

Sylvania City Council
November 15, 2021

7:30 p.m. Council Meeting
Agenda

1. Roll call. Mrs. Cappellini, Mr. Frye, Mr. Haynam, Mr. McCann, Mr. Richardson, Ms. Stough, Mrs. Westphal.
2. Pledge of Allegiance to the United States of America led by Mr. Haynam.
3. Additions to the agenda.
4. Approval of the regular council meeting minutes of November 1, 2021.
5. 2022 Budget.
 - a. Proposed Ordinance No. 71-2021, To make appropriations for current expenditures and other expenditures of the City of Sylvania, Ohio, for the fiscal year ending December 31, 2022. (Second Reading)
6. Right-of-Way Extension for Country Place.
 - a. Plan Commission's recommendation to approve.
 - b. Set Public hearing for January 3, 2022.
7. H2Ohio Grant Application – Richards Park Stream Restoration Project.
 - a. Service Director's report on Application.
 - b. Proposed Resolution No. 17-2021, Authorizing to file a grant application with the Ohio Department of Natural Resources' H2Ohio Program for the Richards Park Stream Restoration Project.
8. Proposed Ordinance No. 72-2021, Authorizing to enter into an agreement with the Board of Lucas County Commissioners, for the provision of Public Defender Services to the Sylvania Municipal Court for the year 2022.
9. Proposed Resolution No. 11-2021, Affirming "The 5 I's of Disability Justice" committing to use the "5 I's of Disability Justice" framework in City Policy review and development.
10. Confirmation of Mayor Stough's re-appointment of Mary Morrison to the Toledo Area Regional Transit Authority Board.
11. Notice of a new C1, Beer only in original sealed containers for carry out only, and C2, Wine and mixed beverages in sealed containers for carry out permit from Dolgen Midwest, LLC, d/b/a Dollar General Store 22920, 5543 W. Alexis Rd., Sylvania, Ohio.

12. Committee reports.
13. Committee referrals.

INFORMATION

- A. October 2021 Bank Reconciliation.
- B. Board of Architectural Review minutes from November 10, 2021.
- C. Municipal Planning Commission minutes from November 10, 2021.

Minutes of the Meeting of Council
November 1, 2021

The Council of the City of Sylvania, Ohio met in regular session on November 1, 2021 at 7:30 p.m. with Mayor Stough in the chair. Roll was called with the following members present: Katie Cappellini, Mark Frye, Doug Haynam, Brian McCann, Patrick Richardson, Lyndsey Stough, Mary Westphal; (7) present; (0) absent.

Roll call:
All present.

Pledge of Allegiance to the United States of America led by Mr. Frye.

Pledge of
Allegiance.

Mayor Stough stated that Council will now consider agenda item 3.

Mr. Richardson moved, Mr. Frye seconded to approve the agenda; roll call vote being: Cappellini, Frye, Haynam, McCann, Stough, Richardson, Westphal; (7) yeas; (0) nays. The motion carried.

Agenda approval.

Mayor Stough stated that Council will now consider agenda item 4.

Mr. Frye presented the October 18, 2021 meeting minutes. Mr. Frye moved, Mr. Haynam seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of October 18, 2021 be approved; roll call vote being: Frye, Haynam, McCann, Richardson, Stough, Westphal, Cappellini, (7) yeas; (0) nays. The motion carried.

Approval of the
October 18, 2021
meeting minutes.

Mayor Stough stated that Council will now consider agenda item 5.

The 2022 Budget was presented. Mr. Frye presented and read aloud by title only, proposed Ordinance No. 71-2021, "To Make Appropriations for current expenditures and other expenditures of the City of Sylvania, Ohio, for the fiscal year ending December 31, 2022, and declaring an emergency". Mr. Frye moved, Mr. Haynam seconded to approve the first reading of Ordinance No. 71-2021.

First reading:
Ordinance No.
71-2021, "2022
Budget..."

Mayor Stough stated that Council will now consider agenda item 6.

The Finance & Debt Policy was presented. Mr. Frye presented and read aloud by title only, proposed Resolution No. 16-2021, a written copy of same having been previously furnished to each member of Council, "A Resolution of the Council of the City of Sylvania approving the City of Sylvania Financial and Debt Policy; and declaring an emergency"; Mr. Frye moved, Mrs. Westphal seconded for passage of Resolution No. 16-2021 as an emergency measure; roll call vote being: McCann, Richardson, Stough, Westphal, Cappellini, Frye, Haynam, (7) yeas; (0) nays. The motion carried.

Resolution No.
16-2021,
"...approving the
City's Financial
& Debt
Policy...."

Minutes of the Meeting of Council
November 1, 2021

Mayor Stough stated that Council will now consider agenda item 7.

Service Director's report on the Large Diameter Sanitary Sewer Lining Project (Phase 2) was placed on file. Mr. McCann moved, Mrs. Westphal seconded to authorizing the Clerk to advertise for bids for the Large Diameter Sanitary Sewer Lining Project (Phase 2) project; roll call vote being: Richardson, Stough, Westphal, Cappellini, Frye, Haynam, McCann, (7) yeas; (0) nays. The motion carried.

Advertise for
bids - Large
Diameter
Sanitary Sewer
Project, Phase 2.

Mayor Stough stated that Council will now consider agenda item 8.

Mr. Frye moved, Ms. Stough seconded to approve the Then and Now Certifications that have been issued from August 18, 2021 through November 1, 2021. Roll call vote being: Stough, Westphal, Cappellini, Frye, Haynam, McCann, Richardson, (7) yeas; (0) nays. The motion carried.

Then & Now
Certifications
8/18 – 11/1/21
approval.

Mayor Stough stated that Council will now consider agenda item 9.

Mr. Richardson stated the Employee & Community Relations Committee met on this date to discuss proposed Resolution No. 11-2021, "The 5 I's in Justice". Ron Volk from the Toledo/Lucas County Board of Developmental Disabilities gave an overview and provided an information packet, then introduced Sam Melden, Toledo City Council member who gave more detail and explained the policy framework of the 5 I's in Justice". This matter was referred back to administration for review of the legislation and will be brought back to Council for their consideration.

Employee &
Community
Relations Com.
Meeting Report
from 11/1/21.

Mayor Stough stated all agenda items have been addressed.

Mr. Frye moved, Mr. Haynam seconded to adjourn at 8:00 p.m. Roll call vote being: Westphal, Cappellini, Frye, Haynam, McCann, Richardson, Stough, (7) yeas; (0) nays.

Adjournment.

Clerk of Council

Mayor

5a

ORDINANCE NO. 71-2021

TO MAKE APPROPRIATIONS FOR CURRENT EXPENDITURES AND OTHER EXPENDITURES OF THE CITY OF SYLVANIA, OHIO, FOR THE FISCAL YEAR ENDING DECEMBER 31, 2022; AND DECLARING AN EMERGENCY.

WHEREAS, it is provided by State law and the Sylvania City Charter that an annual appropriation ordinance shall be passed by Council; and,

WHEREAS, attached hereto is "Exhibit A" entitled "2022 Budget Summary of Estimated Expenditures" which exhibit identifies by a four-digit department code number and name each Account in a Fund identified by a three-digit code and name to which appropriations within such Fund are made by this ordinance; and

WHEREAS, attached hereto is "Exhibit B" entitled "2022 Budget Summary of Revenues (2019 - 2022)" which exhibit lists the specific sources of revenue and the actual amounts received by the City from each source within each Fund for the years 2019 and 2020, and the estimated amounts expected to be received by the City from each source for each Fund for the years 2021 and 2022, referred to herein as "estimated resources."

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio, _____ members elected thereto concurring:

SECTION 1. That to provide for the current expenditures and other expenditures of the City of Sylvania for the fiscal year ending December 31, 2022, the following appropriations are hereby authorized.

SECTION 2. That there be and is hereby appropriated from the GENERAL FUND the sum of \$15,153,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Account. Estimated resources for 2022 for said Fund, as shown in "Exhibit B" total \$15,295,000.

SECTION 3. That there be and is hereby appropriated from the STREET CONSTRUCTION, MAINTENANCE AND REPAIR FUND the sum of \$1,354,000 to the respective Accounts of said Fund listed in "Exhibit A" in the amounts and for the respective purposes shown for such Accounts. Estimated resources for 2022 for this Fund, as shown in "Exhibit B", total \$1,125,000. There is a sufficient balance as of January 1, 2022 in this Fund to be considered as available for appropriation.

SECTION 4. That there be and is hereby appropriated from the CITY PERMISSIVE TAX FUND the sum of \$850,000 to the respective Account of said Fund listed in "Exhibit A" in the amount and for the respective purpose shown for such Accounts. Estimated Resources for 2022 for this Fund as shown in "Exhibit B" total \$350,000. There is a sufficient balance as of January 1, 2022 in this Fund to be considered as available for appropriation.

