

Minutes of the Meeting of Council  
September 7, 2021

The Council of the City of Sylvania, Ohio met in regular session on September 7, 2021 at 7:30 p.m. with Mayor Stough in the chair. Roll was called with the following members present: Katie Cappellini, Mark Frye, Doug Haynam, Brian McCann, Patrick Richardson, Mary Westphal, Lyndsey Stough; (7) present; (0) absent.

Roll call:  
All present.

Pledge of Allegiance to the United States of America led by Mr. Richardson.

Pledge of  
Allegiance.

Mayor Stough stated that Council will now consider agenda item 3.

The following items have been added to the agenda:

- 7a. Proposed Ordinance No. 63-2021.
- 14a. Zoning & Annexation Commission Meeting report for this date.
- 14b. Board Appointments discussion.

Mr. Frye moved, Mr. Haynam seconded to approve the agenda; roll call vote being: Cappellini, Frye, Haynam, McCann, Stough, Richardson, Westphal; (7) yeas; (0) nays. The motion carried.

Agenda approval.

Mayor Stough stated that Council will now consider agenda item 4.

Mr. Frye presented the August 16, 2021 meeting minutes. Mr. Frye moved, Mr. Haynam seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of August 16, 2021 be approved; roll call vote being: Frye, Haynam, McCann, Richardson, Westphal, Stough, Cappellini, (7) yeas; (0) nays. The motion carried.

Approval of the  
August 16, 2021  
meeting minutes.

Mayor Stough stated that Council will now consider agenda item 5.

Andi Erbskorn, Executive Director of Heritage Sylvania provided an update on the new vision for the Heritage Sylvania campus. Ms. Erbskorn stated they hired Tim Bockbrader of Edge to provide planning and design of the green space, Sister City garden and the museum to unite these spaces with the downtown to provide a community space for celebrations, events, gathering, etc. along with preservation of the history. The Lathrop House will be included in this planning.

Heritage  
Sylvania update.

Mayor Stough stated that Council will now consider agenda item 6.

Maria Gagnon, Executive Director of Sylvania Prevention Alliance provided an update on the activities and rebranding of the former SCAT program. The vision and mission has changed to include not only drugs and alcohol but gaming, social media, bullying, mental health, etc. along with adding programs to the Junior high school. The Red

Sylvania  
Prevention  
Alliance update.

Minutes of the Meeting of Council  
September 7, 2021

Ribbon Week will be October 2<sup>nd</sup> for the elementary children under the new name of Red Ribbon Healthy Choices Week.

Mayor Stough stated that Council will now consider agenda item 7.

Mr. Frye provided a report on public hearing SUP-3-2021, from “B-2”, General Business District to “B-2 SUP”, General Business District Special Use Permit from Masjid Saad Foundation for property located at 5225 West Alexis Rd, Sylvania, Ohio. Mr. Frye stated no one spoke in favor or opposition of the application, and had one question from the audience.

Report of P.H. SUP-3-2021, Masjid Saad Foundation.

Mr. Frye presented and read aloud by title only, proposed Ordinance No. 63-2021, a written copy of same having been previously furnished to each member of Council, “Granting a Special Use Permit to allow the operation and expansion of a church and a school at 5225 W. Alexis Road, Sylvania, Ohio, on the application of Ghaleb Abualhana, on the recommendation of the Municipal Planning Commission; and declaring an emergency”; Mr. Frye moved, Mr. Haynam seconded for passage of Ordinance No. 63-2021 as an emergency measure; roll call vote being: Richardson, Stough, Westphal, Cappellini, Frye, Haynam, McCann, (7) yeas; (0) nays. The motion carried.

Ordinance No. 63-2021, “Granting a Special Use Permit....5225 W. Alexis Rd.

Mayor Stough stated that Council will now consider agenda item 8.

Mr. Sanford provided an update of the Downtown Tax Increment Financing (TIF). Sanford provided a TIF timeline with estimated dates on the process of implementation. Glen Grisdale from Reveille spoke to provide an overview of facts for consideration during the planning and implementation including the Ohio Revised Code sections that pertain to this process.

Downtown TIF update.

Mayor Stough stated that Council will now consider agenda item 9.

Service Director’s report on the Sylvania River Trail Hybrid Beacon Project was placed on file. Mrs. Westphal moved, Mr. Haynam seconded to authorize the Clerk to advertise for bids for the signal on Harroun Road at the Sylvania River Trail crossing. Roll call vote being: McCann, Richardson, Stough, Westphal, Cappellini, Frye, Haynam, (7) yeas; (0) nays. The motion carried.

