or incur any project costs prior to receiving written authorization from Ohio EPA to proceed with the project.**

Finally, congratulations again on the success of your grant application, and thank you for your commitment to improving air quality in Ohio through better access to publicly available electric vehicle charging stations. We look forward to working with you on this project.

Sincerely,

A handwritten signature in black ink, appearing to read "Alauddin". The signature is fluid and cursive, with the first letter being a large capital 'A'.

Alauddin A. Alauddin, M.S., P.E., M.B.A
Assistant Chief, Office of Environmental Education