SECTION 5. That there be and is hereby appropriated from the STATE HIGHWAY IMPROVEMENT FUND the sum of \$75,000 to the respective Account of said Fund listed in "Exhibit A" in the amount and for the respective purpose shown for such Account. Estimated resources for 2022 for this Fund as shown in "Exhibit B" total \$90,000.

SECTION 6. That there be and is hereby appropriated from the LAW ENFORCEMENT TRUST FUND the sum of \$40,000 to the respective Account of said Fund listed in "Exhibit A" in the amount and for the respective purpose shown for such Account. Estimated resources for 2022 for this Fund as shown in "Exhibit B" total \$40,000.

SECTION 7. That there be and is hereby appropriated from the DRUG LAW ENFORCEMENT TRUST FUND the sum of \$5,000 to the respective Account of said Fund listed in "Exhibit A" in the amount and for the respective purpose shown for such Account. Estimated resources for 2022 for this Fund as shown in "Exhibit B" total \$5,000.

SECTION 8. That there be and is hereby appropriated from the INDIGENT DRIVERS ALCOHOL TREATMENT FUND the sum of \$45,000 to the respective Account of said Fund listed in "Exhibit A" in the amount and for the respective purpose shown for such Account. Estimated resources for 2022 for this Fund as shown in "Exhibit B" total \$45,000.

SECTION 9. That there be and is hereby appropriated from the INDIGENT DRIVERS ALCOHOL MONITOR FUND the sum of \$50,000 to the respective Account of said Fund listed in "Exhibit A" in the amount and for the respective purpose shown for such Account. Estimated resources for 2022 for this Fund as shown in "Exhibit B" total \$35,000. There is a sufficient balance as of January 1, 2022 in this Fund to be considered as available for appropriation.

SECTION 10. That there be and is hereby appropriated from the FEDERAL EQUITABLE SHARING FUND the sum of \$200,000 to the respective Account of said Fund listed in "Exhibit A" in the amount and for the respective purpose shown for such Account. Estimated resources for 2022 for this Fund as shown in "Exhibit B" total \$800,000.

SECTION 11. That there be and is hereby appropriated from the INDIGENT SUPPORT FUND the sum of \$50,000 to the respective Account of said Fund listed in "Exhibit A" in the amount and for the respective purpose shown for such Account. Estimated resources for 2022 for this Fund as shown in "Exhibit B" total \$50,000.

SECTION 12. That there be and is hereby appropriated from the GENERAL OBLIGATION DEBT SERVICE FUND the sum of \$1,629,000 to the respective Account of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2022 for this Fund as shown in "Exhibit B" total \$1,650,000.

SECTION 13. That there be and is hereby appropriated from the CAPITAL IMPROVEMENT FUND the sum of \$7,250,000 to the respective Accounts of said Fund listed in "Exhibit A" in the amount and for the respective purposes shown for such Accounts. Estimated resources for 2022 for this Fund as shown in "Exhibit B" total \$7,250,000.

SECTION 14. That there be and is hereby appropriated from the AMERICAN RESCUE PLAN FUND the sum of \$200,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2022 for this Fund as shown in "Exhibit B" total \$1,020,000.

SECTION 15. That there be and is hereby appropriated from the COURT CAPITAL IMPROVEMENT FUND the sum of \$200,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2022 for this Fund as shown in "Exhibit B" total \$200,000.

SECTION 16. That there be and is hereby appropriated from the SPECIAL ASSESSMENT SERVICES TREE REPAIR & REPLACEMENT FUND the sum of \$273,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2022 for this Fund as shown in "Exhibit B" total \$290,000.

SECTION 17. That there be and is hereby appropriated from the SPECIAL ASSESSMENT SERVICE STREET LIGHTING FUND the sum of \$481,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for respective purposes shown for such Accounts. Estimated resources for 2022 for this Fund as shown in "Exhibit B" total \$500,000.

SECTION 18. That there be and is hereby appropriated from the SPECIAL ASSESSMENT SERVICES DITCH & DRAINAGE FUND the sum of \$333,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2022 for this Fund as shown in "Exhibit B" total \$360,000.

SECTION 19. That there be and is hereby appropriated from the WATER FUND the sum of \$5,659,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2022 for this Fund as shown in "Exhibit B" total \$4,800,000. There is a sufficient balance as of January 1, 2022 in this Fund to be considered as available for appropriation.

SECTION 20. That there be and is hereby appropriated from the SEWER FUND the sum of \$5,062,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2022 for this Fund as shown in "Exhibit B" total \$5,225,000.

SECTION 21. That there be and is hereby appropriated from the RESOURCE RECOVERY FUND the sum of \$238,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2022 for this Fund as shown in "Exhibit B" total \$200,000. There is a sufficient balance as of January 1, 2022 in this Fund to be considered as available for appropriation.

SECTION 22. That there be and is hereby appropriated from the MEDICAL CARE – SELF INSURED FUND the sum of \$2,400,000 to the Account of said Fund listed in "Exhibit A" in the amount and for the respective purpose shown for such Account. Estimated resources for 2022 for this Fund as shown in "Exhibit B" total \$2,400,000.

SECTION 23. That there be and is hereby appropriated from the POLICE PENSION FUND the sum of \$508,000 to the respective Account of said Fund listed in "Exhibit A" in the amount and for respective purpose shown for such Account. Estimated resources for 2022 for this Fund as shown in "Exhibit B" total \$515,000.

SECTION 24. That there be and is hereby appropriated from the PROPERTY ROOM FUND the sum of \$10,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2022 for this Fund as shown in "Exhibit B" total \$10,000.

SECTION 25. That there be and is hereby appropriated from the INCOME TAX FUND the sum of \$8,655,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2022 for this Fund as shown in "Exhibit B" total \$8,905,000.

SECTION 26. That there be and is hereby appropriated from the UNCLAIMED MONIES FUND the sum of \$5,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2022 for this Fund as shown in "Exhibit B" total \$5,000.

SECTION 27. That there be and is hereby appropriated from the JOINT ECONOMIC DEVELOPMENT DISTRICT FUND the sum of \$50,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for the respective purposes shown for such Accounts. Estimated resources for 2022 for this Fund as shown in "Exhibit B" total \$60,000.

SECTION 28. That there be and is hereby appropriated from the POLICE COMMUNITY AFFAIRS FUND the sum of \$10,000 to the respective Accounts of said Fund listed in "Exhibit A" in the several amounts and for respective purposes shown for such Accounts. Estimated resources for 2022 for this Fund as shown in "Exhibit B" total \$10,000.

SECTION 29. Estimated resources for the PARKS-RECREATION FOUNDATION FUND for 2022 as shown in "Exhibit B" total \$2,000.

SECTION 30. That "Exhibit C" attached hereto is illustrative of the transfers anticipated within the 2022 Operating Budget.

SECTION 31. That the Director of Finance be and he is hereby authorized and directed to draw warrants against any of the foregoing appropriations upon proper certificates or vouchers therefore, approved by any officer or officers authorized by law to approve the same, or by any Ordinance or Resolution of Council to make expenditures or as otherwise provided by law.

SECTION 32. That the Director of Finance be and he is hereby authorized to make all operating transfers as delineated in the 2022 Budget, shown on "Exhibit A".

SECTION 33. It is hereby found and determined that all formal actions of the Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its committees that resulted in such action, were in meetings open to the public, in compliance with all requirements including Section 121.22 of the Ohio Revised Code.

SECTION 34. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building, pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 35. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that immediate provision should be made for the enactment of appropriations for the payment of current expenditures for the calendar year of 2022. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Passed, _____, 2021, as an emergency measure. Yeas ____ Nays ____

President of Council

ATTEST:

Clerk of Council

APPROVED:

Mayor

Date

APPROVED AS TO FORM:

Director of Law

2022 B U D G E T
Comparison of Revenue to Disbursements

Fund	Fund No.	Est. Revenue	Est.Disbursements
General	110	15,295,000	15,153,000
Street C M & R	222	1,125,000	1,354,000
City Perm.Auto Tax	223	350,000	850,000
State Hwy. Improvement	224	90,000	75,000
Law Enforcement Trust	225	40,000	40,000
Drug Law Enforcement	226	5,000	5,000
Ind.Drivers Alchl.Treatment	227	45,000	45,000
Ind Drivers Alchl Monitor	228	35,000	50,000
Equitable Fed.Sharing	229	800,000	200,000
Indigent Support Fund	231	50,000	50,000
G.O. Debt Service	331	1,650,000	1,629,000
Capital Improvement	401	7,250,000	7,250,000
American Rescue Plan	402	1,020,000	200,000
Court Capital Improvement	405	200,000	200,000
S A Serv. - Trees	501	290,000	273,000
S A Serv - Street Lighting	502	500,000	481,000
S A Serv - Drainage	503	360,000	333,000
Water	701	4,800,000	5,659,000
Sewer	702	5,225,000	5,062,000
Resource Recovery	705	200,000	238,000
Medical Care - Self Insured	707	2,400,000	2,400,000
Police Pension	801	515,000	508,000
Property Room	802	10,000	10,000
Income Tax	804	8,905,000	8,655,000
Unclaimed Monies	805	5,000	5,000
Joint Econ Development Dist.	806	60,000	50,000
Escrow Fund	808	0	0
Police Community Affairs	810	10,000	10,000
Parks-Recreation Foundation	811	2,000	0
Totals		51,237,000	50,785,000
		=====	=====

