

Board of Architectural Review

Minutes of the regular meeting of April 14, 2021. Mayor Stough called the meeting to order.

Members present: Carol Lindhuber, Mayor Craig Stough and Jeff Schaaf (3) present. Ken Marciniak and Kate Fischer, excused. Zoning Administrator, Timothy Burns also present.

The following item was added to the agenda.

a. Item 2 – Election of Chairman Pro Tem

Mayor Stough stated that in absence of our Chair and Vice-Chair, the following item would be added to the agenda:

Item 2 – Election of Chairman Pro-Tem - Mayor Stough moved, Ms. Lindhuber seconded, to nominate Jeff Schaaf as Chairman Pro-Tem. Vote being: Stough, Lindhuber and Schaaf (3) aye; (0) nay. Motion passed by a 3 to 0 vote.

Ms. Lindhuber moved, Mayor Stough seconded to approve the Minutes of the March 10, 2021, meeting as submitted. Vote being: Stough, Lindhuber and Schaaf (3) aye; (0) nay. Motion passed by a 3 to 0 vote.

Item 4 – Regulated Sign – app. no. 8-2021 requested by Rami Shaheen of Sign Dezign USA for Bambino’s, 5155 Main Street, Sylvania, Ohio 43560. Application is for a face replacement of a sign in an existing cabinet.

Sign is within the limits of the Sylvania Sign Code.

Ms. Lindhuber moved, Mayor Stough seconded, to approve the sign shown in the drawing submitted with the application. Vote being: Stough, Lindhuber and Schaaf (3) aye; (0) nay. Motion passed by a 3 to 0 vote.

Item 5 – Regulated Sign – app. no. 9-2021 requested by Karri Brock of Fast Signs for Afterglow Yoga, 6600 W. Sylvania Avenue, Sylvania, Ohio 43560.

Ms. Brock was present and stated that the new sign will be standard channel letters mounted to a raceway sign.

Sign is within the limits of the Sylvania Sign Code.

Ms. Lindhuber moved, Mayor Stough seconded, to approve the sign shown in the drawing submitted with the application. Vote being: Stough, Lindhuber and Schaaf (3) aye; (0) nay. Motion passed by a 3 to 0 vote.

Ms. Lindhuber moved, Mayor Stough seconded to adjourn the meeting. All present voted aye. Meeting adjourned.

Submitted by,

Debra Webb, Secretary
Municipal Planning Commission

Sylvania Municipal Planning Commission

Minutes of the regular meeting of April 14, 2021. Mayor Stough called the meeting to order.

The following items were added to the agenda.

- a. Item 1 – Election of Chairman Pro Tem
- b. Item 4 – Lot Split 2-2021

Mayor Stough stated that in absence of our Chair and Vice-Chair, the following item would be added to the agenda.

Item 1 - Election of Chairman Pro-Tem. Mayor Stough moved, Ms. Lindhuber seconded, to nominate Jeff Schaaf as Chairman Pro-Tem. Vote being: Stough, Lindhuber and Schaaf (3) aye; (0) nay. Motion passed by a 3 to 0 vote.

Members present: Carol Lindhuber, Mayor Craig Stough and Jeff Schaaf (3) present. Ken Marciniak and Kate Fischer, excused. Zoning Administrator, Timothy Burns also present.

Ms. Lindhuber moved, Mayor Stough seconded to approve the Minutes of the March 10, 2021, meeting as submitted. Vote being: Stough, Lindhuber and Schaaf (3) aye; (0) nay. Motion passed by a 3 to 0 vote.

Item 4 – Lot Split 2-2021, submitted by Timothy Burns for the City of Sylvania, for the property located at 5723 Main Street, Sylvania, Ohio 43560.

Mr. Burns explained that the portion of the lot to be split off has two buildings, each containing two units, that will be split off. He added that there is also a cross access easement on the property which is shared with Heritage Village.

Mayor Stough moved, Ms. Lindhuber seconded, to approve the lot split as submitted. Vote being: Stough, Lindhuber and Schaaf (3) aye; (0) nay. Motion passed by a 3 to 0 vote.

Ms. Lindhuber moved, Mayor Stough seconded to adjourn the meeting. All present voted aye. Meeting adjourned.

Submitted by,

Debra Webb, Secretary
Municipal Planning Commission