

Minutes of the Meeting of Council
December 20, 2021

The Council of the City of Sylvania, Ohio met in regular session on December 20, 2021 at 7:30 p.m. with Mayor Stough in the chair. Roll was called with the following members present: Katie Cappellini, Mark Frye, Brian McCann, Patrick Richardson, Lyndsey Stough, Mary Westphal; (6) present; Doug Haynam, (1) absent.

Roll call:
Haynam, absent;
excused.

Pledge of Allegiance to the United States of America led by Mr. Richardson.

Pledge of
Allegiance.

Mayor Stough stated that Council will now consider agenda item 3.

The following items were added to the agenda:

Item # 13a. Deleted due to cancellation of meeting by Chairman.

Mr. Frye moved, Mrs. Westphal seconded to approve the agenda as amended; roll call vote being: Cappellini, Frye, McCann, Richardson, Stough, Westphal; (6) yeas; (0) nays. The motion carried.

Agenda approval.

Mayor Stough stated that Council will now consider agenda item 4.

Mr. Frye presented the December 6, 2021 meeting minutes. Mr. Frye moved, Mr. McCann seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of December 6, 2021 be approved; roll call vote being: Frye, McCann, Richardson, Stough, Westphal, Cappellini, (6) yeas; (0) nays. The motion carried.

Approval of the
December 6,
2021 meeting
minutes.

Mayor Stough stated that Council will now consider agenda item 5.

Mr. Frye presented and read aloud by title only, proposed Ordinance No. 79-2021, a written copy of same having been previously furnished to each member of Council "To make certain Adjustments to Account Allocations within the Fund Appropriations for the Fiscal Year Ending December 31, 2021; and declaring an emergency"; Mr. Frye moved, Mrs. Westphal seconded for passage of Ordinance No. 79-2021 as an emergency measure; roll call vote being: Frye, McCann, Richardson, Stough, Westphal, Cappellini, (6) yeas; (0) nays. The motion carried.

Ordinance 79-
2021,
"...adjustments
to Fund
Appropriations
for FY ending
12/31/21..."

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Mayor Stough stated that Council will now consider agenda item 6.

Mr. Frye presented and read aloud by title only, proposed Ordinance No. 80-2021, a written copy of same having been previously furnished to each member of Council “Authorizing an Agreement between Donald J. Schonhardt & Associates, Inc. and the City of Sylvania whereby said Firm will assist the City in preparation of its 2021, 2022 and 2023 Basic Financial Statements (BFSs) in compliance with Generally Accepted Accounting Principles (GAAP) at costs not to exceed \$15,000 for 2021, \$15,000 for 2022, and \$15,000 for 2023 plus mileage for each year; authorizing the Mayor and Director of Finance to sign the Agreement on behalf of this City; and declaring an emergency”; Mr. Frye moved, Mr. McCann seconded for passage of Ordinance No. 80-2021 as an emergency measure; roll call vote being: Richardson, Stough, Westphal, Cappellini, Frye, McCann, (6) yeas; (0) nays. The motion carried.

Ordinance No. 80-2021, “Authorizing an agreement with Schonhardt & Assoc for preparation of its 2021, 2022, and 2023 Basic Financial Statements...”

Mayor Stough stated that Council will now consider agenda item 7.

Mr. Richardson presented and read aloud by title only, the proposed Ordinance No. 81-2021, a written copy of same having been previously furnished to each member of Council, “Making certain position and compensation pay plan changes making certain salary, wage and other service compensation adjustments to the Codified Ordinances of Sylvania, 1979, as amended, and other ordinances; by granting pay increases to the appointed officials whose titles are listing in Section 139.03(e)(3), by granting a two and one-half percent (2.50%) pay increase to all non-union city employees and court employees whose positions are included in the list of occupational titles of Section 139.02(a) of the Codified Ordinance of Sylvania which increase is reflected in the annual wage rate Schedule 4 of Section 139.10(D) of the Sylvania Codified Ordinances; by granting pay increases for some of the employees in the labor and trades supervision group; and declaring an emergency.” Mr. Richardson moved, Ms. Stough seconded for passage of Ordinance No. 81-2021 as an emergency measure; roll call vote being: Stough, Westphal, Cappellini, Frye, McCann, Richardson, (6) yeas; (0) nays. The motion carried.