Exhibit "A"

2022 BUDGET
SUMMARY OF ESTIMATED EXPENDITURES

Dept.	Name	Personal Services	Fringe Benefits	Contract Services	Materials & Supplies	Capital Outlay	Transfers	Totals
110	General Fund							
7110	Police Law Enforcement	3,250,000	880,000	222,000	203,000			4,555,000
7115	Fire Prev. & Insp.	4,000	2,000					6,000
7125	Police/Fire Comm.	215,000	82,000	410,000	3,000			710,000
7210	Correctional Programs			10,000				10,000
7215	Cemetery			12,000				12,000
7220	Pymt.Co.Brd.Health			120,000				120,000
7310	Parks & Forestry	615,000	243,000	129,000	56,000			1,043,000
7320	Community Programs			328,000				328,000
7415	Zoning	81,000	33,000	3,000	3,000			120,000
7515	Garb.& Refuse Collection	65,000	9,000	928,000	21,000			1,023,000
7620	Street Cleaning	115,000	18,000	21,000	19,000			173,000
7710	Mayor's Office	230,000	97,000	3,000	24,000			354,000
7715	Finance Admin.	197,000	68,000	62,000	7,000			334,000
7725	Legal Admin.	116,000	39,000	1,000	4,000			160,000
7726	Prosecutors' Office	222,000	86,000	119,000	13,000			440,000
7730	Service Admin.	91,000	53,000	10,000	16,000			170,000
7735	Legislation	118,000	22,000	11,000	7,000			158,000
7740	Municipal Court	1,305,000	506,000	244,000	68,000			2,123,000
7745	Civil Serv.Comm.			2,000	3,000			5,000
7750	Lands & Buildings	38,000	7,000	58,000	23,000			126,000
7755	Engineering	90,000	50,000	1,000	2,000			143,000
7765	Elections			5,000				5,000
7775	Delq.Land Advertg.			2,000				2,000
8000	Transfers						2,506,000	2,506,000
8020	Information Technology	176,000	64,000	75,000	212,000			527,000
	Totals	6,928,000	2,259,000	2,776,000	684,000		2,506,000	15,153,000

**2022 BUDGET
SUMMARY OF ESTIMATED EXPENDITURES**

Dept. Code	Name	Personal Services	Fringe Benefits	Contract. Services	Materials & Supplies	Capital	Debt Service	Transfers	Totals
222	Street C M & R								
7610	Street C M & R	755,000	338,000	63,000	109,000				1,265,000
7635	Traffic Signs.Etc			36,000	53,000				89,000
	Totals	755,000	338,000	99,000	162,000				1,354,000
223	City Perm.Tax								
7611	Permissive Tax Maint.			37,000	113,000	700,000			850,000
224	State Hwy.Improv.								
7612	State Hwy.Maint.			35,000	40,000				75,000
225	Law Enforcement Trust Fund								
7126	Police & Fire Comm.				40,000				40,000
226	Drug Law Enforcement Fund								
7126	Drug Law Enforcement				5,000				5,000
227	Ind.Alcohol Treatment Fund								
7740	Ind.Alcohol Treatment			45,000					45,000
228	Ind.Alcohol Monitor Fund								
7740	Ind.Alcohol Monitor Fund			50,000					50,000
229	Federal Equitable Sharing Fund								
7126	Drug Law Enforcement				200,000				200,000
231	Indigent Support								
7740	Domestic/Thelf ISFC			50,000					50,000

2022 BUDGET
SUMMARY OF ESTIMATED EXPENDITURES

Dept. Code	Name	Personal Services	Fringe Benefits	Contract. Services	Materials & Supplies	Capital	Debt Service	Transfers	Totals
331	G.O. Retirement Fund								
7910	Bond & Note Retirement			9,000			1,620,000		1,629,000
401	Capital Impr.Fund								
7110	Police Law Enforcement					220,000			220,000
7310	Parks & Forestry					1,179,000			1,179,000
7610	Street C M & R					5,421,000			5,421,000
7615	Sidewalks					25,000			25,000
7635	Traffic Signals					0			0
7740	Municipal Court					0			0
7750	Lands & Buildings				13,000	173,000			186,000
7970	Promissory Notes						45,000		45,000
8020	Information Tech.					174,000			174,000
	Totals				13,000	7,192,000	45,000		7,250,000
402	American Rescue Plan Fund								
7540	Utility Improvements				200,000				200,000
	Totals				200,000				200,000
405	Court Capital Improvement Fund								
7740	Municipal Court				150,000		50,000		200,000
501	Spec.Assess.Trees								
7440	Tree Maintenance	125,000	39,000	99,000	10,000				273,000
502	Spec.Assess. Street Lighting								
7130	S.A. Street Lighting	3,000	2,000	476,000					481,000
503	S.A. Ditches & Drains								
7510	Ditches & Drains	202,000	33,000	68,000	30,000				333,000
701	Water Fund								
7520	Water Admin.	261,000	72,000	75,000	91,000				499,000
7525	Distribution	529,000	213,000	3,739,000	78,000	388,000	213,000		5,160,000
	Totals	790,000	285,000	3,814,000	169,000	388,000	213,000		5,659,000

**2022 BUDGET
SUMMARY OF ESTIMATED EXPENDITURES**

Dept. Code	Name	Personal Services	Fringe Benefits	Contract. Services	Materials & Supplies	Capital	Debt Service	Transfers	Totals
702	Sewer Fund								
7530	Sewer Admin.	251,000	71,000	118,000	85,000				525,000
7540	Sewer Collection	346,000	168,000	1,990,000	45,000	1,988,000			4,537,000
	Totals	597,000	239,000	2,108,000	130,000	1,988,000			5,062,000
705	Resource Recovery								
7314	Compost	112,000	18,000	72,000	36,000				238,000
707	Medical Care - Self Insured								
8030	Medical Care		2,105,000	295,000					2,400,000
801	Police Pension								
7135	Police Pension		500,000	8,000					508,000
802	Property Room								
7170	Property Room				10,000				10,000
804	Income Tax Fund								
7760	Tax Adm.	256,000	112,000	52,000	335,000				755,000
8000	Transfrers Out							7,900,000	7,900,000
	Totals	256,000	112,000	52,000	335,000			7,900,000	8,655,000
805	Unclaimed Fund								
7520	Refunds							5,000	5,000
806	Joint Econ Dev Dist								
7520	Refunds			25,000				25,000	50,000

**2022 BUDGET
SUMMARY OF ESTIMATED EXPENDITURES**

Dept. Code	Name	Personal Services	Fringe Benefits	Contract. Services	Materials & Supplies	Capital	Debt Service	Transfers	Totals
808	Escrow Fund								
7520	Escrow				0				0
810	Police Community Affairs								
7160	Police Community Affairs			5,000	5,000				10,000

Exhibit "B"

**2022 ESTIMATED REVENUE
SUMMARY OF REVENUE 2019-2021**

	<u>2019 Actual</u>	<u>2020 Actual</u>	<u>2021 Estimate</u>	<u>2022 Estimate</u>
<u>General Fund (110)</u>				
Real Estate Taxes	966,592	1,002,217	1,100,000	1,100,000
City Income Taxes	2,866,361	2,761,490	2,980,000	3,300,000
Other Taxes	58,094	31,504	40,000	60,000
Shared revenue	808,525	2,709,482	875,000	950,000
Charges for Services	609,436	646,579	665,000	690,000
Fees, Licenses, Permits	358,906	352,271	380,000	400,000
Interest Earnings	170,837	157,988	100,000	100,000
Fines & Forfeits	1,174,706	1,041,347	1,192,000	1,415,000
Other revenue	271,178	208,229	280,000	270,000
Transfers In	5,400,000	6,830,000	6,210,000	7,010,000
Totals	12,684,635	15,741,107	13,822,000	15,295,000
<u>Street C. M. & R. Fund (222)</u>				
Veh. Reg. & Gasoline Tax	860,931	998,142	1,100,000	1,100,000
Other Revenue	23,959	59,179	25,000	25,000
Transfers In	500,000	0	0	0
Totals	1,384,891	1,057,321	1,125,000	1,125,000
<u>Permissive Tax Fund (223)</u>				
Permissive Vehicle Tax	218,494	284,527	300,000	350,000
Other Revenue	0	0	0	0
Totals	218,494	284,527	300,000	350,000
<u>State Highway Imp.Fund (224)</u>				
Veh. Reg. & Gasoline Tax	69,802	80,930	90,000	90,000
Totals	69,802	80,930	90,000	90,000
<u>Law Enforcement Trust (225)</u>				
Contraband-Sales-Proceeds	25,676	9,958	40,000	40,000
Totals	25,676	9,958	40,000	40,000
<u>Drug Law Enforcement (226)</u>				
Drug Enforcement Fines	3,272	818	5,000	5,000
Totals	3,272	818	5,000	5,000

