

Minutes of the Meeting of Council
October 18, 2021

The Council of the City of Sylvania, Ohio met in regular session on October 18, 2021 at 7:30 p.m. with Mayor Stough in the chair. Roll was called with the following members present: Katie Cappellini, Mark Frye, Doug Haynam, Brian McCann, Patrick Richardson, Lyndsey Stough, Mary Westphal; (7) present; (0) absent.

Roll call:
All present.

Pledge of Allegiance to the United States of America led by Mrs. Cappellini.

Pledge of
Allegiance.

Mayor Stough stated that Council will now consider agenda item 3.

The following items have been added to the agenda:

Item # 10 – Fall Festival Review and Thank you.

Mr. Frye moved, Mr. Haynam seconded to approve the agenda; roll call vote being: Cappellini, Frye, Haynam, McCann, Stough, Richardson, Westphal; (7) yeas; (0) nays. The motion carried.

Agenda approval.

Mayor Stough stated that Council will now consider agenda item 4.

Mr. Frye presented the October 4, 2021 meeting minutes. Mr. Frye moved, Mr. Haynam seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of October 4, 2021 be approved; roll call vote being: Frye, Haynam, McCann, Richardson, Stough, Westphal, Cappellini, (7) yeas; (0) nays. The motion carried.

Approval of the
October 4, 2021
meeting minutes.

Mayor Stough stated that Council will now consider agenda item 5.

Service Director's report on the Sylvania River Trail Pedestrian Hybrid Beacon was placed on file. Mrs. Westphal presented and read aloud by title only, proposed Ordinance No. 70-2021, "Accepting the bid of FET Construction Services, LLC and awarding the contract for the Sylvania River Trail Pedestrian Hybrid Beacon Project to same; authorizing the expenditure for the improvements in the amount of \$111,900; appropriating funds therefore; and declaring an emergency"; Mrs. Westphal moved, Mr. Haynam seconded for passage of Ordinance No. 70-2021 as an emergency measure; roll call vote being: Haynam, McCann, Richardson, Stough, Westphal, Cappellini, Frye (7) yeas; (0) nays. The motion carried.

Ordinance No.
70-2021,
"Accepting the
bid of FET
Construction....
Syl. River Trail
Pedestrian
Hybrid
Beacon..."

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Mayor Stough stated that Council will now consider agenda item 6.

Service Director's report on the Right-of-Way Extension for Country Place was placed on file. Mr. Haynam moved, Mrs. Westphal seconded to refer the Right-of-Way Extension for Country Place to the Planning Commission for review and recommendation. Roll call vote being: Richardson, Stough, Westphal, Cappellini, Frye, Haynam, McCann, (7) yeas; (0) nays. The motion carried.

Referral of the ROW Extension for Country Place to Planning Commission.

Mayor Stough stated that Council will now consider agenda item 7.

Service Director's report on an Ohio Public Works Commission Grant Application for Luc-Hollybrook-Marshall Improvement was placed on file. Mrs. Westphal presented and read aloud by title only, proposed Resolution No. 14-2021, a written copy of same having been previously furnished to each member of Council, "A Resolution authorizing the Mayor and Director of Finance to file an Ohio Public Works Commission Grant Application for the Hollybrook Lane/Marshall Road Improvement Project; and declaring an emergency"; Mrs. Westphal moved, Mr. Haynam seconded for passage of Resolution No. 14-2021 as an emergency measure; roll call vote being: Stough, Westphal, Cappellini, Frye, Haynam, McCann, Richardson, (7) yeas; (0) nays. The motion carried.

Resolution No. 14-2021, "Authorizing to file an OPWC Grant Application for Hollybrook Lane Marshall Rd Improvements"

Service Director's report on an Ohio Public Works Commission Grant Application for Altara Drive Improvement was placed on file. Mrs. Westphal presented and read aloud by title only, proposed Resolution No. 15-2021, a written copy of same having been previously furnished to each member of Council, "A Resolution authorizing the Mayor and Director of Finance to file an Ohio Public Works Commission Grant Application for the Altara Drive Improvement Project; and declaring an emergency"; Mrs. Westphal moved, Mr. McCann seconded for passage of Resolution No. 15-2021 as an emergency measure; roll call vote being: Westphal, Cappellini, Frye, Haynam, McCann, Richardson, Stough, (7) yeas; (0) nays. The motion carried.

Resolution No. 15-2021, "...OPWC Grant Application for Altera Drive Improvements"

Mayor Stough stated that Council will now consider agenda item 8.

Mr. Frye stated the Finance Committee meeting was held on October 15, 2021 to discuss the 2022 Budget. Finance Director Schroyer provided an overview of the revenue, expenses, Capital projects for 2022. After review, legislation will be prepared for next council meeting. The Financial & Debt Policy modifications were discussed and will be advanced to council for action. Mr. Schroyer discussed the Now & Then procedure timing and a procedure to refer overdue tax collections to the State for collection.

Finance Com. Report from 10/15/21.

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Mr. Frye stated the Committee of the Whole met on this date to discuss the Tax Increment Financing in the downtown area. Mr. Glen Gridale from Reveille provided discussion on his memo provided to council regarding Downtown Area TIF. He discussed project assumptions, various alternatives, and a “rolling TIF”. Council will review all information and discuss in the near future.

COW Meeting
Report from
10/18/21.

Mayor Stough stated that there are on items for agenda item #9 so Council will now consider added agenda item 10.

Mr. Frye stated the Fall Festival last weekend was a huge success and would like to thank the Chamber of Commerce and all the organizers for their part in this successful event.

Fall Festival
thank you.

Mayor Stough stated all agenda items have been addressed.

Adjournment.

Mr. Frye moved, Mrs. Westphal seconded to adjourn at 8:15 p.m. Roll call vote being: Haynam, McCann, Richardson, Stough, Westphal, Cappellini, Frye, (7) yeas; (0) nays.

Clerk of Council

Mayor