

Minutes of the Meeting of Council  
December 6, 2021

The Council of the City of Sylvania, Ohio met in regular session on December 6, 2021 at 7:30 p.m. with Mayor Stough in the chair. Roll was called with the following members present: Katie Cappellini, Mark Frye, Doug Haynam, Brian McCann, Lyndsey Stough, Mary Westphal; (6) present; Patrick Richardson, (1) absent.

Roll call:  
All present.

Pledge of Allegiance to the United States of America led by Mr. McCann.

Pledge of  
Allegiance.

Mayor Stough stated that Council will now consider agenda item 3.

The following items were added to the agenda:

Item #15a Service Director's report regarding Electric Charging Stations.

Item #15b Proposed Ordinance No-78-2021, Electric Charging Stations.

Mr. Frye moved, Mr. McCann seconded to approve the agenda as amended; roll call vote being: Cappellini, Frye, Haynam, McCann, Richardson, Stough, Westphal; (7) yeas; (0) nays. The motion carried.

Agenda approval.

Mayor Stough stated that Council will now consider agenda item 4.

Mr. Frye presented the November 15, 2021 meeting minutes. Mr. Frye moved, Mr. Haynam seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of November 15, 2021 be approved; roll call vote being: Frye, Haynam, McCann, Richardson, Stough, Westphal, Cappellini, (7) yeas; (0) nays. The motion carried.

Approval of the  
November 15,  
2021 meeting  
minutes.

Mayor Stough stated that Council will now consider agenda item 5.

Mayor Stough presented a proclamation to Stanley Chandler for his 100<sup>th</sup> birthday and proclaiming December 9, 2021 as Stanley Chandler Day in the City of Sylvania.

Proclamation to  
Stanley Chandler  
for 100<sup>th</sup>  
Birthday.

Mayor Stough stated that Council will now consider agenda item 6.

Service Director's report on the Large Diameter Sanitary Sewer Lining Project (Phase 1) was placed on file. Mr. McCann presented and read aloud by title only, proposed Ordinance No. 73-2021, a written copy of same having been previously furnished to each member of Council "Authorizing the Mayor and Director of Finance to approve Change Order No. 1 to this City's Agreement with Visu-Sewer of Ohio, LLC for the Large Diameter Sanitary Sewer Lining Project (Phase 1) which reflects the actual work performed on this project; increasing the Contract amount by \$106,600; appropriating funds therefore; and declaring an emergency"; Mr. McCann moved, Mr. Haynam seconded for passage of Ordinance No. 73-2021 as an emergency measure; roll call vote being: Richardson, Stough, Westphal, Cappellini, Frye, Haynam,

Ordinance No.  
73-2021,  
"Authorizing CO  
#1, with Visu-  
Sewer of  
Ohio...Large  
Diameter  
Sanitary Sewer  
Lining Project,  
Phase 1"

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McCann, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 7.

Service Director’s report on the LUC-Monroe-0127 Bridge Rehabilitation Project was placed on file. Mrs. Westphal presented and read aloud by title only, proposed Ordinance No. 74-2021, a written copy of same having been previously furnished to each member of Council “Authorizing the Mayor and Director of Finance to approve Change Order No. 1 (Final) to this City’s Agreement with Vernon Nagel, Inc. for the LUC-Monroe-0127 Bridge Rehabilitation Project; reducing the contract amount by \$136.74; and declaring an emergency”; Mrs. Westphal moved, Mr. Haynam seconded for passage of Ordinance No. 74-2021 as an emergency measure; roll call vote being: Stough, Westphal, Cappellini, Frye, Haynam, McCann, Richardson, (7) yeas; (0) nays. The motion carried.

Ordinance No. 74-2021, “...approving CO#1 with Vernon Nagel...LUC-Monroe Bridge Rehab Project...”

Mayor Stough stated that Council will now consider agenda item 8.

Service Director’s report on the LUC-Hollybrook-Marshall Improvements Project was placed on file. Mr. McCann presented and read aloud by title only, proposed Ordinance No. 75-2021, a written copy of same having been previously furnished to each member of Council, “Accepting a Drainage Easement from Lehman and Associates, LTD. for the Hollybrook-Marshall Improvement Project; dedicating the easement for Public Purposes; appropriating funds therefore; and declaring an emergency.”; Mr. McCann moved, Ms. Stough seconded for passage of Ordinance No. 75-2021 as an emergency measure.; roll call vote being: Westphal, Cappellini, Frye, Haynam, McCann, Richardson, Stough, (7) yeas; (0) nays. The motion carried.

Ordinance No. 75-2021, “Accepting drainage easement for Hollybrook-Marshall Improvement project.....”

Mayor Stough stated that Council will now consider agenda item 9.