**2022 ESTIMATED REVENUE
SUMMARY OF REVENUE 2019-2021**

	<u>2019 Actual</u>	<u>2020 Actual</u>	<u>2021 Estimate</u>	<u>2022 Estimate</u>
<u>Ind. Drivers Alcohol Treatment Fund (227)</u>				
Municipal Court Fines	26,928	20,811	30,000	45,000
Totals	26,928	20,811	30,000	45,000
<u>Ind. Drivers Alcohol Monitor Fund (228)</u>				
Municipal Court Fines	24,600	32,383	35,000	35,000
Totals	24,600	32,383	35,000	35,000
<u>Equitable Federal Sharing Fund (229)</u>				
Shared revenue	5,072	0	19,000	799,000
Transfers In	94	110	1,000	1,000
Totals	5,166	110	20,000	800,000
<u>Indigent Support Fund (231)</u>				
Fines & Fees	49,174	37,565	50,000	50,000
Total	49,174	37,565	50,000	50,000
<u>G.O. Debt Service (331)</u>				
Real Estate Taxes	581,652	601,330	615,000	650,000
Shared revenue	80,644	80,976	85,000	100,000
Other revenue	0	0	0	0
Bond Proceeds	0	0	0	0
Note Proceeds	0	0	0	0
Transfers In	1,200,000	500,000	1,000,000	900,000
Totals	1,862,296	1,182,306	1,700,000	1,650,000
<u>Capital Improvement Fund (401)</u>				
City Income Tax	917,235	882,404	950,000	1,060,000
Shared revenue	457,743	160,016	2,530,000	3,540,000
Interest Earnings	203,070	189,951	100,000	150,000
Other revenue	1,636,360	105,625	100,000	100,000
Transfers In	0	6,711,132	1,300,000	2,400,000
Totals	3,214,409	8,049,128	4,980,000	7,250,000
<u>American Rescue Plan Fund (402)</u>				
Shared revenue	0	0	0	1,012,000
Interest Earnings	0	0	0	8,000
Totals	0	0	0	1,020,000

**2022 ESTIMATED REVENUE
SUMMARY OF REVENUE 2019-2021**

	<u>2019 Actual</u>	<u>2020 Actual</u>	<u>2021 Estimate</u>	<u>2022 Estimate</u>
<u>Court Capital Improvement Fund (405)</u>				
Fines & Forfeits	120,124	219,610	280,000	180,000
Other revenue				20,000
Totals	120,124	219,610	280,000	200,000
<u>S.A. Serv. - Trees (501)</u>				
Special Assessments	244,020	244,952	250,000	285,000
Miscellaneous revenue	199	743	5,000	5,000
Totals	244,218	245,695	255,000	290,000
<u>S.A. Street Lighting Fund (502)</u>				
Special Assessments	400,218	397,652	410,000	500,000
Reimbursements-Damages	0	0	0	0
Totals	400,218	397,652	410,000	500,000
<u>S.A. Ditches & Drainage Fund (503)</u>				
Special Assessments	278,796	310,301	350,000	360,000
Miscellaneous	0	0	0	0
Transfers In	0	0	0	0
Totals	278,796	310,301	350,000	360,000
<u>Water Fund (701)</u>				
Charges for Services	6,096,674	5,082,629	4,600,000	4,600,000
Interest Earnings	95,704	95,722	50,000	60,000
Other revenue	136,561	138,117	140,000	140,000
Totals	6,328,938	5,316,469	4,790,000	4,800,000
<u>Sewer Fund (702)</u>				
Charges for Services	2,165,585	2,365,410	2,750,000	3,360,000
Interest Earnings	9,539	4,418	5,000	5,000
Other revenue	10,447	38,130	1,860,000	1,860,000
Totals	2,185,571	2,407,959	4,615,000	5,225,000

**2022 ESTIMATED REVENUE
SUMMARY OF REVENUE 2019-2021**

	<u>2019 Actual</u>	<u>2020 Actual</u>	<u>2021 Estimate</u>	<u>2022 Estimate</u>
<u>Resource Recovery (705)</u>				
Other revenue	93,697	98,481	95,000	95,000
Transfers In	90,000	105,000	105,000	105,000
Totals	183,697	203,481	200,000	200,000
<u>Medical Care - Self Insured (707)</u>				
Miscellaneous revenue	287,759	29,491	70,000	70,000
Other revenue	2,311,741	1,512,809	2,330,000	2,330,000
Totals	2,599,500	1,542,300	2,400,000	2,400,000
<u>Police Pension Fund (801)</u>				
Real Estate Taxes	426,544	440,976	450,000	450,000
Shared revenue	59,139	59,382	65,000	65,000
Totals	485,683	500,358	515,000	515,000
<u>Property Room (802)</u>				
Miscellaneous revenue	14,461	63	10,000	10,000
Totals	14,461	63	10,000	10,000
<u>Income Tax Fund (804)</u>				
City Income Tax	7,681,845	7,402,066	8,000,000	8,900,000
Misc. revenue	3,695	14,020	5,000	5,000
Totals	7,685,540	7,416,087	8,005,000	8,905,000
<u>Unclaimed Monies Fund (805)</u>				
Miscellaneous revenue	4,519	0	5,000	5,000
Totals	4,519	0	5,000	5,000
<u>Joint Economic Development District (806)</u>				
Income Tax	0	0	0	60,000
Totals	0	0	0	60,000

**2022 ESTIMATED REVENUE
SUMMARY OF REVENUE 2019-2021**

	<u>2019 Actual</u>	<u>2020 Actual</u>	<u>2021 Estimate</u>	<u>2022 Estimate</u>
<u>Escrow Fund (808)</u>				
Miscellaneous Revenue	0	0	0	0
Total	0	0	0	0
<u>Police Community Affairs (810)</u>				
State Shared revenue				
Other revenue	5,040	4,367	10,000	10,000
Totals	5,040	4,367	10,000	10,000
<u>Parks-Recreation Foundation (811)</u>				
Interest Earnings	0	0	2,000	2,000
Totals	0	0	2,000	2,000

**2022 ESTIMATED REVENUE
SUMMARY OF REVENUE 2019-2021**

	<u>2019 Actual</u>	<u>2020 Actual</u>	<u>2021 Estimate</u>	<u>2022 Estimate</u>
<u>Recapitulation of Funds</u>				
110 - General	12,684,635	15,741,107	13,822,000	15,295,000
222 - Street CM & R	1,384,891	1,057,321	1,125,000	1,125,000
223 - Permissive Tax	218,494	284,527	300,000	350,000
224 - State Highway Improvemer	69,802	80,930	90,000	90,000
225 - Law Enforcement	25,676	9,958	40,000	40,000
226 - Drug Law	3,272	818	5,000	5,000
227 - Ind Drivers Alcohol Trmt	26,928	20,811	30,000	45,000
228 - Ind Drivers Alcohol Monitor	24,600	32,383	35,000	35,000
229 - Equitable Federal Sharing	5,166	110	20,000	800,000
231 - Indigent Support	49,174	37,565	50,000	50,000
331 - G.O. Debt Service	1,862,296	1,182,306	1,700,000	1,650,000
401 - Capital Improvement	3,214,409	8,049,128	4,980,000	7,250,000
402 - American Rescue Plan	0	0	0	1,020,000
405 - Municipal Court Improvem	120,124	219,610	280,000	200,000
501 - S.A. Serv. - Trees	244,218	245,695	255,000	290,000
502 - S.A. Street Lighting	400,218	397,652	410,000	500,000
503 - S.A. Ditches & Drainage	278,796	310,301	350,000	360,000
701 - Water Fund	6,328,938	5,316,469	4,790,000	4,800,000
702 - Sewer Fund	2,185,571	2,407,959	5,225,000	5,225,000
705 - Resource Recovery	183,697	203,481	200,000	200,000
707 - Medical Care	2,599,500	1,542,300	2,400,000	2,400,000
801 - Police Pension	485,683	500,358	515,000	515,000
802 - Property Room	14,461	63	10,000	10,000
804 - Income Tax	7,685,540	7,416,087	8,005,000	8,905,000
805 - Unclaimed Monies	4,519	0	5,000	5,000
806 - Joint Econ Dev Dist.	0	0	0	60,000
808 -Escrow Fund	0	0	0	0
810 - Community Affairs	5,040	4,367	10,000	10,000
811 - Parks-Rec Foundation	0	0	2,000	2,000
Grand Total	40,105,648	45,061,303	44,654,000	51,237,000