Ordinance No. 81-2021; “making certain pay plan changes...”

Mayor Stough stated that Council will now consider agenda item 8.

Service Director’s report on the Large Diameter Sanitary Sewer Lining Project (Phase 1) Change Order No. 2 (Final) was placed on file. Mr. McCann presented and read aloud by title only, proposed Ordinance No. 82-2021, a written copy of same having been previously furnished to each member of Council “Authorizing the Mayor and Director of Finance to approve Change Order No. 2 (Final) to this City’s Agreement with Visu-Sewer of Ohio, LLC for the Large Diameter Sanitary Sewer

Ordinance No. 82-2021, “Authorizing CO#2 (Final) ...for Large Diameter

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Lining Project (Phase 1) which reflects the installed bid quantities and the actual work performed on this project; increasing the Contract amount by \$243,384.92; appropriating Fund therefore; and declaring an emergency”; Mr. McCann moved, Mrs. Westphal seconded for passage of Ordinance No. 82-2021 as an emergency measure; roll call vote being: Stough, Westphal, Cappellini, Frye, McCann, Richardson, (6) yeas; (0) nays. The motion carried.

Sanitary Sewer Lining Project, Phase 1....”

Mayor Stough stated that Council will now consider agenda item 9.

Proposed Ordinance No. 83-2021, “Accepting for Annexation to the City of Sylvania, Ohio, the territory described in Annexation Petition Number 2021-1 for which Leslie B. Brinning is the Agent, and as hereinafter described; providing for the interim Zoning of said territory; and declaring an emergency.”; Mrs. Westphal moved, Ms. Stough seconded for passage of Ordinance No. 83-2021 as an emergency measure.; roll call vote being: Westphal, Cappellini, Frye, McCann, Richardson, Stough, (6) yeas; (0) nays. The motion carried.

Ordinance No. 83-2021, “Accepting for Annexation, Petition Number 2021-1...” (Centennial Terrace)

Mayor Stough stated that Council will now consider agenda item 10.

Mayor Stough presented the Planning Commission’s recommendation on Zoning Ordinance Amendment Application SUP-4-2021, Special Use Permit for Medical Marijuana Dispensary Facility at 5625 W. Alexis Road, Sylvania, Ohio 43560 from Emma Development, 5525 Schultz Dr, Sylvania, Ohio 43560. Mrs. Cappellini moved, Mr. McCann seconded to set the public hearing for SUP-4-2021, Special use Permit for Medical Marijuana Dispensary Facility at 5625 W. Alexis Road, Sylvania, Ohio 43560 from Emma Development, 5525 Schultz Dr, Sylvania, Ohio 43560 for February 7, 2022 at 7:00 p.m.; roll call vote being: Cappellini, Frye, McCann, Richardson, Stough, Westphal, (6) yeas; (0) nays. The motion carried.

Set Public Hearing for SUP-4-2021 for 2/7/22 @ 7:00 p.m.

Mayor Stough stated that Council will now consider agenda item 11.

Mr. Frye moved, Ms. Stough seconded to confirm the Mayor’s re-appointment of Kathleen Fisher to the Municipal Planning Commission for a term commencing on January 1, 2022 and expiring on December 31, 2025; roll call vote being: Frye, McCann, Richardson, Stough, Westphal, Cappellini, (6) yeas; (0) nays. The motion carried.

Confirmation of appt, Kathleen Fischer to Syl. Planning Commission 1/1/22-12/31/25.

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Mayor Stough stated that Council will now consider agenda item 12.

Ms. Cappellini moved, Mrs. Westphal seconded to confirm the Mayor's re-appointment of Bradford James to the Civil Service Commission for a term commencing on January 1, 2022 and expiring on December 31, 2027; roll call vote being: Frye, McCann, Richardson, Stough, Westphal, Cappellini, (6) yeas; (0) nays. The motion carried.

Confirmation of
appt., Bradford
James to Civil
Service
Commission
1/1/22-12/31/27.

Mayor Stough stated all agenda items have been addressed.

Mr. Frye moved, Mr. Richardson seconded to adjourn at 8:10 p.m. Roll call vote being: McCann, Richardson, Stough, Westphal, Cappellini, Frye, (6) yeas; (0) nays.

Adjournment.

Clerk of Council

Mayor