Advertise for bids for Sylvania River Trail Hybrid Beacon.

Minutes of the Meeting of Council  
September 7, 2021

Mayor Stough stated that Council will now consider agenda item 10.

Mr. Haynam presented and read aloud by title only, proposed Ordinance No. 60-2021, a written copy of same having been previously furnished to each member of Council, “Approving the banner application of the Sylvania Area Chamber of Commerce; authorizing the Zoning Administrator to indicate such approval on behalf of the City of Sylvania; and declaring an emergency”; Mr. Haynam moved, Ms. Stough seconded for passage of Ordinance No. 60-2021 as an emergency measure; roll call vote being: Richardson, Stough, Westphal, Cappellini, Frye, Haynam, McCann, (7) yeas; (0) nays. The motion carried.

Ordinance No. 60-2021,  
“Approving the banner app for Syl. Area Chamber of Commerce.”

Mayor Stough stated that Council will now consider agenda item 11.

Mr. Frye presented and read aloud by title only, proposed Ordinance No. 61-2021, a written copy of same having been previously furnished to each member of Council, “Approving the Mayor and Director of Finance to enter into an agreement with the Board of Commissioners of Lucas County, Ohio for Electronic Monitoring Services for the Sylvania Municipal Court; and declaring an emergency”; Mr. Frye moved, Mrs. Westphal seconded for passage of Ordinance No. 61-2021 as an emergency measure; roll call vote being: Stough, Westphal, Cappellini, Frye, Haynam, McCann, Richardson, (7) yeas; (0) nays. The motion carried.

Ordinance No. 61-2021,  
“Approving agreement with Lucas County Commissioners for Electronic Monitoring Svcs. for Sylvania Court.

Mayor Stough stated that Council will now consider agenda item 12.

Police Chief Schnoor’s report on the purchase of a 2021 police vehicle was placed on file. Mr. Frye presented and read aloud by title only, proposed Ordinance No. 62-2021, a written copy of same having been previously furnished to each member of Council, “Authorizing the Mayor and Director of Finance to accept the proposal of Yark Automotive for the purchase of one new 2021 Dodge Durango for the Sylvania City Police Department; appropriating funds therefore in the amount of \$32,712; and declaring an emergency.” Mr. Frye moved, Mrs. Westphal seconded for passage of Ordinance No. 62-2021 as an emergency measure; roll call vote being: Stough, Westphal, Cappellini, Frye, Haynam, McCann, Richardson, (7) yeas; (0) nays. The motion carried.

Ordinance No. 62-2021;  
“Authorizing.... the purchase of one police vehicle....”

Minutes of the Meeting of Council  
September 7, 2021

Mayor Stough stated that Council will now consider agenda item 13.

Service Director's report on obsolete equipment was placed on file. Mrs. Westphal moved, Mr. Richardson seconded to approve to auction a 2005 Ford F250 Truck and a 2006 Ford 250 Truck on GovDeals as these vehicles are no longer of use to the City. Roll call vote being: Westphal, Cappellini, Frye, Haynam, McCann, Richardson, Stough, (7) yeas; (0) nays. The motion carried.

Approval to auction 2 Ford F250 trucks on GovDeals.com.

Mayor Stough stated that Council will now consider agenda item 14.

Mr. Haynam reported on the Zoning & Annexation Committee meeting held on this date to continue the discussion SUP-1-2021, Cell Tower at Northview High School grounds. Mr. Haynam stated the Committee reviewed the criteria, took comments and observations from committee and council members with the decision to request the law department to prepare legislation on SUP-1-2021 consistent with the Plan Commission's recommendation for a vote at next council meeting.

Report on Z & A Com Mtg. regarding Cell Tower at Northview H.S.

Mr. Richardson, Chair of the Employee & Community Relations Committee stated that there are two positions open on the Board of Zoning Appeals at the end of the year. He stated the existing members will be contacted along with posting the positions on the city's website for review and interviews.

BZA Open positions.

Mayor Stough stated all agenda items have been addressed.

Mr. Frye moved, Mr. McCann seconded to adjourn at 8:50 p.m. Roll call vote being: Haynam, McCann, Richardson, Stough, Westphal, Cappellini, Frye, (7) yeas; (0) nays.

Adjournment.

---

Clerk of Council

---

Mayor

Minutes of the Meeting of Council  
September 7, 2021

Minutes of the Meeting of Council  
September 7, 2021