Service Director’s report on the Sewer Rates was placed on file. Mr. McCann presented and read aloud by title only, proposed Ordinance No. 76-2021, a written copy of same having been previously furnished to each member of Council, “Amending Chapter 925 of the Sylvania Codified Ordinances by amending Section 925.05-Sewer Charges levied to increase the sewer charges for both Industrial and Non-Industrial City and Non-City Users; and declaring an emergency.”; Mr. McCann moved, Mr. Haynam seconded for passage of Ordinance No. 76-2021 as an emergency measure.; roll call vote being: Westphal, Cappellini, Frye, Haynam, McCann, Richardson, Stough, (7) yeas; (0) nays. The motion carried.

Ordinance No. 76-2021, “.... Increase the sewer charges for industrial & non-industrial City and Non-City Users....”

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Mayor Stough stated that Council will now consider agenda item 10.

Service Director's report on the Sylvania Zoning Code Audit and Writing Services was placed on file. Mr. Haynam moved, Mrs. Westphal seconded to refer proposed Ordinance No. 77-2021, "Authorizing to accept the proposal of Environmental Design Group to review the City's Zoning Code" to the Zoning & Annexation Committee for review and recommendation; roll call vote being: Westphal, Cappellini, Frye, Haynam, McCann, Richardson, Stough, (7) yeas; (0) nays. The motion carried.

Refer  
Ordinance No.  
77-2021, to Z &  
A Committee for  
review and  
recommendation.

Mr. Haynam set December 20, 2021 at 6:30p.m. to discuss proposed Ordinance No. 77-2021.

Set Z & A Com  
Mtg, 12/20/21 @  
6:30p.m.

Mayor Stough stated that Council will now consider agenda item 11.

Mayor Stough presented Zoning Ordinance Amendment Application SUP-4-201, Special use Permit for Medical Marijuana Dispensary Facility at 5625 W. Alexis Road, Sylvania, Ohio from Emma Development, 5525 Schultz Dr, Sylvania, Ohio. Mr. Haynam moved, Mrs. Westphal seconded to refer Zoning Ordinance Amendment Application SUP-4-2021 to the Planning Commission for review and recommendation; roll call vote being: Cappellini, Frye, Haynam, McCann, Richardson, Stough, Westphal, (7) yeas; (0) nays. The motion carried.

Referral of  
SUP-4-2021,  
Medical  
Marijuana  
Dispensary  
Facility at 5625  
W. Alexis to  
Planning  
Commission.

Mayor Stough stated that Council will now consider agenda item 12.

Mr. Frye moved, Ms. Stough seconded to approve the sale of obsolete equipment listed on the Service Director' report of this date on GovDeals.com. Roll call vote being: Frye, Haynam, McCann, Richardson, Stough, Westphal, Cappellini, (7) yeas; (0) nays. The motion carried.

Obsolete  
Equipment sale  
approval on  
GovDeals.com

Mayor Stough stated that Council will now consider agenda item 13.

Mr. Frye moved, Mr. Haynam seconded to approve the Then and Now Certifications that have been issued from October 22, 2021 through December 2, 2021. Roll call vote being: Haynam, McCann, Richardson, Stough, Westphal, Cappellini, Frye, (7) yeas; (0) nays. The motion carried.

Then & Now  
Certifications  
10/22 – 12/2/21  
approval.

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Mayor Stough stated there are no items for agenda item 14, so Council will now consider agenda item 15.

Service Director’s report on Electric Vehicle DC Fast Charging (DCFC) Station was placed on file. Ms. Stough presented and read aloud by title only, proposed Ordinance No. 78-2021, a written copy of same having been previously furnished to each member of Council, “Authorizing the Mayor and Director of Finance to accept the proposal of Donovan Energy to perform a Site Assessment relative to the Ohio Environmental Protection Agency’s DCFC Electric Vehicle Charging Station Grant Program; appropriating fund therefore in the amount of \$3,975; and declaring an emergency.”; Ms. Stough moved, Mr. Frye seconded for passage of Ordinance No. 78-2021 as an emergency measure.; roll call vote being: Westphal, Cappellini, Frye, Haynam, McCann, Richardson, Stough, (7) yeas; (0) nays. The motion carried.

Ordinance No. 78-2021, “...accepting proposal to perform a site assessment.... Electric Vehicle Charging Station Grant Program...”

Mayor Stough stated that Council will now consider agenda item 16.

Mrs. Westphal moved, Mr. McCann seconded to enter into COW Executive Session for the purpose of possible real estate property sale at 8:44 p.m. Roll call vote being: Cappellini, Frye, Haynam, McCann, Richardson, Stough, Westphal, (7) yeas; (0) nays. The motion carried.

Executive Session, Re: Pending Litigation.

Mr. Frye moved, Mr. Haynam seconded to return from COW Executive Session to General Session at 9:25p.m. Roll call vote being: Frye, Haynam, McCann, Richardson, Stough, Westphal, Cappellini, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated no action was taken in Executive Session.

Mayor Stough stated all agenda items have been addressed.

Mr. Frye moved, Mr. McCann seconded to adjourn at 9:25 p.m. Roll call vote being: McCann, Richardson, Stough, Westphal, Cappellini, Frye, Haynam, (7) yeas; (0) nays.

Adjournment.

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Clerk of Council

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Mayor

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