Exhibit "C"

2022 INTERFUND TRANSFERS

Fund	Transfer From	Fund	Transfer To
General	2,400,000	Capital Improvement	2,400,000
General	105,000	Resource Recovery	105,000
General	1,000	Fed Equitable Sharing	1,000
Income Tax	7,000,000	General	7,000,000
Income Tax	900,000	Debt Service	900,000
Unclaimed Funds	5,000	General	10,000
Joint Econ Dev Dist	6,000	General	6,000
Joint Econ Dev Dist	17,000	Income Tax	17,000
Joint Econ Dev Dist	2,000	Capital Improvement	2,000
Totals	10,436,000		10,441,000
	=====		=====

6a



DEPARTMENT OF PUBLIC SERVICE
KEVIN G. ALLER, PE DIRECTOR

November 12, 2021

To: Mayor and Members of City Council

Re: Right-of-Way Extension for Country Place

Dear Mayor and Members of Council:

Following is an excerpt from the minutes of the regular meeting of the Municipal Planning Commission of November 10, 2021, Right-of-Way Extension for Country Place:

..."Ms. Fischer moved, Mr. Schaaf seconded to recommend to Council to approve the proposed right-of-way extension. Vote being: Stough, Lindhuber, Fischer, Schaaf and Marciniak (5) aye; (0) nay. Motion passed by a 5 to 0 vote"...

Sincerely,

A handwritten signature in blue ink that reads "Debra Webb".

Debra Webb, Secretary
Municipal Planning Commission



DEPARTMENT OF PUBLIC SERVICE
KEVIN G. ALLER, PE DIRECTOR

November 15, 2021

To: The Mayor and Members of Sylvania City Council

Re: **H2Ohio Grant Application – Richards Park Stream Restoration Project**

Dear Mr. Mayor and Council Members:

The Service Department has been reviewing options that would mitigate significant erosion and bank destabilization along Tenmile Creek in the Bonniebrook Road area, commonly known in Sylvania as Richards Park. This 1,800 lineal foot section of the watershed on City-owned property is relatively unmaintained forested bottomland and floodplain. There are several sharp turns in the stream alignment including one large 90-degree turn just upstream from the Bonniebrook Road bridge. Aerial analysis estimates lateral recession of the streambank in this area averages 0.7 feet per year.

To mitigate these issues the Service Department would like to realign the stream channel to include more gradual changes of direction, and place natural materials including in-stream grade control structures (i.e. boulder cross vanes, riffles, and J-hooks), toewood, and natural brush layering similar to what was previously implemented in the SOMO Flats area of Tenmile Creek earlier this year. Portions of the existing stream channel would be plugged and regraded to provide flood capacity and filtration in natural wetland areas which will help in the retention and detention of upstream agricultural and urban runoff.

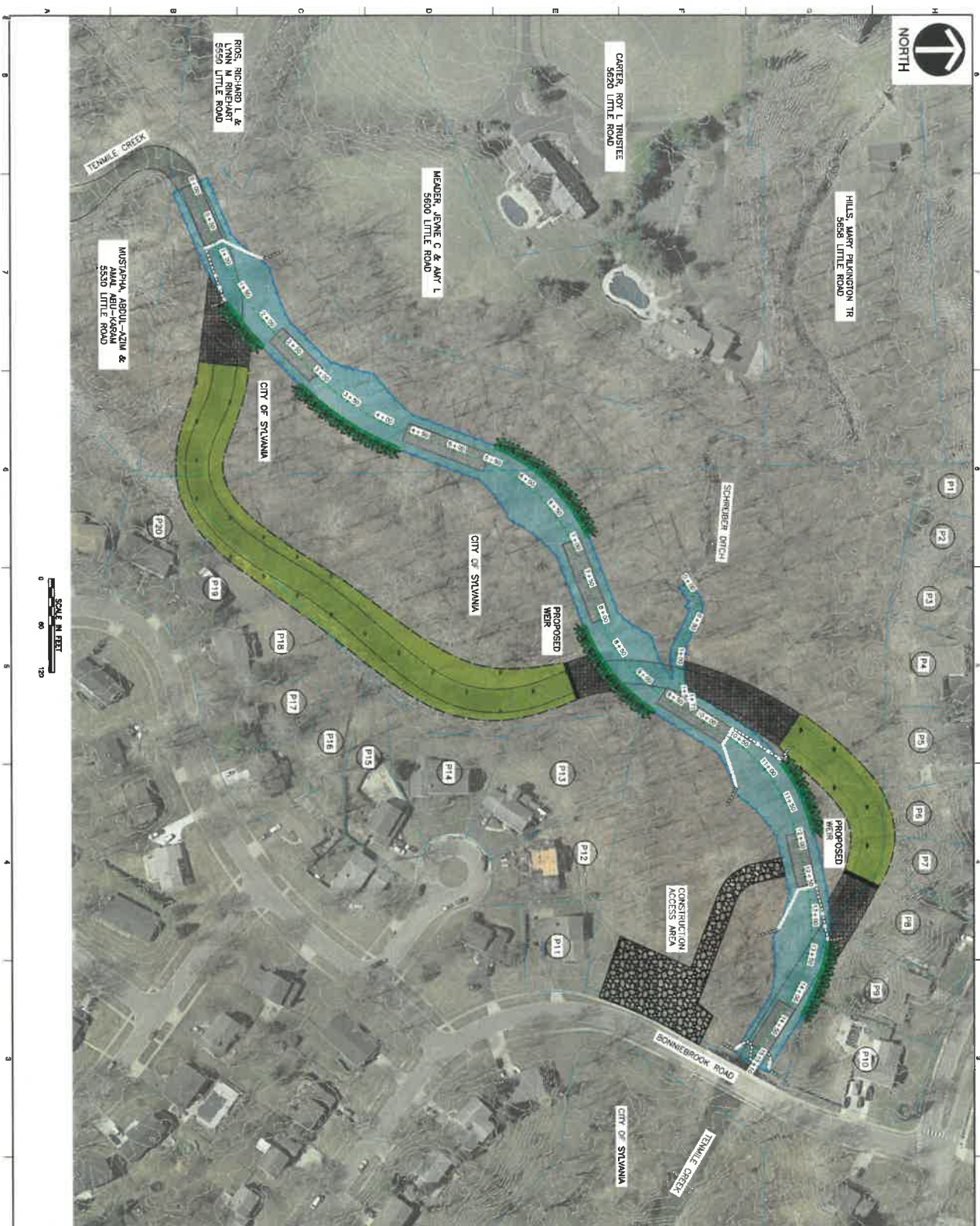
To implement these improvements the Service Department would like to submit a 100% grant application request to H2Ohio to cover the \$1,485,000 project cost. This newly created program was launched in 2019 as a comprehensive Lake Erie water quality initiative. The Service Department has consulted with H2Ohio staff on this project and if successful would pursue this project in a design-build format to align with their fiscal year 2023 programming of projects.

We recommend moving forward with this grant application. Please call if you have any questions.

Sincerely,

Kevin G. Aller, P.E.

Director of Public Service



LEGEND

- EXISTING TENNALE CREEK
- EXISTING FLOOD BOUNDARY
- EXISTING CHANNEL EXTENSION
- PROPOSED TENNALE CREEK
- PROPOSED WETLANDS
- PROPOSED ROCK CONSTRUCTED WEIR
- PROPOSED ROCK BOLLARD CROSS WALK
- PROPOSED ROCK A-HOOK
- PROPOSED DOUBLE BOLLARD CROSS WALK
- PROPOSED TREE WOOD

PARCELS &	OWNER NAME	ADDRESS
P1	CHURCH, PRINCE & TRUSTEE	7550 BLUEBERRY ROAD
P2	ROTHMAN, ROBERT J	7550 BLUEBERRY ROAD
P3	DAVIS, ROBERT J	7550 BLUEBERRY ROAD
P4	HARRISON, PAUL V & KATHY M	7550 BLUEBERRY ROAD
P5	SCHUPP, ROBERT & CORINNA	7550 BLUEBERRY ROAD
P6	WORTH, GUYVER E	7550 BLUEBERRY ROAD
P7	WORTH, GUYVER E	7550 BLUEBERRY ROAD
P8	WORTH, GUYVER E	7550 BLUEBERRY ROAD
P9	WORTH, GUYVER E	7550 BLUEBERRY ROAD
P10	WORTH, GUYVER E	7550 BLUEBERRY ROAD
P11	WORTH, GUYVER E	7550 BLUEBERRY ROAD
P12	WORTH, GUYVER E	7550 BLUEBERRY ROAD
P13	WORTH, GUYVER E	7550 BLUEBERRY ROAD
P14	WORTH, GUYVER E	7550 BLUEBERRY ROAD
P15	WORTH, GUYVER E	7550 BLUEBERRY ROAD
P16	WORTH, GUYVER E	7550 BLUEBERRY ROAD
P17	WORTH, GUYVER E	7550 BLUEBERRY ROAD
P18	WORTH, GUYVER E	7550 BLUEBERRY ROAD
P19	WORTH, GUYVER E	7550 BLUEBERRY ROAD
P20	WORTH, GUYVER E	7550 BLUEBERRY ROAD

TENNALE CREEK RESTORATION CONCEPT LUCAS COUNTY, OHIO

RESOLUTION NO. 17 -2021**A RESOLUTION AUTHORIZING THE MAYOR AND DIRECTOR OF FINANCE TO FILE A GRANT APPLICATION WITH THE OHIO DEPARTMENT OF NATURAL RESOURCES' H2OHIO PROGRAM FOR THE RICHARDS PARK STREAM RESTORATION PROJECT; AND DECLARING AN EMERGENCY.**

WHEREAS, the Service Department has been reviewing options that would mitigate significant erosion and bank destabilization along Tenmile Creek in the Bonniebrook Road (Richards Park) area; and,

WHEREAS, this 1,800 lineal foot section of the watershed on City-owned property is relatively unmaintained forested bottomland and floodplain and, based on aerial analysis, estimated lateral recession of the streambank in this area averages 0.7 feet per year; and,

WHEREAS, the Service Department proposes realigning the stream channel to include more gradual direction changes and placement of natural materials including in-stream grade control structures, toewood, and natural brush layering in addition to portions of the existing stream channel being plugged and regraded to provide flood capacity and filtration in natural wetland areas which will help in the retention and detention of upstream agricultural and urban runoff to mitigate the erosion and bank destabilization issues; and,

WHEREAS, the Director of Public Service, by report dated November 15, 2021, has indicated that the estimated cost of this project is \$1,485,000 and the City will request 100% grant funding for this project through the Ohio Department of Natural Resources' H2Ohio program that provides funding for projects focused on creating, restoring and enhancing wetlands around Ohio and has recommended the City proceed with the grant application.

NOW, THEREFORE BE IT RESOLVED by the Council of the City of Sylvania, Lucas County, Ohio, _____ members elected thereto concurring:

SECTION 1. That the Mayor and Director of Finance of the City of Sylvania are hereby authorized to file an application for Ohio Department of Natural Resources' H2Ohio program for

grant funding for the Richards Park Stream Restoration Project.

SECTION 2. That the Mayor and Director of Finance are authorized to enter into any agreements as may be necessary and appropriate for obtaining this financial assistance.

SECTION 3. It is hereby found and determined that for all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 4. That the Clerk of Council is hereby directed to post a copy of this Resolution in the office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12 of the Charter of this City.

SECTION 5. That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that the City should file its application for the grant immediately and therefore this Resolution should be made effective immediately. Provided this Resolution receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Vote on passage as an emergency: Yeas____ Nays ____

Passed, _____, 2021, as an emergency measure.

President of Council

ATTEST:

APPROVED AS TO FORM:

Clerk of Council

Director of Law

APPROVED:

Mayor

Date

ORDINANCE NO. 72 -2021**AUTHORIZING THE MAYOR AND DIRECTOR OF FINANCE
TO ENTER INTO AN AGREEMENT, ON BEHALF OF THE
CITY OF SYLVANIA, OHIO, WITH THE BOARD OF LUCAS COUNTY
COMMISSIONERS, FOR THE PROVISION OF PUBLIC DEFENDER
SERVICES TO THE SYLVANIA MUNICIPAL COURT FOR THE
YEAR 2022; AND DECLARING AN EMERGENCY.**

WHEREAS, the Board of Lucas County Commissioners created a public defender commission to contract for public defender services for the legal representation of indigent persons; and,

WHEREAS, the City of Sylvania desires to be included within the plan for appointment of counsel in the Sylvania Municipal Court; and,

WHEREAS, Ordinance No. 82-2005, passed December 19, 2005, authorized the Mayor and Director of Finance to enter into an Agreement with the Board of Lucas County Commissioners for providing public defender services to the Sylvania Municipal Court for the year 2006 at a cost of Twenty-Eight Thousand Dollars (\$28,000.00); and,

WHEREAS, Ordinance No. 32-2008, passed April 7, 2008, authorized the Mayor and Director of Finance to enter into an Agreement with the Board of Lucas County Commissioners for the provision of public defender services to the Sylvania Municipal Court for the years 2007 and 2008 at a cost of Forty-Two Thousand Fifty Dollars (\$42,050.00) per year; and,

WHEREAS, Ordinance No. 101-2009, passed October 5, 2009, authorized the Mayor and Director of Finance to enter into an Agreement with the Board of Lucas County Commissioners for the provision of public defender services to the Sylvania Municipal Court for the year 2009 at a cost of Forty-Two Thousand Fifty Dollars (\$42,050.00); and,

WHEREAS, Ordinance No. 114-2009, passed November 2, 2009, authorized the Mayor and Director of Finance to enter into an Agreement with the Board of Lucas County Commissioners for the provision of public defender services to the Sylvania Municipal Court for

the year 2010 at a cost of Forty-Two Thousand Fifty Dollars (\$42,050.00); and,

WHEREAS, Ordinance No. 6-2011, passed February 7, 2011, authorized the Mayor and Director of Finance to enter into an Agreement with the Board of Lucas County Commissioners for the provision of public defender services to the Sylvania Municipal Court for the year 2011 at a cost of Forty-Six Thousand Six Hundred Sixty-Five Dollars (\$46,665.00); and,

WHEREAS, Ordinance No. 10-2012, passed January 18, 2012, authorized the Mayor and Director of Finance to enter into an Agreement with the Board of Lucas County Commissioners for the provision of public defender services to the Sylvania Municipal Court for the year 2012 at a cost of Forty-Six Thousand Six Hundred Sixty-Five Dollars (\$46,665.00); and,

WHEREAS, Ordinance No. 38-2013, passed April 15, 2013, authorized the Mayor and Director of Finance to enter into an Agreement with the Board of Lucas County Commissioners for the provision of public defender services to the Sylvania Municipal Court for the year 2013 at a cost of Forty-Six Thousand Six Hundred Sixty-Five Dollars (\$46,665.00); and,

WHEREAS, Ordinance No. 1-2014, passed January 6, 2014, authorized the Mayor and Director of Finance to enter into an Agreement with the Board of Lucas County Commissioners for the provision of public defender services to the Sylvania Municipal Court for the year 2014 at a cost of Forty-Six Thousand Six Hundred Sixty-Five Dollars (\$46,665.00); and,

WHEREAS, Ordinance No. 51-2016, passed August 15, 2016, authorized the Mayor and Director of Finance to enter into an Agreement with the Board of Lucas County Commissioners for the provision of public defender services to the Sylvania Municipal Court for the year 2015 at a cost of \$32,700 and 2016 at a cost of \$29,400; and,

WHEREAS, Ordinance No. 76-2016, passed November 21, 2016, authorized the Mayor and Director of Finance to enter into an Agreement with the Board of Lucas County Commissioners for the provision of public defender services to the Sylvania Municipal Court for the year 2017 at a cost of \$29,400; and,

WHEREAS, Ordinance No. 83-2017, passed November 6, 2017, authorized the Mayor and Director of Finance to enter into an Agreement with the Board of Lucas County Commissioners for the provision of public defender services to the Sylvania Municipal Court for the year 2018 at a cost of \$24,000; and,

WHEREAS, Ordinance No. 74-2018, passed December 17, 2018, authorized the Mayor and Director of Finance to enter into an Agreement with the Board of Lucas County Commissioners for the provision of public defender services to the Sylvania Municipal Court for the year 2019 at a cost of \$24,600; and,

WHEREAS, Ordinance No. 102-2019, passed December 16, 2019, authorized the Mayor and Director of Finance to enter into an Agreement with the Board of Lucas County Commissioners for the provision of public defender services to the Sylvania Municipal Court for the year 2020 at a cost of \$12,900; and,

WHEREAS, Ordinance No. 83-2020, passed October 5, 2020, authorized the Mayor and Director of Finance to enter into an Agreement with the Board of Lucas County Commissioners for the provision of public defender services to the Sylvania Municipal Court for the year 2021 at a cost of \$12,150; and,

WHEREAS, the Director of Law has received the proposed Agreement with the Board of Lucas County Commissioners for the provision of Public Defender services to the Sylvania Municipal Court for the year 2022; and,

WHEREAS, the proposed Agreement provides that the City will pay \$11,250 for public defender services for 2022.

NOW, THEREFORE BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio, _____ members elected thereto concurring:

SECTION 1. That the Mayor and Director of Finance be, and they hereby are

authorized to enter into Agreements with the Board of Lucas County Commissioners, in the form and substance of "Exhibit A" this Council hereby agreeing to appropriate the necessary funds for payment required under said Agreement.

SECTION 2. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 3. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 4. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that the Agreement should be authorized immediately so that defendants appearing in Sylvania Municipal Court can continue to receive Public Defender services. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Vote dispensing with the second and third readings: Yeas _____ Nays _____

Passed, _____, 2021, as an emergency measure.

President of Council

ATTEST:

APPROVED AS TO FORM:

Clerk of Council

Director of Law

APPROVED:

Mayor

Date

AGREEMENT

This Agreement is made this _____ day of _____, 20____ by and between the Lucas County Public Defender Commission and the City of Sylvania.

WHEREAS, the Board of Lucas County Commissioners (hereinafter referred to as "the County") has created a Public Defender Commission pursuant to Ohio Revised Code Section 120.13; and

WHEREAS, the Lucas County Public Defender Commission (hereinafter referred to as "LCPDC") pursuant to Sections 120.04 and 120.13 of the Ohio Revised Code, may contract for public defender services for the legal representation of indigent persons; and

WHEREAS, the City of Sylvania desires public defender services for every Monday 8:30 a.m. to 12:30 p.m. with one staff or contract attorney plus intern support, and Wednesday 8:30 a.m. to 4:30 p.m. with one staff attorney, one contract attorney, and intern support.

NOW, THEREFORE, IT IS HEREBY AGREED:

1. That this contract will be in effect from January 1, 2022 to December 31, 2022.
2. The City of Sylvania will pay "the County" Eleven Thousand Two Hundred and 50/100 Dollars (\$11,250.00) for 2022. The City of Sylvania shall deposit with Lucas County the annual contracted amount in February, 2022 to cover the necessary expenses and cost of counsel to represent indigent persons charged with a violation of municipal ordinances of the City of Sylvania, for which the penalty or possible adjudication includes the potential loss of liberty. This legal representation could include providing representation to indigent persons charged with traffic offenses arising out of a violation of the municipal ordinances of the City of Sylvania, other than minor misdemeanors, for which the penalty or any possible adjudication includes the potential loss of liberty. Representation commenced under this section shall continue through all trial court proceedings and probation violation hearings.
3. No provisions of this contract prohibit the public defenders from withdrawing from a case due to a conflict of interest recognized by a court due to a finding of the client's financial ineligibility for services, or due to the attorney's excessive workload as determined pursuant to rule 120-1-07 of the Administrative Code. No provisions of this contract prohibit the public defenders from withdrawing from a case due to other conflicts of interest that may arise. It is anticipated that a conflict of interest for an individual public defender does not necessarily mean that representation cannot continue through a different public defender. The reassignment of a case to a different public defender shall not be considered a new appointment for the purposes of identifying the number of cases referred. In the event

that a conflict of interest does exist which prevents representation by the public defenders then the Court shall assign a private attorney to represent the indigent client.

4. The Lucas County Public Defender Commission (LCPDC) agrees that it could require the public defender to furnish, upon request, to the City, on a quarterly basis, a list of criminal charges filed. Said list shall include the names of the indigents for whom representation was provided, the violation or violations with which the indigent had been charged, and the Municipal Court case number of said charges.

5. The LCPDC, at the City's request, agrees to review the public defender operations and budget with the City.

6. It is further agreed that the contract shall be reviewed each year after July 1 and after October 1 in light of any standards that may be imposed by the State Public Defender Commission and to determine whether the advances called for under the contract are sufficient or insufficient for the purpose intended.

7. The City of Sylvania and the Judge of the Sylvania Municipal Court agree to coordinate Public Defender days for the Sylvania Municipal Court with the Judges of the Maumee and Oregon Municipal Courts and the Toledo Legal Aid Society.

8. The Sylvania Municipal Court agrees to furnish the LCPDC its latest completed annual report with a breakdown of cases by jurisdiction, which may be used as a factor for future public defender contracts.

9. All reimbursement to the City of Sylvania from the Lucas County Commissioners shall be pursuant to the provisions under the Ohio Revised Code and the percentage established by the State Public Defender's Office.

10. Future contracts between LCPDC and the City of Sylvania may be by a contractual amount or a fee schedule, however, in either event the payment shall not exceed the fee schedule in effect and adopted by the Lucas County Commissioners.

11. This Agreement shall provide for conformity with the standards of indigency and other rules and standards established by the Ohio Public Defender Commission and the State Public Defender.

12. Pursuant to OAC 120-1-72 (7), this contract provides that the Toledo Legal Aid Society shall compensate its staff employees, subcontractors and retained forensic experts at rates commensurate with their training, experience and responsibilities, and compensation paid to persons doing similar work in public agencies in the jurisdiction.

CITY OF SYLVANIA, OHIO

By: _____
Mayor

By: _____
Director of Finance

By: _____
Director of Law

**APPROVED BY THE BOARD OF
COUNTY COMMISSIONERS,
LUCAS COUNTY, OHIO**
Resolution Number _____

Adopted _____

APPROVED AS TO FORM
Julia R. Bates, Prosecuting Attorney

By: _____
Assistant Prosecuting Attorney

Date: _____

**LUCAS COUNTY PUBLIC DEFENDER
COMMISSION**

Jeffrey J. Madrzykowski, Chairman
On behalf of the entire Lucas County
Public Defender Commission

RESOLUTION NO. 11-2021**AFFIRMING “THE 5 I’S OF DISABILITY JUSTICE” AND
COMMITTING TO USE THE “5 I’S OF DISABILITY JUSTICE”
FRAMEWORK IN CITY POLICY REVIEW AND DEVELOPMENT; AND
DECLARING AN EMERGENCY.**

WHEREAS, the City of Sylvania is committed to continuing to build a welcoming, inclusive and equitable community for all of its residents, and is particularly committed to developing policy that addresses key barriers faced by people with disabilities; and,

WHEREAS, the “5 I’s of Disability Justice” is a policy framework built on foundational values to which self-advocates and activists within the disability movement dedicated themselves for the latter half of the 20th century including Involvement, Independence, Inclusion, Implementation and Intersectionality, and when used by policymakers, ensures the creation of truly disability friendly public policy; and,

WHEREAS, this policy framework will be applied to all City policy development in the areas of employment, education, housing, healthcare, transportation, physical access, and social opportunity; and,

WHEREAS, the commitment to applying this policy framework early in the formulation stage of policy development will result in the creation of policy that can effectively and efficiently be implemented to create a more inclusive environment that fosters and promotes independence for those individuals with disabilities; and,

WHEREAS, at the September 20, 2021 meeting of Sylvania City Council, this resolution was referred to the Employee and Community Relations Committee for its review and recommendation; and,

WHEREAS, the Employee and Community Relations Committee met on October 4, 2021 and November 1, 2021 to review the 5 I's of Disability Justice and thereafter recommended that Council affirm and commit to using the 5 I's of Disability Justice.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Sylvania, Lucas County, Ohio, _____ members elected thereto concurring:

SECTION 1. That the 5 I's of Disability Justice Policy Framework is hereby encouraged for use in the development of City policies that can be implemented to create a more inclusive environment that fosters and promotes independence for those individuals with disabilities. Adoption of this resolution does not impose any legal obligation or requirement on the City of Sylvania.

SECTION 2. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

SECTION 3. That the Clerk of Council is hereby directed to post a copy of this Resolution in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 4. That this Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that the 5 I's of Disability Justice should be approved at the earliest possible time. Provided this Resolution receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by this Charter.

Vote on passage as an emergency: Yeas _____ Nays _____

Passed, _____, 2021, as an emergency measure.

President of Council

ATTEST:

APPROVED AS TO FORM:

Clerk of Council
APPROVED:

Director of Law

Mayor

Date



OFFICE OF THE MAYOR
CRAIG A. STOUGH, MAYOR

November 12, 2021

TO THE MEMBERS OF SYLVANIA CITY COUNCIL:

RE: Re-Appointment to the Toledo Area Regional Transit Authority Board

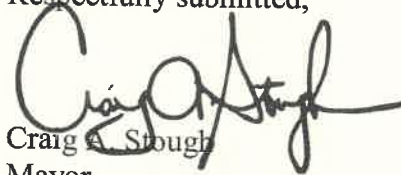
Dear Council Members:

Ms. Mary Morrison was appointed as the City's representative on the Toledo Area Regional Transit Authority ("TARTA") Board in 2019 to fill the unexpired term of Mr. William Pitzen, which expires on December 31, 2021. Ms. Morrison has expressed her interest in continuing to serve as the City's representative to the TARTA Board.

In addition to serving as the City's representative to the TARTA Board, Ms. Morrison has served as the President of the Sylvania Community Action Team (now known as Sylvania Prevention Alliance), is a member of the Solomon Foundation Board, a life-time member of the Old News Boys Association, past Chair and Council member of the Professional Staff Association at the University of Toledo.

Therefore, I am pleased to announce the re-appointment of Ms. Mary Morrison to the Toledo Area Regional Transit Authority Board and request that you confirm this appointment.

Respectfully submitted,



Craig A. Stough
Mayor

CAS/lb

NOTICE TO LEGISLATIVE
AUTHORITY

OHIO DIVISION OF LIQUOR CONTROL
6606 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43068-9005
(614)644-2360 FAX(614)644-3166

TO

22348158045		NEW	DOLGEN MIDWEST LLC DBA DOLLAR GENERAL STORE 22920 5543 W ALEXIS RD SYLVANIA OH 45122
PERMIT NUMBER		TYPE	
ISSUE DATE			
10 29 2021			
FILING DATE			
C1 C2			
PERMIT CLASSES			
48	077	A	D21938
TAX DISTRICT			RECEIPT NO.

FROM 11/02/2021

PERMIT NUMBER		TYPE
ISSUE DATE		
FILING DATE		
PERMIT CLASSES		
TAX DISTRICT		RECEIPT NO.



MAILED 11/02/2021

RESPONSES MUST BE POSTMARKED NO LATER THAN. 12/03/2021

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES

A NEW 2234815-8045

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT
THE HEARING BE HELD ☐ IN OUR COUNTY SEAT. ☐ IN COLUMBUS.

WE DO NOT REQUEST A HEARING. ☐

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title)- ☐ Clerk of County Commissioner

(Date)

☐ Clerk of City Council

☐ Township Fiscal Officer

CLERK OF SYLVANIA CITY COUNCIL
6730 MONROE ST
SYLVANIA OHIO 43560

City of Sylvania

Bank Reconciliation

October 2021

A

Ending balance for September 2021	34,703,357.27
Add: Monthly Receipts	<u>2,780,380.52</u>
Subtotal	\$ 37,483,737.79
Less: Monthly Disbursements	<u>2,267,858.71</u>
Ending balance for October 2021	\$ 35,215,879.08

Less:

CD Metamora Bank	\$ (2,176,639.59)
Star Ohio	(82,350.37)
Petty Cash (1)	(2,050.00)
Cemetery Savings	(1,062.86)
Toledo Community Fund	(31,803.18)
Key Bank Securities	-
5/3rd Securities	(10,202,416.61)
SJS Account	(5,864,010.39)
Morgan Stanley Investment	
UBS Financial	(7,459,425.62)
Premier Bank (CD)	(2,100,782.56)
Key Bank (CD)	-
Sylvania Township Bonds	(155,000.00)
	\$ 7,140,337.90

(1)

Division of Public Service	\$ 150.00
Department of Finance	100.00
Division of Water	600.00
Division of Police	200.00
Municipal Court	700.00
Division of Taxation	150.00
Division of Forestry	150.00

Petty Cash Balance \$ 2,050.00

BANK BALANCE

EOM 5/3rd Bank Balance	\$ 7,171,277.87
Deposit in Transit:	
Income Tax	1,490.24
General Deposit	105,437.28

Subtotal \$ 7,278,205.39

Less: Outstanding Checks (2) 137,867.49

Adjusted Bank Balance \$ 7,140,337.90

(2)
September Outstanding Checks \$ 294,042.27

Checks written this month 918,903.65

Subtotal \$ 1,212,945.92

Checks Cleared this month (1,075,078.43)

October Outstanding Checks \$ 137,867.49



Toby Schroyer
Director of Finance, City of Sylvania

Board of Architectural Review

Minutes of the regular meeting of November 10, 2021. Mr. Marciniak called the meeting to order.

Members present: Mayor Craig Stough, Kate Fischer, Carol Lindhuber, Jeff Schaaf and Ken Marciniak, (5) present. Zoning Administrator, Timothy Burns also present.

Ms. Lindhuber moved, Ms. Fischer seconded to approve the Minutes of the October 13, 2021, meeting as submitted. Vote being: Stough, Lindhuber, Fischer, Schaaf and Marciniak (5) aye; (0) nay. Motion passed by a 5 to 0 vote.

Item 3 – Regulated Sign – app. no. 33-2021 requested by Myra Gueli of Toledo Sign for 5/3 Bank, 5833 Monroe Street, Sylvania, Ohio 43560. Application is for two replacement wall signs and one replacement monument sign.

Ms. Gueli was present and said that the new sign is due to a rebranding by 5/3 Bank; and that the new sign design will be removing the light blue and the wings.

Signs are within the limits of the Sylvania Sign Code.

Mr. Schaaf moved, Ms. Lindhuber seconded, to approve the signs shown in the drawing submitted with the application. Vote being: Stough, Lindhuber, Fischer, Schaaf and Marciniak (5) aye; (0) nay. Motion passed by a 5 to 0 vote.

Item 4 – Regulated Sign – app. no. 34-2021 requested by Eric Hennan of Image 360 for Golf Tec, 5577 Monroe Street, Sylvania, Ohio 43560. Application is for a replacement wall sign.

Mr. Burns stated the sign is a replacement to the existing sign to update the logo.

Sign is within the limits of the Sylvania Sign Code.

Ms. Fischer moved, Mr. Schaaf seconded, to approve the sign shown in the drawing submitted with the application. Vote being: Stough, Lindhuber, Fischer, Schaaf and Marciniak (5) aye; (0) nay. Motion passed by a 5 to 0 vote.

Item 5 – Building Review – app. no. 35-2021 requested by Brian Grafton of FMD Architects for Upside Brewing, 5639 Summit Street, Sylvania, Ohio 43560. Application is for architectural review of a new building.

Mr. Grafton was present along with Mr. Nick Dallas of J & G's (Upside Brewing).

Mr. Grafton stated that the drawings submitted with the application include a site plan of the two-story replacement building, which shows a patio in back as well as a second rooftop patio. He presented a sample of the materials that will be used that included a brownish tinted concrete material and some reddish corrugated metal. He also said that split faced block will be used for the dumpster enclosure.

Board of Architectural Review
Minutes of November 10, 2021
Page 2

Mayor Stough asked about the blank area of the walls shown on the drawings that are labeled future murals.

Mr. Dallas said that they do plan to install murals in the future. There was some discussion about the procedure of coming back to the Board of Architectural Review for approval on any future murals as well as other signage.

Mayor Strough also mentioned that there are downtown architectural standard to keep certain materials from being used in the downtown area; and that he thought that the materials that they would be using would be satisfactory as that the materials would hold up well and that the dark colors would be appropriate as they will be facing the Summit Street side and would blend well with the existing buildings.

Ms. Lindhuber moved, Mr. Schaaf seconded, to approve the building design shown in the drawing submitted with the application. Vote being: Stough, Lindhuber, Fischer, Schaaf and Marciniak (5) aye; (0) nay. Motion passed by a 5 to 0 vote.

Ms. Fischer moved, Ms. Lindhuber seconded, to adjourn the meeting. All present voted aye. Meeting adjourned.

Submitted by,

A handwritten signature in cursive script, appearing to read "Debra Webb".

Debra Webb, Secretary
Municipal Planning Commission

C

Sylvania Municipal Planning Commission

Minutes of the regular meeting of November 10, 2021. Mr. Marciniak called the meeting to order.

Members present: Mayor Craig Stough, Kate Fischer, Carol Lindhuber, Jeff Schaaf and Ken Marciniak, (5) present. Zoning Administrator, Timothy Burns also present.

Mr. Schaaf moved, Ms. Lindhuber seconded to approve the Minutes of the October 13, 2021, meeting as submitted. Vote being: Stough, Lindhuber, Fischer, Schaaf and Marciniak (5) aye; (0) nay. Motion passed by a 5 to 0 vote.

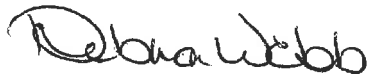
Item 3 – Council Referral – Right of Way Extension for Country Place.

Ms. Burns explained that this is a joint effort between the community and City to resolve an issue; that the right-of-way extension will to allow for the construction of a paved turnaround at the end of the dead end street to assist City service vehicles with a way to turn around without having to use the driveway of the residences.

Ms. Fischer moved, Mr. Schaaf seconded to recommend to Council to approve the proposed right-of-way extension. Vote being: Stough, Lindhuber, Fischer, Schaaf and Marciniak (5) aye; (0) nay. Motion passed by a 5 to 0 vote.

Ms. Lindhuber moved, Ms. Fischer seconded to adjourn the meeting. All present voted aye. Meeting adjourned.

Submitted by,



Debra Webb, Secretary
Municipal Planning Commission